

The Big Shoal Farm Pumpkin Festival

4125 NE 64th St. Gladstone, Missouri 64119

On Saturday, September 21, 2024

Fill out this application and submit it, along with the required images, to the following email address friendsofajf@gmail.com before midnight Saturday, September 7, 2024.

Name _____ Email _____

Big Shoal Farm Sunflower Festival Requirements & Rules:

1. **Application Submission (two options):**

- a. **Send with the following by email to: friendsofajf@gmail.com**
 - i. **This application**, completed & signed.
 - ii. **Two jpg images** of art or handmade product you will be selling with at least one piece related to pumpkins in some form.
 - iii. **Pay through web site** \$30 space fee. \$10 rebate will be returned at the end of the festival to those artists who have their art available for sale until the end of the festival.
- b. **Send the following by mail to** Friends of Atkins-Johnson Farm, P.O. Box 28846, Gladstone, MO 64188:
 - i. **This application**, completed and signed.
 - ii. **Two photographs** of art or handmade product you will be selling with at least one piece related to pumpkins in some form.
 - iii. **A check** made out to "Friends of Atkins-Johnson Farm and Museum" for space fee of \$30. \$10 rebate will be returned at the end of the festival to those artists who have their art available for sale until the end of the festival.

2. **Social Media/Promotion:** To ensure maximum attendance, the Artist/Maker will promote the exhibition by sharing it across email and social media (Instagram, Facebook, etc.) and directly inviting people to attend. If the Artist/Maker does not have social media accounts, the Artist/Maker is asked to invite guests through other available methods (mail, personal invites, etc.).
3. **Warranty:** The Artist/Maker will only sell work they created and to which they possess unencumbered title.
4. **Booth Furniture:** The Artist/Maker is responsible for everything required to display and sell their work. No setup (i.e., tents, tables, chairs, etc.) will be provided by the venue.
5. **Electricity:** No electricity will be provided by the venue. Artists/Makers can bring small electrical generators if desired.
6. **Setup and Take-down responsibility:** The Artist/Maker is responsible for the delivery of their art & booth furniture to the venue as well as the setup and take down on the following schedule on the day of the festival:
 - a. Setup: 8 am - Must be totally set up and ready for the public by 10 am.
 - b. Event: 10 am to 4 pm
 - c. Take-down: After 4 pm, the Artist is responsible for removing all items belonging to the Artist when they leave the venue.
7. **Booth Oversight:** The Artist/Maker is responsible for oversight of their booth and all items in the booth from the time of setup to the time of removal from venue site.
8. **Sales:** The Artist/Maker is responsible for interaction with the public and all sales of their artwork during the event including taking payment and charging appropriate sales tax. The event management will not take any commission from sales.
9. **Loss or Damage:** Responsibility for loss or damage and Liability Insurance Coverage: The Artist/Maker agrees to assume all risk of liability, damage to or loss of their own art, equipment, or other personal property from whatever cause.

I verify that I have read and understand the rules outlined above:

Artist Signature: _____

Date Signed: _____