**Lead Agriculture Marketing Specialist**

Top of Form

Job Details

Job Location:

Fully Remote

Salary:

$103,409 - $167,336 per year

Job Summary/Description

The incumbent serves as an Agricultural Marketing Specialist (General), applying knowledge and experience gained in supporting agricultural markets and commodity procurement functions to support internal and external stakeholders through testing activities, customer support help desk activities, training, business process support, and administration of the Web-Based Supply Chain Management System (WBSCM) and related systems.

Job Details:

The duties may include, but are not limited to:

* Plan, develop, and support the execution of business functions within the WBSCM testing environment, answer calls or emails sent to the help desk, and train industry users.
* Collaborates with Branch Chiefs and CPP Management on operational and emergency program planning involving commodity inventory management and procurements.
* Serves as project team leader, lead functional analyst, and member of operations and process improvement teams as needed.
* Ensures that accurate and efficient processes are in place to assist vendors and other external stakeholders through the process to becoming established in WBSCM as business partners.
* Perform technical analysis of bid system performance to assure processes and procedures are designed to ensure the most advantageous awards for USDA and USAID nutrition assistance programs.
* Performs WBSCM related administrative tasks such as securing missing facts, forms, receipts, or signatures and perform administrative tasks such as filing.
* Collaborates with team members to ensure training materials clearly document the processes and procedures to be used by commodity vendors and other external business partners.
* Creates defects and enhancements in a manner that best supports the Agency’s procurement program and industry user needs and provides recommendations to the WBSCM Management Team.
* Works with CPP management to identify technology to assist in addressing specific needs or recommendations addressing specific commodity procurement and/or WBSCM needs.

**Requirements**

**Conditions of Employment**

* You must be a US Citizen or US National.
* Individuals who were born male after 12/31/1959 must be Selective Service registered or exempt.
* Subject to satisfactory adjudication of background investigation and/or fingerprint check.
* Successful completion of one year probationary period, unless previously served.
* Direct Deposit: Per Public Law 104-134 all Federal employees are required to have federal payments made by direct deposit to their financial institution.
* Successfully pass the E-Verify employment verification check. To learn more about E-Verify, including your rights and responsibilities, visit https://www.e-verify.gov/.

**Qualifications**

Applicants must meet all qualifications and eligibility requirements by the closing date of the announcement including time-in-grade restrictions, specialized experience and/or education, as defined below.

**TIME-IN-GRADE:**Current federal employees applying for a promotion opportunity must meet time-in-grade (TIG) requirement of 52 weeks of service at the next lower grade level in the normal line of progression for the position being filled.

**FOR THE GS-13 LEVEL:**Applicants must have one year of specialized experience (equivalent to the GS-12 level) that may have been obtained in the private or public (local, county, state, Federal) sectors which demonstrates:

* Defining test plans, documenting and executing test scripts and recording results as part of integration test and user acceptance test for complex supply chain processes.
* Providing incident management (help desk) support for ERP applications including supply chain management and procurement business processes.
* Leading a team, ensuring a wide range of tasks are planned, assigned, and completed, ensuring efficient operations.
* Leading the formulation of business requirements and projects across Agencies to sustain operations improve business processes.
* Leading in the preparation and delivery of training content to user groups, both in person and virtually.

Note: There is no education substitution for this grade level.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

**Education**

This position does not have an education qualification requirement.

Open & closing dates:

 04/09/2024 to 04/12/2024

This job will close when we have received 100 applications which may be sooner than the closing date. Learn more.

Salary

$103,409 - $167,336 per year

Pay scale & grade

GS 13

Location

1 vacancy in the following location:

Anywhere in the U.S. (remote job)

Remote job

Yes

Telework eligible

Not applicable, this is a remote position.

Travel Required

25% or less - You may be expected to travel for this position.

Relocation expenses reimbursed

No

Appointment type

Permanent -

Work schedule

Full-time -

Service

Competitive

Promotion potential

13

Job family (Series)

1146 Agricultural Marketing

Supervisory status

No

Security clearance

Not Required

Drug test

No

Position sensitivity and risk

Moderate Risk (MR)

Trust determination process

Credentialing

Suitability/Fitness

Announcement number

MP-12375531-24-CP

Control number

785385200

MORE INFORMATION: <https://www.usajobs.gov/job/785385200>