

Open Session/Regular Business

- Item 8. Review and consider approval of ATCOG's Financial Plan for the fiscal year ending September 30, 2024. (Plan to be provided prior to the meeting; to be presented by Executive Director Chris Brown)
- Item 9. Review and consider approval of a resolution in support of Chris Brown's nomination for President of the National Association of Development Organizations (NADO) Board of Directors. (See page 34; to be presented by Executive Director Chris Brown)
- Item 10. Review and consider approval of the Hopkins County Hospital District request for membership to ATCOG. (See page 36; to be presented by Executive Director Chris Brown)
- Item 11. Review and consider approval of a one-year extension to the agreement with Guaranty Bank & Trust to provide banking services beginning October 1, 2023. (See page 37; to be presented by staff member Mary Beth Rudel)
- Item 12. Review and consider approval of the removal of current signature authority, access, and permissions for Chris Brown on all ATCOG accounts at Guaranty Bank and Trust. (See page 39; to be presented by staff member Mary Beth Rudel)
- Item 13. Review and consider approval of the submission of the updated Certification of Signature Authority form to the Texas Department of Transportation. (See page 41; to be presented by staff member Mary Beth Rudel)
- Item 14. Review and consider approval of revisions to the ATCOG Policy and Procedures Manual. (See page 44; to be presented by staff member Mary Beth Rudel)
- Item 15. Review and consider the annual renewal of the ATCOG Ethics Policy Manual. (See page 47 and [addendum page 3](#); to be presented by staff member Leslie McBride)
- Item 16. Review and consider approval of updates to the Equal Employment Opportunity Plan. (See page 49 and [addendum page 29](#); to be presented by staff member Leslie McBride)
- Item 17. Review and consider adoption of the ATCOG Flexible Benefits Cafeteria Plan for FY 2024. (See page 51 and [addendum page 44](#); to be presented by staff member Leslie McBride)
- Item 18. Review and consider approval of the 9-1-1 region-wide transit advertising contract. (See page 53; to be presented by staff member Rea Allen)
- Item 19. Review and consider approval of the 9-1-1 equipment replacement purchases. (See page 56 and [addendum page 81](#); to be presented by staff member Rea Allen)

Other Business

Item 20. ATCOG annual meeting presentations.

Announcements

The National Association of Development Organizations (NADO) Annual Training Conference 2023 will be held in Cleveland, Ohio, November 7-10, 2023. Please contact Marla or Mary Beth if interested in attending.

The next Board of Directors meeting will be held Thursday, September 28, 2023, at a time TBD, at the Sulphur Springs Country Club, 511 Country Club Road, Sulphur Springs, Texas, as well as, videoconference.

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832- 8636 two (2) work days prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email mmatthews@atcog.org.

**JOINT MINUTES
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT, AND
ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING
JUNE 29, 2023**

The Northeast Texas Economic Development District (NETEDD) and the Board of Directors of the Ark-Tex Council of Governments (ATCOG) Board of Directors met at 10:00 a.m., Thursday, June 29, 2023, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mount Pleasant, Texas, and via teleconference/webinar.

Item 1. Bobby Howell, Judge, Bowie County, called the meeting to order.

Item 2. Scott Norton, CEO/Executive Director, TexAmericas Center, gave the invocation.

Item 3. The Honorable Nathaniel Moran, Congressman of the United States Congressional District 1, provided the following federal updates:

- Texas Broadband expansion (Federal funding of 3.3 billion) – Discussions ongoing regarding how to access the funding at the State level to bring more funding to East Texas
- H.R. 1560 - Public Water Supply Invasive Species Compliance Act 2023
- H.R. 1558 - Saving America's Vulnerable and Endangered Species (SAVES) Act, "exempts certain interstate water transfers from prohibitions on the illegal trade of wildlife, fish or plant," and would facilitate water transfers between Texas, Louisiana, and Arkansas where invasive species exist on both sides of the water transfer.
- Doppler Radar Coverage – Discussions ongoing to improve Doppler coverage in East Texas
- Foreign Affairs Bills:
 - H.R. 1779 - To direct the President to impose sanctions against foreign persons determined to have knowingly engaged in significant corruption in Mexico and for other purposes. (Fentanyl Sanctions Bill)
 - H.R. 4039 - To prohibit the use of funds supporting any activities within the Xinjiang Uyghur Autonomous Region of the People's Republic of China.
 - Taiwan – Meetings ongoing to build economic alliances and increase Taiwan's investment in Texas. (Computer chips)
- Farm Bill – Currently composing language to add in the Farm Bill to provide robust crop insurance for our farmers and ranchers

The Board thanked Congressman Moran and his staff for attending the meeting.

Item 4. Public Comment.

No member of the public made a comment.

NETEDD Agenda Items

Item 5. The first order of business was to review and consider approval for the minutes as submitted for the NETEDD meeting held Thursday, January 26, 2023.

Motion to approve was made by Scott Norton and seconded by Scott Lee, Judge, Franklin County. It was approved.

Item 6. Ms. Toni Lindsey presented for review and comment on information from the Economic Development Administration (EDA) and Texas Department of Agriculture (TDA) regarding future

and/or past funding applications and awards.

Ms. Lindsey stated that EDA has nine (9) open Funding Applications currently posted with information and links to the application site. TDA has various notices posted. However, transitioning into the new software system TDA-GO is the most impactful to cities and counties. The application links were provided to the Board.

This concluded all NETEDD agenda items.

ATCOG Board of Directors
Agenda Items

Item 7. Chris Brown, Executive Director, presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Board of Directors meeting held Thursday, March 30, 2023.
- Acceptance of the minutes as submitted for the Ark-Tex Area Agency on Aging Regional Advisory Council meeting held Thursday, June 8, 2023.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt, NETX Municipal Water District Board. It was approved.

Regular Business

Item 8. Ms. Melody Harmon presented for review and consideration ratification of ATCOG Rural Business Development Grant (RBDG) Revolving Loan Fund Plan changes approved by USDA.

The USDA Business & Cooperative Programs Director approved the first amendment to the plan on June 8, 2023, which included the following revisions:

- All references to NETEDD Loan Review Committee were replaced with ATCOG Loan Review Committee
- The following was added to the Qualifying Projects section (pg. 3):
 - Refinancing debt will be exclusive to construction financing, which includes equipment elements that are considered “part of the building” as in typically built into the structure of the building and are not moveable.
 - The intermediary is responsible for making prudent lending decisions based on sound underwriting principles when considering restructuring an ultimate recipient's debt.
 - Refinancing debts may be allowed only when it is determined by the intermediary that the project is viable and refinancing is necessary to create new or save existing jobs or create or continue a needed service.
- The following was removed from the In-Eligible Projects section (pg. 4):
 - RLF loan funds will not be used to pay off any previous debt. Refinancing construction financing is an exception to this rule.
- The Loan Terms section (pg. 4-5) was amended to read: The loan term must be reasonable and prudent considering the purpose of the loan, expected repayment ability of the ultimate

recipient, and the useful life of collateral, and must be within any limits established by the intermediary's work plan approved by the Agency. No loan will exceed 20 years.

All other conditions remain unchanged.

Motion to approve was made by Scott Norton and seconded by Judge Lee. It was approved.

Item 9. Ms. Mary Beth Rudel presented for review and consideration approval of the Investment Policy.

Ms. Rudel stated that Investment Policy was amended in April 2014, designating the ATCOG Finance Manager as the ATCOG Investment Officer, and the title was later revised to ATCOG Finance Director in June 2019. These are the only amendments to the original document approved in December 2002.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

Item 10. Ms. Mary Beth Rudel presented for review and consideration approval of the Ark-Tex Area Agency on Aging FFY2024-2026 Area Plan.

Ms. Rudel advised the Board that the Area Plan FFY2024 – FFY 2026 document describes, in detail, the identified needs within the Ark-Tex Plan service area and how the AAA plans to address these needs through the development and expansion of new and existing community services.

This area plan developed for FFY2024 – FFY2026 was reviewed and approved on June 8, 2023, by the AAA Regional Advisory Council. The Area Plan is included in the addendum.

Motion to approve was made by Stan Wyatt and seconded by Judge Lee. It was approved.

Item 11. Ms. Debbie Purifoy presented for review and consideration approval authorizing the Executive Director to enter into two separate contracts with Senior Citizen's Service of Texarkana, Inc., and Human Resources, Inc., to provide services for the Senior Nutrition Program.

Ms. Purifoy stated that the Senior Citizen's Service currently provides the nutrition program in Bowie, Cass, Franklin, Morris, and Titus Counties. Human Resources provides the nutrition program in Delta, Hopkins, Lamar, and Red River Counties.

The estimated funding for the FY2024 Senior Nutrition Program is \$785,140. The home-delivered meal program is estimated to receive \$580,033. The congregate meal program is estimated to receive \$205,107. The funding will be disbursed between the two providers according to the number of meals authorized by the Area Agency on Aging.

Motion to approve was made by Kent Cooper, Judge, Titus County, and seconded by Stan Wyatt. It was approved.

Item 12. Ms. Leslie McBride presented for review and consideration approval authorizing the Executive Director to sign the Rerate and Benefits Verification Form with Texas Health Benefits Pool (formerly Texas Municipal League Health) to continue to provide health, dental, and life insurance benefits to staff for Plan Year 2023-2024.

The Rerate Notice for FY 2024 includes an increase for health premiums (\$101.42 per month) and dental (\$2.28 per month); however, life insurance rates are the same as FY 2023.

ATCOG proposes to make a defined contribution of \$946.54 to each employee per month, a 12% increase, or a \$101.42 increase per month. The staff has the option to "buy up" to a more expensive

plan at their own expense. Also, a high deductible plan is available at a rate of \$834.16 per month, allowing staff to contribute the remaining defined contribution to a health savings account.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

- Item 13. Mr. Brown presented for review and consideration approval of the proposed Salary Schedule for ATCOG for the fiscal year ending September 30, 2024.

The State requires ATCOG to submit a Salary Schedule by August each year to compare our employees' salaries with salaries of State employees in equivalent jobs; such salary schedule is to be approved by the full Board of Directors. All ATCOG employees are paid lower or are at the low end of the State salary scale. There are no positions at ATCOG that exceed the pay of State employees in equivalent positions.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt. It was approved.

- Item 14. Ms. Mary Wormington presented for review and consideration approval of the submission of and application to the Texas Department of Housing Community Affairs (TDHCA) for the 2023 Emergency Solution Grant program funds (ESG).

Ms. Wormington stated that ATCOG wishes to apply for 2023 ESG program funds in the amount of \$163,775.00 to continue its efforts in preventing and reducing homelessness in the ATCOG region. ATCOG works to reduce Homelessness within the nine-county region and meet goals with TDHCA in transitioning ESG Homelessness Prevention. ESG Homeless Prevention clients will be offered a Housing Choice Voucher for permanent housing after receiving rental assistance for three months.

Motion to approve was made by Judge Cooper and seconded by Scott Norton. It was approved.

- Item 15. Ms. Roni Duran presented for review and consideration approval of revisions to the ATCOG Rural Transit District Title VI Program Plans required by the Federal Transit Administration.

Ms. Duran stated the following revisions have been made: New Title VI Coordinator contact information, number of vehicles in inventory, costs for a translator for LEP assistant, and the Board of Directors roster. Due to personnel changes, Veronica "Roni" Duran, Transportation Coordinator, is the new Title VI Program Coordinator for ATCOG's Rural Transit District. All the demographics for our service area have been updated with the 2020 Census Bureau, which includes Bowie, Cass, Titus, Lamar, Red River, Delta, Hopkins, Franklin, and Morris Counties.

Motion to approve was made by Judge Lee and seconded by Judge Cooper. It was approved.

- Item 16. Judge Bobby Howell presented for review and consideration approval of the appointment of the ATCOG Board of Directors Executive Committee member.

The Nominating Committee met on June 13, 2023, and approved the recommendation of the ATCOG Board Director, the Honorable Ken Cooper, Judge, Titus County, for appointment to the Executive Committee.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

- Item 17. Ms. Mary Beth Rudel presented for review and consideration to authorize the Executive Director to enter into two separate contracts for the purchase of radio infrastructure equipment with Continental Wireless, Inc. not to exceed \$181,486 for Franklin County's project and \$196,068 for Delta County's project.

Ms. Rudel stated that the ATCOG Homeland Security Program utilized The Interlocal Purchasing System (TIPS) governed by the Region 8 ESC Board of Directors to obtain quotes from Continental Wireless, Inc to purchase the following:

- 4 (four) p25 VHF Repeaters or compatible equivalent to install in Franklin County
- 1 (one) two-position dispatch console with accessories to install at Delta County Sheriff's Office

Any additional expenses beyond the grant award will be the responsibility of the counties respectively.

Motion to approve was made by Judge Cooper and seconded by Stan Wyatt. It was approved.

Item 18. Mr. Chris Brown presented for review and consideration approval to cancel the July ATCOG Executive Committee meeting and to move the annual meeting from September to August.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt. It was approved.

Item 19. Ms. Toni Lindsey provided a presentation on the Section 3 Program.

Item 20. Ms. Patricia Haley provided the Computerized Criminal History System (CCH) update.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety. All ATCOG counties comply with this requirement.

Item 21. Mr. Brown provided updates on the Texas Association of Regional Councils (TARC) and National Association of Development Organizations (NADO).

Announcements

Mr. Chris Brown announced that the Annual Board Meeting would be held on August 31, 2023, at 10:00 a.m., at the Mount Pleasant Civic Center, 1800 N. Jefferson Avenue, Mt. Pleasant, Texas, and via teleconference/webinar.

With no further business, Judge Howell adjourned the meeting.

NETEDD BOARD MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Robert Newsom, Judge, Hopkins County
Scott Lee, Judge, Franklin County
Scott Norton, Executive Director/CEO, TexAmericas Center
Ann Rushing, Mayor, City of Clarksville
Stan Wyatt, NETX Municipal Water District Board

EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Robert Newsom, Judge, Hopkins County
Scott Lee, Judge, Franklin County
Scott Norton, Executive Director/CEO, TexAmericas Center
Ann Rushing, Mayor, City of Clarksville
Stan Wyatt, NETX Municipal Water District Board

ATCOG BOARD MEMBERS PRESENT

Kent Cooper, Judge, Titus County
Rosina Duckworth, Mayor Pro Tem, City of Cumby
Juan Duenez, Mount Pleasant Independent School District
Becky Fellers, Liberty Eylau School District
David Fordinal, Commissioner, City of Como
Brad Johnson, Board Member, Northeast Texas Rail District
Shannon McGuire, Paris Junior College
Jean Matlock, Councilmember, City of Texarkana
George Moore, Board Member, Texarkana College
Dana Reeves, Franklin County Water District
Vicki Smith, Councilmember, City of Daingerfield

GUESTS PRESENT

Beverly Austin, Morris County Collaborative
Jessica Cassidy, University of Texas - Arlington

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Director
Chris Brown, Executive Director
Jenny Butler, Area Agency on Aging Manager
Roni Duran, Transportation Coordinator
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Mary Wormington, Housing Director
Toni Lindsey, Regional Development Director
Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Debbie Purifoy, Compliance and Purchasing Officer
Lisa Reeve, Area Agency on Aging Director
Mary Beth Rudel, Deputy Director
Bobby Williams, Operations Manager

Bobby Howell, President
Ark-Tex Council of Governments

ATTEST:

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2023

Fiscal year thru period ending 09.30.2023

0010 - Executive

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	67,360.40	187,375.26	-	283,494.00	(96,118.74)	0.66
50210 BENEFITS	33,577.54	97,791.64	-	141,319.00	(43,527.36)	0.69
50310 STAFF TRAVEL	11,009.71	15,831.58	-	8,500.00	7,331.58	1.86
50312 REGISTRATION		650.00	-	4,000.00	(3,350.00)	0.16
50319 TRAINING	920.54	1,819.30	-		1,819.30	-
50410 RENT/SPACE	3,326.69	9,724.40	-	21,661.00	(11,936.60)	0.45
50420 TELEPHONE	1,232.20	4,240.41	-	6,236.00	(1,995.59)	0.68
50430 POSTAGE	31.22	467.24	-	1,500.00	(1,032.76)	0.31
50440 COPIER	585.77	1,733.71	-	1,272.00	461.71	1.36
50510 OTHER INDIRECT	386.84	499.09	-	5,000.00	(4,500.91)	0.10
50511 OFFICE SUPPLIES	251.35	23,193.72	-	2,500.00	20,693.72	9.28
50512 REPRODUCTION & PUBLICATIONS	42.07	42.07	-	250.00	(207.93)	0.17
50514 PERIODICALS	339.00	3,507.00	-	-	3,507.00	
50515 MEMBERSHIP DUES		125.00	-	-	125.00	
50515 MEMBERSHIP DUES - LOCAL			-	-	-	
50516 ADVERTISING	40.00	70.00	-	-	70.00	
50518 BUILDING/GROUNDS MAINT			-	-	-	
50523 SOFTWARE MAINTENANCE	432.00	432.00	-	5,000.00	(4,568.00)	
50525 INTEREST			-	-	-	
50531 DRUG TESTING			-	-	-	
50610 EQUIPMENT			-	-	-	
50612 COMPUTER SOFTWARE			-	-	-	
Total EXPENSE	119,535.33	347,502.42	-	480,732.00	(133,229.58)	0.72

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2023

Fiscal year thru period ending 09.30.2023

0020 - Administrative

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	34,500.78	98,444.19	-	127,372.00	(28,927.81)	0.77
50210 BENEFITS	17,198.69	51,374.47	-	63,494.00	(12,119.53)	0.81
50310 STAFF TRAVEL	244.32	871.04	-	5,000.00	(4,128.96)	0.17
50312 REGISTRATION		-	-	1,000.00	(1,000.00)	-
50319 TRAINING	138.89	337.89	-		337.89	
50410 RENT/SPACE	1,764.79	5,133.82	-	9,732.00	(4,598.18)	0.53
50420 TELEPHONE	642.66	2,005.61	-	3,111.00	(1,105.39)	0.64
50430 POSTAGE	8.89	178.68	-	2,350.00	(2,171.32)	0.08
50440 COPIER	58.15	279.90	-	571.00	(291.10)	0.49
50510 OTHER INDIRECT	196.00	261.00	-	6,000.00	(5,739.00)	0.04
50511 OFFICE SUPPLIES	580.98	820.86	-	750.00	70.86	1.09
50512 PERIODICALS & PUBLICATIONS			-		-	
50514 MEMBERSHIP DUES	344.00	7,723.91	-	-	7,723.91	
50515 ADVERTISEMENT			-		-	
50521 LEGAL & ACCT FEES			-		-	
50522 INSURANCE/BONDING			-		-	
50523 SOFTWARE MAINTENANCE	464.40	516.30	-		516.30	
50524 BANKING SERVICES			-		-	
50525 INTEREST			-		-	
50530 CONTRACT LABOR		770.90	-		770.90	
50531 Contract - DRUG TESTING		50.00	-		50.00	
50540 PROFESSIONAL SERVICES	733.50	1,472.45	-		1,472.45	
Total EXPENSE	56,876.05	170,241.02	-	219,380.00	(49,138.98)	0.78

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2023

Fiscal year thru period ending 09.30.2023

0030 - Board

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50310 BOARD TRAVEL	1,045.37	1,045.37		10,000.00	(8,954.63)	0.10
50312 BOARD REGISTRATION				4,500.00	(4,500.00)	-
50510 OTHER INDIRECT	415.00	1,155.98			1,155.98	
Total EXPENSE	1,460.37	2,201.35	-	14,500.00	(12,298.65)	0.15

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

06.30.2023

Fiscal year thru period ending 09.30.2023

0040 - Finance

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	33,932.51	101,314.51		165,322.00	(64,007.49)	0.61
50210 BENEFITS	16,915.51	53,463.69		82,411.00	(28,947.31)	0.65
50310 TRAVEL		653.72		2,500.00	(1,846.28)	0.26
50312 REGISTRATION/TRAINING	378.89	587.24		3,500.00	(2,912.76)	0.17
50410 RENT/SPACE	1,944.95	5,522.91		12,632.00	(7,109.09)	0.44
50420 TELEPHONE	621.24	1,933.25		3,282.00	(1,348.75)	0.59
50430 POSTAGE	549.58	1,586.41		3,000.00	(1,413.59)	0.53
50440 COPIER	245.73	1,384.75		742.00	642.75	1.87
50510 OTHER INDIRECT				3,000.00	(3,000.00)	-
50511 OFFICE SUPPLIES	769.94	2,214.23		7,500.00	(5,285.77)	0.30
50512 PERIODICALS & PUBLICATIONS					-	
50515 MEMBERSHIP DUES		150.00		1,000.00	(850.00)	
50516 ADVERTISING					-	
50520 AUDIT & ACCOUNTING	2,500.00	27,500.00		40,000.00	(12,500.00)	
50521 LEGAL & ACCOUNTING						
50522 INSURANCE & BONDING		15,025.96				
50523 SOFTWARE MAINTENANCE	6,476.01	7,304.29		12,000.00	(4,695.71)	
50524 BANKING SERVICES					-	
50525 INTEREST				1,500.00	(1,500.00)	
50530 CONTRACT LABOR					-	
50540 PROFESSIONAL SERVICES					-	
Total EXPENSE	64,334.36	218,640.96	-	338,389.00	(134,774.00)	0.65

Housing Choice Voucher Program April 2023-June 2023

Vouchers	April	May	June	
HCV	1252	1242	1232	
FSS	1	1	1	
PBV	229	228	225	
RAD1	13	13	13	
VASH	17	17	17	
TOTAL	1512	1501	1488	
Amount	\$758,467.60	\$753,295.00	\$750,180.00	\$2,261,942.60
HAP to Landlords	795,633.00	774,925.00	766,661.00	\$2,337,219.00

Family Self-Sufficiency Program

Households under participation	74	FSS Graduates 2
Total escrow disbursement of \$13,241.00		
Current Award \$85,000		

Training

ONLINE	IN-PERSON
FSS Coordinator Daneshia Cherry *Online Training: Compass Capital FSS webinar * Navigating New Contracts (COP) * Cultivating Cultural Competence and Humility	FSS Training Seminar- Nan McKay at Houston Housing Authority
Housing Director Mary Wormington *Fair Housing Certification * Family Self Sufficiency Certification *Voucher Management System Training *HCV Program Training and Certification - HUD *Lead the Way Training – HUD	* Family Self-Sufficiency Training and Certification Nan McKay Houston Housing Authority
	Housing Department Staff attending Texas Housing Association Conference in August

Grants

ESG \$174,403	
FSS \$ 85,000	

August 2023 Homeland Security Program Stats

Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	ATCOG Planning, Training and Exercises Project	2946008	Active	\$96,000.00	\$54,916.34	9/1/22-8/31/23
Ark-Tex Council of Governments	ATCOG-Franklin County Emergency Radio Infrastructure	3979302	Active	\$181,486.25	\$237.34	10/1/22-9/30/23
Ark-Tex Council of Governments	ATCOG-Delta County Emergency Radio Infrastructure Console Project	4514601	Active	\$196,068.86	\$28.47	10/1/22-9/30/23
Ark-Tex Council of Governments	ATCOG-Delta County Emergency Radio Infrastructure Project	4554501	Active	\$250,000.00	\$0.00	10/1/22-9/30/24
Ark-Tex Council of Governments	ATCOG-Lamar County Emergency Radio Infrastructure	4555401	Active	\$250,000.00	\$0.00	10/1/22-9/30/24
Delta County	Delta County License Plate Reader Project	4434701	Active	\$40,211.18	0.00	10/1/22-9/30/23
Hopkins County	Hopkins County Ventilation Fan Project	4534301	Active	\$13,250.00	0.00	11/1/22-10/31/23
City of Sulphur Springs	Portable Radio	4421001	Active	\$19,000.00	\$18,379.00	11/1/22-10/31/23
Lamar County	Lamar County Law Enforcement Training Equipment	4531901	Active	\$29,960.00	0.00	10/1/22-9/30/23
Franklin County	LETPA MDT Grant	4425301	Active	\$25,416.66	0.00	11/1/21-10/31/23
Red River County	Red River County Special Response Team Project	4404401	Closed	\$39,680.00	\$38,400	10/1/22-3/31/23
City of Mt Vernon	I can see you	4438401	Pending closeout	\$23,510.00	\$23,510	10/1/22-3/31/23
City of Texarkana	EC City of Texarkana Cyber Security Hardening and Disaster Recovery Enhancement Project	452201	Active	\$219,679.49	\$215,130.00	10/1/2022-9/30/2023

INFORMATION:

ECONOMIC DEVELOPMENT ADMINISTRATION

EDA presently has Eight (8) open Funding Application:

https://www.eda.gov/funding/funding-opportunities/all-opportunities?q=/funding/funding-opportunities/all-opportunities&f%5B0%5D=funding_status%3A6565

TEXAS DEPARTMENT OF AGRICULTURE

Many of our Cities and/or Counties are scheduled for 2019-2021 awards to transition to the TDA-GO Grant Management System. Please see the following link to make sure that you have a login to the system:

<https://www.texasagriculture.gov/Portals/0/Publications/RED/CDBG/Announcements/Transition%20Reference%20for%20Website.pdf>

The Texas Department of Agriculture (TDA) administers HUD's non-entitlement Community Development Block Grant (CDBG) program for the State of Texas. In connection with that responsibility, dissemination of information (often time-sensitive) to stakeholders is important. Following are examples of information communicated to stakeholders: **Notice of funding rounds, availability of funds, public notices, workshops, and general program information.** *Subscribe to CDBG* by filling out the form located *at the following link:*

<http://lists.state.tx.us/mailman/listinfo/cdbg>

You will be sent email requesting confirmation, to prevent others from gratuitously subscribing you. This is a hidden list, which means that the list of members is available only to the list administrator.

GRANTS:

Grants in Process:

City of Nash – EDA Grant

Submitted Grants:

Ark-Tex COG

Rural Business Development Grant (RBDG)
Rural Business Development Grant Revolving Loan Fund
\$1,000,000.00 *No match required*

Active Grants:

City of Avery
Red River County

2022 TxCDBG FAST Fund Grant
 Fire Truck & Equipment
\$516,606.00 *\$7,500.00 match*
TDA GRANT # CFA22-0179

City of Jacksboro/Jacksboro EDC
Jack County
***Approval from EDA and NRPC/COG*

2022 EDA Public Works & Economic Adjustment
Roadway/Water/Sewer in Jacksboro Economic Park
\$1,500,000.00 *\$152,000.00 City/match*
EDA GRANT # 08-79-05637

<i>Paris Economic Development Corp, Lamar County</i>	2021 EDA ARPA Public Works & Economic Adjustment Assistance Programs <i>Infrastructure Northwest Industrial Park & Jobs</i> \$1,300,000.00	<i>\$552,344.00 match</i>
	<i>EDA GRANT # 08-01-05707</i>	
<i>City of Hooks Bowie County</i>	2021/2022 CDBG Community Development Fund Sewer Infrastructure \$350,000.00	<i>\$35,000.00 match</i>
	<i>TDA GRANT # CDV21-0265</i>	
<i>City of Hooks, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Wastewater Treatment Plant Upgrade</i> \$850,000.00	<i>\$212,500.00 match</i>
	<i>EDA GRANT # 08-01-05371</i>	
<i>City of Sulphur Springs, Hopkins County</i>	2020 EDA Cares Act Public Works & Economic Adjustment <i>Coal Property Development – Infrastructure & Jobs</i> \$2,380,000.00	<i>\$596,960.00 match</i>
	<i>EDA GRANT # 08-79-05609</i>	
<i>Hopkins County Sulphur Springs EDC Hopkins County</i>	2018 EDA Public Works & Economic Adjustment <i>Rail Transload Heritage Park</i> \$1,500,000.00	<i>\$1,000,000.00 match</i>
	<i>EDA GRANT # 08-79-05222</i>	
<i>TexAmerica's Center, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Rail & Jobs</i> \$864,550.00	<i>\$216,138.00 match</i>
	<i>EDA GRANT # 08-79-05568</i>	
<i>City of DeKalb, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Wastewater, Sewer, Water Lines & Meters Easement & Jobs</i> \$2,000,000.00	<i>\$559,858.00 match</i>
	<i>EDA GRANT # 08-01-05486</i>	
<i>Ark-Tex COG</i>	Rural Business Development Grant (RBDG) <i>Rural Business Development Grant Revolving Loan Fund</i> \$500,000.00	<i>\$100,000.00 match</i>
	<i>USDA 49-019-565975011</i>	
<i>NETEDD Revolving Loan Fund (RLF)</i>	2020 EDA Public Works & Economic Adjustment \$3,186,179.31	<i>\$1,059,109.81 match</i>
	<i>NETEDD GRANT # 08-57-02889 “REVOLVED OUT”</i>	
<i>NETEDD PLANNING</i>	2021 3 Year Planning Grant \$210,000.00	<i>\$52,500.00 match</i>
	<i>EDA GRANT # ED21AUS3020017</i>	
<i>Ark-Tex COG NETEDD</i>	2020 EDA Public Works & Economic Adjustment <i>Broadband/Population including Housing & Infrastructure</i> \$400,000.00	<i>\$0.00 match</i>
	<i>EDA GRANT # ED20AUS3070061</i>	<i>” IN CLOSEOUT PHASE”</i>

Denied/Not Selected Grants: *N/A*

HAZARD MITIGATION

Plans Approved by FEMA:

Bowie County Hazard Mitigation Plan

De Kalb, Hooks, Leary, Maud, Nash, New Boston, Red Lick, Redwater, Wake Village, & TexAmericas

Approval Date *January 19, 2023* – Expiration Date *January 18, 2028*

Plan(s) In Process:

Franklin County Hazard Mitigation Plan

Texarkana Hazard Mitigation Plan

Active Plans:

Red River County

Approval Date: *July 27, 2020*

Expiration Date: *July 26, 2025*

Delta County

Approval Date: *June 30, 2021*

Expiration Date: *June 29, 2026*

Hopkins County

Approval Date: *January 25, 2022*

Expiration Date: *January 24, 2027*

Cass County

Approval Date: *April 03, 2022*

Expiration Date: *April 02, 2027*

Bowie County

Approval Date: *January 19, 2023*

Expiration Date: *January 18, 2028*

Lamar County

In review process by FEMA

TRAINING:

Ethics Training

TARC E-learning Grant Writing

FEMA Local Mitigation Planning Workshop 4-days

Various TDA-GO Online Webinars

LightSource BP Solar Training Texas A&M University

SWREDA Training New Orleans

Red River Leadership Old Washington Arkansas

CERTIFICATIONS UP-TO-DATE:

2022 TxCDBG Pre-Qualified Professional Administrative Services

Ark-Tex Council of Governments

Toni Lindsey – Contact Information Texas Department of Agriculture website

2022 TxCDBG Grant Administrators & Environmental Certificate:

Toni Lindsey, Regional Development Director

Melody Harmon, Economic Development Director

Kathy McCollum, Environmental/Hazard Mitigation Specialist

FBI Background Clearances for SBA to assist Economic Development Director:

Toni Lindsey, Regional Development Director

Holly Pfister, Development Specialist (*current period*)

NETEDD Quarterly Report April – June 2023

RLF Program Information:

Loans Paid Off this period:
Fire Street Pizza

Loans Going to Committee for Review: (N/A) NETEDD RLF funds fully utilized. Working on USDA loans.

Revolving Loan Funds (RLF) Program Active Loans April through June 2023:

NETEDD – 13

Red River Tire and Lube (Under COVID Guidance)
Southern Paper Converting
ESNR
Longhorn Tire
KNB Music
Phinasse Farms Winery (Under COVID Guidance)
Phoenix (Under COVID Guidance)
Green Tara dba Southend Grocery
Teriyaki Madness
The Branding Iron
Bankhead
Wilson Legacy
Lodge GBC Holdings

ETRAP Loans -3

Leigh Water Supply
Rowe Casa
Longhorn Tire

NETEDD, former CTEDD Loans - 4

Skate Waco, Inc.
Gardner Valvoline/Express-Hector Alvarez
Kevin & Monita Keathley
Grace Discovery

FmHA RLF acquired from CTEDD – 1

Gap Tractor Parts

CHAPMAN - 6

Clarksville EDC
City of Deport
City of Avery
Bowie County ESD #6
City of De Kalb
We Pack CD

Covid RLF Loans

Caffe Crema
Truck 'n Awesome
Phoenix Skool Buses

Grant Program Information:

Active Grants:

**NETEDD Revolving Loan Fund
(RLF)**

2020 EDA Public Works & Economic Adjustment
\$3,186,179.31 **\$1,059,109.81**
EDA GRANT # 08-57-02889 ***"REVOLVED OUT"***

**Ark-Tex COG
NETEDD**

2020 EDA Public Works & Economic Adjustment
Broadband/Population including Housing & Infrastructure
\$400,000.00 **\$0.00 match**
EDA GRANT # ED20AUS3070061 ***" IN CLOSEOUT PHASE"***

NETEDD PLANNING

2021 3 Year Planning Grant
\$210,000.00 **\$52,500.00 match**
EDA GRANT # ED21AUS3020017

Economic Development Quarterly Report

April – July 2023

SBA 504- ATRDC

- Total Loans in SBA 504 Portfolio – 19
- Total Original Issued Loan Amount - \$14,138,000.00
- Balance on Books as of 7/31/2023 - \$10,790,663.49

ATRDC 504 Loan Program Monthly Income from Fees as of August 2nd - \$4950.73

Loans Approved by SBA (funded in July)

The Lodge at Gun Barrel City for the amount of \$2,421,000.00

Loan Prospects

- Restaurant
- RV Park
- Other w/ bank

Outreach/Training for All Loan Programs During the Quarter:

Outreach

- Continue lender visits
- Visits with SBDC staff in Paris and Mt. Pleasant
- Lender outreach via constant contact
- Social Media Marketing: LinkedIn and Facebook
- Share/Post SBA 504 updates from District and SCORE to social media pages
- Continued to increase outreach by posting through ATCOG Facebook page each time we post on LinkedIn.
- Referrals: 2 banks in our area, 1 with SBDC.
- Follow-up for referrals, provided resourcing to additional providers where needed.
- Attending Red River Leadership Institute Sessions.

Environmental Program Quarterly Report (April, May, June)

- Illegal Dumping Surveillance Camera Loan Program – 12 camera systems and 45 “No Dumping” signs have been loaned out within Bowie County and are deployed in the cities of Nash, DeKalb, Simms, and in rural areas of the county. 4 Cameras systems have also been loaned out to Hopkins Couty to help reduce illegal dumping along rural roadways. Additionally, 12 “No Dumping” signs have been delivered to the City of Mount Pleasant. Recently, 4 camera systems and 5 “No Dumping” signs were loaned out to the City of Hooks to help enforce illegal dumping. ATCOG currently has 8 camera systems and 23 signs available to loan out for illegal dumping enforcement.
- FY23 Solid Waste Grant funds, generated by landfill tipping fees, in the amount of \$40,500.00 are available for counties within the ATCOG region to conduct Illegal Dumping Cleanup/Community Collection Events. The funds have been allocated equally among each participating county and must be expended by August 31, 2023.
- FY 23 Water Quality Grant Funds, in the amount of \$13,475.00, are being utilized to conduct non-point source pollution activities within the ATCOG region. Activities include: Providing educational materials to the public relating to water pollution and conservation practices, composting and gardening techniques, proper lawn care methods, and pet waste disposal. 40 Compost bins have been provided to local Master Gardener Associations within the region to help promote the utilization of natural fertilizers, and over 2,000 disposable nitrile gloves have been distributed to local volunteer water quality monitors associated with the Texas Stream Team. These volunteers monitor the condition of local waterbodies, including creeks, rivers, and lakes on a weekly basis, utilizing chemical test kits and electronic meters. The results are provided to Meadows Center for Water and the Environment at Texas State University, to be compiled and presented to TCEQ on an annual basis. Additional FY23 Water Quality Grant Funds in the amount of \$6,220.00 will be utilized throughout the ATCOG region in disadvantaged communities for similar purposes.
- ATCOG has joined the Texarkana Brownfields Regional Environmental Coalition (TBREC), which applied to the Environmental Protection Agency for a Hazardous Substances and Petroleum Assessment Grant in the amount of \$500,000.00 to be utilized at various sites located within Bowie County, Texas, and Miller County, Arkansas. Coalition members include ATCOG, TexAmericas Center, the City of Texarkana, AR and the applicant, the City of Texarkana, TX. This funding will help boost redevelopment activities at key locations which are currently underutilized due to perceived or actual environmental contamination. Unfortunately, The TBREC coalition was not awarded during this grant cycle.
- ATCOG is administering the Region 2 Lower Red-Sulphur-Cypress Regional Flood Planning Group grant program funded by the Texas Water Development Board. Funding, in the amount of 910,400.00, is being utilized to develop a flood plan in a region comprised of 20 counties located in northeast Texas. An additional \$576,600.00 in funding has been allocated to Region 2 by the TWDB to enhance the flood plan. The Technical Memorandum has been developed and was submitted to the TWDB in March 2022 and the Draft Region 2 Flood Plan was submitted to TWDB on August 1, 2022. The completed plan was submitted to the TWDB on January 7, 2023, for review and approval and is required to be updated every 5 years. Amendments to this flood plan will be considered by the Region 2 Flood Planning Group for submittal to the TWDB on July 10, 2023. The first round of flood planning will conclude in July of 2023 and the second round will begin in September of 2023.

FY2023 JAG Projects

Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
City of Mt. Vernon	Car Radios	4438301	Grant-Active	\$22,977.36	\$0.00	10/1/2022-9/30/2023
	Franklin County Mobile Data					
Franklin County	Terminals (CJD)	4425101	Grant-Active	\$36,002.40	\$0.00	10/1/2022-9/30/2023
Cass County	Taser Replacement Project	4427801	Grant-Active (Fund Hold)	\$28,316.00	\$0.00	10/1/2022-9/30/2023
City of Sulphur Springs	Portable Radio	4434601	Grant-Active	\$15,200.00	\$14,778.20	10/1/2022-9/30/2023
			Grant-Active (Fund Hold-			
City of Clarksville	Video Storage	4516601	Vendor Hold)	\$11,547.00	\$0.00	10/1/2022-9/30/2023
Delta County	All Terrain Vehicle	4530701	Grant-Active	\$20,000.00	\$19,599.60	10/1/2022-9/30/2023
City of Daingerfield	All Wheel Drive Project	4411001	Grant-Closed	\$21,651.71	\$21,651.71	10/1/2022-9/30/2023

FY2023 VOCA Projects

Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Domestic Violence Prevention, Inc.	Comprehensive Victim Restoration Program	2907006	Grant-Active	\$341,497.06	\$264,384.56	10/1/2022-9/30/2023
	Children & Youth Services/Domestic Violence, Sexual Assault, and Transitional Housing					
SAFE-T		2453109	Grant - Active	\$637,519.18	\$352,392.32	10/1/2022-9/30/2023

FY2023 VAWA Projects

Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
(Sheriff's Office)	SA/FV Investigations Program	3953203	Grant - Active (Fund Hold)	\$35,014.84	\$8,308.98	10/1/2022-9/30/2023

FY2023 Juvenile Justice Projects

Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	Purchase of Juvenile Services	1426624	Grant - Active (Blind Hold - Indirect Approval)	\$29,008.49	\$14,302.46	9/1/2022-8/31/2023

FY2023 Truancy Prevention Projects

Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Bowie County	Truancy Prevention and Intervention Program	3583205	Grant-Active	\$102,383.69	\$47,304.73	10/1/2022-9/30/2023
Morris County	Truancy Prevention Program	4267802	Grant - Active	\$52,566.84	\$39,505.16	10/1/2022-9/30/2023

FY2023 Purchase of Juvenile Justice Services Grant / ATCOG Contract with Counties (\$29,008.49 Total for 1-YR Grant)
Quarter 3 Report (April - June, 2023)

County	Scope of Services	Original Contract Amount	Amended Contract Amount	Expended Amount	Juveniles Served with Contracted Amount	Start Date	End Date
Bowie County	Juvenile Mental Health Services	\$ 4,940.00	N/A	\$2,950.00	8	9/1/2022	8/31/2023
Cass County	Juvenile Mental Health Services	\$ 1,650.00	N/A	\$1,200.00	2	9/1/2022	8/31/2023
Hopkins County (also covers Delta, Franklin)	Juvenile Mental Health Services	\$ 3,135.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Lamar County	Juvenile Mental Health Services	\$ 2,805.00	N/A	\$2,805.00	7	9/1/2022	8/31/2023
Red River County	Juvenile Mental Health Services	\$ 1,000.00	N/A	\$1,000.00	8	9/1/2022	8/31/2023
Titus County (also covers Morris)	Juvenile Mental Health Services	\$ 2,970.00	N/A	\$2,970.00	6	9/1/2022	8/31/2023
	TOTAL	\$ 16,500.00	N/A	\$10,925.00	31		

FY2022/2023 Regional Law Enforcement Training Grant (\$154,267 Total for 2-Year Grant - FY22 & FY23)

FY22/23 Total # Students to Attend Law Enforcement Training (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training FY22/23 Courses Held)	431
(Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	69

**Ark-Tex Area Agency on Aging Quarterly Report
April 2023 – June 2023**

<i>Bowie County</i>	<i>Quarter</i>	<i>FY2023 Total</i>
Transportation	957 (\$6,995.67)	3,006 (\$20,478.09)
Home Delivered Meals	6,245 (\$33,160.95)	18,472 (\$98,086.32)
Congregate Meals	3,261 (\$23,935.74)	9,454 (\$69,392.36)
 <i>Cass County</i>		
Transportation	1,069 (\$7,814.39)	2,670 (\$18,348.97)
Home Delivered Meals	2,243 (\$11,910.33)	6,373 (\$33,840.63)
Congregate Meals	1,728 (\$12,683.52)	5,154 (\$37,830.36)
 <i>Delta County</i>		
Transportation	10 (\$73.10)	23 (\$158.64)
Home Delivered Meals	2,426 (\$12,882.06)	6,710 (\$35,630.10)
Congregate Meals (Grab & Go)	274 (\$2,035.82)	1,258 (\$9,346.94)
 <i>Franklin County</i>		
Transportation	35 (\$255.85)	235 (\$1,571.85)
Home Delivered Meals	273 (\$1,449.63)	572 (\$3,037.32)
Congregate Meals	---	---
 <i>Hopkins County</i>		
Transportation	1,126 (\$8,231.06)	3,637 (\$24,753.44)
Home Delivered Meals	3,672 (\$19,498.32)	11,388 (\$60,470.28)
Congregate Meals	---	---
 <i>Lamar County</i>		
Transportation	80 (\$584.80)	270 (\$1,825.00)
Home Delivered Meals	15,379 (\$81,662.49)	43,215 (\$229,471.65)
Congregate Meals	694 (\$5,156.42)	1,740 (\$12,928.20)
 <i>Morris County</i>		
Transportation	313 (\$2,288.03)	1,010 (\$6,874.29)
Home Delivered Meals	2,045 (\$10,858.95)	5,849 (\$31,058.19)
Congregate Meals	1,357 (\$9,960.38)	3,271 (\$24,009.14)
 <i>Red River County</i>		
Transportation	58 (\$423.98)	237 (\$1,601.80)
Home Delivered Meals	3,438 (\$18,255.78)	10,285 (\$54,613.35)
Congregate Meals	270 (\$2,006.10)	754 (\$5,602.22)
 <i>Titus County</i>		
Transportation	1,007 (\$7,361.17)	2,705 (\$18,534.01)
Home Delivered Meals	1,794 (\$9,526.14)	5,344 (\$28,376.64)
Congregate Meals	666 (\$4,888.44)	1,885 (\$13,835.90)
<hr/>		
<i>TOTALS</i>		
<i>Transportation</i>	<i>4,655 (\$34,028.05)</i>	<i>13,793 (\$94,160.05)</i>
<i>Home Delivered Meals</i>	<i>37,515 (\$199,204.65)</i>	<i>104,125 (\$552,903.75)</i>
<i>Congregate Meals</i>	<i>8,250 (\$60,666.42)</i>	<i>23,516 (\$172,945.09)</i>

**Ark-Tex Area Agency on Aging Quarterly Report
April 2023 – June 2023**

<i>Other Services</i>	<i>Quarter</i>	<i>FY2023 Total</i>
Homemaker <i>(Estimated)</i>	967.25/hrs (\$17,048.50)	2,548.75/hrs (\$44,924.50)
Caregiver Respite In-Home <i>(Estimated)</i>	637.50/hrs (\$11,261.00)	1,619.75/hrs (\$28,633.50)
Evidence-Based Intervention <i>(HomeMeds, Tai Chi-Arthritis, A Matter of Balance)</i>	272	839

Estimated Funding for FY2023: \$2,739,927.00
(This figure does not include prior year funding)

*Training for the Fiscal Year 2023
Certifications*

Alliance of Information and Referral System (AIRS) Certification	Magen Watters, Program Specialist
--	-----------------------------------

9-1-1 Call Statistics

ATCOG Training Center

Atlanta PD

Bi State Justice Center

Cass CO SO

Delta CO SO

(8 more PSAPs selected)

Year: 2023

Report Date: 06/06/2023 11:09:34

Report Date From: 03/01/2023

Report Date To: 05/31/2023

Period Group: All

Call Type: 911 Calls

Abandoned Filters: Include Abandoned

Agency Affiliation: All

	BUSN	CNTX	COIN	No Class of Service	OTHER	PAYP	PBX	RESD	TLMA	Unparsed 911	TEXT	VOIP	WPH0	WPH1	WPH2	Total
ATCOG Training Center	17	0	0	751	0	0	0	8	0	0	1	36	0	822	384	2019
Atlanta PD	60	0	0	11	0	0	0	72	0	0	81	146	0	248	1458	2076
Bi State Justice Center	993	28	0	2230	0	0	0	871	0	0	590	1186	15	8264	15990	30167
Cass CO SO	52	2	0	50	0	0	0	101	0	0	93	200	2	483	1915	2898
Delta CO SO	38	0	0	9	0	0	0	23	0	0	30	18	0	150	548	816
Franklin CO SO	12	0	0	22	0	0	0	28	0	0	77	225	3	213	1236	1816
Hopkins CO SO	132	0	0	31	0	0	0	76	0	0	77	33	1	551	2270	3171
Morris CO SO	78	0	0	27	0	0	0	112	0	0	152	258	1	222	1744	2594
Mt Pleasant PD	188	0	0	40	0	0	0	61	0	0	115	540	2	611	3757	5314
New Boston PD	11	0	0	35	0	0	0	36	0	0	104	149	0	104	661	1100
Paris PD	129	1	0	39	0	0	150	135	0	0	114	500	5	2982	3815	7870
Red River County Sheriffs Office	58	0	0	9	0	0	0	84	0	0	110	208	0	284	1368	2121
Sulphur Springs PD	231	0	0	29	0	0	1	7	0	0	102	234	0	493	2250	3347
Total	1999	31	0	3283	0	0	151	1614	0	0	1646	3733	29	15427	37396	65309

Wireless Calls = 52,852

Total Calls = 65,309

**TRANSPORTATION QUARTERLY REPORT
APRIL 2023 – JUNE 2023**

RURAL TEXARKANA

PROGRAM	23-Apr	23-May	23-Jun
TRIP	1,393.00	1,463.00	1,343.00
GROSS MILES	24,268.00	25,114.00	24,825.00
REVENUE MILES	22,440.00	23,044.00	21,223.00
GROSS TIME	1,671.00	1,692.00	1,603.00
REVENUE TIME	1,103.00	1,162.00	1,049.00
COUNTY TRIPS			
BOWIE	651.00	692.00	672.00
CASS	594.00	601.00	508.00
MORRIS	148.00	170.00	189.00
AAA	760	868	868

RURAL MT PLEASANT

PROGRAM	23-Apr	23-May	23-Jun
TRIP	898.00	909.00	1,053.00
GROSS MILES	9,664.00	9,123.00	9,446.00
REVENUE MILES	8,239.00	8,746.00	8,831.00
GROSS TIME	883.00	823.00	904.00
REVENUE TIME	743.00	758.00	853.00
TITUS	758.00	772.00	881.00
FRANKLIN	140.00	137.00	172.00
AAA	354	423	365

RURAL SULPHUR SPRINGS

PROGRAM	23-Apr	23-May	23-Jun
TRIP	848.00	852.00	888.00
GROSS MILES	9,554.00	9,673.00	9,117.00
REVENUE MILES	8,237.00	8,661.00	7,943.00
GROSS TIME	656.00	676.00	715.00
REVENUE TIME	522.22	568.00	581.00
COUNTY TRIPS			
HOPKINS	816.00	822.00	850.00
FRANKLIN	32.00	30.00	38.00
AAA	326	380	437

RURAL PARIS

PROGRAM	23-Apr	23-May	23-Jun
TRIP	933.00	944.00	923.00
GROSS MILES	6,942.00	6,827.00	6,811.00
REVENUE MILES	6,156.00	6,147.00	5,549.00
GROSS TIME	592.00	547.00	458.00
REVENUE TIME	498.41	489.21	442.00
COUNTY TRIPS			
LAMAR	562.00	563.00	529.00
DELTA	20.00	14.00	19.00
RED RIVER	58.00	54.00	61.00
AAA	54	62	67
Paratransit	293.00	313.00	314.00

PARIS METRO SERVICE

PROGRAM	23-Apr	23-May	23-Jun
TRIP	2,690.00	3,419.00	3,659.00
Rev Miles	8,056.00	9,252.00	9,582.00
AAA	888	972	1024

MONTHLY TOTALS

Total Trips made	6,762.00	7,587.00	7,866.00
Total revenue miles driven	53,128.00	55,850.00	53,128.00
Total revenue hours	2,866.63	2,977.21	2,925.00

**JOINT MINUTES
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT, AND
ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING
JUNE 29, 2023**

The Northeast Texas Economic Development District (NETEDD) and the Board of Directors of the Ark-Tex Council of Governments (ATCOG) Board of Directors met at 10:00 a.m., Thursday, June 29, 2023, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mount Pleasant, Texas, and via teleconference/webinar.

Item 1. Bobby Howell, Judge, Bowie County, called the meeting to order.

Item 2. Scott Norton, CEO/Executive Director, TexAmericas Center, gave the invocation.

Item 3. The Honorable Nathaniel Moran, Congressman of the United States Congressional District 1, provided the following federal updates:

- Texas Broadband expansion (Federal funding of 3.3 billion) – Discussions ongoing regarding how to access the funding at the State level to bring more funding to East Texas
- H.R. 1560 - Public Water Supply Invasive Species Compliance Act 2023
- H.R. 1558 - Saving America's Vulnerable and Endangered Species (SAVES) Act, "exempts certain interstate water transfers from prohibitions on the illegal trade of wildlife, fish or plant," and would facilitate water transfers between Texas, Louisiana, and Arkansas where invasive species exist on both sides of the water transfer.
- Doppler Radar Coverage – Discussions ongoing to improve Doppler coverage in East Texas
- Foreign Affairs Bills:
 - H.R. 1779 - To direct the President to impose sanctions against foreign persons determined to have knowingly engaged in significant corruption in Mexico and for other purposes. (Fentanyl Sanctions Bill)
 - H.R. 4039 - To prohibit the use of funds supporting any activities within the Xinjiang Uyghur Autonomous Region of the People's Republic of China.
 - Taiwan – Meetings ongoing to build economic alliances and increase Taiwan's investment in Texas. (Computer chips)
- Farm Bill – Currently composing language to add in the Farm Bill to provide robust crop insurance for our farmers and ranchers

The Board thanked Congressman Moran and his staff for attending the meeting.

Item 4. Public Comment.

No member of the public made a comment.

NETEDD Agenda Items

Item 5. The first order of business was to review and consider approval for the minutes as submitted for the NETEDD meeting held Thursday, January 26, 2023.

Motion to approve was made by Scott Norton and seconded by Scott Lee, Judge, Franklin County. It was approved.

Item 6. Ms. Toni Lindsey presented for review and comment on information from the Economic Development Administration (EDA) and Texas Department of Agriculture (TDA) regarding future

and/or past funding applications and awards.

Ms. Lindsey stated that EDA has nine (9) open Funding Applications currently posted with information and links to the application site. TDA has various notices posted. However, transitioning into the new software system TDA-GO is the most impactful to cities and counties. The application links were provided to the Board.

This concluded all NETEDD agenda items.

ATCOG Board of Directors **Agenda Items**

Item 7. Chris Brown, Executive Director, presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Board of Directors meeting held Thursday, March 30, 2023.
- Acceptance of the minutes as submitted for the Ark-Tex Area Agency on Aging Regional Advisory Council meeting held Thursday, June 8, 2023.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt, NETX Municipal Water District Board. It was approved.

Regular Business

Item 8. Ms. Melody Harmon presented for review and consideration ratification of ATCOG Rural Business Development Grant (RBDG) Revolving Loan Fund Plan changes approved by USDA.

The USDA Business & Cooperative Programs Director approved the first amendment to the plan on June 8, 2023, which included the following revisions:

- All references to NETEDD Loan Review Committee were replaced with ATCOG Loan Review Committee
- The following was added to the Qualifying Projects section (pg. 3):
 - Refinancing debt will be exclusive to construction financing, which includes equipment elements that are considered “part of the building” as in typically built into the structure of the building and are not moveable.
 - The intermediary is responsible for making prudent lending decisions based on sound underwriting principles when considering restructuring an ultimate recipient's debt.
 - Refinancing debts may be allowed only when it is determined by the intermediary that the project is viable and refinancing is necessary to create new or save existing jobs or create or continue a needed service.
- The following was removed from the In-Eligible Projects section (pg. 4):
 - RLF loan funds will not be used to pay off any previous debt. Refinancing construction financing is an exception to this rule.
- The Loan Terms section (pg. 4-5) was amended to read: The loan term must be reasonable and prudent considering the purpose of the loan, expected repayment ability of the ultimate

recipient, and the useful life of collateral, and must be within any limits established by the intermediary's work plan approved by the Agency. No loan will exceed 20 years.

All other conditions remain unchanged.

Motion to approve was made by Scott Norton and seconded by Judge Lee. It was approved.

Item 9. Ms. Mary Beth Rudel presented for review and consideration approval of the Investment Policy.

Ms. Rudel stated that Investment Policy was amended in April 2014, designating the ATCOG Finance Manager as the ATCOG Investment Officer, and the title was later revised to ATCOG Finance Director in June 2019. These are the only amendments to the original document approved in December 2002.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

Item 10. Ms. Mary Beth Rudel presented for review and consideration approval of the Ark-Tex Area Agency on Aging FFY2024-2026 Area Plan.

Ms. Rudel advised the Board that the Area Plan FFY2024 – FFY 2026 document describes, in detail, the identified needs within the Ark-Tex Plan service area and how the AAA plans to address these needs through the development and expansion of new and existing community services.

This area plan developed for FFY2024 – FFY2026 was reviewed and approved on June 8, 2023, by the AAA Regional Advisory Council. The Area Plan is included in the addendum.

Motion to approve was made by Stan Wyatt and seconded by Judge Lee. It was approved.

Item 11. Ms. Debbie Purifoy presented for review and consideration approval authorizing the Executive Director to enter into two separate contracts with Senior Citizen's Service of Texarkana, Inc., and Human Resources, Inc., to provide services for the Senior Nutrition Program.

Ms. Purifoy stated that the Senior Citizen's Service currently provides the nutrition program in Bowie, Cass, Franklin, Morris, and Titus Counties. Human Resources provides the nutrition program in Delta, Hopkins, Lamar, and Red River Counties.

The estimated funding for the FY2024 Senior Nutrition Program is \$785,140. The home-delivered meal program is estimated to receive \$580,033. The congregate meal program is estimated to receive \$205,107. The funding will be disbursed between the two providers according to the number of meals authorized by the Area Agency on Aging.

Motion to approve was made by Kent Cooper, Judge, Titus County, and seconded by Stan Wyatt. It was approved.

Item 12. Ms. Leslie McBride presented for review and consideration approval authorizing the Executive Director to sign the Rerate and Benefits Verification Form with Texas Health Benefits Pool (formerly Texas Municipal League Health) to continue to provide health, dental, and life insurance benefits to staff for Plan Year 2023-2024.

The Rerate Notice for FY 2024 includes an increase for health premiums (\$101.42 per month) and dental (\$2.28 per month); however, life insurance rates are the same as FY 2023.

ATCOG proposes to make a defined contribution of \$946.54 to each employee per month, a 12% increase, or a \$101.42 increase per month. The staff has the option to "buy up" to a more expensive

plan at their own expense. Also, a high deductible plan is available at a rate of \$834.16 per month, allowing staff to contribute the remaining defined contribution to a health savings account.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

- Item 13. Mr. Brown presented for review and consideration approval of the proposed Salary Schedule for ATCOG for the fiscal year ending September 30, 2024.

The State requires ATCOG to submit a Salary Schedule by August each year to compare our employees' salaries with salaries of State employees in equivalent jobs; such salary schedule is to be approved by the full Board of Directors. All ATCOG employees are paid lower or are at the low end of the State salary scale. There are no positions at ATCOG that exceed the pay of State employees in equivalent positions.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt. It was approved.

- Item 14. Ms. Mary Wormington presented for review and consideration approval of the submission of and application to the Texas Department of Housing Community Affairs (TDHCA) for the 2023 Emergency Solution Grant program funds (ESG).

Ms. Wormington stated that ATCOG wishes to apply for 2023 ESG program funds in the amount of \$163,775.00 to continue its efforts in preventing and reducing homelessness in the ATCOG region. ATCOG works to reduce Homelessness within the nine-county region and meet goals with TDHCA in transitioning ESG Homelessness Prevention. ESG Homeless Prevention clients will be offered a Housing Choice Voucher for permanent housing after receiving rental assistance for three months.

Motion to approve was made by Judge Cooper and seconded by Scott Norton. It was approved.

- Item 15. Ms. Roni Duran presented for review and consideration approval of revisions to the ATCOG Rural Transit District Title VI Program Plans required by the Federal Transit Administration.

Ms. Duran stated the following revisions have been made: New Title VI Coordinator contact information, number of vehicles in inventory, costs for a translator for LEP assistant, and the Board of Directors roster. Due to personnel changes, Veronica "Roni" Duran, Transportation Coordinator, is the new Title VI Program Coordinator for ATCOG's Rural Transit District. All the demographics for our service area have been updated with the 2020 Census Bureau, which includes Bowie, Cass, Titus, Lamar, Red River, Delta, Hopkins, Franklin, and Morris Counties.

Motion to approve was made by Judge Lee and seconded by Judge Cooper. It was approved.

- Item 16. Judge Bobby Howell presented for review and consideration approval of the appointment of the ATCOG Board of Directors Executive Committee member.

The Nominating Committee met on June 13, 2023, and approved the recommendation of the ATCOG Board Director, the Honorable Ken Cooper, Judge, Titus County, for appointment to the Executive Committee.

Motion to approve was made by Judge Lee and seconded by Scott Norton. It was approved.

- Item 17. Ms. Mary Beth Rudel presented for review and consideration to authorize the Executive Director to enter into two separate contracts for the purchase of radio infrastructure equipment with Continental Wireless, Inc. not to exceed \$181,486 for Franklin County's project and \$196,068 for Delta County's project.

Ms. Rudel stated that the ATCOG Homeland Security Program utilized The Interlocal Purchasing System (TIPS) governed by the Region 8 ESC Board of Directors to obtain quotes from Continental Wireless, Inc to purchase the following:

- 4 (four) p25 VHF Repeaters or compatible equivalent to install in Franklin County
- 1 (one) two-position dispatch console with accessories to install at Delta County Sheriff's Office

Any additional expenses beyond the grant award will be the responsibility of the counties respectively.

Motion to approve was made by Judge Cooper and seconded by Stan Wyatt. It was approved.

Item 18. Mr. Chris Brown presented for review and consideration approval to cancel the July ATCOG Executive Committee meeting and to move the annual meeting from September to August.

Motion to approve was made by Judge Lee and seconded by Stan Wyatt. It was approved.

Item 19. Ms. Toni Lindsey provided a presentation on the Section 3 Program.

Item 20. Ms. Patricia Haley provided the Computerized Criminal History System (CCH) update.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety. All ATCOG counties comply with this requirement.

Item 21. Mr. Brown provided updates on the Texas Association of Regional Councils (TARC) and National Association of Development Organizations (NADO).

Announcements

Mr. Chris Brown announced that the Annual Board Meeting would be held on August 31, 2023, at 10:00 a.m., at the Mount Pleasant Civic Center, 1800 N. Jefferson Avenue, Mt. Pleasant, Texas, and via teleconference/webinar.

With no further business, Judge Howell adjourned the meeting.

NETEDD BOARD MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Robert Newsom, Judge, Hopkins County
Scott Lee, Judge, Franklin County
Scott Norton, Executive Director/CEO, TexAmericas Center
Ann Rushing, Mayor, City of Clarksville
Stan Wyatt, NETX Municipal Water District Board

EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Robert Newsom, Judge, Hopkins County
Scott Lee, Judge, Franklin County
Scott Norton, Executive Director/CEO, TexAmericas Center
Ann Rushing, Mayor, City of Clarksville
Stan Wyatt, NETX Municipal Water District Board

ATCOG BOARD MEMBERS PRESENT

Kent Cooper, Judge, Titus County
Rosina Duckworth, Mayor Pro Tem, City of Cumby
Juan Duenez, Mount Pleasant Independent School District
Becky Fellers, Liberty Eylau School District
David Fordinal, Commissioner, City of Como
Brad Johnson, Board Member, Northeast Texas Rail District
Shannon McGuire, Paris Junior College
Jean Matlock, Councilmember, City of Texarkana
George Moore, Board Member, Texarkana College
Dana Reeves, Franklin County Water District
Vicki Smith, Councilmember, City of Daingerfield

GUESTS PRESENT

Beverly Austin, Morris County Collaborative
Jessica Cassidy, University of Texas - Arlington

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Director
Chris Brown, Executive Director
Jenny Butler, Area Agency on Aging Manager
Roni Duran, Transportation Coordinator
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Mary Wormington, Housing Director
Toni Lindsey, Regional Development Director
Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Debbie Purifoy, Compliance and Purchasing Officer
Lisa Reeve, Area Agency on Aging Director
Mary Beth Rudel, Deputy Director
Bobby Williams, Operations Manager

Bobby Howell, President
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 9:

Review and consider approval of a resolution and letter of support for Chris Brown to serve as President of the Board of the National Association of Development Organizations (NADO).

BACKGROUND:

The Ark-Tex Council of Governments (ATCOG) has been a member of NADO for almost 25 years. In 2011, Chris began serving as one of 8 members of the NADO Board representing the Southwest Region consisting of Texas, New Mexico, Oklahoma, Arkansas, and Louisiana. In 2018 he was elected as Secretary and is currently the First Vice President.

DISCUSSION:

NADO will elect new officers to the Board at the Annual Training Conference in November. Chris is being considered for election as President of the NADO Board. The NADO Board does require an endorsement of candidacy signed by the ATCOG Board President.

It has proven to be beneficial to ATCOG, our Board, and all citizens within our region to have a representative who can bring rural issues to the table at the national level. ATCOG has a long history of sending staff and Board members to receive the beneficial training and collaboration NADO has to offer.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. ABD23-25

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARK-TEX COUNCIL OF GOVERNMENTS TO SUPPORT THE NOMINATION OF CHRIS BROWN TO SERVE AS PRESIDENT OF THE BOARD OF THE NATIONAL ASSOCIATION OF DEVELOPMENT ORGANIZATIONS.

WHEREAS, the Ark-Tex Council of Governments (ATCOG) has been a member of the National Association of Development Organizations (NADO) for almost 25 years; and

WHEREAS, ATCOG has supported NADO with increased membership levels, RPO America membership, multiple members on the NADO Board of Directors, and ATCOG Board Member and staff attendance at annual conferences and trainings; and

WHEREAS, Chris Brown is currently First Vice President, has served on the executive committee for five years, and desires to serve as President of NADO; and

WHEREAS, it would be of great benefit to ATCOG, the Board of Directors, and to the citizens in our region for Chris Brown to continue to serve as an officer in this important national organization; and

WHEREAS, we highly endorse Chris Brown for election as President of the NADO Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 That Chris Brown has been an effective advocate for the membership of the National Association of Development Organizations at the local, regional, state, and national levels.

Section 2 That we fully endorse and recommend the election of Chris Brown as President of the Board of the National Association of Development Organizations.

Section 3 That this resolution shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 31ST DAY OF AUGUST 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

RESOLUTION OF THE HOPKINS COUNTY HOSPITAL DISTRICT REQUESTING MEMBERSHIP AND THE APPOINTMENT OF A REPRESENTATIVE TO SERVE AS A DIRECTOR ON THE ARK-TEX COUNCIL OF GOVERNMENTS BOARD.

WHEREAS, the Hopkins County Hospital District (HCHD) is a political subdivision of the State of Texas with the powers and authorities specified in Chapter 1043 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, the Ark-Tex Council of Governments (ATCOG) is a political subdivision of the State of Texas pursuant to the authority granted by Chapter 391 of the Texas Local Government Code (formerly Article 1011m, Revised Civil Statutes of Texas), and Arkansas Interlocal Cooperation Act 430, an Interstate Regional Planning Commission; and

WHEREAS, ATCOG serves the Northeast Texas and Southwest Arkansas region that is comprised of nine (9) counties in Texas and one (1) in Arkansas and includes cities, counties, school districts, and special districts with membership open to all interested governmental entities; and

WHEREAS, ATCOG is governed by a Board of Directors, and state law requires that this governing body be composed primarily of local government elected officials; and

WHEREAS, HCHD is governed by an elected Board of Directors and, upon acceptance, is allowed one (1) position on the ATCOG Board from its governing body; and

WHEREAS, the general purpose of ATCOG is to encourage local government cooperation to improve the health, safety, and general welfare of their citizens, plan for the unified, far-reaching development of the region, eliminate duplication of services, and promote economy and efficiency through coordination.

NOW, THEREFORE BE IT RESOLVED BY THE HOPKINS COUNTY HOSPITAL DISTRICT THAT:

The Hopkins County Hospital District will fulfill the requirements to become a member in good standing with the Ark-Tex Council of Governments; and

Chris Brown is hereby appointed to serve as its Representative to the Ark-Tex Council of Governments Board of Directors immediately upon becoming eligible.

REVIEWED AND APPROVED THIS 22nd DAY OF August, 2023.



ATTEST:

BRIEFING PAPER

ITEM 11:

Review and consider approval of a one-year extension to the agreement with Guaranty Bank & Trust to provide banking services beginning October 1, 2023.

BACKGROUND:

On July 6, 2020, Ark-Tex Council of Governments (ATCOG) issued a Request for Proposal (RFP) for banking services. ATCOG requested proposals for banking services to begin October 1, 2020, and extend through September 30, 2023, with two possible one-year extensions, if approved by the ATCOG Board of Directors. The Board of Directors approved the selection of Guaranty Bank and Trust as ATCOG's provider of banking services.

DISCUSSION:

ATCOG feels that Guaranty Bank & Trust has provided all the requested services to our satisfaction; therefore, ATCOG would like to extend the agreement another year.

The banking services will begin October 1, 2023, and extend through September 30, 2024, with one more possible one-year extension, if approved by ATCOG Board of Directors.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. ABD23-26

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING A ONE-YEAR EXTENSION TO THE AGREEMENT WITH GUARANTY BANK & TRUST TO PROVIDE BANKING SERVICES BEGINNING OCTOBER 1, 2023, AND EXTENDING THROUGH SEPTEMBER 30, 2024.

WHEREAS, ATCOG issued a Request for Proposal (RFP) for banking services on July 3, 2020; and

WHEREAS, ATCOG requested proposals for banking services to begin October 1, 2020, and extend through September 30, 2023, with two possible one-year extensions, if approved by the ATCOG Board of Directors; and

WHEREAS, the proposal by Guaranty Bank & Trust received the highest score of the proposals submitted and was selected for recommendation to the Board of Directors; and

WHEREAS, the Board of Directors approved the selection of Guaranty Bank and Trust as ATCOG's provider of banking services; and

WHEREAS, ATCOG feels that Guaranty Bank & Trust has provided all the requested services to our satisfaction.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors approves a one-year extension to the agreement with Guaranty Bank & Trust to provide banking services beginning October 1, 2023, and extending through September 30, 2024.

Section 2 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 12:

Review and consider approval of the removal of current signature authority, access, and permissions for Chris Brown on all ATCOG accounts at Guaranty Bank and Trust.

BACKGROUND:

The Ark-Tex Council of Governments (ATCOG) Board of Directors approved selection of Guaranty Bank & Trust to provide banking services effective October 1, 2020. Currently, the approved signature authorities on ATCOG bank accounts are Judge Bobby Howell, ATCOG Board President; Scott Norton, ATCOG Board Vice President; Judge Scott Lee, ATCOG Board Treasurer; Judge Travis Ransom, ATCOG Board Secretary; Chris Brown, ATCOG Executive Director; Mary Beth Rudel, ATCOG Deputy Director; and Debbie Purifoy, ATCOG Compliance and Procurement Officer.

DISCUSSION:

Executive Director Chris Brown submitted his resignation letter to the ATCOG Board of Directors on August 3, 2023. He states in his letter that his last official day will be September 8, 2023.

Therefore, approval from the ATCOG Board of Directors is needed to remove Mr. Brown from all ATCOG accounts effective September 8, 2023.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION ABD23-27

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE REMOVAL OF CURRENT SIGNATURE AUTHORITY, ACCESS, AND PERMISSIONS FOR CHRIS BROWN ON ALL ATCOG ACCOUNTS AT GUARANTY BANK AND TRUST.

WHEREAS, the Ark-Tex Council of Governments is a Regional Planning Commission established pursuant to the authority granted by Chapter 391 of the Local Government Code, and Arkansas Interlocal Cooperation Act 430; and

WHEREAS, the Ark-Tex Council of Governments' Board of Directors approved selection of Guaranty Bank & Trust to provide banking services effective October 1, 2020; and

WHEREAS, Chris Brown, Executive Director, is removed from signature authority resulting from his submitted resignation.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That Executive Director Chris Brown is removed as signature authority at Guaranty Bank and Trust effective September 8, 2023.

Section 2 - That Chris Brown's access and permissions to all accounts and documents relating to the banking services provided by Guaranty Bank shall be revoked effective September 8, 2023.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 13:

Review and consider approval of the submission of the updated Certification of Signature Authority form to the Texas Department of Transportation.

BACKGROUND:

Ark-Tex Council of Governments receives grant funding through the Texas Department of Transportation (TxDOT) Public Transportation Division (PTN). The PTN requires an updated Certification of Signature Authority form to be submitted with any changes in personnel responsible for requesting and approving documents in the grants management system.

DISCUSSION:

Due to Executive Director Chris Brown's resignation and Mary Beth Rudel's appointment as Interim Executive Director, ATCOG needs to updated the signature authority form.

The form is attached for review and lists Mary Beth Rudel, Interim Executive Director, as having authority to sign all documents. It also includes delegates for signature and approval authority for specific documents as listed: Mark Compton, ATCOG Transportation Director, and Bobby Williams, ATCOG Transportation Operations Manager.

With the submission of the updated form, Chris Brown will be removed from signature authority.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION ABD23-28

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) GRANTING SIGNATURE AUTHORITY TO MARY BETH RUDEL, INTERIM EXECUTIVE DIRECTOR.

WHEREAS, ATCOG is a Regional Planning Commission established pursuant to the authority granted by Texas Local Government Code, Chapter 391; and

WHEREAS, ATCOG receives grant funding from various State and Federal agencies; and

WHEREAS, the Texas Department of Transportation requires approval for the Executive Director to sign all Texas Department of Transportation documents.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors approves Interim Executive Director, Mary Beth Rudel, to act as signature authority with the Texas Department of Transportation, including grants and applications.

Section 2 - That the Interim Executive Director, Mary Beth Rudel, is authorized to represent ATCOG in all official business with the Texas Department of Transportation.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of ATCOG and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 14:

Review and consider approval of revisions to the Ark-Tex Council of Governments (ATCOG) Policies and Procedures Manual.

BACKGROUND

The Board of Directors is required to approve all revisions to the Policies and Procedures Manual and Procurement Policy.

DISCUSSION

The following revisions to the **policy and procedures manual** are being proposed:

- 6.22 Compensatory Leave and 9.07 Overtime.** This addition clarifies when compensatory time is earned at straight time verses time and a half in accordance with US Department of Labor laws.
- 9.07 Overtime – General.** This addition reflects the policy change referenced in section 6.22 above.

If approved by the Board, the policy revisions will be distributed to all employees and added to our Policies and Procedures Manual.

RECOMMENDATION

Staff recommends approval.

6.22 COMPENSATORY LEAVE

Employees who work in excess of 40 hours in a seven-day workweek will be compensated with compensatory leave at one and one-half hours times the overtime hours worked. Compensatory leave is earned at straight time at the end of the pay period when the total number of hours recorded as worked plus the total number of hours of paid time off or paid holidays exceeds 40 hours in one workweek provided the total of number of actual hours worked does not exceed 40 hours. Compensatory leave is credited to an employee's account on the last day of each pay period and is not available for use until the beginning of the next pay period. Pay in lieu of compensatory leave is not permitted other than upon separation. At the discretion of the Executive Director, employees involved in the direct delivery of services for the rural transportation program may be paid for accrued compensatory leave to deplete compensatory leave totals when it is in ATCOG's best interest. Employees must use all compensatory time before using annual or sick leave unless annual will meet maximum accrual within 30 days. Employees with 20 or more compensatory hours must schedule leave and be given priority for that leave to be taken. Employees must schedule accrued compensatory hours within 12 months of accrual.

9.07 OVERTIME - GENERAL

The policy of ATCOG is to prevent overtime, whenever possible. However, nonexempt employees may be required to provide services in addition to normal hours or on weekends or holidays. Overtime is defined as hours worked in excess of the allowable number of hours under the Fair Labor Standards Act (FLSA): 40 hours per seven-day workweek. Under the FLSA, overtime applies only to nonexempt employees.

1. ATCOG is a public employer and is subject to the public employer provisions of the Fair Labor Standards Act that may differ slightly, regarding overtime, from those of a private employer.
2. Procedures will be developed in accordance with the FLSA.
3. When possible, employees should adjust their work schedules so as not to exceed 40 hours worked in a seven-day workweek. Work schedule adjustments must be approved by the supervisor.
4. All overtime hours must be approved by the supervisor.
5. Hours worked in excess of 40 hours in a seven-day workweek will be compensated with compensatory time off at one and one-half hours times the overtime hours worked.

Note: Compensatory leave is earned at straight time at the end of the work week when the total number of hours recorded as worked plus the total number of hours of paid time off or paid holidays exceeds 40 hours in one workweek provided the total of number of actual hours worked does not exceed 40 hours.

6. Employees must use all compensatory time before using annual or sick leave unless annual leave will meet maximum accrual within 30 days.
7. Those employees with 20 or more compensatory hours must schedule leave and be given priority for that leave to be taken. Employees must schedule accrued compensatory hours within 12 months of accrual.

RESOLUTION NO. ABD23-29

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING REVISIONS TO THE ATCOG POLICY AND PROCEDURES MANUAL.

WHEREAS, the manual was developed to ensure that the ATCOG functions as a vital, evolving organization; and

WHEREAS, generally, the manual serves as the employee's primary instrument of policy guidance concerning questions of administrative and personnel policies; and

WHEREAS, upon approval, any such changes to the manual will supersede all previous policies of the same nature and will become a part of this manual.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors approves the attached revisions to the ATCOG Policy and Procedures Manual.

Section 2 - That the Executive Director has full authority to act on behalf of the ATCOG Board in all matters pertaining to the ATCOG Policy and Procedures Manual.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 15:

Review and consider the annual renewal of the Ark-Tex Council of Governments (ATCOG) Ethics Policy Manual.

BACKGROUND:

On January 29, 2009, the Texas Transportation Commission adopted administrative rules that require outside entities to implement internal ethics and compliance programs. In order to remain eligible to receive the funding ATCOG is required to renew the manual annually. In addition, another rule adopted on March 25, 2010, requires public transportation entities to implement and enforce a compliance program meeting the minimum rules in order to be eligible for state and federal funding awarded after January 1, 2011, by the Texas Transportation Commission.

DISCUSSION:

The rules adopted by the Texas Transportation Commission established a framework for the internal ethics and compliance program of any entity that receives financial assistance from the department. The compliance program must satisfy certain requirements, with the goal of discouraging fraud and illegal activity. TXDOT also instituted an internal ethics and compliance program designed to further encourage ethical behavior within the department, as well as compliance with the law and departmental policies.

As a result of these rules, the Ark-Tex Council of Governments (ATCOG) compiled an "Ethics Policy Manual" consisting of sections covering all requirements, to include Record Retention, Fraud, Equal Opportunity Employment, Sexual Harassment and Sexual Misconduct, Conflicts of Interest, Personal Use of Property, and Gifts and Honoraria. The manual also includes a copy of the Code of Ethics which mirrors that established by the American Society for Public Administration and incorporates the general principles of ethical conduct set forth in Executive Order 12674. This Ethics Policy Manual was approved by the Board of Directors on December 16, 2010, making our agency eligible to apply for and receive state and federal funding.

ATCOG enforces a compliance program by reviewing and providing all employees a copy of the "Ethics Policy Manual" during new hire orientation; by conducting yearly Ethics Manual Training that is mandatory for all employees; by reminding Board members of the standard of ethical behavior that our employees and board members must meet; by internal controls used to monitor activities; and by conducting investigations of any alleged misconduct. A copy of the Ethics Policy Manual is also available on the shared administration computer folder for constant access by employees.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. ABD23-30

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE RENEWAL OF THE ETHICS POLICY MANUAL FOR ATCOG DATED DECEMBER 16, 2010, AS REVISED MARCH 27, 2014.

WHEREAS, the Ark-Tex Council of Governments is a Regional Planning Commission established pursuant to the authority granted by Article 1011m, Revised Civil Statutes of Texas, and Arkansas Interlocal Cooperation Act 430; and

WHEREAS, the Ark-Tex Council of Governments' Board of Directors approved a new Ethics Policy Manual in December 2010, as required by the Texas Transportation Commission in order to be eligible for state and federal funding awarded after January 1, 2011; and

WHEREAS, annual renewal of the Ethics Policy Manual is required in order to remain eligible to receive funding, such renewal being required by the Texas Department of Transportation the first month of the grant period; and

WHEREAS, the new Transportation Program grant period begins October 1, 2023, making annual renewal necessary at the August Full Board Meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS:

Section 1 - That the Ark-Tex Council of Governments approves renewal of the Ethics Policy Manual as adopted December 16, 2010, and revised March 27, 2014.

Section 2 - That the Ethics Policy Manual meets or exceeds the minimum requirements for a compliance program as set forth by the Texas Transportation Commission, thus making ATCOG eligible to receive state and federal funding.

Section 3 - That Ark-Tex Council of Governments' staff have been trained on and adhere to all ethics policies set forth in the Ethics Policy Manual, such training to be held annually.

Section 4 - That this Resolution shall be in effect immediately upon its execution.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 16:

Review and consider approval of updates to the Equal Employment Opportunity Plan.

BACKGROUND:

ATCOG Transportation Department has over 50 employees and is required to have an Equal Employment Opportunity Plan in place per the Texas Department of Transportation. ATCOG is required to make updates to this plan as needed.

DISCUSSION:

The purpose of the Equal Employment Opportunity Plan is to affirm that ATCOG will provide a work environment that is free from discrimination, including harassment, based on race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression.

The plan provides guidelines for employment practices, the complaint process, and data representing the ATCOG workforce. This data includes employment practices such as separations, disciplinary actions, promotions, and hiring.

The only updates made in the plan are to update the employment practices data.

By approving the updates to the Equal Employment Opportunity Plan, ATCOG hereby affirms to continue to commit to equal employment for all persons, regardless of race, color, creed, national origin, genetic information, sex or age.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. ABD23-31

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE UPDATES TO THE EQUAL EMPLOYMENT OPPORTUNITY PLAN FOR ATCOG DATED JUNE 29, 2017.

WHEREAS, the Ark-Tex Council of Governments is a Regional Planning Commission established pursuant to the authority granted by Article 1011m, Revised Civil Statutes of Texas, and Arkansas Interlocal Cooperation Act 430; and

WHEREAS, the Texas Department of Transportation requires ATCOG to update the Equal Employment Opportunity Plan in order to continue to receive funding (as defined in circular FTA C4704.1A); and

WHEREAS, the Equal Employment Opportunity Plan is required for ATCOG because our Transportation Program exceeds 50 employees.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS:

Section 1 - That the Ark-Tex Council of Governments approves updates to the Equal Employment Opportunity Plan dated June 29, 2017.

Section 2 - That the Equal Employment Opportunity Plan meets or exceeds the minimum requirements provided by the Texas Department of Transportation.

Section 3 - That all ATCOG employees will be informed of the Equal Employment Opportunity Plan and will be given access to the plan on the website and in designated locations throughout the office buildings.

Section 4 - That this Resolution shall be in effect immediately upon its execution.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 17:

Review and consider adoption of the ATCOG Flexible Benefits Cafeteria Plan for FY 2024.

BACKGROUND:

Section 125 of the Internal Revenue Code of 1986 allows employers to adopt cafeteria plans to offer employees certain benefits on a pre-tax basis. For more than 15 years, ATCOG has chosen to adopt the ATCOG Flexible Benefits Cafeteria Plan to continue to offer certain benefits on a pre-tax basis to eligible employees.

DISCUSSION:

Upon adoption, the ATCOG Flexible Benefits Cafeteria Plan will allow ATCOG to offer additional benefits to employees on a pre-tax basis such as cancer, critical illness, and accident insurances. ATCOG remains in compliance with Section 125 of the Internal Revenue Code of 1986 by updating the written plan annually and distributing it to all eligible employees, offering the plan to all eligible employees, and completing nondiscrimination testing on the plan to ensure only those that are eligible are receiving the pre-tax benefit.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. ABD23-32

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) ADOPTING THE ATCOG FLEXIBLE BENEFITS PLAN (FBP) CAFETERIA PLAN FOR FY 2024.

WHEREAS, the Ark-Tex Council of Governments (ATCOG) is a Regional Planning Commission established pursuant to the authority granted by Article 1011m, Revised Civil Statutes of Texas, and Arkansas Interlocal Cooperation Act 430; and

WHEREAS, ATCOG wishes to adopt the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, such Plan presented to the Board of Directors this date; and

WHEREAS, the Plan Year shall be for a period beginning October 1, 2023, and ending September 30, 2024; and

WHEREAS, ATCOG, the Employer, shall submit to the Plan amounts collected from participating employees sufficient to meet their obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document, and shall notify the Plan Administrator to which periods said contributions shall be applied; and

WHEREAS, ATCOG, the Employer, shall notify employees immediately of the adoption of the Cafeteria Plan by making available for review to each employee the Summary Plan Description, such form presented and approved at this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS:

Section 1 - That the Board of Directors approves the Ark-Tex Council of Governments FBP Cafeteria Plan.

Section 2 - That Exhibits A and B attached hereto are true copies of the Plan Document and Summary Plan Description for Ark-Tex Council of Governments FBP's Flexible Benefits Plan.

Section 3 - That this Plan shall be made available for review by all employees of Ark-Tex Council of Governments upon its approval.

Section 4 - That this Resolution shall be in effect immediately upon its execution.

REVIEWED AND APPROVED THIS 31ST DAY OF AUGUST 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 18

Review and consider approval of the 9-1-1 region-wide transit advertising contract.

BACKGROUND

The Commission on State Emergency Communications (CSEC) Program requires that ATCOG develop a public education plan within its 9-1-1 Program strategic plan to comply with the requirements outlined in Health and Safety Code, Chapter 771, Subsection 771.051(a)(6). CSEC deems enhancement of public awareness of the 9-1-1 system, including outreach and training programs, as required public service messages. The CSEC-approved strategic plan for public education for ATCOG includes outdoor/billboard, transit, cinema, and news publication advertising within allocated appropriated funds.

DISCUSSION

The ATCOG TRAX Transportation Program provides advertising opportunities to approved agencies by way of window decals on its transit vehicles. The ATCOG 9-1-1 Program wishes to contract with the TRAX Program to place window decals designed to educate the public about available 9-1-1 services on the vehicles. The transit advertising campaign costs a total of \$179,632.35 for a three-year contract for advertising on 18 vehicles that transport within the ATCOG region. See attached quote for the yearly breakdown.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

RECOMMENDATION

Staff recommends approval.



Call

TRAX

Transportation

844-437-7497

Monday – Friday

8am – 5pm

ADVERTISING QUOTE FOR YEAR 2023-2025:

12.5' x 2.5' Full Driver Side Window = \$255 Monthly

18 Vehicles x 1 year contract for 2023= \$55,080

Total Cost: \$59,877.45

12.5' x 2.5' Full Driver Side Window = \$255 Monthly

18 Vehicles x 1 year contract for 2024= \$55,080

Total Cost: \$59,877.45

12.5' x 2.5' Full Driver Side Window = \$255 Monthly

18 Vehicles x 1 year contract for 2025= \$55,080

Total Cost: \$59,877.45

Message Production = \$14392.35

Total Cost: \$179,632.35

Vehicles per County:

- 1) Bowie - 3
- 2) Cass – 2
- 3) Morris – 1
- 4) Titus – 3
- 5) Franklin – 1
- 6) Lamar – 3
- 7) Delta – 1
- 8) Red River – 1
- 9) Hopkins- 3



RESOLUTION NO. ABD23-33

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING A CONTRACT WITH ATCOG TRAX TRANSPORTATION PROGRAM TO PROVIDE TRANSIT ADVERTISING IN THE ATCOG REGION FOR THE ATCOG 9-1-1 PROGRAM.

WHEREAS, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, Texas Local Government Code Ch. 252, Section 252.002(a) exempts certain purchases from the competitive requirements of the chapter – including advertising; and

WHEREAS, the ATCOG 9-1-1 Program wishes to contract with the ATCOG TRAX Transportation Program for transit advertising for the 9-1-1 Public Education plan at a total cost of \$179,632.35, which includes a three-year contract for 18 vehicles; and

WHEREAS, the funding for the purchase is approved and available through 9-1-1 Local Funds allocated to the Ark-Tex Council of Governments 9-1-1 Program by the Texas Commission on State Emergency Communications.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

- Section 1 - That the Board of Directors approves the contract for 9-1-1 transit advertising for the ATCOG region.
- Section 2 - That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.
- Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 19

Review and consider approval of the 9-1-1 equipment replacement purchases for the region's thirteen Public Safety Answering Points.

BACKGROUND

The Commission on State Emergency Communications (CSEC) Program Policy Statement 028: *Equipment Replacements* ensures the systematic replacement of aging equipment and that the equipment purchased is consistent with the current industry standard. Replacement of equipment in a timely manner preserves the efficient operation of local 9-1-1 public safety answering points (PSAPs). Reliable equipment ensures consistency in receiving 9-1-1 emergency calls and displaying the data transmitted with each call.

DISCUSSION

The ATCOG strategic plan and the 10-year equipment replacement schedule include Customer Premise Equipment (CPE) for FY2024.

The total cost for replacing the CPE front room equipment at all thirteen Public Safety Answering Points is \$711,601.96. This price includes hardware (33 workstations including computers, monitors, handsets, keyboards, etc.), call-taking and mapping software, licensing, managed services for monitoring, warranties, and installation. See attached quote for further breakdown of expenses.

ATCOG will utilize Coronavirus State and Local Fiscal Recovery Funds for this NG911 equipment purchase and has completed the RFP procurement process in accordance with the terms and conditions set forth by the grant and the ATCOG Procurement Policy.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

RECOMMENDATION

Staff recommends approval.

RESOLUTION NO. ABD23-34

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE PURCHASE OF REGION-WIDE 9-1-1 EQUIPMENT REPLACEMENT.

WHEREAS, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, the ATCOG 9-1-1 Program's Equipment Replacement and Maintenance Plan guided by CSEC Program Policy Statement 028: Equipment Replacements, supports the 10-year replacement schedule and meets the requirements of CSEC Rule 251.5, Guidelines for Equipment Management and Disposition; and

WHEREAS, the ATCOG 9-1-1 Program will encumber the 9-1-1 front room equipment, in adherence to the 10-year replacement schedule, from AT&T – Motorola VESTA CPE at the cost of \$711,601.89; and

WHEREAS, the funding for the purchase is approved and available through 9-1-1 Local Funds and Exception Funds for equipment allocated to the Ark-Tex Council of Governments 9-1-1 Program by the Texas Commission on State Emergency Communications.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors approves the purchase of 9-1-1 Public Safety equipment to ensure that the replacement of aging equipment is consistent with current industry standards and ensure consistency in receiving 9-1-1 emergency calls from citizens.

Section 2 - That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 31ST DAY OF AUGUST, 2023.

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:
