

**Julia Butterfield Memorial Library Cold Spring, New York**  
**Monthly Board Meeting**  
**July 20, 2022 | 6:30 PM**

**ROLL CALL**

*In attendance:*

- *Library director:* Johanna Reinhardt
- *Board members present:*
  - Judy Meyer, Dennis Gagnon, , Catherine Platt, Marjorie Gage

**RESOLUTIONS**

On motions made and seconded during the regular meeting of the Board of the Julia L. Butterfield Memorial Library held on July 20, 2022, the following resolutions were unanimously adopted or adopted by a majority of the Trustees:

- Acceptance of Minutes of the June 2022 Meeting of the Board
- Acceptance of June 2022 Warrants/Checks
- Acceptance of resignation of Board Member Bob Dwyer, with regret, effective immediately
- Acceptance of motion to cancel August 17, 2022 meeting and combine with regular September 21, 2021 meeting

**MONTHLY MEETING CALLED TO ORDER** at 6:30 pm by Dqctf 'President Judy Meyer

**ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:**

- **VOTE:** Dennis moved to accept Minutes of June 2022 meeting of the Doard; Catherine seconded. Motions passed unanimously.

**FINANCIAL REVIEW:**

- **VOTE: Acceptance of Warrants/Checks:** Dennis made a motion to accept the April warrants/checks; Catherine seconded; motions accepted unanimously.
- First payment of \$27,000 to contractor John Duggan for ADA-complian ramp work to be made from Library checking account funds
- Library has received \$1,000, as pledged, from New York Presbysterian for Community/Health Programming
- NY State Assemblyperson Sandra Galef has confirmed her nomination to Ways & Means Committee of \$125,000 in direct aid construction funding to the Library, to be used at the Library's discretion, as per phone call with Library Director Johanna Reinhardt
- Researching cost of paver stone fundraiser/stone engraver sought
- Received insurance funding reimbursement for Children's Room carpet cleaning/remediation work after flood damage

**DIRECTOR'S REPORT:**

Director Johanna Reinhardt reported on previous month's meetings, grant developments, statistical reports, and hybrid programming initiatives (see *Calendar of Events* on the Library website), including:

- Adult summer reading program—Passport to Putnam Libraries—underway, encouraging readers to visit Putnam libraries outside their communities
- Library has completed Summer Camp 2022 successfully
- Two pollinator gardens being developed on Library grounds in collaboration with Climate Smart Philipstown will be added to the Putnam and Northeast Pollinator Pathway maps
- Passport applications continuing: Sunday appointments added to fulfill demand

## **COMMITTEE REPORTS:**

### **Facilities Committee:**

- Johanna reported on progress of Phase III renovation, including ramp renovation project now underway by contractors John Duggan and Monteleone Contracting, Cold Spring, NY, according to Historic Review Board-approved drawings by architect Lara Eldin of LE Design, Cold Spring
- Dennis Gagnon consulted with mason, John Duggan, and general contractor regarding unexpected issues uncovered in first phase of construction (window well deterioration and drainage related).

### **Policy Committee:**

Reviewed Trustee Education requirements for 2023, as required by the New York State Department of Education

### **Friends Liaison:**

- Friends meet on first Wednesday of each month. New members welcome.

### **New Business:**

**VOTE:** Whereas Trustee Robert Dwyer has announced his intent to resign from the Board, effective June 2022, the Board has voted unanimously to accept his resignation with regret, and with thanks for his many generous contributions to the Library—as a Board Member and as a patron, effective immediately.

**VOTE:** Catherine introduced motion to cancel regular August Meeting of the Board. Marjorie seconded. Motion passed unanimously.

**ADJOURNMENT:** Judy introduced motion to adjourn. Catherine seconded. Motion approved unanimously.

**MEETING ADJOURNED: 7:52 PM**

**\*PLEASE NOTE: The next meeting of the board will take place Wednesday, September 21, 2022, at 6:30 p.m.**

Recorded and respectfully submitted  
by: Marjorie E. Gage, Board Secretary