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**SAU 35 Executive Board  
Meeting Minutes  
January 6, 2026**

School Board Members: Robert Weir (Bethlehem), Chair; Matthew Copithorne (Landaff)(absent), Vice Chair; James Noyes (Bethlehem); Joseph Garrison (Lafayette); Arthur Boutin (Lisbon); Michael Culver (Profile)(absent)

Administration: C.J. Watson, Superintendent(absent); Toni Butterfield, Business Manager

Recording Secretary: Molley Gilley, Administrative Assistant

The Executive Board Meeting was called to order by Chair Robert Weir at 5:33pm

**Approval of Consent Agenda**

**James Noyes motioned to accept the consent agenda. Joe Garrison seconded the motion. Motion carried 4-0.**

Public Input: no public input

Agenda Adjustments: no adjustments

**New Business**

**Board Evaluation:** The board discussed what the board evaluation could look like and decided to review in February.

**24/25 achievement data:** The board discussed the data and have some questions that will be discussed at each school board meeting.

**Open Enrollment:** Toni Butterfield explained what open enrollment is currently at in New Hampshire. The North Country Superintendents is recommending having a warrant article referring to open enrollment. The board discussed having a warrant article and what open enrollment might look like.

**Continuing Business**

**2026/2027 School Calendar:** The board reviewed the updated calendar. James Noyes made a motion to adopt the calendar with change. Joe Garrison seconded the motion. Motion carried 4-0.

**Superintendent Services:** Table until February meeting.

**Policy**

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**First Reading (new):**

- [BBAB: Roles and Duties of the Board Chairperson](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*
- [BBAA: School Board Member Authority](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*
- [BDF: Advisory Committees to the Board](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*
- [BEDB: Agenda Preparation and Dissemination](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*
- [BEDH: Public Comment and Participation at Board Meetings](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*
- [BGAA: Policy Development, Adoption, and Review](#): *James Noyes made a motion to move AC to second reading. Arthur Boutin seconded this motion. Motion carried 4-0.*

**Second Reading (new):**

- [AC - Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan](#): *Arthur Boutin made a motion to adopt AC. Joe Garrison seconded this motion. Motion carried 4-0.*
- [ACAC - Title IX Sexual Harassment Policy and Grievance Process](#): *Arthur Boutin made a motion to adopt ACAC. Joe Garrison seconded this motion. Motion carried 4-0.*
- [ACE - Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability](#): *Arthur Boutin made a motion to adopt ACE. A Joe Garrison seconded this motion. Motion carried 4-0.*
- [ADB - Drug-Free Workplace & Drug Free Schools](#): *Arthur Boutin made a motion to adopt ADB. Joe Garrison seconded this motion. Motion carried 4-0.*
- [ADC - Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds](#): *Arthur Boutin made a motion to adopt ADC. Joe Garrison seconded this motion. Motion carried 4-0.*

**Staffing Notifications & Approvals**

**Public Input:** no public input

**Adjournment**

Approved

Approved

Approved

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***James Noyes motioned to adjourn the meeting at 6:13pm. Joe Garrison seconded the motion. Motion carried 4-0.***

Next Meeting: February 3, 2026

Respectfully submitted,

Molley Gilley  
Administrative Assistant