

# Bulletin



## **TEMPORARY TIMEKEEPING FOR COVID SURGE**

General Manager

Bulletin #2023-012  
January 13, 2023

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### A Message from the General Manager and Chief Engineer

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Date: January 13, 2023

A December 27, 2022 [Bulletin](#) announced the discontinuation by the State of California of the 2022 [Supplemental Paid Sick Leave \(SPSL\)](#), and informed all employees of the various banks available to them to record time for positive COVID test and/or illness.

Regulations still require employees who have tested positive or are experiencing COVID symptoms to stay home so as to reduce workplace transmission. Given the post-holiday increase in COVID cases in our community, it is prudent to take additional measures to prevent workplace transmission.

In order to encourage potentially sick employees to remain at home and to take a COVID antigen or PCR test, employees testing positive for COVID or showing symptoms and awaiting testing confirmation will have the option of being assigned to work from home rather than be placed on Sick Time, providing that their illness is not so severe that they are unable to perform any remote work or training assigned to them. A positive COVID test result, or a test on the prescribed day following onset of symptoms, as well as any re-tests per current Department policy are required. The employee will be assigned to work or perform training from home during the duration of the isolation period or until negative testing allows the employee to return to the workplace per Department policy. This option will be in place through the month of January.

Employees must continue to inform their supervisor and report positive COVID-19 cases to the COVID-19 Resource Office via the COVID-19 hotline at (213) 367-6888 or by email at [C19positive@ladwp.com](mailto:C19positive@ladwp.com). All other COVID-19 related inquiries, such as experiencing COVID-19-like symptoms or exposure to a positive person, should be made by calling (213) 367-4444.



MARTIN L. ADAMS  
General Manager and Chief Engineer