

**ARK-TEX COUNCIL OF GOVERNMENTS
REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE**

November 18, 2021 2:00 p.m.

**Mt. Pleasant Library
213 N. Madison, Mt. Pleasant, TX 75455**

Also available via ZOOM teleconference –

Video and audio must be turned on if joining via teleconference.

If joining from your computer, tablet or smartphone, use the following link:

**[https://us06web.zoom.us/j/88420176172?pwd=Q1U0MFVGO2xtZ2c1cnhOOVA4M
XZHUT09](https://us06web.zoom.us/j/88420176172?pwd=Q1U0MFVGO2xtZ2c1cnhOOVA4M
XZHUT09)**

OR

For audio, you can also dial in using your phone: 1-888-475-4499

****For teleconference connection questions, please contact Patricia Haley at
phaley@atcog.org or 903-255-3531.**

AGENDA

- 1. Call to order.**
- 2. Introduction of new RCJAC members.**
- 3. RCJAC member roll call.**
- 4. Approve the minutes as submitted from the RCJAC Meeting held May 13, 2021 via teleconference (ZOOM).**
- 5. Review, discuss, and consider approval of updates to the bylaws.**
- 6. Review and consider approval of the local priorities, as reviewed and recommended by the criminal justice planning focus groups.**
- 7. Review and consider approval of the scoring instrument for each funding category (VOCA, VAWA, JJTP, JAG, CSE).**
- 8. Discuss and consider action regarding Basic Telecommunicator Training for the ATCOG region.**
- 9. Q&A**
- 10. Other business/announcements.**
- 11. Adjourn.**

**ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG)
REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE (RCJAC)
SPECIAL CALLED MEETING
May 13, 2021
Teleconference via ZOOM**

MINUTES

The Ark-Tex Council of Governments (ATCOG) Regional Criminal Justice Advisory Committee (RCJAC) met May 13, 2021 2:00 p.m., by teleconference/webinar via ZOOM.

Chairman, Darrell Bruce, and ATCOG CJ Coordinator, Patricia Haley, welcomed everyone on the call and allowed extra time for others to join before calling the meeting to order since there were several members still trying to connect successfully.

Darrell Bruce, Chairman, called the meeting to order at 2:17 p.m.

Patricia Haley performed a roll call to record those present on the teleconference. First, a roll card of RCJAC members was performed, followed by any visitors. 12 members acknowledged their presence on the teleconference, with a quorum met. Patricia Haley, ATCOG staff member, was also present.

Patricia Haley explained the background information regarding the additional VOCA funding distribution guidance that is needed. (See Attachment A for the background summary/explanation given to the RCJAC.) Ms. Haley gave the RCJAC the opportunity to discuss and review options of necessary funding distribution guidance to submit to OOG/CJD. Several options were presented, including the option for OOG to use the scores/ranking order to distribute the allocation until the allocation amount is expended. Another option Ms. Haley presented would have a percentage of the total allocation amount awarded to each of the three VOCA applicants, with the percentage based on the original amount requested by the applicant in relation to the total allocation amount. Another option presented by Mark Buhman would have a percentage distribution based on the order of ranking.

After RCJAC members discussed the options, a motion was made by Tracey Climer to recommend that RCJAC use the percentages (as seen below), which are based on the original amount requested by the applicants and the total allocation amount. (Each applicant's percentage will be multiplied by the total regional allocation amount to determine the applicant's eligible award amount.) The motion was seconded by Max Cannaday. The motion carried with none opposed.

SAFE-T	0.65364522
DVP	0.28560061
Hopkins Co.	0.06075417

Patricia Haley asked if there was anyone else on the call who was not recorded during the original roll call. Robert McGee and Robbin Vaughn responded as being present but were not recorded on the original roll call. Robert McGee and Robbin Vaughn were not present during the voting of Item 2.

A motion to adjourn was made by Sherry Edwards and seconded by Vivian Rhoades. The motion carried.

The meeting adjourned at 3:12 p.m.

COMMITTEE MEMBERS PRESENT

Sherry Edwards, Red River County Juvenile Probation
Bob Hundley, Paris Police Department
Tracey Climer, Daingerfield Police Department
Vivian Rhoades, Franklin County Concerned Citizen
Tom Whitten, Bowie County Commissioner
Michael Henry, Texarkana Texas Police Department
Robert Newsom, Hopkins County Judge
Max Cannaday, Mt. Vernon ISD Police Department
Deanna Nickerson, Dept. of Family Protective Services
Ronnie Humphrey, Mt. Pleasant ISD Police Department
Darrell Bruce, Lamar County Juvenile Probation
Mark Buhman, Mt. Pleasant Police Department
Robert McGee, Queen City Police Department
Robbin Vaughn, 8th Judicial District Probation

STAFF PRESENT

Patricia Haley, ATCOG staff

Attachment A

ITEM 2:

Discuss and recommend additional guidance for the ATCOG Board/Executive Committee to submit to the OOG/CJD regarding the VOCA recommended funding.

BACKGROUND:

The Regional Criminal Justice Advisory Committee (RCJAC) met by teleconference on April 6, 2021, and applicants gave a presentation about their projects and answered any questions asked by RCJAC members. Applications were scored by the 18 RCJAC members present and those scores were averaged and ranked. The scores/rankings/recommendations were submitted to the ATCOG Board/Executive Committee for their final approval before submitting the information to the Governor's Office.

At the April 29th ATCOG Board Meeting, the ATCOG Board/Executive Committee voted to adjust the VOCA recommended funding distribution to reflect a recommendation of 100% funding for all three VOCA applicants, rather than sending the recommendation that reflected the funding distribution based on the scores, order of ranking, and the estimated regional allocation available. By making the adjustment, the ATCOG Board/Executive Committee's goal was, and still is, to stress the importance of all three VOCA programs in the ATCOG region (which was reflected by less than a point difference between the three applicants' scores), the need for their sustained services, and the funding required to keep those programs going, with the hope of OOG/CJD adding funding to the current estimated VOCA allocation for the ATCOG region.

The ATCOG Board/Executive Committee realizes the importance of all funding categories that were scored and prioritized. However, there are a number of circumstances that created obstacles in the FY22 VOCA funding situation.

- VOCA federal funds have decreased, which have caused the OOG/CJD state and regional allocations to decrease.
- OOG/CJD has been transitioning from 2-yr VOCA grants back to 1-yr grants and this is the first year that all three VOCA applicants are on the same 1-yr application cycle.
- In the past number of years there has been more than enough VOCA funding available (Last year: \$549,115.20 allocation available & \$392,631.10 total requested by the two applicants).
- Transitional Housing was previously a separate funding category and application through OOG/CJD, and that separate funding is no longer available. As a result, OOG offered Transitional Housing as an eligible activity in the FY22 VOCA application and applicants across the state who previously received an OOG Transitional Housing Grant, and wished to continue those services by means of grant funds, had the option to include their transitional housing program in the VOCA application.

All three victim service programs are established and vital programs to our region, with two of those being shelters which cover different counties, but together they provide victim and shelter services covering our entire ATCOG region (SAFE-T & DVP, Inc). The third program (Hopkins County) is a victim assistance coordinator position, and we have been informed that, according to the state's Code of Criminal Procedure Chapter 56A.201, "The district attorney, criminal district attorney, or county attorney who prosecutes criminal cases shall designate a person to serve as victim assistance coordinator in that jurisdiction."

RECOMMENDATION NEEDED:

The ATCOG Executive Director and Criminal Justice Coordinator have since been informed by the Victim Services Program Manager at OOG that there is very little, if any, chance of having additional funding added to our estimated regional allocation for VOCA, and there is a possibility that it could be decreased even further once the final federal allocations are received at OOG.

After receiving this information, ATCOG feels it's in the best interest of the VOCA applicants in our region for us to give OOG/CJD further guidance in the event that funds are not available to cover 100% of the three application requests. Therefore, ATCOG is requesting discussion and a recommendation from the RCJAC to forward to the ATCOG Board/Executive Committee that would give further guidance to OOG in the distribution of the VOCA funding allocation if 100% requested funding is not available.

I have attached the VOCA scoring results and the VOCA application summaries together in Attachment B for your reference as well.

**ARK-TEX COUNCIL OF GOVERNMENTS
REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE
BYLAWS**

ARTICLE I – NAME, PURPOSE, RESPONSIBILITIES

The name of this body shall be the Regional Criminal Justice Advisory Committee (RCJAC) of the Ark-Tex Council of Governments (ATCOG).

The Committee shall assist and advise the staff and Executive Board of ATCOG on all appropriate matters relating to criminal justice issues in the region. Specifically, it shall:

- ❖ Review and consider recommendations concerning funding of local, State and/or Federal programs.
- ❖ Review and prioritize programs submitted for funding provided through the Office of the Governor – Public Safety Office (PSO), Criminal Justice Division (CJD), in accordance with RCJAC and CJD rules and regulations as adopted.

ARTICLE II – MEMBERSHIP

(Moved from page 11 and revised to match OOG contract language)

The RCJAC shall have a multi-disciplinary representation of members from the region, which includes the following groups or disciplines: non-profit organizations, municipalities, counties, citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, prosecution or courts, and victim services. No single group or discipline may constitute more than one-third (1/3) of the RCJAC.

County Membership

The RCJAC shall have 27 county members. The membership per county shall be based on population with the following distribution: counties with 50,000 and above shall be allocated five members; counties with 25,000 and above shall be allocated four members; counties with 10,000 and above shall be allocated two members, and counties below 10,000 shall be allocated one member.

Members shall be recommended by the County Judge of the County where a vacancy exists, subject to approval by the ATCOG Board.

~~The membership shall be composed of representatives from law enforcement, juvenile justice, drug abuse prevention, nonprofit organizations, victim services, mental health, prosecution/courts, education and concerned citizens.~~

Regional Membership

The RCJAC shall have additional members from the region, recommended by ATCOG Criminal Justice staff subject to approval by the ATCOG Board, in order to ensure representation from each membership category.

Other Membership

A member of the ATCOG Board may be appointed by the ATCOG Executive Committee to serve as a liaison between the Board and the RCJAC.

ATCOG Criminal Justice staff shall perform the necessary staff functions to support the Committee's activities.

Membership Terms and Attendance

Terms of membership shall be two years. Members may be reappointed to serve additional terms. Terms of membership shall begin January 1 of every evenly numbered year.

Members who are absent from three consecutive meetings without a valid excuse shall be considered to have submitted his/her resignation. A member may resign at any time by submitting a written notice to ATCOG.

ARTICLE III - OFFICERS

The officers of the RCJAC shall be Chairman, 1st Vice-Chairman, and 2nd Vice-Chairman. Officers shall serve two-year terms. Officers shall be selected from and by the RCJAC membership during the first quarter of every evenly numbered year. Officers may be elected to serve more than one term.

The Chairman shall preside at all meetings of the RCJAC. The 1st Vice-Chairman shall perform the duties of the Chairman in his/her absence. The 2nd Vice-Chairman shall perform the duties of the 1st Vice-Chairman in his/her absence. If both the Chairman and 1st Vice-Chairman are absent, the 2nd Vice-Chairman shall perform the duties of the Chairman.

ARTICLE IV – MEETINGS

Open Meetings and Records

All meetings of the RCJAC shall be open to the public. All ATCOG governing board meetings and RCJAC meetings at which PSO/CJD-related matters are discussed must comply with the requirements listed in the Texas Government Code, Chapter 551 (Texas Open Meetings Act).

The RCJAC Chairman or presiding Chairman has the option of closing the meetings when deemed necessary for confidentiality purposes.

Minutes of the RCJAC meetings, documents distributed and other records are the property of ATCOG. These materials are available for public view, at the ATCOG offices, upon receipt of a written request by the interested party.

Except where these bylaws require otherwise, Robert's Rules of Order shall govern the conduct of RCJAC meetings.

Quorum and Action

Twenty-five percent (25%) of the total membership will constitute a quorum at any meeting, whether at a location or by teleconference or webinar. If by teleconference or webinar, an official roll call will be taken to ensure a quorum is present.

Action taken by the committee shall be by a simple majority vote of the members present at the meeting by which a quorum is present.

Regular Meetings

The RCJAC shall meet as necessary during the year on a day, time and place specified by the ATCOG Executive Director, the ATCOG Criminal Justice liaison or the RCJAC as a whole.

RCJAC meetings can be conducted at a location, via teleconference, or via webinar as is allowable by the Texas Open Meetings Act.

Written notice, including an agenda, of each regular meeting shall be prepared by the ATCOG Criminal Justice liaison and electronically transmitted to each RCJAC member at least five (5) business days before the meeting date.

Special Meetings

The RCJAC shall hold a special meeting if called by the ATCOG Executive Director, the ATCOG Criminal Justice liaison, the RCJAC Chairman or requested in writing by at least one-third of the RCJAC membership. Only business reasonably related to the purpose or purposes described in the request may be conducted at a special meeting.

Notice of any special meeting shall be given at least seventy-two (72) hours prior to the special meeting.

