



SAU 35 Executive Board
Library – Profile High School, 691 Profile Road, Bethlehem, NH 03574
Board Meeting – 5:30 pm

DATE: November 7th, 2024

Present: Chair Robert Weir (Bethlehem), James Noyes – left at 6:33 pm (Bethlehem), Arthur Boutin (Lisbon), Matthew Copithorne (Landaff), Adam Boyer (Profile), Megan Detamore (Lafayette), Clerk Rhiannon Copithorne, Superintendent Kate Segal – left at 6:07 pm, Business Administrator Toni Butterfield

I. Call to Order

CHAIRMAN BOB WEIR CALLED THE MONTHLY E-BOARD MEETING TO ORDER AT 5:39 PM.

II. Approval of the Minutes

Public Board Meeting Minutes – October 1st, 2024
Non-Public Board Meeting Minutes – October 1st, 2024

MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY JAMES NOYES FOR THE APPROVAL OF OCTOBER 1ST, PUBLIC AND NON-PUBLIC MEETING MINUTES AS WRITTEN. ALL IN FAVOR. MOTION CARRIED.

III. Public Input – None

IV. New Business

February Budget Hearing and March Annual Meeting Dates Discussion

Kate Segal presented these dates for all districts so that each school board can review them and make any necessary changes. Landaff will be having their board meeting first followed by the hearing. Lisbon is changing the date of their second hearing from February 19th to February 12th.

Kate Segal also provided the proposed school calendar for 25-26 which will need to be voted on at the full board meeting in December.

Bob Weir proposed using an executive search company, NESDEC to assist with the Superintendent search at a cost of \$4,650. NESDEC has a robust email database and search capabilities which would help to get the word out. Adam Boyer suggested becoming a member as that would save around \$200 and then not renew in a year if there are no benefits to being a member.

MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY JAMES NOYES TO DO A 1 YEAR MEMBERSHIP AND EXECUTIVE SERVICES FROM NESDEC UPTO \$4,500. ALL IN FAVOR. MOTION CARRIED.

Arthur Boutin wanted to make everyone aware that under RSA 91-A:1-a, the search committee meetings need to be posted 24 hours prior to the meeting so that the public and other school board members can attend without there being a quorum. If needed, the meeting can be posted as a working meeting or a non public meeting.

V. Continuing Business - None

VI. Standing Reports

Superintendent

SAU 35 Executive Board Report

Kate Segal presented her report and noted that free lunches for all students should be considered and there is a list of board considerations if 306s are approved as written. Matthew Copithorne requested an explanation of how these changes would impact the schools.

Business Administrator

Toni Butterfield presented the proposed budget and noted that this budget is “all in” since Lisbon will not be leaving the SAU before July 2026. A discussion ensued which continued in non public.

VII. Staffing Notifications & Approvals - None

VIII. Non Public Session as per RSA 91A:3. I, II, if needed

MOTION TO ENTER NON-PUBLIC SESSION MADE BY JAMES NOYES, SECONDED BY MATTHEW COPITHORNE. BY ROLL CALL, ALL IN FAVOR. MOTION CARRIED TO ENTER NON-PUBLIC AT 6:21 PM.

MOTION TO LEAVE NON-PUBLIC SESSION MADE BY ARTHUR BOUTIN, SECONDED BY MATTHEW COPITHORNE. BY ROLL CALL, ALL IN FAVOR. MOTION CARRIED TO ENTER NON-PUBLIC AT 7:41 PM.

IX. Adjournment

MOTION MADE BY ARTHUR BOUTIN, SECONDED BY MATTHEW COPITHORNE, TO ADJOURN THE MEETING AT 7:42 PM. ALL IN FAVOR. MOTION CARRIED.

Next Meeting: December 3rd, 2024 – Full Board

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.