

Approved Vestry Council Minutes

In-Person and Via Zoom

November 16, 2021

Present:

Mike Cherwa (RC 22)	Whitney McDaniel (E 23)
Bonnie Startt (E 24)	Joann Mancuso (RC 23 via zoom)
Matthew Wood (RC 23 via zoom)	David Dickerson (E 24 via zoom)
Ana Crosby (RC 24)	Jackie Lucas (RC 22)
Fr Mario Melendez (via zoom)	Dc. Gary Harmeyer
Mike Meehan (Finance)	Julia Hatcher (Secretary)

Absent:

Charlie Mills (E 23)	Andrea Whyte (E 22)
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Call to Order:

Whitney McDaniel called the meeting to order at 6:32pm with a prayer.

Spiritual Formation: Fr Mario

Approve Meeting Minutes from October 19th

Minutes were approved.

It was agreed that we will post copies of the draft minutes once ready to constant contact so there would be less delay.

Finance Council Report: Treasurer – Mike Meehan (Treasurer)

Financial Update: October 2021

YTD Income:	\$ 224,210.82
YTD Expense:	\$ 202,747.00
YTD Excess:	\$ 21,463.82

October Income:	\$ 23,508.56
September Expenses:	\$ 21,366.97
September Net Income:	\$2,141.59

FINANCE REPORT

- The Fall Fling raised \$3,121.32 which was excellent, \$1,118 from Donations, \$245.00 from the bar and \$1,678 from silent auction.
- A new cleaning contractor has been hired and started working mid-November.
- The 2019 fiscal audit has been very time consuming but is expected to be completed by December 7th.
- A QR (Quick Response) code will be added to the back of the bulletin for greater ease in making a financial donation.
- Currently we have received 45 pledge forms. It is about 10 less than last year, but we are hopeful there will be more coming.

- About 35% of our income is from online giving.
- Please note on budgeting the expenses, they are slightly higher to account for inflation.
- The 2022 budget was submitted and approved.

CLERGY REPORT

- It is anticipated that guidance will be provided by December 1st from the Richmond Diocese on how parishes, and other religious entities, can participate in the Synodal process.
- December 8th is a Holy Day of Obligation for Catholic. A noon Mass will be celebrated by Msgr. Raphael, followed by an Advent Reconciliation service. Other Advent Reconciliation Services will be held at other parishes throughout the Advent season.
- On Friday, December 24th Christmas Eve One Service/Two Liturgies will start with a Catholic Mass at 6.30pm, immediately followed by Episcopal Holy Eucharist. There will not be a service on Christmas Day.
- On Sunday, December 19th at 3pm, we will have our annual Lessons and Carols but this year we will have a short Nativity Play with the children, directed by the Kimpans.
- In celebration of Father Mario's anniversary on November 30th, Holy Apostles will host a Virginia Interfaith Council gathering where there will be a discussion on the topic of interfaith and the migrant community. Evening Prayer will follow.

COMMITTEE REPORTS

Fellowship – report attached

Social Ministry – report attached

Liturgy – report attached

Administration – report attached

Christian Formation – report to follow

UNFINISHED BUSINESS

2022 Vestry Council Goals – Whitney & Matt

The Goals were accepted as submitted, after discussion on each item and what action items are needed. They will be posted in ARChive without the action Items.

Note on Christian Unity Objective 2, action Item 5, it was suggested we send an invite to Archbishop Curry to attend our 45th Anniversary. It is Bishop Knestout's policy to attend parishes 50th anniversary celebrations, but not their 45th.

Deanery meeting recap – Deacon Gary

There was an increase of younger people volunteering in many parishes as the older generation were unable to attend in-person services, however this was not our case. All parishes have seen an increase in their online giving. We will produce our own QR code to assist with the ease to make online donations and add it to the back of our weekly bulletin.

Vestry Council SOPs and election scenarios update – Bonnie & Joann

New wording has been submitted and will be added to the SOP.

