

**AGENDA
BUDGET/PERSONNEL COMMITTEE
ARK-TEX COUNCIL OF GOVERNMENTS
SEPTEMBER 26, 2022
1:00 PM**

Webinar/Conference Call Meeting

Use the following information to register for the meeting:

[https://us06web.zoom.us/meeting/register/tZUlcu6rpzsiEtcMMowmiOHwxSNHhgtDyU8K](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZUlcu6rpzsiEtcMMowmiOHwxSNHhgtDyU8K)

If you experience issues while registering or do not have access to a computer, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or mmatthews@atcog.org.

Item 1. Call to Order

Item 2. Approval of Minutes dated June 28, 2022.

Item 3. Review and consider the recommendation of ATCOG's Financial Plan for the fiscal year ending September 30, 2023, to be adopted by the ATCOG Board of Directors. (Budget documents will be displayed during the meeting; to be presented by Chris Brown, Executive Director)

Item 4. Adjourn

These meetings are subject to the Open Meeting Act.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) work days prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should anyone need a copy printed and available at the meeting, please call 903.255.3555 or email mmatthews@atcog.org.

MINUTES
BUDGET/PERSONNEL COMMITTEE
ARK-TEX COUNCIL OF GOVERNMENTS
June 28, 2022, 9:00 a.m.

The Budget/Personnel Committee of the Ark-Tex Council of Governments (ATCOG) met at 9:00 a.m., Tuesday, June 28, 2022, via teleconference/webinar.

Item 1. L. D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. The next order of business was to approve the Budget/Personnel Committee meeting minutes held on September 27, 2021.

Motion to approve was made by Mr. Stan Wyatt, NETx Municipal Water District, and seconded by Ann Rushing, Mayor, City of Clarksville. It was approved.

Item 3. Melinda Tickle, Finance Director, presented for review and consideration a recommendation for approval of the Investment Policy that establishes procedures to be followed in investing funds for the Ark-Tex Council of Governments (ATCOG).

Ms. Tickle stated that the ATCOG Investment Policy has no new updates at this time.

Motion to recommend approval to the ATCOG Board of Directors was made by Mr. Stan Wyatt, NETX Municipal Water District, and seconded by Brian Lee, Judge, Titus County. It was approved.

Item 4. Chris Brown, Executive Director, presented for review and consideration a recommendation for approval of the proposed Salary Schedule for ATCOG for the fiscal year ending September 30, 2023.

Mr. Brown reviewed the proposed 2023 Salary Schedule, which included a 5% COLA for ATCOG employees. All ATCOG employees are paid lower than State employees or are on the low end of the State salary scale. There are no positions at ATCOG that exceed the pay of State employees in equivalent positions.

Motion to recommend approval to the ATCOG Board of Directors was made by Mr. Wyatt and seconded by Judge Lee. It was approved.

Item 5. Leslie McBride, Human Resources Director, presented for review and consideration a recommendation for approval authorizing the Executive Director to sign the Rerate and Benefit Verification Form with Texas Municipal League (TML) Health to provide health, dental, and life insurance benefits to staff for Plan Year 2022-2023.

Ms. McBride stated that ATCOG would continue to provide four plan options to staff. ATCOG proposes to make a defined contribution of \$845.12 to each employee per month, a 7% increase, or a \$55.30 increase per month. The rate of \$845.12 will pay for the basic PPO health plan. Staff has the option to "buy up" to a more expensive plan at their own expense. There is also a high deductible plan at a rate of \$744.78 per month that would allow staff to contribute the remaining defined contribution to a health savings account.

Ms. McBride noted the Rerate Notice for FY 2023 includes an increase for health premiums; however, dental and life insurance rates are the same as FY 2022.

Motion to recommend approval to the ATCOG Board of Directors was made by Mr. Wyatt and seconded by Mayor Rushing. It was approved

Item 6. With no further business to discuss, a motion to adjourn the meeting was made by Mayor Rushing and seconded by Judge Lee. It was approved. Meeting adjourned.

BUDGET/PERSONNEL COMMITTEE MEMBERS PRESENT

Brian Lee, Judge, Titus County
Robert Newsom, Judge, Hopkins County
Ann Rushing, Mayor, City of Clarksville
L. D. Williamson, Judge, Red River County
Stan Wyatt, Northeast Texas Municipal Water District

STAFF MEMBERS PRESENT

Chris Brown, Executive Director
Leslie McBride, Human Resources Director
Marla Matthews, Executive Assistant
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director

L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
