

SAU 35 Board Meeting
AHEAD Conference Room
Littleton, NH 03561

Date: September 7, 2022
Time: 5:30 PM

SAU 35 E Board Meeting Minutes

Attendance: Robert Weir, Bethlehem, James Noyes, Bethlehem
Christie Gignac, Lafayette
Dale Locke, Landaff
Owen Clark, Lisbon
Kim Koprowski, Profile
Kate Segal, Superintendent
Toni Butterfield, Business Manager
Karen Watson, Board Clerk

Call to Order: Bob Weir called the meeting to order at 5:46PM

Announcements & Good News:

Toni Butterfield gave out the first day of school enrollment
Discussion ensued on enrollment numbers.

Owen Clark made a motion to accept the August 15th minutes with
corrections, Dale Locke seconded the motion, board approved.

New Business:

Bob Weir brought up what should be discussed in non-public sessions for
example: talking about someone's salary.

Dale Locke further stated what was talked about in non-public E-Board
meetings should not be brought back to their own school board meetings
unless it pertained to their school.

Continuing Business: none

Superintendent Report: Kate went over her 22-23 Goals, including participating
in the community, 1 - 2 times a month, Principal meetings,
collaboration with Toni Butterfield, Business Manager, on budget, and
focusing on meeting needs of the five districts.

Bob Weir started the discussion on the way the evaluation for
superintendent is done and possible changes to it.
Discussion ensued. In the past, there was one to one with the E-Board
Chair and the Superintendent. There was also a questionnaire.
However, feedback on the questionnaire was that some of the questions did
not pertain to the person filling it out. Kate Segal
mentioned that in Exeter, they did surveys with parents, faculty, and
principals. She is attending North Country Superintendent meeting tomorrow

and will ask how other school districts do it.

Dale Locke mentioned that there is a webinar on October 25th on How to Evaluate a Superintendent by the NH School Board Association Discussion ensued. There was talk about the webinars and who could attend: After further discussion, each board member would attend one, including Kate Segal and Toni Butterfield and share the information via power point to the e-board. Bob Weir bought back the discussion on how the evaluation of the superintendent would be more effective if done a different way than in the past.

Business Manager report:

No Surplus/Deficit Report, as school has just started.

Toni Butterfield discussed the rental agreement with the SAU Office. She was given a three-year contract. First year around \$39,000.00, second year \$40,200.00, and third year \$41,455.00. It was about 3% increase each year. She did ask for a one-year contract. However, she was given a three year. The renewal was late. Toni had been asking for the contract for 6 months.

This bought up the discussion about moving the office to one of the district's towns. Christie said that being that the lease was late getting to Toni, it may open up further discussion with the landlord. Kate Segal did mention that there may be space (land wise) at Profile Jr/Sr High School. Modules could be rented. Discussion ensued.

The board did decide that Toni Butterfield should go back to the landlord for a 1-year lease. In the meantime, keep our attention on any properties for rent in our school district.

Bob Weir asked about the oil bids. Profile Jr/Sr High School did not lock in the price, deciding to wait next month. Lafayette did lock in their rate. Bethlehem will look at it next month.

Toni Butterfield said that for the SAU budget is that it will be presented at next E-Board meeting for the board members to see and take back to their boards. Then approve it at November board meeting before it is voted in December.

Staffing Notifications & Approvals:

New staff: Brikena Wakeham for payroll and school lunch; presently being trained at doing payroll

Jennifer Opalinski, Grant Writer, she has gone over

Title grants with principals and is working on IDEA grants

Note: ESSER grants - Kate Segal and Toni Butterfield are working on them

Lisbon Cares Grant is having an audit tomorrow

Special Education Coordinator - Bryan Smith - The

main purpose is for him to keep up with Special Education laws and have meetings with the schools for the updates.

No nonpublic session

Bob Weir asked if there was any other discussion. Seeing none, Owen Clark made the motion to adjourn the meeting. Dale Locke seconded the motion Board approved. Meeting was adjourned at 6:30 PM

Respectfully submitted,

Karen Watson
Board Clerk

Next Board Meeting: October 4, 2022