

**JOINT AGENDA
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT AND
ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE MEETING
AUGUST 25, 2022**

The Northeast Texas Economic Development District (NETEDD) and the Executive Committee of the Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, August 25, 2022, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Use the following information to register for the meeting:

[https://us06web.zoom.us/meeting/register/tZcocu6gpzkqGt030vSi9sTiGffp1A9SoHUJ](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZcocu6gpzkqGt030vSi9sTiGffp1A9SoHUJ)

If you experience issues while registering, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or mmatthews@atcog.org.

Item 1. Call to order – Quorum Determination.

Item 2. Invocation.

Item 3. Public Comment.

ATCOG invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

NETEDD Agenda Items

Item 4. Review and consider approval of the minutes as submitted for the NETEDD meeting held on Thursday, June 30, 2022. (See page 3)

Item 5. Review and consider authorizing the Executive Director to execute a contract with Design Nine, Inc to provide broadband planning services. (See page 7; to be presented by Executive Director Chris Brown)

This concludes all NETEDD agenda items.

ATCOG Executive Committee Agenda Items

Item 6. Review and consider approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, May 26, 2022. (See page 17)

Review and Comment

Item 7. Executive Director Report (For information only; See page 21; to be presented by Executive Director Chris Brown)

- Indirect Finance Quarterly Report
- Quarterly Program Reports

Regular Business

- Item 8. Review and consider approval of the submission of a grant application to the St. Joseph Community Foundation for funds to provide training to caregivers and first responders relating to dementia. (See page 44; to be presented by staff member Lisa Reeve)
- Item 9. Review and consider approval of the Hopkins County nomination to serve on the Regional Criminal Justice Advisory Committee (RCJAC) through December 31, 2023. (See page 46; to be presented by staff member Patricia Haley)
- Item 10. Review and consider authorizing the Executive Director to execute a contract with Ecolane Software to provide transit scheduling software for TRAX rural transportation service. (See page 48; to be presented by staff member Bobby Williams)

Other Business

- Item 11. Discussion of FY 2022 draft budget. (Handouts to be provided at the meeting; to be presented by Executive Director Chris Brown)
- Item 12. Announcement of nominating committee member appointments for the purpose of appointing Executive Committee members, Executive Committee Officers, and subcommittee members. (To be presented by Judge L.D. Williamson)
- Item 13. Red River Leadership Institute program update. (To be presented by staff member Mary Beth Rudel)

Announcements

A Workforce CEOs meeting will be held immediately following this meeting. Judges, please reconvene at the front of the room or remain on Zoom. All others, please move into the hallway or exit the Zoom meeting.

The ATCOG Board of Directors meeting will be held on September 29, 2022, at 10:00 a.m., at a location to be determined, as well as via teleconference/webinar.

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in an executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such a matter will be taken or conducted in an open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) workdays prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email mmatthews@atcog.org.

**JOINT MINUTES
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT, AND
ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING
June 30, 2022**

The Northeast Texas Economic Development District (NETEDD) and the Board of Directors of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, June 30, 2022, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Item 1. L. D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Travis Ransom, Judge, Cass County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

NETEDD Agenda Items

Item 4. The next order of business was to review and consider approval of the minutes as submitted for the NETEDD meeting held Thursday, March 31, 2021.

Motion to approve was made by Scott Lee, Judge, Franklin County, and seconded by Bobby Howell, Judge, Bowie County. It was approved.

Item 5. Mr. Brown invited staff member, Ms. Brianna O'Shaughnessy, to present for consideration approval of the 2018-2022 Comprehensive Economic Development Strategy (CEDs) - 2022 update.

Motion to approve was made by Judge Ransom and seconded by Judge Scott Lee. It was approved.

This concluded all NETEDD Agenda Items.

ATCOG Board of Directors Agenda Items

Item 6. Mr. Brown presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Board of Directors meeting held Thursday, March 31, 2022.
- Acceptance of the minutes as submitted for the Homeland Security Advisory Committee meeting held Thursday, May 26, 2022.
- Acceptance of the minutes as submitted for the Area Agency on Aging Regional Advisory Council meeting held Thursday, June 2, 2022.

Motion to approve was made by Judge Scott Lee and seconded by Judge Howell. It was approved.

Review and Comment

Item 7. Ms. Toni Lindsey presented for review and comment on a grant application from the Detroit

Independent School District, to be submitted to the Department of Health and Human Services, Office of Head Start, for supplemental/COLA Funding of Head Start.

Motion to approve was made by Judge Scott Lee and seconded by Ann Rushing, Mayor, City of Clarksville. It was approved.

- Item 8. Ms. Lindsey presented for review and comment on a grant application by the Salvation Army Texarkana, Arkansas, to be submitted to the State of Arkansas Department of Human Services for an Emergency Solutions Grant FY2022-2023.

Motion to approve was made by Judge Ransom and seconded by Judge Howell. It was approved.

Regular Business

- Item 9. Ms. Whitney Fezell presented for review and consideration approval to adopt the updated Regional Interoperable Communications Plan (RICP).

Motion to approve was made by Judge Scott Lee and seconded by Judge Ransom. It was approved.

- Item 10. Ms. Leslie McBride presented for review and consideration approval authorizing the Executive Director to sign the Rerate and Benefit Verification Form with Texas Municipal League Health to continue to provide health, dental, and life insurance benefits to staff for Plan Year 2022-2023.

ATCOG proposed to make a defined contribution of \$845.12 to each employee per month, a 7% increase, or a \$55.30 increase per month. The staff has the option to “buy up” to a more expensive plan at their own expense. Also, a high deductible plan is available at a rate of \$744.78 per month, allowing staff to contribute the remaining defined contribution to a health savings account.

Ms. McBride noted the Rerate Notice for FY 2023 includes an increase in health premiums; however, dental and life insurance rates remain the same as FY 2022.

Motion to approve was made by Judge Ransom and seconded by Judge Scott Lee. It was approved.

- Item 11. Ms. Melinda Tickle presented for review and consideration annual approval of the Investment Policy that establishes procedures to be followed in investing funds for ATCOG.

Ms. Tickle stated that the ATCOG Investment Policy has no new updates at this time.

Motion to approve was made by Judge Scott Lee and seconded by Judge Ransom. It was approved.

- Item 12. Ms. Tickle presented for review and consideration approval of the proposed Salary Schedule for ATCOG for the fiscal year ending September 30, 2023.

Ms. Tickle reviewed the proposed 2023 Salary Schedule, which included a 5% COLA for ATCOG employees. All ATCOG employees are paid lower than State employees or are on the low end of the State salary scale. There are no positions at ATCOG that exceed the pay of State employees in equivalent positions.

Motion to approve was made by Judge Scott Lee and seconded by Judge Ransom. It was approved.

- Item 13. Ms. Mae Lewis presented for review and consideration approval of the submission of an application to the Texas Department of Housing Community Affairs (TDHCA) for 2022 Emergency Solution Grant program funds (ESG).

Motion to approve was made by Judge Ransom and seconded by Judge Howell. It was approved.

Item 14. Ms. Veronica Williams presented for review and consideration approval of the Ark-Tex Council of Governments (ATCOG) 5-year Regionally Coordinated Public Transportation Plan (RCTP).

Motion to approve was made by Judge Ransom and seconded by Judge Scott Lee. It was approved.

Item 15. Ms. Rea Allen presented for review and consideration approval of the addition of LifeNet Emergency Medical Services (EMS) as a secondary Public Safety Answering Point (PSAP) on the ATCOG 9-1-1 network to include the purchase of applicable call-taking equipment.

Motion to approve was made by Judge Howell and seconded by Judge Scott Lee. It was approved.

Item 16. Mr. Brown presented for review and consideration approval to cancel the July ATCOG Executive Committee Meeting.

Motion to approve was made by Judge Ransom and seconded by Judge Scott Lee. It was approved.

Announcements

The next Executive Committee meeting will be held on August 25, 2022, at 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, and via teleconference/webinar.

With no other announcements, a motion to adjourn was made by Judge Scott Lee and seconded by Judge Ransom. The meeting adjourned.

NETEDD BOARD MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Travis Ransom, Judge, Cass County
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Travis Ransom, Judge, Cass County
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG BOARD MEMBERS PRESENT

Ron Humphry, Mayor, City of New Boston

Gary Spraggins, Councilman, City of Sulphur Springs

GUESTS PRESENT

Gaye Beard, Office of United States Representative Pat Fallon

Kathy Comer, Office of United States Senator John Cornyn

Jo Anne Gray, Planner, Texarkana Metropolitan Planner Organization

Whitney Hale, City Secretary, City of Hooks

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Program Director

Chris Brown, Executive Director

Mark Compton, Transportation Director

Whitney Fezell, Homeland Security Coordinator

Patricia Haley, Criminal Justice Coordinator

Mae Lewis, Housing Director

Toni Lindsey, Regional Development Director

Marla Matthews, Executive Assistant

Leslie McBride, Human Resources Director

Brianna O'Shaughnessy, Development Specialist

Paul Prange, Environmental Resources Coordinator

Lisa Reeve, Area Agency on Aging Director

Sheena Record, Transportation Coordinator

Mary Beth Rudel, Deputy Director

Melinda Tickle, Finance Director

Veronica Williams, Transportation Planner

L.D. Williamson, President

Northeast Texas Economic Development District

ATTEST:

BRIEFING PAPER

ITEM 5:

Review and consider authorizing the Executive Director to execute a contract with Design Nine, Inc to provide broadband planning services.

