

**Meeting Minutes**  
**Region 2 Lower Red-Sulphur-Cypress Flood Planning Group Meeting**  
**July 7, 2022**  
**2:00 p.m.**

**Northeast Texas Community College, Community Room – (Hum 101), 2866 FM 1735, Chapel Hill Road,  
Mount Pleasant, TX and Via Zoom Webinar/Teleconference**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Preston Ingram (William)	Agricultural interests	
Andy Endsley	Counties	X
W. Greg Carter	Electric generating utilities	X
Laura-Ashley Overdyke	Environmental interests	X
Casey Johnson	Industries	X
Dustin Henslee	Municipalities	
Kirby Hollingsworth (resigned)	Public	
R. Reeves Hayter	River authorities	X
Kelly Mitchell	Small business	
Joseph W. Weir III (resigned)	Water districts	
Susan Whitfield	Water utilities	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( )/ Alternate Present (*)</u>
James (Clay) Shipes	Texas Parks and Wildlife Department	X
Andrea Sanders	Texas Division of Emergency Management	X
Darrell Dean	Texas Department of Agriculture	X
Tony Resendez	Texas State Soil and Water Conservation Board	X
Trey Bahm	General Land Office	
Anita Machiavello	Texas Water Development Board (TWDB)	X
Michelle Havelka	Texas Commission on Environmental Quality	
Darlene Prochaska	USACE, Fort Worth District	
Travis Wilsey	USACE, Tulsa District	
Randy Whiteman	RFPG 1 Liaison	
Richard Brontoli	Red River Valley Association	
Jason Dupree	TxDOT – Atlanta District	
Dan Perry	TxDOT – Paris District	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **5**

Number required for quorum per current voting membership of **9: 5**

**Other Meeting Attendees: \*\***

Chris Brown - ATCOG

Kathy McCollum - ATCOG

Paul Prange – ATCOG

Joshua McClure – Halff Associates Team

David Rivera – Halff Associates Team

Jim Keith – Halff Associates Team

Parker Moore – Halff Associates Team

Laura Haverlah – Half Associates Team

James Bronikowski – TWDB

Chris Hartung - SRBA

\*\*Meeting attendee names were gathered from those who entered information for joining the Zoom meeting.

*All meeting materials are available for the public at:*

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

**AGENDA ITEM NO. 1: Call to Order**

Reeves Hayter called the meeting to order at 2:04 p.m.

**AGENDA ITEM NO. 2: Welcome**

Reeves Hayter welcomed members and attendees to the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group meeting.

**AGENDA ITEM NO. 3: Confirmation of attendees / determination of a quorum**

Reeves Hayter asked ATCOG staff member, Paul Prange, to conduct a roll call of attendees. Each present voting and non-voting member of the Region 2 Lower Red-Sulphur-Cypress RFPG introduced themselves, establishing that a quorum had been met. Five voting members were present and six non-voting members were also present.

**AGENDA ITEM NO. 4: Public comments – limit 3 minutes per person**

Reeves Hayter opened the floor for public comments. No public comments were received.

**AGENDA ITEM NO. 5: \*Consider approval of minutes for the meeting held Thursday, March 3, 2022.**

Reeves Hayter opened the floor for discussion and approval of the minutes from the previous meeting. A motion was made by Laura-Ashley Overdyke and was seconded by Casey Johnson to approve the minutes as presented. The motion carried unanimously.

**AGENDA ITEM NO. 6: Consider the nomination of Troy Hudson to serve as a voting member of the Region 2 Flood Planning Group in the currently vacant *Public* category.**

Reeves Hayter announced that Kirby Hollingsworth resigned from this position on the Region 2 Board of Directors due to scheduling conflicts with other business commitments. Mr. Hayter stated that the Region 2 Flood Planning Group administrator provided public notice of the vacancy per the TWDB guidelines and only one application was received after the public notice period had ended. The Fannin County, Texas Judge recommended Troy Hudson, the Emergency Management Coordinator for Fannin County, Texas, to fill the *Public* voting member position. Chris Brown explained that since the application was submitted after the end of the application period, the Executive Committee elected to present this item to the full board for consideration and approval, which adheres to the Region 2 Flood Planning Group Bylaws. A motion was made by Reeves Hayter to nominate Troy Hudson as a new voting member and the motion was seconded by Andy Endsley. The motion carried unanimously.

**PRESENTATIONS**

**AGENDA ITEM NO. 7: Texas Water Development Board Update:**

Reeves Hayter turned the floor over to Anita Machiavello who reminded the Region 2 Flood Planning Group that an executed sub-contract amendment must be submitted to TWDB now that the Sponsor's contract amendment has been executed. Ms. Machiavello encouraged the members of the flood planning group to revisit the TWDB website and review the last two newsletters which contain guidance relating to voting on FMXs. Chris Brown asked Ms. Machiavello if the Region 2 contract amendment has been executed and Ms. Machiavello stated that it has been executed by TWDB and will be re-submitted to Mr. Brown and Mr. Hayter today.

**AGENDA ITEM NO. 8: Region 1 Canadian-Upper Red Regional Flood Planning Group Updates:**

Reeves Hayter asked for any updates relating to Region 1 flood planning activities. Joshua McClure announced that the Region 1 consultants submitted their Draft Regional Flood Plan on July 1, 2022 to the flood planning group and Region 1 will be voting on it on July 18, 2022. Region 1 is also in the process of selecting FMEs under Task 12 and are slightly behind Region 2 in the flood planning process.

