

To apply for PA Criminal Clearance

Visit the ePatch website: <https://epatch.state.pa.us>

Pennsylvania Access To Criminal History
Commissioner Tyree C. Blocker Gov. Thomas W. Wolf
Home Record Check Help

Welcome to Pennsylvania Access To Criminal History

Response times for record requests labeled "UNDER REVIEW" vary depending upon the volume of requests received. While every attempt is made to process inquiries as quickly as possible, turnaround times on these requests can be expected to take between four to six weeks. We apologize for any inconvenience as we process all requests as quickly as resources allow.

PATCH Helpdesk 1-888-QUERY-PA (1-888-783-7972)

All requests for Notarized or Certified Record Check MUST BE submitted by mail.

New Record Check (Volunteers only)

Submit a New Record Check (requires a credit card)
Check the Status of a Record Check

Registered Users
Username:
Password:
Login

Why does PATCH exist?
Its purpose is to better enable the public to obtain criminal history record checks. The repository was created and is maintained in accordance with Pennsylvania's Criminal History Information Act contained in Chapter 91 of Title 18, Crimes Code. This Act also directs the Pennsylvania State Police (PSP) to disseminate criminal history data to criminal justice agencies, non-criminal justice agencies and individuals on request. Criminal justice agencies can access all of an individual's criminal history record information (CHRI). Requests made by noncriminal justice agencies and individuals are subject to edit criteria contained in the law.

Dispositions

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At the home page for the Patch Website, click the Yellow Button that says New Record Check (Volunteers Only)

The next page is the Terms and Conditions for using the Patch Website as a volunteer. Read the information and Check the box at the bottom of the page and click **Accept**.

Please fill in the following form prior to making your record check request. Fields marked with an * are required. A request resulting in an actual criminal record will be sent via U.S. Mail to the name and address listed below.
 Once this step is completed, information regarding the individual for which you are performing a background check will be gathered. Each background check performed will cost \$ 0.00 dollars.

Reason For Request: Volunteer/FREE *
 Volunteer Organization Name: School District of Pittsburgh *
 Volunteer Organization Telephone Number: *
 First Name: *
 Middle Name: *
 Last Name: *
 Address Line 1: *
 Address Line 2: *
 City: *
 State: Pennsylvania *
 Zip: *
 Country: UNITED STATES *
 Email Addr: *
 Phone Number: *



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This page is asking you for information from the volunteer organization. The volunteer organization will be School District of Pittsburgh. Your information can complete the remaining required fields. Click **Next** at the bottom of the page.

The next screen just verifies what you entered on Personal Information Page.

Click **Proceed** at the bottom of the page.

Record Check Request Form
 Please enter as much information as possible for the individual you would like to perform a background check on. First and middle names may **NOT** contain numbers, hyphens, apostrophes, dashes, or any other non-alphabetic characters. Last names may contain dashes. Fields marked with an * are required. To submit multiple requests, click the "Add Request" button. When finished entering requests, click the "Finished" button.

First Name: *
 Middle Name: *
 Last Name: *
 Suffix: *
 Social Security #: (xxxxxxxx) (highly recommended)
 Date of Birth: (mm/dd/yyyy) *
 Sex: Unknown *
 Race: Unknown *

Aliases and/or Maiden Name

	First	Middle	Last/Maiden
Alias 1			
Alias 2			
Alias 3			
Alias 4			



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This page is where you enter your information that will be used to do the actual background check. When you have completed the form, click the box at the bottom of the page that says **Enter This Request**.

Record Check Request Form

Please enter as much information as possible for the individual you would like to perform a background check on. First and middle names may **NOT** contain numbers, hyphens, apostrophes, dashes, or any other non-alphabetic characters. Last names may contain dashes. Fields marked with an * are required. To submit multiple requests, click the "Add Request" button. When finished entering requests, click the "Finished" button.