BACKGROUND:

NETEDD has received an Economic Development Administration (EDA) award to develop a comprehensive report on the state of broadband in the Northeast Texas region for unserved and underserved rural areas. An RFQ was advertised seeking qualified candidates that could measure actual broadband speeds and collect applicable data through digital surveys. The data and maps created will be provided to our Cities and Counties, as well as internet service providers or other interested parties. There were six (6) statements of qualifications submitted.

DISCUSSION:

After reviewing and scoring each submission, Design Nine has been selected as the top proposal. The proposed scope of work is attached. The primary goals of the project are to measure actual internet speeds in each household and use the data to challenge internet speeds reported in the FCC Broadband Maps. Board approval is requested to execute a contract with Design Nine, Inc not to exceed \$100,000.

RECOMMENDATION:

Staff recommends approval.

Professional Services Contract

This Agreement is made effective as of 8/1/2022, by Ark-Tex Council of Governments, 4808 Elizabeth Street, Texarkana, TX 75503 and Design Nine, Inc., of 2000 Kraft Drive, Suite 2200, Blacksburg, Virginia 24060, a Virginia corporation.

In this Agreement, the party who is contracting to receive services shall be referred to as "Client", and the party who will be providing the services shall be referred to as "Design Nine".

Design Nine, Inc. has expertise in the planning, design, construction and operation of broadband networks and is willing to provide services to client based on this background.

Client desires to have services provided by Design Nine.

Therefore, the parties agree as follows:

1. **SCOPE OF SERVICES.** Beginning on 8/1/2022 and ending on or about 12/15/2022, Design Nine will provide the following services (collectively, the "Services") as described in the attached Scope of Work.
2. **PERFORMANCE OF SERVICES.** Client will rely on Design Nine (Contractor) to work as many hours as may be reasonably necessary to fulfill Design Nine's obligations under this Agreement. Changes or additions to the Scope of Work must be made in writing and negotiated as a separate contract.
3. **PAYMENT** The Ark-Tex COG (Client) will pay fees to Design Nine for the Services performed based on the attached Fee Schedule. Payments shall be made after Design Nine submits monthly invoices to the Client, according to the attached Fee Schedule. These fees shall be due and payable net 30 days.
4. **EXPENSE REIMBURSEMENT.** All reasonable and ordinary travel expenses will be included in the base fee. Any extraordinary expenses incurred in the completion of the work will be billed based on actual expenditures and must be approved in advance. Design Nine shall submit appropriate receipts for all extraordinary expenses incurred.
5. **TERM/TERMINATION.** This Agreement shall terminate automatically upon completion by Design Nine of the Services required by this Agreement.
6. **RELATIONSHIP OF PARTIES.** It is understood by the parties that Design Nine is an independent contractor with respect to Client, and not an employee of Client. Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Design Nine.
7. **INJURIES.** Design Nine acknowledges Design Nine's obligation to obtain appropriate insurance coverage for the benefit of Design Nine (and Design Nine's employees, if any). Design Nine waives any rights to recovery from Client for any injuries that Design Nine (and/or Design Nine's employees) may sustain while performing services under this Agreement and that are a result of the negligence of Design Nine or Design Nine's employees.
8. **LIMITATION OF LIABILITY.** In no event shall Design Nine or its officers, directors, shareholders, employees, agents, or subcontractors be liable for any special, indirect or consequential damages incurred by client or others, including without limitation, loss of goodwill or client relation or lost profits, whether based on contract, tort or other legal theory, even if Design Nine has been advised of the possibility of such damages, or be liable for any claim against Client by any third party. Design Nine's monetary liability shall not exceed the sums paid by client for the goods or services giving rise to such claim. No action, regardless of form or theory, arising out of the services rendered by Design Nine, may be brought by Client or Design Nine more than one (1) year after the cause of action has accrued, except that an action for non-payment may be brought within two (2) years of the date of last payment.
9. **DISCLAIMER OF IMPLIED WARRANTIES.** Design Nine agrees to exert its best efforts in providing the services contemplated herein in a competent and workmanlike manner. Client agrees that Design Nine

does not make any express or implied warranties, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose in connection with the work product provided pursuant to this agreement. Design Nine's services are provided "AS IS," without any other warranty of any type.

10. PROPRIETARY INFORMATION. Client shall own analyses performed on behalf of and reports prepared for Client by Design Nine ("Work Product"). Client understands and acknowledges, however, that such Work Product may be generated using Design Nine's proprietary analytical tools, including forms, spreadsheets, worksheets, checklists, computer programs, templates, or other know-how or tools of the trade that constitute confidential or proprietary information of Design Nine ("Proprietary Information"). Should Design Nine provide Client with any underlying Proprietary Information, Client acknowledges that it is granted only a limited non-exclusive right to use the Proprietary Information only for purposes of its business relationship with Design Nine, such right revocable at will by Design Nine. Client shall not distribute Proprietary Information to any third party without written permission from Design Nine, nor reverse engineer or exploit Proprietary Information for the benefit of Client or any third party. Nothing in this Agreement nor the disclosure of Proprietary Information to Client shall be construed as granting any right or license, express or implied, under any copyright, patent, trade secret, or other intellectual property right now or hereafter owned or controlled by Design Nine.

11. ASSIGNMENT. Design Nine's obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of Client.

12. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for Client:

Name: _____ Title: _____

Address: _____ City, State, Zip _____

Date _____

IF for Design Nine:

Andrew Cohill, President
Design Nine, Inc.
2000 Kraft Drive, Suite 2200
Blacksburg, Virginia 24060

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

13. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties. No changes, or waiver of, any provision of this Agreement will be binding on Design Nine, unless made in writing and signed by an authorized representative of Design Nine.

14. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

15. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

16. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

17. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Texas.

18. SURVIVAL OF PROVISIONS. Provisions 6 through 18, and payment requirements of Client for work performed (including payment described in Section 5.B in the case of termination by Client), shall survive termination or expiration of this Agreement.

Party receiving services:

By: _____ Title: _____

Date: _____

Party providing services:

Design Nine, Inc.

By: _____ Title: President

Date: _____

Scope of Work

- Design a systematic and innovative survey methodology that will identify broadband deficits to the smallest detail within each census tract per county in the target area. We will collect data from individual households throughout the entire study area. All received responses will be geocoded and map within each census tract per county.
- Collect and measure actual broadband speeds received at the household and business levels and compare it to advertised speeds. The online survey form will contain a link to a speed test, which will allow households and businesses to measure their upload and download speeds and enter those directly.
- Compile data on the cost paid by households and businesses for their internet packages. The business and residential surveys will collect Internet cost data from all respondents.
- Identify which providers are offering fiber and map the approximate areas of availability. Survey respondents can enter their provider name and the type of connection (e.g. fiber, cable, DSL, etc.).
- Compile a list of internet service providers in the area and map their approximate service areas. We will provide a complete analysis of all providers and make an estimate of their service areas.
- Compile all of the above data into a single interactive map for use by the counties, ATCOG, and the public. We will provide a public, online interactive map with the data collected, including data already collected in Morris, Bowie and Miller Counties.
- Identify what type of technology is used by individuals and businesses for their internet packages (DSL, Satellite, Cable, etc.) Survey respondents can enter their technology type and that will be included in the interactive map.
- We will provide a complete and comprehensive report for the counties, ATCOG, and the public.
- We will provide map of RDOF award sites and providers, and expected build out timelines.

Fee Structure

Fees for Professional Services in Scope of Work: \$92,750.00. Fees will be invoiced in five equal payments of \$18,550.00, with the first payment due at contract signing and the last payment due only after all final documents and reports have been delivered.

The cost of printing and mailing a residential broadband survey to all residential addresses in all Zip Codes in the nine counties (Cass, Hopkins, Red River, Delta, Lamar, Titus, Franklin, Bowie, and Morris) using EDDM USPS rates (8/ 1/2 x 11 flat is \$63,300. This will be billed in full once surveys have been delivered to the US Postal Service for delivery.

Cost Summary

Professional Services	\$92,750.00
EDDM survey mailing	\$63,300
Total cost	\$156,050

The Professional Services fee includes all normal and ordinary travel expenses during the work engagement period. Any extraordinary travel expenses for trips requested would be billed at the actual cost of all normal and ordinary travel expenses (e.g. mileage, lodging, meals, etc.) and will provide receipts for all expenses incurred.

Hourly Rates

For work tasks, advisory support, and related activities requested by the County over the period of the contract, we can work on an hourly basis, and will provide detailed billing reports showing dates worked, number of hours, and staff who completed the work.

