

*Question 1. Are resumes exclusive of the page limit?*

Answer 1. No, all information requested should be contained in the 20 page limit.

*Question 2. Is a cover letter exclusive of the page limit?*

Answer 2. No, all information requested should be contained in the 20 page limit.

*Question 3. Are tabs/covers exclusive of the page limit?*

Answer 3. Yes, we will allow tabs/covers to be excluded from the limit.

*Question 4. What are the 'required attachments' as stated in the RFQ?*

Answer 4. There are no 'required attachments' for this RFQ. Please disregard the statement.

*Question 5. As part of Item 2, it states that subcontracting partners are to provide everything in Items 1 and 2.*

a. Do subs also need to provide their own org chart (per Item 2), or will one org chart for the entire team suffice?

Answer 5.a. A single organizational chart for the entire team will be sufficient, as long as all subcontractors and teaming arrangements are clearly identified.

b. Does the RFPG prefer to see 5 projects per firm (per Item 1) listed out in Item 3 or combined in Item 1 with the prime firm's projects?

Answer 5.b. Please list no more than 5 total, but clearly identify the firm responsible for the project.

*Question 6. Is there an Item 5 that should be addressed? The current requirement list jumps from 4 to 6.*

Answer 6. The original item 5 was combined with item 4. The numbering was an oversight. There is no item 5.

*Question 7. Can we send a download link in lieu of an attachment due to email size restrictions?*

Answer 7. Yes. We will gladly accept downloads. In order to avoid any cybersecurity concerns, please ensure the link can be easily identified as legitimate and can be confirmed by directly contacting the RFQ submitter.

*Question 8. Does the acknowledgment requirement stated above have the intent of removing the protections under Section 552 of the Texas Government Code ?*

Answer 8. No

*Question 9. If not, would the Governmental Entity remove this requirement for the professional to waive legal protections that are provided under applicable law?*

Answer 9. You may replace the 5<sup>th</sup> bullet under "Acknowledgements" on page 4 with the following:

All proposals and their accompanying attachments become the property of ATCOG upon submission and are subject to the Texas Open Records Act.

1. If the respondent considers any portion of its proposal to be privileged or confidential by statute or judicial decision, including trade secrets and commercial or financial information, clearly identify those portions.
2. Proposals will be opened in a manner that avoids disclosure of the contents to competing proposers and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection.
3. ATCOG will honor the respondent's notation of trade secrets and confidential information and decline to release such information initially. The final determination of whether a particular portion of the proposal is in fact a trade secret or commercial or financial information that may be withheld from public inspection will be made by the Texas Attorney General.
4. In the event a public information request is received for a portion of the proposal that has been noted as being confidential information, the respondent will be notified of the request and the respondent will be required to justify its legal position in writing to the Texas Attorney General pursuant to Section 552.305 of the Government Code. In the event that it is determined by opinion or order of the Texas Attorney General that such information is in fact not privileged and confidential, then such information will be made available to the requester.
5. Marking the entire proposal CONFIDENTIAL/PROPRIETARY is not in conformance with the Texas Open Records Act.

Question 10. Is it the intent of the Governmental Entity to include the SOQ as a component of the Contract?

Answer 10. No. The reference to the contract only provides a timeframe that the documents would be available for inspection, not that the SOQ will be included in the contract.

Question 11. If so, would the Governmental Entity consider a change of course and include only those elements that are the normal and customarily included, such that the SOQ was a stand-alone document and not a component part of the Contract?

Answer 11. The SOQ will not be included in the contract.