Special meetings can be conducted in person, via teleconference, or via webinar as is allowable by the Texas Open Meetings Act.

ARTICLE V - SUBCOMMITTEES

The RCJAC Chairman shall appoint temporary subcommittees as the need arises to perform specific tasks related to the business and activities of the RCJAC.

ARTICLE VI - BYLAWS AMENDMENTS

RCJAC Bylaws Review

The RCJAC shall review the bylaws annually to keep the document current. The RCJAC may amend these bylaws at a regular or special meeting. The written text of a proposed amendment must be recorded at the meeting at which the amendments are discussed and voted on. RCJAC amendment recommendations shall be presented to the ATCOG Board of Directors for final approval. If upon review of the bylaws no amendments are deemed necessary, then no further action is required.

By ATCOG Board of Directors

The ATCOG Board of Directors may amend these bylaws at a regular or special meeting. The written text of a proposed amendment must be included with the notice of the meeting at which the amendment will be considered.

Effective Date

An amendment to the bylaws takes effect when approved by the ATCOG Board of Directors unless the amendment specifies a later effective date. Copies of amended bylaws will be distributed to the RCJAC members by ATCOG Criminal Justice staff.

ARTICLE VII - GRANT APPLICATION REVIEW PROCEDURES

Local Priorities & Strategic Plan

Each proposal must provide services, which have been identified as a local priority/need in the ATCOG region. Each applicant should contact ATCOG Criminal Justice staff to determine if the proposed project is listed as a local priority in the ATCOG region.

The Strategic Plan for the region shall be reviewed and revised as necessary and should not exceed a 5-year cycle without updating, with an effort to follow the format recommended by the Criminal Justice Division of the Governor's Office (CJD). Based on the current requirements by CJD, the top five local priorities within

each category of the Strategic Plan (Victim Services, Juvenile Services, Law Enforcement) will be used in the grant application scoring process and also submitted to CJD. Focus groups of the previously mentioned categories will develop a list of recommendations for the top five (can be less than five if necessary) priorities of each category. These recommendations will be reviewed by the RCJAC and ATCOG Board for their approval prior to the scoring process. Since the local priorities are necessary in the application scoring process, the priorities will be reviewed/discussed by the focus groups each year and recommended to the RCJAC and ATCOG Board for approval, regardless if the full Strategic Plan is updated during that particular year. A list of participating representatives present at the Strategic Planning meeting, and their affiliation, should be attached to the Strategic Plan, with the date of review and revision. The Strategic Plan is available to view on the ATCOG website, www.atcog.org.

Grant Application Workshop

Each applicant must attend a Grant Application Workshop presented by ATCOG Criminal Justice staff prior to beginning the application process each year until further notice. The workshop will be conducted at a location, via teleconference, webinar, or by other electronic means as decided by ATCOG CJ Staff each year. Local officials and anyone who has expressed an interest in applying for a grant will be notified of the date, time and location (physical location and/or teleconference/webinar/electronic info) of the workshop, along with deadlines that may apply. This information will be announced with the notification of available grant funding. A one-on-one conference can substitute for workshop attendance if someone is unable to attend. Applicants must have the "Intent to Apply/Grant Workshop Verification Form" signed and returned to ATCOG CJ Staff at least 30 calendar days prior to the PSO/CJD eGrants application submission deadline.

Notification of Application Deadlines

All local officials, current and potential grantees, will be notified of grant application deadlines as soon as they are established.

Under no circumstances will grant applications be accepted after the deadline.

Funding Categories Reviewed by RCJAC

(Moved from page 9)

The RCJAC reviews and competitively scores/ranks, prioritizes, and establishes funding recommendations for the following categories:

General Victim Assistance – Direct Services Program
(Victims of Crime Act – VOCA)

Violent Crimes Against Women Justice and Training Program

Domestic Violence, Sexual Assault, Dating Violence, and Stalking
(Violence Against Women Act – VAWA)

Juvenile Justice and Truancy Prevention Programs

(Juvenile Justice and Delinquency Prevention Act – JJDP)
(State Criminal Justice Planning Fund - 421)

Justice Assistance Grant (JAG) Program

(Byrne Justice Assistance Grant)
(State Criminal Justice Planning Fund – 421)

Victims of Commercial Sexual Exploitation
(Victims of Crime Act – VOCA)

CJD may also recommend or require the RCJAC to review and score applications in additional funding categories when necessary. At that time, the corresponding scoring instruments or other scoring documents to be used will be reviewed and approved by the RCJAC and made available to those applicant(s) prior to the scoring process.

Fund Specific Requirements

Decreasing Ratio Policy for JAG and JJP Applications:

Decreasing ratio and five-year maximum projects shall establish their CJD request each year by following the percentages listed below (Benchmark is based on the amount awarded by CJD in the first year of funding). This requirement is in effect for the following funding categories: Criminal Justice Programs (JAG), and Juvenile Justice Program (JJP).

- 1st year – 100% CJD funding (Benchmark amount established)
- 2nd year - 80% CJD funding
- 3rd year - 60% CJD funding
- 4th year - 40% CJD funding
- 5th year - 40% CJD funding

If a grant applicant is not funded during any year of the cycle, they will be allowed to apply at the same percentage/amount for the following year. (Ex. In 2019 an agency is currently at 80% (yr. 2) applying for \$50,000, but they are not awarded the grant. In 2020, they will be allowed to apply at 80% (yr. 2) for \$50,000. If awarded in 2020, they will then be allowed to apply at 60% (yr. 3) in 2021.)

~~Exceptions to this policy include the Purchase of Juvenile Services Project (JJP). This project is exempt from the decreasing funding ratio and maximum years policy.~~

Grant Application Scoring Guidelines (Moved from page 9,10)

New projects and continuation projects shall be reviewed, scored, and prioritized for funding each year, as applicable, ~~utilizing a standard review instrument~~. All projects considered for CJD funding must meet the guidelines and requirements established by CJD annually. The applicant agency/organization must be located within the ATCOG region and provide services within the ATCOG region in order for the application to be eligible for review and scoring.

Review Instrument/Score Sheet *(New verbiage in red - other moved from page 11)*

A standard review instrument shall be used to score the projects, and an average score shall be calculated for each proposal. The review instrument used by the RCJAC to score the grant applications is developed by ATCOG staff to accommodate the recommendations/approvals by the RCJAC, based on CJD requirements and the local priorities in the Regional Criminal Justice Strategic Plan. This review instrument is subject to change each year, as the CJD requirements and the local priorities are also subject to change.

