



# Owens Valley Virtual Job Fair

March 2, 2022

# Meeting Overview

## **Introductions & Department Overview**

Jessie Johnson, LADWP Communications & Corporate Strategy

## **Navigating the Civil Service Process**

LADWP Recruitment Services Team

## **Owens Valley Recruitment Contact**

Wendy McGhie Aqueduct Administrative Assistant Manager

## **Owens Valley Experience: Working & Living in the Owens Valley**

Jessie Flores Management Assistant; Bodie Kruse Maintenance and Construction Helper

## **Questions and Personal Meeting Sign-ups**

# About LADWP: Who we are



# About LADWP: Water System



- Second largest municipal water utility in the nation
- Supplies approximately 159 billion gallons per year
- Three focus areas: safe drinking water, reliable water infrastructure, and sustainable local water supplies
- Water supply sources(5-yr Average FY 2016-2020) include: L.A. Aqueduct (48%), purchased water (41%), groundwater (9%) and recycled water (2%)

Source: DWP 2020-2021 Briefing Book, pages 12 & 15

# About LADWP: Power System



- Largest municipal electric utility in the nation
- In 2019-20, supplied more than 21,130 gigawatt hours to over 1.5M customers as well as 5,200 customers in the Owens Valley.
- Power resources include: renewable energy (37%), natural gas 24%), nuclear (14%), large hydro (4%), coal (21%)
- Responsible for inspection, maintenance or replacement, and operation of the following: energy generation, energy storage, transmission, and distribution

Source: DWP 2020-2021 Briefing Book, pages 30, 32, & 33

# LADWP in Owens Valley



- LADWP maintains and operates a number of key facilities involved in delivering water and power safely to the City of LA.
- Aqueduct System spans from Sylmar, CA to Lee Vining, CA.
- Nearly 350 Owens Valley residents work with us
- 6,000 electric customers in the Owens Valley



# Navigating the Civil Service Process

Recruitment Services

# Objectives

- Benefits of Working at LADWP
- Civil Service Process and Hiring Timeline
- Navigating the Personnel Department's Website
- How to Sign Up for Jobs/Notifications
- Upcoming Jobs in the Owens Valley
- Helpful Links



# Benefits of Working at LADWP

LADWP offers a comprehensive benefits package including:

- Comprehensive Health and Dental Plans
- Credit Union
- Deferred Compensation
- Employees Association
- Fitness Centers
- Flexible Spending Accounts
- Work Schedule Options
- Paid Time Off
- Pension Plan
- Ride Share Incentives
- Tuition Reimbursement and Training
- Work and Family Life Program



# Civil Service Process and Hiring Timeline



# Civil Service On-Line Application Process

## How to Apply for a Current Job Opening

1. Visit [per.lacity.org](http://per.lacity.org)
2. Click “City Jobs”
3. Click “Open Jobs” or use search bar
4. Click on job to review bulletin

## Notification for Upcoming Jobs & Creating an Account

1. To view all job bulletins, Click “[Exam Notification/Past Bulletins](#)”
2. Click the “[Subscribe](#)” button in upper right corner to receive an email when the job opens
3. Click “[Sign in](#)” on top right-hand corner to create a profile

# Navigating the City's Personnel Website

**CITY OF LOS ANGELES PERSONNEL DEPARTMENT**

Responsible for the recruitment, testing, hiring, and support of the greatest workforce in one of the largest cities in the nation.

Search the Personnel website **SEARCH**

**CITY JOBS**  
Current openings, promotional jobs, transfers, internships, and volunteer opportunities

**EMPLOYEE RESOURCES**  
Training, benefits, medical services, workers' compensation, and more

**ABOUT US**  
Divisions, sections, mission, vision, core values, leadership, and more

# Navigating the City's Personnel Website



JOB OPENINGS



ENTRY-LEVEL  
POSITION  
INFORMATION



EXAM INFORMATION



JOB ANALYSIS



CAREER LADDERS



ONLINE TESTING



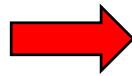
RESOURCES

DME / JOBS

## LOOKING FOR A JOB?

The City of Los Angeles has over 1,200 job classes in many fields. Type a keyword in the following search bar for a specific job or select the "View All Open Jobs" button to see all open jobs. You can also select the job category buttons to see if any of our current job openings are right for you.

To apply to a Civil Service job, please go to [NeoGov's Governmentjobs.com](https://www.neogov.com) website. Your profile, as well as, current and past **job applications** can also be accessed via [NeoGov's Governmentjobs.com](https://www.neogov.com) website.



SEARCH FOR A JOB  

OR

VIEW ALL OPEN JOBS

### JOBS OPEN TO CURRENT CIVIL SERVICE EMPLOYEES



ALL CIVIL  
SERVICE JOBS



TRANSFER  
OPPORTUNITIES



PROMOTIONAL  
OPPORTUNITIES

# Navigating the City's Personnel Website

## IS THE JOB YOU'RE LOOKING FOR NOT LISTED? ARE YOU LOOKING FOR INFORMATION ABOUT A CLOSED JOB?

To subscribe for exam notifications for upcoming exams or to see past bulletins of a job that is not currently open, select the following button:



**EXAM NOTIFICATION/PAST BULLETINS**

*\*excludes exempt, internal transfer and volunteer opportunities*

**SUBSCRIBE**

Menu > JOB INFORMATION AND NOTIFICATION FOR UPCOMING EXAMINA

Career Pages

Search job information and submit online notification cards.

maintenance and constructionX Q 86 results found

MAINTENANCE AND CONSTRUCTION HELPER

3115

**Job Interest Cards** X

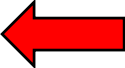
Fields marked with an asterisk (\*) are required

First Name \*

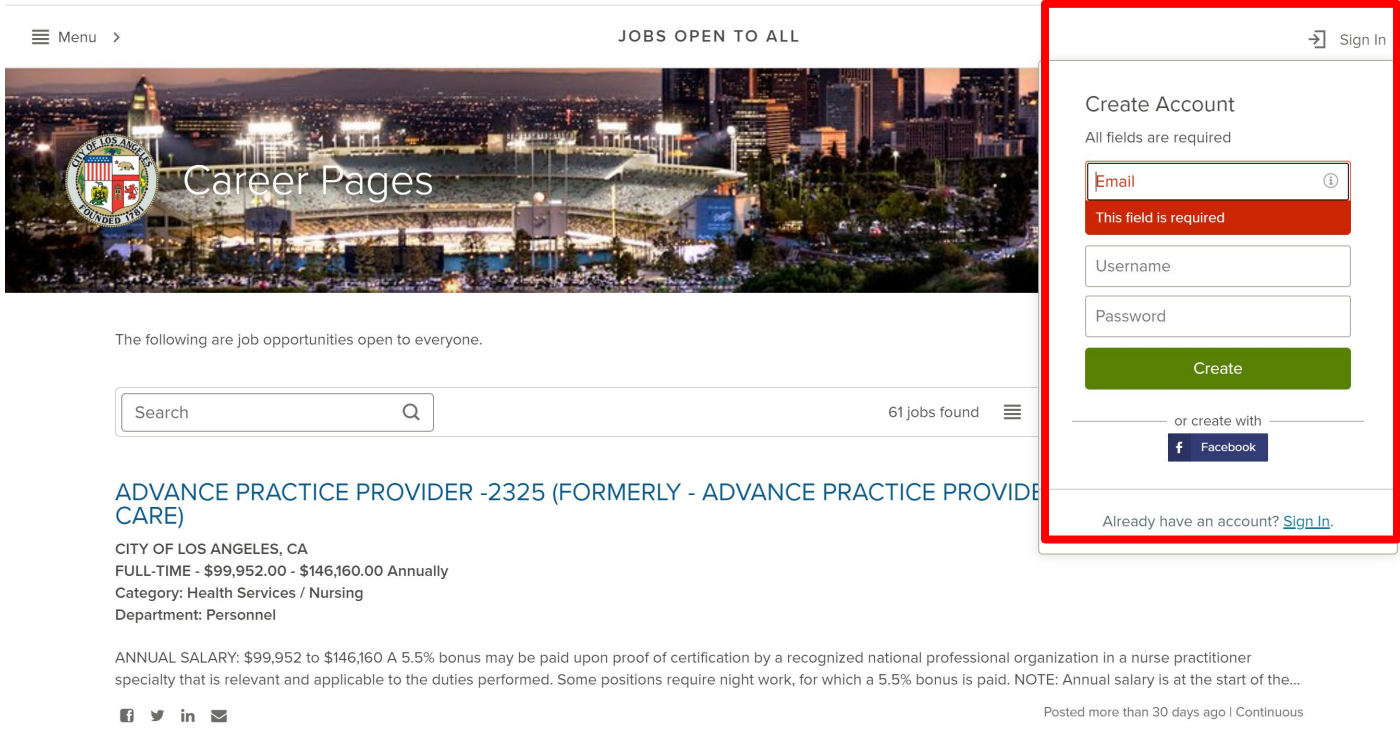
Last Name \*

Email Address \*

Submit



# Creating a Profile



The screenshot shows the City of Los Angeles Career Pages website. At the top, there is a navigation bar with a 'Menu' icon and the text 'JOBS OPEN TO ALL'. A 'Sign In' link is located in the top right corner. The main header features a large image of a stadium at night with the text 'Career Pages' overlaid. Below the header, a message states: 'The following are job opportunities open to everyone.' A search bar is present with the text 'Search' and a magnifying glass icon. To the right of the search bar, it says '61 jobs found' with a menu icon. The main content area displays a job listing for 'ADVANCE PRACTICE PROVIDER -2325 (FORMERLY - ADVANCE PRACTICE PROVIDER CARE)'. The listing includes the following details: 'CITY OF LOS ANGELES, CA', 'FULL-TIME - \$99,952.00 - \$146,160.00 Annually', 'Category: Health Services / Nursing', and 'Department: Personnel'. Below the listing, there is a paragraph about the annual salary: 'ANNUAL SALARY: \$99,952 to \$146,160 A 5.5% bonus may be paid upon proof of certification by a recognized national professional organization in a nurse practitioner specialty that is relevant and applicable to the duties performed. Some positions require night work, for which a 5.5% bonus is paid. NOTE: Annual salary is at the start of the...'. At the bottom of the listing, there are social media icons for Facebook, Twitter, LinkedIn, and Email. A red box highlights the 'Create Account' form on the right side of the page. The form includes a 'Sign In' link at the top right, the title 'Create Account', and the instruction 'All fields are required'. The form has three input fields: 'Email', 'Username', and 'Password'. The 'Email' field has a red error message below it that says 'This field is required'. There is a green 'Create' button at the bottom of the form. Below the form, there is a link that says 'or create with' followed by a Facebook icon and the text 'Facebook'. At the very bottom of the form, there is a link that says 'Already have an account? [Sign In.](#)'.

