

NAME OF YOUR BUSINESS: _____ EIN NUMBER: _____
 PHYSICAL ADDRESS OF BUSINESS: _____ BUSINESS ACTIVITY: _____

Don't forget
to submit
EIN NUMBER

INCOME AND EXPENSE RECONCILIATION

TOTAL INCOME	
EXPENSES	
PARTS	
SUPPLIES	
TOOLS HERRAMIENTAS	
INTERNET	
RENT	
TELEPHONE	
BILLS	
WATER	
LIGHT	
TRASH EXPENSES	
UNIFORMS AND SHOES	
CONTRACT LABOR PAID	
AUTO EXPENSE	
INSURANCE	
MEALS	
SUBSCRIPTIONS	
MISCELLANEOUS	
MEDICAL	
ATM WITHDRAWALS	
AUTOS	
TOTAL MILES FOR THE YEAR	
PERCENT USED FOR BUSINESS	
PERCENT USED FOR PERSONAL	

CLICK HERE
TO WATCH A
VIDEO
EXPLAINING
THIS LIST

IF YOU HAVE AN ACCOUNTING
SOFTWARE SUCH AS QUICKBOOKS
OR XERO PLEASE PROVIDE PROFIT
AND LOSS YEAR TO DATE FOR
JANUARY 1,2022 THRU DECEMBER
31, 2022.

LIST OF
EXPENSES YOU
CAN DEDUCT.

BASICALLY
ANYTHING YOU
SPEND IN
CONDUCTING
YOUR BUSINESS
IS DEDUCTIBLE.

OFFICE IN THE HOME
 RENT EXPENSE
 MORTGAGE INTEREST PAID
 PROPERTY TAXES
 UTILITIES PAID
 LIGHT
 WATER
 GAS
 GROCERIES FOR THE HOME
 REPAIRS AND MAINTENANCE ON HOME

along with expenses for home office office
use of home:
please provide:

total sq ft of home

total sq ft of home office space

CLICK HERE FOR
LINK TO VIDEO ON
OFFICE IN HOME
VIDEO

We use and are certified Xero accounting software advisors