

**JOINT AGENDA
NORTH EAST TEXAS ECONOMIC DEVELOPMENT DISTRICT AND
ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE MEETING
January 26, 2023**

The North East Texas Economic Development District (NETEDD) and the Executive Committee of the Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, January 26, 2023, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Use the following information to register for the meeting:

<https://us06web.zoom.us/join/zoom/register/tZAuce6grzstHNWvImC9J3BYwC9unzeq3Ber>

If you experience issues while registering, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or mmatthews@atcog.org.

Item 1. Call to order – Quorum Determination.

Item 2. Invocation.

Item 3. Introductions.

Item 4. Public Comment.

ATCOG invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

NETEDD Agenda Items

Item 5. Review and consider approval of the minutes as submitted for the NETEDD meeting held on Thursday, September 29, 2022. (See page 3)

Item 6. Review and consider authorizing the Executive Director to execute a contract with Carollo Engineers, Inc to provide consultation services for a population study. (See page 11; to be presented by Executive Director Chris Brown)

This concludes all NETEDD agenda items.

ATCOG Executive Committee Agenda Items

Item 7. Review and consider consent agenda items. (To be presented by Executive Director Chris Brown)

- Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, August 25, 2022. (See page 13)
- Acceptance of the minutes as submitted for the Ark-Tex Area Agency on Aging Regional Advisory Council Meeting held Thursday, December 1, 2022. (See page 17)

Review and Comment

Item 8. Executive Director Report (For information only; see page 19; to be presented by Executive Director Chris Brown)

- Indirect Finance Quarterly Report
- Quarterly Program Reports

Regular Business

Item 9. Review and consider approval of the submission of a grant application to the United States Department of Agriculture for a Rural Business Development Grant Revolving Loan Fund. (See page 40; to be presented by staff member Toni Lindsey)

Item 10. Review and consider authorizing the Executive Director to execute a contract with Sparklight Advertising to provide region-wide digital advertising. (See page 42; to be presented by staff member Mary Beth Rudel)

Item 11. Review and consider approval of the submission of a grant application to the Office of the Governor, Criminal Justice Division, for the Purchase of Juvenile Justice Services Project for FY2024. (See page 44; to be presented by staff member Patricia Haley)

Item 12. Review and consider approval of the submission of a grant application to the Office of the Governor, Criminal Justice Division, to provide regional law enforcement training in the ATCOG region for FY2024 and FY2025. (See page 46; to be presented by staff member Patricia Haley)

Item 13. Review and consider approval of the purchase of six (6) ADA minivans for ATCOG service expansion of non-emergency medical transportation. (See page 48; to be presented by staff member Roni Williams)

Announcements

The Northeast Texas Regional Alliance 2023 Legislative Summit & Reception will be held on March 1, 2023, in Austin, Texas. Final agenda will be distributed soon. (See page 50)

The NADO Washington Policy Conference will be held on March 12-15, 2023, in Arlington, Virginia. (See page 51)

A Workforce CEOs meeting will be held immediately following this meeting. Judges, please reconvene at the front of the room or remain on Zoom. All others, please move into the hallway or exit the Zoom meeting.

The next ATCOG Executive Committee meeting will be held on February 23, 2023, at 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in an executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such a matter will be taken or conducted in an open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) workdays prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email mmatthews@atcog.org.

**JOINT MINUTES
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT, AND
ARK-TEX COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS MEETING
September 29, 2022**

The Northeast Texas Economic Development District (NETEDD) and the Board of Directors of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, September 29, 2022, at the Ark-Tex Council of Governments Office, EOC Room, 4808 Elizabeth Street, Texarkana, Texas, as well as, via teleconference/webinar.

Item 1. L. D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Scott Norton, Executive Director/CEO, TexAmericas Center, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

NETEDD Agenda Items

Item 4. The next order of business was to review and consider approval of the minutes as submitted for the NETEDD meeting held Thursday, August 25, 2022.

Motion to approve was made by Bobby Howell, Judge, Bowie County, and seconded by Scott Lee, Judge, Franklin County. It was approved.

Item 5. Chris Brown, Executive Director, presented for review and consideration approval of NETEDD's portion of ATCOG's Financial Plan for the fiscal year ending September 20, 2023.

Motion to approve was may by Judge Scott Lee and seconded by Judge Howell. It was approved.

Item 6. Toni Lindsey, Regional Development Director, and Melody Harmon, Economic Development Director, presented for review and consideration approval of revisions to the Northeast Texas Economic Development District Revolving Loan Fund (NETEDD RLF) Plan.

Motion to approve was may by Judge Scott Lee and seconded by Mr. Norton. It was approved.

This concluded all NETEDD Agenda Items.

ATCOG Board of Directors Agenda Items

Item 7. Mr. Brown presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Board of Directors Meeting held Thursday, June 30, 2022.
- Acceptance of the minutes as submitted for the ATCOG Homeland Security Advisory Committee meeting held Thursday, August 18, 2022.
- Acceptance of the minutes as submitted for the ATCOG Solid Waste Advisory Committee Meeting held Friday, August 19, 2022.

- Ratification of the Interlocal Cooperation Agreement between ATCOG and the Public Safety Office within the Office of the Governor.

Motion to approve was made by Judge Scott Lee and seconded by Judge Howell. It was approved.

Executive Closed Session

- Item 8. Judge Williamson announced that the Open Session would recess and go into Executive Closed Session to discuss personnel matters as allowed in the Texas Open Meetings Act, Section 551.074, Executive Director's performance evaluation.

Open Session/Regular Business

- Item 9. The Board of Directors reconvened in Open Session. Upon review of Mr. Brown's performance evaluations, Judge Williamson recommended that he should receive a 5% COLA increase.

Motion to approve was made by Judge Scott Lee and seconded by Mr. Norton. It was approved.

- Item 10. Mr. Brown presented for consideration approval of ATCOG's Financial Plan for the fiscal year ending September 30, 2023.

Mr. Brown stated that the Work Program and Financial Plan reflect anticipated revenues of \$26,700,636 and proposed expenditures of \$26,700,636.

Mr. Brown noted that the combined ATCOG Work Program and Financial Plan are not technically a budget because ATCOG does not have taxing or oversight authority. As required by legislation, the ATCOG Work Plan and Financial Plan presents each grant's objectives, work tasks, performance measures, implementation schedules, and human resource requirements and budget information. He further explained that within each State or Federal grant that ATCOG administers, the funding agency regulates the categories in which we are allowed to spend funds.

ATCOG has 14 Managed Programs with over 60 Projects/Contracts that make up the revenue sources in the FY2023 ATCOG Strategic Work Program and Financial Plan.

Mr. Brown stated the Plan recommends merit step increases for several staff along with a 5% COLA increase for all staff. Funding is provided for the Salary Schedule effective October 1, 2022. He stated total COLA increase for the past ten years adds up to 11%, while the SSI COLA increased to 18.80% prior to 2023.

The current draft funds 94 FT and 15 PT personnel (99.74 FTEs).

Changes include:

- Maintenance/IT to full-time status
- AAA Coordinator to Manager
- Addition of Housing Manager
- Addition of PT Housing Inspector position
- Addition of Compliance & Purchasing Coordinator

Mr. Brown stated that ATCOG's healthcare provider continues to be Texas Municipal League (TMLIEBP). Premiums for the basic medical plan increased again this year. ATCOG will increase its defined contribution amount from \$789.82 per month for each employee's basic medical coverage

to \$845.12, which is 100% of the employee premium. Employees can “buy up” to a medical plan with a lower deductible and/or out-of-pocket costs and make extra contributions to their HSA. Additional premium costs over the defined employer contribution of \$845.12 per month will be paid by the employee. Employee dental insurance premiums will remain at \$28.44 per month. Rates for life and AD&D did not change.

The ATCOG Retirement Plan is managed by the Texas County & District Retirement System (TCDRS). ATCOG is currently at a 150% employer-to-employee match with an employee contribution rate of 4%. The Budget/Personnel Committee recommended that Mr. Brown provide the data for a 200% match, which aligns with most cities and counties. He provided data to show the impact of the employer contribution at 200%, with the elected rate at 5%. The overall retirement cost would increase by approximately \$42,000.

- Based on preliminary data, ATCOG could increase to 165% employer-to-employee match with no change to the elected rate of 4%.
- The current financial plan proposal represents the impact of the employer contribution at 200%, with a 5% elected rate.

The Benefit rate is estimated to increase to 53.77%. ATCOG had an Over Allocation FY2021. Upon utilizing the FY2021 Over allocation, the rate is 49.85%.

The estimated Indirect rate is 23.15% based on Total Direct Personnel Cost (5.48% based on the Modified Total Direct Cost). When utilizing the FY2021 Over allocation, the rate is 17.92%.

Mr. Brown requested to utilize \$60,000 of ATCOG Unrestricted Funds for Aging match and other needs to support ATCOG programs and personnel.

Mr. Brown stated that ATCOG program revenues are anticipated to trend down due to CARES and ARPA funding utilization. Revenues and Expenses may continue to see some adjustments as the timing of funding and other factors are considered.

Mr. Brown noted that the largest increase would be in Housing, with additional vouchers being awarded. Transportation will see a decrease but is still ahead of normal funding levels and continues its opportunities for additional capital improvements.

Mr. Brown presented the following future capital improvement projects in the near term:

- Roof repairs/replacement
- Parking lot repairs
- Common Area carpeting
- Omaha Building – sell property

Motion to approve was made by Judge Brian Lee and seconded by Judge Scott Lee. It was approved.

Item 11. Mary Beth Rudel, Deputy Director, presented for review and consideration for authorizing the Executive Director to enter into an Interlocal Agreement to provide transportation management services for the Texarkana Urban Transit District (TUTD).

Motion to approve was made by Judge Scott Lee and seconded by Robert Newsom, Judge, Hopkins County. It was approved.

Item 12. Mary Beth Rudel presented for review and consideration approval of the utilization of ATCOG's indirect cost rate for ATCOG employees working on behalf of the Texarkana Urban Transit District.

- The indirect cost rate for Oct. 1, 2022 – Sept. 30, 2023, is 17.92%.

Motion to approve was made by Judge Brian Lee and seconded by Travis Ransom, Judge, Cass County. It was approved.

Item 13. Mary Beth Rudel presented for review and consideration approval of revisions to the ATCOG Policy and Procedures Manual.

15.03 Employee Performance Reviews. The quarterly schedule for employee performance reviews is shifting by a month. The new proposed schedule will allow additional time for budget preparations relating to performance reviews and employee salaries. The proposed schedule is as follows:

1st Quarter – May-July
2nd Quarter – August-October
3rd Quarter – November-January
4th Quarter – February-April

Motion to approve was made by Mr. Norton and seconded by Judge Brian Lee. It was approved.

Item 14. Leslie McBride, Human Resource Director, presented for review and consideration of the annual renewal of the ATCOG Ethics Policy Manual. No changes have been made.

Motion to approve was made by Judge Scott Lee and seconded by Mr. Norton. It was approved.

Item 15. Leslie McBride presented for review and consideration approval of updates to the Equal Employment Opportunity Plan. No changes have been made.

Motion to approve was made by Judge Ransom and seconded by Judge Howell. It was approved.

Item 16. Leslie McBride presented for review and consideration adoption of the ATCOG Flexible Benefits Cafeteria Plan for FY 2023.

Ms. McBride stated that Colonial Insurance manages the ATCOG Cafeteria Plan.

Motion to approve was made by Judge Ransom and seconded by Judge Howell. It was approved.

Item 17. Jenny Butler, AAA Coordinator, presented for review and consideration approval of the revisions to the Ark-Tex Area Agency on Aging (AAA) Policy and Procedures Manual concerning interest lists.

Motion to approve was made by Judge Scott Lee and seconded by Judge Scott Lee. It was approved.

Item 18. Lisa Reeve, AAA Director, presented for review and consideration approval for the ATCOG Executive Director to submit an application to the U.S. Department of Housing and Urban Development for the Older Home Modification Program.

Motion to approve was made by Judge Ransom and seconded by Judge Howell. It was approved.

Item 19. Patricia Haley, Criminal Justice Coordinator, presented for review and consideration approval of the new resolution to include the updated grant ending date and as required by the Office of Governor, Public Safety Office-Criminal Justice Division.

Motion to approve was made by Judge Howell and seconded by Mr. Norton. It was approved.

Item 20. Judge Brian Lee presented for review and consideration approval of the appointment of the Ark-Tex Council of Governments (ATCOG) Board of Directors Executive Committee members, Officers, and sub-committees.

A Nominating Committee was appointed by President L.D. Williamson to make recommendations to appoint the ATCOG Board of Directors Executive Committee, Officers, and subcommittee members. The Nominating Committee consists of L.D. Williamson, Judge, Red River County/Chair; Brian Lee, Judge, Titus County/Vice-Chair; Ann Rushing, Mayor, City of Clarksville; Scott Norton, Executive Director/CEO, TexAmericas; Scott Lee, Judge, Franklin County; and Bobby Howell, Judge, Bowie County. The Nominating Committee recommends the following Executive Committee members for appointment beginning October 1, 2022.

Executive Committee
Honorable L.D. Williamson, Judge, Red River County
Honorable Brian Lee, Judge, Titus County
Honorable Scott Lee, Judge, Franklin County
Honorable Travis Ransom, Judge, Cass County
Honorable Bobby Howell, Judge, Bowie County
Honorable Doug Reeder, Judge, Morris County
Honorable Brandon Bell, Judge, Lamar County
Honorable Robert Newsom, Judge, Hopkins County
Honorable Ann Rushing, Mayor, City of Clarksville
Honorable John Sellers, Mayor Pro Tem, City of Sulphur Springs
Honorable Marc Reiter, Mayor, City of Hooks
Mr. Scott Norton, Executive Director/CEO, TexAmericas
Mr. Stan Wyatt, NEX Municipal Water District/Board of Director

The Nominating Committee recommends the following Officers for appointment beginning January 1, 2023, with the exception of the Secretary Officer position to be effective upon election.

Board of Directors Officers
President – Honorable Bobby Howell, Judge, Bowie County
Vice-President – Mr. Scott Norton, Executive Director/CEO, TexAmericas
Secretary – Honorable Travis Ransom, Judge, Cass County
Treasurer – Honorable Scott Lee, Judge, Franklin County

The Nominating Committee recommends the following sub-committee members for appointment beginning January 1, 2023, upon Board approval of the officers listed above.

Audit Committee
Bobby Howell, Judge, Bowie County, President; Chair
Mr. Scott Norton, Executive Director/CEO, TexAmericas, Vice-President; Vice-Chair
Travis Ransom, Judge, Cass County
Brandon Bell, Judge, Lamar County
Scott Lee, Judge, Franklin County

Budget/Personnel Committee
Bobby Howell, Judge, Bowie County, President; Chair
Doug Reeder, Judge, Morris County
Robert Newsom, Judge, Hopkins County
Ann Rushing, Mayor, City of Clarksville

Mr. Stan Wyatt, NEX Municipal Water District/Board of Director
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Nominating Committee
Bobby Howell, Judge, Bowie County, President; Chair
Mr. Scott Norton, Executive Director/CEO, TexAmericas, Vice-President; Vice-Chair
Ann Rushing, Mayor, City of Clarksville
Doug Reeder, Judge, Morris County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County

Retirement Plan Trustees Committee
Bobby Howell, Judge, Bowie County, President; Chair Permanent
Mr. Scott Norton, Executive Director/CEO, TexAmericas, Vice-President; Vice-Chair
Robert Newsom, Judge, Hopkins County
Mr. Stan Wyatt, NEX Municipal Water District/Board of Director
Mr. Chris Brown, Executive Director, ATCOG
Ms. Mary Beth Rudel, Deputy Director, ATCOG
Ms. Rea Allen, ATCOG Staff (elected by ATCOG staff)
Ms. Karon Khan, ATCOG Staff (elected by ATCOG staff)

Motion to approve was made by Judge Scott Lee and seconded by Mr. Norton. It was approved.

Item 21. Mary Beth Rudel presented for review and consideration the adoption of a resolution authorizing recognition of National Fire Prevention Week.

Motion to approve was made by Mr. Norton and seconded by Judge Howell. It was approved.

Item 22. Marla Matthews, Executive Assistant, presented for review and consideration approval to combine the November Executive Committee and December Board of Directors meetings into one Board of Directors meeting to be held Thursday, December 8, 2022.

Motion to approve was made by Judge Ransom and seconded by Judge Scott Lee. It was approved.

Other Business

Item 23. Mr. Brown recognized the ATCOG Board member longevity and thanked everyone for their service to the region. He also recognized staff achievements and announced ATCOG’s Employee of the year.

Announcements

The next Executive Committee meeting will be held on October 27, 2022, at 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, and via teleconference/webinar.

With no other announcements, a motion to adjourn was made by Judge Scott Lee and seconded by Judge Ransom. The meeting adjourned.

NETEDD BOARD MEMBERS PRESENT

- Bobby Howell, Judge, Bowie County
- Brian Lee, Judge, Titus County
- Scott Lee, Judge, Franklin County
- Robert Newsom, Judge, Hopkins County
- Scott Norton, Executive Director/CEO, TexAmericas Center

Travis Ransom, Judge, Cass County
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Brian Lee, Judge, Titus County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Travis Ransom, Judge, Cass County
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG BOARD MEMBERS PRESENT

David Fordinal, Mayor Pro Tem, City of Como
Ron Humphry, Mayor, City of New Boston
Jean Matlock, Councilwoman, City of Texarkana, Texas
Lowell Walker, Mayor, City of DeKalb

GUESTS PRESENT

Gaye Beard, Office of United States Representative Pat Fallon
Reece DeWoody, Office of United States Senator Cornyn
Angela Hill, Ark-Tex AAA Regional Advisory Council, Cass County
Bob Hundley, Regional Criminal Justice Advisory Committee, 1st Vice Chair, Lamar County
Tammy Lawing, Ark-Tex AAA Regional Advisory Council Chairperson, Lennox Health Resource Center
Katie Martin, Texas Department of Transportation
Angela Price, Regional Criminal Justice Advisory Committee, 2nd Vice Chair, Hopkins County
Ray Wilson, Office of the United States Senator Bryan Hughes

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Program Director
Telia Allen, Accounting Clerk
Chris Brown, Executive Director
Jenny Butler, AAA Coordinator
Mark Compton, Transportation Director
Victoria Craig, Housing Manager
Pam Frost, Accounting Clerk
Debbie Graff, Accounting Specialist
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Toni Lindsey, Regional Development Director
Merle Luster, 9-1-1 PSAP Operations Coordinator
Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Debbie Purifoy, Accounting Specialist

Claude Ramsey, IT Director
Lisa Reeve, Area Agency on Aging Director
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 6:

Review and consider approval for the Executive Director to enter into a contract with Carollo Engineers, Inc to provide consultation services for a population study.

BACKGROUND:

ATCOG has had a desire for a more targeted population study and projections to help with various data needs for housing, community development, pandemic and emergency response, economic development and other potential needs. In conversations with the Sulphur River Basin Authority (SRBA), they are looking for water use projections which includes the entire ATCOG region. Since the population projections are the main data needed for water use projection needs, ATCOG was able to utilize the expertise of SRBA Board Members to develop a scope of work for the study. An RFQ was advertised seeking qualified candidates that could develop a comprehensive report on population changes in the ATCOG service region. One (1) proposal was submitted.

DISCUSSION:

After review of the submission for completeness and compliance, Carollo Engineers, Inc met all requirements and was selected to complete the project. Their proposed scope of work and quote will be provided at the meeting. The main goal of the project is to acquire a report with projections for future utility, housing, and overall population estimates. The data is meant to turn the findings into a useful tool that can be easily read and utilized to apply for funding in the ATCOG/NETEDD and the SRBA Region.

RECOMMENDATION:

Staff recommends approval.

RESOLUTION NO. NBD23-01

RESOLUTION OF THE BOARD OF DIRECTORS OF NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD) AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH CAROLLO ENGINEERS, INC TO PROVIDE CONSULTATION SERVICES FOR A POPULATION STUDY NOT TO EXCEED \$85,000 of NETEDD/ATCOG FUNDS.

WHEREAS, the Ark-Tex Council of Governments Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

WHEREAS, NETEDD adheres to the ATCOG procurement policy; and

WHEREAS, ATCOG Procurement Policy and Procedure Manual states Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, NETEDD, through ATCOG, has received a grant to develop a comprehensive report on population changes in the ATCOG service region; and

WHEREAS, Carollo Engineers, Inc was awarded the contract through the Request for Statements of Qualifications process.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT:

Section 1 - That the Board approves the Executive Director to execute a contract with Carollo Engineers, Inc not to exceed \$85,000 of NETEDD/ATCOG funds.

Section 2 - That the Executive Director, Chris Brown, has full signature authority to act on behalf of the NETEDD Board relating to the aforementioned purchase.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of NETEDD and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 26TH DAY OF JANUARY 2023.

Bobby Howell, President
Board of Directors
Northeast Texas Economic Development District

ATTEST:

**JOINT MINUTES
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD AND
ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE MEETING
AUGUST 25, 2022**

The Northeast Texas Economic Development District (NETEDD) Board and the Executive Committee of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, August 25, 2022, at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

Item 1. L.D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Scott Lee, Judge, Franklin County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

NETEDD Agenda Items

Item 4. The first order of business was to review and consider approval for the minutes submitted for the NETEDD meeting held Thursday, June 30, 2022.

Motion to approve was made by Scott Norton, Executive Director/CEO, TexAmericas Center, and seconded by Bobby Howell, Judge, Bowie County. It was approved.

Item 5. Chris Brown, Executive Director, presented for review and consideration to authorizing the Executive Director to execute a contract with Design Nine, Inc to provide broadband planning services.

Motion to approve was made by Brian Lee, Judge, Titus County, and seconded by Judge Scott Lee. It was approved

This concludes all NETEDD agenda items.

ATCOG Executive Committee Agenda Items

Item 6. Mr. Brown presented for consideration approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, May 26, 2022.

Motion to approve was made by Judge Brian Lee and seconded by Judge Scott Lee. It was approved.

Review and Comment

Item 7. Mr. Brown presented, for information only, the Executive Director Report. He reviewed the indirect finance reports and explained that the overall budget percentages align with the fiscal year. Mr. Brown provided updates and statistics for all ATCOG programs.

Regular Business

Item 8. Ms. Lisa Reeve presented for review and consideration approval of the submission of a grant application to the St. Joseph Community Foundation for funds to provide training to caregivers and first responders relating to dementia.

Motion to approve was made by Judge Scott Lee and seconded by Judge Brian Lee. It was approved.

Item 9. Ms. Patricia Haley presented for review and approval of the Hopkins County nomination to serve on the Regional Criminal Justice Advisory Committee (RCJAC) through December 31, 2023.

- Ms. Peggy Walker, Program Director at Lake Country CASA

Motion to approve was made by Robert Newsom, Judge, Hopkins County, and seconded by Judge Scott Lee. It was approved.

Item 10. Mr. Mark Compton presented for review and consideration to authorizing the Executive Director to execute a contract with Ecolane Software to provide transit scheduling software for TRAX rural transportation service.

Other Business

Item 11. Mr. Brown presented the FY 2023 draft budget for discussion. A general overview of the draft budget was given, and the final budget will be presented for approval in September.

Item 12. Judge L. D. Williamson announced the nominating committee member appointments for the purpose of appointing the Executive Committee members, Executive Committee Officers, and subcommittee members.

- Brian Lee, Judge, Titus County
- Ann Rushing, Mayor, City of Clarksville
- Scott Norton, CEO, TexAmericas
- Scott Lee, Judge, Franklin County
- Bobby Howell, Judge, Bowie County

Mr. Brown will contact the Nominating Committee to poll for a meeting date.

Item 13. Ms. Mary Beth Rudel presented the Red River Leadership Institute program update. The application period yielded a low response. A request has been submitted to Economic Development Administration (EDA) to revise the RRLI program's strategy to garner further regional participation. The scope of work will remain the same, and training opportunities will be available.

Announcements

Judge Williamson announced that a Workforce CEOs meeting would be held immediately following this meeting.

Mr. Brown made the following announcements:

- NADO Training Conference, Pittsburg, PA, October 15-18, 2022. Airline travel will need to be booked by September 15, 2022.
- Transportation Summit, Hopkins County Civic Center, Sulphur Springs, TX, October 26, 2022. More information to come.
- Connected Nation hosting Digital Literacy Workshops, handouts with detailed information were provided.

Lastly, Judge Williamson announced that the next ATCOG Board meeting would be held on September 29, 2022, at 10:00 a.m., at a location to be determined and via teleconference/webinar.

With no further announcements, a motion to adjourn the meeting was made by Judge Scott Lee and seconded by Judge Brian Lee. The meeting was adjourned.

NETEDD BOARD MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Brian Lee, Judge, Titus County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Brian Lee, Judge, Titus County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Doug Reeder, Judge, Morris County
Marc Reiter, Mayor, City of Hooks
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG BOARD MEMBERS PRESENT

David Fordinal, Mayor Pro Tem, City of Como
Ronald Humphrey, Mayor, City of New Boston
George Moore, Texarkana College
Lowell Walker, Mayor, City of DeKalb

GUESTS PRESENT

Sara Butler, Office of United States Senator John Cornyn
Katie Martin, Texas Department of Transportation
Dan Perry, Texas Department of Transportation
Randy Reed, Northeast Texas Workforce Solutions
KiAnn Richardson, Northeast Texas Workforce Solutions
Nathan Tafoya, Executive Director, Mt. Pleasant Economic Development Corporation

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Program Director
Chris Brown, Executive Director
Mark Compton, Transportation Director
Whitney Fezell, Homeland Security Coordinator
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Mae Lewis, Housing Director
Toni Lindsey, Regional Development Director

Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Lisa Reeve, Area Agency on Aging Director
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

ARK-TEX AREA AGENCY ON AGING (AAA)
Regional Advisory Council Meeting

MINUTES

The Ark-Tex Council of Governments (ATCOG) Area Agency on Aging (AAA) Regional Advisory Council met at 10:00 a.m. on Thursday, December 1, 2022, via video conference call. Tammy Lawing, Chairperson, called the meeting to order at 10:06 a.m.

Jenny Butler, AAA Manager, called roll. Regional Advisory Council members present were as follows:

Judge L.D. Williamson, Elected Official
Judge Lynda Cox, Morris County Representative
Tammy Lawing, Chairperson, Red River County Representative
Brenda Davis, Bowie County Representative
Ruth Brown, Healthcare Representative
Shelly Braziel, Title III Representative
Angela Hill, Cass County Representative
Charles McPherson, Social Services Representative
Barbara Williamson, Texas Silver Haired Legislature
Rhonda Rogers, Texas Silver Haired Legislature

AAA staff present:

Lisa Reeve, AAA Director
Jenny Butler, AAA Manager
Magen Watters, AAA Program Specialist

It was determined that a quorum was present.

Approval of Minutes of Last Meeting

A motion was made by Judge Lynda Cox to approve the minutes of the September 1, 2022 meeting. Motion was seconded by Shelly Braziel. All members present were in favor.

Adult Protective Services – What we do for the older population

Lisa Reeve introduced Charles McPherson, APS District Director, to speak on services available to older adults. Mr. McPherson has been with Adult Protective Services for over 25 years. He shared a presentation via Zoom that explained processes and services at APS. Individuals over age 65 or 18 – 64 with mental, physical, or developmental disabilities that substantially impairs the person's ability to provide adequately for their care are eligible for services. Reports to APS can be made over the phone or online. If the person submitting the report does not have every detail for the report, it will still be investigated. The investigative process includes priority levels depending on the situation. However, occasionally a person will refuse services or assistance from APS. Mr. McPherson stated he will provide the entire presentation to share with all RAC members.

Rhonda Rogers asked if it was true that the State does not require a license if someone was caring for less than three adults in homecare. It is true that is currently not a requirement and she asked if that is something that might need to change at the State level. A suggestion was also made that maybe some type of registration would help stop some homecare operations that were not safe.

AAA FY23 Budget

Lisa Reeve briefly explained the budget planned for FY23. The planning budget was shared via Zoom so the members could view the expected funding and allocations. Lisa explained that the CARES funding has expired and that there is still ARP funding available through FY2023. This funding will also be expiring in FY2024. The AAA has been able to provide more residential repair and evidence-based services this past year.

Announcements

Lisa Reeve stated that this meeting was the final one for Judge Williamson since he will be fully retired at the end of 2022. Members expressed their farewells and appreciation for Judge Williamson's many years of service.

Rhonda Rogers with TSHL stated that presentations have been made and meetings are being held all over the State of Texas. One resolution has already been successfully made into a bill. Three of their top ten resolutions are in consideration to be made into bills as well. January 1, 2023 will begin a new TSHL election cycle and the Ark-Tex region needs at least two more members.

Adjourn

A motion was made to adjourn by Brenda Davis and seconded by Judge Lynda Cox. The meeting was adjourned at 10:54 a.m. The next RAC meeting is March 2, 2023.

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

12.31.2022

Fiscal year thru period ending 09.30.2023

0010 - Executive

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	56,004.62	56,004.62	-	283,494.00	(227,489.38)	0.20
50210 BENEFITS	28,420.87	28,420.87	-	141,319.00	(112,898.13)	0.20
50310 STAFF TRAVEL	2,991.72	2,991.72	-	8,500.00	(5,508.28)	0.35
50312 REGISTRATION	650.00	650.00	-	4,000.00	(3,350.00)	0.16
50319 TRAINING	119.38	119.38	-	-	119.38	-
50410 RENT/SPACE	405.51	405.51	-	21,661.00	(21,255.49)	0.02
50420 TELEPHONE	867.27	867.27	-	6,236.00	(5,368.73)	0.14
50430 POSTAGE	400.85	400.85	-	1,500.00	(1,099.15)	0.27
50440 COPIER	794.77	794.77	-	1,272.00	(477.23)	0.62
50510 OTHER INDIRECT	96.00	96.00	-	5,000.00	(4,904.00)	0.02
50511 OFFICE SUPPLIES	9,662.13	9,662.13	-	2,500.00	7,162.13	3.86
50512 REPRODUCTION & PUBLICATIONS	-	-	-	250.00	(250.00)	-
50514 PERIODICALS	-	-	-	-	-	-
50515 MEMBERSHIP DUES	125.00	125.00	-	-	125.00	-
50515 MEMBERSHIP DUES - LOCAL	-	-	-	-	-	-
50516 ADVERTISING	30.00	30.00	-	-	30.00	-
50518 BUILDING/GROUNDS MAINT	-	-	-	-	-	-
50523 SOFTWARE MAINTENANCE	-	-	-	5,000.00	(5,000.00)	-
50525 INTEREST	-	-	-	-	-	-
50531 DRUG TESTING	-	-	-	-	-	-
50610 EQUIPMENT	-	-	-	-	-	-
50612 COMPUTER SOFTWARE	-	-	-	-	-	-
Total EXPENSE	100,568.12	100,568.12	-	480,732.00	(380,163.88)	0.49

