

AUTOMATIC PAYMENTS

Currently there are three options for automatic dues payments.

- 1) Deduction from your savings contributions
- 2) Automatic Bill Pay through your bank
- 3) Set up Recurring payments on our website using the PayPal payment processor (PayPal account not required)

DEDUCTION FROM **SAVINGS CONTRIBUTIONS**

- Fill out the authorization form and your dues will be automatically deducted from your savings contributions that your employer remits monthly to Wilson McShane (benefit fund office).
- Request an authorization form by emailing the local at local322@ncsrcc.org. Please note that you must self-pay when laid off.
- **This payment plan is only for working members**

AUTOMATIC BILL PAY **THROUGH YOUR CHECKING ACCOUNT**

- Log into your online account with your financial institution and set us up as a bill to be paid.
- Set up the biller with the following details:
 - Biller Name: Carpenters Local 322
 - Account Name: Member ID# U-xxxx-xxxx
 - Address: 730 Olive Street, Saint Paul, MN 55130
 - Phone: 651-379-0272
- Set up payments for whichever increment you choose; monthly, every 3 months, yearly, etc.

AUTOMATIC PAYMENTS VIA **PAYPAL OR A DEBIT/CREDIT CARD**

- Set up Monthly Automatic Payments on our website
- First make sure to pay current through the end of the previous month at minimum
- Click on the "Set up Auto-Pay" under your appropriate monthly rate
- Using a PayPal account or a debit or credit card, enter in the financial information you'd like the payments deducted from
- A one month payment will process and payments will then occur on the same date each month thereafter paying 1 month at a time.