

The Big Shoal Farm Sunflower Festival

4125 NE 64th St. Gladstone, Missouri 64119
On Saturday, August 17, 2024

Fill out this application and submit it, along with the required images, to the following email address:
friendsofajf@gmail.com before midnight Saturday, August 3, 2024

Name _____ Email: _____

Big Shoal Farm Sunflower Festival Requirements & Rules:

1. **Application Submission (two options):**
 - a. **Send with the following by email to: friendsofajf@gmail.com**
 - i. **This application**, completed & signed.
 - ii. **Two jpg images** of art you will be selling with at least one piece of art related to sunflowers in some form.
 - iii. **Submit \$30 payment** via website. \$10 rebate will be returned at end of festival to artists who have their art available for sale until the end of the festival.
 - b. **Send the following by mail to: Friends of Atkins-Johnson Farm, P.O. Box 28846, Gladstone, MO 64188**
 - i. **This application**, completed & signed.
 - ii. **Two photographs** of art you will be selling with at least one piece of art relate to sunflowers in some form.
 - iii. **A check** made out to "Friends of the Atkins-Johnson Farm and Museum" for the space fee of \$30. \$10 rebate will be returned at end of festival to artists who have their art available for sale until the end of the festival.
2. **Social Media/Promotion:** To ensure maximum exhibition attendance, the Artist will promote the exhibition by sharing across email and social media (Instagram, Facebook, etc.) and directly inviting people to attend. If the Artist does not have social media accounts, the Artist is asked to invite guests through other available methods (mail, personal invites, etc.).
3. **Warranty:** The Artist will only sell work they created and to which they possess unencumbered title.
4. **Booth Furniture:** The Artist is responsible for everything required to display and sell their work. No setup (i.e., tents, tables, chairs, etc.) will be provided by the venue.
5. **Electricity:** No electricity will be provided by the venue. Artists can bring small electrical generators if desired.
6. **Setup and Take-down responsibility:** The Artist is responsible for the delivery of their art & booth furniture to the venue as well as the setup and take down on the following schedule on the day of the festival:
 - a. Setup: 7 am - Must be totally set up and ready for the public by 9 am.
 - b. Event: 9 am to 3 pm
 - c. Take-down: After 3 pm, the Artist is responsible for removing all items belonging to the Artist when they leave the venue.
7. **Booth Oversight:** The Artist is responsible for oversight of their booth and all items in the booth from the time of setup to the time of removal from venue site.
8. **Sales:** The Artist is responsible for interaction with the public and all sales of their artwork during the event including taking payment and charging appropriate sales tax for sales. The event management will not take any commission from sales.
9. **Loss or Damage:** Responsibility for loss or damage and Liability Insurance Coverage: The Artist agrees to assume all risk of liability, damage to or loss of their own art, equipment, or other personal property from whatever cause.

I verify that I have read and understand the rules outlined above:

Artist Signature: _____

Date Signed: _____