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

12.31.2022

Fiscal year thru period ending 09.30.2023

0020 - Administrative

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	28,529.37	28,529.37	-	127,372.00	(98,842.63)	0.22
50210 BENEFITS	16,521.84	16,521.84	-	63,494.00	(46,972.16)	0.26
50310 STAFF TRAVEL	325.79	325.79	-	5,000.00	(4,674.21)	0.07
50312 REGISTRATION	-	-	-	1,000.00	(1,000.00)	-
50319 TRAINING	199.00	199.00	-	-	199.00	-
50410 RENT/SPACE	234.39	234.39	-	9,732.00	(9,497.61)	0.02
50420 TELEPHONE	210.23	210.23	-	3,111.00	(2,900.77)	0.07
50430 POSTAGE	52.78	52.78	-	2,350.00	(2,297.22)	0.02
50440 COPIER	38.73	38.73	-	571.00	(532.27)	0.07
50510 OTHER INDIRECT	105.00	105.00	-	6,000.00	(5,895.00)	0.02
50511 OFFICE SUPPLIES	-	-	-	750.00	(750.00)	-
50512 PERIODICALS & PUBLICATIONS	-	-	-	-	-	-
50514 MEMBERSHIP DUES	-	-	-	-	-	-
50515 ADVERTISEMENT	-	-	-	-	-	-
50521 LEGAL & ACCT FEES	-	-	-	-	-	-
50522 INSURANCE/BONDING	-	-	-	-	-	-
50523 SOFTWARE MAINTENANCE	-	-	-	-	-	-
50524 BANKING SERVICES	-	-	-	-	-	-
50525 INTEREST	-	-	-	-	-	-
50530 CONTRACT LABOR	-	-	-	-	-	-
50531 Contract - DRUG TESTING	50.00	50.00	-	-	50.00	-
50540 PROFESSIONAL SERVICES	340.35	340.35	-	-	340.35	-
Total EXPENSE	46,607.48	46,607.48	-	219,380.00	(172,772.52)	0.07

ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

12.31.2022

Fiscal year thru period ending 09.30.2023

0030 - Board

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50310 BOARD TRAVEL				10,000.00	(10,000.00)	
50312 BOARD REGISTRATION				4,500.00	(4,500.00)	-
50510 OTHER INDIRECT					-	
Total EXPENSE	-----	-----	-----	-----	-----	-----
	-	-	-	14,500.00	(14,500.00)	-
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ARK TEX COUNCIL OF GOVERNMENTS
DIRECTORS REPORT

12.31.2022

Fiscal year thru period ending 09.30.2023

0040 - Finance

Description	Quarter to date	Year to date	Ytd encumbrnce	Annual budget	Annual variance	% used
50110 SALARIES	26,218.56	26,218.56		165,322.00	(139,103.44)	0.16
50210 BENEFITS	15,889.59	15,889.59		82,411.00	(66,521.41)	0.19
50310 TRAVEL				2,500.00	(2,500.00)	-
50312 REGISTRATION/TRAINING				3,500.00	(3,500.00)	-
50410 RENT/SPACE	277.99	277.99		12,632.00	(12,354.01)	0.02
50420 TELEPHONE	179.19	179.19		3,282.00	(3,102.81)	0.05
50430 POSTAGE	96.54	96.54		3,000.00	(2,903.46)	0.03
50440 COPIER	978.67	978.67		742.00	236.67	1.32
50510 OTHER INDIRECT				3,000.00	(3,000.00)	-
50511 OFFICE SUPPLIES	210.00	210.00		7,500.00	(7,290.00)	0.03
50512 PERIODICALS & PUBLICATIONS					-	
50515 MEMBERSHIP DUES				1,000.00	(1,000.00)	
50516 ADVERTISING					-	
50520 AUDIT & ACCOUNTING				40,000.00	(40,000.00)	
50521 LEGAL & ACCOUNTING						
50522 INSURANCE & BONDING	15,025.96	15,025.96				
50523 SOFTWARE MAINTENANCE				12,000.00	(12,000.00)	
50524 BANKING SERVICES					-	
50525 INTEREST				1,500.00	(1,500.00)	
50530 CONTRACT LABOR					-	
50540 PROFESSIONAL SERVICES					-	
Total EXPENSE	-----	-----	-----	-----	-----	-----
	58,876.50	58,876.50	-	338,389.00	(294,538.46)	0.18
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Housing Programs Quarterly Report

Housing Choice Voucher Program

County	Total Tenants	Contract Rent	Tenant Rent	HAP to Landlords
Bowie	765	\$565,905.00	\$166,187.00	\$391,783.00
Camp	27	\$19,068.00	\$2,606.00	\$15,372.00
Cass	58	\$35,903.00	\$10,077.00	\$24,941.00
Delta	10	\$6,275.00	\$1,965.00	\$4,112.00
Franklin	28	\$18,609.00	\$5,752.00	\$12,383.00
Hopkins	138	\$90,384.00	\$34,781.00	\$54,850.00
Lamar	111	\$69,915.00	\$24,154.00	\$44,978.00
Morris	51	\$35,306.00	\$6,927.00	\$27,547.00
Red River	33	\$18,320.00	\$3,359.00	\$13,445.00
Titus	172	\$115,878.00	\$52,149.00	\$82,145.00
Upshur	74	\$50,337.00	\$17,932.00	\$32,710.00
Wood	15	\$10,700.00	\$1,058.00	\$9,009.00
Port Outs	20			\$19,085.00
Voucher Issued	205			
Monthly Totals	1707	\$1,036,600.00	\$326,947.00	\$732,360.00

ESG Homeless Prevention Grant

\$164,631.00 - active as of Oct.17, 2022
 \$94,877.27 as of January 10, 2023

ESG HP and RRH Cares Grant

no active grants

Emergency Rental Assistance Grant-1

no active grants

Family Self Sufficiency Program

FSS Escrow Expense- \$20,918.66
 Participates---80
 FSS Graduates ----4
 Current participants---76

Family Self Sufficiency Grant Award

\$85,000.00 (Jan. 2023-Dec. 2023).

Trainings During the Quarter

Victoria Craig-HCV Administration
 John, Victoria, Kevin, LaQushia, Jeremiah—Housing Quality Standards (HQS) Certification
 John, Kevin--- Inspire Training
 Required Documents for Verifying Income, Deductions & Allowances—Jan. 24, 2023
 HCV Specialist Training -- February 14-16,2023

January 2023 Homeland Security Program Stats

Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	ATCOG Planning, Training and Exercises Project	2946008	Active	\$96,000.00	0.00	9/1/22-8/31/23
Ark-Tex Council of Governments	ATCOG-Franklin County Emergency Radio Infrastructure	3979302	Active	\$181,486.25	0.00	10/1/22-9/30/23
Ark-Tex Council of Governments	ATCOG-Delta County Emergency Radio Infrastructure Console Project	4514601	Active	\$196,068.86	0.00	10/1/22-9/30/23
Ark-Tex Council of Governments	ATCOG-Delta County Emergency Radio Infrastructure Project	4554501	Active	\$250,000.00	0.00	10/1/22-9/30/24
Ark-Tex Council of Governments	ATCOG-Lamar County Emergency Radio Infrastructure	4555401	Active	\$250,000.00	0.00	10/1/22-9/30/24
Delta County	Delta County License Plate Reader Project	4434701	Active	\$40,211.18	0.00	10/1/22-9/30/23
Hopkins County	Hopkins County Ventilation Fan Project	4534301	Active	\$13,250.00	0.00	11/1/22-10/31/23
City of Sulphur Springs	Portable Radio	4421001	Active	\$19,000.00	0.00	11/1/22-10/31/23
Lamar County	Lamar County Law Enforcement Training Equipment	4531901	Active	\$29,960.00	0.00	10/1/22-9/30/23
Franklin County	LETPA MDT Grant	4425301	Active	\$25,416.66	0.00	11/1/21-10/31/22
Red River County	Red River County Special Response Team Project	4404401	Active	\$39,680.00	0.00	10/1/22-3/31/23
City of Mt Vernon	I can see you	4438401	Active	\$23,510.00	0.00	10/1/22-3/31/23
Lamar County	AET- Lamar County Sheriff's Office Special Operations Team Project	4311501	Active	\$46,680.00	\$35,003.38	10/1/21-9/30/22
City of Texarkana	EC City of Texarkana Cyber Security Hardening and Disaster Recovery Enhancement Project	452201	Active	\$219,679.49	\$0.00	10/1/2022-9/30/2023

INFORMATION:

1. Procurement Information & Interlocal Agreements

All administrative and professional services projects (i.e. Consultant/Engineer) must be procured competitively regardless of the source of funds that will pay for the service contracts. Competitive Proposal procurement is used when conditions are not appropriate for the use of sealed bids and is the preferred method of selection of professional services such as grant administrative, engineering, architectural, or surveying services.

Non-Construction Services Exempt from Competitive Procurement

Grant Recipients that designate a ***Council of Governments (COGs)*** as the subrecipient to carry out an eligible activity, such as administrative services, must award a subrecipient ***interlocal agreement*** before the provider conducts any work to prepare the TxCDBG application for TxCDBG grant funding.

Intergovernmental agreements are not competitive procurements and are not subject to the competitive requirements. However, intergovernmental agreements are subject to Section 5.5 Awards and Contracting, and all agreements must meet HUD requirements for subrecipient agreements.

Intergovernmental agreements for administrative services must be selected by the local governing body prior to the subrecipient performing any work relative to the funded project, including work to prepare the application. Subrecipient agreements selected after beginning work on the project will be disallowed and not eligible for grant reimbursement.

Regional Development prepares ***Interlocal Agreements*** for any city/county (preferably during the first part of the calendar year) that has an end date for potential services. An ***Interlocal Agreement does not obligate*** city/county or ATCOG to perform any services. This is a tool where the staff of ATCOG can interact and discuss needs of an entity and can develop grant applications. ATCOG does not charge for grant application services for eligible entities with an Interlocal Agreement.

Contact the Regional Development department to initiate an Interlocal Agreement for 2023 at: tlindsey@atcog.org or development@atcog.org or call 903-255-3529.

