

**Julia L. Butterfield Memorial Library  
Monthly Board Meeting May 24, 2023 |  
6:30 PM**

*Note: The scheduled May 17 meeting was rescheduled due to the lack of a quorum.*

**MONTHLY MEETING OF THE BOARD CALLED TO ORDER** at 6:46 pm by Board President Judy Meyer.

**ROLL CALL**

In attendance:

Board members: Judy Meyer, Marjorie Gage, Dennis Gagnon, Catherine Platt

Library Director: Johanna Reinhardt

**ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:**

**VOTE:** Marjorie Gage moved to accept the minutes of the May 3, 2023 meeting of the Board; Judy Meyer seconded. Minutes were accepted unanimously.

*Warrants and or resolutions: SEE \*for pertinent items*

**FINANCIAL REVIEW: (\*See attachments)**

- **VOTE\*:** Acceptance of Warrants and Checks, Dennis Gagnon made a motion to accept the May 2023 warrants/checks; Catherine Platt seconded. Motion accepted unanimously.
- Reviewed the Deposit/Check Detail, Balance Sheet Standard for April 2023
- Ongoing discussion regarding Wells Fargo Advisors fee adjustment that is still pending.
- Brief discussion of getting the artwork e-appraised and develop a inventory.
- Brief discussion of Hudson Valley Gives we made \$445.00 plus minus a \$55.00 fee
- Donations JLB Library received in Thomas Robertson's name along with \$165.00 from the Elting Memorial Library. Johanna is in contact with Gillian (Robertson) Murphy to discuss what the funds might be used for that might be in line with his wishes. Total donations at approx. \$500.00

**DIRECTOR'S REPORT: (See attached Report for additional details)**

Johanna reported on the previous month's meetings & workshops attended.

Along with additional activities and available information, including but not limited to the following:

- Discussed the disposal of left over books from the sale - Total received from the sale is \$2,260.45
- (2) HS interns helping out at the Library
- Discussed two new wellness programs at the Library
- Discussed the Aging at Home Program and possible performance of their play/readings at the Library
- Prepping for the staff area construction phase
- Facility plan to be reviewed for Grants
- Discussed the possibility of getting a "Book Bike" through a Grant. Along with the Pros & Cons.

#### **Committees/Groups:**

- Friends: Judy Meyer reported nothing new
- Judy Meyer met with a candidate for future library Trustee
- Candidates will be sent our library policies

#### **FACILITIES REPORT:**

- Ongoing discussion regarding the ongoing project scheduling and payments.
- Discussed the possibility of a "stability" rail at the walkway from the HC Parking area

#### **OLD BUSINESS:**

None

#### **POLICY:**

- Discussed the Purchasing Policy - Marjorie Gage made a motion to accept 2nd by Catherine Platt- Unanimously approved

**ADJOURNMENT:** Dennis made a motion to adjourn the meeting. Catherine Platt seconded. Unanimously approved. Meeting adjourned at 7:56 pm

**The next meeting of the Board is scheduled to take place on Wednesday, June 21, 2023, 6:30 PM**

Respectfully submitted by:

Dennis Gagnon, Interim Secretary