

**MINUTES
ARK-TEX COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING
December 8, 2022**

The Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, December 8, 2022, at the Ark-Tex Council of Governments Office, EOC Room, 4808 Elizabeth Street, Texarkana, Texas, as well as via teleconference/webinar.

Item 1. L.D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Brian Lee, Judge, Titus County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

Item 4. Mr. Brown presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Board of Directors Meeting held Thursday, September 29, 2022.
- Acceptance of the minutes as submitted for the ATCOG Regional Criminal Justice Advisory Committee meeting held Thursday, November 17, 2022.

Motion to approve was made by Mr. Scott Norton, Executive Director/CEO, TexAmericas, and seconded by Bobby Howell, Judge, Bowie County. It was approved.

Review and Comment

Item 5. Mr. Brown presented, for information only, the Executive Director Report. Mr. Brown presented the indirect finance reports, followed by updates and statistics of all ATCOG programs.

Regular Business

Item 6. Ms. Mary Beth Rudel presented for review and consideration approval of a one-year extension to the agreement with Pattillo, Brown & Hill, LLP, to provide auditing services from October 1, 2022, through September 30, 2023.

Motion to approve was made by Judge Howell and seconded by Ann Rushing, Mayor, City of Clarksville. It was approved.

Item 7. Mary Beth Rudel presented for review and consideration approval of revisions to the ATCOG Policies and Procedures Manual.

Motion to approve was made by Mary Hart, Councilwoman, Texarkana, Texas, and seconded by Judge Lee. It was approved.

Item 8. Ms. Sheena Record presented for review and consideration approval of the purchase of Q'Straint Incline Floor Mount Winch Systems for the TRAX and Paris Metro fleets.

Motion to approve was made by Judge Howell and seconded by George Moore, Texarkana College. It was approved.

Item 9. Ms. Patricia Haley presented for review and consideration approval of the revisions to the Regional Criminal Justice Advisory Committee (RCJAC) Bylaws.

The RCJAC conducts an annual review of the current Bylaws. Amendments were necessary for FY23. The Bylaws were reviewed, amendments were discussed, and the RCJAC made the recommendations.

Motion to approve was made by Judge Howell and seconded by Mr. Norton. It was approved.

Item 10. Ms. Patricia Haley presented for review and consideration approval of the revisions to the Regional Criminal Justice Advisory Committee (RCJAC) local priorities and the grant application scoring instrument

The local priorities and the scoring instruments are tools used by the RCJAC to review and score criminal justice grant applications. The local priorities were reviewed and approved by the RCJAC.

Motion to approve was made by Judge Lee and seconded by Brandon Bell, Judge, Lamar County. It was approved.

Item 11. Ms. Whitney Fezell presented for review and approval of continual use of the allocation formula for FY2023 as the method for allocating State Homeland Security Program (SHSP) funds to jurisdictions.

Motion to approve was made by Judge Howell and seconded by Judge Bell. It was approved.

Item 12. Ms. Whitney Fezell presented for review and consideration approval of revisions to the Homeland Security Advisory Committee (HSAC) bylaws.

Motion to approve was made by Mayor Rushing and seconded by Mr. Moore. It was approved.

Item 13. Ms. Whitney Fezell presented for review and consideration approval of the Ark-Tex Council of Governments (ATCOG) Threat and Hazard Identification and Risk Assessment (THIRA), State Preparedness Report (SPR), and the Homeland Security Implementation Plan for 2023.

Motion to approve was made by Councilwoman Hart and seconded by Judge Bell. It was approved.

Item 14. Mr. Chris Brown presented for review and consideration the adoption of a resolution supporting the ATCOG Region Broadband Survey and Awareness Project.

Motion to approve was made by Judge Howell and seconded by Mayor Rushing. It was approved

Item 15. Mr. Chris Brown presented for review and consideration approval of the removal of a current signature authority and approval of new additional signature authorities for Guaranty Bank and Trust.

Motion to approve was made by Judge Lee and seconded by Doug Reeder, Judge, Morris County. It was approved.

Item 16. Mr. Chris Brown presented for review and consideration approval of revisions to the ATCOG Accounting Policies and Procedures.

Motion to approve was made by Mr. Norton and seconded by Mr. Moore. It was approved

Item 17. Mr. Chris Brown presented for review and consideration authorizing the Executive Director to enter into a contract to complete renovations at the Paris office building.

Due to ongoing discussions, Mr. Brown deferred review and approval for Paris office renovations at a later date. No action is required at this time.

Other Business

- Item 18. Mr. Stephen McLemore, Owner/Operator of Ark-La-Tex Processing in Linden, Cass County, Texas, provided a presentation regarding proper scrap tire disposal.
- Item 19. Judge Williamson presented Honorable Brian Lee with a plaque for his years of service on the ATCOG Board of Directors and Executive Committee.
- Item 20. Judge Brian Lee presented Honorable L.D. Williamson a plaque for his years of service on the ATCOG Board of Directors and Executive Committee.

Announcements

The NADO Washington Policy Conference will be held March 12th – 15th. This is a great time to visit with our House and Senate members and their staff. A draft agenda was provided in the packet.

The next ATCOG Executive Committee meeting will be held Thursday, January 26, 2023, at 10:00 a.m., at the Northeast Texas Small Business Development Center (SBDC), 2nd Floor, located at 105 North Riddle Avenue, Mt. Pleasant, Texas, and via teleconference/webinar.

With no further announcements, a motion to adjourn the meeting was made by Judge Lee and seconded by Mr. Norton. The meeting adjourned.

EXECUTIVE COMMITTEE MEMBERS PRESENT

Bobby Howell, Judge, Bowie County
Brandon Bell, Judge, Lamar County
Brian Lee, Judge, Titus County
Robert Newsom, Judge, Hopkins County
Scott Norton, Executive Director/CEO, TexAmericas Center
Doug Reeder, Judge, Morris County
Ann Rushing, Mayor, City of Clarksville
L.D. Williamson, Judge, Red River County

ATCOG BOARD MEMBERS PRESENT

Mary Hart, Councilwoman, City of Texarkana, Texas
Ronald Humphrey, Mayor, City of New Boston
George Moore, Texarkana College
Harold Nash, Councilman, City of Sulphur Springs
Mihir Pankaj, Councilman, City of Paris
Lynn Reynolds, Mayor, City of Linden
Gary Spraggins, Councilman, City of Sulphur Springs
Lowell Walker, Mayor, City of DeKalb

GUESTS PRESENT

Gaye Beard, Office of United States Representative Pat Fallon

Dan Boyles, DeKalb, Texas
Brenda Davis, Guest
Reece DeWoody, Office of United States Senator John Cornyn
Wayne Dial, City of New Boston
Jo Anne Gray, Texarkana MPO
Virginia Hannan, Office of United States Representative Pat Fallon
Stephen McLemore, ArkLaTex Tire Processing
Sharon Pipes, Guest
Ray Wilson, Office of Texas State Senator Bryan Hughes

STAFF MEMBERS PRESENT

Rea Allen, 9-1-1 Program Director
Chris Brown, Executive Director
Whitney Fezell, Homeland Security Coordinator
Patricia Haley, Criminal Justice Coordinator
Melody Harmon, Economic Development Director
Mae Lewis, Housing Director
Toni Lindsey, Regional Development Director
Marla Matthews, Executive Assistant
Leslie McBride, Human Resources Director
Paul Prange, Environmental Resources Coordinator
Debbie Purifoy, Compliance and Purchasing Officer
Claude Ramsey, IT Director
Sheena Record, Transportation Coordinator
Lisa Reeve, Area Agency on Aging Director
Mary Beth Rudel, Deputy Director
Melinda Tickle, Finance Director
Veronica Williams, Transportation Planner

[Redacted Signature]

Bobby Howell, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:

[Redacted Signature]