



Welcome

**Grant Application Workshop
for OOG/PSO/CJ Grants
Grant Year 2024-2025**

Agenda

Funding Opportunities
JAG Benchmark/Decreasing Funds Ratio Requirements
Funding Announcements
eGrants User Guides Overview
Cybersecurity Training Requirement
CCH Requirement
UCR Requirement
CEO/LE Certification & Assurances
Sexual Assault Evidence Tracking Program Requirements
Texas Administrative Code
Unique Entity Identifier (UE ID) & SAM Registration
eGrants Users/Application Info.
Resolution Requirement
RCJAC Policies
Local Priorities/Core Elements
Scoring Instrument
Strategic Plan
Civil Rights – OOG/PSO/CJD Requirement
Technical Assistance

Funding Opportunities

Criminal Justice Grant Program (JAG)

Juvenile Justice & Truancy Prevention Program – (JJTP)

General Victim Assistance Grant Program – Direct Services (VOCA)

Violent Crimes Against Women Justice
And Training Program (VAWA)

All funding opportunities can be found at

<https://egrants.gov.texas.gov/fundingopp>

**All applications are due and must be certified by the
Authorized official by 5:00 PM February 8, 2024.**

Benchmarks

CRIMINAL JUSTICE PROGRAMS CURRENT GRANTEES APPLICABLE FUNDS FOR FY2025

APPLICANT	PROJECT TITLE	BENCHMARK	MAX AMOUNT FOR FY2025 APPLICATION
Cass County SO	Taser Replacement Project (FY2023)	\$28,316.00	\$22,652.800 (Yr.2 – 80%)
Cass County SO	Hand-Held Radio Replacement Project (FY2024)	\$21,195.00	\$16,956.00 (Yr.2 – 80%)
City of Bogata PD	Vehicle Crash Reduction Project (FY2024)	\$17,527.00	\$14,021.60 (Yr.2 – 80%)
City of Clarksville PD	Video Storage Equipment and Licensing (FY2023)	\$11,547.00	\$9,237.60 (Yr.2 – 80%)
City of Daingerfield PD	All Wheel Drive Project (FY2023)	\$21,651.71	\$17,321.37 (Yr.2 – 80%)
City of Daingerfield PD	Daingerfield PD Mobile Data Terminals (FY2024)	\$26,957.50	\$21,566.00 (Yr.2 – 80%)
City of Mt. Pleasant PD	Tactical, unmanned, remotely controlled tactical robot (FY2024)	\$44,000.00	\$35,200.00 (Yr.2 – 80%)
City of Mt. Vernon PD	Car Radios (FY2023)	\$22,977.36	\$18,381.89 (Yr.2 – 80%)
City of Mt. Vernon PD	Evidence Lockers (FY2024)	\$3,940.20	\$3,152.16 (Yr.2 – 80%)
City of Sulphur Springs	Portable Radio (FY2023)	\$15,200.00	\$12,160.00 (Yr.2 – 80%)
Delta County SO	All-Terrain Vehicle (FY2023)	\$20,000.00	\$16,000.00 (Yr.2 – 80%)
Delta County SO	Rifle Resistant Shields (FY2024)	\$20,000.00	\$16,000.00 (Yr.2 – 80%)
Franklin County SO	Mobile Data Terminals (FY2023)	\$36,002.40	\$28,801.92 (Yr.2 – 80%)
Franklin County SO	Franklin CountySO Flock Camera (FY2024)	\$32,200.00	\$25,760.00 (Yr.2 – 80%)

NOTE: THESE PROJECTS CAN BE FUNDED FOR A MAXIMUM OF 5 YEARS, WITH A DECREASING FUNDING RATIO (SEE APPLICATION GUIDELINES FOR PERCENTAGES).

IF YOUR AGENCY IS NOT LISTED IN THE CATEGORIES ABOVE, THEN YOUR AGENCY IS ELIGIBLE TO APPLY WITH NO MAXIMUM AMOUNT SET. THE BENCHMARK IS SET ONCE YOUR AGENCY'S PROJECT IS FUNDED BY OOG/PSO/CJD.