<u>Rate Schedule for Staff</u>	<u>Hourly Rate</u>
Broadband Architect	\$145.00
Network Engineer	\$135.00
Senior Broadband Planner	\$125.00
GIS/CAD design and mapping work	\$105.00

Financial And Contractual

Invoices are payable within 30 days. Interest is, therefore, charged in the event of non-payment within 60 days. An interest rate of 1% per month will be charged to the unpaid balance.

June 8, 2022

ARK-TEX COUNCIL OF GOVERNMENTS

Cost Proposal

Our Professional Services are all-inclusive for work tasks, advisory support, and related activities described in the Ark-Tex Council of Governments Request For Qualifications for Consultant Services for Broadband Planning. We propose a flat fee of \$92,750 for all work, including all normal and ordinary travel. Fees will be invoiced in five equal payments of \$18,550 with the first payment due at contract signing and the last payment due only after all final documents and reports have been delivered.

Survey Mailing Costs

Our Professional Services fee of \$92,750 includes the set up, management, and data analysis for the online Web-based business and residential surveys. As we discussed in our recent video call, a direct mail campaign can significantly increase the response rate for the surveys. Without a direct mail component, we would expect a survey response rate of 3% to 5%. With the residential direct mail campaign, we routinely see response rates of 10% to 12%, or as much as four time higher data points. The cost of any direct mail campaign would be in addition to our Professional Services fee.

- The cost of printing and mailing a residential broadband survey to all residential addresses in all Zip Codes in the nine counties (Cass, Hopkins, Red River, Delta, Lamar, Titus, Franklin, Bowie, and Morris) using EDDM USPS rates (8/ 1/2 x 11 flat is \$63,300.
- Optionally, we can reduce the mailing costs to by randomizing distribution. In this approach, we can mail to a percentage of mail routes in a given zip code (e.g. 50% of routes, 35% of routes). Not every household would receive a survey mailing, but a random sampling of routes could still yield excellent data.

For any work requested outside the Scope of Services requested in the RFP, the following rates would apply on an hourly basis.

Rate Schedule for Additional Staff Work

Hourly Rate

Broadband Architect (Project Lead)	\$145.00
Network Engineer	\$135.00
Senior Broadband Planner	\$125.00
GIS/CAD design and mapping work	\$105.00

Summary of the Work

Design a systematic and innovative survey methodology that will identify broadband deficits to the smallest detail within each census tract per county in the target area.

We can collect data from individual households throughout the entire study area. All received responses will be geocoded and mapped within each census tract per county.

Collect and measure actual broadband speeds received at the household and business levels and compare it to advertised speeds.

The online survey form will contain a link to a speed test, which will allow households and businesses to measure their upload and download speeds and enter those directly.

Compile data on the cost paid by households and businesses for their internet packages.

The business and residential surveys will collect Internet cost data from all respondents.

Identify which providers are offering fiber and map the approximate areas of availability.

Survey respondents can enter their provider name and the type of connection (e.g. fiber, cable, DSL, etc.).

Compile a list of internet service providers in the area and map their approximate service areas.

We will provide a complete analysis of all providers and make an estimate of their service areas.

Compile all of the above data into a single interactive map for use by the counties, ATCOG, and the public.

We will provide a public, online interactive map with the data collected, including data already collected in Morris, Bowie and Miller Counties.

Identify what type of technology is used by individuals and businesses for their internet packages (DSL, Satellite, Cable, etc.)

Survey respondents can enter their technology type and that will be included in the interactive map.

Compile all information into a comprehensive report for use by the counties, ATCOG, and the public.

We will provide a complete and comprehensive report for the counties, ATCOG, and the public.

Compile a map of RDOF sites and providers that have been awarded those locations with expected timelines.

We will provide map of RDOF award sites and providers, and expected build out timelines.

August 16, 2022

Confirmation of Work Tasks

Design Nine will assist in the evaluation of the current and revised FCC maps, and provide the collected data in a format that can be used in grant applications for the purpose of demonstrating that FCC or TxBDO may be inaccurate.

Design Nine will assist with the development of marketing material to promote the availability and importance of the broadband surveys. We will provide draft language and graphics for Resolutions, Press Releases, Social Media posts and other promotional materials for survey collection.

Design Nine will, for each of the counties in the study, map existing fiber infrastructure using publicly available and commercial databases to show approximate areas of fiber availability, and areas where fiber to the home and fiber to the business is not available.



Andrew Cohill
President

RESOLUTION NO. NBD22-05

RESOLUTION OF THE BOARD OF DIRECTORS OF NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD) AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH DESIGN NINE, INC TO PROVIDE BROADBAND PLANNING SERVICES NOT TO EXCEED \$100,000.

WHEREAS, the Ark-Tex Council of Governments Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

WHEREAS, NETEDD adheres to the ATCOG procurement policy; and

WHEREAS, ATCOG Procurement Policy and Procedure Manual states Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, NETEDD has received a grant to develop a comprehensive report on the state of broadband in the Northeast Texas region for unserved and underserved rural areas; and

WHEREAS, Design Nine, Inc was awarded the contract through the Request for Statements of Qualifications process; and

WHEREAS, the funding for the purchase is available through the EDA.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT:

Section 1 That the Board approves the Executive Director to execute a contract with Design Nine, Inc not to exceed \$100,000.

Section 2 That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.

Section 3 That this resolution is approved by majority vote in accordance with the bylaws of NETEDD and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 25TH DAY OF AUGUST 2022.

L. D. Williamson, President
Board of Directors
Northeast Texas Economic Development District

ATTEST:

**MINUTES
ARK-TEX COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE MEETING
May 26, 2022**

The Executive Committee of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, May 26, 2022, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Item 1. L.D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Scott Lee, Judge, Franklin County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

Item 4. The next order of business was to review and consider approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, April 28, 2022.

Motion to approve was made by Brian Lee, Judge, Titus County, and seconded by Judge Scott Lee. It was approved.

Regular Business

Item 5. Mr. Chris Brown, Executive Director, presented for review and consideration approval of public input and the 2023-2024 TxCDBG Community Development Fund Regional Project Priority Scoring for the ATCOG State Planning Region.

ATCOG will compete with other projects within the region based on the scoring criteria. The maximum score for a Community Development (CD) Fund application will be 200 points in all regions. The points are assigned in the following three ways:

- 65% of the points are assigned based on objective factors adopted by the Unified Scoring Committee (USC).
- 25% of the points are assigned based on the Regional Project Priorities selected by the governing board or a designated committee of each state planning region.
- 10% of the points are assigned based on State Scoring factors adopted by TDA.

Mr. Brown stated that the Unified Scoring Committee met, and Lowell Walker, Mayor, City of DeKalb, attended as the ATCOG representative. All scoring criteria remained the same except for the following grant match:

- 3% match - population under 1,500
- 5% match - cities with 5,000 in population
- No points will be awarded based on unemployment

The Board recommended the following 2023-2024 TxCDBG Community Development Fund Regional Project Priority Scoring for the ATCOG State Planning Region:

- First Priority: Water/Sewer; Yard lines; Streets/roads and bridges; Drainage; Septic tanks
- Second Priority: Housing
- Third Priority: all other eligible activities

Motion to approve was made by Travis Ransom, Judge, Cass County, and seconded by John Sellers, Mayor, City of Sulphur Springs. It was approved.

Item 6. Ms. Sheena Record presented for review and consideration approval of a grant application to be submitted to the United Way of Lamar County in the amount of \$1,020 for reserve monthly bus passes for passengers in need.

Motion to approve was made by Judge Brian Lee and seconded by Bobby Howell, Judge, Bowie County. It was approved.

Item 7. Mr. Brown presented for review and consideration approval of the ATCOG Housing Choice Voucher Program Annual Plan.

Mr. Brown reported no changes to the Plan.

Motion to approve was made by Brandon Bell, Judge, Lamar County, and seconded by Mayor Sellers. It was approved.

Other Business

Item 8. Mr. Brown, presented an update and discussion regarding Texas Broadband Development Office and the Texas Rural Funders timeline and details of the IIJA (Infrastructure Investment and Jobs Act) and regional speed testing and mapping improvements.

Mr. Brown provided the Board with information concerning the Broadband Equity, Access, and Deployment (BEAD) Program that includes \$42B for high-speed internet access. The BEAD Program prioritizes the unserved with no internet or only 25/3 Mbps and the underserved with only 100/20 Mbps.

The Digital Equity Act Program includes \$2.75B for digital inclusion and equity. The Act ensures all communities have accessible and affordable, reliable high-speed internet.

The Middle Mile Broadband Infrastructure (MM) Program includes \$1B for high-speed internet access. The MM Program's Priority is to expand the middle mile infrastructure to reduce the cost of connecting the unserved and underserved locations.

The Texas Broadband Development Office (BDO) will oversee the state and federal dollars intended to close the digital gap by increasing access to reliable, high-speed internet in the state. The BDO provides grants, low-interest loans, and other financial incentives to internet service providers who expand access in prioritized areas. The BDO expects to have the process ready to accept applications and make initial financial awards by October 2022.

Mr. Brown will forward all pertinent service provider information and mapping updates to the Board.

Item 9. Ms. Patricia Haley presented the Computerized Criminal History System (CCH) Update to the Board for review.

Item 10. Ms. Mary Beth Rudel discussed the requirement of cybersecurity training for local governments.

Ms. Rudel informed the Board that all government entities must certify their cybersecurity compliance with training requirements using the Cybersecurity Training Certification for State and Local Governments on the Texas Department of Information (DIR) website. The requirement was amended during the 87th Legislature (HB1118) to tie completion and reporting of this training requirement to receipt or reclamation of funding from the Office of the Governor, Public Safety Office.

All local government staff are to complete the required training and submit the certification to DIR by August 31.

Item 11. Ms. Rudel presented a review of the Red River Leadership Institute (RRLI) program.

Ms. Rudel stated that the 2022-2023 RRLI application period is now open. She asked that the Board share RRLI information with community leaders and encourage them to apply. The application deadline is June 30.

Ms. Rudel provided a draft RRLI Brochure for review and will forward the final details to the Board when all leadership session dates are confirmed.

Announcements

Mr. Brown will provide a sample letter of support to the Board for the reauthorization of the U.S. Economic Development Agency (EDA). He requested the letters be returned to the ATCOG office for submission.

Mr. Brown announced that the ATCOG Executive Committee would not meet in July 2022.

The next Board of Directors meeting will be held on June 30, 2022, at 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as via teleconference/webinar.

With no further announcements, a motion to adjourn was made by Judge Ransom and seconded by Mayor Sellers. The meeting adjourned.

EXECUTIVE COMMITTEE MEMBERS PRESENT

Brandon Bell, Judge, Lamar County
Bobby Howell, Judge, Bowie County
Brian Lee, Judge, Titus County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Mihir Pankaj, Councilman, City of Paris
Travis Ransom, Judge, Cass County
Doug Reeder, Judge, Morris County
Ann Rushing, Mayor, City of Clarksville
John Sellers, Mayor, City of Sulphur Springs
L.D. Williamson, Judge, Red River County
Stan Wyatt, NETX Municipal Water District

BOARD MEMBERS PRESENT

Ronald Humphry, Mayor, City of New Boston
Lowell Walker, Mayor, City of DeKalb

GUESTS PRESENT

Stephen Barnes
Ashley Boyles
Kathy Boyles, KBB Consultants
JoAnn Gray, Planner, Texarkana Metropolitan Planner Organization
John McElfish, GrantWorks
Jessica Nichols
Veronica Pauda
Sergio Rairez

STAFF MEMBERS PRESENT

Rea Allen, 911 Program Director
Chris Brown, Executive Director
Mark Compton, Transportation Director
Whitney Fezell, Homeland Security Coordinator
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Toni Lindsey, Regional Development Director
Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director

L. D. Williams, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0010 - Executive

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	52,589.82	157,986.40	-	208,250.00	(50,263.60)	0.76
50210 BENEFITS	27,039.16	78,434.12	-	97,725.00	(19,290.88)	0.80
50225 COVID LEAVE	-	-	-	-	-	-
50310 STAFF TRAVEL	5,111.57	5,255.54	-	12,000.00	(6,744.46)	0.44
50312 REGISTRATION	163.34	983.34	-	1,500.00	(516.66)	0.66
50319 TRAINING	319.38	1,537.52	-	-	1,537.52	-
50410 RENT/SPACE	2,587.79	9,913.23	-	13,500.00	(3,586.77)	0.73
50420 TELEPHONE	871.48	2,661.40	-	7,000.00	(4,338.60)	0.38
50430 POSTAGE	32.15	949.62	-	600.00	349.62	1.58
50440 COPIER	67.34	1,741.61	-	675.00	1,066.61	2.58
50510 OTHER INDIRECT	48.00	1,446.00	-	12,000.00	(10,554.00)	0.12
50511 OFFICE SUPPLIES	720.70	1,215.39	-	6,200.00	(4,984.61)	0.20
50512 REPRODUCTION & PUBLICATIONS	-	-	-	250.00	(250.00)	-
50514 PERIODICALS	458.23	683.23	-	650.00	33.23	1.05
50515 MEMBERSHIP DUES	-	460.00	-	5,500.00	(5,040.00)	0.08
50515 MEMBERSHIP DUES - LOCAL						
50518 BUILDING/GROUNDS MAINT				-	-	
50523 SOFTWARE MAINTENANCE				5,500.00	(5,500.00)	-
50525 INTEREST			-	3,200.00	(3,200.00)	-
50531 DRUG TESTING					-	
50610 EQUIPMENT						
50612 COMPUTER SOFTWARE			-	-	-	
Total EXPENSE	90,008.96	263,267.40	-	374,550.00	(111,282.60)	0.55

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0020 - Administrative

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	31,231.51	89,992.59	-	77,059.00	12,933.59	1.17
50210 BENEFITS	16,182.64	44,400.87	-	38,414.00	5,986.87	1.16
50225 COVID LEAVE						
50310 STAFF TRAVEL	302.47	521.61	-	6,000.00	(5,478.39)	0.09
50312 REGISTRATION	83.33	239.58	-	1,850.00	(1,610.42)	0.13
50319 TRAINING	-	-	-	-	-	
50410 RENT/SPACE	1,512.58	4,764.85	-	7,100.00	(2,335.15)	0.67
50420 TELEPHONE	482.71	1,415.95	-	3,000.00	(1,584.05)	0.47
50430 POSTAGE	520.25	1,731.10	-	275.00	1,456.10	6.29
50440 COPIER	150.72	1,020.42	-	2,000.00	(979.58)	0.51
50510 OTHER INDIRECT	980.61	2,815.61	-	7,500.00	(4,684.39)	0.38
50511 OFFICE SUPPLIES	8.26	1,498.68	-	1,150.00	348.68	1.30
50512 PERIODICALS & PUBLICATIONS			-	3,000.00	(3,000.00)	-
50514 MEMBERSHIP DUES	230.00	7,609.91	-	7,500.00	109.91	1.01
50515 ADVERTISEMENT			-	200.00	(200.00)	-
50521 LEGAL & ACCT FEES			-		-	
50522 INSURANCE/BONDING			-	12,000.00	(12,000.00)	-
50523 SOFTWARE MAINTENANCE	-	2,948.00	-	1,200.00	1,748.00	2.46
50524 BANKING SERVICES			-		-	
50525 INTEREST			-	2,000.00	(2,000.00)	-
50530 CONTRACT LABOR	-	996.48			996.48	
50531 Contract - DRUG TESTING	1,479.00	1,990.00			1,990.00	
50540 PROFESSIONAL SERVICES	236.00	967.50			967.50	
Total EXPENSE	53,400.08	162,913.15	-	170,248.00	(7,334.85)	0.98

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0030 - Board

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50310 BOARD TRAVEL	-	-		1,000.00	(1,000.00)	
50312 BOARD REGISTRATION	-	-	-	3,500.00	(3,500.00)	-
50510 OTHER INDIRECT	-	-		-	-	
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Total EXPENSE	-	-	-	4,500.00	(4,500.00) -	
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ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0040 - Finance

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	28,364.91	84,350.67	-	154,196.00	(69,845.33)	0.55
50210 BENEFITS	14,221.73	39,513.18	-	72,359.00	(32,845.82)	0.55
50225 COVID LEAVE						
50310 TRAVEL	63.18	63.18	-	2,000.00	(1,936.82)	0.03
50312 REGISTRATION/TRAINING	83.33	83.33	-	15,500.00	(15,416.67)	0.01
50410 RENT/SPACE	1,404.07	4,840.09	-	6,000.00	(1,159.91)	0.81
50420 TELEPHONE	442.70	1,350.01	-	2,600.00	(1,249.99)	0.52
50430 POSTAGE	-	448.50	-	3,000.00	(2,551.50)	0.15
50440 COPIER	1,551.16	3,522.58	-	575.00	2,947.58	6.13
50510 OTHER INDIRECT			-	1,500.00	(1,500.00)	-
50511 OFFICE SUPPLIES	834.51	3,315.48	-	15,000.00	(11,684.52)	0.22
50512 PERIODICALS & PUBLICATIONS				550.00	(550.00)	-
50515 MEMBERSHIP DUES	-	150.00	-	325.00	(175.00)	0.46
50516 ADVERTISING			-	200.00	(200.00)	-
50520 AUDIT & ACCOUNTING	3,000.00	32,600.00	-	38,000.00	(5,400.00)	0.86
50521 LEGAL & ACCOUNTING	-	236.64				-
50522 INSURANCE & BONDING	-	-				-
50523 SOFTWARE MAINTENANCE		13,124.66	-	10,000.00	3,124.66	1.31
50524 BANKING SERVICES			-	-	-	-
50525 INTEREST			-	-	-	-
50530 CONTRACT LABOR				-	-	
50540 PROFESSIONAL SERVICES	2,800.00	2,800.00		-	2,800.00	
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Total EXPENSE	49,965.59	183,598.32	-	321,805.00	(138,443.32)	0.61
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ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0050 - Regional Development

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
50110 SALARIES	171.06	181.36	-	49,400.00	(49,218.64)	0.0037
50210 BENEFITS	96.76	98.94	-	23,182.00	(23,083.06)	0.0043
50410 RENT/SPACE	12.69	13.42	-	2,500.00	(2,486.58)	0.0054
50420 TELEPHONE	3.12	3.24	-	1,020.00	(1,016.76)	0.0032
50430 POSTAGE	-	-	-	-	-	
50440 COPIER	-	-	-	-	-	
50510 OTHER	-	-	-	-	-	
50515 MEMBERSHIP DUES	-	-	-	3,000.00	(3,000.00)	-
50523 COMPUTER SOFTWARE	-	-	-	-	-	
50525 INTEREST	-	-	-	-	-	
Total EXPENSE	283.63	296.96	-	79,102.00	(78,805.04)	0.0165

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2022

Fiscal year thru period ending 09.30.2022

0070 - Avery

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
50110 SALARIES	246.80	1,249.20	-	2,000.00	(750.80)	0.62
50210 BENEFITS	129.77	569.11	-	700.00	(130.89)	0.81
50410 RENT/SPACE	6.04	69.30	-	200.00	(130.70)	0.35
50420 TELEPHONE	1.12	14.16	-	25.00	(10.84)	0.57
50430 POSTAGE	-	-	-	-	-	
50521 LEGAL & ACCOUNTING	-	24.95	-	25.00	(0.05)	1.00
Total EXPENSE	383.73	1,926.72	-	2,950.00	(1,023.28)	0.56

Housing Choice Voucher Program

County	Total Tenants	Contract Rent	Tenant Rent	HAP to Landlords
Bowie	758	\$541,702.00	\$158,967.00	\$374,270.00
Camp	26	\$18,283.00	\$3,065.00	\$14,111.00
Cass	57	\$34,207.00	\$8,696.00	\$24,384.00
Delta	10	\$6,275.00	\$2,417.00	\$3,660.00
Franklin	25	\$15,057.00	\$3,463.00	\$11,019.00
Hopkins	134	\$84,856.00	\$32,753.00	\$51,451.00
Lamar	107	\$64,680.00	\$23,747.00	\$40,107.00
Morris	49	\$32,890.00	\$6,168.00	\$26,040.00
Red River	34	\$17,955.00	\$2,554.00	\$13,740.00
Titus	162	\$98,793.00	\$27,949.00	\$68,825.00
Upshur	53	\$36,551.00	\$13,195.00	\$23,254.00
Wood	13	\$9,358.00	\$1,567.00	\$7,618.00
Port Outs	20	\$712.00	\$351.00	\$26,658.00
Issued	175			
Monthly Totals	1623	\$961,319.00	\$284,892.00	\$685,137.00

ESG Homeless Prevention Grant

\$130,224.75- Funds Depleted

ESG HP and RRH Cares Grant

no active grant

Emergency Rental Assistance Grant-1

\$57,841.47- Funds Depleted

Family Self Sufficiency Grant

FSS participants—77 FSS Escrow Expense--- \$8,396.31

Households increased their income--5

Households ceased receiving public assistance—4

FSS Graduate-1(received escrow in the amount of \$3500)

Training During the Quarter

Mae Lewis --- Homeownership Counseling - continuous

Daneshia Walton—Homeownership Counseling-continuous

Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	ATCOG Planning, Training and Exercises Project	2946007	Active	\$88,000.00	\$62,361.99	9/1/21-8/31/22
Ark-Tex Council of Governments	ATCOG-Red River County Emergency Radio Infrastructure	4110101	Active	\$134,794.85	\$1504.69	9/1/20-8/31/22
Red River County	In-car Radio Upgrade Project	4288001	Active	\$36,268.28	\$36,268.00	10/1/21-9/30/22
Sulphur Springs, City of	Ventilation Fan Project	4257201	Pending Closeout	\$7,590.00	\$7590.00	11/1/21-10/31/22
Hopkins County	AET Thermal Imaging Project	4295301	Pending Closeout	\$18,314.00	\$18,314.00	11/1/21-6/30/22
Lamar County	AET - Lamar County Sheriff's Office Special Operations Team Project	4311501	Active	\$46,680.00	\$14,381.73	10/1/21-9/30/22
Lamar County	Lamar County Regional Hazmat Team Detector Project	4314501	Active	\$24,990.00	\$0.00	10/1/21-7/31/22

**Regional Development Quarterly Report
April 2022 – June 2022**

INFORMATION:

AMERICAN RESCUE PLAN ACT

U.S DEPARTMENT OF THE TREASURY

1. Funding for Non-Entitlement Units of Local Government & ALLOCATION INFORMATION (The status of payments to states for distribution to NEUs may be found on the following website page:

[Coronavirus State and Local Fiscal Recovery Funds for Non-entitlement Units of Local Government | U.S. Department of the Treasury](#)

2. The most recent Final Rule: Frequently Asked Questions:

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>

TEXAS DEPARTMENT OF AGRICULTURE

1. Policy Issuance - Federal Revisions for Section 3 Requirements

The Texas Department of Agriculture announces [Policy Issuance 20-01: Federal Revisions for Section 3 Requirements](#). This Policy Issuance implements HUD's Final Rule, which changes the ways in which the program's Section 3 goals are defined and measured, and can be found in 24 CFR Part 75. These changes will significantly impact the recordkeeping required for TxCDBG projects, so please review at the earliest opportunity to ensure as smooth a transition as possible. Transition guidance for the new requirements are included in the Policy Issuance. Transition date became effective July 1. For anyone that missed the webinar, a link to the training can be found here:

CDBG Over Coffee: New Section 3 Requirements
Link to training held May 20, 2022, can be found [HERE](#).

2. July 21, 2022 TxCDBG Transition to TDA-GO Grant Management System UPDATE

"The transition from 2020 TxCDBG Project Implementation Manual procedures (i.e. paper processes) to the 2022 procedures in TDA-GO is nearly complete. An automated email message was triggered by part of a back-end migration process, - ***no action is needed on your part*** as a result of this email identifying the grant as fully executed. We appreciate your understanding."

U.S. ECONOMIC DEVELOPMENT ADMINISTRATION

EDA Site: <https://www.eda.gov/>

U.S. DEPARTMENT OF AGRICULTURE

USDA Site: <https://www.usda.gov/>

GRANTS:

Grants in Process:

City of Avery	2022 CDBG FAST Fund Grant (<i>application due July 2022</i>)
Red River County	Fire Truck
	\$516,606.00 \$7,500.00 match

Submitted Grants:

Bowie Parkway Project, Bowie County	2022 Bowie Parkway Project North East Texas Regional Mobility Authority (NET RMA)
	Route/Traffic Study & Geotech w/Schematic Design
	\$200,000.00 \$50,000.00 match
TexAmericas Center, Bowie County	2021 CRISI Grant Federal Railroad Administration
	Engineering & NEPA Railcar Storage Yard
	\$424,726.00 \$426,428.00 match
City of Hooks Bowie County	2021/2022 CDBG Community Development Fund Sewer Infrastructure
	\$350,000.00 \$35,000.00 match
	Not selected for 2021 round one of CDBG funding- moved to 2022 for funding consideration

Grants in Process for Funding:

City of Sulphur Springs, Hopkins County (Pending funding in process)	2020 EDA Cares Act Public Works & Economic Adjustment Assistance Programs Coal Property Development – Infrastructure & Jobs
	\$2,380,000.00 \$596,960.00 match

Active Grants:

TexAmericas Center, Bowie County	2020 EDA Public Works & Economic Adjustment Assistance Programs Rail & Jobs
	\$864,550.00 \$216,138.00 match
	EDA GRANT # 08-79-05568
City of DeKalb, Bowie County	2020 EDA Public Works & Economic Adjustment Assistance Programs Wastewater, Sewer, Water Lines & Meters Easement & Jobs
	\$2,000,000.00 \$559,858.00 match

EDA GRANT # 08-01-05486

Hopkins County Sulphur Springs EDC **2018 EDA Public Works & Economic Adjustment**
Hopkins County Assistance Programs
\$1,500,000.00 **\$1,000,000.00 match**

EDA GRANT # 08-79-05222

City of Hooks, 2020 EDA Public Works & Economic Adjustment
Bowie County Assistance Programs
Waste Water Treatment Plant Upgrade
\$850,000.00 **\$212,500.00 match**

EDA GRANT # 08-01-05371

Ark-Tex COG 2020 EDA Public Works & Economic Adjustment
NETEDD Assistance Programs
\$400,000.00 **\$0.00 match**

EDA GRANT # ED20AUS3070061

Central Texas EDD to **2020 EDA Public Works & Economic Adjustment**
Northeast Texas EDD Assistance Programs
\$3,186,179.31 **\$1,059,109.81 match**

NETEDD GRANT # 08-57-02889

NETEDD **2021 3 Year Planning Grant**
\$210,000.00 **\$52,500.00 match**

EDA GRANT # ED21AUS3020017

Ark-Tex COG Rural Business Development Grant (RBDG)
Bowie County USDA – Revolving Loan Fund
Rural Business Development Grant Revolving Loan
Fund
\$500,000.00 **\$100,000.00 match**

USDA 49-019-565975011

Ark-Tex COG 2020 EDA RLF SUPPLEMENT - COVID
NETEDD CARES ACT
\$550,000.00 **\$0.00 match**

EDA GRANT # 08-79-05424 “FUNDS REVOLVED”

Denied Grants:

American Rescue Plan Act Funds applications exceeded funding!!!

TexAmericas Center, 2021 EDA ARPA Public Works & Economic Adjustment
Bowie County Assistance Programs
Infrastructure East Campus & Jobs
\$1,800,000.00 **\$450,000.00 match**

Paris Economic Development Corp, 2021 EDA ARPA Public Works & Economic Adjustment
Lamar County Assistance Programs
Infrastructure Northwest Industrial Park & Jobs
\$1,472,916.00 **\$368,229.00 match**

NOTE: Paris is being resubmitted for consideration under Public Works in October!!

TRAINING:

AEP Economic Development for Community Leader Training
Application Webinar: Back to Basics-Fundamental of Applying for TxCDBG Grants
TxCDBG over Coffee Webinar: Fair Housing Online
TxCDBG Civil Rights Training Webinar
TDA Labor Standards webinar TDA-GO and changes to the 2022 manual
TDA TxCDBG FAST Funds Webinar with application ending July 2022
Ethics Manual training with KnowB4
SWREDA Conference Houston
TEDC Conference Tyler
2022 CDBG Manual review for Administrator Test
2022 Administrator Test Online – Passed
Webinar Path to Prosperity: A regional Business Development Series

CERTIFICATIONS:

2022 TxCDBG Pre-Qualified Professional Administrative Services

Ark-Tex Council of Governments
Toni Lindsey – Contact Information Texas Department of Agriculture website

2022 TxCDBG Grant Administrators & Environmental Certificate:

Toni Lindsey, Regional Development Director
Melody Harmon, Economic Development Director
Sarah James, Development Specialist
Brianna O'Shaughnessy, Development Specialist
Kathy McCollum, Environmental/Hazard Mitigation Specialist

FBI Background Clearances for SBA to assist Economic Development Director:

Toni Lindsey, Regional Development Director
Sarah James, Development Specialist

Economic Development Quarterly Report April – June 2022

RLF Program Information:

Loan Projects in Application Process

NETEDD: 31 loan referrals are in progress including:

- 4 Meat Processing/Market
- 2 New manufacturers expanding or relocating
- Recreational Wear for Water Sports
- Multi-purpose in SS
- Hardware Store expansion
- Paper Processing Equipment
- RV Park
- Commercial Cleaning Svc.
- Gaming Lounge
- Dumpster Biz
- Athletic Facility
- Restaurants (7) throughout the region + Food truck inquiries
- Gas station
- Solar Company
- Skate Park
- Media Co.
- Hardware Store Expansion
- Wellness Center
- Boat builder
- Mobile Audio Co.

Loans Funded 2022

- COVID: Phoenix Skool Bus Renovation
- NETEDD: Phinesse Farms Winery

Loans Approved for Funding next Quarter

- Increase to Gap Tractor (Approved)
- Red River Tire and Lube (Approved)

Loans Paid Off

- Vo-Tech/Bambino's day care
- Superior Performance
- Dolsby Enterprises, LLC

Revolving Loan Funds (RLF) Program Active Loans April through June 2022:

NETEDD Original Loans - 5

ESNR

Longhorn Tire

Coppertop

KNB Music

Phinesse Farms Winery (Under COVID Guidance)

Phoenix (Under COVID Guidance)

ETRAP Loans -5

Marroquin

Leigh Water Supply

Coppertop

Rowe Casa

Longhorn Tire

CHAPMAN - 6

Clarksville EDC

City of Deport

City of Avery

Bowie County ESD #6

City of DeKalb

We Pack CD

COVID RLF Loans - 4

Coppertop

Caffe Crema

Truck 'n Awesome

Phoenix Skool Buses

NETEDD (former CTEDD) Loans - 11

Fire Street Pizza

Gardener/Valvoline Express-Hector

Kevin & Monita Keathley

Skate Waco, Inc.

Grace Discovery

FmHA RLF acquired from CTEDD - 1

Gap Tractor Parts

ATRDC Program Information:

- Total Loans in SBA 504 Portfolio – 18
- Total Original Issued Loan Amount - \$11,717,000
- Balance on Books as of 6/31/22 - \$8,896,135.78

***All SBA 504 loans have resumed normal payments except recently funded qualified CARES Act loans.**

ATRDC 504 Loan Program Income from Fees - \$4115.71

Loans Funded by SBA this Quarter

- Slim Chickens
- Starr Rail

Loans Approved by SBA (awaiting construction completion to fund)

- The Lodge at Gun Barrel City for the amount of \$2,421,000.00

Loan Prospects

- Restaurant
- Car Wash
- Manufacturer

Training for All Programs During the Quarter:

- Attended NADCO Training with staff
- Emails and conversations with Regional Bankers and Community to discuss Economic Development programs
- Webinars by SBA – Economic Development
- Discussions with three SBDC offices regarding lender visits and projects

Environmental Program Quarterly Report

- Illegal Dumping Surveillance Camera Loan Program – 12 camera systems and 45 “No Dumping” signs have been loaned out within Bowie County and are deployed in the cities of Nash, DeKalb, Simms, and in rural areas of the county. 6 Cameras systems have also been loaned out to Morris County to be placed along rural county roads. Additionally, 12 “No Dumping” signs have been delivered to the City of Mount Pleasant. ATCOG currently has 6 camera systems and 28 signs available to loan out for illegal dumping enforcement.
- FY22 Solid Waste Grant Funds, in the amount of \$20,000.00, has been paid to Texas State University’s Office for Government Innovation to fulfill ATCOG’s contractual obligation for updating the 20 Year Regional Solid Waste Management Plan. This plan has been submitted to TCEQ and is currently under review.
- FY 22 Water Quality Grant Funds, in the amount of \$13,475.00, are being utilized to conduct non-point source pollution activities within the ATCOG region. Activities include: Providing educational materials to the public relating to water pollution and conservation practices, composting and gardening techniques, proper lawn care methods, and pet waste disposal. Compost bins have been provided to local Master Gardener Associations within the region to help promote the utilization of natural fertilizers, and over 2,000 disposable nitrile gloves have been distributed to local volunteer water quality monitors associated with the Texas Stream Team. These volunteers monitor the condition of local waterbodies, including creeks, rivers, and lakes on a weekly basis, utilizing chemical test kits and electronic meters. The results are provided to Meadows Center for Water and the Environment at Texas State University, to be compiled and presented to TCEQ on an annual basis.
- ATCOG has joined the Texarkana Brownfields Regional Environmental Coalition (TBREC), which submitted an application to the Environmental Protection Agency for a Hazardous Substances and Petroleum Assessment Grant in the amount of \$500,000.00 to be utilized at various sites located within Bowie County, Texas, and Miller County, Arkansas. Coalition members include ATCOG, TexAmericas Center, the City of Texarkana, AR, and the applicant, the City of Texarkana, TX. This funding will help boost redevelopment activities at key locations which are currently underutilized due to perceived or actual environmental contamination. The TBREC coalition has been invited to conduct a presentation at the EPA Brownfields National Conference in August of 2022.
- ATCOG is administering the Region 2 Lower Red-Sulphur-Cypress Regional Flood Planning Group grant program funded by the Texas Water Development Board. Funding, in the amount of 910,400.00, is being utilized to develop a flood plan in a region comprised of 20 counties located in northeast Texas. An additional \$576,600.00 in funding has been allocated to Region 2 by the TWDB to enhance the flood plan. The Technical Memorandum has been developed and was submitted to the TWDB in March 2022 and the Draft Region 2 Flood Plan was submitted to TWDB on August 1, 2022. The completed plan is due to the TWDB in January of 2023 and is required to be updated every 5 years.

