

**Meeting Minutes**  
**Region 2 Lower Red-Sulphur-Cypress Flood Planning Group Meeting**  
**October 30, 2020**  
**1:00PM**  
**GoToWebinar Virtual Meeting**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent ( ) / Alternate Present (*)</u>
Preston Ingram (William)	Agricultural interests	X
Vacant	Counties	N/A
W. Greg Carter	Electric generating utilities	X
Laura-Ashley Overdyke	Environmental interests	X
Vacant	Flood districts	N/A
Vacant	Industries	N/A
Dustin Henslee	Municipalities	X
Kirby Hollingsworth	Public	X
R Reeves Hayter	River authorities	X
Kelly Mitchell	Small business	X
Joseph W. Weir III	Water districts	X
Susan Whitfield	Water utilities	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent ( )/ Alternate Present (*)</u>
James (Clay) Shipes	Texas Parks and Wildlife Department	X
Brian Hurtuk	Texas Division of Emergency Management	X
Darrell Dean	Texas Department of Agriculture	X
Tony Resendez	Texas State Soil and Water Conservation Board	X
Trey Bahm	General Land Office	X
Megan Ingram	Texas Water Development Board (TWDB)	X
Michelle Havelka	Texas Commission on Environmental Quality	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **9**

Number required for quorum per current voting membership of **12: 7**

**Other Meeting Attendees: \*\***

James Bronikowski, TWDB  
 Brooke Paup, TWDB Board Member  
 Reem Zoun, TWDB  
 Matt Nelson, TWDB  
 Morgan White, TWDB

Megan Ingram, TWDB  
 Richard Bagans, TWDB  
 Patrick Lopez, TWDB  
 Sarah Backhouse, TWDB

Ron Ellis, TWDB  
Ryke Moore, TWDB  
Hayley Gillespie, TWDB  
Anna Gonzalez, TWDB  
Chris Brown  
Matt Bucchin  
Stephanie Castillo  
Kyle Dooley  
Andy Endsley  
Tom Gooch  
Stephanie Griffin  
Heather Harris  
Brennan Kane  
Vance Liles  
Joshua McClure

Jarred Overbey  
Paul Prange  
David Rivera  
Walt Sears  
Andrew Smith  
Kevin Smith  
Tony Smith  
Kayla Wood  
Jennifer Sheehan  
Lauren Gonzalez  
Tina Hendon  
Amin Kiaghadi  
Benjamin Pylant  
Sephra Thomas, TWDB

\*\*Meeting attendee names were gathered from those who entered information for joining the GoToWebinar meeting.

*All meeting materials are available for the public at:*

<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

**AGENDA ITEM NO. 1: Call to Order**

James Bronikowski called the meeting to order at 1:08PM. A roll call of the planning group members was taken to record attendance and a quorum was established prior to calling the meeting to order.

**AGENDA ITEM NO. 2: Welcome, Meeting Facilitation Information and Instructions**

James Bronikowski and Director Brooke Paup welcomed members to the meeting. James Bronikowski provided meeting facilitation information and instructions.

**AGENDA ITEM NO. 3: Member Introductions**

Each present voting and non-voting member of the Region 2 Lower Red-Sulphur-Cypress RFPG introduced themselves.

**AGENDA ITEM NO. 4: Regional Flood Planning Overview Presentation**

James Bronikowski presented an overview of the regional flood planning process.

**AGENDA ITEM NO. 5: Discussion of group bylaws and consider adopting group bylaws**

James Bronikowski presented the model bylaws provided by the TWDB for the RFPG to consider adopting and opened discussion on adopting group bylaws.

After discussion, the bylaws were edited to replace “Model RFPG” with “Region 2 Lower Red-Sulphur-Cypress RFPG”. Additionally, the members discussed and made edits to the model bylaws regarding the following topics: maximum number of voting members, removal of nonapplicable language regarding neighboring RFPGs touching the Gulf Coast, designation of alternates, selection of initial officers, calling special meetings, amendment of bylaws, and officer vacancies.

The members discussed expiration of terms, designation of alternates in writing, selection of Executive Committee members, quorum requirements, and special meetings in regard to Open Meetings Act requirements. No changes were made regarding these topics.

A motion was made by Greg Carter to adopt the bylaws.

The motion was seconded by Joseph Weir.

The vote to adopt the group bylaws passed by a vote of 9 Ayes and 0 Nays.

**AGENDA ITEM NO. 6: Consider nominating and electing regional flood planning group Chair or Interim Chair**

James Bronikowski described the Chair/Interim Chair election process and opened the floor to nominations for the Chair or Interim Chair position.

The members discussed the possibility of selecting an Interim Chair.

A nomination of Reeves Hayter as the Interim Chair was made by Joseph Weir.

The nomination of Reeves Hayter as the Interim Chair was approved by unanimous consent.

James Bronikowski offered for Interim Chair Reeves Hayter to facilitate the remainder of meeting. Interim Chair Reeves Hayter requested that James Bronikowski continue facilitating the meeting.

**AGENDA ITEM NO. 7: Consider selecting a planning group sponsor to act on behalf of the regional flood planning group**

James Bronikowski listed the entities that had expressed interest in serving as the Region 2 Lower Red-Sulphur-Cypress RFPG's planning group sponsor. These interested entities included:

Ark-Tex Council of Governments

Chris Brown (Ark-Tex Council of Governments) gave public comment regarding Ark-Tex Council of Governments' interest in serving as planning group sponsor.

James Bronikowski asked if any there was anyone in the audience that represented a political subdivision that was interested in acting as the planning group sponsor. No additional interested entities came forward to express interest.

James Bronikowski opened discussion on selecting a planning group sponsor to act on behalf of the RFPG. The members discussed Ark-Tex Council of Governments' qualifications to serve as planning group sponsor.

A motion was made by Joseph Weir to select Ark-Tex Council of Governments as the designated planning group sponsor for Region 2 Lower Red-Sulphur-Cypress RFPG.

Greg Carter seconded the motion.

The vote to select the Ark-Tex Council of Governments as the planning group sponsor to act on behalf of the RFPG passed by a vote of 9 Ayes and 0 Nays.

The members then took a 5 minutes recess.

**AGENDA ITEM NO. 8: Consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in the region per 31 Texas Administrative Code §361.12(3).**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski described existing notice requirements. James Bronikowski opened discussion on identifying additional, region-specific public notice requirements.

The members discussed existing notice requirements.

No action was taken. James Bronikowski closed discussion on AGENDA ITEM NO. 8.

**AGENDA ITEM NO. 9: Consider authorizing the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG**

James Bronikowski opened discussion on authorizing the RFPG sponsor to apply for grant funds and to enter into a contract with the TWDB on behalf of the RFPG.

No points nor comments/concerns were brought forth during open discussion.

A motion was made by Lauran-Ashley Overdyke to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG.

The motion was seconded by Dustin Henslee.

The motion to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG passed by unanimous consent.

**AGENDA ITEM NO. 10: Discussion of necessary additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski opened discussion additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region.

The members discussed the required assignment of a non-voting liaison with the Region 1 Canadian Upper-Red RFPG, geographic diversity in regard to future nominees for additional voting and non-voting positions, and the potential addition of members for federal representation.

No action was taken. James Bronikowski closed discussion on AGENDA ITEM NO. 10.

**AGENDA ITEM NO. 11: Consider initiating RFPG solicitation process for individuals to fill vacant required voting member positions**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski opened the floor to discussion on initiating RFPG solicitation processes for individuals to fill the vacant required voting member position. The current vacant, required voting position for Region 2 Lower Red-Sulphur-Cypress RFPG is:

Currently Vacant:        *Counties*  
                                  *Flood districts*  
                                  *Industries*

The members discussed authorizing the Ark-Tex Council of Governments to initiate the solicitation process for individuals to fill the vacant required voting member positions not designated by the TWDB.

Joseph Weir made a motion to authorize the Ark-Tex Council of Governments to initiate the solicitation process for individuals to fill the vacant required voting member positions not designated by the TWDB.

The motion was seconded by Reeves Hayter.

The motion passed by unanimous consent.

**AGENDA ITEM NO. 12: Receive general public comments (Public comments limited to 3 minutes per speaker)**

James Bronikowski opened the floor to public comments. No public comments were given.

**AGENDA ITEM NO. 13: Consider date and agenda items for next meeting**

James Bronikowski opened discussion to consider the date and agenda items for the next meeting.

The members discussed the solicitation process for additional members including required vacant positions, the possibility of scheduling the next RFPG meeting earlier than the formerly established quarterly meeting schedule, organization and coordination with the Ark-Tex Council of Governments, the possibility of scheduling the next RFPG meeting to take place in January 2021, potential agenda items for the next RFPG meeting, and the timeline for meeting requirements in regard to future contracts.

After discussion, the members requested that the Ark-Tex Council of Governments disseminate an online poll for the purposes of scheduling the next RFPG meeting in January 2021.

**AGENDA ITEM NO. 14: Adjourn**

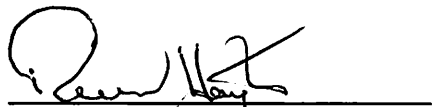
Greg Carter made a motion to adjourn.

The motion was seconded by Joseph Weir.

The vote to adjourn was passed by unanimous consent.

The meeting adjourned at 4:04PM by James Bronikowski

*Approved by the Region 2 Lower Red-Sulphur-Cypress RFPG at a meeting held on January 7, 2021.*



---

Reeves Hayter, CHAIR