FY2025 GRANT WORKSHOP BENCHMARK CHART

Funding Announcements

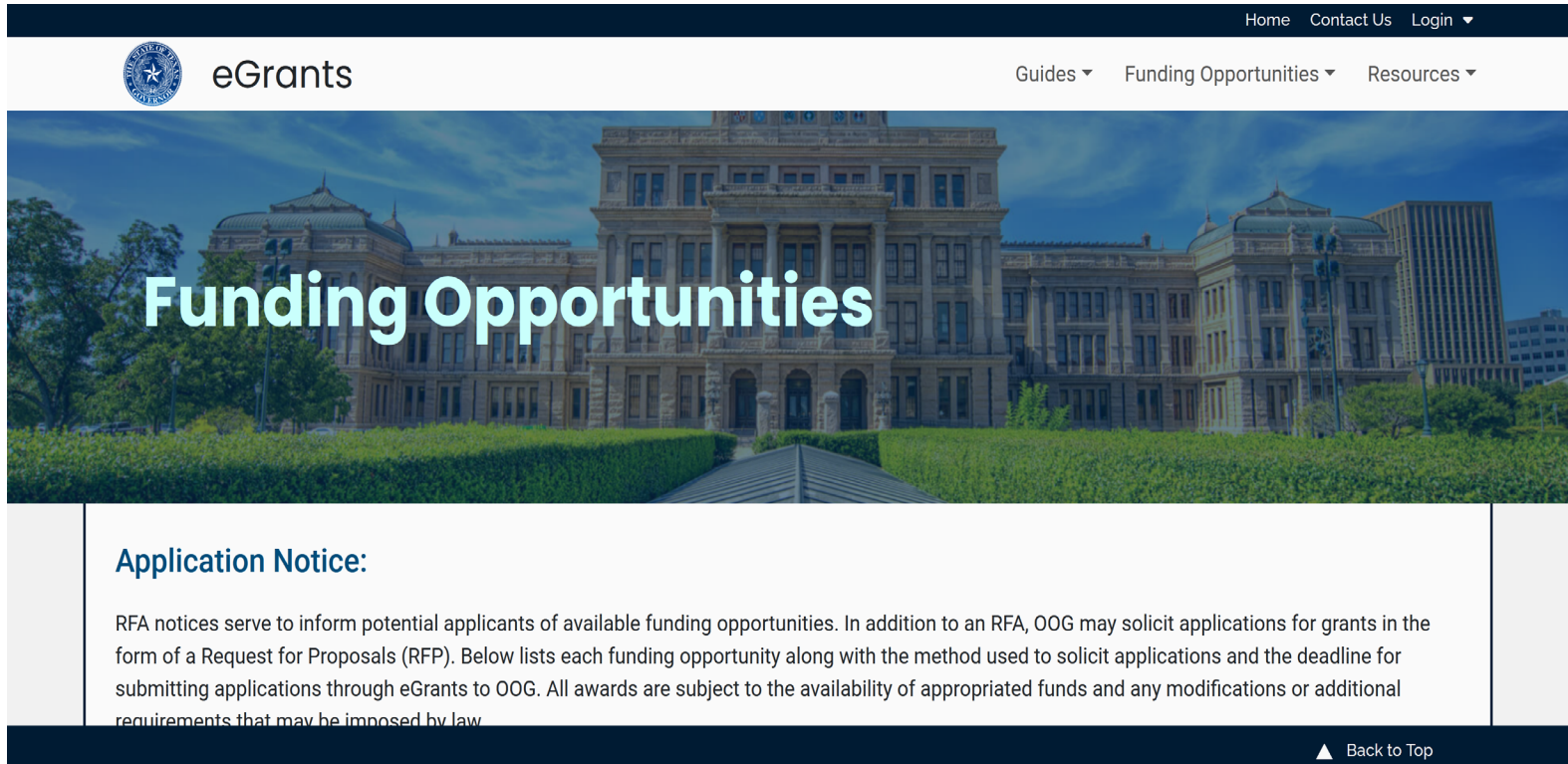
You will need to reference the Funding Announcement for your fund source as you are completing your application. <https://egrants.gov.texas.gov/fundingopp>

Further instructions and explanations are given in the Funding Announcement and may or may not be listed in the actual application in eGrants. **Make sure to refer to your specific funding announcement while completing your application.**

eGrants

“Funding Announcements”

Found in the eGrants Funding Opportunities section
(more grants than those shown below are available on the eGrants page)
<https://egrants.gov.texas.gov/fundingopp>



The screenshot shows the eGrants website interface. At the top right, there are links for 'Home', 'Contact Us', and 'Login'. Below these, the 'eGrants' logo is on the left, and navigation links for 'Guides', 'Funding Opportunities', and 'Resources' are on the right. The main banner features a photograph of the Texas State Capitol building with the text 'Funding Opportunities' overlaid in large, white, bold letters. Below the banner, there is a section titled 'Application Notice:' followed by a paragraph of text explaining that RFA notices inform potential applicants of available funding opportunities and that OOG may also solicit applications for grants in the form of a Request for Proposals (RFP). The text continues to state that below lists each funding opportunity along with the method used to solicit applications and the deadline for submitting applications through eGrants to OOG, and that all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Application Notice:

RFA notices serve to inform potential applicants of available funding opportunities. In addition to an RFA, OOG may solicit applications for grants in the form of a Request for Proposals (RFP). Below lists each funding opportunity along with the method used to solicit applications and the deadline for submitting applications through eGrants to OOG. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

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eGrants

Guide to “Creating an Application” & “Guide to Financial Management”

Found in the eGrants Resources>Guidance section

<https://egrants.gov.texas.gov/resources/guidance>

Home Contact Us Login

eGrants Guides Funding Opportunities Resources

Resources : Guidance

Find what you need to navigate through eGrants.

Guidance Documents

We can Help

Form Group:

- Application Resources
- eGrants Instructions
- Environmental and Historic Preservation (EHP)

Resources

- Resources
- Forms
- eGrants Training
- Guidance**
 - ↳ Application
 - Resources
 - ↳ Environmental and Historic Preservation (EHP)
 - ↳ FAQs
 - ↳ Grant Management
 - ↳ Monitoring

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eGrants

“Guide to Grants”

<https://egrants.gov.texas.gov/guides/guide-to-grants>

Found in the eGrants Guides section

Home Contact Us Login

eGrants Guides Funding Opportunities Resources

Guides : Guide To Grants

Find available guides to help you when using eGrants.

Contents

Organization of this guide. The Guide to Grants is organized along the grant lifecycle. To use this guide, click on the page number for the topic you are interested in and then use the navigation

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Cybersecurity Training Certification for State and Local Governments

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#).

A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

Computerized Criminal History Reporting (CCH)

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety.

CCH Contact (512)424-2478 cjisjjis@dps.texas.gov

Uniform Crime Reporting Requirement

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

CEO/Law Enforcement Certifications and Assurances

“Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements (Ctrl+Click link, go to Forms, find in list). This Form is required for each application submitted to OOG and is active until August 31, 2025 or the end of the grant period, whichever is later.

Sexual Assault Evidence Tracking Program Requirements

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Texas Administrative Code

All grantees must follow TAC Title 1, Part 1, Chapter 3 found here:

[http://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=4&ti=1&pt=1&ch=3](http://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=1&pt=1&ch=3)

Unique Entity Identifier (UE ID – previously was DUNS #) & SAM Expiration Date (System for Award Management) Located at <https://sam.gov/> Must be registered and issued a UE ID in SAM.gov.

Home Search Data Bank Data Services Help

SAM.GOV®

Official U.S. Government Website
100% Free

The Official U.S. Government System for:

- Contract Opportunities**
- Contract Data**
(Reports ONLY from fpds.gov)
- Wage Determinations**
- Federal Hierarchy**
Departments and Subtiers
- Assistance Listings**
- Entity Information**
Entities, Disaster Response Registry,
Exclusions, and Responsibility/
Qualification (was fapiis.gov)
- Entity Reporting**
SCR and Bio-Preferred Reporting

Are you searching for Federal Acquisition Supply Chain Security Act (FASCSA) orders? [View FASCSA Orders](#)

Register Your Entity or Get a Unique Entity ID
Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)

[Check Entity Status](#)

Already know what you want to find?

Select Domain...

