



Volunteer Position Brief Descriptions:

Volunteer Intake Manager receives and reviews volunteer applications, logs them into a spreadsheet and then distributes them to the appropriate Team (Fundraising, Marketing or Volunteer Engagement). In this role, it is important to have experience working with Excel or another spreadsheet platform.

Volunteer Inquiry Administrator responds to emails generated from YMCA Alumni exploring National Service Project volunteer opportunities. The Administrator will answer questions about the various volunteer opportunities, and then refer them to the National Service Project Virtual Case so they can apply for the role they've identified.

Orientation and Training Team Members, with oversight from the Team Leader, will identify orientation and training objectives and develop webinars or other online means to deliver orientation and training to NSP volunteers. Seeking both those with training design experience and training delivery experience.

Donor and Volunteer Recognition Team Members, with oversight from the Team Leader, will collaborate with Sioux YMCA staff to identify recognition linked to the Star Quilt (culturally significant to the Lakota Sioux tribe), as well as other culturally meaningful ways to recognize National Service Project donors and volunteers,

Onsite Crew Member - YMCA of the Seven Council Fires, Dupree, S.D., with oversight from the Project Management (Boots on the Ground) Team and Sioux YMCA staff, commit one week to assist with building a Tiny Home. Assignments will be determined based on the skill sets and abilities of the volunteers. Orientation and training will be conducted online for onsite crew members prior to arrival and upon arrival in Dupree. Please refer to the Project page of the Virtual Case for important details about this volunteer opportunity, and to access the link to register as an onsite crew member