

**AGENDA**  
**ARK-TEX COUNCIL OF GOVERNMENTS**  
**EXECUTIVE COMMITTEE MEETING**  
**February 24, 2022**

The Executive Committee of the Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, February 24, 2022, at the Northeast Texas Small Business Development Center (SBDC), located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

**Use the following information to register for the meeting:**

<https://us06web.zoom.us/join/register/tZwkduqrqDorGdybWLUxfCCglgqhqbAmnA>

*If you experience issues while registering, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or [mmatthews@atcog.org](mailto:mmatthews@atcog.org)*

Item 1. Call to order – Quorum Determination.

Item 2. Invocation.

Item 3. Public Comment.

*ATCOG invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.*

Item 4. Recognition and appreciation of the Honorable Bob Thorne's service on the ATCOG Board of Directors and Executive Committee. (To be presented by Judge Brian Lee)

Item 5. Review and consider approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, January 27, 2022. (See page 3).

**Regular Business**

Item 6. Review and consider approval of the submission of the following applications for FY22 State Homeland Security Program grant funds through the Office of the Governor. (See page 6; to be presented by staff member Whitney Fezell)

- ATCOG Planning, Training and Exercises project - \$96,000
- ATCOG Regional Law Enforcement Terrorism Prevention Training project - \$76,000
- ATCOG Cybersecurity Planning, Training project - \$32,747

Item 7. Review and consider approval of prioritization of 2022 Homeland Security Grant Program funds. (See page 10; to be presented by staff member Whitney Fezell)

Item 8. Review and consider approval of the list of representatives to serve on the Regional Criminal Justice Advisory Committee (RCJAC) through December 31, 2023. (See page 12; to be presented by staff member Patricia Haley)

Item 9. Review and consider approval of the purchase of Q'Straint Incline Floor Mount Winch Systems for the TRAX and Paris Metro fleets. (See page 17; to be presented by staff member Sheena Record)

Item 10. Review and consider approval of the Emergency Call Tracking System (ECaTS) contract renewal for Management Information System (MIS). (See page 20; to be presented by staff member Rea Allen)

### **Announcements**

The ATCOG Board of Directors meeting will be held on March 31, 2022, 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as via teleconference/webinar.

A Rural Transportation Planning Organization (RTPO) meeting will be held in conjunction with the ATCOG Board of Directions meeting in March. TxDOT representatives will be presenting on the development of the FY 23-26 Rural Transportation Improvement Program and Plan.

*Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in an executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such a matter will be taken or conducted in an open session following the conclusion of the executive session.*

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) workdays prior to the meeting so that appropriate arrangements can be made.*

*All agendas are sent electronically and available at [www.atcog.org](http://www.atcog.org). Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email [mmatthews@atcog.org](mailto:mmatthews@atcog.org).*

**MINUTES**  
**ARK-TEX COUNCIL OF GOVERNMENTS**  
**EXECUTIVE COMMITTEE MEETING**  
**January 27, 2022**

The Executive Committee of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, January 27, 2022, at the Ark-Tex Council of Governments, located at 4808 Elizabeth Street, Texarkana, Texas, as well as via teleconference/webinar.

Item 1. L. D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Judge Williamson, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

Item 4. Chris Brown, Executive Director, presented the following consent agenda items.

- Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, October 28, 2021.
- Acceptance of the minutes for the Homeland Security Advisory Committee meeting held Thursday, December 16, 2021.

Motion to approve was made by Brian Lee, Judge, Titus County, and seconded by Scott Norton, CEO, TexAmericas. It was approved.

**Review and Comment**

Item 5. Mr. Brown presented, for information only, the Executive Director report.

Mr. Brown advised the Board all staff have been working remotely for the past couple of weeks due to the COVID surge. All departments and communications are working efficiently.

Mr. Brown provided updates and statistics of all ATCOG programs.

Item 6. Whitney Fezell, Homeland Security Coordinator, presented for review and consideration approval of the Ark-Tex Council of Governments' (ATCOG) Threat and Hazard Identification and Risk Assessment (THIRA), State Preparedness Report (SPR), and the Homeland Security Implementation Plan for 2022.

Motion to approve was made by Judge Brian Lee and seconded by Mr. Norton. It was approved.

Item 7. Ms. Fezell presented for review and consideration approval for revisions to the Risk Methodology and Allocation Process for allocating State Homeland Security Program (SHSP) funds.

Motion to approve was made by Robert Newsom, Judge, Hopkins County, and seconded by Bobby Howell, Judge, Bowie County. It was approved.

Item 8. Ms. Fezell presented for review and consideration for revisions to the Homeland Security Advisory Committee (HSAC) bylaws.

Motion to approve was made by Doug Reeder, Judge, Morris County, and seconded by Becky Wilbanks, Judge, Cass County. It was approved.

Item 9. Patricia Haley, Criminal Justice Coordinator, presented for review and consideration for approval of the Executive Director, as the ATCOG Authorized Official, to submit an application to the Office of the Governor, Criminal Justice Division, for the Purchase of Juvenile Justice Services Project for FY 2023.

Motion to approve was made by Judge Scott Lee, Franklin County, and seconded by Judge Brian Lee. It was approved.

### **Other Business**

Item 10. Mr. Brown presented the ATCOG Building Renovations update. Mr. Brown provided a presentation of the architectural plans of the ATCOG Housing remodel. The project is near completion, and staff plan to move back into their offices. Phase II of the building addition consists of the 9-1-1 expansion and deferred maintenance repairs on the exterior of the main office, which is currently out for bid. Mr. Brown will provide the total cost and recommendation for payment at the February Executive Committee meeting.

Item 11. Mr. Brown discussed general ARPA funding. The U.S. Department of the Treasury has released reporting requirements. Mr. Brown and Ms. Toni Lindsey, Regional Development Director, provided the Board with reporting guidance. ATCOG will forward additional guidance web links and videos to each county within the region.

### **Announcements**

Judge Williamson announced that a Workforce CEO's meeting will be held immediately following the meeting.

Judge Williamson announced that the next Executive Committee meeting will be held on Thursday, February 24, 2022, 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), located at 105 North Riddle Avenue, Mt. Pleasant, Texas, as well as, via teleconference/webinar.

With no other announcements, a motion to adjourn was made by Judge Scott Lee and seconded by Judge Brian Lee. The meeting was adjourned.

### **EXECUTIVE COMMITTEE MEMBERS PRESENT**

Becky Wilbanks, Judge, Cass County  
Bobby Howell, Judge, Bowie County  
Brian Lee, Judge, Titus County  
Doug Reeder, Judge, Morris County  
L.D. Williamson, Judge, Red River County  
Robert Newsom, Judge, Hopkins County  
Scott Lee, Judge, Franklin County  
Scott Norton, Executive Director/CEO, TexAmericas Center  
Stan Wyatt, NETX Municipal Water District  
Travis Ransom, Mayor, City of Atlanta

### **BOARD MEMBERS PRESENT**

Lowell Walker, Mayor, City of DeKalb  
Ronald Humphry, Mayor, City of New Boston  
Jean Matlock, Councilwoman, City of Texarkana  
Mary Hart, Councilwoman, City of Texarkana  
George Moore, Board Member at Large, Texarkana College  
Brad Hyman, Mayor, City of Mt. Vernon

GUESTS PRESENT

April Corbit, Northeast Texas Workforce Solutions  
Bart Spivey, Northeast Texas Workforce Solutions  
Kathy Comer, Office of United States Senator John Cornyn  
KiAnn Richardson, Northeast Texas Workforce Solutions  
Nathan Tofoya, Executive Director, Mt. Pleasant Economic Development Corporation  
Randy Reed, Northeast Texas Workforce Solutions  
Todd Kleiboer, Sulphur Springs News-Telegram

STAFF MEMBERS PRESENT

Chris Brown, Executive Director  
Leslie McBride, Human Resources Director  
Lisa Reeve, Area Agency on Aging Director  
Mae Lewis, Housing Director  
Marla Matthews, Executive Assistant  
Mary Beth Rudel, Deputy Director  
Melinda Tickle, Finance Director  
Melody Harmon, Economic Development Director  
Patricia Haley, Criminal Justice Coordinator  
Toni Lindsey, Regional Development Director  
Paul Prange, Environmental Resources Coordinator  
Whitney Fezell, Homeland Security Coordinator

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Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments

ATTEST:

  
  

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## **BRIEFING PAPER**

### **ITEM 6:**

Review and consider approval of the submission of the following applications for FY22 State Homeland Security Program grant funds through the Office of the Governor.

### **BACKGROUND:**

The State requires that each applicant submit a resolution with the application for funding, signifying that the applicant's governing body approves of the agency applying for the funding and is willing to abide by the grant requirements.

### **DISCUSSION:**

ATCOG will be applying for three projects under the SHSP grant program.

- ATCOG is applying for funding in the amount of \$96,000 for the ATCOG Planning, Training, and Exercises project. This project will cover a 12-month period and include salary for two positions (Homeland Security Coordinator and Finance Specialist), employee benefits, office rent, postage, copying expenses, office telephone, and ATCOG indirect expenses, as well as travel for training and State/Regional meetings, and annual contracts for regional support (regional mass notification system, WebEOC, and EOC support equipment). This project will provide planning, training, and exercise services related to the nine-county region's prevention, protection, mitigation, response, and recovery from terrorist activities.
- ATCOG will be applying for funding in the amount of \$76,000 for the ATCOG Regional Law Enforcement Terrorism Prevention Training project. This project will cover a 12-month period. Budget items include \$76,000 in instructor fees to host training for law enforcement officers in the ATCOG region as well as salary and benefits for two positions (Homeland Security Coordinator and Criminal Justice Coordinator). This project will only be funded or partially funded if ATCOG does not meet its LETPA requirement of 25%.
- Lastly, ATCOG is applying for funding in the amount of \$32,747.00 for the ATCOG Cybersecurity Planning and Training project. This project will cover a 12-month period. The budget includes salary for three positions (Homeland Security Coordinator, IT Manager, and Finance Specialist), training, and software licensing. This project is part of the competitive national priority categories, and funding. This project is part of the competitive national priority categories.

### **RECOMMENDATION:**

Staff recommends approval.

**RESOLUTION AEC22-09**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR FY22 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS THROUGH THE OFFICE OF THE GOVERNOR HOMELAND SECURITY GRANT DIVISION.**

**WHEREAS**, it is in the best interest of the citizens of the ATCOG Region that the ATCOG Planning, Training, and Exercise project be operated from September 1, 2022, through August 31, 2023; and

**WHEREAS**, matching funds for the project will be provided as required by the Office of the Governor if applicable; and

**WHEREAS**, in the event of loss or misuse of the Office of the Governor funds, the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Director is designated as the grantee's authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

- Section 1 - The ATCOG Executive Committee approves the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.
- Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.
- Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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**RESOLUTION NO. AEC22-10**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR FY22 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS THROUGH THE OFFICE OF THE GOVERNOR HOMELAND SECURITY GRANT DIVISION.**

**WHEREAS**, it is in the best interest of the citizens of the ATCOG Region that the ATCOG Regional Law Enforcement Terrorism Prevention Training project be operated from September 1, 2022, through August 31, 2023; and

**WHEREAS**, matching funds for the project will be provided as required by the Office of the Governor if applicable; and

**WHEREAS**, in the event of loss or misuse of the Office of the Governor funds, the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Director is designated as the grantee's authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - The ATCOG Executive Committee approves the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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**RESOLUTION NO. AEC22-11**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR FY22 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS THROUGH THE OFFICE OF THE GOVERNOR HOMELAND SECURITY GRANT DIVISION.**

**WHEREAS**, it is in the best interest of the citizens of the ATCOG Region that the ATCOG Cyber-security Planning and Training project be operated from September 1, 2022, through August 31, 2023; and

**WHEREAS**, matching funds for the project will be provided as required by the Office of the Governor if applicable; and

**WHEREAS**, in the event of loss or misuse of the Office of the Governor funds, the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Director is designated as the grantee's authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - The ATCOG Executive Committee approves the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the submission of the application for FY22 State Homeland Security Program grant funds through the Office of the Governor Homeland Security Grant Division.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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## BRIEFING PAPER

### **ITEM 7:**

Review and consider approval of prioritization of 2022 Homeland Security Grant Program funds.

### **BACKGROUND:**

The State provided regions with estimated allocation amounts as a guide for this year's funding. A funding allocation amount of \$206,000 was used as the estimated allocation amount. ATCOG has submitted roughly \$368,000 in projects. Once the Federal guidance is released from FEMA and the State determines each region's allocation, the State will then review each jurisdiction's project individually and approve or disapprove each one.

### **DISCUSSION:**

The Homeland Security Advisory Committee (HSAC) met on February 17, 2022, and reviewed the 2022 funding requests. The HSAC scored the projects via ballot based on risk, reasonableness, and priority level. The proposed 2022 funding distribution list is being provided at the meeting. The Homeland Security Advisory Committee approved this item on February 17, 2022.

### **RECOMMENDATION:**

Staff recommends approval.

**RESOLUTION NO. AEC22-12**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE PRIORITIZATION OF PROJECTS FOR 2022 HOMELAND SECURITY GRANT PROGRAM FUNDS.**

**WHEREAS**, only jurisdictions that meet the 2022 Homeland Security Grant Program requirements are eligible to receive these funds; and

**WHEREAS**, the projects were prioritized based on the allocation process previously approved by the ATCOG Executive Committee; and

**WHEREAS**, the Homeland Security Advisory Committee reviewed the projects submitted and recommended the attached prioritization of projects for approval; and

**WHEREAS**, the ATCOG Executive Committee must approve the prioritization of projects for Homeland Security Grant Program funds to be allocated to the jurisdictions in the ATCOG region.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - The ATCOG Executive Committee approves the prioritization of projects for the 2022 Homeland Security Grant Program funds.

Section 2 - That the Executive Director, Chris Brown, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the prioritization of projects for 2022 homeland security grant program funds.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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## BRIEFING PAPER

### **ITEM 8:**

Review and consider approval of the list of representatives to serve on the Regional Criminal Justice Advisory Committee (RCJAC) through December 31, 2023.

### **BACKGROUND:**

The members of the RCJAC are appointed or reappointed at the beginning of each even-numbered year. County members are nominated by their respective County Judges, and there are also nine regional representatives (one for the county in ATCOG region) nominated by ATCOG Criminal Justice Staff.

### **DISCUSSION:**

A list of all appointed or reappointed members of the RCJAC has been provided (See attachment). These members will serve their two-year membership terms during the 2022 and 2023 calendar years.

### **RECOMMENDATION:**

Staff recommends approval.

**ARK-TEX COUNCIL OF GOVERNMENTS  
REGIONAL CRIMINAL JUSTICE  
ADVISORY COMMITTEE  
2022/23**

**BOWIE COUNTY**

Melissa Simpson, Chief Juv. Probation Officer  
Bowie County Juvenile Probation  
Category: Juvenile

Capt. Michael Henry, Texarkana (TX) Police Department  
Category: Law Enforcement

Terri Giles, Bowie County Adult Probation/  
Women's Drug Treatment  
Category: Drug Abuse Prevention/Treatment

Doug Bowers, City of Nash  
Category: Concerned Citizen

Tom Whitten  
Bowie County Commissioner, Precinct 2  
Category: Courts

**CASS COUNTY**

Robin Betts, Chief of Police  
Atlanta Police Department  
Category: Law Enforcement

Roy Barker, Chief Deputy  
Cass County Sheriff's Office  
Category: Law Enforcement

Robert McGee, Chief of Police  
Queen City Police Department  
Category: Law Enforcement

Scott Dupree, Juv. Probation Officer  
Cass County Juvenile Probation  
Category: Juvenile Justice