First Name:

Middle Name:

Last Name:

Suffix:

Social Security #: (XXXXXXXX) (highly recommended)

Date of Birth: / / (mm/dd/yyyy) *

Sex: Unknown

Race: Unknown

Aliases and/or Maiden Name

	First	Middle	Last/Maiden
Alias 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 3	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 4	<input type="text"/>	<input type="text"/>	<input type="text"/>

View Record Check Requests(1)

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Once you click Enter this Request on the previous screen the next screen looks like it is asking you for the same information again. However, it is giving you the opportunity to request more than one criminal record check. For example, if you are submitting a request for a spouse, or a child who will be doing volunteer work, you can enter their information until you have entered all that you need to do a request for.

Once you are finished entering information for all of the individuals you are requesting background checks for click the **Finished** Button at the bottom of the page.

The next page gives you a list of all of the individuals you have entered requests for. If you don't have any more to enter, click **Submit**.

Record Check Request Results

The results of your background check requests are displayed below. This page will automatically refresh several times and update the status of your record checks. Please wait until processing has finished before reviewing any background checks. Once processing is complete, click on the Control Number hyperlink to view the details of a specific record check.

Processing Record Checks....Please wait.

Control #	Subject Name	Date of Request	Status
R16158523		04/27/2016 09:48 AM	Pending

One Item Found.

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The system will begin processing the request. The Status column will say, Pending, No Record, Record or Request Under Review. If you get a status of Request Under Review, you should make note of the control number. I suggest you print this screen, because to go back into the system, you must enter the control number, name and request date exactly as they are on this result page.

Record Check Request Results

The results of your background check requests are displayed below. This page will automatically refresh several times and update the status of your record checks. Please wait until processing has finished before reviewing any background checks. Once processing is complete, click on the Control Number hyperlink to view the details of a specific record check.

Control #	Subject Name	Date of Request	Status
R16158523		04/27/2016 09:48 AM	No Record

One Item Found.

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on the Control #. This is a link to the official results.

Record Check Details

This screen displays the details of a particular record check request. The request process has been completed. You may now print the certification form for your records. Nothing will be mailed to you to view/print the invoice associated with this record check request just click on the invoice number hyperlink. To view/print the certification form for this request click on the Certification Form hyperlink.

Control #R16158523

Requested by Amy Daffern

Subject Name: [REDACTED] Status: No Record
 Request Date: 04/27/2016 09:48 AM
 Alias/Maiden Name 1: [REDACTED] Last Update Date: 04/27/2016 09:53 AM
 Race: White Fee: \$0.00
 Sex: F Payment Method: Free
 Date of Birth: [REDACTED] Invoice #: R16158523
 Social Security #: [REDACTED]
 Reason for Request: Volunteer

[Certification Form](#)

Click on the link for the Certification Form. The Certificate is the document that you must submit with the rest of your volunteer documents.

Pennsylvania State Police
 1800 Elmerton Avenue
 Harrisburg, Pennsylvania 17110
Response for Criminal Record Check

THE CERTIFICATE IS ONLY VALID FOR VOLUNTEER PURPOSES. THE PENNSYLVANIA STATE POLICE DOES NOT AUTHORIZE THIS FORM FOR ANY OTHER USE

AMY DAFFERN
 341 S. BELLEFIELED AVE.
 FLOOR 4
 PITTSBURGH PA 15213
 TELEPHONE (412) 529-3894

TO WHOM IT MAY CONCERN:

THE PENNSYLVANIA STATE POLICE DOES HEREBY CERTIFY THAT:

Name: [REDACTED]
 Date of Birth: [REDACTED]
 Social Security #: [REDACTED]
 Sex: F
 Race: White
 Date of Request: 04/27/2016 09:48 AM
 Purpose of Request: Volunteer
 Maiden Name and/or Alias (1) [REDACTED] (2)
 (3) (4)

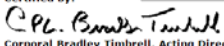
*** HAS NO CRIMINAL RECORD IN PENNSYLVANIA BASED ON A CHECK BASED ON THE ABOVE IDENTIFIERS - REFER TO CONTROL #R16158523 ***

