

**ARK-TEX COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE MEETING  
August 26, 2021**

The Executive Committee of the Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, August 26, 2021, at the Titus County Extension Office, located at 1708 Industrial Road, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

**Use the following information to register for the meeting:**

<https://us06web.zoom.us/join/register/tZUqfuGorDsrG9HV1vyKa82t9eXk9hG5n-rq>

*If you experience issues while registering or do not have access to a computer, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or [mmatthews@atcog.org](mailto:mmatthews@atcog.org)*

Item 1. Call to order – Quorum Determination.

Item 2. Invocation.

Item 3. Public Comment.

*ATCOG invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.*

**ATCOG Executive Committee Agenda Items**

Item 4. Review and consider consent agenda item. (To be presented by Executive Director Chris Brown)

- Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, May 27, 2021. (Page 3)

**Review and Comment**

Item 5. Executive Director Report (For information only; See page 6; to be presented by Executive Director Chris Brown)

- Indirect Finance Quarterly Report
- Quarterly Program Reports

**Regular Business**

Item 6. Review and consider approval of a one-year extension to the agreement with Pattillo, Brown & Hill, LLP to provide auditing services from October 1, 2021 through September 30, 2022. (See page 32; to be presented by Mary Beth Rudel)

**Other Business**

Item 7. Update from the National Association of Development Organizations (NADO) regarding American Rescue Plan Act (ARPA) funding and the bipartisan infrastructure bill. (Executive Director Chris Brown to introduce Joe McKinney, NADO Executive Director)

Item 8. Discussion of FY 2022 draft budget. (Handouts to be provided at meeting; to be presented by Executive Director Chris Brown)

### **Announcements**

A Workforce CEOs meeting will be held immediately following this meeting. Judges please reconvene at the front of the room or remain on Zoom. All others please move towards the back or exit the Zoom meeting.

The next Board of Directors meeting will be held on September 23, 2021, 10:00 a.m., located at 1708 Industrial Road, Mt. Pleasant, Texas, as well as teleconference/webinar.

*Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.*

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) work days prior to the meeting so that appropriate arrangements can be made.*

*All agendas are sent electronically and available at [www.atcog.org](http://www.atcog.org). Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email [mmatthews@atcog.org](mailto:mmatthews@atcog.org).*

**MINTUES**  
**ARK-TEX COUNCIL OF GOVERNMENTS**  
**EXECUTIVE COMMITTEE MEETING**  
**May 27, 2021**

The Executive Committee of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, May 27, 2021, at the Titus County Extension Office, located at 1708 Industrial Road, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Item 1. L.D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Brian Lee, Judge, Titus County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

Item 4. Chris Brown, Executive Director, presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, April 29, 2021.
- Acceptance of the minutes as submitted for the Regional Criminal Justice Advisory Committee meeting held Thursday, May 13, 2021.

Motion to approve was made by Scott Lee, Judge, Franklin County, and seconded by Stan Wyatt, Northeast Texas Municipal Water District representative. It was approved.

**Regular Business**

Item 5. Patricia Haley presented for review and consideration approval of additional guidance to submit to the Office of the Governor (OOG) regarding the VOCA projects funding.

She stated that at the April 29th ATCOG Board Meeting, the ATCOG Executive Committee voted to adjust the VOCA recommended funding distribution to reflect a recommendation of 100% funding for all three VOCA applicants, rather than sending the recommendation that reflected the funding distribution based on the scores, order of ranking, and the estimated regional allocation available. By making the adjustment, the Executive Committee's goal was, and still is, to stress the importance of all three VOCA programs in the ATCOG region, the need for their sustained services, and the funding required to keep those programs going, with the hope of OOG/CJD adding funding to the current estimated VOCA allocation for the ATCOG region. Ms. Haley updated the Executive Committee members on discussion and information received from the OOG since the last meeting. She stated that ATCOG feels it is in the best interest of the VOCA applicants in our region to give OOG/CJD further guidance in the event that funds are not available to cover 100% of the three application requests.

Ryan Shriver, Executive Director, Safe-T Crisis Center, spoke regarding the importance and impact of the funding to his agency as well as the other applicants. He provided many letters of support to be submitted to the Executive Committee and Office of the Governor Criminal Justice Division.

Judge Scott Lee stated that he discussed the situation with the Hopkins County applicant. Hopkins County would try to cover the expenses of the VOCA services themselves. After much discussion, a recommendation was made that the following percentages be used to determine funding allocation up to the total amounts of the Safe-T and DVP applications:

SAFE-T = 69.5925599%  
DVP = 30.4074401%  
Hopkins County = 0%

If the ATCOG region is allocated more than enough funding to fulfill both SAFE-T and Domestic Violence Prevention's original requested amounts, then any remaining funds available should be awarded to Hopkins County.

Motion to approve the adjusted percentages and for letters of support to be submitted upon a favorable review by ATCOG staff was made by Judge Scott Lee and seconded by Bob Thorne, Mayor Pro Tem, City of Daingerfield. Motion was opposed by Bobby Howell, Judge, Bowie County. It was approved.

Item 6. Sheena Record, Transportation Coordinator, presented for review and consideration approval of grant applications to United Way of Lamar County (UWLC) and United Way of Greater Texarkana (UWGT) to support ATCOG transportation services.

- UWLC application in the amount of \$25,000 for the Paris Metro Bus System.
- UWGT application in the amount of \$7,200 for the TRAX Rural Public Transportation Program

Motion to approve was made by Judge Scott Lee and seconded by Mr. Wyatt. It was approved.

Item 7. Mr. Brown presented for review and consideration authorizing the Executive Director to execute a contract with Halff Associates, Inc., for engineering services for the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group.

Motion to approve was made by Judge Scott Lee and seconded by Judge Brian Lee. It was approved.

### **Other Business**

Item 8. Mr. Brown provided updates on COVID operations and reviewed a draft telecommuting policy. He stated that ATCOG staff are returning to the office full time on June 1<sup>st</sup> and reviewed the draft telecommuting policy that would be presented to the ATCOG Board of Directors in June.

Item 9. Mr. Brown recognized Ms. Record and the ATCOG transportation program for receiving a Texas Veteran's Commission grant in the amount of \$5,000 for bus passes for veterans.

Item 10. Open discussion regarding American Rescue Plan Act Coronavirus State & Local Fiscal Recovery funds.

Mr. Brown noted that federal dollars will require different procurement procedures than that of local funds and to reference 2 CFR 200 for guidance. He also stated that each jurisdictions auditor's office should be able to administer the funds, but ATCOG staff are more than willing to review documents and provide advice.

### **Announcements**

Mr. Brown announced that the next Board of Directors meeting will be held on June 24, 2021 at 10:00 a.m., at the Titus County Extension Office in Mt. Pleasant, Texas, as well as, via teleconference/webinar.

With no other announcements, motion to adjourn was made by Judge Scott Lee and seconded by Scott Norton, TexAmericas CEO. The meeting was adjourned.

EXECUTIVE COMMITTEE MEMBERS PRESENT

Ann Rushing, Mayor, City of Clarksville  
Becky Wilbanks, Judge, Cass County  
Bob Thorne, Mayor Pro Tem, City of Daingerfield  
Bobby Howell, Judge, Bowie County  
Brian Lee, Judge, Titus County  
L.D. Williamson, Judge, Red River County  
Marc Reiter, Mayor Pro Tem, City of Hooks  
Scott Lee, Judge, Franklin County  
Scott Norton, President/CEO, TexAmericas Center  
Stan Wyatt, President, Northeast Texas Municipal Water District

ATCOG BOARD MEMBERS PRESENT

Mary Hart, Councilwoman, City of Texarkana, Texas

GUESTS PRESENT

Ryan Shriver, SAFE-T Crisis Center  
Todd Kleiboer, Sulphur Springs News Telegram  
Janeth Moreno, Mt. Pleasant Economic Development Corporation

STAFF MEMBERS PRESENT

Bobby Williams, Transportation Operations Coordinator  
Chris Brown, Executive Director  
Lisa Reeve, Area Agency on Aging Director  
Leslie McBride, Human Resources Director  
Mae Lewis, Housing Director  
Mark Compton, Transportation Director  
Mary Beth Rudel, Deputy Director  
Melinda Tickle, Finance Director  
Paul Prange, Environmental Resources Coordinator  
Patricia Haley, Criminal Justice Coordinator  
Rea Allen, 9-1-1 Program Director  
Sheena Record, Transportation Coordinator  
Toni Lindsey, Regional Development Manager  
Whitney Fezell, Homeland Security Coordinator

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L.D. Williamson, President  
Ark-Tex Council of Governments

ATTEST:

  
  

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ARK TEX COUNCIL OF GOVERNMENTS  
DIRECTORS REPORT

06.30.2021

Fiscal year thru period ending 06.30.2021

0010 - Executive

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	45,277.25	143,526.63	-	208,250.00	(64,723.37)	0.69
50210 BENEFITS	21,665.19	67,308.16	-	97,725.00	(30,416.84)	0.69
50225 COVID LEAVE	-	701.58	-	-	701.58	-
50310 STAFF TRAVEL	511.23	621.75	-	12,000.00	(11,378.25)	0.05
50312 REGISTRATION	192.33	750.66	-	1,500.00	(749.34)	0.50
50319 TRAINING	1,260.35	3,528.49	-	-	3,528.49	-
50410 RENT/SPACE	3,163.63	13,545.78	-	13,500.00	45.78	1.00
50420 TELEPHONE	1,149.31	3,531.35	-	7,000.00	(3,468.65)	0.50
50430 POSTAGE	-	40.04	-	600.00	(559.96)	0.07
50440 COPIER	272.78	439.33	-	675.00	(235.67)	0.65
50510 OTHER INDIRECT	-	995.14	-	12,000.00	(11,004.86)	0.08
50511 OFFICE SUPPLIES	125.93	5,638.99	-	6,200.00	(561.01)	0.91
50512 REPRODUCTION & PUBLICATIONS	-	-	-	250.00	(250.00)	-
50514 PERIODICALS	336.00	529.00	-	650.00	(121.00)	0.81
50515 MEMBERSHIP DUES	6,000.00	6,385.00	-	5,500.00	885.00	1.16
50515 MEMBERSHIP DUES - LOCAL						
50518 BUILDING/GROUNDS MAINT	28.96	978.96	-	-	978.96	
50523 SOFTWARE MAINTENANCE	-	39.44	-	5,500.00		0.01
50525 INTEREST			-	3,200.00	(3,200.00)	-
50531 DRUG TESTING	-	810.00	-		810.00	
50610 EQUIPMENT	1,004.65	1,004.65	-			
50612 COMPUTER SOFTWARE	-	718.74	-	-	718.74	
Total EXPENSE	80,987.61	251,093.69	-	374,550.00	(119,000.40)	0.42

ARK TEX COUNCIL OF GOVERNMENTS  
DIRECTORS REPORT

06.30.2021

Fiscal year thru period ending 06.30.2021

0020 - Administrative

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	27,533.31	86,373.15	-	77,059.00	9,314.15	1.12
50210 BENEFITS	13,302.05	40,760.68	-	38,414.00	2,346.68	1.06
50225 COVID LEAVE	150.21	367.23				
50310 STAFF TRAVEL	351.65	679.74	-	6,000.00	(5,320.26)	0.11
50312 REGISTRATION	96.15	7,634.32	-	1,850.00	5,784.32	4.13
50319 TRAINING	240.00	1,200.00		-	1,200.00	
50410 RENT/SPACE	1,927.25	7,351.61	-	7,100.00	251.61	1.04
50420 TELEPHONE	371.54	1,639.72	-	3,000.00	(1,360.28)	0.55
50430 POSTAGE	63.49	111.43	-	275.00	(163.57)	0.41
50440 COPIER	666.63	1,992.88	-	2,000.00	(7.12)	1.00
50510 OTHER INDIRECT	1,550.00	4,549.84	-	7,500.00	(2,950.16)	0.61
50511 OFFICE SUPPLIES	-	18.89	-	1,150.00	(1,131.11)	0.02
50512 PERIODICALS & PUBLICATIONS			-	3,000.00	(3,000.00)	-
50514 MEMBERSHIP DUES	519.00	519.00	-	7,500.00	(6,981.00)	0.07
50515 ADVERTISEMENT			-	200.00	(200.00)	-
50521 LEGAL & ACCT FEES	-	64.54	-		64.54	
50522 INSURANCE/BONDING	37.25	10,929.95	-	12,000.00	(1,070.05)	0.91
50523 SOFTWARE MAINTENANCE	772.17	3,720.17	-	1,200.00	2,520.17	3.10
50524 BANKING SERVICES	-	1,288.24	-		1,288.24	
50525 INTEREST			-	2,000.00	(2,000.00)	-
50531 Contract - DRUG TESTING	1,148.00	1,148.00				
50540 PROFESSIONAL SERVICES	632.00	1,327.50			1,327.50	
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Total EXPENSE	49,360.70	171,676.89	-	170,248.00	(86.34)	0.88
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ARK TEX COUNCIL OF GOVERNMENTS  
DIRECTORS REPORT

06.30.2021

Fiscal year thru period ending 06.30.2021

0030 - Board

Description		Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50310	BOARD TRAVEL				1,000.00	(1,000.00)	
50312	BOARD REGISTRATION	2,040.00	2,040.00	-	3,500.00	(1,460.00)	0.58
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Total EXPENSE		-	-	-	4,500.00	(2,460.00) -	
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ARK TEX COUNCIL OF GOVERNMENTS  
DIRECTORS REPORT

06.30.2021

Fiscal year thru period ending 06.30.2021

0040 - Finance

Description		Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110	SALARIES	30,580.57	90,192.75	-	154,196.00	(64,003.25)	0.58
50210	BENEFITS	14,632.83	41,902.18	-	72,359.00	(30,456.82)	0.58
50225	COVID LEAVE	-	246.29				
50310	TRAVEL			-	2,000.00	(2,000.00)	-
50312	REGISTRATION/TRAINING	784.15	888.32	-	15,500.00	(14,611.68)	0.06
50410	RENT/SPACE	2,129.03	7,718.11	-	6,000.00	1,718.11	1.29
50420	TELEPHONE	528.42	1,837.93	-	2,600.00	(762.07)	0.71
50430	POSTAGE	681.61	2,521.76	-	3,000.00	(478.24)	0.84
50440	COPIER			-	575.00	(575.00)	-
50510	OTHER INDIRECT	-	458.99	-	1,500.00	(1,041.01)	0.31
50511	OFFICE SUPPLIES	280.38	13,626.09	-	15,000.00	(1,373.91)	0.91
50512	PERIODICALS & PUBLICATIONS				550.00	(550.00)	-
50515	MEMBERSHIP DUES	-	150.00	-	325.00	(175.00)	0.46
50516	ADVERTISING			-	200.00	(200.00)	-
50520	AUDIT & ACCOUNTING	600.00	32,725.00	-	38,000.00	(5,275.00)	0.86
50523	SOFTWARE MAINTENANCE	11,955.08	11,955.08	-	10,000.00	1,955.08	1.20
50525	INTEREST			-	1,600.00	(1,600.00)	-
Total EXPENSE		62,172.07	204,222.50	-	323,405.00	(119,428.79)	0.49

ARK TEX COUNCIL OF GOVERNMENTS

DIRECTORS REPORT

06.30.2021

Fiscal year thru period ending 06.30.2021

0050 - Regional Development

Description		Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
50110	SALARIES	58.62	58.62	-	49,400.00	(49,341.38)	0.0012
50210	BENEFITS	28.05	28.05	-	23,182.00	(23,153.95)	0.0012
50410	RENT/SPACE	3.90	3.90	-	2,500.00	(2,496.10)	0.0016
50420	TELEPHONE	0.51	0.51	-	1,020.00	(1,019.49)	0.0005
50430	POSTAGE	-	-	-	-	-	
50440	COPIER	-	-	-	-	-	
50510	OTHER	-	-	-	-	-	
50515	MEMBERSHIP DUES	-	-	-	3,000.00	(3,000.00)	-
50523	COMPUTER SOFTWARE	-	-	-	-	-	
50525	INTEREST	-	-	-	-	-	
Total EXPENSE		91.08	91.08	-	79,102.00	(79,010.92)	0.0045

ARK TEX COUNCIL OF GOVERNMENTS  
DIRECTORS REPORT

Bus date: 06.30.2021

Fiscal year thru period ending 06.30.2021

0070 - Avery

Description		Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual var	% used
50110	SALARIES	247.06	959.01	-	2,000.00	(1,040.99)	0.48
50210	BENEFITS	118.18	438.60	-	700.00	(261.40)	0.63
50410	RENT/SPACE	17.39	87.75	-	200.00	(112.25)	0.44
50420	TELEPHONE	1.80	17.36	-	25.00	(7.64)	0.69
50430	POSTAGE	42.15	42.15	-	-	42.15	-
50525	INTEREST			-	25.00	(25.00)	-
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Total EXPENSE		426.58	1,544.87	-	2,950.00	(1,405.13)	0.37
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**Housing Programs Quarterly Report**

April 2021– June 2021

**Housing Choice Voucher Program**

County	Total Tenants	Contract Rent	Tenant Rent	HAP to Landlords
Bowie	721	\$501,273.00	\$151,669.00	\$343,638.00
Camp	25	\$17,003.00	\$2,495.00	\$13,620.00
Cass	53	\$32,412.00	\$8,835.00	\$22,531.00
Delta	9	\$5,368.00	\$1,357.00	\$3,878.00
Franklin	17	\$10,665.00	\$ 2,314.00	\$8,350.00
Hopkins	103	\$59,993.00	\$22,523.00	\$36,639.00
Lamar	116	\$67,603.00	\$26,384.00	\$40,596.00
Morris	47	\$29,062.00	\$6,646.00	\$21,623.00
Red River	32	15,965.00	\$2,322.00	\$11,901.00
Titus	183	\$108,643.00	\$33,273.00	\$73,986.00
Upshur	60	\$40,766.00	\$14,697.00	\$25,825.00
Wood	12	\$8,146.00	\$1,648.00	\$6,293.00
Port Outs	47	\$	\$	\$22,636.91
Issued	185	\$	\$	\$
Monthly Totals	1610	\$896,899.00	\$274,163.00	\$631,516.91