**DELTA COUNTY**

Cynthia Humphries, Attorney at Law  
Category: Courts

**FRANKLIN COUNTY**

Max Cannaday, Chief of Police  
Mt. Vernon ISD Police Department

Category: Drug Abuse Prevention, Juvenile, Education

## **HOPKINS COUNTY**

Robert Newsom, Hopkins County Judge  
Category: Courts

Jason Ricketson, Chief of Police  
Sulphur Springs Police Department  
Category: Law Enforcement

Angela Price, Hopkins County Sheriff's Office  
Category: Drug Abuse Prevention

Lewis Tatum, Hopkins County Sheriff  
Category: Law Enforcement

## **LAMAR COUNTY**

Darrell W. Bruce, Chief Juv. Probation Officer  
Lamar County Juvenile Probation  
Category: Juvenile Justice

Scott Cass, Lamar County Sheriff  
Category: Law Enforcement

Bob Hundley  
Category: Concerned Citizen

Richard Salter, Chief of Police  
Paris Police Department  
Category: Law Enforcement

## **MORRIS COUNTY**

Jack Martin, Morris County Sheriff  
Category: Law Enforcement

Miguel Larsen  
Category: Concerned Citizen

## **RED RIVER COUNTY**

Sherry Edwards, Chief Juv. Probation Officer  
Red River County Juvenile Probation  
Category: Juvenile Justice

Shawn Roden, Red River County Constable  
Category: County

## **TITUS COUNTY**

Mark Buhman, Chief of Police  
Mt. Pleasant Police Department

Category: Law Enforcement
Clint Bain, Titus County Sheriff's Office Category: Law Enforcement
Paul Lindsey, Titus County Attorney's Office Category: Courts
Brian Clayton, Chief Juv. Probation Officer Titus County Juvenile Probation Category: Juvenile Justice

<b>REGIONAL REPRESENTATIVES (Nominated by ATCOG CJ Staff)</b>
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(Bowie)	Mark Shermer, Bowie County Sheriff's Office Category: Drug Abuse Prevention
(Cass)	Harold Martin, Mayor City of Queen City Category: Concerned Citizen
(Delta)	Robbin Vaughn, Juvenile Probation Officer Delta/Franklin/Hopkins County Juvenile Probation Category: Juvenile Justice
(Franklin)	Josh Daily, Emergency Management Coordinator Franklin County Category: County/Victim Services
(Hopkins)	Trice Lawrence Hopkins County Category: Concerned Citizen
(Lamar)	Deanna Nickerson, Dept. of Family Protective Services Category: Mental Health, Victim Services
(Morris)	Tracey Climer, Chief of Police Daingerfield Police Department Category: Drug Abuse Prevention
(Red River)	Samantha Sellers, Red River County Sheriff's Office Category: Victim Services
(Titus)	Ronnie Humphrey, Chief of Police Mt. Pleasant ISD Police Department Category: Drug Abuse Prevention, Juvenile, Education

To Be Updated/Approved by ATCOG Board 02/24/22

**RESOLUTION NO. AEC22-13**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE (RCJAC) MEMBER LIST FOR THE 2022-2023 TERM TO SERVE THROUGH DECEMBER 31, 2023.**

**WHEREAS**, the rules and regulations of the Office of the Governor Public Safety Office-Criminal Justice Division requires that the RCJAC, representing the ATCOG region, be maintained by ATCOG Criminal Justice staff; and

**WHEREAS**, according to the RCJAC Bylaws, the RCJAC terms of membership shall be two years and members may be reappointed to serve additional terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - That the ATCOG Executive Committee approves the RCJAC Member List for the 2022-2023 term to serve through December 31, 2023.

Section 2 - In the event that there is a RCJAC member vacancy during the 2022-2023, a new appointment shall be presented to the ATCOG Board of Directors/Executive Committee for approval to fill the vacancy at that time.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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## **BRIEFING PAPER**

### **ITEM 9:**

Review and consider approval of the purchase of Q'Straint Incline Floor Mount Winch Systems for the TRAX and Paris Metro fleets.