THE RESPONSE IS BASED ON A COMPARISON OF DATA PROVIDED BY THE REQUESTOR AGAINST INFORMATION CONTAINED IN THE FILES OF THE PENNSYLVANIA STATE POLICE CENTRAL REPOSITORY ONLY. PLEASE CONFIRM IDENTIFIERS PROVIDED. POSITIVE IDENTIFICATION CANNOT BE MADE WITHOUT FINGERPRINTS THE PENNSYLVANIA STATE POLICE RESPONSE DOES NOT PRECLUDE THE EXISTENCE OF CRIMINAL RECORDS, WHICH MIGHT BE CONTAINED IN THE REPOSITORIES OF OTHER LOCAL, STATE, OR FEDERAL CRIMINAL JUSTICE AGENCIES.

THE INFORMATION ON THIS CERTIFICATION FORM CAN BE VALIDATED BY ACCESSING THE PENNSYLVANIA ACCESS TO CRIMINAL HISTORY (PATCH) RECORD CHECK STATUS SCREEN (<https://epatch.state.pa.us/RCStatusSearch.jsp>) AND SUBMITTING A STATUS CHECK REQUEST THAT CONTAINS THE FOLLOWING - SUBJECT'S NAME (EXACTLY AS INITIALLY ENTERED), CONTROL NUMBER AND DATE OF REQUEST. PATCH WILL FIND AND DISPLAY THE CORRESPONDING RECORD CHECK REQUEST. DETAILS ON THE REQUEST CAN BE VIEWED BY CLICKING ON THE CONTROL NUMBER. YOU WILL BE ABLE TO VERIFY IF THIS REQUEST WAS SENT OUT AS A NO RECORD OR RECORD RESPONSE BY THE PENNSYLVANIA STATE POLICE.

QUESTIONS CONCERNING THIS CRIMINAL RECORD CHECK SHOULD BE DIRECTED TO THE PATCH HELP LINE TOLL FREE AT 1-888-QUERY-PA (1-888-783-7972).

Certified by:


 Corporal Bradley Timbrell, Acting Director
 Criminal Records and Identification Division
 Pennsylvania State Police

DISSEMINATED BY: SYSTEM
 04/27/2016 09:53 AM



This is the certificate that must be submitted. You should always keep a copy for your records.

Record Check Request Results

The results of your background check requests are displayed below. This page will automatically refresh several times and update the status of your record checks. Please wait until processing has finished before reviewing any background checks. Once processing is complete, click on the Control Number hyperlink to view the details of a specific record check.

Control #	Subject Name	Date of Request	Status
R16158523	[REDACTED]	04/27/2016 09:48 AM	No Record

One Item Found.



If your request for a criminal record check shows a status of "Request Under Review". You should take the page that you printed earlier in the process.

Record Check

New Record Check (Volunteers only)

- Submit a New Record Check (requires a credit card)
- Check the status of a Record Check

Registered Users

Username:

Password:

Login

Why does PATCH exist?

Its purpose is to better enable the public to obtain criminal history record checks. The repository was created and is maintained in accordance with Pennsylvania's Criminal History Information Act contained in Chapter 91 of Title 18, Crimes Code. This Act also directs the Pennsylvania State Police (PSP) to disseminate criminal history data to criminal justice agencies, non-criminal justice agencies and individuals on request. Criminal justice agencies can access all of an individual's criminal history record information (CHRI). Requests made by noncriminal justice agencies and individuals are subject to edit criteria contained in the law.

Dispositions

From the home page, click **Record Check** then **Check Status**.

Record Check Status

Control Number:

First Name:

Middle Name:

Last Name:

Date of Request: / / (mm/dd/yyyy)

Search

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This Web Site is for Informational Purposes Only - If you have an emergency, crime, or incident to report, please contact your nearest Police Agency or call 911.

Enter the required information EXACTLY as you did on your original request. Click **Search**.

You will get a new result page. If the result is **No Record**, follow the steps above to print the certificate. If the result is **Record** the state police will send a rap sheet to the address that was entered in the Personal Information Section (step 1). A copy of the rap sheet must be submitted as your clearance document along with the other required documents.p