

Meeting Minutes
Region 2 Lower Red-Sulphur-Cypress Flood Planning Group Meeting
March 2, 2023
2:00 p.m.

at

Northeast Texas Community College, Community Room – (Hum 101), 2886 FM 1735, Chapel Hill Road,
 Mount Pleasant, TX 75455 and Via Zoom Webinar/Teleconference

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
Preston Ingram (William)	Agricultural interests	X
Andy Endsley	Counties	X
W. Greg Carter	Electric generating utilities	X
Laura-Ashley Overdyke	Environmental interests	X
Casey Johnson	Industries	X
Dustin Henslee	Municipalities	
Troy Hudson	Public	
R. Reeves Hayter	River authorities	X
Kelly Mitchell	Small business	
David Weidman	Water districts	X
Susan Whitfield	Water utilities	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
James (Clay) Shipes	Texas Parks and Wildlife Department	
Andrea Sanders	Texas Division of Emergency Management	X
Darrell Dean	Texas Department of Agriculture	
Tony Resendez	Texas State Soil and Water Conservation Board	
Trey Bahm	General Land Office	
Anita Machiavello	Texas Water Development Board (TWDB)	X
Michelle Havelka	Texas Commission on Environmental Quality	X
Lisa M. Mairs	USACE, Galveston District	
Travis Wilsey	USACE, Tulsa District	
Randy Whiteman	RFPG 1 Liaison	
Richard Brontoli	Red River Valley Association	
Jason Dupree	TxDOT – Atlanta District	
Dan Perry	TxDOT – Paris District	

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **8**

Number required for quorum per current voting membership of **11: 6**

Other Meeting Attendees: **

Chris Brown - ATCOG

Kathy McCollum - ATCOG

Paul Prange – ATCOG

Parker Moore – Halff Associates Team

Maddie Smithers – Halff Associates Team

**Meeting attendee names were gathered from those who entered information for joining the Zoom meeting.

All meeting materials are available for the public at:

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

AGENDA ITEM NO. 1: Call to Order

Reeves Hayter called the meeting to order at 2:10 p.m.

AGENDA ITEM NO. 2: Welcome

Reeves Hayter welcomed members and attendees to the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group meeting.

AGENDA ITEM NO. 3: Confirmation of attendees / determination of a quorum

Reeves Hayter asked ATCOG staff member, Paul Prange, to conduct a roll call of attendees. Each present voting and non-voting member of the Region 2 Lower Red-Sulphur-Cypress RFPG introduced themselves, establishing that a quorum had been met. Eight voting members were present along with three non-voting members.

AGENDA ITEM NO. 4: Public comments – limit 3 minutes per person

Reeves Hayter opened the floor for public comments. No public comments were received.

AGENDA ITEM NO. 5: *Consider approval of minutes for the meetings held Thursday, December 15, 2022

Reeves Hayter opened the floor for discussion and approval of the minutes from the previous meetings. A motion was made by Greg Carter and was seconded by Casey Johnson to approve the minutes as presented. The motion carried unanimously.

AGENDA ITEM NO. 6: *Consider approval of Invoices submitted by Halff Associates, Inc. and the Ark-Tex Council of Governments

Reeves Hayter presented the invoices from Halff Associates, Inc. received in November and December of 2022 totaling approximately \$35,000.00 and the invoices from the Ark-Tex Council of Governments (ATCOG) from November, 2022 through February, 2023 totaling approximately \$3,100.00. Chris Brown announced that the budget may need to be amended before the end of the planning period in order to expend all of the funds and provided a description of how the funds will be utilized. Mr. Hayter asked for a motion to approve the invoices from Halff Associates, Inc. Greg Carter asked if the approval needs to include any sub-contractors' invoices and Mr. Brown stated that those invoices are included only as a reference of their expenses under the agreement with Halff Associates, Inc. ATCOG, as the Sponsor, only has a contract with Halff Associates, Inc. Mr. Hayter made a motion to approve the invoices from Halff Associates, Inc. and the motion was seconded by Greg Carter. The motion carried. Mr. Hayter then asked for a motion to approve the invoices from the Ark-Tex Council of Governments. A motion was made by David Weidman and seconded by Laura-Ashley Overdyke. The motion carried.

AGENDA ITEM NO. 7: *Discuss and Consider nominations for election of Region 2 RFPG Officers to include Chair, Vice Chair, Secretary and Executive Committee per Article VIII, Section 2(b) of the Bylaws

Reeves Hayter opened the floor for discussion and Greg Carter asked for confirmation of the existing officers. The Chair is Reeves Hayter, Vice Chair is Greg Carter, Secretary is Laura-Ashley Overdyke, Kelly Mitchell and Andy Endsley are the two at-large voting members on the executive committee. Greg Carter made a motion to continue with the same executive committee membership and the motion was

seconded by Casey Johnson. The motion carried. Reeves Hayter thanked the officers for choosing to serve on the board for another year.

PRESENTATIONS

AGENDA ITEM NO. 8: Texas Water Development Board Update:

Reeves Hayter turned the floor over to Anita Machiavello, who encouraged the flood planning group to read the TWDB December newsletter which contains some important topics. Ms. Machiavello also announced the Terms of Office and that the terms of all initial voting members will expire on July 10, 2023. All voting members will need to draw lots for terms of two years or five years. Ms. Machiavello also announced that the TWDB sent out an email this morning seeking public feedback on methods for ranking FMEs, FMPs and FMSs in the 2024 State Flood Plan. Discussion took place among the group concerning the ranking of FMXs and the submission of comments.

AGENDA ITEM NO. 9: Region 1 Canadian-Upper Red Regional Flood Planning Group Updates:

Reeves Hayter asked for any updates relating to Region 1 flood planning activities. Region 1 liaison, Randy Whiteman, was not present and Parker Moore did not have any updates available for the flood planning group.

TECHNICAL CONSULTANT UPDATE

AGENDA ITEM NO. 10: Technical Presentation by Halff Associates, Inc.

- **Update of RFPG Submittal**
- **Task 12 Update**
- **Schedule**

Reeves Hayter turned the floor over to Parker Moore who introduced Maddie Smithers to help present updates on Task 12. Mr. Moore announced that the Region 2 Final Flood Plan was submitted to TWDB during the first week of January, 2023 and hard copies of the plan will be provided to Region 2 in April. Mr. Moore and Ms. Smithers then began presenting updates to Task 12. Screening level assessment for nine FME Candidates is in progress and include the cities of DeKalb, Hooks, Texarkana, Atlanta, Paris, Bonham, and Nash.

Maddie Smithers discussed the Anderson Creek WWTP Flood Study to evaluate the need for a levee to protect the WWTP during the 100-Year flood event. This project would likely meet the "No Negative Impact" requirement.

Parker Moore discussed the City of Hooks Infrastructure study to address flooding along several creeks and announced that a field visit had been conducted in February, BLE models are being updated to verify flooding issues, and that "No Negative Impact" determination is currently unknown. Reeves Hayter asked what the project is that is being proposed and Mr. Moore stated that a project has not currently been selected.

Maddie Smithers discussed the Cowhorn Creek East FME to develop mitigation alternatives for flooding in the Diamond Circle Subdivision by updating existing conditions models. “No Negative Impact” determination is currently unknown.

Maddie Smithers discussed the City of Atlanta Eleanor St. and Red Bluff St. Project to replace culvert crossings. Additional information was requested on February 17th and an evaluation is not being performed.

Maddie Smithers discussed the City of Atlanta Park View St. and Jefferson St. Project to install culvert crossings. Additional information was requested on February 17th and an evaluation is not being performed.

Parker Moore discussed the City of Paris Big Sandy Creek Improvements to reduce the risk of flooding along streams. Existing conditions models have been obtained, three alternatives have been incorporated into one project, and “No Negative Impact” determination is currently unknown. Reeves Hayter announced that some property near this project has recently been rezoned and Mr. Moore stated that he would follow up on that with the City of Paris.

Parker Moore discussed the City of Texarkana Gauges Project to install flood warning gauges for flood-prone areas. Preliminary locations have been established and a meeting is currently being scheduled with the City of Texarkana. This FMP would likely meet the “No Negative Impact” requirement.

Parker Moore discussed the Pecan to Waggoner Creek Channel Improvements Project in the City of Nash to reduce risk of flooding for structures downstream of N. Pecan St. BLE models are currently being updated with preliminary mitigation options and “No Negative Impact” determination is currently unknown.

Maddie Smithers discussed the Pig Branch Watershed Culvert Study in the City of Bonham to alleviate existing and potential flood damages for various crossings. Existing conditions models are being updated, potential mitigation options are being investigated, and a 100-Year level of service may not be feasible. “No Negative Impact” determination is currently unknown.

Brief discussion took place among the group regarding these FMEs. Reeves Hayter spoke about the 100-Year level of service mentioned in a couple of the FMEs.

Parker Moore announced the schedule of upcoming deliverables which included: March, 2023 –Initial FMEs completed and collecting new FMXs; April 13, 2023 – RFPG2 Meeting to discuss FME results and potential for FMPs, and to discuss new FMXs received; April-May 2023 – Prepare Amended RFP; May 4, 2023-RFPG2 Meeting to recommend FMPs and new FMEs for inclusion in the plan, and provide update on the amended plan; May 11, 2023 – Submit Amended RFP for public comment (Minimum 14 days before vote); June 1,2023 – Public Meeting to Review and Approve Amended RFP; June 15, 2023 – Public Comment Period closes; July 14, 2023 – Amended RFP Due to TWDB.

OTHER BUSINESS

AGENDA ITEM NO. 11: Update from Planning Group Sponsor

Reeves Hayter turned the floor over to Chris Brown who announced that he did not have any updates at this time.

AGENDA ITEM NO. 12: Consider date and agenda items for next meeting

Reeves Hayter opened the floor for discussion. The Region 2 RFG board members agreed to conduct the next Region 2 Flood Planning Group Board of Directors Meeting on Thursday, April 13, 2023, at 2:00 p.m. at a location to be determined and via webinar/teleconference. Mr. Hayter then suggested that the Region 2 Flood Planning Group conduct an in-person meeting at some point during the first planning cycle.

AGENDA ITEM NO. 13: Adjourn

Reeves Hayter called for the meeting to be adjourned. The meeting was adjourned at 2:54 p.m.
Approved by the Region 2 Lower Red-Sulphur-Cypress RFG at a meeting held on 4/13/2023.


Reeves Hayter, CHAIR