### **BACKGROUND:**

5310 funds activities to support providing transportation services to meet the specialized needs of older adults and people with disabilities. Many of our passengers use mobility devices to get around. Unfortunately, most of them are manual wheelchairs which sometimes makes it difficult for our Operators to assist the passenger up and down the ramp. The Incline system allows the operator to manually guide a mobility passenger in and out of a vehicle with a thumb controller, guiding the device up and down a ramp, even in ideal situations and conditions that can become difficult and dangerous.

### **DISCUSSION:**

The seventeen winches cost a total of \$73,672.56. TXDOT has approved the Transportation Department to purchase this item using 5310 funding along with rural state funding, no cost to ATCOG. If approved by the Board, the purchase will be procured through the State H-GAC Cooperative Purchasing Program Buy Board.

### **RECOMMENDATION:**

Staff recommends approval.



# Creative Bus Sales

3615 S 28th St  
 Phoenix, AZ 85040  
 P:(602) 437-2255  
 F:(909) 465-5529  
 TF: (888) 633-8380  
 www.creativebussales.com

BILL TO  
 ARK-TEX COUNCIL OF GOVERNMENTS - 10535  
 4808 ELIZABETH STREET  
 TEXARKANA, TX 75503  
 P: (903) 824-6904

DELIVER TO  
 ARK-TEX COUNCIL OF GOVERNMENTS -  
 10535  
 4808 ELIZABETH STREET  
 TEXARKANA TX 75503  
 P: (903) 824-6904

### ESTIMATE: EP111000231

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	CUSTOMER PO#
12/10/2021	BEST WAY POSSIBLE		TMorsa			PRET	PSCOD	

QTY SHP	QTY B/O	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
17		111A/Q-84035	INQLINE ASSIT FLOOR MOUNT	2,827.85	48,073.45
17		111A/QS12054	INQLINE ASSIST FLOOR MOUNT INS	505.83	8,599.11
17		111L/INSTALLATION	INSTALLATION LABOR	1,000.00	17,000.00

# ESTIMATE

NO RETURNS AFTER 30 DAYS OF INVOICE DATE. NO RETURNS, REFUNDS OR EXCHANGES FOR INSTALLED OR SPECIAL ORDERED PARTS. ALL RETURNED PARTS MUST BE ACCOMPANIED BY A RETURN MERCHANDISE AUTHORIZATION AND THIS INVOICE. RETURNS MUST BE IN THE ORIGINAL PACKAGING AND UNUSED. PURCHASER AGREES TO PAY ALL COSTS ASSOCIATED WITH RETURNS INCLUDING, BUT NOT LIMITED TO, FREIGHT, HANDLING, AND EXPEDITING FEES. ELIGIBLE RETURNS ARE SUBJECT TO A 20% RESTOCKING FEE.

SUB-TOTAL	\$ 73,672.56
TAX	\$ 0.00
PREPAY	\$ 0.00
FREIGHT	\$ 0.00
<b>TOTAL</b>	<b>\$ 73,672.56</b>

ANY WARRANTIES ON THE PARTS SOLD HERBY ARE MADE BY THE MANUFACTURER, CREATIVE BUS SALES DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED. THE PURCHASER ACKNOWLEDGES THAT IT HAS READ, UNDERSTANDS AND AGREE TO SELLER'S DISCLAIMER CONTAINED HEREIN.

Please Remit Payment to:  
 Creative Bus Sales, Inc.  
 14740 Ramona Ave  
 Chino, CA 91710

SIGNATURE X \_\_\_\_\_

**RESOLUTION NO. AEC22-14**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE PURCHASE OF QSTRAINT INQLINE WINCHES FOR THE TRAX AND PARIS METRO FLEETS.**

**WHEREAS**, the ATCOG Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

**WHEREAS**, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

**WHEREAS**, the ATCOG Transportation Department needs to purchase the winches for the purpose of ensuring the safety of our operators and passengers; and

**WHEREAS**, the winches will be procured through the State of Texas Buy Board; and

**WHEREAS**, the funding for the purchase is available through Federal Section 5310 and the Formula Grants for Rural Areas.

**NOW, THEREFORE, BE IT RESOLVED BY THE OF THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 That the Board approves the purchase of Q'Straint Inqline Winch Systems.

Section 2 That the Executive Director, Chris Brown, has full signature authority to act on behalf of the ATCOG Board relating to the aforementioned purchase.

Section 3 That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

  

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## BRIEFING PAPER

### **ITEM 10:**

Review and consider approval of the Emergency Call Tracking System (ECaTS) contract renewal for Management Information System (MIS).

### **BACKGROUND:**

The Commission on State Emergency Communications (CSEC) Program requires that each Regional Planning Commission logs via an MIS system all 9-1-1 call records. ECaTS collects, analyzes, and reports all PSAP's raw Call Detail Record (CDR) data in the ATCOG jurisdiction. Every 9-1-1 trunk is profiled and reported in ECaTS. The purpose of the application is to deliver accurate call volume statistics for all PSAPs in the jurisdiction.

### **DISCUSSION:**

The Management Information System contract renewal with ECaTS costs a total of \$264,190.83 for a 2-year contract term. The costs are based on region-wide MIS service, Text-to-9-1-1 reporting modules, individual PSAP dashboards, and Wireless Routing analysis. ECaTS will be procured through a state contract.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

### **RECOMMENDATION:**

Staff recommends approval.

ATCOG MIS TXT WRA DB  
for

ATCOG, TX  
(AT&T)



Quote Number: 67811  
Version: 1

12/3/2021



Summary All Sites

Item	Cost
MIS Renewal term 02/01/2022-01/31/2024	\$130,801.25
Text to 911 Renewal term 02/01/2022-	\$24,478.96
Dashboard Renewal term 02/01/2022-	\$41,489.76
WRA Renewal term 02/01/2022-01/31/2024	\$67,420.86
SFM Renewal term 02/01/2022-01/31/2024	\$8,297.95
<b>Total:</b>	<b>\$272,488.78</b>

Summary MIS Renewal term 02/01/2022-01/31/2024

Item	Cost
Services	\$10,800.10
Recurring Services	\$120,001.15
<b>Total:</b>	<b>\$130,801.25</b>

Model #	Description	Qty	Selling Price	Total
<b>ECATS Recurring Fees</b>				
ES-T1-MIS	MIS Data Services - Tier 1 : 0-24,999K (1-2)	108	\$370.88	\$40,055.04
ES-T2-MIS	MIS Data Services - Tier 2 : 25K - <50K (3-4)	36	\$399.67	\$14,388.19
ES-T3-MIS	MIS Data Services - Tier 3 : 50K - <250K (5-9)	12	\$463.11	\$5,557.34
ES-T1-MIS	MIS Data Services - Tier 1 : 0-24,999K (1-2)	108	\$370.88	\$40,055.04
ES-T2-MIS	MIS Data Services - Tier 2 : 25K - <50K (3-4)	36	\$399.67	\$14,388.19
ES-T3-MIS	MIS Data Services - Tier 3 : 50K - <250K (5-9)	12	\$463.11	\$5,557.34
			<b>Subtotal</b>	<b>\$120,001.15</b>
<b>SURCHARGES</b>				
SURCHARGE	Surcharge	1	\$10,800.10	\$10,800.10
			<b>Subtotal</b>	<b>\$10,800.10</b>
			<b>Total</b>	<b>\$130,801.25</b>

Summary Text to 911 Renewal term 02/01/2022-01/31/2024

Item	Cost
Services	\$2,021.20
Recurring Services	\$22,457.76
<b>Total:</b>	<b>\$24,478.96</b>

Model #	Description	Qty	Selling Price	Total
<b>ECATS Recurring Fees</b>				
T9-SERVICE	TXT29-1-1 - Monthly Service Fee Year 1	156	\$71.98	\$11,228.88
T9-SERVICE	TXT29-1-1 - Monthly Service Fee Year 2	156	\$71.98	\$11,228.88
			<b>Subtotal</b>	<b>\$22,457.76</b>
<b>SURCHARGES</b>				
SURCHARGE	Surcharge	1	\$2,021.20	\$2,021.20
			<b>Subtotal</b>	<b>\$2,021.20</b>
			<b>Total</b>	<b>\$24,478.96</b>

Summary Dashboard Renewal term 02/01/2022-01/31/2024

Item	Cost
Services	\$3,425.76
Recurring Services	\$38,064.00
<b>Total:</b>	<b>\$41,489.76</b>

Model #	Description	Qty	Selling Price	Total
<b>ECATS Recurring Fees</b>				
DB-SERVICE	Dashboard - Monthly Service Fee Year 1	156	\$122.00	\$19,032.00
DB-SERVICE	Dashboard - Monthly Service Fee Year 2	156	\$122.00	\$19,032.00
			<b>Subtotal</b>	<b>\$38,064.00</b>
<b>SURCHARGES</b>				
SURCHARGE	Surcharge	1	\$3,425.76	\$3,425.76
			<b>Subtotal</b>	<b>\$3,425.76</b>
			<b>Total</b>	<b>\$41,489.76</b>

Summary WRA Renewal term 02/01/2022-01/31/2024

Item	Cost
Services	\$5,566.86
Recurring Services	\$61,854.00
<b>Total:</b>	<b>\$67,420.86</b>

Model #	Description	Qty	Selling Price	Total
<b>ECATS Recurring Fees</b>				
WR-SERVICE	WRA Monthly Service Year 1	156	\$198.25	\$30,927.00
WR-SERVICE	WRA Monthly Service Year 2	156	\$198.25	\$30,927.00
			<b>Subtotal</b>	<b>\$61,854.00</b>
<b>SURCHARGES</b>				
SURCHARGE	Surcharge	1	\$5,566.86	\$5,566.86
			<b>Subtotal</b>	<b>\$5,566.86</b>
			<b>Total</b>	<b>\$67,420.86</b>

Summary SFM Renewal term 02/01/2022-01/31/2024

Item	Cost
Services	\$685.15
Recurring Services	\$7,612.80
<b>Total:</b>	<b>\$8,297.95</b>

Model #	Description	Qty	Selling Price	Total
<b>ECATS Recurring Fees</b>				
SM-SVC-POS	Staffing Module Per Position Monthly Service	624	\$6.10	\$3,806.40
SM-SVC-POS	Staffing Module Per Position Monthly Service	624	\$6.10	\$3,806.40
			<b>Subtotal</b>	<b>\$7,612.80</b>
<b>SURCHARGES</b>				
SURCHARGE	Surcharge	1	\$685.15	\$685.15
			<b>Subtotal</b>	<b>\$685.15</b>
			<b>Total</b>	<b>\$8,297.95</b>

- Terms**
- ATCOG Training Center
  - Atlanta PD
  - Bi State Justice Center
  - Cass CO SO
  - Delta CO SO
  - Franklin CO SO
  - Hopkins CO SO
  - Morris CO SO
  - Mt Pleasant PD
  - New Boston PD
  - Paris PD
  - Red River County Sheriffs Office
  - Sulphur Springs PD

**RESOLUTION NO. AEC22-15**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS APPROVING THE CONTRACT RENEWAL OF THE REGION-WIDE MANAGEMENT INFORMATION SYSTEM.**

**WHEREAS**, the Ark-Tex Council of Governments (ATCOG) approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

**WHEREAS**, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000 and above; and

**WHEREAS**, the 9-1-1 Program wishes to renew the MIS contract with ECaTS via AT&T to continue collection, analysis, and reporting of all PSAP's raw Call Detail Record (CDR) data in the ATCOG jurisdiction to deliver accurate call volume statistics for all PSAPs in the jurisdiction; and

**WHEREAS**, the funding for the purchase is approved and available through 9-1-1 Local Funds allocated to the ATCOG 9-1-1 Program by the Texas Commission on State Emergency Communications.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - That the Executive Committee approves the contract renewal of the ECaTS MIS system.

Section 2 - That the Executive Director, Chris Brown, has full signature authority to act on behalf of the Executive Committee relating to the aforementioned purchase.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of ATCOG and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 24TH DAY OF FEBRUARY, 2022.**

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**Brian Lee, Vice President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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