High/Low Scores Dropped *(Moved from page 11)*

The high and low score of each grant application will be dropped if the number of eligible RCJAC scoring members (to submit their scores) for the particular funding source is ten or greater.

Tie-Breaker Method *(Moved from page 11)*

In the event of a tie, the following procedure will be utilized: Staff shall remove the lowest score from the applications that result in a tie and re-average the remaining scores. This process shall be repeated, continuing to remove the lowest remaining score until the tie is broken. The scores resulting from the tie breaking process will only be used for the purpose of breaking the tie. These scores will not be used to change any other rankings in the prioritization process. The RCJAC shall be notified of the tie and the revised results.

Applicant Correspondence with RCJAC Regarding Scoring *(Moved from page 10)*

A grant applicant, or individual(s) acting on behalf of the applicant, shall not contact any RCJAC member prior to any scoring/prioritization meeting to persuade a score. If an applicant, or individual(s) acting on behalf of the applicant, contacts a scoring member to persuade a score, their application may be disqualified at the discretion of the RCJAC.

If a RCJAC member receives a contact of this nature from an applicant, or individual(s) acting on behalf of the applicant, the scoring member should contact the RCJAC Chairman and/or ATCOG Criminal Justice staff.

Conflict of Interest *(Moved from page 10,11)*

The COG's governing body and RCJAC members must abstain from scoring, commenting, and voting on any application, other than a grant application submitted by the COG, during the prioritization process if they or an individual related within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant if awarded,
- Serves on any governing board that oversees the unit or division that would administer the grant if awarded,
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency,
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

RCJAC members who have a conflict of interest should contact ATCOG CJ Staff prior to the scoring meeting regarding their conflict.

Prioritization Applicant Presentation/Scoring Meeting

Mandatory Attendance of **Prioritization Applicant Presentation/Scoring Meeting**: Grant applicants are required to have a representative attend the RCJAC **Prioritization Applicant Presentation/Scoring Meeting**, to provide a brief presentation regarding their project to the RCJAC. If no representative is present for an applicant, the RCJAC has the option to not consider the project for funding. Upon receipt of copies of the grant applications and review instruments, the committee members may complete the scoring sheets at their convenience and bring them to the **Prioritization Applicant Presentation/Scoring Meeting**. If RCJAC members wish to revise their scores after hearing the applicant presentations, they may do so before submitting them to ATCOG staff for tabulation.

If a RCJAC member is not present at the scoring meeting, their scores will not be considered unless it is decided there are extenuating circumstances related to their absence. In order for their scores to be considered, the member must send a notarized letter to ATCOG prior to, or at the meeting, with their reason for absence stated in the letter. The letter will be presented to the RCJAC members who are present at the meeting, at which time the RCJAC will vote to accept or not accept the scores based on the member's reason for absence.

Prioritization Meeting Outcomes

The RCJAC shall meet to discuss and take further action(s), if necessary, in determining the application funding recommendations, prior to submitting them to the ATCOG Board. Following approval by the ATCOG Board, the results of the funding priorities/recommendations prioritization meeting will be compiled and emailed to the RCJAC members and grant applicants, the following day, if possible and will be submitted to the OOG/PSO/CJD. If an applicant wishes to inquire about the scoring results sooner, they may contact ATCOG staff.

The RCJAC reviews and competitively scores/ranks the following categories:

General Victim Assistance—Direct Services Program
(Victims of Crime Act—VOCA)

Violent Crimes Against Women Justice and Training Program—
Domestic Violence, Sexual Assault, Dating Violence, and Stalking
(Violence Against Women Act—VAWA)

Juvenile Justice Program
(Juvenile Justice and Delinquency Prevention Act—JJDP)
(State Criminal Justice Planning Fund—421)

Justice Assistance Grant (JAG) Program
(Byrne Justice Assistance Grant)
(State Criminal Justice Planning Fund—421)

CJD may also recommend or require the RCJAC to review and score applications in additional funding categories when necessary. At that time, the corresponding scoring instruments or other scoring documents to be used will be reviewed and approved by the RCJAC and made available to those applicant(s) prior to the scoring process.

The RCJAC and/or the ATCOG Board has the option not to recommend for funding, an application or line item(s) identified as ineligible. The decision not to recommend funding these applications must be accurately reported to CJD.

The RCJAC and/or the ATCOG Board has the option to recommend less funding than applied for on any fund source application submitted by an applicant. The decision to recommend less funding than the original amount requested by the grant applicant must be reached by a simple majority vote of the RCJAC and/or the ATCOG Board present at the scoring meeting.

Grant Application Scoring Guidelines (Moved to page 6,7)

New projects and continuation projects shall be reviewed, scored, and prioritized for funding each year, as applicable, utilizing a standard review instrument. All projects considered for CJD funding must meet the guidelines and requirements established by CJD annually. The applicant agency/organization must be located

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within the ATCOG region and provide services within the ATCOG region in order for the application to be eligible for review and scoring.

All eligible applications in each funding category must be prioritized and ranked for funding consideration by the RCJAC. These recommendations shall be forwarded to the Ark-Tex Council of Governments Board of Directors/Executive Committee for their approval. ATCOG will submit prioritization results to CJD.

Each application shall be scored by each RCJAC member unless the member has a conflict of interest, and an average score shall be assigned to each proposal. Applications in each category shall be prioritized according to the average score assigned to the proposals. Proxy votes shall not be allowed at scoring meetings.

Applicant Correspondence with RCJAC Regarding Scoring (Moved to page 7)

A grant applicant, or individual(s) acting on behalf of the applicant, shall not contact any RCJAC member prior to any scoring/prioritization meeting to persuade a score. If an applicant, or individual(s) acting on behalf of the applicant, contacts a scoring member to persuade a score, their application may be disqualified at the discretion of the RCJAC.

If a RCJAC member receives a contact of this nature from an applicant, or individual(s) acting on behalf of the applicant, the scoring member should contact the RCJAC Chairman and/or ATCOG Criminal Justice staff.

Conflict of Interest (Moved to page 7,8)

The COG's governing body and RCJAC members must abstain from scoring, commenting, and voting on any application, other than a grant application submitted by the COG, during the prioritization process if they or an individual related within the third degree by consanguinity or within the second degree by affinity:

➤ Is employed by the applicant agency and works for the unit or division that would administer the grant if awarded;

➤ Serves on any governing board that oversees the unit or division that would administer the grant if awarded;

➤ Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency;

➤ Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

RCJAC members who have a conflict of interest should contact ATCOG CJ Staff prior to the scoring meeting regarding their conflict.