“Vestry Membership

In the event we are unable to get equal numbers of candidates from the Episcopal and Roman Catholics, the slate will be reduced by two to maintain parity.”

Next designated postal route to mail flyers prior to Advent – Matt

Our next Holy Apostles' information mail will go out to those living in the Twin Canal housing. This will be done prior to Christmas.

Admin committee Stewardship project update – Matt & Mike C

A list of minor maintenance jobs that need to be done around the building, ranging in size and complexity are posted on the admin board. We are planning a Christmas Tree with jobs listed.

NEW BUSINESS

Stewardship call results/approval of 2022 budget – Mike M.

Budget was submitted and approved as noted in Finance Report

Annual Pledge to Diocese of Southern Virginia (due prior to Dec. VC meeting) – Whitney

It was recommended we pledge \$4,800 which was the same as last year and about 5% of our collection. This money will be paid monthly to the Episcopal Diocese. Approved.

Layperson Christmas bonus proposals – Deacon Gary

Bonuses were approved for Dianne, Cliff, Lynne and Linda. It was approved to give Nicholas and Noah Kimpan gift cards for assistance with live streaming.

Vestry Christmas Party planning – Everyone

It will be held at Dc Gary's house on December 7th at 6.30pm. Please bring a dish to share. Spouses are welcome and Finance Council. We will have a short meeting to discuss Annual Resolution to set Fr Mario's Housing Allowance.

INFORMATION ONLY ITEMS:

- "Thank you" letters were sent to Canon Lynn, Canon Roy, and Tom Frey for their retreat support.
- A new insurance liability release form is in the works that will cover both the facility and grounds.
- Virtual LARCUM Conference will be held Friday and Saturday, Dec. 3rd and 4th. Hoping for maximum VC member attendance.
- Catherine's baby shower will be held after the Sunday service on Nov. 21st.

ANNUAL RETREAT GOALS FOR 2022/23

Christian Unity Goal:

To investigate and develop a cohesive and ecumenically-focused submission to the Synod of Bishops; to increase understanding of why ecumenism holds special significance for our community; and to become a more visible ecumenical partner in the community.

- **Objective 1:** Create an ad-hoc committee composed of Holy Apostles parishioners that will provide an official submission to the Synod of Bishops call for input.

Responsible Party: All committees, clergy, parishioners

- **Objective 2:** Increase visibility of Church of the Holy Apostles as an ecumenical/interfaith community through active representation and participation at ecumenical and community activities as sponsors/co-sponsors/active participants.

Responsible Party: Ecumenical small committee and other community members, Christian Formation, Fellowship, Liturgy, Social Ministry and clergy

Membership and Outreach Goal:

Continue to communicate Holy Apostles' mission and vision by increasing external exposure of our church to the community through varied media sources and in-person events.

- **Objective 1:** Mail advertising flyers to different local communities to increase awareness of Holy Apostles at least once per quarter.

Responsible parties: Administration - Communications; Christian Unity

- **Objective 2:** Submit a news article to the Catholic Virginian, Episcopal Diocesan Newsletter, and the Virginia Media family of newspapers at least once per quarter. Identify at least one ecumenical outreach event to be offered for coverage by local TV news outlets.

Responsible parties: Administration – Communications; Christian Unity, Social Ministry

Stewardship/Social Ministry Goal:

Increase parishioner participation in Stewardship activities at Holy Apostles and optimize the Social Ministry funds to maximize output in supporting community assistance opportunities.

- **Objective 1:** Increase level of parishioner participation in at least one Stewardship activity to 75% of active parishioners.

Responsible parties: Stewardship

- **Objective 2:** Apply for and submit applications to all eligible/available grant opportunities on time. Optimize the utilization of focused discretionary funds and received grant funding to best support and serve the local community to the maximum extent possible throughout the year.

Responsible parties: Finance, Social Ministry

Adjournment was at 8:15pm with prayer

Julia Hatcher
Secretary
December 8, 2021