

Julia Butterfield Memorial Library
Cold Spring, New York
Monthly Board Meeting
February 16, 2022; 6:30 PM

ROLL CALL

In attendance:

- *Library director:* Johanna Reinhardt
- *Board members:* Judy Meyer, Catherine Platt, Bob Dwyer, Marjorie Gage. Dennis Gagnon, excused.
- *Guest:* Luanne Morse, Head of Adult Services, Butterfield Library

RESOLUTIONS

On motions made and seconded during the regular meeting of the Board of the Julia L. Butterfield Memorial Library held on February 16, 2022, the following resolutions were unanimously adopted or adopted by a majority of the Trustees:

- Acceptance of Minutes of the January 26, 2022, Meeting of the Board as presented
- Acceptance of the January 2021 Warrants/Checks

MONTHLY MEETING CALLED TO ORDER at 6:30 pm by Dqctf "President Judy Meyer

ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:

- **VOTE:** Catherine made a motion to accept minutes of January 26, 2021, meeting of the Doard; Bob ugeqpf gf 0Motion passed unanimously.

GUEST PRESENTATION:

- Butterfield Library staff member Luanne Morse presented plans to prepare the Library's historic **Butterfield Papers** collection for review and digitization, with the goal to preserve, archive, and share the legacy left to the Library through the Will of Library founder and benefactor Julia L. Butterfield. Support for the project is provided in part by a **Documentary Heritage and Preservation Services for NY** Preservation Survey grant.

FINANCIAL REVIEW:

- **VOTE: Acceptance of Warrants/Checks:** Marjorie made a motion to accept the F gego dgt "2022 warrants/checks as amended; Bob seconded; motion accepted unanimously (*via email*).
- Reviewed Deposit/Check Detail, Balance Sheet Standard as of January 31. "4242""""""

DIRECTOR'S REPORT:

Director Johanna Reinhardt reported on previous month's meetings, grant developments, statistical reports, and hybrid programming initiatives (see Calendar of Events on the Library website)0'

- Library is currently advertising for part-time tech support team member
- Philipstown Diversity, Equity and Inclusion Committee is creating a survey to determine

COMMITTEE REPORTS:

Facilities Committee:

- Johanna reported that the lower-level plumbing issue has been resolved: scaled pipes, changed flow, new toilet with higher flow installed
- Ramp renovation project to get underway this Spring; target completion by end of June.

Policy Committee:

- **Recite Me accessibility software** is now live on butterfieldlibrary.org
- Julia Butterfield Library staff members have been certified for **Digital Navigator Program** More information on the program can be found at:

<https://www.digitalinclusion.org/digital-navigator-model/>

Friends Liaison:

- Friends meet on first Wednesday of each month; new members are welcomed.

Adjournment:

Catherine introduced a motion to adjourn the meeting, seconded by Bob. Motion was approved unanimously.

MEETING ADJOURNS: 8:12 PM

Dennis made motion to adjourn regular meeting; seconded by Catherine.

The next meeting of the Board is scheduled to take place on Wednesday, February 16, 2022, at 6:30 pm.

Recorded and respectfully submitted by:
Marjorie E. Gage, Secretary