High/Low Scores Dropped *(Moved to page 7)*

The high and low score of each grant application will be dropped if the number of eligible RCJAC scoring members (to submit their scores) for the particular funding source is ten or greater.

Tie-Breaker Method *(Moved to page 7)*

In the event of a tie, the following procedure will be utilized: Staff shall remove the lowest score from the applications that result in a tie and re-average the remaining scores. This process shall be repeated, continuing to remove the lowest remaining score until the tie is broken. The scores resulting from the tie-breaking process will only be used for the purpose of breaking the tie. These scores will not be used to change any other rankings in the prioritization process. The RCJAC shall be notified of the tie and the revised results.

RCJAC Representation *(Moved to page 1 and revised to match OOG contract language)*

The RCJAC is required to have a multi-disciplinary representation of members from the region, which includes the following categories: law enforcement, juvenile justice, drug abuse prevention, non-profit organizations, victim services, mental health, prosecution/courts, education, and concerned citizens or parents, with no more than one third (1/3) of the total membership being representatives of one group.

Review Instrument / Score Sheet *(Moved to page 7)*

The review instrument used by the RCJAC to score the grant applications is developed by ATCOG staff to accommodate the recommendations/approvals by the RCJAC, based on CJD requirements and the local priorities in the Regional Criminal Justice Strategic Plan. This review instrument is subject to change each year, as the CJD requirements and the local priorities are also subject to change.

Appeal Procedure

Each applicant will be allowed to appeal actions of the Regional Criminal Justice Advisory Committee (RCJAC). Appeals must be based on a verifiable error made during the prioritization or review process and the applicant must be able to show that the error actually caused the application or portion of the application to not be funded. Factors that allow discretion by RCJAC members will not be considered for an appeal. The applicant must submit written documentation in support of the

appeal. Letters and phone calls of support will not be considered as part of the official appeal process.

All appeals must be handled as follows:

- An applicant must notify the ATCOG Executive Director in writing of the alleged violation of the RCJAC scoring guidelines and/or the error(s) made in the scoring/prioritization process within ten (10) days following the scoring meeting.
- The ATCOG Board of Directors shall consider all appeals in an open meeting. Documentation submitted by the applicant that meets the criteria as stated above will be considered by the ATCOG Board of Directors. Subsequent notification by ATCOG of a decision concerning funding serves as final notice of approval or denial.

Civil Rights Policies

- ATCOG has an Equal Employment Opportunity Plan in place and the ATCOG Human Resources Manager acts as the EEO Officer and is responsible for implementing the ATCOG EEO Program. Through the EEO Plan and the EEO Officer, employees are notified that ATCOG provides a work environment that is free from discrimination, including harassment, based on race, color, national origin, religion, creed, sex, age, genetic information, disability **status, or other protected class, or veteran status, sexual orientation, gender identity or expression.**

In addition to ATCOG's EEO Plan for employees, ATCOG offers the following civic rights information available to employees and also to individuals that participate in (or benefit from) ATCOG's criminal justice grant programs/activities (available on the ATCOG website www.atcog.org/atcog-home/criminal-justice):

- ATCOG's criminal justice programs do not discriminate on the basis of race, color, **national origin, religion, creed, sex, age, genetic information, disability status, protected, or veteran status, sexual orientation, gender identity or expression, nationality,** or English proficiency.
- ATCOG's EEO Complaint Process (p.8 in ATCOG EEO Plan - on website) should be used when an ATCOG employee, or an individual that participates in (or benefits from) ATCOG's criminal justice programs, files a complaint alleging discrimination on the basis of race, color, **national origin, religion, creed, sex, age, genetic information, disability status, protected, or veteran status, sexual orientation, gender identity or expression, nationality,** or English proficiency.
- **ATCOG does not retaliate against the following individuals:**
 - **Persons who file discrimination complaints or lawsuits.**
 - **Persons who participate in discrimination proceedings as witnesses.**
- ATCOG provides access to their criminal justice programs/activities to persons who have limited English proficiency (LEP) by using a language translation/interpretation service when necessary.

- ATCOG criminal justice programs comply with the Equal Treatment for Faith-Based Organizations guidelines including efforts to ensure the programs do not use direct federal funding to engage in inherently explicitly religious activities and that the program does not discriminate against program participants and/or vendors on the basis of religion or religious beliefs, a refusal to hold a religious belief, or a refusal to participate in a religious practice.

To be reviewed/amended/approved by RCJAC 11-18-21.

Local Priorities for Grant Year FY22

Victim Services

- 24-hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking and also provide shelter services and case management to the victims as necessary.
- Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies, thus reducing the trauma experienced by child victims and their non-offending family member when interviewed and provide follow up services.
- Legal Advocacy and/or assistance with protective order processing, court accompaniment, as well as assistance with Crime Victims' Compensation (CVC) and Texas Victim Information & Notification Everyday (VINE), in relation to violent crime victims.
- Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims.
- Educational programs, public awareness, school programs, and community involvement to increase awareness regarding child abuse, neglect, domestic violence, sexual assault, bullying, and dating violence.

Juvenile Services

- Resources for sex offender treatment, psychological/psycho-sexual evaluations, and other mental health and substance abuse services for at-risk youth, including psychiatric evaluations, counseling, and treatment.
- Programs to divert at-risk youth from entering the juvenile justice system, such as pre-prevention services and mentoring programs for children under age 10.
- School Resource Officers and Juvenile Case Managers to lead pre-preventative intervention services and classes such as awareness and prevention programs, peer support groups, and combat school violence, delinquency, and truancy.
- Programs/services to assist youth in their development of cognitive behavioral skills including positive decision making and thought processes, and also independent living skills for ages 16 and older.
- Resources for victims of child and youth victims of human/sex trafficking.

Law Enforcement Services

- Required, mandated and operational training for law enforcement.
- Advanced equipment and technology for law enforcement purposes.
- Updated communications systems, allowing for agency and interagency communication and cooperation.
- Resources to address the excessive crime and mental illness, human/sex trafficking, and also cyber crimes.

Office of the Governor, Criminal Justice Division CJAC Application Score Sheet

Funding Opportunity:	General Victim Assistance-Direct Services Program (VOCA)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	

If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.

Attendance	Max Points Allowed	Score
Was a knowledgeable representative from the applicant agency available at the CJAC scoring meeting to present their project and address potential questions?	15.00	

Management & Fiscal Capability	Max Points Allowed	Score
If funded, would the applicant/agency be able to provide the necessary resources to manage and carry out the project in an effective and fiscally responsible manner?	15.00	

Local Priorities	Max Points Allowed	Score		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; vertical-align: top;">Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?</td> <td style="width: 40%;"> 24 hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking, also provide shelter services and case management. Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies. Legal Advocacy and/or assistance with protective order processing, court accompaniment, Crime Victims' Compensation, Texas VINE. Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims. Educational programs, public awareness, community involvement to increase awareness for child abuse, neglect, domestic violence & sexual assault, bullying, and dating violence. </td> </tr> </table>	Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?	24 hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking, also provide shelter services and case management. Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies. Legal Advocacy and/or assistance with protective order processing, court accompaniment, Crime Victims' Compensation, Texas VINE. Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims. Educational programs, public awareness, community involvement to increase awareness for child abuse, neglect, domestic violence & sexual assault, bullying, and dating violence.	10.00	
Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?	24 hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking, also provide shelter services and case management. Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies. Legal Advocacy and/or assistance with protective order processing, court accompaniment, Crime Victims' Compensation, Texas VINE. Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims. Educational programs, public awareness, community involvement to increase awareness for child abuse, neglect, domestic violence & sexual assault, bullying, and dating violence.			

Documentation of Problem	Max Points Allowed	Score
Does this project avoid duplication or overlapping of existing resources or programs available within the project's proposed service area and target population?	10.00	
Does the supporting data validate the problem within the proposed target area?	10.00	

Cost and Program Effectiveness	Max Points Allowed	Score
Are the activities to be conducted reasonable and will they adequately accomplish the goals of the project?	10.00	
Are the budget line items eligible and essential to meeting the goals of the project?	10.00	
Does the organization have a clear plan to generate, collect, and assess output and outcome measures to support evaluation of results?	10.00	
Does the project document coordinated collaboration with other agencies and/or organizations?	10.00	
Is the applicant on Vendor Hold with CJD?	NO	

<p>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</p>	TOTAL	0.00
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Printed Name of CJAC Member

Signature of CJAC Member

CJAC Application Score Sheet Continued

Funding Opportunity:	General Victim Assistance-Direct Services Program (VOCA)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			

Amount Recommended for Funding: (If different than requested amount)	\$	
Comments:		

Check If Exempt

Reason: _____

Office of the Governor, Criminal Justice Division CJAC Application Score Sheet

Funding Opportunity:	Violence Against Women Formula Grant (VAWA)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	

If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.

Attendance	Max Points Allowed	Score
Was a knowledgeable representative from the applicant agency available at the CJAC scoring meeting to present their project and address potential questions?	15.00	

Management & Fiscal Capability	Max Points Allowed	Score
If funded, would the applicant/agency be able to provide the necessary resources to manage and carry out the project in an effective and fiscally responsible manner?	15.00	

Local Priorities	Max Points Allowed	Score
<div style="display: flex;"> <div style="width: 30%; padding-right: 5px;">Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?</div> <div style="width: 70%; border-left: 1px solid black; padding-left: 5px;"> <p>24 hour crisis intervention, legal advocacy, and counseling (staff counselor) to victims of domestic violence, sexual assault, stalking, dating violence, and human/sex trafficking, also provide shelter services and case management.</p> <p>Provide a safe child-friendly atmosphere for child abuse victims, while fostering collaborative working relationships with investigative agencies.</p> <p>Legal Advocacy and/or assistance with protective order processing, court accompaniment, Crime Victims' Compensation, Texas VINE.</p> <p>Short-term housing assistance for victims of domestic violence and sexual assault, as well as other types of victims.</p> <p>Educational programs, public awareness, community involvement to increase awareness for child abuse, neglect, domestic violence & sexual assault, bullying, and dating violence.</p> </div> </div>	10.00	

Documentation of Problem	Max Points Allowed	Score
Does this project avoid duplication or overlapping of existing resources or programs available within the project's proposed service area and target population?	10.00	
Does the supporting data validate the problem within the proposed target area?	10.00	

Cost and Program Effectiveness	Max Points Allowed	Score
Are the activities to be conducted reasonable and will they adequately accomplish the goals of the project?	10.00	
Are the budget line items eligible and essential to meeting the goals of the project?	10.00	
Does the organization have a clear plan to generate, collect, and assess output and outcome measures to support evaluation of results?	10.00	
Does the project document coordinated collaboration with other agencies and/or organizations?	10.00	
Is the applicant on Vendor Hold with CJD?	NO	

<p style="color: red; margin: 0;"><i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i></p>	TOTAL	0.00
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Printed Name of CJAC Member

Signature of CJAC Member

CJAC Application Score Sheet Continued

Funding Opportunity:	Violence Against Women Formula Grant (VAWA)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			

Amount Recommended for Funding: (If different than requested amount)	\$	
Comments:		

Check If Exempt

Reason: _____

Office of the Governor, Criminal Justice Division CJAC Application Score Sheet

Funding Opportunity:	Juvenile Justice & Truancy Prevention Grant Program	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	

If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.

Attendance	Max Points Allowed	Score
Was a knowledgeable representative from the applicant agency available at the CJAC scoring meeting to present their project and address potential questions?	15.00	

Management & Fiscal Capability	Max Points Allowed	Score
If funded, would the applicant/agency be able to provide the necessary resources to manage and carry out the project in an effective and fiscally responsible manner?	15.00	

Local Priorities	Max Points Allowed	Score
<div style="display: flex;"> <div style="width: 30%; padding-right: 5px;">Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?</div> <div style="width: 65%; border-left: 1px solid black; padding-left: 5px;"> <p>Resources for sex offender treatment, psychological/psycho-sexual evaluations, and other mental health and substance abuse services for at-risk youth, including psychiatric evaluations, counseling, and treatment.</p> <p>School Resource Officers and Juvenile Case Managers to lead pre-preventative intervention services and classes such as awareness and prevention programs, peer support groups, and combat school violence, delinquency, and truancy.</p> <p>Programs to divert at-risk youth from entering the juvenile justice system, such as pre-prevention services and mentoring programs for children under age 10.</p> <p>Programs/services to assist youth in their development of cognitive behavioral skills including positive decision making and thought processes, and also independent living skills for ages 16 and older.</p> <p>Resources for child and youth victims of human/sex trafficking.</p> </div> </div>	10.00	

Documentation of Problem	Max Points Allowed	Score
Does this project avoid duplication or overlapping of existing resources or programs available within the project's proposed service area and target population?	10.00	
Does the supporting data validate the problem within the proposed target area?	10.00	

Cost and Program Effectiveness	Max Points Allowed	Score
Are the activities to be conducted reasonable and will they adequately accomplish the goals of the project?	10.00	
Are the budget line items eligible and essential to meeting the goals of the project?	10.00	
Does the organization have a clear plan to generate, collect, and assess output and outcome measures to support evaluation of results?	10.00	
Does the project document coordinated collaboration with other agencies and/or organizations?	10.00	
Is the applicant on Vendor Hold with CJD?	NO	

	TOTAL	0.00
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By entering your name below, you are certifying that the above scores are your own.
For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.

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Printed Name of CJAC Member

Signature of CJAC Member

CJAC Application Score Sheet Continued

Funding Opportunity:	Juvenile Justice & Truancy Prevention Grant Program	Date:	
Applicant Agency:			
Project Title:			
Application Number:			

Amount Recommended for Funding: (If different than requested amount)	\$	
Comments:		

Check If Exempt

Reason: _____

Office of the Governor, Criminal Justice Division CJAC Application Score Sheet

Funding Opportunity:	Justice Assistance Grant Program (JAG)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	

If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.

Attendance	Max Points Allowed	Score
Was a knowledgeable representative from the applicant agency available at the CJAC scoring meeting to present their project and address potential questions?	15.00	

Management & Fiscal Capability	Max Points Allowed	Score
If funded, would the applicant/agency be able to provide the necessary resources to manage and carry out the project in an effective and fiscally responsible manner?	15.00	

Local Priorities	Max Points Allowed	Score
Does the project address a local need in the ATCOG region (as listed on the Regional Criminal Justice Local Priorities List - ATCOG Region)?	Advanced equipment and technology for law enforcement purposes	10.00
	Required, mandated and operational training for law enforcement	
	Updated communications systems, allowing for agency and interagency communication and cooperation	
	Resources to address the excessive crime and mental illness, human/sex trafficking, and cyber crimes	
	N/A	

Documentation of Problem	Max Points Allowed	Score
Does this project avoid duplication or overlapping of existing resources or programs available within the project's proposed service area and target population?	10.00	
Does the supporting data validate the problem within the proposed target area?	10.00	

Cost and Program Effectiveness	Max Points Allowed	Score
Are the activities to be conducted reasonable and will they adequately accomplish the goals of the project?	10.00	
Are the budget line items eligible and essential to meeting the goals of the project?	10.00	
Does the organization have a clear plan to generate, collect, and assess output and outcome measures to support evaluation of results?	10.00	
Does the project document coordinated collaboration with other agencies and/or organizations?	10.00	
Is the applicant on Vendor Hold with CJD?	NO	

	TOTAL	0.00
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*By entering your name below, you are certifying that the above scores are your own.
For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.*

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Printed Name of CJAC Member

Signature of CJAC Member

CJAC Application Score Sheet Continued

Funding Opportunity:	Justice Assistance Grant Program (JAG)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			

Amount Recommended for Funding: (If different than requested amount)	\$	
Comments:		

Check If Exempt

Reason: _____

Office of the Governor, Criminal Justice Division CJAC Application Score Sheet

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	
<i>If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.</i>			
INSTRUCTIONS: Assign up to 5 total points (with 5 being the highest/best) for project's consistency with applicable core elements. Examples: If all core elements are present and clear in their project/program, the applicant should receive a score of 5. If one core element is absent or unclear, the score should be 4.			
Commercially Sexually Exploited Youth (CSEY) Advocates:			
Core elements / what to look for:		Max Points Allowed	Score
1. All CSE advocates are/will be full time paid employees. Volunteers may only provide support functions alongside advocate.		1.00	
		Max Points Allowed	Score
2. Advocates in the agency already respond to law enforcement and other first responders 24/7.		1.00	
		Max Points Allowed	Score
3. Supervision and support of advocates is rigorous, with substantial details and resources shown in the application, including supervision of cases by a licensed mental health clinician.		1.00	
		Max Points Allowed	Score
4. Case management responsibilities are prioritized along with advocacy.		1.00	
		Max Points Allowed	Score
5. Collaboration with other stakeholders in support of not only victim-centered goals of healing but also investigative goals. Strategies that indicate being only victim-centered and not also meeting the needs of other partners should be considered to have less value.		1.00	
		Max Points Allowed	Score
		TOTAL	0.00
<i>List any missing or unclear core element(s) that caused a reduction in score (if any): (Example: "#4", "none")</i>			
<i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i>			
Printed Name of CJAC Member		Signature of CJAC Member	

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Recommended for Funding: (If different than requested amount)		\$	
Comments:			
<input type="checkbox"/> Check If Exempt Reason: _____ _____			

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	
<i>If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.</i>			
INSTRUCTIONS: Assign up to 5 total points (with 5 being the highest/best) for project's consistency with applicable core elements. Examples: If all core elements are present and clear in their project/program, the applicant should receive a score of 5. If one core element is absent or unclear, the score should be 4.			
Drop-In Centers/Non-Residential Assessment Centers/Street Outreach:			
Core elements / what to look for:		Max Points Allowed	Score
1. Accepts and is located for and describes programming for youth walk-ins and/or first responder drop-off.		1.00	
		Max Points Allowed	Score
2. Provides for physical safety, basic needs, medical and mental health, case management and connecting activities.		1.00	
		Max Points Allowed	Score
3. Open during hours that meet first-responder's victim recoveries (evenings, overnight, weekends), and periods of increased youth vulnerability.		1.00	
		Max Points Allowed	Score
4. Agreements in place with referral systems (Law Enforcement, Juvenile Justice, Child Protective Services) and uploaded documents showing these agreements.		1.00	
		Max Points Allowed	Score
5. Targeted population is CSE, not Runaway or Homeless Youth (RHY) or homeless adults.		1.00	
		Max Points Allowed	Score
		TOTAL	0.00
<i>List any missing or unclear core element(s) that caused a reduction in score (if any): (Example: "#4", "none")</i>			
<i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i>			
Printed Name of CJAC Member		Signature of CJAC Member	

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Recommended for Funding: (If different than requested amount)		\$	
Comments:			
<input type="checkbox"/> Check If Exempt Reason: _____ _____			

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	
<i>If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.</i>			
INSTRUCTIONS: Assign up to 5 total points (with 5 being the highest/best) for project's consistency with applicable core elements. Examples: If all core elements are present and clear in their project/program, the applicant should receive a score of 5. If one core element is absent or unclear, the score should be 4.			
Innovative Services:			
Core elements / what to look for:		Max Points Allowed	Score
1. Applicant has included a designated organization(s) and program(s) that will benefit directly from this innovative service.		1.00	
		Max Points Allowed	Score
2. Applicant has included the target population that will benefit from the service.		1.00	
		Max Points Allowed	Score
3. Applicant has included a designation of the victim outcomes that will be different as a result of this innovation.		1.00	
		Max Points Allowed	Score
4. Applicant has included any research that supports the effectiveness of the service for victims of commercial sexual exploitation.		1.00	
		Max Points Allowed	Score
5. Applicant has included documentation from the designated organization(s) and programs(s), confirming their intent to utilize the Innovative Service provided by the applicant, if awarded, along with the benefit they, or those they serve, would receive from the Innovative Service.		1.00	
		Max Points Allowed	Score
		TOTAL	0.00
<i>List any missing or unclear core element(s) that caused a reduction in score (if any): (Example: "#4", "none")</i>			
<i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i>			
Printed Name of CJAC Member		Signature of CJAC Member	

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Recommended for Funding: (If different than requested amount)		\$	
Comments:			
<input type="checkbox"/> Check If Exempt Reason: _____ _____			

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	
<i>If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.</i>			
INSTRUCTIONS: Assign up to 5 total points (with 5 being the highest/best) for project's consistency with applicable core elements. Examples: If all core elements are present and clear in their project/program, the applicant should receive a score of 5. If one core element is absent or unclear, the score should be 4.			
Long-Term Residential Placements:			
Core elements / what to look for:		Max Points Allowed	Score
1. Residential treatment or therapeutic foster care experience and Texas license and Department of Family and Protective Services (DFPS) contract in place.		1.00	
		Max Points Allowed	Score
2. Applicant demonstrates successful outcomes with highly traumatized youth.		1.00	
		Max Points Allowed	Score
3. Applicant describes ability and demonstrated track record in working with oppositional, defiant, runaway and other challenging youth behaviors.		1.00	
		Max Points Allowed	Score
4. Agreements in place with referral systems (Law Enforcement, Juvenile Justice, DFPS) and uploaded documents showing these agreements.		1.00	
		Max Points Allowed	Score
5. Identification of Evidence Based/Promising Practice Models to be used and clear strategy for gauging program effectiveness and fidelity to these models.		1.00	
		TOTAL	0.00
<i>List any missing or unclear core element(s) that caused a reduction in score (if any): (Example: "#4", "none")</i>			
<i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i>			
Printed Name of CJAC Member		Signature of CJAC Member	

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Recommended for Funding: (If different than requested amount)		\$	
Comments:			
<input type="checkbox"/> Check If Exempt Reason: _____ _____			

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:	
Applicant Agency:			
Project Title:			
Application Number:			
Amount Requested:		Total Score:	
<i>If you have a conflict of interest you are exempt from scoring or commenting on the application in conflict.</i>			
INSTRUCTIONS: Assign up to 5 total points (with 5 being the highest/best) for project's consistency with applicable core elements. Examples: If all core elements are present and clear in their project/program, the applicant should receive a score of 5. If one core element is absent or unclear, the score should be 4.			
EMERGENCY RESIDENTIAL SERVICES:			
Core elements / what to look for:		Max Points Allowed	Score
1. 24-hour emergency youth shelter experience and Texas license to operate emergency residential services in place.		1.00	
		Max Points Allowed	Score
2. Applicant demonstrates track record in working with oppositional, defiant, runaway and other challenging youth behaviors.		1.00	
		Max Points Allowed	Score
3. Agreements in place with system stakeholders (Law Enforcement, Juvenile Justice, Department of Family and Protective Services) to refer and accept youth and upload documents showing these agreements.		1.00	
		Max Points Allowed	Score
4. Clinical and behavioral services are available 24 hours/day.		1.00	
		Max Points Allowed	Score
5. Basic needs, safety planning, case management, empowering activities provided.		1.00	
		TOTAL	0.00
<i>List any missing or unclear core element(s) that caused a reduction in score (if any): (Example: "#4", "none")</i>			
<i>By entering your name below, you are certifying that the above scores are your own. For the scores to be considered valid, this electronically signed form must be submitted by the the scorer via email.</i>			
Printed Name of CJAC Member		Signature of CJAC Member	

CJAC Application Score Sheet Continued

Funding Opportunity:	Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation (CSE)	Date:					
Applicant Agency:							
Project Title:							
Application Number:							
<table border="1" style="width: 60%; margin-left: 20px; border-collapse: collapse;"> <tr> <td style="width: 80%;">Amount Recommended for Funding: (If different than requested amount)</td> <td style="width: 20%; text-align: center;">\$</td> </tr> <tr> <td colspan="2" style="height: 150px; vertical-align: top;">Comments:</td> </tr> </table>				Amount Recommended for Funding: (If different than requested amount)	\$	Comments:	
Amount Recommended for Funding: (If different than requested amount)	\$						
Comments:							
<input type="checkbox"/> Check If Exempt Reason: _____ _____							

Attachment A

ITEM 2:

Discuss and consider action regarding Basic Telecommunicator Training for the ATCOG region.

BACKGROUND:

In the past, ATCOG has provided the opportunity for the Basic Telecommunicator Course/Training through their contracted police academy provider, as funded through ATCOG's Regional Law Enforcement Training grant (from OOG). TCOLE now requires the Basic Telecommunicator Licensing Course to be 80-hrs for completion. Since the course is now available online through TEEEX as a self-paced online course with a 45-day window of completion, there has not been any students to complete the in-person course through ATCOG's contracted police academy. Therefore, it is no longer feasible for ATCOG's contracted police academy provider to provide the 80-hour in-person course across our region.

In order for ATCOG to continue providing the Basic Telecommunicator Course/Training, it would need to be completed through TEEEX, with the registration and \$250 payment initially done by the sponsoring agency, and then ATCOG would reimburse the sponsoring agency upon completion (and receipt of all documentation of completion). As with the other licensing courses, if the student does not complete the course, ATCOG is not responsible for payment of the course and it would be the responsibility of the sponsoring agency to absorb that tuition cost or recoup that payment from the student.

If ATCOG provides the Basic Telecommunicator/Training through TEEEX, the funds would have to be taken from the contracted police academy line item (used for Basic Peace Officer Course, Basic Jailer Course, Specialized/Advanced Courses for law enforcement) in order for those funds to be available for the TEEEX course. In addition, there would be a maximum number of students available per year for ATCOG funding (Ex. 6 students per year x \$250ea = \$1500), available on a first-come first-serve basis, due to the limited amount that could be taken from the contracted police academy line item.

ATCOG is requesting a recommendation from the RCJAC on whether to fund a set amount of Basic Telecommunicator Course Trainings in our region or allow all funds to be used in the contract with the police academy for Basic Peace Officer, Basic Jailer, and other Specialized/Advanced Courses for law enforcement.