

**Meeting Minutes**  
**Region 2 Lower Red-Sulphur-Cypress Flood Planning Group Meeting**  
**January 6, 2022**  
**2:00 p.m.**

**City of Sherman Council Chambers, 220 W. Mulberry St., Sherman, TX 75091 and Via Zoom  
Webinar/Teleconference**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Preston Ingram (William)	Agricultural interests	X
Andy Endsley	Counties	X
W. Greg Carter	Electric generating utilities	X
Laura-Ashley Overdyke	Environmental interests	X
Casey Johnson	Industries	X
Dustin Henslee	Municipalities	X
Kirby Hollingsworth	Public	
R. Reeves Hayter	River authorities	X
Kelly Mitchell	Small business	X
Joseph W. Weir III	Water districts	X
Susan Whitfield	Water utilities	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( )/ Alternate Present (*)</u>
James (Clay) Shipes	Texas Parks and Wildlife Department	
Andrea Sanders	Texas Division of Emergency Management	X
Darrell Dean	Texas Department of Agriculture	
Tony Resendez	Texas State Soil and Water Conservation Board	X
Trey Bahm	General Land Office	
Anita Machiavello (Morgan White - Alternate)	Texas Water Development Board (TWDB)	X
Michelle Havelka	Texas Commission on Environmental Quality	X
Darlene Prochaska	USACE, Fort Worth District	
Travis Wilsey	USACE, Tulsa District	
Randy Whiteman	RFPG 1 Liaison	X
Richard Brontoli	Red River Valley Association	X
Jason Dupree	TxDOT – Atlanta District	X
Dan Perry	TxDOT – Paris District	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **10**

Number required for quorum per current voting membership of **11: 6**

**Other Meeting Attendees: \*\***

Chris Brown - ATCOG

Paul Prange – ATCOG

Joshua McClure – Halff Associates Team

David Rivera – Halff Associates Team

Parker Moore – Halff Associates Team

Chris Hartung - SRBA

Walt Sears – NETMWD

Paul Hensel – City of Hooks, TX

Lisa Mairs – USACE

James Bronikowski - TWDB

**\*\*Meeting attendee names were gathered from those who entered information for joining the Zoom meeting.**

*All meeting materials are available for the public at:*

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

**AGENDA ITEM NO. 1: Call to Order**

Reeves Hayter called the meeting to order at 2:00p.m.

**AGENDA ITEM NO. 2: Welcome**

Reeves Hayter welcomed members and attendees to the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group meeting.

**AGENDA ITEM NO. 3: Confirmation of attendees / determination of a quorum**

Reeves Hayter asked ATCOG staff member, Paul Prange, to conduct a roll call of attendees. Each present voting and non-voting member of the Region 2 Lower Red-Sulphur-Cypress RFPG introduced themselves, establishing that a quorum had been met. Nine voting members were present and five non-voting members were absent.

**AGENDA ITEM NO. 4: Public comments – limit 3 minutes per person**

Reeves Hayter opened the floor for public comments. No comments were given.

**ACTION ITEMS**

**AGENDA ITEM NO. 5: Consider approval of minutes for the meeting held Thursday, November 4, 2021.**

**\*Additional Action Items Below**

Reeves Hayter opened the floor for discussion and approval of the minutes from the previous meeting. Paul Prange announced that a few dates were listed incorrectly in the minutes initially provided to the Region 2 board members, but had been revised prior to the meeting for review and approval. A motion was made by Greg Carter and was seconded by Susan Weir to approve the minutes as amended. The motion carried unanimously.

**AGENDA ITEM NO. 6: Discuss and Consider nominations for election of Region 2 RFPG Officers to include Chair, Vice Chair, Secretary, Executive Committee:**

- a. Nominations for Chair by members
- b. Discussion and Consideration of election of Chair
- c. Nominations for Vice Chair by members
- d. Discussion and Consideration of election of Vice Chair
- e. Nominations for Secretary by members
- f. Discussion and Consideration of election of Secretary
- g. Nomination for additional Executive Committee members (2 voting members-at-large)
- h. Discussion and Consideration of election of Executive Committee members

Reeves Hayter opened the floor for discussion and consideration of election of RFPG2 Officers. A motion was made by Greg Carter to nominate Mr. Hayter to remain as Chair and the motion was seconded by Joseph Weir. Mr. Hayter then asked the Region 2 members if they would like to re-elect the current Officers to serve terms during 2022. The board members agreed to keep the current Officers in place and a motion to do so was made by Joseph Weir and seconded by Casey Johnson. The motion carried unanimously.

## **PRESENTATIONS**

### **AGENDA ITEM NO. 7: Texas Water Development Board Update:**

Reeves Hayter turned the floor over to Anita Machiavello who announced that the TWDB hosted two webinars on December 8, 2021 and that they are available for viewing on the TWDB website. The first was the RFPG Technical Consultants' Conference Call focusing on Flood Management Strategies, Future Condition Flood Risk, Inclusion of Raw Data in the RFP, Unique ID Numbers, and Emergency Need Definition. The second was the RFPG Chairs' Conference Call focusing on Emergency Need and Flood Management Strategies. Ms. Machiavello also asked the Region 2 Sponsor and Technical Consultant to review recent emails submitted to them from the TWDB containing additional information relating to FMEs, FMSs, and FMPs and that she would be available to provide more details in the upcoming months. Casey Johnson mentioned that he did not receive the emails that Ms. Machiavello referred to and Mr. Hayter asked if the TWDB staff could check their contact list to make sure all Region 2 board members are receiving notifications. Chris Brown mentioned that the TWDB publishes a newsletter which could be provided to the Region 2 board members on a monthly basis.

### **AGENDA ITEM NO. 8: Region 1 Canadian-Upper Red Regional Flood Planning Group Updates:**

Reeves Hayter turned the floor over to Randy Whiteman, the liaison for Region 1, and he announced that the Technical Memorandum has been submitted by Region 1 and they are currently working on GIS data relating to low water crossings and the infrastructure summary. David Rivera announced that Region 1 is partnering with a few local universities to conduct additional educational outreach activities relating to Task 11. Mr. Hayter stated that he likes the idea of partnering with local universities to improve our outreach capabilities and that there are several institutions located within Region 2 that could participate in this effort. Joshua McClure announced that Halff Associates could look into this possibility. Anita Machiavello stated that the TWDB could provide guidance to Region 2 for contracting with local universities to conduct educational outreach.

## **TECHNICAL CONSULTANT UPDATE**

### **AGENDA ITEM NO. 9: Technical Presentation by Halff Associates, Inc.**

- a. Technical Memo Submittal Update**
- b. Chapter 1 Presentation**
- c. Task 2 Flood Risk Data Update**
- d. Schedule**

Reeves Hayter turned the floor over to Joshua McClure who provided a Status Update focusing on the Tech Memo Submittal, Chapter 1 Presentation, Task 2 Flood Risk Data Update, and the Schedule of Upcoming Deliverables. Mr. McClure stated that the Tech Memo Submittal is due to TWDB on January 7, 2022 and that the TWDB provided a submittal checklist requiring two additional tables to be included. Mr. McClure also mentioned that the Tech Memo will require signed approval from the Region 2 Chair prior to submittal to the TWDB for review.

Joshua McClure conducted a presentation focusing on Chapter 1 and produced several slides containing data that has been collected to provide an overview of the basins located within Region 2. Mr. McClure provided information relating to Population, Community Growth Rates, Median Household Income,

Agricultural Statistics, Social Vulnerability Index, Industry, Political Subdivisions, NFIP Participation, Presidential Disaster and Emergency Declarations, Flood Events, Critical Facilities, Natural and Constructed Flood Infrastructure, Low Water Crossings, Flood Infrastructure Condition, and Proposed Flood Mitigation Projects. Discussion took place among the Region 2 members and the technical consultants relating to this data. Chris Brown asked Anita Machiavello if future grant funding would be affected by the Social Vulnerability Index data and Ms. Machiavello stated that she would find out and let Mr. Brown know. Reeves Hayter stated that the Social Vulnerability Index data seemed to be completely backwards, according to his understanding and Mr. McClure mentioned that certain areas may have a difficult time receiving TWDB funding due to their Social Vulnerability Index rating. Greg Carter commented on the Property Damage Values listed on the Flood Events by County slide and indicated that some data may need to be confirmed. Walt Sears commented about possible inaccurate data listed for Franklin County, relating to property damage due to flooding. Mr. Brown stated that a lot of the data reflects the level of reporting provided by communities within the region. Mr. Hayter asked for a definition of a Low Water Crossing and Mr. McClure stated that it is an area of a roadway that is designed to be flooded during a significant rainfall event. Dan Perry announced that TxDOT does not designate or inventory areas defined as Low Water Crossings. Mr. Hayter asked Ms. Machiavello if she could provide more information relating to Low Water Crossings. Mr. McClure asked the Region 2 members to provide him with any local flood data to be included within the Regional Flood Plan.

Joshua McClure presented information on Task 2 Flood Risk Data Update. Task 2 focuses on merging all floodplain data together from NFHL (approximate and Detailed), FAFDS and FATHOM data sources to compile the Floodplain Quilt for Region 2. Mr. McClure pointed out that Delta, Camp, Franklin, Marion and Red River Counties had no existing floodplain data available, so the FATHOM data has been utilized to designate the approximate floodplains in these five counties. Mr. McClure stated that the completed Floodplain Quilt will be provided to the Region 2 board members as an interactive digital map to allow for more detailed viewing for additional feedback.

Joshua McClure then presented the Look-Ahead portion of his presentation and stated that the Tech Memo will be submitted to the TWDB on January 7, 2022 in compliance with the schedule of deliverables. In February 2022, the Final Tech Memo will need to be approved by the Region 2 board members along with discussion of Chapters 3 and 4. Task 5 will also need to be discussed and it contains the recommendations of FMSs, FMEs, and FMPs within Region 2. Task 5 may require a subcommittee to review the data and will likely be addressed at the March 2022 meeting. The Final Tech Memo is due to be submitted to the TWDB on March 7, 2022 as well. Reeves Hayter agreed that Task 5 should be addressed at the March 2022 meeting.

#### **OTHER BUSINESS**

#### **AGENDA ITEM NO. 10: Update from Planning Group Sponsor**

Reeves Hayter turned the floor over to Chris Brown who announced that ATCOG does not have any updates for the Region 2 board members at this time.

**AGENDA ITEM NO. 11: Consider date and agenda items for next meeting**

Reeves Hayter opened the floor for discussion. The Region 2 RFPG board members agreed to conduct the next meeting on Thursday, February 3, 2022 at 2:00p.m. at a location to be determined in the central part of the region and via webinar/teleconference.

**AGENDA ITEM NO. 12: Adjourn**

Reeves Hayter opened the floor to adjourn the meeting.

A motion was made by Kelly Mitchell and Seconded by Laura Ashley Overdyke.

The vote to adjourn was passed by unanimous consent.

The meeting was adjourned at 3:28p.m. by Reeves Hayter.

*Approved by the Region 2 Lower Red-Sulphur-Cypress RFPG at a meeting held on 02/03/2022.*

  
Reeves Hayter, CHAIR