

**AGENDA
BUDGET/PERSONNEL COMMITTEE
ARK-TEX COUNCIL OF GOVERNMENTS
August 28, 2023
3:00 PM**

Videoconference Meeting

Use the following information to register for the meeting:

https://us06web.zoom.us/meeting/register/tZMpce2qgD4jEt3hHQGpumkTaxpCa_vKoo9g

If you experience issues while registering or do not have access to a computer, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or mmatthews@atcog.org.

Item 1. Call to Order

Item 2. Approval of Minutes dated June 20, 2023.

Item 3. Review and consider the recommendation for ATCOG's Financial Plan for the fiscal year ending September 30, 2024, to be adopted by the ATCOG Board of Directors. (Budget documents will be displayed during the meeting; to be presented by Chris Brown, Executive Director)

Item 4. Adjourn

These meetings are subject to the Open Meeting Act.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) work days prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should anyone need a copy printed and available at the meeting, please call 903.255.3555 or email mmatthews@atcog.org.

MINUTES
BUDGET/PERSONNEL COMMITTEE
ARK-TEX COUNCIL OF GOVERNMENTS
June 20, 2023, 9:00 a.m.

The Budget/Personnel Committee of the Ark-Tex Council of Governments (ATCOG) met at 9:00 a.m., Tuesday, June 20, 2023, via teleconference/webinar.

Item 1. Bobby Howell, Judge, Bowie County, called the meeting to order.

Item 2. The next order of business was to approve the Budget/Personnel Committee meeting minutes held on September 26, 2022.

Motion to approve was made by Mr. Stan Wyatt, NETx Municipal Water District Board of Directors, and seconded by Robert Newsom, Judge, Hopkins County. It was approved.

Item 3. Melinda Tickle, Finance Director, presented for review and consideration a recommendation for approval of the Investment Policy that establishes procedures to be followed in investing funds for the Ark-Tex Council of Governments (ATCOG).

Ms. Tickle stated that the ATCOG Investment Policy has no new updates. Judge Howell recommended that ATCOG review its investment options for improved returns.

Motion to recommend approval to the ATCOG Board of Directors was made by Judge Newsom and seconded by Mr. Wyatt. It was approved.

Item 4. Chris Brown, Executive Director, presented for review and consideration a recommendation for approval of the proposed Salary Schedule for ATCOG for the fiscal year ending September 30, 2024.

Mr. Brown presented the proposed recommendation of the FY2024 Salary Schedule, which included the maximum of an 8.7% COLA for ATCOG employees. All ATCOG employees are paid lower or are at the low end of the State salary scale. No positions at ATCOG exceed the pay of State employees in equivalent positions.

Motion to recommend approval of the proposed FY2024 Salary Schedule to the ATCOG Board of Directors was made by Judge Newsom and seconded by Mr. Wyatt. It was approved.

Item 5. Leslie McBride, Human Resources Director, presented for review and consideration a recommendation for approval authorizing the Executive Director to sign the Rerate and Benefit Verification Form with Texas Municipal League (TML) Health to provide health, dental, and life insurance benefits to staff for Plan Year 2023-2024.

ATCOG proposes a defined contribution of \$946.54 to each employee per month, a 12% increase, or a \$101.42 increase per month. The rate of \$946.54 will pay for the basic PPO health plan. Ms. McBride stated that ATCOG would continue providing staff with four plan options. Staff can "buy up" to a more expensive plan at their own expense. Ms. McBride noted that the Rerate Notice for FY 2024 includes increased health and dental premiums; however, life insurance rates remain the same as FY 2023.

Motion to recommend approval to the ATCOG Board of Directors was made by Judge Newsom and seconded by Mr. Wyatt. It was approved

Item 6. With no further business to discuss, a motion to adjourn the meeting was made by Mr. Wyatt and seconded by Judge Newsom. It was approved. Meeting adjourned.

BUDGET/PERSONNEL COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Robert Newsom, Judge, Hopkins County
Stan Wyatt, Northeast Texas Municipal Water District

STAFF MEMBERS PRESENT

Chris Brown, Executive Director
Leslie McBride, Human Resources Director
Marla Matthews, Executive Assistant
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director

Bobby Howell, President
Ark-Tex Council of Governments

ATTEST:
