

NOTICE

COVID-19 Resource Office Notice of Potential Workplace Exposure

February 3, 2023



COVID-19 EXPOSURE

SUPERVISORS: PLEASE POST

You may have been recently exposed to COVID-19 if you visited the following locations for a cumulative total of 15 minutes or more over a 24-hour period during the following times:

Location:	Period:	
111 N. Hope St., 14th floor, RM 1408	1/30	6:00 am – 12:00 pm
14401 Saticoy St., Bldg. 3	2/1	6:15 am – 4:30 pm
14401 Saticoy St., Bldg. 3	2/2	6:15 am – 10:30 am

If you develop any of the symptoms below, or any other flu-like symptoms, stay home, inform your supervisor, and contact the Resource Office at (213) 367-4444. Let them know you may have been exposed to COVID-19 and include the dates and location. A representative will assist you to determine your quarantine and/or testing requirements.



If you visited the address(es) listed above during the dates and times indicated but are **not** experiencing any symptoms, you do not need to quarantine, but you must test 3-5 days from your exposure, self-monitor, and wear a well-fitting mask for 10 days starting after the last day of your exposure. If it has been more than 3-5 days, test as soon as possible. If you test positive, contact the Resource Office positive hotline at (213) 367-6888 for isolation and testing requirements, and email your positive test

result to C19Positive@ladwp.com. A representative will discuss return to work and compensation options with you.

Employee Notices:

For the latest COVID-19 case count at LADWP visit www.ladwpemployeeinfo.com/resource-office

Please see below for the most up to date safety protocols:

- [LADWP Cleaning and Disinfecting Procedures](#)
- [LADWP Injury and Illness Prevention Program COVID-19 Exposure Control Plan](#)
- [City of Los Angeles COVID-19 Workplace Safety Standards](#)

You may be entitled to the following COVID-19 benefits as applicable under the law:

- [LADWP Medical Certification Requirement](#)
- [Workers' Compensation Benefits DWC-1 Claim Form](#)
- [Family Medical Leave Act \(FMLA\)](#)
- [California Family Rights Act Leave \(CFRA\)](#)
- <https://myvoicela.org/> *City of Los Angeles discrimination, harassment, and retaliation reporting portal*