# Upcoming Filing Periods for OV Jobs

Job	Filing Date
<a href="#">Civil Engineering Associate</a>	On-Campus/ Recruitment Conference
<a href="#">Electrical Engineering Associate</a>	On-Campus/ Recruitment Conference
<a href="#">Systems Analyst</a>	03/04/22 – 03/17/22
<a href="#">Machinist</a>	03/11/22 – 03/24/22
<a href="#">Systems Programmer</a>	04/15/22 – 04/28/22
<a href="#">Hydrographer</a>	07/08/22 – 07/21/22
<a href="#">Maintenance &amp; Construction Helper</a>	Pending*



# Entry Level Positions in Owens Valley

[Administrative Clerk - A](#)

[Civil Engineering Associate - I](#)

[Custodial Service Attendant](#)

[Field Engineering Aide](#)

[Land Survey Assistant](#)

[Maintenance & Construction Helper](#)

[Mechanical Engineering Associate I](#)

[Real Estate Associate](#)

[Real Estate Officer - A](#)



For a complete list of positions in the  
Owens Valley, please visit:  
[www.LADWPEasternSierra.com/jobs](http://www.LADWPEasternSierra.com/jobs)



# LADWP Eastern Sierra Website



## Be Part of the Team

More than 300 Owens Valley residents work with us as civil engineers, administrative clerks, aqueduct and reservoir keepers, electrical engineers, construction helpers, and many other positions.

### UPCOMING APPLICATIONS:

#### Electric Distribution Mechanic

The bulletin is open-continuous, which means the bulletin will close once enough applications are received

#### Load Dispatcher

Opens January 21, 2022 - closes February 3, 2022

#### Painter

Opens January 28 - closes February 10, 2022

## Additional Owens Valley Positions & Resources

Please note that these positions are filled through a competitive Civil Service examination process, which is administered through the City of Los Angeles Personnel Department. *Not all listed positions above and below have current vacancies.*

#### [OWENS VALLEY FULL JOB LIST](#)

[CITY OF L.A. PERSONNEL EXAM INFO](#)

[JOB FAIR PRESENTATION - 9/15/2021](#)

[JOB FAIR RECORDED EVENT - 9/15/2021](#) \*Owens Valley Community

[WEBEX INSTRUCTIONS FOR JOB FAIR](#)

#### TRAINING RESOURCES

[Introduction to Electricity Volumes 1-3](#)

Self-paced online course is offered through the Transportation Workforce Institute in partnership with LATTC. This course is free and open to anyone interested in pursuing a career in various electrical trades. (This program is sponsored by LADWP and BE&K LU 18).

For specific questions please email [owensvalleycommunity@ladwp.com](mailto:owensvalleycommunity@ladwp.com).

JOIN LADWP

[www.LADWPEasternSierra.com/jobs](http://www.LADWPEasternSierra.com/jobs)

# Helpful Links

- [LADWP Recruitment Website](http://www.joinladwp.com): www.joinladwp.com
- [Personnel Department](http://per.lacity.org/): http://per.lacity.org/
- [Full-time Civil Service Job Opportunities](https://www.governmentjobs.com/careers/lacity):  
https://www.governmentjobs.com/careers/lacity
- [Exam Information Database](https://per.lacity.org/jobs/exam-information.cfm): https://per.lacity.org/jobs/exam-information.cfm
- [Briefing Book](https://www.ladwpnews.com/2020-21-briefing-book/): https://www.ladwpnews.com/2020-21-briefing-book/
- [LADWP in the Eastern Sierra](https://ladwpeasternsierra.com/): https://ladwpeasternsierra.com/
- [Introduction to Electricity Volumes 1-3](https://bit.ly/2Ntnlgc): https://bit.ly/2Ntnlgc



# Sign Up For One-On-One Chats!

- Email [OwensValleyCommunity@ladwp.com](mailto:OwensValleyCommunity@ladwp.com)
  - Let us know if you would like to connect with a Recruiter or an LADWP employee.
  - Include dates/times you are available.
  - We will aim to setup a phone call within the next two weeks.

# Contact Information

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Recruitment  
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## **General Information**

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## **Jessica Johnson**

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## **Darin Willey**

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## **Wendy McGhie**

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## **Owens Valley Community**

owensvalleycommunity@ladwp.com

## **Job Central (Personnel Department)**

per.appdocs@lacity.org  
(213) 473-9311