**ESG/RRH Homeless Prevention Grant**

ESG- \$46,083.05

ESG COVID- \$44,439.38

**HCV Family Self Sufficiency Grant**

90 households on the program

45 families escrowing

ESCROW TOTAL: \$7,175.00**Trainings During the Quarter:**

Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	ATCOG Planning, Training and Exercises Project	2946006	Active	\$88,000.00	\$55,104.77	9/1/2020-8/31/2021
Ark-Tex Council of Governments	ATCOG Cyber-security Planning and Training Project	4067001	Active	\$12,800.00	\$3,603.76	9/1/2020-8/31/2021
Ark-Tex Council of Governments	ATCOG-Franklin County Emergency Radio Infrastructure	3979301	Active	\$127,328.59	\$329.89	9/1/2020-8/31/2021
Ark-Tex Council of Governments	ATCOG-Red River County Emergency Radio Infrastructure	4110101	Active	\$134,794.85	\$287.25	9/1/2020-8/31/2022
Ark-Tex Council of Governments	ATCOG-Lamar County Emergency Radio Infrastructure	4115701	Active	\$163,652.17	\$285.35	9/1/2020-8/31/2021
Texarkana, City of	City of Texarkana, Texas - Special Response Teams Drone Project	3634803	Active	\$17,691.54	\$0.00	10/1/20-09/30/2021
Franklin County	Mobile License Plate Reader	3977101	Active	\$23,899.81	\$0.00	9/1/2020-8/31/2021
Mount Vernon, City of	Radio's Portable Communication	3988501	Closed	\$6,060.00	\$6,060.00	10/1/20-09/30/2021
Sulphur Springs, City of	Thermal Imaging Project	4004701	Closed	\$10,406.25	\$10,406.25	11/1/20-10/31/2021
Wake Village, City of	Emergency Power	4012101	Pending Closeout	\$9,480.00	\$9,480.00	9/1/2020-8/31/2021
Lamar County	License Plate Reader	4062501	Active	\$34,891.00	\$0.00	10/1/20-09/30/2021
Lamar County	Regional Hazmat Response Team-WMD/TIC Detector	4080401	Pending Closeout	\$10,000	\$10,000	10/1/20-09/30/2021
Lamar County	Mobile Command Post Camera System	4080601	Active	\$15,000	\$0.00	10/1/20-09/30/2021
Hopkins County	Hopkins County Regional Communication Response Trailer	4081201	Pending closeout	\$18,562.50	\$18,562.50	11/1/20-10/31/2021
Naples, City of	Cybersecurity Project	4107401	Grant - Active	\$6,375.50	\$4,365.00	10/1/2020-04/30/2021

## Regional Development Quarterly Report April 2021 – June 2021

### Updated information for the Quarter:

#### U.S. DEPARTMENT OF THE TREASURY:

The COVID-19 public health crisis and resulting economic crisis have put state, local, and Tribal governments under unprecedented strain. The Treasury Department notified State and local governments that they were providing needed relief to state, local, and Tribal governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery.

#### TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM)

TDEM began sending out information to eligible cities the last week of July with instructions to complete information on the site. ATCOG was able to answer questions and direct individuals to the appropriate contact at TDEM.

#### TxCDBG UPDATE:

##### **Policy Issuance - Federal Revisions for Section 3 Requirements**

The Texas Department of Agriculture announces [Policy Issuance 20-01: Federal Revisions for Section 3 Requirements](#). This Policy Issuance implements HUD's Final Rule, which changes the ways in which the program's Section 3 goals are defined and measured, and can be found in 24 CFR Part 75. These changes will significantly impact the recordkeeping required for TxCDBG projects, so please review at the earliest opportunity to ensure as smooth a transition as possible. Transition guidance for the new requirements are included in the Policy Issuance. TDA has recorded a webinar (details below) to provide an initial introduction to the new requirements, with additional training available as the transition date of July 1.

*Previous training related to Section 3 requirements online at:*

<https://transcripts.gotomeeting.com/#/s/902f544a3a455c60d86dc890742fd012a2bfa1ac5b9bd9adfabca566945e7963>

### GRANTS:

#### Grants in Process:

*TexAmericas Center,  
Bowie County*

2021 RAISE Grant	
National Infrastructure	<b>80/20</b>
<b>Match</b>	
<b>Intermodal Operations Planning</b>	
<b>\$817,370.00</b>	<b>\$204,342.00</b>
<b>match</b>	

**Ark-Tex COG**

**NETEDD**

U.S. Department of Agriculture Rural Utilities  
Service

Revolving Fund Program ((RFP)

**\$500,000.00**

**\$0.00 match**

**Submitted Grants:**

**City of Hooks  
Bowie County**

2021/2022 CDBG Community Development Fund  
Sewer Infrastructure

**\$350,000.00**

**\$35,000.00**

**match**

**TexAmericas Center,  
Bowie County**

2020 EDA Public Works & Economic Adjustment  
Assistance Programs

**80/20 Match**

**Rail & Jobs**

**\$864,550.00**

**\$216,138.00**

**match**

**Formal award notification received 07/08/2021**

**Denied Grants:**

**None at this time**

**Active Grants:**

**City of Sulphur Springs,  
Hopkins County**

2017 Texas Capital Fund: Infrastructure

**\$750,000.00**

**\$50,000,000.00**

**match**

**In Construction phase**

**City of Lone Star,  
Morris County**

2019 CDBG Fire, Ambulance & Service Truck  
(FAST) Fund

**\$342,148.00**

**\$5,000.00 match**

**Vehicle in final stages – Equipment purchased**

**NETEDD**

2021 3 Year Planning Grant

**\$210,000.00**

**\$52,5000.00**

**match**

**EDA GRANT # ED21AUS3020017**

**City of DeKalb,**

**Bowie County**

2020 EDA Public Works & Economic Adjustment  
Assistance

Programs

**80/20 Match**

**Wastewater, Sewer, Water Lines & Meters  
Easement & Jobs**

	<b>\$2,000,000.00</b>	<b>\$559,858.00</b>
	<b>match</b>	
	<b>EDA GRANT # 08-01-05486</b>	
<b>Hopkins County Sulphur Springs EDC</b>	<b>2018 EDA Public Works &amp; Economic</b>	
	Adjustment	
<b>Sulphur Springs</b>	Assistance Programs	
	<b>\$1,500,000.00</b>	<b>\$1,000,000.00</b>
	<b>match</b>	
	<b>EDA GRANT # 08-79-05222</b>	
<b>City of Hooks, Bowie County</b>	2020 EDA Public Works & Economic Adjustment	
	Assistance Programs	
	<b>Waste Water Treatment Plant Upgrade</b>	
	<b>\$850,000.00</b>	<b>\$212,500.00 match</b>
	<b>EDA GRANT # 08-01-05371</b>	
<b>Ark-Tex COG NETEDD</b>	2020 EDA Public Works & Economic Adjustment	
	Assistance Programs	
	<b>\$400,000.00</b>	<b>\$0.00 match</b>
	<b>EDA GRANT # ED20AUS3070061</b>	
<b>Ark-Tex COG NETEDD</b>	2020 EDA RLF SUPPLEMENT - COVID	
	CARES ACT	
	<b>\$550,000.00</b>	<b>\$0.00 match</b>
	<b>EDA GRANT # 08-79-05424</b>	
<b>Central Texas EDD to Northeast Texas EDD</b>	<b>2020 EDA Public Works &amp; Economic Adjustment</b>	
	Assistance Programs	
	<b>\$3,186,179.31</b>	<b>\$1,059,109.81</b>
	<b>match</b>	
	<b>NETEDD GRANT # 08-57-02889</b>	

## **TRAINING:**

Training on SBA Underwriting  
 TDA-Website – New Beneficiary data relating to CDBG application  
 Webinar with SSHCEDC and Freedom Rail to discuss Heritage Park project  
 Reviewed Force Labor Force Account TDA  
 Reviewed the Section 3 REVISED Policy Issuance 20-01 from HUD  
 Ethics Training  
 CDFA Rural Development Finance online webinar  
 SSBCI Coalition Meeting Online Webinar training  
 CDFA RLF online training



## **CERTIFICATIONS:**

### **2020 TxCDBG Pre-Qualified Professional Administrative Services**

Ark-Tex Council of Governments

Toni Lindsey – Contact Information Texas Department of Agriculture website

### **2020 TxCDBG Grant Administrators & Environmental Certificate:**

Toni Lindsey, Regional Development Manager

Melody Harmon, Economic Development Manager

Don Shipp, Environmental/Hazard Mitigation Specialist

Sarah James, Development Specialist

Brianna O'Shaughnessy, Development Specialist

Anthony DelGiorno, Development Specialist

### **FBI Background Clearances for SBA to assist Economic Development Manager:**

Toni Lindsey, Regional Development Manager

Sarah James, Development Specialist

## Economic Development Quarterly Report April 2021 – June 2021

### **RLF Program Information:**

#### **Loan Projects in Application Process**

- NETEDD: Meat Processing, Recreational Wear, Restaurant
- COVID: Recreational Vehicle, Natural Food Product Farm, Winery

#### **Loans Funded**

- COVID: Truck 'n Awesome

#### **Loan Paid Off**

- ETRAP: City of Leary

**Note:** Many borrowers continue to work on stabilization. We continue to closely monitor progress.

## **Revolving Loan Funds (RLF) Program Active Loans April through June 2021:**

### **NETEDD Original Loans - 4**

ESNR

Longhorn Tire

Coppertop

KNB Music

### **ETRAP Loans -5**

Marroquin

Leigh Water Supply

Coppertop

Rowe Casa

Longhorn Tire

### **CHAPMAN - 5**

Clarksville EDC

City of Deport

City of Avery

Bowie County ESD #6

City of DeKalb

We Pack CD

### **New COVID RLF Loans - 2**

Coppertop

Caffe Crema

Truck 'n Awesome

### **NETEDD (former CTEDD) Loans - 12**

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Vo-Tech/Bambino's day care  
Gardener/Valvoline Express-Hector  
Kevin & Monita Keathley  
Anderson Schoel Developments, LP  
Superior Performance  
Dolsby Enterprises, LLC  
Fire Street Pizza  
Little Lambs Learning Academy  
Skate Waco, Inc.  
First Rate Brewers  
Grace Discovery  
Thakor Eclectic Food Concepts

### **FmHA RLF acquired from CTEDD - 1**

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Gap Tractor Parts

### **ATRDC Program Information:**

- Total Loans in SBA 504 Portfolio – 15
- Total Original Issued Loan Amount - \$7,299,000
- Balance on Books as of 6/30/21 - \$4,901,016.80

**\*All SBA 504 loans have resumed normal payments.**

**ATRDC 504 Loan Program Income from Fees - \$2358.87**

### **Loans Paid Off**

- Budget Inn

### **Loans Approved by SBA**

- Slim Chickens
- Starr Rail
- The Lodge at Gun Barrel City

### **Loans in Process (Pending SBA Approval)**

ATRDC

- New Assisted Living, (secondary location to business on the books different project/owner than above), in application phase

### **Training for All Programs During the Quarter:**

- Attended NADCO Training on with staff
- Attended TARC - Information Reviewed
- Emails and conversations with Regional Bankers and Community to discuss Economic funding options and after COVID funding
- Webinars by SBA – Economic Development re: Covid-19 recovery
- Discussions with three SBDC offices regarding collaboration on projects
- EDA trainings for RLF

## Environmental Quarterly Report

- Illegal Dumping Surveillance Camera Loan Program – 12 camera systems and 45 “No Dumping Signs have been loaned out within Bowie County, and are deployed in the cities of Nash, DeKalb, Simms and in rural areas of the county. ATCOG currently has 12 camera systems and 40 signs available to loan out for illegal dumping enforcement.
- FY21 Solid Waste Grant Funds, in the amount of \$40,500.00, have been equally divided between each of the nine counties within the ATCOG region for illegal dumping cleanup / community collection events, including tire collection events. Most counties have already completed their projects and expended the funds. ATCOG is also in the process of updating the 20 Year Regional Solid Waste Management Plan and has contracted with Texas State University to provide the updates. This plan is due to TCEQ by 2022 for review and approval.
- FY 21 Water Quality Grant Funds, in the amount of \$13,475.00, are being utilized to conduct non-point source pollution activities within the ATCOG region. Activities include: Providing educational materials to the public relating to water pollution and conservation practices, composting and gardening techniques, proper lawn care methods and pet waste disposal. Compost bins have been provided to local Master Gardener Associations within the region to help promote the utilization of natural fertilizers, and over 2,000 disposable nitrile gloves have been distributed to local volunteer water quality monitors associated with the Texas Stream Team. These volunteers monitor the condition of local waterbodies including creeks, rivers and lakes on a weekly basis, utilizing chemical test kits and electronic meters. The results are provided to Meadows Center for Water and the Environment at Texas State University, to be compiled and presented to TCEQ on an annual basis.
- ATCOG has joined the Texarkana Brownfields Regional Environmental Coalition (TBREC) which submitted an application to the Environmental Protection Agency for a Hazardous Substances and Petroleum Assessment Grant in the amount of \$600,000.00 to be utilized at various sites located within Bowie County, Texas and Miller County, Arkansas. Coalition members include ATCOG, TexAmericas Center, the City of Texarkana, AR and the applicant, the City of Texarkana, TX. This funding would have helped boost redevelopment activities at key locations which are currently underutilized due to perceived or actual environmental contamination. However, TBREC was not selected for an award this year, but coalition members have been invited to conduct a presentation at the EPA Brownfields National Conference in Oklahoma City, later this year.
- ATCOG is administering the Region 2 Lower Red-Sulphur-Cypress Regional Flood Planning Group grant program funded by the Texas Water Development Board. Funding, in the amount of 910,400.00, is being utilized to develop a flood plan in a region comprised of 20 counties located in northeast Texas. The plan is due to the TWDB in January of 2023 and is required to be updated every 5 years.

