

**Julia Butterfield Memorial Library  
Monthly Board Meeting  
Wednesday, July 21, 2021, 6:30 PM**

**The July 21, 2021, meeting of the Board of the Julia L. Butterfield Memorial Library took place in a hybrid in person/remote via video conference format, in accordance with the State of New York's current social distancing mandates placed in effect in response to the global Covid-19 pandemic.**

**ROLL CALL**

*In attendance:* Library interim director Johanna Reinhardt. *Board members:* Dennis Gagnon, Catherine Platt, Marjorie Gage, Bob Dwyer. (Marjorie Gage, excused)

**RESOLUTIONS**

On motions made and seconded during the regular meeting of the Board of the Julia L. Butterfield Memorial Library held on July 21, 2023, the following resolutions were unanimously adopted or adopted by a majority of the Trustees present:

- Acceptance of Minutes of the June 2021 meeting of the Board
- Elevation of Johanna Reinhardt, Interim Director, to the position of Library Director
- Acceptance of June 2021 Warrants/Checks
- Acceptance of motion to approve Revised Pandemic Policy

**MONTHLY MEETING CALLED TO ORDER** at 6:30 pm by Judy Meyer, President

**FINANCIAL REVIEW:**

- **VOTE: Acceptance of Warrants/Checks:** Dennis made a motion to accept June 2021 warrants/checks as presented; Catherine seconded; motion approved unanimously.
- Reviewed Deposit/Check Detail, Balance Sheet Standard as of June 30, 2021
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**DIRECTOR'S REPORT (attached):**

Johanna Reinhardt reported on previous month's meetings, grant developments, statistical reports, and programming initiatives (see Calendar of Events, online), including:

- Haldane Central School's Summer Required Reading programs in full swing
- Annual Passport inspection passed successfully
- Promotion of two staff members to programmer: Noelle Giachinta and Jessica Roman

**COMMITTEE REPORTS:**

**Facilities Committee:**

- Pidala Electric needs to re-route Library's fax line
- A rhododendron on the grounds needs to be removed as it is impeding airflow to HVAC units
- Conference room flooring to be installed: Engineered wood selected for cost savings and availability.

**Director Search:**

- **The Director Search is now complete: Interim Library Director Johanna Reinhardt, meeting all of the requirements of the position, and having demonstrated the skills to perform the job with excellence, has been elevated to the role of Library Director, by unanimous vote by the Board of Trustees.**
- **The Library is grateful to all of those who expressed interest in serving the Butterfield community.**

**Policy Committee:**

- NYS Hero Act Model Plan must be adopted by August 5, 2021
- Revised Pandemic Policy approved.

**Friends Liaison:**

- No report

**Adjournment: 7:30**

The next meeting of the Board is scheduled to take place on July 21, 2021, 6:30 PM

**Respectfully prepared by Marjorie E. Gage, Secretary, from meeting notes submitted by trustees present.**