



ACTUAL PRODUCTIVITY AND PERFORMANCE REPORTING

FY 2021

ARK-TEX COUNCIL OF GOVERNMENTS

2021 AAA Administration Program Objective:

To provide the administrative support necessary to ensure that AAA program performance and accountability are maintained at the highest possible standard and become the access and assistance entry point for seniors and disabled persons.

PRIMARY WORK TASKS

1. Develop FY20 Area Agency on Aging budget.
2. Coordinate activities and provide administrative support to the Area Agency on Aging Advisory Council, ensuring adherence to regulations.
3. Compile and submit all required reports to funding sources.
4. Coordinate Area Agency on Aging outreach and advocacy efforts.
5. Provide technical assistance to senior groups and their initiatives.
6. Monitor Area Agency on Aging contractors and sub-recipients.
- 7.

PRINCIPLE PERFORMANCE MEASURES

1. Completion of Area Agency on Aging budget.
2. Conduct a minimum of four Area Agency on Aging Advisory Council meetings.
3. Submission of 15 required reports.
4. Presentation of Area Agency on Aging program services to a minimum of 12 area organizations per year.
5. Provision of technical assistance to a minimum of 14 senior centers.
6. Maintain and coordinate Direct Purchase of Services for Aging programs.
7. Complete and submit the FY21-22 Area Plan.

RESULTS

1. Budget created, submitted and approved by the State.
2. Four meetings of the Advisory Council were completed. One special session was called to vote on approval of the Area Plan.
3. All reports required and requested were submitted. Reports exceeded 15.
4. Presentations of AAA program services, which included open enrollment and vaccine confidence outreach, were presented to over 12 organizations.
5. The senior centers were closed most of the fiscal year. Technical assistance was not needed.
6. The contractors and sub-recipients are monitored through finance and AAA staff on a monthly basis.
7. Area Plan completed and submitted. HHSC approved plan.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Congregate Meals Program Objective:

To provide one meal a day for five days a week in a congregate setting to persons 60 years of age or older, which meets the 1/3 RDA requirements.

PRIMARY WORK TASKS

1. Promote wellness education to prevent illness.
2. Monitor the effectiveness of nutrition providers of the congregate meal program.
3. Provide transportation services to nutrition programs.
4. Provide congregate meals during FY2021 as funding and local support allow.

PRINCIPLE PERFORMANCE MEASURES

1. Conduct media campaigns and information and assistance to a minimum of 600 congregate meal clients.
2. Monitor all contracted and/or sub-recipient nutrition meal providers at least annually for quality and adherence to HHS' nutritional standards. Complete ongoing desk reviews to ensure that all assessments and reports are completed.
3. Establish or maintain a provider agreement with a minimum of one transportation provider.
4. A total of 48,000 congregate meals provided to the elderly in this region.

RESULTS

1. There were not 600 congregate meal clients due to COVID. Nutrition education was provided when senior centers were open.
2. The AAA staff monitored meal provider kitchens and any senior centers that opened in the year. Both meal providers were monitored by desk review for fiscal and in person for kitchen review for one provider, while the other site was conducted virtually.
3. TRAX is available to most meal sites. A provider agreement has been executed with T-Line to provide bus service to the meal sites in Texarkana.
4. 32,380 congregate meals were provided in FY21. The number has decreased due to COVID.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Home Delivered Meal Program Objective:

To provide one meal a day for five days a week to persons 60 years of age or older living in their home and are unable to go to the congregate sites, except in a rural area where it is not cost effective to deliver meals five days a week, which meets the 1/3 RDA requirements.

PRIMARY WORK TASKS

1. Provide home delivered meals to persons who are homebound and not able to attend the congregate nutrition program.
2. Monitor the effectiveness of the home delivered meals program.
3. Provide a hot nutritional meal to the homebound elderly between 10:30 a.m. and 1:30 p.m. that meets the 1/3 RDA requirement.
4. Provide home delivered meals during FY 2020 as funding and local support allow.

PRINCIPLE PERFORMANCE MEASURES

1. Assess, through providers, 500 clients a minimum of every 12 months to determine if they meet the requirement for a home delivered meal.
2. Monitor all providers at least annually to ensure that all meals meet the 1/3 RDA requirements.
3. Renew and/or create provider agreements with all providers in this region.
4. A total of 80,000 home delivered meals provided to the elderly in the Ark-Tex region.

RESULTS

1. 797 clients were assessed and provided home delivered meals in FY21. The home delivered meal requirement through assessment was waived due to COVID.
2. Both providers were monitored in FY21 to ensure that all meals meet the 1/3 RDA requirements.
3. Two meal providers renewed their agreement to provide meals in this region.
4. 125,824 meals were delivered to the homes in FY 22.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Other Supportive Services Program Objective:

To provide support services to the elderly in the Ark-Tex region. In addition to legal awareness, IR&A, case management, data management, and ombudsman, other support services include Medicare assistance to over and under 60, transportation, in-home respite, homemaker, home modifications and repairs, and evidence based intervention.

PRIMARY WORK TASKS

1. Provide support services to persons aged 60 and over who live in the Ark-Tex region.
2. Review/renew/seek provider agreements to provide services with local service-providing agencies.
3. Submit program performance and fiscal reports as required.

PRINCIPLE PERFORMANCE MEASURES

1. Support services provided to a minimum of 4,800 persons aged 60 and over.
2. Monitor service providing agencies monthly through billing.
3. Program performance and fiscal reports submitted to the AAA accurately and on time.

RESULTS

1. There were 5,078 unduplicated clients helped through the AAA. The Ombudsman program visited approximately 2,130 residents in the region.
2. Providers are monitored through the finance and AAA staff monthly.
3. All performance and fiscal reports submitted on time. The reports submitted to the AAA are verified

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Information, Referral and Assistance Program Objective:

To provide information and assistance to the elderly, their family members and caregivers in the Ark-Tex region.

PRIMARY WORK TASKS

1. Continually update referral database.
2. Develop information and assistance brochure.
3. Provide information and assistance services via phone and outreach.
- 4.

PRINCIPLE PERFORMANCE MEASURES

1. Hold monthly staff meetings and provide updated resources to the staff.
2. Completion and distribution of 1500 brochures.
3. Staff and maintain a minimum of one employee for the toll-free telephone number.
4. Assistance provided to a minimum 1,600 callers.

RESULTS

1. The database continues to be updated as new information is received. The database is available to all of the Aging staff. Staff is notified of new resources.
2. Brochures have been created and printed. All brochures have not been distributed. There were minimal outreach opportunities to hand out brochures.
3. Staff have been employed all of FY21 to man the AAA 800 phone number.
4. 3446 people have been assisted by the Program Assistant.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Data Management Program Objective:

To ensure the AAA has the staff and capabilities to perform computer functions required by HHS and other agencies.

PRIMARY WORK TASKS

1. Provide a staff person who is computer competent and qualified to perform the functions of the SPURS system to input all caller information in as well as documentation for direct services.
2. Work with case managers to ensure proper client information is entered into the HHS and SPURS database to comply with HHS unit tracking & NAPIS documentation requirements.
3. Work directly with the local service providers to ensure program reports submitted to AAA are accurate and on time.

PRINCIPLE PERFORMANCE MEASURES

1. Two staff employed by ATCOG AAA are trained on the SPURS system and serve as administrators.
2. Maintain the HHS SPURS database with case managers' input.
3. Ensure accurate and timely reports for local service providers' services are submitted to HHS.

RESULTS

1. The AAA has three administrators of the SPURS system.
2. The Case Manager Coordinator is now an administrator and has a clear understanding of case managers' needs in SPURS.
3. All intake information from providers is due to the AAA by the 7th day of each month. The program assistant ensures all information is input into the system. Reports are run on the 15th of each month to ensure information is correct.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Benefits Counseling Awareness/Assistance Program Objective:

To provide awareness to the elderly, family and other interested persons about elder abuse and neglect, and provide assistance to individuals eligible for Medicare, Medicaid, SHIP and other supplemental insurance plans.

PRIMARY WORK TASKS

1. Ensure the elderly and/or primary caregiver are aware of services available, and make referrals, if needed.
2. Aid Medicare and Medicaid-eligible individuals to obtain assistance.
3. Assist individuals with enrollment in Medicare Part D or supplemental Plans.
4. Administer the State Health Insurance Assistance Program (SHIP).

PRINCIPLE PERFORMANCE MEASURES

1. Disseminate accurate, timely and relevant information, eligibility criteria, and procedures to the elderly about public entitlements, long-term care information, individual rights, planning/protection options, housing and consumer issues.
2. Work closely with the Center for Medicare and Medicaid Services (CMS) to assist 700 individuals.
3. Prepare and perform outreach and awareness of Medicare Part D to 700 individuals.
4. Assist with questions about appeals, buying other insurance, choosing a health plan, and Medicare Rights and Protections.