Announcements

Entity Validation Review Time [🔗](#) 8:00 AM

Entity validation review time will depend on whether we can make a match from your original document submission, or if we need to request additional documentation. Most entities find a match immediately, but in some cases additional documentation and a manual review is required. The average ...

Have Questions about SAM.gov?

VIDEO TRAINING:
Get a Unique Entity ID

TOPIC: **UNIQUE ENTITY ID**

The Unique Entity ID is a 12-character alphanumeric value assigned, managed, and owned by the federal government.

UNIQUE ENTITY ID
12-character alphanumeric value
Assigned, managed, and owned

Guide to “Creating an Application”

Found in the eGrants Resources>Guidance section
<https://egrants.gov.texas.gov/resources/guidance>

Grant Writer – person entering/completing grant application

Project Director - person responsible for day-to-day oversight of the project

Financial Director – Chief Financial Officer (or their designee) for the agency/department

Authorized Official - Executive Director, County Judge, Mayor, City Manager, Chairman of Your Non-Profit Board

ALL must have accounts

(Grant Writer and Project Manager can be same person)

Grant Writer/Project Director can **submit** the application, but **AO** is the only grant official who can **certify** the application.

Developing a Good Project

For more detailed info, Ctrl+Click the following
eGrants document link

[Developing a Good Project](#)

Project Abstract

- Brief summary
- Easy to understand
- New information

Problem Statement

- Description of nature and scope of problem
- Statement of core, underlying problem

Supporting Data

- Provide baseline statistics
- Provide data source
- Use applicable data (local data)

Project Approach & Activities

Core information needed to understand the methodologies, approaches, and activities to be employed by the project.

Capacity & Capabilities

Describe organization's background and organizational/staff capabilities.

Performance Management

How will you measure success?

What are project's goals, objectives, and performance measures?

Goals: The desired end result and indicate the desired final product.

Objectives: Intermediate steps leading to goals and provide measurable steps towards the desired end product.

Performance Measures: Estimated targets of the volume of activity in a project.

How do these tie to problem?

What is baseline info for these measures?

Target Group

Who is being impacted, affected or helped? Males/Females?
Adults/Juveniles?

Evidence-Based Practices

What research and evidence led you to select the methods described?

Provide at least one citation or link

Evidence-based websites

What Works in Reentry Clearinghouse <https://whatworks.csgjusticecenter.org/>

National Training and Technical Assistance Center

<https://nttacmentalhealth.org/>

Crime Solutions <http://crimesolutions.gov/>

National Center for Justice Planning <http://www.ncjp.org/>

Evidence-Based Policing Matrix

<http://cebcp.org/evidence-based-policing/the-matrix/>

Research to Practice <http://www.researchtopractice.com/>

Measures (Target Level)

Output Measures: Measures should reflect an applicant's best estimate of the level of activities they expect to perform during the grant period, unless specifically instructed otherwise.

Target Level: Effort expended to achieve the particular goal. Measures the volume of a program's activity.

Grant Application Process



Local Policies and By-Laws (Attachment)



Criminal Justice Advisory Committee (CJAC)

Local Priorities

Criminal Justice Program (JAG) Solicitation

- Required, mandated and operational training for law enforcement.
- Advanced equipment and technology for law enforcement purposes.
- Updated communications systems, allowing for agency and interagency communication and cooperation.
- Resources to address the excessive crime, such as human/sex trafficking, and also cyber crimes.
- Resources to address mental health and mentally ill individuals in their interaction with law enforcement, as well as in the jail system.

Local Priorities

Juvenile Justice & Truancy Prevention Program Solicitation

- Resources for sex offender treatment, psychological/psycho-sexual evaluations, and other mental health and substance abuse services for at-risk youth, including psychiatric evaluations, counseling, and treatment.
- Programs to divert at-risk youth from entering the juvenile justice system, such as prevention services and mentoring programs for children under age 10.
- School Resource Officers and Juvenile Case Managers to lead preventative intervention services and classes such as awareness and prevention programs, peer support groups, and combat school violence, delinquency, and truancy.
- Programs/services to assist youth in their development of cognitive behavioral skills including positive decision making and thought processes, and also independent living skills for ages 16 and older.
- Resources for child and youth victims of human/sex trafficking.

Local Priorities

General Victim Assistance – Direct Services Program Solicitation and Violence Against Women Justice & Training Program Solicitation

- 24-hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking and also provide shelter services and case management to the victims as necessary.
- Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies, thus reducing the trauma experienced by child victims and their non-offending family member when interviewed and provide follow up services.
- Legal Advocacy and/or assistance with protective order processing, court accompaniment, as well as assistance with Crime Victims' Compensation (CVC) and Texas Victim Information & Notification Everyday (VINE), in relation to violent crime victims.
- Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims.
- Educational programs, public awareness, school programs, and community involvement to increase awareness regarding child abuse, neglect, domestic violence, sexual assault, bullying, and dating violence.

CJAC Scoring Instrument

See *Score Sheets* attachment in the grant workshop email.

The pdf document includes the sample scoresheet content for each type of OOG/PSO/CJD grant that is scored by the RCJAC.

The document is also available on the ATCOG website www.atcog.org (Criminal Justice page) and upon request by contacting the ATCOG CJ Coordinator (contact info on last slide).

Overview of Grant Application Process

 **Submitting the Application**

 **Submit Applications DIRECTLY to OOG/PSO/CJD
via eGrants.**

Application Deadlines

All Grants are due
On or Before
5:00 PM on
February 8, 2024

Applications



Application Submission

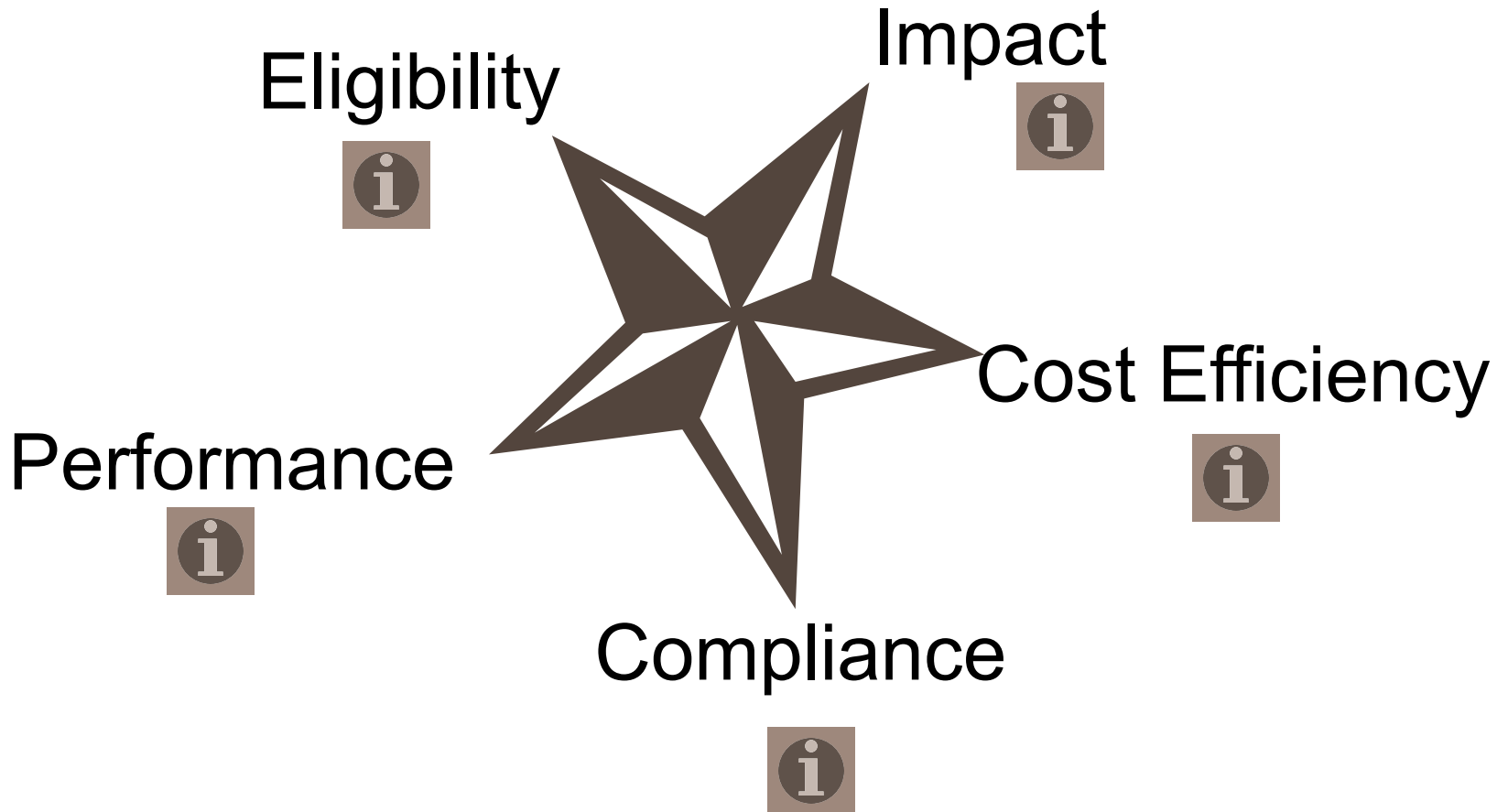
Upon completion of an Eligibility Review by OOG/PSO/CJD:

- OOG/PSO/CJD will forward all eligible applications to COG.
- RCJAC will score/prioritize applications and give funding recommendations.

Presentations/Scoring Meeting for eligible applications is tentatively scheduled for the end of March. Applicants will be notified of the date/time (TBD).

- Applicants will be notified of results/funding recommendations after the ATCOG Board has approved them.
- COG will email priority list and funding recommendations to OOG/PSO/CJD after ATCOG Board approval.

Application Scoring Criteria



Eligibility

OOG/PSO/CJD will make this determination. However, as mentioned in the RCJAC bylaws/guidelines, local requirements are not met, the RCJAC and/or the ATCOG Board has the option to recommend less funding than applied for or no funding on any fund source application submitted by an applicant.

Impact

Make sure that, in the grant application, the project impacts who it is suppose to!

Cost Efficiency

PSO/CJD and the RCJAC will look at the program and see if it is cost effective.

Ex.) Spending \$2,000 per person versus \$149 per person.

Compliance

Is the grant compliant with T.A.C.
and Federal Guidelines?

Performance

Look at the output (numbers)

vs.

the outcomes (impact)

Output - # of clients served

Outcome – Success of the project

Fund Sources and Eligibility

COGs will review, score and prioritize local and regional applications for grants under the following fund sources:

- ➔ General Victim Assistance Grant Program – Direct Services (VOCA)
- ➔ Criminal Justice Grant Program (JAG)
- ➔ Juvenile Justice & Truancy Prevention Program (JJTP)
- ➔ Violent Crimes Against Women Justice & Training Program (VAWA)

Strategic Plan

Every 5-year cycle, ATCOG is required to create a strategic plan for prioritizing the criminal justice needs in the region. The criminal justice needs relevant to this plan include, criminal justice system improvements, juvenile justice system improvements, and victim services and mental health/substance abuse treatment.

Strategic Plan

The strategic plan must describe the following:

- a. How local communities are engaged in the planning process
- b. The data used to support the plan
- c. The stakeholders participating in the planning process
- d. The gaps in resources for criminal justice needs
- e. The criminal justice priorities identified during the planning process; and
- f. How the plan will be used by the CJAC during the prioritization process

Strategic Plan

The plan must also include an executive summary, not to exceed two (2) pages, written for a general public audience that describes the following:

- a. The strategic planning process; and
- b. The top five (5) priorities for each of the following criminal justice needs:
 - i. Criminal justice system improvements;
 - ii. Juvenile justice system improvements;
 - iii. Direct victim services; and
 - iv. Mental health/substance abuse treatment

Civil Rights



Click here

<https://egrants.gov.texas.gov/resources/civilrights>

and then go to the Civil Rights section to review all info regarding Civil Rights.

There is also a link to a Civil Rights Training video in that section.

eGrants Training

If interested in Egrants training, please contact Patricia Haley as soon as possible at phaley@atcog.org.

Contact Information:

Ark-Tex Council of Governments - CJ Coordinator:



Office Phone Number 903-255-3531

Ask for:

Patricia Haley,
Criminal Justice Coordinator

phaley@atcog.org

