

School Tour Guide (part-time)

School Tour Guide is a professional position involving responsibilities for visitor relations, security, and interpretation of the historic structures at Old Alabama Town. This position reports to the Tour Coordinator. Flexible hours are perfect for retirees and students.

Contact: Tour Coordinator Jane Coker at j.coker@oldalabamatown.com

Wage: \$10 per hour

RESPONSIBILITIES:

- Greets visitors and presents OAT's Museum Manners at the start of the tour
- Responsible for getting school groups across a busy street while obeying all traffic laws
- Maintains all safety and security procedures within the museum blocks
- Provides approved interpretation of the historic buildings and sites to visitors in the group
- Directs visitors to other parts of the site and other attractions
- Participate in annual and ongoing training to build professional knowledge in historical content, interpretive techniques, and educational theory
- Reports any maintenance issues to the Maintenance Technician or any curatorial issues to the Curator

KNOWLEDGE, SKILLS, AND ABILITIES:

- Skilled at verbal communications with visitors, staff, volunteers, and community
- Ability to interpret historical collections and communicate knowledge relevant to the collections in a manner that is understandable to the general public
- Knowledge of and/or ability to learn about Montgomery's history
- Knowledge of and/or ability to learn about Alabama history
- Knowledge of and/or ability to learn about various types of Alabama architecture
- Ability to cooperate fully with other staff, volunteers, and visitors
- Ability to be punctual during working hours
- Ability to walk upstairs and stand for lengths of time
- Ability to be outside during inclement weather
- Availability (upon reasonable request) for special events and after-hours activities

PREFERRED QUALIFICATIONS

- Classroom teacher or other experience working with children (all ages)
- Experience with public speaking