FY2021 Purchase of Juvenile Justice Services Grant / ATCOG Contract with Counties (\$45,416.00 Total for 1-YR Grant)							
County	Scope of Services	Original Contract Amount	Amended Contract Amount	Expended Amount	Juveniles Served with Contracted Amount	Start Date	End Date
Bowie County	Juvenile Mental Health Services	\$ 11,840.00	N/A	\$0.00	2	10/1/2020	9/30/2021
Cass County	Juvenile Mental Health Services	\$ 3,774.00	N/A	\$1,118.60	2	10/1/2020	9/30/2021
Hopkins County (also covers Delta, Franklin)	Juvenile Mental Health Services	\$ 7,178.00	N/A	\$0.00	No invoices received to date	10/1/2020	9/30/2021
Lamar County	Juvenile Mental Health Services	\$ 6,179.00	N/A	\$3,600.00	7	10/1/2020	9/30/2021
Red River County	Juvenile Mental Health Services	\$ 1,406.00	N/A	\$1,406.00	9	10/1/2020	9/30/2021
Titus County (also covers Morris)	Juvenile Mental Health Services	\$ 6,623.00	N/A	\$559.30	1	10/1/2020	9/30/2021
	<b>TOTAL</b>	<b>\$ 37,000.00</b>	N/A	<b>\$6,683.90</b>	21		

FY2020/2021 Regional Law Enforcement Training Grant (\$154,267 Total for <b>2-Year Grant - FY20 &amp; FY21</b> )	
FY20/21 Total # Students to Attend Law Enforcement Training (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	521
FY20/21 Courses Held (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	89



FY2021 JAG Projects						
Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Cass County	Body-Worn Camera Acquisition	3991201	Closed	\$33,840.00	\$33,730.00	10/1/2020-9/30/2021
Daingerfield, City of	Protect Officer, Public, and Prosecution Project	3956201	Closed	\$24,100.00	\$24,100.00	10/1/2020-9/30/2021
Delta County	Body Armor Replacement	4039601	Closed	\$16,758.00	\$16,000.00	10/1/2020-9/30/2021
Franklin County	Handheld Radios	3992801	Closed	\$18,000.00	\$17,973.48	10/1/2020-9/30/2021
Mt. Vernon, City of	Patrol Computers/Tablet	3988301	Closed	\$28,861.70	\$28,861.70	10/1/2020-9/30/2021
Red River County	Mobile Technology Upgrade	3953101	Closed	\$13,400.00	\$13,400.00	10/1/2020-9/30/2021
Wake Village, City of	Scene Response Trailer	4041101	Grant - Active	\$12,611.00	\$10,940.91	10/1/2020-9/30/2021

FY2021 VOCA Projects						
Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Domestic Violence Prevention, Inc.	Comprehensive Victim Restoration Program	2907004	Grant - Active	\$317,484.26	\$253,743.92	10/1/2020-9/30/2021
Hopkins County (District Attorney's Office)	Victim Assistance Coordinator/Legal Assistant	2813905	Grant - Active	\$75,146.84	\$58,790.73	10/1/2020-9/30/2021

FY2021 VAWA Projects						
Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Mount Pleasant, City of (Police Dept.)	Violence Against Women Investigator	3631603	Grant - Active	\$16,237.27	\$16,237.27	10/1/2020-9/30/2021
Red River County (Sheriff's Office)	Violence Against Women Investigator	3953201	Grant - Active	\$36,487.02	\$15,132.30	10/1/2020-9/30/2021

FY2021 Juvenile Justice Projects						
Grantee	Project Title	Grant Numb	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	Purchase of Juvenile Services	1426622	Grant - Active (Blind Hold - Indirect Approval)	\$45,416.00	\$9,351.37	10/1/2020-9/30/2021

**FY2020/2021 Coronavirus Emergency Supplemental Funds (CESF grant) Projects**  
**(as of 8/16/21)**

<b>Grantee</b>	<b>Project Title</b>	<b>Grant Number</b>	<b>Grant Status</b>	<b>Current Award</b>	<b>Expended</b>	<b>Project Period</b>
Daingerfield, City of	Coronavirus Emergency Supplemental Program	4140201	Closed	\$9,715.77	\$9,715.77	2/1/2020-1/31/2021
Dekalb, City of	COVID19	4172901	Grant - Active	\$35,098.40	\$34,138.30	2/1/2020-1/31/2021
Mount Pleasant, City of	COVID-19	4152201	Grant - Active	\$76,452.50	\$76,452.50	3/1/2020-2/28/2021
Mount Vernon, City of	Covid-19 Safety	4160501	Closed	\$12,576.35	\$12,576.35	6/1/2020-5/31/2021
Delta County	COVID-19 Personal Protective Equipment	4170801	Closed	\$25,825.00	\$24,394.00	10/1/2020-9/30/2021
Franklin County	COVID-19 Emergency Funds	4159201	Closed	\$20,651.70	\$20,651.70	2/1/2020-1/31/2021
Lamar County	Coronavirus Emergency Supplemental Fund	4172101	Closed	\$35,650.00	\$35,650.00	3/1/2020-2/28/2021
Red River County	Public Health Supplemental Project	4134901	Closed	\$45,133.06	\$36,931.22	5/1/2020-4/30/2021

**Ark-Tex Area Agency on Aging Quarterly Report**  
**April 2021 – June 2021**

<i>Bowie County</i>	<i>Quarter</i>	<i>FY2021 Total</i>
Transportation	954 (\$6,277.32)	2,963 (\$19,496.54)
Home Delivered Meals	6,764 (\$35,916.84)	21,885 (\$116,209.35)
Congregate Meals (Grab & Go)	3,330 (\$24,175.80)	11,083 (\$80,462.58)
<i>Cass County</i>		
Transportation	908 (\$5,974.64)	2,289 (\$15,061.62)
Home Delivered Meals	1,844 (\$9,791.64)	5,925 (\$31,461.75)
Congregate Meals (Grab & Go)	1,399 (\$10,156.74)	3,163 (\$22,963.38)
<i>Delta County</i>		
Transportation	30 (\$197.40)	58 (\$381.64)
Home Delivered Meals	1,607 (\$8,533.17)	5,187 (\$27,542.97)
Congregate Meals (Grab & Go)	711 (\$4,948.56)	2,154 (\$14,991.84)
<i>Franklin County</i>		
Transportation	114 (\$750.12)	171 (\$1,125.18)
Home Delivered Meals	290 (\$1,539.90)	943 (\$5,007.33)
Congregate Meals	-	-
<i>Hopkins County</i>		
Transportation	947 (\$6,231.26)	2,889 (\$19,009.62)
Home Delivered Meals	2,036 (\$10,811.16)	5,616 (\$29,820.96)
Congregate Meals	-	-
<i>Lamar County</i>		
Transportation	110 (\$723.80)	214 (\$1,408.12)
Home Delivered Meals	11,017 (\$58,500.27)	33,028 (\$175,378.68)
Congregate Meals (Grab & Go)	1,080 (\$7,516.80)	3,383 (\$23,545.68)
<i>Morris County</i>		
Transportation	403 (\$2,651.74)	922 (\$6,066.76)
Home Delivered Meals	1,717 (\$9,117.27)	6,086 (\$32,316.66)
Congregate Meals (Grab & Go)	395 (\$2,867.70)	1,779 (\$12,915.54)
<i>Red River County</i>		
Transportation	218 (\$1,434.44)	628 (\$4,132.24)
Home Delivered Meals	3,403 (\$18,069.93)	10,371 (\$55,070.01)
Congregate Meals (Grab & Go)	656 (\$4,565.76)	1,954 (\$13,599.84)
<i>Titus County</i>		
Transportation	669 (\$4,402.02)	2,312 (\$15,212.96)
Home Delivered Meals	2,171 (\$11,528.01)	6,269 (\$33,288.39)
Congregate Meals (Grab & Go)	416 (\$3,020.16)	1,442 (\$10,468.92)
<hr/>		
<i>TOTALS</i>		
Transportation	4,353 (\$28,642.74)	12,446 (\$81,894.68)
Home Delivered Meals	30,849 (\$163,808.19)	95,310 (\$506,096.10)
Congregate Meals (Grab & Go)	7,987 (\$57,251.52)	24,958 (\$178,947.78)

**Ark-Tex Area Agency on Aging Quarterly Report**  
**April 2021 – June 2021**

<i>Other Services</i>	<i>Quarter</i>	<i>FY2021 Total</i>
Homemaker (Estimated)	1,093/hrs (\$16,866.80)	3,329.25/hrs (\$51,561.65)
Caregiver Respite (Estimated)	796/hrs (\$12,304.00)	2,244.75/hrs (\$34,644.40)
Evidence-Based Intervention (HomeMeds, Tai Ji Quan)	183	475

Prior Year Funding: \$614,119

Current Year Funding: \$1,102,956 (Funds released for reimbursement in all programs)

**Grants Awarded:**

TEVU – Your Shot Texas \$25,000

Provides access and assistance to the COVID 19 Vaccine

*Training for 3rd Quarter:*

Aging in Place - June 2021 Brenda Abernathy, AAA Case Manager

Benefits Counseling Training - Texas Legal Service Center DeVon Wilson, AAA Aging Specialist

AIRS E-Conference – April 2021 Lisa Reeve, AAA Director  
 (Alliance of Information & Referral Services) Jenny Butler, AAA Coordinator  
 MIPPA Conference – April 2021 Angela Glass, AAA Benefits Counselor  
DeVon Wilson, AAA Aging Specialist

*Training for the Fiscal Year 2021*

A Matter of Balance (Evidence-Based Intervention) Lisa Reeve, AAA Director  
Jenny Butler, AAA Coordinator  
DeVon Wilson, AAA Aging Specialist  
Mel Luebbert, AAA Tai Ji Quan Instructor

*Certifications*

SHIP Certified Benefits Counselor DeVon Wilson, AAA Aging Specialist  
 Aging in Place Specialist Brenda Abernathy, AAA Case Manager

## 911 Program Statistics - April - June 2021

	BUSN	CNTX	COIN	No Class of Service	OTHER	PAYP	PBX	RESD	TLMA	Unparsed 911	VOIP	TEXT to 911	WPH0	WPH1	WPH2	Total
ATCOG Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	3
Atlanta PD	132	0	0	27	0	0	0	127	1	0	144	73	3	415	1082	2004
Bi State Justice Center	1304	92	0	427	18	0	5	2385	36	0	1252	332	1	5014	20852	31718
Cass CO SO	266	1	0	19	29	0	0	257	3	0	25	93	2	508	1379	2582
Delta CO SO	112	0	0	2	4	0	0	39	0	0	14	33	0	192	450	846
Franklin CO SO	14	0	0	49	5	0	0	14	7	0	463	242	1	477	951	2223
Hopkins CO SO	166	0	0	14	5	0	0	132	5	0	20	107	1	575	2015	3040
Morris CO SO	132	0	0	20	3	0	0	421	2	0	270	164	3	524	1637	3176
Mt Pleasant PD	433	0	0	28	2	0	29	110	8	0	373	143	1	924	3597	5648
New Boston PD	125	2	0	11	2	0	0	783	1	0	234	90	0	150	905	2303
Paris PD	174	3	0	26	1	0	48	272	9	0	502	49	0	1441	5052	7577
Red River County Sheriffs Office	184	0	0	137	41	0	0	351	5	0	17	66	0	467	1106	2374
Sulphur Springs PD	248	5	0	62	43	0	1	23	0	0	245	95	0	489	2206	3417
<b>Total</b>	<b>3290</b>	<b>103</b>	<b>0</b>	<b>822</b>	<b>153</b>	<b>0</b>	<b>83</b>	<b>4914</b>	<b>77</b>	<b>0</b>	<b>3559</b>	<b>1487</b>	<b>12</b>	<b>11176</b>	<b>41235</b>	<b>66911</b>

### TOTAL

Wireless Total = 52423  
Total Call Volume = 66911

### GIS Statistics –

Critical Errors – 0  
GeoMSAG routing

### ESInet Conversion

Complete conversion scheduled for fourth quarter 2021 calendar year.

### CLASS OF SERVICE KEY

BUSN - Business Number

CNTX - Central Exchange phone system

COIN - Pay Phone

No Class of Service - Type not indicated

Other - Any Class of Service not stored in the Customer Premise Equipment  
PAYP - Pay Phone

PBX - Private Branch Exchange phone system

RESD - Residential phone line

TLMA - Telematics

Unparsed 911 - no distinction in Raw ALI data

VOIP - Voice over internet protocol

WPH0 - Wireless Phase 0 - (Voice Only)

WPH1 - Wireless Phase 1 - (Voice + Cell Tower Location Data)

WPH2 - Wireless Phase 2 - (Voice Call + calling location xy coordinate  
TEXT - Text to 9-1-1

## QUARTERLY REPORT FOR APR-MAY-JUNE 2021

### TUTD PARATRANSIT SERVICES

PROGRAM	21-Apr	21-May	21-Jun
TRIP	642	641	663
GROSS MILES	4,951.00	5,033.00	5,072.00
REVENUE MILES	3,891.00	4,653.00	4,244.00
GROSS TIME	588	669	618.23
REVENUE TIME	396	405.48	385.42
COUNTY TRIPS			
MILLER	237	199	230
BOWIE	405	442	433

### RURAL TEXARKANA

PROGRAM	21-Apr	21-May	21-Jun
TRIP	1,891.00	1,629.00	1,554.00
GROSS MILES	32,587.00	31,346.00	33,480.00
REVENUE MILES	25,842.00	23,649.00	25,428.00
GROSS TIME	2,051.00	2,057.43	2,199.23
REVENUE TIME	1,260.00	1,208.53	1,297.00
COUNTY TRIPS			
BOWIE	825	664	480
CASS	640	699	811
MORRIS	426	266	263
AAA	789	779	

### RURAL MT PLEASANT

PROGRAM	21-Apr	21-May	21-Jun
TRIP	1,061.00	810	978
GROSS MILES	10,030.00	11,527.00	13,288.00
REVENUE MILES	9,512.00	8,947.00	12,561.00
GROSS TIME	713	891.03	952.4
REVENUE TIME	576	687.68	745.28
COUNTY TRIPS			
TITUS	942	687	781
FRANKLIN	119	123	197
AAA	287	289	

### RURAL SULPHUR SPRINGS

PROGRAM	21-Apr	21-May	21-Jun
TRIP	619	670	886

GROSS MILES	7,930.00	7,415.00	8,938.00
REVENUE MILES	6,492.00	6,518.00	8,104.00
GROSS TIME	714	657.47	715.62
REVENUE TIME	565	518.65	572.55
COUNTY TRIPS			
HOPKINS	615	666	806
FRANKLIN	4	4	80
AAA	354	381	334

#### RURAL PARIS

PROGRAM	21-Apr	21-May	21-Jun
TRIP	499	459	469
GROSS MILES	7,840.00	7,146.00	7,456.00
REVENUE MILES	6,097.00	6,433.00	5,591.00
GROSS TIME	583	553.3	561.22
REVENUE TIME	459	461.22	454.92
COUNTY TRIPS			
LAMAR	365	132	360
DELTA	27	16	14
RED RIVER	107	87	95
AAA	143	115	129
Paratransit	249	224	216

#### PARIS METRO SERVICE

PROGRAM	21-Apr	21-May	21-Jun
TRIP	1,412.00	1,465.00	1,698.00
Rev Miles	9,460.00	9,653.00	10,090.00
AAA	244	323	366

#### MONTHLY TOTALS

Total Trips made	6,124.00	5,674.00	6,248.00
Total revenue miles driven	61,294.00	59,853.00	66,018.00
Total revenue hours	3,256.00	3,281.56	3,455.17

## **BRIEFING PAPER**

### **ITEM 6:**

Review and consider approval of a one-year extension to the agreement with Pattillo, Brown & Hill, LLP to provide auditing services from October 1, 2021 through September 30, 2022.

### **BACKGROUND:**

On August 3, 2020, Ark-Tex Council of Governments (ATCOG) requested proposals for auditing services to begin October 1, 2020, and extend through September 30, 2021, with four possible one-year extensions, if approved by the ATCOG Board of Directors. The RFP was issued because the terms of the agreements with the current auditing service provider lapsed on September 30, 2020.

### **DISCUSSION:**

Pattillo, Brown, & Hill's proposal was selected for recommendation to the Board based on the overall cost effectiveness and relevant experience with similar agencies. ATCOG feels that Pattillo, Brown & Hill has provided all the requested services to our satisfaction for the current year.

Therefore, ATCOG is requesting that a one-year extension be approved for Pattillo, Brown & Hill to provide auditing services for the next fiscal year, October 1, 2021 – September 30, 2022.

### **RECOMMENDATION:**

Staff recommend approval of a one-year extension.



**RESOLUTION NO. AEC21-26**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) EXECUTIVE COMMITTEE APPROVING A ONE-YEAR EXTENSION TO THE AGREEMENT WITH PATTILLO, BROWN & HILL TO PROVIDE AUDITING SERVICES FROM OCTOBER 1, 2021, AND EXTENDING THROUGH SEPTEMBER 30, 2022.**

**WHEREAS**, ATCOG issued a Request for Proposal (RFP) for auditing services on August 3, 2020; and

**WHEREAS**, ATCOG requested proposals for auditing services to begin October 1, 2020, and extend through September 30, 2021, with four possible one-year extensions, if approved by the ATCOG Board of Directors; and

**WHEREAS**, Pattillo, Brown & Hill responded to our RFP by the deadline of August 28, 2020, with a proposal that met all the required criteria; and

**WHEREAS**, the proposal by Pattillo, Brown & Hill received the highest score of the proposals submitted and was selected for recommendation to the Board of Directors; and

**WHEREAS**, ATCOG feels that Pattillo, Brown & Hill has provided all the requested services to our satisfaction.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - That the Executive Committee approves the one-year extension to the agreement with Pattillo, Brown & Hill to provide auditing services from October 1, 2021, and extending through September 30, 2022.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to auditing services with Pattillo, Brown & Hill.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 26TH DAY OF AUGUST, 2021.**

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**L. D. Williamson, President**  
**Ark-Tex Council of Governments**

**ATTEST:**

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