CJD Grantee Status Report

FY2022 JAG Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Cass County	In-Car Video Camera	4225001	Grant-Active	\$27,400.00	\$0.00	10/1/2021-9/30/2022
City of Clarksville	Less than Lethal Equipment	4250001	Grant-Closed	\$12,598.45	\$12,598.45	10/1/2021-9/30/2022
City of Daingerfield	P-25 Compliant Radios Project	4206601	Grant-Closed	\$14,515.00	\$14,515.00	10/1/2021-9/30/2022
City of Hooks	Handheld Portable Radio Project	4285601	Grant-Pending Close Out	\$22,596.77	\$22,596.77	10/1/2021-9/30/2022
City of Mt. Vernon	Speeders	4220801	Grant-Closed	\$11,163.54	\$11,163.54	10/1/2021-9/30/2022
City of Naples	Work Stations	4249401	Grant-Active (Fund Hold)	\$12,957.62	\$0.00	10/1/2021-9/30/2022
City of Paris	VHF Radio	4268001	Grant-Pending Close Out	\$11,475.00	\$11,475.00	10/1/2021-9/30/2022
Franklin County	Mobile Radios	4318201	Grant-Active (Fund Hold)	\$24,500.00	\$24,500.00	10/1/2021-9/30/2022
Red River County	Vehicle Equipment Upgrade	4287901	Grant-Active	\$16,362.05	\$15,526.40	10/1/2021-9/30/2022

FY2022 VOCA Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Domestic Violence Prevention, Inc.	Comprehensive Victim Restoration Program	2907005	Grant-Active	\$361,773.82	\$256,724.20	10/1/2021-9/30/2022
SAFE-T	Children & Youth Services/Domestic Violence, Sexual Assault, and Transitional Housing	2453108	Grant - Active	\$827,980.46	\$225,580.02	10/1/2021-9/30/2022

FY2022 VAWA Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Mount Pleasant, City of (Police Dept.)	Violence Against Women Investigator	3631604	Grant - Pending Close Out	\$24,202.32	\$24,202.32	10/1/2021-9/30/2022
Red River County (Sheriff's Office)	SA/FV Investigations Program	3953202	Grant - Active	\$29,582.16	\$25,606.60	10/1/2021-9/30/2022

FY2022 Juvenile Justice Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	Purchase of Juvenile Services	1426623	Grant - Active (Blind Hold - Indirect Approval)	\$35,519.08	\$15,420.37	10/1/2021-9/30/2022

FY2022 Truancy Prevention Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Bowie County	Truancy Prevention and Intervention Program	3583204	Grant-Active	\$49,883.69	\$41,963.36	10/1/2021-9/30/2022
Morris County	Truancy Prevention Program	4267801	Grant - Active	\$52,473.78	\$42,433.78	10/1/2021-9/30/2022

Criminal Justice Program

FY2022 Purchase of Juvenile Justice Services Grant / ATCOG Contract with Counties (\$35,519.08 Total for 1-YR Grant)							
County	Scope of Services	Original Contract Amount	Amended Contract Amount	Expended Amount	Juveniles Served with Contracted Amount	Start Date	End Date
Bowie County	Juvenile Mental Health Services	\$ 6,820.00	N/A	\$3,300.00	4	9/1/2021	8/31/2022
Cass County	Juvenile Mental Health Services	\$ 2,200.00	N/A	\$2,200.00	1	9/1/2021	8/31/2022
Hopkins County (also covers Delta, Franklin)	Juvenile Mental Health Services	\$ 4,180.00	N/A	\$0.00	No invoices received to date	9/1/2021	8/31/2022
Lamar County	Juvenile Mental Health Services	\$ 3,740.00	N/A	\$3,775.00	10	9/1/2021	8/31/2022
Red River County	Juvenile Mental Health Services	\$ 1,100.00	N/A	\$1,100.00	7	9/1/2021	8/31/2022
Titus County (also covers Morris)	Juvenile Mental Health Services	\$ 3,960.00	N/A	\$0.00	No invoices received to date	9/1/2021	8/31/2022
	TOTAL	\$ 22,000.00	N/A	\$10,375.00	No invoices received to date		

FY2022/2023 Regional Law Enforcement Training Grant (\$154,267 Total for 2-Year Grant - FY22 & FY23)	
FY22/23 Total # Students to Attend Law Enforcement Training (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	353
FY22/23 Courses Held (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	53

FY2021/2022 Coronavirus Emergency Supplemental Funding Program Grant (\$27,787.98 Total for 1-Year Grant)	
FY21/22 Total Amount of PPE/Supplies Funds Expended (Supplies Delivered to the Counties that Requested)	\$23,028.36
FY21/22 Total Amount of Grant Funds Expended	\$27,787.98

Ark-Tex Area Agency on Aging Quarterly Report
April 2022 – June 2022

<i>Bowie County</i>	<i>Quarter</i>	<i>FY2022 Total</i>
Transportation	1,286 (\$8,461.88)	3,415 (\$22,470.70)
Home Delivered Meals	6,305 (\$33,479.55)	19,702 (\$104,617.62)
Congregate Meals	3,353 (\$24,145.83)	9,779 (\$70,572.39)
<i>Cass County</i>		
Transportation	1,014 (\$6,672.12)	2,555 (\$16,811.90)
Home Delivered Meals	2,293 (\$12,175.83)	6,860 (\$36,426.60)
Congregate Meals (Grab & Go)	1,879 (\$13,641.54)	5,541 (\$40,227.66)
<i>Delta County</i>		
Transportation	4 (\$26.32)	32 (\$210.56)
Home Delivered Meals	2,532 (\$13,444.92)	7,060 (\$37,488.60)
Congregate Meals (Grab & Go)	423 (\$2,965.23)	1,663 (\$11,657.63)
<i>Franklin County</i>		
Transportation	60 (\$394.80)	245 (\$1,612.10)
Home Delivered Meals	280 (\$1,486.80)	829 (\$4,401.99)
Congregate Meals	-	-
<i>Hopkins County</i>		
Transportation	778 (\$5,119.24)	2,531 (\$16,653.98)
Home Delivered Meals	2,683 (\$14,246.73)	7,060 (\$37,488.60)
Congregate Meals	-	-
<i>Lamar County</i>		
Transportation	113 (\$743.54)	470 (\$3,092.60)
Home Delivered Meals	12,505 (\$66,401.55)	33,912 (\$180,072.72)
Congregate Meals (Grab & Go)	278 (\$1,948.78)	1,023 (\$7,171.23)
<i>Morris County</i>		
Transportation	224 (\$1,473.92)	866 (\$5,698.28)
Home Delivered Meals	1,818 (\$9,653.58)	5,100 (\$27,081.00)
Congregate Meals	283 (\$2,054.58)	786 (\$5,706.36)
<i>Red River County</i>		
Transportation	230 (\$1,513.40)	503 (\$3,507.14)
Home Delivered Meals	3,512 (\$18,648.72)	10,560 (\$56,073.60)
Congregate Meals (Grab & Go)	255 (\$1,580.15)	1,154 (\$7,503.04)
<i>Titus County</i>		
Transportation	662 (\$4,355.96)	2,366 (\$15,568.28)
Home Delivered Meals	1,767 (\$9,382.77)	5,024 (\$26,677.44)
Congregate Meals (Grab & Go)	934 (\$6,780.84)	2,760 (\$20,037.60)
<hr/>		
<i>TOTALS</i>		
Transportation	4,371 (\$28,761.18)	13,013 (\$85,625.54)
Home Delivered Meals	33,695 (\$178,920.45)	96,107 (\$510,328.17)
Congregate Meals (Some Grab & Go)	7,405 (\$53,116.95)	22,706 (\$162,875.91)

Ark-Tex Area Agency on Aging Quarterly Report
April 2022 – June 2022

<i>Other Services</i>	<i>Quarter</i>	<i>FY2022 Total</i>
Homemaker (Estimated)	1,419.83/hrs (\$23,076.78)	4,360.58/hrs (\$69,250.83)
Respite In Home (Estimated)	949.50/hrs (\$15,310.00)	2,783/hrs (\$44,592.63)
Evidence-Based Intervention (HomeMeds, Tai Ji Quan)	397	1,164

Notice of Funding Allocation for FY2022: \$3,607.024.00

9-1-1 Program Statistics

Class of Service		Report Date:	08/16/2022 15:56:24
ATCOG Training Center		Report Date From:	05/01/2022
Atlanta PD		Report Date To:	07/31/2022
Bi State Justice Center		Period Group:	All
Cass CO SO		Call Type:	911 Calls
Delta CO SO		Abandoned Filters:	Include Abandoned
(8 more PSAPs selected)		Agency Affiliation:	All
Year:	2022		

	BUSN	CNTX	COIN	No Class of Service	OTHER	PAYP	PBX	RESD	TLMA	Unparsed 911	TEXT	VOIP	WPH0	WPH1	WPH2	Total
ATCOG Training Center	27	0	0	39	0	0	0	17	0	0	1	17	0	60	198	358
Atlanta PD	85	0	0	24	0	0	0	66	0	0	57	152	1	247	1139	1714
Bi State Justice Center	975	64	0	672	0	0	0	3377	0	0	318	1113	11	8310	13574	28096
Cass CO SO	126	8	0	25	0	0	1	240	0	0	87	192	0	354	1611	2557
Delta CO SO	28	0	0	57	0	0	0	39	0	0	28	7	1	172	502	806
Franklin CO SO	25	0	0	22	0	0	1	35	0	0	17	129	1	181	1055	1449
Hopkins CO SO	106	0	0	37	0	0	3	119	0	0	88	21	4	379	1926	2595
Morris CO SO	86	2	0	24	0	0	1	252	0	0	126	193	0	259	1586	2403
Mt Pleasant PD	256	0	0	38	0	0	1	93	0	0	52	478	0	603	3090	4559
New Boston PD	44	0	0	42	0	0	0	85	0	0	73	168	0	115	610	1064
Paris PD	132	0	0	52	0	0	170	170	0	0	117	487	3	2555	3209	6778
Red River County Sheriffs Office	256	0	0	5	0	0	0	381	0	0	64	26	1	418	1025	2112
Sulphur Springs PD	284	2	0	53	0	0	1	25	0	0	77	210	0	275	1971	2821
Total	2430	76	0	1090	0	0	178	4899	0	0	1105	3193	22	13928	31496	57312

