

**Julia Butterfield Memorial Library Monthly
Board Meeting
Wednesday, January 22, 2020; 6:30 PM**

ROLL CALL

In attendance: Library director Gillian Thorpe. Board members Judy Meyer, Dennis Gagnon, Michael LaRocco, Marjorie Gage, Catherine Platt

RESOLUTIONS

On motions made and seconded during the Monthly Meeting of the Board of the Julia L. Butterfield Memorial Library held on January 22, 2019, the following resolutions were unanimously adopted or adopted by a majority of the Trustees:

- Acceptance of Minutes of the December 18, 2019, meeting of the Board, as amended
- Acceptance of December 2019 Warrants/Checks
- Acceptance of 2020 Budget (Draft 2) as amended
- Acceptance of motion to nominate current slate of officers for the year 2020

MONTHLY MEETING CALLED TO ORDER at 6:30 by Judy Meyer, President

ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:

- **VOTE:** Mike made a motion to accept minutes of December 18, 2019, meeting of the board as presented; Dennis seconded. Motion passed unanimously.

FINANCIAL REVIEW:

- **VOTE: Acceptance of Warrants/Checks:** Dennis made a motion to accept the December 2019 warrants/checks as presented; Judy seconded; motion accepted unanimously.
- Reviewed December 2019 Deposit/Check Detail, Balance Sheet Standard as of December 31, 2019

DIRECTOR'S REPORT:

Director Gillian Thorpe reported on previous month's meetings, grant developments, statistical reports, and programming initiatives (see Calendar of Events, online), including:

- Update on Annual Appeal letter;
- Library of Things;
- Pledges for Jean Marzollo Children's Room Furniture Donations

COMMITTEE REPORTS:

Facilities Committee:

- Progress report on Jean Marzollo Children's Room renovation project:
Progressing according to schedule: March 2020 completion anticipated
- Updated Facility Plan under Board review
- Must select and order flooring materials for vestibule renovations

Policy Committee:

- No new business

Friends Liaison:

- The Friends seek active new members for 2020; those interested in supporting the library and its projects are encouraged to find more information at www.butterfieldlibrary.org

Recall regular meeting into Session: 9:10 pm

VOTE: Mike introduced a motion to accept FINAL 2020 Budget | Dennia seconded motion.
Motion unanimously accepted.

Adjournment:

Judy made a motion to adjourn; seconded by Marjorie. Meeting unanimously adjourned at 9:25 PM. The next meeting of the Board, is scheduled to take place on February 20, 2020, at 6:30 pm.

Recorded and respectfully submitted by:
Marjorie E. Gage, Secretary