

**Julia Butterfield Memorial Library
Cold Spring, New York
Monthly Board Meeting
January 26, 2022; 7:00 PM**

The January 26, 2022, meeting of the Board of the Julia L. Butterfield Memorial Library took place in person and remotely, via video conference, in accordance with the State of New York's current social distancing mandates placed in effect in response to the global Covid-19 pandemic.

ROLL CALL

In attendance: Library director Johanna Reinhardt. Board members Dennis Gagnon, Catherine Platt, Bob Dwyer, Marjorie Gage. Judy Meyer, excused.

RESOLUTIONS

On motions made and seconded during the regular meeting of the Board of the Julia L. Butterfield Memorial Library held on January 26, 2022, the following resolutions were unanimously adopted or adopted by a majority of the Trustees:

- Acceptance of Minutes of the December 15, 2021, Meeting of the Board as presented
- Acceptance of the December 2021 Warrants/Checks
- Acceptance of motion to approve the expenditure of up to \$900.00 for new desktop computer for Director
- Acceptance of motion to approve Videoconferencing Privacy and Procedures Policy

MONTHLY MEETING CALLED TO ORDER at 7:00 pm by Dqctf "XR'F gppku'I ci pqp

ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:

- **VOTE:** F gppku made a motion to accept minutes of November 17, 2021, meeting of the Doard; Ecyj gtlpg"ugeqpf gf 0Motion passed unanimously.

FINANCIAL REVIEW:

- **VOTE: Acceptance of Warrants/Checks:** Ecyj gtlpg"made a motion to accept the F gego dgt "2021 warrants/checks as presented; O ctltqg"seconded; motion accepted unanimously.
- Reviewed Deposit/Check Detail, Balance Sheet Standard as of F gego dgt "52."4243
- **VOTE:** Dqd'F y {gt'kptqf wegf "o qvqp"vq"cr r tqxg"gzr gpkwtg"qh'wr "vq"& 2202'hqt"c" f gumqr "eqo r wgt'hqt"Nkdtct { "F kt gevqt)u"wg=Ecjy gtlpg"ugeqpf gf 0O qvqp"cr r tqxgf " wpcplo qwun{0
- 4243"Cwf k'j cu'dggp"uweeguuhwn{ "eqo r rvgf ="cz"tgwtp"tgcf { "hqt"Dqctf "Rtgukf gpv" Lwf { "O g{gt)u'uki pcwtg0
- Nkdtct { "j cu'tgegkxgf "cr r tqz0&32.222"kp"fpqcwqpu"kp"t gur qpug"vq"cppwcn'cr r gcn'vq" f cvg0Vj g"Dqctf "gzr tguugf "i tcvkwf g'hqt"vj g"i gpgtqukv{ "qh'vj g'cm'f qpqtu0"

DIRECTOR'S REPORT:

Director Johanna Reinhardt reported on previous month's meetings, grant developments, statistical reports, and hybrid programming initiatives (see Calendar of Events on the Library website)0'

- Multiple staff members have been certified/recertified to act as U. S. Passport Agents in 2022. Passport applications continue to be accepted by appointment.
- Library is currently advertising for part-time tech support team member.
- Philipstown Diversity, Equity, and Inclusion Committee creating grant-funded public survey to explore local attitudes/approaches

COMMITTEE REPORTS:

Facilities Committee:

- Dennis investigating potential solutions to recurring plumbing issue in lower-level
- Ramp renovation project to get underway this Spring; target completion by end of June.

Policy Committee:

- **VOTE:** Dennis introduced motion to approve new Videoconferencing Privacy Policy and Procedures; Catherine seconded. Approved unanimously.
- Accessibility language/software has been updated on Library website, in compliance with current law.

Friends Liaison:

- Friends meet on first Wednesday of each month; new members invited

Executive Session of the Board:

7:32 pm: Board voted unanimously to adjourn to Executive Session to discuss personnel matter. No votes taken.

7:45 pm: Board voted unanimously to exit Executive Session (No votes taken.) Return to normal session.

REGULAR MEETING ADJOURNS: 8:26 PM

Dennis made motion to adjourn regular meeting; seconded by Catherine.

The next meeting of the Board is scheduled to take place on Wednesday, February 16, 2022, at

6:30 pm.

Recorded and respectfully submitted by:

Marjorie E. Gage, Secretary