WIRELESS CALLS= 45446
TOTAL CALLS 58417

Transportation Quarterly Report April-June 2022

TUTD PARATRANSIT SERVICES

PROGRAM	Apr-22	May-22	Jun-22
TRIP			
GROSS MILES			
REVENUE MILES			
GROSS TIME			
REVENUE TIME			
COUNTY TRIPS			
MILLER			
BOWIE			
RURAL TEXARKANA			
PROGRAM	Apr-22	May-22	Jun-22
TRIP	1,785.00	1,906.00	2,151.00
GROSS MILES	32,150.00	24,712.00	37,996.00
REVENUE MILES	26,002.00	20,638.00	28,648.00
GROSS TIME	1,894.75	2,174.68	2,055.32
REVENUE TIME	1,111.88	1,656.97	1,293.53
COUNTY TRIPS			
BOWIE	784.00	642.00	948.00
CASS	764.00	897.00	969.00
MORRIS	237.00	285.00	234.00
AAA	786	914	1169
RURAL MT PLEASANT			
PROGRAM	Apr-22	May-22	Jun-22
TRIP	1,040.00	935.00	1,098.00
GROSS MILES	10,978.00	7,790.00	11,059.00
REVENUE MILES	9,862.00	6,248.00	9,689.00
GROSS TIME	831.12	800.62	914.30
REVENUE TIME	690.78	555.27	709.35
COUNTY TRIPS			
TITUS	939.00	803.00	934.00
FRANKLIN	101.00	176.00	164.00
AAA	367	408	358

PROGRAM	Apr-22	May-22	Jun-22
TRIP	857.00	952.00	745.00
GROSS MILES	9,643.00	10,960.00	11,193.00
REVENUE MILES	7,817.00	9,719.00	9,660.00
GROSS TIME	669.28	704.55	755.35
REVENUE TIME	543.67	579.60	588.95
COUNTY TRIPS			
HOPKINS	791.00	952.00	705.00
FRANKLIN	66.00	0.00	40.00
AAA	384	396	384
RURAL PARIS			
PROGRAM	Apr-22	May-22	Jun-22
TRIP	777.00	795.00	724.00
GROSS MILES	8,757.00	9,136.00	9,630.00
REVENUE MILES	8,071.00	8,299.00	8,478.00
GROSS TIME	566.93	602.07	622.82
REVENUE TIME	508.37	536.12	548.43
COUNTY TRIPS			
LAMAR	772.00	670.00	613.00
DELTA	5.00	6.00	10.00
RED RIVER	0.00	121.00	101.00
AAA	133	144	133
Paratransit	397.00	426.00	402.00
PARIS METRO SERVICE			
PROGRAM	Apr-22	May-22	Jun-22
TRIP	2,091.00	2,814.00	2,450.00
Rev Miles	8,781.00	9,202.00	9,337.00
AAA	542	728	720
MONTHLY TOTALS			
Total Trips made	5,236.00	4,588.00	4,718.00
Total revenue miles driven	51,752.00	44,904.00	56,475.00
Total revenue hours	3,637.20	3,327.96	3,140.26

BRIEFING PAPER

ITEM 8:

Review and consider approval of the submission of a grant application to the St. Joseph Community Foundation to provide training to caregivers and first responders relating to dementia.

BACKGROUND:

The ATCOG Area Agency on Aging, in collaboration with the Criminal Justice Program and Homeland Security Program, is hosting a speaker and educator in the field of dementia to Lamar County in May of 2023 for the annual CARE conference. The goal of the conference is to train caregivers and all first responders in how to recognize the brain disease of dementia and how to communicate with someone presenting with the disease. People with a better understanding of this disease will provide quality of life and quality of care to those living with dementia through their actions and reactions.

DISCUSSION:

A member of the CARE conference committee invited the AAA to submit a grant application to the St. Joseph Community Foundation to help cover a portion of the costs of the conference. The total budget for the conference is \$21,675. The Area Agency on Aging is requesting the maximum award for first-time applicants, which is \$5,000. This funding will allow the AAA to provide free continuing education credits to police officers, firefighters, EMS personnel, all nurses and aides, activity director professionals, licensed counselors, and social workers. With the collaboration, we look forward to having attendees from the entire ATCOG region and beyond.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. AEC22-21

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE ST. JOSEPH COMMUNITY FOUNDATION TO PROVIDE TRAINING TO CAREGIVERS AND FIRST RESPONDERS RELATING TO DEMENTIA.

WHEREAS, the mission of the St. Joseph Community Foundation is to improve the availability and effectiveness of medical care in the Red River Valley; and

WHEREAS, the application will be submitted to the St. Joseph Community Foundation, which is responsible for allocating funds; and

WHEREAS, the ATCOG Area Agency on Aging (AAA), in collaboration with the Criminal Justice Program and Homeland Security Program, is hosting a speaker and educator in the field of dementia in Lamar County in May of 2023 for the annual CARE conference; and

WHEREAS, the grant will fund a portion of the costs of the conference and will allow the ATCOG AAA to provide free continuing education credits to police officers, firefighters, EMS personnel, all nurses and aides, activity director professionals, licensed counselors, and social workers; and

WHEREAS, the ATCOG AAA is requesting the maximum award for first-time applicants, which is \$5,000.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the ATCOG Board of Directors approves the submission of the grant application to the St. Joseph Community Foundation.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the grant application to the St. Joseph Community Foundation.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 25TH DAY OF AUGUST, 2022.

L. D. Williamson, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 9:

Review and consider approval of the Hopkins County nomination to serve on the Regional Criminal Justice Advisory Committee (RCJAC) through December 31, 2023.

BACKGROUND:

The members of the RCJAC are appointed or reappointed at the beginning of each even-numbered year. County members are nominated by their respective County Judges, and there are also nine regional representatives (one for a county in the ATCOG region) nominated by ATCOG Criminal Justice Staff. New members are also nominated/appointed as vacancies occur, and replacements are necessary.

DISCUSSION:

A nonprofit member is needed on the RCJAC per PSO/CJD requirements. Peggy Walker, Program Director at Lake Country CASA, was nominated by Judge Newsom to represent Hopkins County and replace Sheriff Lewis Tatum, who has been unable to attend RCJAC meetings. Mrs. Walker began working at Lake Country CASA in 2010 as Program Director and CASA Supervisor for Rains County. Prior to 2010, she taught at Sulphur Springs Middle School for 25 years.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. AEC22-22

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE APPOINTMENT OF A NEW REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE (RCJAC) MEMBER TO SERVE THROUGH DECEMBER 31, 2023.

WHEREAS, the Regional Criminal Justice Advisory Committee (RCJAC) is an advisory subcommittee of the ATCOG Board of Directors; and

WHEREAS, maintaining the RCJAC membership is required by the Criminal Justice Division of the Governor's Office to conduct the necessary business related to service deliverables in our OOG/ATCOG Interlocal Agreement.; and

WHEREAS, a nonprofit member is needed on the RCJAC; and

WHEREAS, Peggy Walker was nominated to represent Hopkins County and replace Sheriff Lewis Tatum, who has been unable to attend RCJAC meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors approves the RCJAC nomination of Peggy Walker (Hopkins County) to serve through December 31, 2023.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the RCJAC nominations.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 25TH DAY OF AUGUST, 2022.

**L. D. Williamson, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 10:

Review and consider authorizing the Executive Director to execute a contract with Ecolane Software to provide transit scheduling software for TRAX rural transportation service.

BACKGROUND:

The ATCOG Transportation Department received Federal Cares act funding and has elected to use a portion of the funds to update its Rural transit software. A Request for Proposals was advertised in the spring of 2022. ATCOG received bids from 5 vendors. After formally reviewing all proposals and demonstrations, ATCOG believes Ecolane Software represents the best value to meet our rural transportation scheduling needs.

DISCUSSION:

The 5-year contract from Ecolane Software is for a total of \$445,877.50. This contract provides initial software installation, training for TRAX staff, and five total years of transit scheduling service.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. AEC22-23

RESOLUTION OF THE BOARD OF DIRECTORS OF ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE PURCHASE OF THE ECOLANE SOFTWARE.

WHEREAS, the ATCOG Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

WHEREAS, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, the ATCOG TRAX Rural Transit District needs to purchase scheduling software for the purpose of scheduling and routing transportation services in the region; and

WHEREAS, the funding for the purchase is available through the Federal Cares Act.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 That the Board approves the purchase of Ecolane Software.

Section 2 That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.

Section 3 That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 25TH DAY OF AUGUST, 2022.

**L. D. Williamson, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:
