

Meeting Minutes
Region 2 Lower Red-Sulphur-Cypress Flood Planning Group Meeting
December 15, 2022
2:00 p.m.

at

Northeast Texas Community College, Community Room – (Hum 101), 2886 FM 1735, Chapel Hill Road,
 Mount Pleasant, TX 75455 and Via Zoom Webinar/Teleconference

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
Preston Ingram (William)	Agricultural interests	X
Andy Endsley	Counties	X
W. Greg Carter	Electric generating utilities	X
Laura-Ashley Overdyke	Environmental interests	X
Casey Johnson	Industries	X
Dustin Henslee	Municipalities	X
Troy Hudson	Public	
R. Reeves Hayter	River authorities	X
Kelly Mitchell	Small business	X
David Weidman	Water districts	X
Susan Whitfield	Water utilities	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
James (Clay) Shipes	Texas Parks and Wildlife Department	
Andrea Sanders	Texas Division of Emergency Management	X
Darrell Dean	Texas Department of Agriculture	
Tony Resendez	Texas State Soil and Water Conservation Board	X
Trey Bahm	General Land Office	
Anita Machiavello	Texas Water Development Board (TWDB)	X
Michelle Havelka	Texas Commission on Environmental Quality	X
Lisa M. Mairs	USACE, Galveston District	
Travis Wilsey	USACE, Tulsa District	
Randy Whiteman	RFPG 1 Liaison	
Richard Brontoli	Red River Valley Association	X
Jason Dupree	TxDOT – Atlanta District	X
Dan Perry	TxDOT – Paris District	

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **10**

Number required for quorum per current voting membership of **10: 6**

Other Meeting Attendees: **

Kathy McCollum - ATCOG

Paul Prange – ATCOG

Joshua McClure – Halff Associates Team

David Rivera – Halff Associates Team

James Bronikowski – TWDB

Chris Hartung - SRBA

**Meeting attendee names were gathered from those who entered information for joining the Zoom meeting.

All meeting materials are available for the public at:

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

AGENDA ITEM NO. 1: Call to Order

Reeves Hayter called the meeting to order at 2:04 p.m.

AGENDA ITEM NO. 2: Welcome

Reeves Hayter welcomed members and attendees to the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group meeting.

AGENDA ITEM NO. 3: Confirmation of attendees / determination of a quorum

Reeves Hayter asked ATCOG staff member, Paul Prange, to conduct a roll call of attendees. Each present voting and non-voting member of the Region 2 Lower Red-Sulphur-Cypress RFPG introduced themselves, establishing that a quorum had been met. Ten voting members were present along with six non-voting members.

AGENDA ITEM NO. 4: Public comments – limit 3 minutes per person

Reeves Hayter opened the floor for public comments. No public comments were received.

AGENDA ITEM NO. 5: *Consider approval of minutes for the meetings held Thursday, November 3, 2022

Reeves Hayter opened the floor for discussion and approval of the minutes from the previous meetings. A motion was made by Andy Endsley and was seconded by Greg Carter to approve the minutes as presented. The motion carried unanimously.

PRESENTATIONS

AGENDA ITEM NO. 6: Texas Water Development Board Update:

Reeves Hayter turned the floor over to Anita Machiavello, who announced that the TWDB provided an email to the group regarding Task 12 guidance and encouraged everyone to review it. Ms. Machiavello also stated that TDDDB sent out submission requirements for the regional flood plan on December 6, 2022 and mentioned that bylaws require a 30 day notice for officer elections. This notice is intended for the planning group members, not the general public, and can be submitted via email.

AGENDA ITEM NO. 7: Region 1 Canadian-Upper Red Regional Flood Planning Group Updates:

Reeves Hayter asked for any updates relating to Region 1 flood planning activities. Region 1 liaison, Randy Whiteman, was not present so Joshua McClure and David Rivera announced that Region 1 met on December 7, 2022 and approved their final flood plan. Region 1 continues to discuss Task 12, as well, and 3 FMEs will be elevated to FMP status. Reeves Hayter asked if any conflicts have arisen between Region 1 and 2. Mr. Rivera stated that there are some overlaps with the Trinity Region and these issues will be updated and addressed in the amended flood plan as coordination continues between regions. The primary concern relates to cost estimates and preventing double-counting of FMXs. Mr. Hayter asked if it would be beneficial in the second round of flood planning to designate liaisons with the Trinity and Sabine Regions and Mr. McClure stated that it would be helpful, especially if the regions are not utilizing the same groups of consultants.

TECHNICAL CONSULTANT UPDATE

AGENDA ITEM NO. 8: Technical Presentation by Halff Associates, Inc.

- **Final Regional Flood Plan (RFP) – The draft of the Final RFP, including text, tables, and figures, is available here [Final RFP Files.zip](#). In the Word documents we have left tracked changes enabled. This will allow the RFPG and the public to focus their review only on items that changes since the Draft Regional Flood Plan was submitted in August. The appendices also changed as follows: Maps were updated to reflect final data and cosmetic changes requested by TWDB; tables were updated to reflect the final FMXs; and a new appendix was included that covers public comments.**
 - I. **Present**
 - II. **Discuss comments**
 - III. ***Consider adoption for submission of Final Regional Flood Plan to TWDB before January 10, 2023.**
- **Task 12 – Conduct FME status update.**
- **Schedule**

Reeves Hayter turned the floor over to Joshua McClure who discussed the agenda for the meeting which included: Task 12 Update; Summary of Final RFP; Discussion of Changes; Comments; Consider adoption of the Regional Flood Plan for submittal to TWDB; and the upcoming Schedule of deliverables. Mr. McClure began discussion of the Task 12 table which included the FMEs that were selected by the flood planning group for inclusion in the Regional Flood Plan. Mr. McClure then presented the Summary of Changes to the RFP which included minor wording changes per TWDB, updated FME exposures and costs, and additional public comments/responses to Chapter 10 and Appendix 3. Brief discussion took place among the group. Greg Carter asked if any additional comments have been received. Mr. McClure stated that no additional comments were received after the public comment period ended. Mr. Hayter asked Mr. McClure about the proposed responses to the comments received from TWDB and asked if all the required responses to the TWDB have been addressed. Mr. McClure stated yes, the required comments have been addressed in various ways. James Bronikowski responded by stating the TWDB has just finalized their review of the responses and the comments have been adequately addressed. Mr. McClure asked the Region 2 Flood Planning Group to consider adoption of the Regional Flood Plan for submittal to TWDB. Mr. Hayter asked for a motion to adopt the RFP. A motion was made by Greg Carter and was seconded by Dustin Henslee. The motion carried unanimously.

Joshua McClure announced the schedule of upcoming deliverables which included: January 5, 2023 – No RFPG2 Meeting; January 10, 2023 – Submit Final RFP to TWDB; February 2, 2023 – Next RFPG2 Meeting; January-March 2023 – Complete FMEs and make FMP recommendations; April-May 2023 – Prepare Amended RFP; June 2023 – Approve Amended FP; July 14, 2023 – Amended RFP Due to TWDB. Mr. McClure asked Anita Machiavello about the timeline for completing the amendment and Ms. Machiavello stated that TWDB is currently working on the newsletter which will contain the process for the amendment, which should be available for viewing by the end of the week. Mr. McClure asked Ms.

Machiavello for confirmation that July 2023 marks the end of the first-round of flood planning. Ms. Machiavello stated yes that the first-round ends once the amended flood plans have been submitted to TWDB for approval. James Bronikowski elaborated by stating that July 14, 2023 marks the end of the First-round of regional flood planning while allowing some additional time for submission of any outstanding invoices. Mr. Bronikowski also mentioned that TWDB will update their rules after July 2023 and any proposed changes will be submitted for approval during August or September 2023. The second-round of regional flood planning will begin in October 2023. Mr. McClure thanked the flood planning group and TWDB staff for their time and effort during this process and stated that he looks forward to continuing this process during the next round.

OTHER BUSINESS

AGENDA ITEM NO. 9: Update from Planning Group Sponsor

Reeves Hayter turned the floor over to Chris Brown who announced that the ATCOG is currently working on a schedule of events relating to board member terms and bylaws which will need to be addressed early next year by the flood planning group.

AGENDA ITEM NO. 10: Consider date and agenda items for next meeting

Reeves Hayter opened the floor for discussion. The Region 2 RFPG board members agreed to conduct the next Region 2 Flood Planning Group Board of Directors Meeting on Thursday, March 2, 2023, at 2:00 p.m. at a location to be determined and via webinar/teleconference.

AGENDA ITEM NO. 11: Adjourn

Reeves Hayter called for the meeting to be adjourned. The meeting was adjourned at 2:35 p.m.
Approved by the Region 2 Lower Red-Sulphur-Cypress RFPG at a meeting held on 3/02/2023.


Reeves Hayter, CHAIR 