



SAU 35 Executive Board  
Profile High School, 691 Profile Road, Bethlehem, NH 03574  
Board Meeting – 5:30 pm

DATE: March 3rd, 2025

Present: Chair Robert Weir (Bethlehem), Adam Boyer (Profile), Matthew Copithorne (Landaff), Arthur Boutin (Lisbon), Amy Mullins (Lafayette), Clerk Rhiannon Copithorne, Superintendent Kate Segal (left at 5:42 pm), Business Administrator Toni Butterfield

### **I. Call to Order**

**CHAIRMAN BOB WEIR CALLED THE MONTHLY E-BOARD MEETING TO ORDER AT 5:33 PM.**

### **II. Approval of the Minutes**

Public Meeting Minutes – February 4th, 2025

**MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY AMY MULLINS FOR THE APPROVAL OF FEBRUARY 4TH PUBLIC BOARD MEETING MINUTES AS WRITTEN. ALL IN FAVOR (JAMES NOYES ABSTAINED). MOTION CARRIED.**

### **III. Public Input – None**

### **IV. New Business**

#### **Superintendent Contract**

This item was discussed in a non-public meeting but the motion was made in the public meeting.

**MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY ARTHUR BOUTIN TO PURSUANT TO SECTION 7 IN THE EMPLOYMENT AGREEMENT THE SAU E-BOARD WILL ACCEPT TERMINATION WITH PAYMENT EFFECTIVE MARCH 28, SUBJECT TO SATISFACTORY SEPARATION AGREEMENT AND NON-DISCLOSURE AGREEMENT FROM LEGAL. ALL IN FAVOR. MOTION CARRIED.**

### **Title IV**

Amy Mullins mentioned that the Lafayette board has been discussing the new laws regarding Title IV and suggested that the E-Board might also want to discuss this. Bob Weir will add this item to

the agenda for the next meeting.

**V. Continuing Business - None**

**VI. Standing Reports**

**Superintendent: SAU 35 Executive Board Report**

Kate Segal presented a pie chart showing the percentage of time that the Special Education Consultant spends on each district and the SAU (which consists of attending the principals meetings). Currently the districts pay for this consultant based on their District Share, but Kate Segal suggested that the board may want to look at how this should be paid going forward. Kate Segal also believes that this consultant should be hired again next year. Bob Weir wants this to be added to the agenda for the next meeting.

**Business Administrator: Budget to Actual**

Toni Butterfield confirmed that the estimated ending balance is \$85.6K however there is large portion of the \$174K unencumbered that may not be needed and therefore the ending balance could be as high as \$180K.

**VII. Staffing Notifications & Approvals - None**

**VIII. Non Public Session as per RSA 91A:3. I, II, if needed**

**MOTION TO ENTER NON-PUBLIC SESSION MADE BY JAMES NOYES, SECONDED BY MATTHEW COPITHORNE. BY ROLL CALL, ALL IN FAVOR. MOTION CARRIED TO ENTER NON-PUBLIC AT 5:43 PM.**

**MOTION TO LEAVE NON-PUBLIC SESSION MADE BY MATTHEW COPITHORNE, SECONDED BY ARTHUR BOUTIN. BY ROLL CALL, ALL IN FAVOR. MOTION CARRIED TO LEAVE NON-PUBLIC AT 6:57 PM.**

**Superintendent Search Update**

This item was discussed in a non-public meeting but the motion was made in the public meeting.

**MOTION MADE BY JAMES NOYES, SECONDED BY AMY MULLINS TO ACCEPT THE SEARCH COMMITTEE'S RECOMMENDATION FOR SUPERINTENDENT. ALL IN FAVOR. MOTION CARRIED.**

**IX. Adjournment**

**MOTION MADE BY MATTHEW COPITHORNE, SECONDED BY ADAM BOYER TO ADJOURN THE MEETING AT 7:03 PM. ALL IN FAVOR. MOTION CARRIED.**

Next Meeting: April 1st, 2025

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.