



Executive Board Draft Public and Non-Public Minutes

AHEAD Board Room

January 3, 2023

5:30 p.m. Minutes approved 2/1/23

Attendance: Robert Weir, Bethlehem

Christie Gignac, Lafayette

Kim Koprowski, Profile

Owen Clark, Lisbon

Kate Segal, Superintendent

Toni Butterfield, Business Manager

I. Call to Order : Bob Weir called the meeting to order at 5:35 p.m.

II. Announcements & Good News: Happy New Year!

III. Approval of the Minutes: Motion to accept minutes made by Owen Clark, seconded by Christi Gignac, approved unanimously.

IV. Public Input: None

Any citizen wishing to speak before the Board must sign in with the administrative assistant prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDG.

V. New Business: None

VI. Continuing Business: None

VII. Standing Reports:

A. Superintendent:

2023 Schedule of District Budget Hearings/Annual Meetings & times

B. Business Manager:

1. Year to Date Summary - School District revenues continue to come in on schedule which matched the expense schedule thus far this school year.

As of 12/31/22, the SAU Only expenses total \$419,704, encumbrances are \$399,339. Expenses of approximately \$44,066 have not been encumbered that will be used for two years of audits, Student & Staff database software, postage and supplies. We estimate our ending balance to be \$102,730.

2. Bus Transportation Bids

We received bids from Notchview Transportation and WW Berry Transportation. Both offered one, three and five year contracts. We will present the options with some analysis to each Board meeting.

3. The Education Cooperative (TEC) Student Data Privacy Agreement for SY22-23. We are looking for approval to renew our contract with TEC to provide services for all five districts and the SAU to be assured that student privacy is maintained with websites being accessed by the staff at all the districts. Lists are compiled at each school. TEC works with the companies behind the websites to sign a contract agreeing to maintain student privacy. We have access to a list of all websites vetted for schools across the State of New Hampshire.

Motion was made by Christi Gignac, seconded by Owen Clark, to enter into a contract with The Education Cooperative for vetting websites used by the Districts and the SAU. Approved by all.

VIII. Staffing Notifications & Approvals: None

IX. Non Public Session as per RSA 91A:3. I, II (If needed) Owen Clark made a motion seconded by James Noyes to go into Non-Public Session at 6:00 p.m. After a roll call vote, a discussion was held regarding personnel.

Business Manager Toni Butterfield left at 6:13 p.m.. Superintendent Kate Segal left at 6:40 p.m. Discussion continued.

Owen Clark made a motion at 7:41 p.m. to come out of non-public, James Noyes seconded. Following a roll call, the Board returned to public session.

X. Adjournment: Motion to adjourn by Owen Clark, seconded by Kim Kaprowski, approved by all. Meeting adjourned at 7:42 p.m.

Next Meeting: February 7, 2023 5:30 p.m. AHEAD Conference Room.