**TECHNICAL CONSULTANT UPDATE**

**AGENDA ITEM NO. 9: Technical Presentation by Halff Associates, Inc.**

- a. Status Update**
- b. Present Chapter 9**
- c. Present Chapter 10**
- d. Discuss Comments on Draft**
- e. Draft Plan Outreach Approach**
- f. Schedule**

Reeves Hayter turned the floor over to Joshua McClure who announced that David Rivera will present information regarding Chapter 9 and Laura Haverlah will present information regarding Chapter 10. Mr. Rivera began discussion on Chapter 9 – Flood Infrastructure Financing Analysis and provided survey results and outreach efforts. Mr. Rivera stated that 7 out of 42 surveys have been received (17% response rate) and two more surveys are expected to be completed. For the entities that did not respond to the survey, a 100% funding support level will be assumed. Mr. Rivera announced that the response rate is beginning to increase since the discussion is focusing on funding and that the technical consultants are available to discuss Chapters 9 and 10 with the entities. Information was presented regarding the potential sponsors and the number of recommended FMXs as well as ongoing efforts to increase sponsor response rates. Mr. Rivera also stated that Chapter 9 can be edited throughout the public comment period. Discussion took place among the group.

Joshua McClure then turned the presentation over to Laura Haverlah with H2O Partners to discuss Chapter 10 – Public Participation and Plan Adoption. Ms. Haverlah stated that the RFPG2 members represent a wide variety of stakeholders in various fields of expertise and she also mentioned that these stakeholders were provided surveys to complete. During the first round of outreach, the technical consultants submitted 339 emails, delivered 306 postcards, and conducted 202 phone calls. The second round of outreach has consisted of 60 follow-up phone calls, at this point, to encourage entities to complete the survey. The survey respondents appeared to be geographically dispersed throughout the region. Ms. Haverlah also stated that the Region 2 website was utilized to engage the stakeholders and provided access to the Region 2 flood quilt. Discussion took place among the group. Reeves Hayter commented on potential requests from entities asking to amend the 2023 flood plan and Mr. McClure stated that no substantive changes can be made to the plan after August of 2022, unless it involves removing FMXs from the flood plan. Additional discussion took place regarding Chapters 11 and 12 and Mr. McClure stated that changes to FMXs can be made in the 2024 flood plan.

Joshua McClure then began addressing the comments received from the Region 2 Flood Planning Group. Comments were received and addressed from Reeves Hayter, Laura-Ashley Overdyke and Greg Carter.

Discussion took place regarding Green Infrastructure and Non-Structural Projects, and David Rivera explained to Ms. Overdyke that 1 short-term project and 3 long-term projects have been included in the Regional Flood Plan. Mr. McClure stated that Mr. Hayter's comments were mostly editorial in nature, with the exception of the Recommended Minimum Floodplain Management Standards. Discussion took place among the group relating to this topic. Andy Endsley commented on a situation that occurred in Hopkins County, TX where run-off from a subdivision is negatively impacting an adjacent landowner. Mr. McClure stated that the whole purpose of this recommendation is to prevent adverse impacts from occurring within the floodplain.

Joshua McClure announced additional actions that are required for the development of the initial Regional Flood Plan which include: Completing the Draft Plan and Submitting it by August 1, 2022; a 60 Day Public Comment Period; the Draft Regional Flood Plan Public Meeting; Addressing Public Comments and Preparing the Final Regional Flood Plan; Approval of the Regional Flood Plan; and Submittal of the Regional Flood Plan to TWDB. Mr. McClure then presented the schedule of upcoming deliverables along with a timeline for achieving these goals through December 1, 2022. Discussion took place regarding the locations available to post the Draft Regional Flood Plan throughout the region and the topic of discussion for the August 4, 2022 RFG2 meeting. Greg Carter commented on the agenda not having an item specifically announcing a vote to approve the Draft Regional Flood Plan. Discussion took place among the group and it was determined that a vote was indeed required in order to submit the plan to TWDB by August 1, 2022. A decision was made to conduct an additional meeting on August 21, 2022 with the sole purpose of voting on this agenda item.

### **OTHER BUSINESS**

#### **AGENDA ITEM NO. 10: Update from Planning Group Sponsor**

Reeves Hayter turned the floor over to Chris Brown who announced that he had no updates to provide at this time.

#### **AGENDA ITEM NO. 11: Consider date and agenda items for next meeting**

Reeves Hayter opened the floor for discussion. The Region 2 RFG board members agreed to conduct the next meeting on Thursday, July 21, 2022 at 2:00p.m. at a location to be determined in Paris, TX or Texarkana, TX and via webinar/teleconference.

#### **AGENDA ITEM NO. 12: Adjourn**

Reeves Hayter opened the floor to adjourn the meeting.

A motion was made by Greg Carter and was seconded by Laura-Ashley Overdyke.

The vote to adjourn was passed by unanimous consent.

The meeting was adjourned at 3:30 p.m. by Reeves Hayter.

*Approved by the Region 2 Lower Red-Sulphur-Cypress RFG at a meeting held on 08/04/2022.*

  
Reeves Hayter, CHAIR