



SAU 35 Executive Board
Profile High School, 691 Profile Road, Bethlehem, NH 03574
Board Meeting – 5:30 pm

DATE: February 4th, 2025

Present: Chair Robert Weir (Bethlehem), Adam Boyer (Profile), Matthew Copithorne (Landaff), Arthur Boutin (Lisbon), Amy Mullins (Lafayette), Clerk Rhiannon Copithorne, Superintendent Kate Segal, Business Administrator Toni Butterfield

I. Call to Order

CHAIRMAN BOB WEIR CALLED THE MONTHLY E-BOARD MEETING TO ORDER AT 5:32 PM.

II. Approval of the Minutes

Public Board Meeting Minutes – January 7th, 2025
Public Budget Hearing Meeting Minutes – January 7th, 2025

MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY AMY MULLINS FOR THE APPROVAL OF JANUARY 7TH, PUBLIC BOARD MEETING AND PUBLIC BUDGET HEARING MEETING MINUTES AS WRITTEN. ALL IN FAVOR. MOTION CARRIED.

III. Public Input – None

IV. New Business - None

V. Continuing Business

Superintendent Search Update

Bob Weir confirmed that the Superintendent search is at the 2nd interview stage, there are 3 candidates that they will be interviewing tomorrow, February 5th 2025

VI. Standing Reports

Superintendent

SAU 35 Executive Board Report

Kate Segal presented her monthly report, highlighting that the State Board of Education has adopted a new testing requirement so anyone on a Site Based Licensing Plan that does not complete it by June will need to take this test to get licensed.

Toni Butterfield informed the board that while no one from SAU 35 attended the North Country Summit in Gorham, she’s heard great things about it and that they are hoping to do it again.

Business Administrator

Budget to Actual

Toni Butterfield confirmed that the estimated ending balance is \$82K although this does not account for not filling the open position so it is more likely to be around \$150K.

VII. Staffing Notifications & Approvals - None

VIII. Non Public Session as per RSA 91A:3. I, II, if needed – Not needed

IX. Adjournment

MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY ARTHUR BOUTIN TO ADJOURN THE MEETING AT 5:40 PM. ALL IN FAVOR. MOTION CARRIED.

Next Meeting: March 4th, 2025

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.