

## SciTech Cell Phone Policy

Grades 10-12 will enter the building through the Bouquet Street entrance. Grades 6-9 will enter the building through the Thackeray Street entrance.

- **Cell Phone Collection Procedure:**

- Students will turn in their phones at bag check according to their 6th period class.
- **All** cell phones will be collected, even for a student with multiple cell phones.
- Students will place their phones in a metal phone case equipped with a key lock.
- Only teachers are permitted to collect cell phones from students (Students are not to collect, distribute, or handle any other phone.)
- Day-to-day substitutes are not to collect, handle, or distribute any cell phones.
- Cell phone lockers will be redistributed during the last 10 minutes of class of 6th period.

- **Exceptions:**

- Policy 216 states that any student who is a member of a volunteer fire, ambulance, or rescue squad may keep their cell phone throughout the school day. Please see Dr. Johnson for the required documentation if any student meets this exception.

- **Special Handling of Cell Phones:**

- Students that have a sporting event or any other activity will be required to turn their phone into the activity phone case that will be provided. Students will be able to retrieve their phones when they are being dismissed for their respective sporting event or activity.
- SciTech recognizes that cell phones will be approved for classroom use based on a teacher's request to use the phone for a specific academic purpose. Teachers who want cell phones to be used for a specific class must complete a request form and take an activity case to store the phones before and after they are used. Classroom activity cases will be returned to the main office for the end-of-day cell phone distribution.

- **Violation of the Cell Phone Policy:**

- Refusal to turn in a cell phone will result in an immediate referral to the administration. For the 1<sup>st</sup> violation of the cell phone policy, students will turn phone in to administration, participate in a restorative conversation to review policy and expectations, and parent/guardians will be notified. For any further infractions around cell phones, referrals will be written and they will be confiscated and a parent/guardian/emergency contact listed in eSchools will be required to pick the phone up.
- SciTech's cell phone policy models the District's policy. We also will be following the 2024-25 Student Code of Conduct for electronic infractions.