

Minutes- DRAFT

PRESENT: Chairman Robert Weir, Christi Gignac, Kimberly Koprowski, Business Manager Toni Butterfield, Timothy Fleury, Superintendent Tari Thomas, Meghan Hamilton, Owen Clark

- I. CALL TO ORDER: Chairman Bob Weir called the meeting to order at 05:31PM.
- II. ANNOUNCEMENTS & GOOD NEWS
Superintendent Harrington-Segal is enjoying her transition work at the SAU and is getting to know everyone. She also has tours scheduled for all of the schools.
- III. APPROVAL OF THE MINUTES AND MANIFESTS:
Approval of the March 9, 2022 meeting minutes. Motion by Owen Clark, Seconded by Kimberly Koprowski. Motion passed with the following changes:
Add "Came back to Public Session at 7:09pm" and near the end correct spelling of "recommends"

Approval of the Payroll Manifest. Motion by Owen Clark, Seconded by Christie Gignac. All in favor. Motion passed.
- IV. PUBLIC INPUT:
None
- V. NEW BUSINESS:
None
- VI. CONTINUING BUSINESS:
A. Speech and Language Services
Superintendent Thomas shared information from the ELT meeting held on March 23rd. The team worked on problem solving the issue and decided on a possible solution of having 2.6 or 2.8 SLPs to cover the five districts and will revisit this at the next ELT meeting in May or earlier in a Tactical meeting if it is difficult finding applicants for the positions.
- VII. STANDING REPORTS:
A. Monthly Superintendent Report:
 1. Superintendent Monthly Report
Superintendent Thomas is still working on the April Update and should have the enrollments, pictures all captioned and more completed by all of the Districts meetings next week.
 2. Transition Work Planned with Superintendent Harrington-Segal:
Superintendent Thomas and Superintendent Harrington-Segal met with some of the SAU staff last week. Topics covered were: job description, organizational chart, evaluation templates for both administration and SAU staff, Boards' Annual /Monthly agenda and Meet Agenda template, Cliff notes and Recap notes for Administration, entry plan report & findings, COVID Plan or Stronger Together Document and mentoring and induction options form Carl Ladd at NHSAA. Superintendent Harrington-Segal also met with Business Manager Toni Butterfield, Human Resources Coordinator Dawn Lambert and System of Care Grant Manager Stephanie Eastman.

3. Policy Project Update

Superintendent Thomas share an inventory of the policies that all the Districts currently have and also a list of the “priority” or required policies that the each District need to add. Would like to have ll the top priority polices reviewed and approved across all Districts before the end of June. Superintendent Thomas recommended that any new policies be identical and approved across the five Districts with a future possibility of combining all polices together SAUwide.

4. Legislative Update

Superintendent Thomas shared the NHSBA Legislative Update from April 1, 2022 which covers recent activity in the Legislature.

5. Hiring Procedures & Forms for SAU#35

Superintendent Thomas discussed the five District’s practices for hiring and how they are different. In order to create efficiencies and follow regulations, a procedural guideline and various forms have been developed and reviewed by legal counsel. School leaders will be introduced to expectations over the next month and collaborate more closely on it at the next strategic meeting in May.

B. Business Manager

1. Surplus and Deficit Report

Business Manager Butterfield reviewed the report

IV. STAFFING NOTIFICATIONS & APPROVALS

A. Staff Nominations for 2022-2023

Approval of the list of employee nominations for 2022-2023. Motion by Kimberly Koprowski, Seconded by Timothy Fleury. All in favor. Motion passed.

V. NON-PUBLIC SESSION AS PER RSA 91A:3, I, II

Motion by Owen Clark, Seconded by Kimberly Koprowski to enter into non-public session. Following roll call entered into non-public session at 6:28pm. To address an employee related matter.

Motion by Owen Clark, Seconded by Kimberly Koprowski to return to public session. Following roll call returned to public session at 7:01pm.

VI. ADJOURNMENT: MEETING ADJOURNED AT 7:09 PM

Motion by Owen Clark, Seconded by Meghan Hamilton to adjourn the meeting at 7:02pm. All in favor. Motion passed.

Respectfully submitted,
Libby Staples
Board Clerk