2. Community Development Block Grant (TxCDBG) Program for Rural Texas

In addition to prohibiting discrimination on the basis of protected classes, recipients of HUD funding must “Affirmatively Further Fair Housing.” **Some suggested ideas** for meeting the CDBG program requirement to Affirmatively Further Fair Housing are:

- ***Designate April or any other month as "Fair Housing Month" by proclamation***
- ***Utilize local businesses and banking institutions to promote fair housing by displaying fair housing posters***
- ***Announce the City/County's support of fair housing by means of newspaper advertisements, marquis displays, or public service announcements***

GRANTS:

Grants in Process:

<i>Ark-Tex COG NETEDD</i>	Rural Business Development Grant (RBDG) <i>Rural Business Development Grant Revolving Loan Fund</i> \$1,000,000.00	<i>No match required</i>
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Submitted Grants:

<i>City of Avery Red River County</i>	2022 TxCDBG FAST Fund Grant (<i>application due July 2022</i>) Fire Truck \$516,606.00	<i>\$7,500.00 match</i>
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<i>Bowie Parkway Project, Bowie County</i>	2022 Bowie Parkway Project Northeast Texas Regional Mobility Authority (NET RMA) <i>Route/Traffic Study & Geotech w/Schematic Design</i> \$200,000.00	<i>\$50,000.00 match</i>
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Grants in Process for Funding:

<i>Paris Economic Development Corp, Lamar County</i>	2021 EDA ARPA Public Works & Economic Adjustment Assistance Programs <i>Infrastructure Northwest Industrial Park & Jobs</i> \$1,472,916.00	<i>\$368,229.00 match</i>
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<i>City of DeKalb, Bowie County</i>	Texas Rural Business Fund <i>Streets in the De Kalb Economic Development Park</i> \$900,000.00	<i>\$100,000.00 match</i>
	<i>TDA GRANT # TBD</i>	

Active Grants:

<i>City of Hooks Bowie County</i>	2021/2022 CDBG Community Development Fund Sewer Infrastructure \$350,000.00	<i>\$35,000.00 match</i>
	<i>TDA GRANT # CDV21-0265</i>	

<i>City of Hooks, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Wastewater Treatment Plant Upgrade</i> \$850,000.00	<i>\$212,500.00 match</i>
	<i>EDA GRANT # 08-01-05371</i>	

<i>City of Sulphur Springs, Hopkins County</i>	2020 EDA Cares Act Public Works & Economic Adjustment <i>Coal Property Development – Infrastructure & Jobs</i> \$2,380,000.00	<i>\$596,960.00 match</i>
	<i>EDA GRANT # 08-79-05609</i>	

<i>Hopkins County Sulphur Springs EDC Hopkins County</i>	2018 EDA Public Works & Economic Adjustment <i>Rail Transload Heritage Park</i> \$1,500,000.00	<i>\$1,000,000.00 match</i>
	<i>EDA GRANT # 08-79-05222</i>	

Active Grants continued:

<i>TexAmerica's Center, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Rail & Jobs</i> \$864,550.00 EDA GRANT # 08-79-05568	\$216,138.00 match
<i>City of DeKalb, Bowie County</i>	2020 EDA Public Works & Economic Adjustment <i>Wastewater, Sewer, Water Lines & Meters Easement & Jobs</i> \$2,000,000.00 EDA GRANT # 08-01-05486	\$559,858.00 match
NETEDD Revolving Loan Fund (RLF)	2020 EDA Public Works & Economic Adjustment \$3,186,179.31 NETEDD GRANT # 08-57-02889	\$1,059,109.81 match
NETEDD PLANNING	2021 3 Year Planning Grant \$210,000.00 EDA GRANT # ED21AUS3020017	\$52,500.00 match
<i>Ark-Tex COG NETEDD</i>	Rural Business Development Grant (RBDG) <i>Rural Business Development Grant Revolving Loan Fund</i> \$500,000.00 USDA 49-019-565975011	\$100,000.00 match
<i>Ark-Tex COG NETEDD</i>	2020 EDA RLF SUPPLEMENT - COVID CARES ACT \$550,000.00 EDA GRANT # 08-79-05424 "FUNDS REVOLVED"	\$0.00 match
<i>Ark-Tex COG NETEDD</i>	2020 EDA Public Works & Economic Adjustment <i>Broadband/Population including Housing & Infrastructure</i> \$400,000.00 EDA GRANT # ED20AUS3070061	\$0.00 match

Denied Grants:

<i>TexAmerica's Center, Bowie County</i>	2021 CRISI Grant Federal Railroad Administration <i>Engineering & NEPA Railcar Storage Yard</i> \$424,726.00	\$426,428.00 match
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HAZARD MITIGATION

Plan(s) Pending FEMA final approval for posting:

Bowie County Hazard Mitigation Plan

Plan(s) In Process:

Franklin County Hazard Mitigation Plan
Titus County Hazard Mitigation Plan

TRAINING:

ESRI 2 Day Training – Introduction to GIS using ArcGIS for use on CEDS & Hazard Mitigation
ESRI 3 Day Training – GIS Essential for use on CEDS & Hazard Mitigation
NADO conference/training Pittsburg, PA
KnowBe4 Security training online
Red River Leadership Institute training in Broken Bow Oklahoma
NADCO training Denver Colorado
Red River Leadership Institute training in Hope Arkansas
Reviewing updated Hazard Mitigation Manual for required changes

CERTIFICATIONS:

2022 TxCDBG Pre-Qualified Professional Administrative Services

Ark-Tex Council of Governments
Toni Lindsey – Contact Information Texas Department of Agriculture website

2022 TxCDBG Grant Administrators & Environmental Certificate:

Toni Lindsey, Regional Development Director
Melody Harmon, Economic Development Director
Brianna O'Shaughnessy, Development Specialist
Kathy McCollum, Environmental/Hazard Mitigation Specialist

FBI Background Clearances for SBA to assist Economic Development Director:

Toni Lindsey, Regional Development Director
Sarah James, Development Specialist

**Economic Development Quarterly
Report
October – December 2022**

RLF Program Information:

Loan Projects in Process

- Prospects in Application Phase for **USDA Fund**: Meat Processing: Bowie County
- Boat builder for **USDA Fund**

Loans Funded 4th Quarter 2022

- Green Tara dba Southend Grocery (Titus County)

Loans Approved for Funding during the Quarter

- Green Tara dba Southend Grocery (Titus County) **NETEDD RLF**
- Teriyaki Madness: Restaurant **NETEDD RLF**
- Branding Iron: Steak Restaurant (Cass County) **NETEDD RLF**
- Wilson Legacy Tree Service: (Hunt County) **NETEDD RLF**
- Bankhead: Multi-purpose (Hunt County) **NETEDD RLF**
- The Lodge GBC Holdings **NETEDD RLF**

Loans Going to Committee for Review: (N/A) NETEDD RLF funds fully utilized.

USDA RLF-awarded to us and awaiting completed processing of applications for loan funding.

Revolving Loan Funds (RLF) Program Active Loans October through December 2022:

NETEDD – 8

Red River Tire and Lube (Under COVID Guidance)
Southern Paper Converting
ESNR
Longhorn Tire
Coppertop
Phinasse Farms Winery (Under COVID Guidance)
Phoenix (Under COVID Guidance)
Green Tara dba Southend Grocery

ETRAP Loans -5

Marroquin
Leigh Water Supply
Coppertop
Rowe Casa
Longhorn Tire

CHAPMAN - 6

Clarksville EDC
City of Deport
City of Avery
Bowie County ESD #6
City of DeKalb
We Pack CD

COVID RLF Loans - 4

Coppertop
Caffe Crema
Truck 'n Awesome
Phoenix Skool Buses

NETEDD, former CTEDD Loans - 5

Fire Street Pizza
Gardner Valvoline/Express-Hector Alvarez
Kevin & Monita Keathley
Grace Discovery
Skate Waco, Inc. KNB Music

FmHA RLF acquired from CTEDD - 1

Gap Tractor Parts

ATRDC Program Information:

- Total Loans in SBA 504 Portfolio – 18
- Total Original Issued Loan Amount - \$11,717,000
- Balance on Books as of 12/31/22 - \$8,674,762.15

***All SBA 504 loans have resumed normal payments.**

ATRDC 504 Loan Program Monthly Income from Fees - \$4080.51

Loans Approved by SBA (awaiting construction completion to fund)

- The Lodge at Gun Barrel City for the amount of \$2,421,000.00

Loan Prospects

- Manufacturer
- Meat Market (Lamar County)
- RV Park
- Other w/ bank

Outreach/Training for All Loan Programs During the Quarter:

Outreach

- Continue lender visits
- Visit with SBDC staff in Paris, Mt. Pleasant and Magnolia
- Set up lender visits.
- Social Media Marketing: LinkedIn and Facebook
- Share/Post SBA 504 updates from District and SCORE to social media pages
- Continued to increase outreach by posting through ATCOG Facebook page each time we post on LinkedIn.
- Referrals: 2 banks in our area.
- Follow up for referrals we have received, sending them to other providers where needed.
- Encouraged utilization of SBA 504 loan program.

ATRDC Trainings/Meetings:

- 10/11/2022, Met with Meat Processing Facility owner and SBDC
- 10/16/2022 through 10/19/2022 attended NADO Conference in Pittsburg, PA
- 10/28/2022 Attended meet, greet and learn per City of Texarkana Request to attend to discuss programs.
- 11/1/2022 NETEDD Loan Committee Meeting
- 11/4/2022 Melody attended Red River Leadership Institute in Broken Bow, OK
- 11/7/2022 Site visit at Meat Processing Facility in Texarkana with SBDC, USDA rep and Development Staff.
- 11/14/2022 through 11/17/2022 Melody, Sarah and Toni attended NADCO annual meeting in Denver, CO.
- 12/2/2022 Attended Red River Leadership Institute in Hope, AR
- Completed ATCOG Training and enrollment as required annually
- 12/2022 All staff participated in the 504 Connect Call
- Staff visited and reviewed various vendors for 504 services during the NADCO meeting and via follow up emails and calls.

Correspondence with loan borrowers:

- Specialist emailed all SBA 504 Loan borrowers requesting updated annual documents
- Specialist emailed all SBA 504 borrowers concerning risk ratings

Meetings with prospects:

- Met with RLF borrowers to gather information to prepare for loan closing as well as to conduct environmental visits.
- Visit to possible 504 site in Hunt County.

Environmental Program Quarterly Report (October, November, December)

- Illegal Dumping Surveillance Camera Loan Program – 12 camera systems and 45 “No Dumping” signs have been loaned out within Bowie County and are deployed in the cities of Nash, DeKalb, Simms, and in rural areas of the county. 6 Cameras systems have also been loaned out to Morris County to be placed along rural county roads. Additionally, 12 “No Dumping” signs have been delivered to the City of Mount Pleasant. Recently, 4 camera systems and 5 “No Dumping” signs were loaned out to the City of Hooks to help enforce illegal dumping. ATCOG currently has 2 camera systems and 23 signs available to loan out for illegal dumping enforcement.
- FY23 Solid Waste Grant funds in the amount of \$40,500.00 are available for counties within the ATCOG region to conduct Illegal Dumping Cleanup/Community Collection Events. The funds have been allocated equally among each county and must be expended by August 31, 2023.
- FY 23 Water Quality Grant Funds, in the amount of \$13,475.00, are being utilized to conduct non-point source pollution activities within the ATCOG region. Activities include: Providing educational materials to the public relating to water pollution and conservation practices, composting and gardening techniques, proper lawn care methods, and pet waste disposal. Compost bins have been provided to local Master Gardener Associations within the region to help promote the utilization of natural fertilizers, and over 2,000 disposable nitrile gloves have been distributed to local volunteer water quality monitors associated with the Texas Stream Team. These volunteers monitor the condition of local waterbodies, including creeks, rivers, and lakes on a weekly basis, utilizing chemical test kits and electronic meters. The results are provided to Meadows Center for Water and the Environment at Texas State University, to be compiled and presented to TCEQ on an annual basis. Additional FY23 Water Quality Grant Funds in the amount of \$6,220.00 will be utilized throughout the ATCOG region for similar purposes.
- ATCOG has joined the Texarkana Brownfields Regional Environmental Coalition (TBREC), which submitted an application to the Environmental Protection Agency for a Hazardous Substances and Petroleum Assessment Grant in the amount of \$500,000.00 to be utilized at various sites located within Bowie County, Texas, and Miller County, Arkansas. Coalition members include ATCOG, TexAmericas Center, the City of Texarkana, AR and the applicant, the City of Texarkana, TX. This funding will help boost redevelopment activities at key locations which are currently underutilized due to perceived or actual environmental contamination. Unfortunately, The TBREC coalition was not awarded during this grant cycle.
- ATCOG is administering the Region 2 Lower Red-Sulphur-Cypress Regional Flood Planning Group grant program funded by the Texas Water Development Board. Funding, in the amount of 910,400.00, is being utilized to develop a flood plan in a region comprised of 20 counties located in northeast Texas. An additional \$576,600.00 in funding has been allocated to Region 2 by the TWDB to enhance the flood plan. The Technical Memorandum has been developed and was submitted to the TWDB in March 2022 and the Draft Region 2 Flood Plan was submitted to TWDB on August 1, 2022. The completed plan was submitted to the TWDB on January 7, 2023 for review and approval and is required to be updated every 5 years. Amendments to this flood plan

will be considered by the Region 2 Flood Planning Group for submittal to the TWDB between January and July of 2023. The first round of flood planning will conclude in July of 2023 and the second round will begin in September of 2023.

FY2023 JAG Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
City of Mt. Vernon	Car Radios	4438301	Grant-Active (Fund Hold)	\$22,977.36	\$0.00	10/1/2022-9/30/2023
Franklin County	Franklin County Mobile Data Terminals (CJD)	4425101	Grant-Active	\$36,002.40	\$0.00	10/1/2022-9/30/2023
Cass County	Taser Replacement Project	4427801	Grant-Active (Fund Hold)	\$28,316.00	\$0.00	10/1/2022-9/30/2023
City of Sulphur Springs	Portable Radio	4434601	Grant-Active	\$15,200.00	\$0.00	10/1/2022-9/30/2023
City of Clarksville	Video Storage	4516601	Grant-Active (Fund Hold)	\$14,547.00	\$0.00	10/1/2022-9/30/2023
Delta County	All Terrain Vehicle	4530701	Grant-Release Adjustment to Grantee (Fund Hold, Blind Hold)	\$20,000.00	\$0.00	10/1/2022-9/30/2023
City of Daingerfield	All Wheel Drive Project	4411001	Grant-Closed	\$21,651.71	\$21,651.71	10/1/2022-9/30/2023

FY2023 VOCA Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Domestic Violence Prevention, Inc.	Comprehensive Victim Restoration Program	2907006	Grant-Active	\$341,497.06	\$70,808.90	10/1/2022-9/30/2023
SAFE-T	Children & Youth Services/Domestic Violence, Sexual Assault, and Transitional Housing	2453109	Grant - Adjustment Program Review (Fund Hold)	\$637,519.18	\$0.00	10/1/2022-9/30/2023

FY2023 VAWA Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Red River County (Sheriff's Office)	SA/FV Investigations Program	3953203	Grant - Active (Fund Hold)	\$35,014.84	\$8,308.98	10/1/2022-9/30/2023

FY2023 Juvenile Justice Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Ark-Tex Council of Governments	Purchase of Juvenile Services	1426624	Grant - Active (Blind Hold - Indirect Approval)	\$29,008.49	\$1,686.74	9/1/2022-8/31/2023

FY2023 Truancy Prevention Projects						
Grantee	Project Title	Grant Number	Grant Status	Current Award	Expended	Project Period
Bowie County	Truancy Prevention and Intervention Program	3583205	Grant-Active	\$102,383.69	\$0.00	10/1/2022-9/30/2023
Morris County	Truancy Prevention Program	4267802	Grant - Active	\$52,566.84	\$13,145.40	10/1/2022-9/30/2023

*Qtr. 1 Financial Status Reports for these grants are due to CJD Jan.22nd. After the 22nd, many of these applicants will then show expenditures in the eGrants system

FY2023 Purchase of Juvenile Justice Services Grant / ATCOG Contract with Counties (\$29,008.49 Total for 1-YR Grant)							
County	Scope of Services	Original Contract Amount	Amended Contract Amount	Expended Amount	Juveniles Served with Contracted Amount	Start Date	End Date
Bowie County	Juvenile Mental Health Services	\$ 4,940.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Cass County	Juvenile Mental Health Services	\$ 1,650.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Hopkins County (also covers Delta, Franklin)	Juvenile Mental Health Services	\$ 3,135.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Lamar County	Juvenile Mental Health Services	\$ 2,805.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Red River County	Juvenile Mental Health Services	\$ 1,000.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
Titus County (also covers Morris)	Juvenile Mental Health Services	\$ 2,970.00	N/A	\$0.00	No invoices received to date	9/1/2022	8/31/2023
	TOTAL	\$ 16,500.00	N/A	\$0.00	No invoices received to date		

FY2022/2023 Regional Law Enforcement Training Grant (\$154,267 Total for 2-Year Grant - FY22 & FY23)	
FY22/23 Total # Students to Attend Law Enforcement Training (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	373
FY22/23 Courses Held (Provided w/ ATCOG Grant Funds or Free Through ATCOG Coordination With Certain Training Providers)	58

**Ark-Tex Area Agency on Aging Quarterly Report
October 2022 – December 2022**

****Home Delivered and Congregate data does not include all December totals at this time due to billing not received****

<i>Bowie County</i>	<i>Quarter</i>	<i>FY2023 Total</i>
Transportation	1,217 (\$8,007.86)	1,217 (\$8,007.86)
Home Delivered Meals	4,049 (\$21,500.19)	4,049 (\$21,500.19)
Congregate Meals	2,102 (\$15,428.68)	2,102 (\$15,428.68)
 <i>Cass County</i>		
Transportation	871 (\$5,731.18)	871 (\$5,731.18)
Home Delivered Meals	1,297 (\$6,887.07)	1,297 (\$6,887.07)
Congregate Meals	1,201 (\$8,815.34)	1,201 (\$8,815.34)
 <i>Delta County</i>		
Transportation	6 (\$39.48)	6 (\$39.48)
Home Delivered Meals	2,006 (\$10,651.86)	2,006 (\$10,651.86)
Congregate Meals (Grab & Go)	522 (\$3,878.46)	522 (\$3,878.46)
 <i>Franklin County</i>		
Transportation	147 (\$967.26)	147 (\$967.26)
Home Delivered Meals	112 (\$594.72)	112 (\$594.72)
Congregate Meals	---	---
 <i>Hopkins County</i>		
Transportation	1,247 (\$8,205.26)	1,247 (\$8,205.26)
Home Delivered Meals	3,559 (\$18,898.29)	3,559 (\$18,898.29)
Congregate Meals	---	---
 <i>Lamar County</i>		
Transportation	97 (\$638.26)	97 (\$628.26)
Home Delivered Meals	13,609 (\$72,263.79)	13,609 (\$72,263.79)
Congregate Meals	445 (\$3,306.35)	445 (\$3,306.35)
 <i>Morris County</i>		
Transportation	395 (\$2,599.10)	395 (\$2,599.10)
Home Delivered Meals	1,326 (\$7,041.06)	1,326 (\$7,041.06)
Congregate Meals	508 (\$3,728.72)	508 (\$3,728.72)
 <i>Red River County</i>		
Transportation	83 (\$546.14)	83 (\$546.14)
Home Delivered Meals	3,555 (\$18,877.05)	3,555 (\$18,877.05)
Congregate Meals	201 (\$1,493.43)	201 (\$1,493.43)
 <i>Titus County</i>		
Transportation	857 (\$5,639.06)	857 (\$5,639.06)
Home Delivered Meals	1,333 (\$7,078.23)	1,333 (\$7,078.23)
Congregate Meals	356 (\$2,613.04)	356 (\$2,613.04)
<hr/>		
<i>TOTALS</i>		
<i>Transportation</i>	<i>4,920 (\$32,373.60)</i>	<i>4,920 (\$32,373.60)</i>
<i>Home Delivered Meals</i>	<i>30,846 (\$163,792.26)</i>	<i>30,846 (\$163,792.26)</i>
<i>Congregate Meals</i>	<i>5,335 (\$39,264.02)</i>	<i>5,335 (\$39,264.02)</i>

**Ark-Tex Area Agency on Aging Quarterly Report
October 2022 – December 2022**

<i>Other Services</i>	<i>Quarter</i>	<i>FY2023 Total</i>
Homemaker (Estimated)	770.25/hrs (\$13,544.25)	770.25/hrs (\$13,544.25)
Caregiver Respite (Estimated)	468.75/hrs (\$8,314.00)	468.75/hrs (\$8,314.00)
Evidence-Based Intervention (HomeMeds, Tai Ji Quan)	166	166

Estimated Funding for FY2023: \$2,739,927.00
(This figure does not include prior year funding)

*Training for the Fiscal Year 2023
Certifications*

Transportation Quarterly Statistics October – December 2022

RURAL TEXARKANA

PROGRAM	22-Oct	22-Nov	22-Dec
TRIP	2,007.00	1,551.00	1,596.00
GROSS MILES	35,656.00	32,434.00	33,089.00
REVENUE MILES	26,867.00	24,598.00	24,964.00
GROSS TIME	1,900.90	1,621.90	1,828.07
REVENUE TIME	1,254.90	1,098.95	1,144.70
COUNTY TRIPS			
BOWIE	944.00	758.00	721.00
CASS	783.00	559.00	649.00
MORRIS	280.00	234.00	226.00
AAA	985	849	795

RURAL MT PLEASANT

PROGRAM	22-Oct	22-Nov	22-Dec
TRIP	1,226.00	955.00	924.00
GROSS MILES	10,748.00	9,787.00	10,934.00
REVENUE MILES	9,153.00	8,228.00	9,012.00
GROSS TIME	762.32	718.65	774.78
REVENUE TIME	623.33	585.28	602.25
COUNTY TRIPS			
TITUS	1,030.00	809.00	762.00
FRANKLIN	196.00	146.00	162.00
AAA	396	335	294

RURAL SULPHUR SPRINGS

PROGRAM	22-Oct	22-Nov	22-Dec
TRIP	1,038.00	974.00	837.00
GROSS MILES	11,444.00	10,041.00	9,397.00
REVENUE MILES	10,517.00	8,934.00	8,420.00
GROSS TIME	730.33	697.12	641.04
REVENUE TIME	566.40	517.22	505.40
COUNTY TRIPS			
HOPKINS	842.00	828.00	802.00
FRANKLIN	58.00	146.00	35.00
AAA	436	444	386

Transportation Quarterly Statistics October – December 2022

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RURAL PARIS

PROGRAM	22-Oct	22-Nov	22-Dec
TRIP	981.00	881.00	852.00
GROSS MILES	7,783.00	7,604.00	7,171.00
REVENUE MILES	6,312.00	6,270.00	5,765.00
GROSS TIME	558.47	533.30	523.43
REVENUE TIME	486.13	454.03	435.68
COUNTY TRIPS			
LAMAR	570.00	509.00	482.00
DELTA	7.00	4.00	10.00
RED RIVER	44.00	49.00	50.00
AAA	51	66	63
Paratransit	360.00	319.00	310.00

PARIS METRO SERVICE

PROGRAM	22-Oct	22-Nov	22-Dec
TRIP	3,009.00	2,573.00	2,540.00
Rev Miles	8,895.00	7,680.00	7,846.00
AAA	998	790	831

MONTHLY TOTALS

Total Trips made	8,261.00	6,934.00	6,749.00
Total revenue miles driven	52,849.00	52,710.00	56,007.00
Total revenue hours	2,930.76	2,655.48	2,688.03

911 Program Statistics - October - December 2022

	BUSN	CNTX	COIN	No Class of Service	OTHER	PAYP	PBX	RESD	TLMA	Unparsed 911	VOIP	WPH0	WPH1	WPH2	TEXT	Total
ATCOG Training Center	24	0	0	451	0	0	0	14	0	0	11	0	516	499	1	1516
Atlanta PD	62	0	0	86	0	0	0	80	0	0	146	0	250	1046	64	1734
Bi State Justice Center	1109	44	0	911	0	0	0	846	0	0	1069	16	7128	14047	390	25560
Cass CO SO	105	3	0	210	0	0	0	117	0	0	189	0	349	1545	89	2607
Delta CO SO	63	1	0	17	0	0	0	33	0	0	10	1	107	433	22	687
Franklin CO SO	14	0	0	31	0	0	0	31	0	0	102	0	152	928	25	1283
Hopkins CO SO	99	1	0	44	0	0	0	140	0	0	22	1	273	1899	103	2582
Morris CO SO	76	0	0	96	0	0	0	127	0	0	275	1	237	1670	163	2645
Mt Pleasant PD	181	0	0	64	0	0	0	99	0	0	507	0	525	3055	138	4569
New Boston PD	24	2	0	32	0	0	0	58	0	0	180	0	75	672	91	1134
Paris PD	152	2	0	92	0	0	198	144	0	0	538	9	2556	3308	137	7136
Red River County Sheriffs Office	147	1	0	24	0	0	0	114	0	0	20	0	191	1004	15	1516
Sulphur Springs PD	281	1	0	46	0	0	0	3	0	0	183	3	246	2014	77	2854
Total	2337	55	0	2104	0	0	198	1806	0	0	3252	31	12605	32120	1313	55823

TOTAL

Wireless Total = 44,756

Total Call Volume = 54508

GIS Statistics –

Critical Errors – 0

GeoMSAG routing

ESInet Conversion

NextGEN Core Services Routing

CLASS OF SERVICE KEY

BUSN - Business Number

CNTX - Central Exchange phone system

COIN - Pay Phone

No Class of Service - Type not indicated

Other - Any Class of Service not stored in the Customer Premise Equipment
Phone

PBX - Private Branch Exchange phone system

RESD - Residential phone line

TLMA - Telematics

Unparsed 911 - no distinction in Raw ALI data

VOIP - Voice over internet protocol

WPH0 - Wireless Phase 0 - (Voice Only)

WPH1 - Wireless Phase 1 - (Voice + Cell Tower Location Data)

WPH2 - Wireless Phase 2 - (Voice Call + calling location xy coordinate
Text to 9-1-1

BRIEFING PAPER

ITEM 9:

Review and consider approval of the submission of a grant application to the United States Department of Agriculture (USDA) for a Rural Business Development Grant Revolving Loan Fund.

BACKGROUND:

On November 23, 2022, Rural Business Cooperative Service, USDA posted a notice of grant application. ATCOG received a \$500,000 award from Fiscal Year 2022 with \$100,000 matching funds. Within 6 months of receipt of the Award (July 2022), Economic Development committed \$500,000 USDA funds. The additional \$100,000 is presently under consideration of commitment. The purpose of the grant is to promote economic development and job creation projects within region.

DISCUSSION:

The Rural Business Development Grant is recommended for recapitalization of USDA Revolving Loan Funds (RLF). The recapitalization of the RLF will benefit Small and Emerging Businesses in Rural Areas within the ATCOG Service Area. Applications are due February 28, 2023. We are requesting \$1,000,000 from USDA Rural Development with no required matching funds. The current Rural Development Revolving Loan Fund Plan will be included in the application. ATCOG Board will approve a modified plan (if needed) upon grant approval.

RECOMMENDATION:

Staff recommend approval.

RESOLUTION NO. AEC23-01

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR RURAL BUSINESS DEVELOPMENT GRANTS (RBDG) REVOLVING LOAN FUND.

WHEREAS, the Notice of Solicitation of Applications for inviting applications for the Rural Business Development Grant Programs for Fiscal Year 2023 was posted to the Federal Register on November 23, 2022; and

WHEREAS, the application for funds is recommended for recapitalization of USDA Revolving Loan Funds (RLF); and

WHEREAS, the RLF will benefit Small and Emerging Businesses in Rural Areas within the ATCOG Service Area; and

WHEREAS, the ATCOG Board approves the RBDG RLF Plan upon grant approval.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the ATCOG Board of Directors approves the Application for Rural Business Development Grant Programs in the amount of \$1,000,000 with no required matching funds.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the Application for Rural Business Development Grant Programs.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 26TH DAY OF JANUARY, 2023

**Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments**

ATTEST:

BRIEFING PAPER

ITEM 10:

Review and consider authorizing the Executive Director to execute a contract with Sparklight Advertising to provide region-wide digital advertising.

BACKGROUND

The Commission on State Emergency Communications (CSEC) Program Policy Statement 025: *Public Education Program* deems enhancement of public awareness of the 9-1-1 system, including outreach and training programs as required public service messages. The CSEC-approved strategic plan for Public Education for ATCOG includes digital, transit, cinema, and news publication advertising within allocated appropriated funds.

DISCUSSION

The digital advertising campaign cost a total of \$50,000 for a 12-month campaign. The costs are based on:

44,443 - Over-The-Top (OTT) /Connected TV(CTV)impressions – Video content that is available via Internet. Services can be viewed on CTV devices Smart TVs and Smartphones.

100,000 - Targeted Digital Display Advertising- places digital advertisements to a specified audience while they browse publisher websites using a blend of tactics including site retargeting; search retargeting; event targeting, geo-fencing and addressable geofencing.

2,272 - TRUEVIEW (YouTube) Advertising impressions - Ad placement pinpointing by location, demographics, interest and specific YouTube channels.

1,500 - 30 second Commercial Spot Advertising on all available Orbitz Cable TV Networks - with in the ATCOG region. Channels may include but are not limited to Lifetime, Bravo, Fox News, Food, HGTV, A&E, CNN and others.

Reporting and Analytics – Ad fraud protection, monthly report reviews and campaign management with a media consultant to identify modifications if needed to optimize campaign.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

RECOMMENDATION

Staff recommend approval.

RESOLUTION NO. AEC23-02

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE PURCHASE OF REGION-WIDE DIGITAL ADVERTISING.

WHEREAS, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, Texas Local Government Code Ch. 252, Section 252.002(a) exempts certain purchases from the competitive requirements of the chapter – including advertising; and

WHEREAS, ATCOG wishes to contract with Sparklight Advertising for digital advertising campaign services at the cost of \$50,000 for the purpose of promoting public awareness of 9-1-1 system use and service offerings as required public safety messages; and

WHEREAS, the funding for the purchase is approved and available through funds allocated to the Ark-Tex Council of Governments by the Texas Commission on State Emergency Communications.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

- Section 1 - That the Board approves the purchase of Digital Advertising for the 9-1-1 Public Education and Public Safety awareness.
- Section 2 - That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.
- Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

SIGNED AND APPROVED THIS 26TH DAY OF JANUARY 2023.

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 11:

Review and consider approval of the submission of a grant application to the Office of the Governor, Criminal Justice Division, for the Purchase of Juvenile Justice Services Project for FY2024.

BACKGROUND:

The Purchase of Juvenile Justice Services Project provides necessary funds to allow county juvenile probation departments in the ATCOG nine-county region to purchase quality services for juveniles that have been referred to them. Services previously purchased and provided include psychological and psychiatric evaluations, as well as professional therapy and mental health counseling services, anger management, juvenile sex offender counseling/treatment, and possibly substance abuse counseling/treatment if applicable/eligible, and funds are available.

DISCUSSION:

Upon approval, ATCOG will be applying for a total of \$55,000 for this project.

Proposed Contractual Services will include an approximate total of \$35,000 for Juvenile Justice Services.

RECOMMENDATION:

Staff recommend approval.

RESOLUTION NO. AEC23-03

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, FOR THE PURCHASE OF JUVENILE JUSTICE SERVICES PROJECT FOR FY2024.

WHEREAS, the rules and regulations of the Texas Criminal Justice Division require that this application be reviewed and approved by the Ark-Tex Council of Governments Board of Directors; and

WHEREAS, the Ark-Tex Council of Governments finds it in the best interest of the citizens of the Region that the Purchase of Juvenile Justice Services Project be operated for FY 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to apply for, accept, reject, alter, or terminate a grant with the Office of the Governor, Criminal Justice Division, for a grant to provide the Purchase of Juvenile Justice Services for Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River, and Titus Counties in Texas.

Section 2 - This grant project has been reviewed by the Board of Directors and is listed as a priority in the Regional Strategic Plan and is approved for submission to the Office of the Governor, Criminal Justice Division.

Section 3 - That the above-mentioned juvenile services are desirable and urgently needed in the region and the Board of Directors agrees that, in the event of loss or misuse of funds, that funds will be returned to the Office of the Governor, Criminal Justice Division.

Section 4 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the grant submission.

Section 5 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 26TH DAY OF JANUARY, 2023.

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 12:

Review and consider approval of the submission of a grant application to the Office of the Governor, Criminal Justice Division, to provide regional law enforcement training in the ATCOG region for FY2024 and FY2025.

BACKGROUND:

The Regional Law Enforcement Training Project provides required TCOLE certified training for prospective and current peace officers (currently through a contract with Kilgore College/East Texas Police Academy). The project also provides funds for ATCOG to arrange/host specialized instructors/courses that are brought into the ATCOG region.

DISCUSSION:

The proposed budget includes an allocated amount for training through a TCOLE accredited police academy, and a separate amount for other specialized instructors/courses arranged/hosted by ATCOG.

Requesting (2 yr.) total of \$154,267.00

Would include:

Approximately \$75,000.00 for 2 years of contracted police academy training funds

Approximately \$3,600.00 for 2 years of specialized instructors/courses to be hosted

Approximately \$75,667 for 2 years of personnel/indirect/travel/direct operating/supply expenses

RECOMMENDATION:

Staff recommend approval.

RESOLUTION _____

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING AN APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, FOR A GRANT TO PROVIDE REGIONAL LAW ENFORCEMENT TRAINING FOR BOWIE, CASS, DELTA, FRANKLIN, HOPKINS, LAMAR, MORRIS, RED RIVER, AND TITUS COUNTIES IN TEXAS.

WHEREAS, the rules and regulations of the Texas Criminal Justice Division require that this application be reviewed and approved by the Ark-Tex Council of Governments Board of Directors.

WHEREAS, the Ark-Tex Council of Governments finds it in the best interest of the citizens of the Region that the Regional Law Enforcement Training Project be operated for FY 2024 & FY2025 (2-year grant period).

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to apply for, accept, reject, alter, or terminate a grant with the Office of the Governor, Criminal Justice Division; for a grant to provide the Regional Law Enforcement Training for Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River, and Titus Counties in Texas.

Section 2- This grant project has been reviewed by the Board of Directors and is listed as a priority in the Regional Strategic Plan and is approved for submission to the Office of the Governor, Criminal Justice Division.

Section 3 - That the above-mentioned services are desirable and urgently needed for the public safety and welfare of the region and the Board of Directors agrees that, in the event of loss or misuse of funds, that funds will be returned to the Office of the Governor, Criminal Justice Division.

Section 4 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the grant submission.

Section 5 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 26TH DAY OF JANUARY, 2023.

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

BRIEFING PAPER

ITEM 13:

Review and consider approval of the purchase of six (6) ADA minivans for ATCOG service expansion of non-emergency medical transportation.

BACKGROUND:

Ark-Tex Council of Governments operates rural demand response service in the 9 counties in NE Texas. ATCOG is looking to expand services for non-emergency medical transportation while reducing service gaps and improving local revenue services. That service has been expanded via 5311 funding through the TxDOT Atlanta District.

DISCUSSION:

The need for dedicated vehicles for this service was identified and included in the grant award. The six (6) Chrysler Voyager Minivans will cost a total of \$523,668.00 (\$87,278.00 each). TxDOT has approved ATCOG to purchase this item using 5311 federal funding. The vehicles will be purchased through a state contract.

RECOMMENDATION:

Staff recommend approval.

RESOLUTION NO. AEC23-05

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE PURCHASE OF SIX (6) CHRYSLER VOYAGER MINIVANS.

WHEREAS, the ATCOG Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

WHEREAS, ATCOG Procurement Policy and Procedure Manual States ATCOG Board approval is required for all purchases of \$50,000 and above; and

WHEREAS, ATCOG needs to purchase dedicated vehicles in order to expand services for non-emergency medical transportation; and

WHEREAS, the service has been expanded via 5311 funding through the TxDOT Atlanta District.

NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Executive Committee approves the purchase of (six) 6 Chrysler Voyager Minivans.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the purchase of six (6) Chrysler Voyager Minivans.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

REVIEWED AND APPROVED THIS 26TH DAY OF JANUARY, 2023.

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:



2023 LEGISLATIVE SUMMIT & RECEPTION

Hosted by Community Leaders From Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River and Titus Counties

March 1, 2023

Austin, Texas

Capitol Events & Summit

8:30am- 4:30pm

Reception at the Hilton Garden Inn

6:00pm - 8:00pm

Hotel Block at Hilton Garden Inn

Attendees from Bowie, Hopkins, Lamar, or Titus Counties should coordinate with the local Chambers of Commerce.

Attendees from Cass, Delta, Franklin, Morris, or Red River Counties should register at the following link:

<https://forms.office.com/r/EntkE55g1U>

2023 NADO & DDAA

Washington Conference

March 12-15, 2023 |
Arlington, VA



March 12 to March 15, 2023

Crystal Gateway Marriott

1700 Richmond Highway, Arlington, VA 22202

Join the National Association of Development Organizations ([NADO](#)) and the Development District Association of Appalachia ([DDAA](#)) for sessions focused on regional development, the federal landscape, and the programs and policies that matter most to Regional Development Organizations and their stakeholders.

Conference content will begin on the morning of Sunday 3/12 for NADO Executive Committee members, NADO Board members, NADO Research Foundation Advisory Committee Members, and DDAA Board Members. On Sunday 3/12 in the evening, there is an opening reception held for all NADO members, and a dinner held for DDAA members. Conference plenary and breakout sessions begin at 9am ET on Monday 3/13 and continue through 12pm ET on Wednesday 3/15. Stay tuned for more information about a post-conference training for the EDD Community of Practice on Wednesday afternoon from 12:00 p.m.-5:00 p.m. at the conference hotel.

Draft Agenda

National Association of Development Organizations (NADO) and Development District Association of Appalachia (DDAA)

Washington Conference March 12-15, 2023
Crystal Gateway Marriott | Arlington, VA

Sunday, March 12, 2023

10:00 a.m. – 5:30 p.m. Registration

10:30 a.m. – 12:00 p.m. NADO Research Foundation Advisory Committee Meeting - **NADO**

1:00 – 3:00 p.m. DDAA Executive Board Meeting - **DDAA**

1:00 – 3:00 p.m. NADO Executive Committee Meeting - **NADO**

3:30 – 5:30 p.m. NADO Board of Directors Meeting - **NADO**

5:30 – 6:30 p.m. Opening Reception

6:30 – 8:00 p.m. DDAA Dinner Banquet – **DDAA**

Monday, March 13, 2023

NOTE: Concurrent sessions on Monday are open to attendees from either NADO or DDAA. Session topics are listed by organization for their relevance to their respective members.

7:30 a.m. – 5:30 p.m. Registration

7:45 – 9:00 a.m. DDAA Breakfast and Annual Business Meeting - **DDAA**

9:15 – 10:30 a.m. Opening Plenary Session

10:45 a.m. – 12:00 p.m. Concurrent Sessions

Breakout A: NADO

Breakout B: NADO

Breakout C: DDAA

Breakout D: Joint

12:15 – 1:30 p.m. Plenary Luncheon

1:45 – 3:00 p.m. Concurrent Sessions

Breakout A: NADO

Breakout B: NADO

Breakout C: DDAA

Breakout D: Joint

3:30 – 4:30 p.m. Regional Chapter Meetings

4:30 – 6:00 p.m. Federal Agency Networking Event

Tuesday, March 14, 2023

8:00 a.m. – 4:30 p.m. Registration

8:00 a.m. – 9:00 a.m. DDAA Networking Breakfast- **DDAA**

9:15 a.m. – 10:15 a.m. Plenary Session

10:30 a.m. – 5:00 p.m. Hill Visits (on your own) - **NADO**

NOTE: Attendees are encouraged to spend this open block of time on Capitol Hill educating your members of Congress about your work. Hill visits are self-directed. If you need help securing contact information for Hill staffers and schedulers, please contact Jamie McCormick at jmccormick@nado.org. Please note that Congress may not be in session the week of March 12, 2023, however this event still lends a great opportunity to spend time on Capitol Hill and meet with Hill staffers. The Congressional calendar will be released in early 2023.

10:30 a.m. - 11:45 a.m. Concurrent Breakout Sessions - **DDAA**

Breakout A: DDAA

Breakout B: DDAA

11:45 a.m. – 1:15 p.m. Lunch on your own

1:30 p.m. – 2:45 p.m. Concurrent Breakout Sessions – **DDAA**

Breakout A: DDAA

Breakout B: DDAA

3:00 p.m. – 4:15 p.m. Concurrent Breakout Sessions - **DDAA**

Breakout A: DDAA

Breakout B: DDAA

4:30 p.m. – 6:00 p.m. Reception

Wednesday, March 15, 2023

8:00 – 10:00 a.m. Registration

8:30 – 9:45 a.m. Plenary Breakfast

10:00 – 11:00 a.m. Closing Plenary Session

12:00 – 5:00 p.m. Post-conference training for the Economic Development District Community of Practice – *Separate registration required*