RESULTS

1. Benefits counseling staff have provided information regarding Legal Assistance services via radio, flyers, and letters.
2. BC staff have had approximately 400 contacts with Medicare and Medicaid eligible people. Benefits Counseling numbers have decreased due to COVID throughout the State.
3. Outreach and awareness has been provided by the BC staff regarding Medicare Open Enrollment via radio and newspaper articles reaching over 25,000 people.
4. The BC staff has one certified BC II, which can assist with appeals. Awareness information has been provided to individuals regarding Medicare Rights and Protections, which includes frauds and scams.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Case Management Program Objective:

To provide in-home assistance to elderly clients in the Ark-Tex area in order that they may remain at home in a safe environment for as long as possible.

PRIMARY WORK TASKS

1. Accept and process referrals from individuals and other social service agencies.
2. Complete assessment document on clients requesting assistance during in-home visits.
3. Develop individualized care plans.
4. Arrange for the provision of needed services as identified in the care plan.
5. Reassess client needs every 6 months.
6. Develop documented client records.
7. Maintain client records in SPURS client tracking system.

PRINCIPLE PERFORMANCE MEASURES RESULTS

1. All referrals processed by all case managers.
 2. Completion of 360 assessments.
 3. Completion of 180 care plans.
 4. Identification of services for 180 clients.
 5. Reassessment of 180 clients' needs every 6 months, or more often as needed.
 6. Maintain records of 180 clients.
 7. Maintenance of a minimum of 180 client records in SPURS client tracking system.
1. All referrals are received by the Case Manager Coordinator. The Coordinator disperses the referrals to four case managers if the request is for services that the AAA provides. Referrals that the AAA cannot assist with, the Coordinator notifies the referring organization.
 2. 473 unduplicated clients were assessed by the Case Managers, providing 652 services.
 3. Care plans are recorded as a journal entry. There were 249 journal entries for care plans.
 4. Services were identified for 473 clients.
 5. If clients were on services for six or more months, the reassessment was created. There were potentially half of the 473 clients reassessed during FY21.
 6. There were client records created and/or maintained for 473 clients.
 7. 473 clients' records in SPURS tracking system were maintained. A monthly report is run to determine if any data is missing from a record. After records are verified to be correct, the State is notified that verification for the month is complete.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Ombudsman Program Objective:

To provide advocacy for the rights of elderly residing in the Ark-Tex region long-term care and assisted living licensed communities.

PRIMARY WORK TASKS

1. Recruit volunteers to serve as nursing home and assisted living ombudsmen.
2. Provide initial and re-certification training for volunteers.
3. Assign Ombudsmen to area long-term care communities.
4. Conduct routine site visits to area long-term care communities.
5. Identify resident concerns and act on concern if resident consents.
6. Coordinate activities with the Texas Health and Human Services Commission (HHS).

PRINCIPLE PERFORMANCE MEASURES

1. Recruitment of four new volunteers to meet state requirements.
2. Provision of a minimum of one quarterly training session.
3. Assignments to 31 area nursing homes and 26 assisted living communities.
4. Visits conducted quarterly to long-term care communities as set forth by the State Ombudsman Office.
5. Resolution of 85% of complaints either totally or partially resolved.
6. Participate 100% in annual HHS survey resident meetings, when notified in a timely manner, of nursing home and assisted living homes.

RESULTS

1. Two volunteers were recruited and one of the recruitments is now certified. Ombudsmen could not go into the homes due to COVID and recruitment was difficult
2. There were four trainings for ombudsmen, one each quarter. Volunteer training was provided through the State level.
3. There are now only 30 nursing facilities and 26 assisted living facilities. All facilities have an assigned ombudsman.
4. This year the quarterly visits set forth by the State were changed, due to COVID. Ark-Tex ombudsmen met all requirements set forth.
5. The resolution rate for FY21 was 91%.
6. All survey resident meetings were attended 100% when notified.

7. Provide in-service training to area long-term care community staff on resident rights.

7. Create and present a minimum of four in-service training sessions.

7. Six in-service trainings were completed in FY21.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Ark-Tex Regional Development Company, Inc. (ATRDC) Program Objective:

Assist small businesses with financing for fixed asset projects by assembling, analyzing, and making recommendations on loan packages, submit the analysis and recommendations to SBA for approval, and close and service the 504 loan.

PRIMARY WORK TASKS

PRINCIPLE PERFORMANCE MEASURES

RESULTS

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| 1. Create economic development opportunity in the community. | 1. Economic Development creation for improvement of economic indicators such as unemployment, per capital personal income and out migration. | 1. Economic Development worked with 4 borrowers and numerous key stakeholders including banks, SBDC offices and EDC's to accomplish this goal. Meetings were via zoom and in person when permissible. |
| 2. Provide affordable long term financing for business expansions. | 2. At least two 504 Loans for business expansions. | 2. ATRDC submitted 3 and worked on a 4th loan during this year. |
| 3. Give a financial incentive to encourage private lender participation. | 3. Number of private lenders participating. | 3. ATRDC, by providing the 504 program participation, provided mitigation of financial risk for 3 loans conducted by lending institutions. |
| 4. Provide access to public capital markets for small business. | 4. At least five small businesses applying for SBA loans. | 4. ATRDC prepared and reviewed 4 SBA 504 loans application were sent out to additional businesses without completion. ATRDC referred 2 others to other resources for funding in the hotel sector. |
| 5. Attend required local and regional SBA meetings. | 5. Attend at least two training sessions. | 5. ATRDC staff attended all quarterly 504 connect calls/webinars as well as numerous others related to COVID response throughout the year. In addition to SBA meetings, staff participated in industry calls and training provided by NADCO and Ventures+, our software provider. |

ARK-TEX COUNCIL OF GOVERNMENTS

2021 North East Texas Economic Development District Revolving Loan Fund (NETEDD RLF) Program Objective:

Provide technical assistance and financing for fixed assets and/or working capital to help small and medium sized businesses start up, expand, or increase productivity.

PRIMARY WORK TASKS

1. Strengthen the economic base.

2. Create and retain permanent full time jobs.

3. Attend required meetings.

PRINCIPLE PERFORMANCE MEASURES

1. Extend at least two NETEDD RLF loans for improvement of economic indicators such as unemployment, per capital income, and out migration.

2. Create one new job for every \$35,000 loaned; 50% of new jobs will be targeted at the long term unemployed and/or under employed.

3. Attend at least three seminars, teleconferences, workshops, or webinars as required.

RESULTS

1. Coordinated with Regional Development Director and reviewed of the following RLF's: **Trucking Awesome** (Funded), **Coppertop** (Funded), **Caffe Crema** (Funded), **Phinesse Farms** (Pending Funds), **Phoenix** (Pending Funds)

2. Jobs were created or retained for each project that was funded.

3. Attended 3 SBDC in person meetings; Online TARC meetings; 1 SWREDA meeting; and CDBG training; Meetings with Morris County Coalition regarding Broadband in addition to CDFA training for RLF providers.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Chapman Revolving Loan Fund (Chapman RLF) Program Objective:

Create permanent full time jobs by provided financial assistance for economic development projects in the form of a loan guarantee to businesses and direct loans to local governments.

PRIMARY WORK TASKS

1. Create permanent full time jobs.
2. Provide financial assistance for economic development projects.
3. Provide loan guarantees of 50% of lending needs to businesses.
4. Provide direct loans of 80% of lending needs to local governments.

PRINCIPLE PERFORMANCE MEASURES

1. Job creation for improvement of economic indicators such as unemployment, per capital personal income, and out migration.
2. Completion, submission and funding of at least two economic development projects.
3. At least two guaranteed loans to local businesses.
4. At least two direct loans to local governments.

RESULTS

1. Equipment loan for city improvement to avoid economic cost to the city. No jobs gained.
2. Chapman funds are limited until the funds are revolved back into the account. One entity was funded through the year, drawing the fund to the extent lendable.
3. No businesses were funded during this cycle, due to limited funds. Only the City of DeKalb project was funded during the 2021 FY.
4. City of De Kalb for Equipment 04/2021;

Note: As funds are fully extended, goals may be affected as mentioned above.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 East Texas Rural Access Program Revolving Loan Fund (ETRAP RLF) Program Objective:

Objectives Include funding qualified applicants for loans, identifying additional funding sources and funding loans.

PRIMARY WORK TASKS

1. Fund loans to eligible applicants
2. Seek additional funding from public and private sources.

PRINCIPLE PERFORMANCE MEASURES

1. At least two ETRAP RLF loans funded.
2. Approve at least two funding applications with third party lender participation.

RESULTS

1. Funds are fully extended at this time.
2. ETRAP RLF funds are limited until the funds are revolved back into the account.

Note: As funds are fully extended, goals may be affected as mentioned above.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Rental Assistance Program Objective:

To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

PRIMARY WORK TASKS

1. Inform potential applicants and landlords of program availability.
2. Provide technical assistance to applicants and landlords.
3. Coordinate activities to assure continued eligibility of program participants.
4. Compile and submit all required reports to USDHUD.
5. Perform computer matching of clients with DHUD online systems.

PRINCIPLE PERFORMANCE MEASURES

1. Issue approximately 100 new Housing Choice Vouchers and add approximately 50 new families to Rental Assistance Program.
2. Add at least six property owners to potential landlord list.
3. Payment of approximately \$6.9 million to landlords in form of rental payments for eligible families.
4. Maintain high performer status for FY20 by timely reporting to DHUD.
5. Use DHUD online system to reduce fraud, recover overpaid rent and maintain program integrity for FY20.

RESULTS

1. Issued 350 new HCV from waitinglist and added 313 new families to the HCV program.
2. Added 21 new landlords to the landlord list.
3. \$6,266,500 payments to Landlords in rental assistance for eligible families.
4. Maintained High Performer status for FY20.
5. FRAUD recovery in the amount of \$41,711.00 recaptured and maintained program integrity for FY20.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Emergency Solutions Grant Program Objective:

To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

PRIMARY WORK TASKS

1. Inform potential applicants and landlords of program services availability.
2. Provide housing search assistance to HP applicants.
3. Coordinate activities to assure continued eligibility of RRH and HP program participants.
4. Compile and submit all required reports to THN and TDHCA.
5. Perform computer matching of clients with HMIS online systems.

PRINCIPLE PERFORMANCE MEASURES

1. Assist approximately 75 new families with Homeless Prevention services.
2. Add at least three new property owners to potential landlord list for RRH clients.
3. Payment to landlords in form of rental payments for eligible HP families.
4. Maintain consistency within the Housing Priority list and the HMIS data online reporting.
5. Utilize the HMIS online system to reduce fraud and maintain program integrity for FY20.

RESULTS

1. Assist approx. 100 new families with Homeless Prevention services.
2. Added 5 new landlords to HP/RRH landlord list.
3. \$377,677.00 payments to Landlords in rental assistance for eligible ESG families.
4. Submit monthly reports to TDHCA utilizing the HMIS data reports.
5. Submit client information into the HMIS system to prevent fraud.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Regional Criminal Justice Planning Program Objective:

To provide effective criminal justice planning and coordination functions throughout the region.

PRIMARY WORK TASKS

1. Publicize grant application kits.
2. Conduct grant workshop(s).
3. Serve as staff for the Regional Criminal Justice Advisory Committee.
4. Provide technical assistance for prospective grantees in completing and/or correcting grant proposals.
5. Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES

1. Publicize available application kits to approximately 140 entities for criminal justice program funding.
2. Conduct one grant workshop annually to inform potential grant applicants of criminal justice funding available and the process of applying.
3. Coordinate and facilitate at least one criminal justice advisory committee meeting annually.
4. Provide a combined total of 60 technical assistance contacts to new applicants, continuation applicants, and those on vendor hold.
5. Complete four quarterly reports required by CJD through the PPRI website.

RESULTS

1. Sent notifications to 201 entities/individuals, announcing criminal justice funding through CJD.
2. Two grant workshops were conducted during FY'21.
3. Four advisory committee meetings were facilitated by staff during FY'21.
4. Provided a combined total of at least 84 technical assistance contacts.
5. Zero quarterly reports were submitted since quarterly reports were not required by CJD in FY21. However, twelve (monthly) contract invoices were submitted, which included the corresponding CJD deliverable report for each month.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Regional Law Enforcement Training Program Objective:

To provide comprehensive law enforcement training activities for peace officers, dispatchers, jailers and other law enforcement individuals throughout the region.

PRIMARY WORK TASKS

1. Develop, distribute and release Request for Proposal (RFP); select provider.
2. Provide basic, advanced, and specialized training for officers/potential officers.
3. Attend provider meetings to receive updates on training provided.
4. Monitor provider annually for effectiveness.
5. Visit regularly with law enforcement departments to determine training needs.
6. Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES

1. Distribute RFP to at least one training institution within or contiguous with the region, in conjunction with the grant period.
2. Conduct at least two basic peace officer courses, one jailer & telecommunications/ dispatcher course, and specialized/advanced courses as needed.
3. Attend at least one meeting of provider annually for information and contractual purposes.
4. Monitor the designated law enforcement training academy by performing at least one site visit and/or phone monitoring visit.
5. Provide five technical assistance contacts to agencies in the 9-county region that are requesting or needing specific training.
6. Complete two reports required by CJD through the e-Grants and PPRI websites.

RESULTS

1. RFP was issued to three institutions.
2. Conducted 12 basic peace officer courses, including Day Basics and Night Basic phases, 12 jailer courses and 40 specialized/advanced courses, and offered one telecommunications/ dispatcher course.
3. Attended at least 10 meetings by phone with the provider, as well as corresponding by email, to discuss training updates and needs. No in-person meetings were conducted by the provider due to COVID concerns and Kilgore College restrictions.
4. Performed one monitoring visit with ETPA and kept a spreadsheet of courses conducted.
5. Provided at least five technical assistance contacts regarding specific courses needed and/or being held in the ATCOG region.
6. The 6-month and 12-month performance reports were submitted to CJD.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Purchase of Juvenile Justice Services Goals Statement:

The goal of the Regional Criminal Justice Planning program is to provide effective planning, coordination, law enforcement training, and juvenile services throughout the region.

PRIMARY WORK TASKS

PRINCIPLE PERFORMANCE MEASURES

RESULTS

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| 1. Develop contract with counties. | 1. Develop one contract with each of the ATCOG counties holding primary interest/jurisdiction of the juvenile services. | 1. Six contracts were established with Bowie, Cass, Hopkins (has cooperative agreement with Delta & Franklin), Lamar, Red River, and Titus (has cooperative agreement with Morris) counties. |
| 2. Conduct annual meeting of juvenile probation officers. | 2. Conduct at least one visit with each county probation department to assess needs and discuss expectations of given contract. | 2. Conducted at least two visits with county probation departments and found that additional funding is needed by 7 out of 9 counties to assess all juvenile mental health services. |
| 3. Conduct site visits to probation departments to determine program effectiveness. | 3. Conduct at least one monitoring site visit and/or phone visit with each of the contracted county juvenile probation departments. | 3. Performed one monitoring visit by phone, as well as other phone visits throughout the grant year to each probation department that utilized the contract funds. |
| 4. Reimburse eligible expenses per contracts. | 4. Complete one or more reimbursements for each contracted county juvenile probation department that requests funds, based on their eligibility of services. | 4. Completed 10 reimbursements of juvenile mental health expenses invoiced by each of the contracted counties that requested funds. |
| 5. Complete required CJD reports. | 5. Complete two reports required by CJD through the eGrants and PPR1 websites. | 5. The 6-month and 12-month performance reports were submitted to CJD. |

ARK-TEX COUNCIL OF GOVERNMENTS

2021 9-1-1 Program Objective:

To provide network and equipment for effective 9-1-1 emergency communications and maintain services to the citizens of the region.

PRIMARY WORK TASKS

PRINCIPLE PERFORMANCE MEASURES

RESULTS

1. Report financial and performance information to CSEC quarterly.	1. Provide four quarterly financial and performance reports to CSEC.	1. Provided quarterly financial and performance reports to CSEC.
2. Provide public education to the community.	2. Distribute public education items to entities within each of the nine counties upon request.	2. Distributed public education items to each of the nine counties.
3. Provide training for telecommunicators.	3. Provide a minimum of two call taker trainings.	3. Provided four call taker trainings.
4. Develop and amend Strategic Plan as required.	4. Submission of one strategic plan as required by set deadline.	4. Submitted strategic plan as required by set deadline.
5. Monitor PSAPs for proper operations.	5. Conduct at least thirteen monitoring visits.	5. Conducted thirteen monitoring visits.
6. Provide PSAPs and emergency response agencies with maps.	6. Provide map updates to PSAP and emergency response agencies in nine counties.	6. Provided weekly map updates to PSAPs and annual updates to county agencies.
7. Maintain 9-1-1 databases.	7. Maintain 9-1-1 databases to within state guidelines.	7. Maintain accurate 9-1-1 databases to within state guidelines.
8. Provide, test & maintain 9-1-1 equipment.	8. Test and maintain 9-1-1 equipment at thirteen PSAPs.	8. Tested and maintained 9-1-1 equipment at thirteen PSAPs.
9. Provide, test & maintain 9-1-1 network.	9. Test and maintain 9-1-1 network at thirteen PSAPs.	9. Tested and maintained 9-1-1 Wide Area and Local Area networks at 13 PSAPs.
10. Maintain GIS data for EGDMS	10. Maintain state set EGDMS match rates for Geo MSAG conversion.	10. State set match rate met all quarters; ATCOG converted to GeoMSAG.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Sections 5311, 5310, Inter-City Bus, Planning & Aging Transportation Program Objective:

Provide transportation to the general public and coordinate with other agencies and programs to provide transportation for their clients. Develop and implement the updated ATCOG Regional Transportation Coordination Plan.

<u>PRIMARY WORK TASKS</u>	<u>PRINCIPLE PERFORMANCE MEASURES</u>	<u>RESULTS</u>
1. Provide rural public transportation in the none-county area.	1. Provide 150,000 passenger trips annually.	1. 69906. Due to the Covid-19 Pandemic, trip numbers across all modes are significantly lower.
2. Provide transportation to people age 60+, the general public and disabled persons.	2. Coordinate with Area Agency on Aging, various educational institutions, workforce centers and other health & human service agencies.	2. TRAX continues to coordinate with AAA in providing trips for persons aged 60+. TRAX also coordinates with United Way, Ram Foundation, and the Lennox foundation.
3. Coordinate rural program with Texarkana Urban Transportation (TUTD) System.	3. Attend TUTD meetings and provide information on rural programs to maximize coordination.	3. TRAX attends all TUTD meetings, and provides 1 regular and 2 back up ParaTransit Operators for TUTD.
4. Implement the ATCOG 5-Year Regional Transportation Coordination Plan.	4. Expand ridership with Greyhound Connect and market program to increase utilization.	4. TRAX is currently finishing the new 5 Year Regional Transportation Coordination Plan. Greyhound connect is no longer in service.
5. Continue operations of a full-service Regional Maintenance Facility and Transfer Facility in Mt. Pleasant for the 5310 and 5311 vehicle fleet.	5. Conduct Stakeholder meetings throughout the service area; identify projects to implement the plan.	5. As of this year, TRAX is fully staffed in the Maintenance program. TRAX has also updated maintenance facility equipment to provide more efficient support to the 5310 and 5311 fleet.
6. Attend required local and state meetings.	6. Assess fleet for salvage and institute pro-active fleet management to ensure longevity of vehicles utilizing RTAP funding for development and implementation of a Fleet Maintenance Plan.	6. TRAX staff has attended two national meetings along with multiple virtual TxDot meetings. TRAX salvaged multiple transit vehicles this year, building a sufficient vehicle salvage fund account. TRAX has also updated it's Fleet Maintenance Plan to incorporate several cost cutting measures for fleet efficiency.
7. Promote training and staff development programs for all personnel.	7. Attend semi-annual TxDOT and ArDOT meetings.	7. Staff attended multiple training courses over the last year. TxDot semi-annual meeting was held virtually due to Covid and the ArDot meetings were canceled.

8. Diversify funding sources for more program flexibility and stability.

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8. Continue to develop and implement programs and timing of required certifications.

9. Expand advertising/sponsorship program throughout all nine counties. Identify private foundation grant opportunities and apply for same.

8. TRAX has utilized CARES, ARP, and CRRSAA funds to build a long term local fund reserve to stabilize the long term funding needs of the program.

9. TRAX secured two new advertising sponsorships this year, along with one additional private foundation grant.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Solid Waste Management Program Objective:

To provide staff support to facilitate the fair and orderly distribution of Texas Commission on Environmental Quality (TCEQ) solid waste grant funds and to coordinate local/regional solid waste planning efforts to improve the region's solid waste management systems.

PRIMARY WORK TASKS

1. Serve as staff support to the ATCOG Regional Solid Waste Advisory Committee (SWAC). Provide insight and ideas to the SWAC for the expenditure of solid waste grant funds on projects relating to environmental enforcement, reduction of illegal dumping, community cleanup events, and public education.
2. Compile and submit all required reports to the TCEQ, including semi-annual reports, results reports and follow-up results reports, which document the activities being conducted with solid waste grant funds.

PRINCIPLE PERFORMANCE MEASURES

1. Coordination and staffing of four Solid Waste Advisory Committee meetings. Provide the SWAC with ideas for regional projects that will be funded with solid waste grant funds including, environmental enforcement and reduction and prevention of illegal dumping, sponsoring region-wide community cleanup events to provide opportunities for the public to dispose of unwanted items, and to educate the public on the environmental laws and the dangers of illegal dumping as it pertains to both human health and the environment.
2. Submission of the progress reports to TCEQ, which include, semi-annual reports, results reports and follow-up results reports.

RESULTS

1. Four SWAC meetings were held. At these meetings, discussion took place among the committee members pertaining to the utilization of grant funds. A recommendation was made to sponsor illegal dumping cleanup / community collection events throughout the ATCOG region and to contract with Texas State University to update the 20 year Regional Solid Waste Management Plan. This recommendation was approved by the ATCOG Board of Directors and ATCOG staff managed the implementation of these projects.
2. Two progress reports were submitted to TCEQ per the requirements listed in the contractual agreement between TCEQ and ATCOG.

3. Serve as a point of contact for the ATCOG region by providing information and resources to the public relating to solid waste management.
4. Administer the Regional Illegal Dumping Surveillance Camera Loan Program to reduce illegal dumping and identify violators for successful prosecution.
3. Be a resource of information to the public via, phone, email, and in-person meetings in order to improve regional solid waste management.
4. Execute or renew quarterly surveillance camera loan agreements with borrowers and maintain the camera systems and warning signs.
3. ATCOG staff provided resources and information regarding solid waste management to the public throughout the year. Approximately 1,000 educational outreach items including hand sanitizers and compost bins, were distributed to the public and ATCOG staff participated in 2 in-person meetings.
4. Bowie County has been issued camera systems and signs to monitor illegal dumpsites. The City of Mount Pleasant has been issued signs to be posted at locations frequently used for illegal dumping. The cities of Clarksville, Naples, Daingerfield and Atlanta have expressed interest in the program. The City of DeKalb has also been issued camera systems and signs to deter illegal dumping.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Water Quality Management Program Objective:

Assess water quality in the Sulphur River Basin and Cypress Creek Basin and assist in identifying management programs to maintain and enhance water quality.

PRIMARY WORK TASKS

1. Analyze basin water quality in both basins.
2. Conduct monitoring in priority areas to assess potential areas of water quality impairment.
3. Initiate annual coordinated monitoring meetings for all entities monitoring in the Sulphur River Basin who presently, or potentially could, come under the Quality Assurance Project Plan for the Basin.
4. Integrate new data, land use information, and information on events that may affect water quality to prepare a more comprehensive evaluation of factors affecting water quality in the Basin.

PRINCIPLE PERFORMANCE MEASURES

1. Recommend additional monitoring or management programs based on current analysis of water quality within both basins.
2. Determine extent and significance of impairment, isolate potential source areas, evaluate potential control strategies, and evaluate effectiveness of control strategies within both basins.
3. Decreased costs and/or increased monitoring within both basins.
4. Complete summaries, maps, and tables.

RESULTS

1. Four entities, Sulphur River Basin Authority (SRBA), North East Texas Municipal Water District (NETMWD), River Bend Water Resources District (RBWRD), and the Local Chapter of the Texas Stream Team (TST) have increased monitoring activities within both basins.
2. The SRBA, NETMWD, RBWRD and the TST are conducting their own site specific studies within both basins in efforts to develop more effective control strategies to determine levels of impairment.
3. ATCOG coordinated with the SRBA and the TST to help increase monitoring activities within the basin and provided 2,000 disposable gloves at no cost.
4. The SRBA and NETMWD have each produced one annual report for both basins, highlighting the current status of water quality within each basin.

5. Review and/or assist state RLF project applicants and TCEQ in resolution of conflicts between proposed project data and approved ATCOG Water Quality Management Plan.

6. Assist TCEQ in Water Quality Management Plan updates.

7. Contact entities and encourage participation in meetings for water quality strategy.

5. Number of applicants assisted (1) and number of conflicts resolved (0).

6. Two plan updates completed & submitted to TCEQ.

7. Number of entities contacted (4).

5. ATCOG staff reviewed one State RLF application and found no conflict with the Water Quality Management Plan (WQMP).

6. ATCOG staff assisted TCEQ with two WQMP updates

7. ATCOG staff contacted four entities who are currently participating in regional water quality meetings.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Regional Flood Planning Program Objective:

Administer the flood planning process of the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group and manage grant funds from the Texas Water Development Board (TWDB) for the development of a regional flood plan on behalf of the planning group.

PRIMARY WORK TASKS

1. Apply for and receive financial assistance from the TWDB for the development of a regional flood plan.
2. Execute and administer the Regional Flood Planning Grant contract with the TWDB, including invoicing and payment for eligible activities.
3. Procure the technical consultants that will assist the RFPG with plan development.
4. Execute and administer the subcontracts between the Planning Group Sponsor and the technical consultants.
5. Organize the RFPG meeting locations, public notices, agendas, meeting presentations, handouts, meeting minutes and new member solicitations.
6. Maintain RFPG member contact information.
7. Ensure all regular, committee, and sub-committee meetings of the RFPG are posted and held in accordance with the Texas Open Meetings Act, the Texas Public Information Act, statute and rules.
8. Deliver the first regional flood plan on behalf of the RFPG no later January 10, 2023, and every five years thereafter.

PRINCIPLE PERFORMANCE MEASURES

1. ATCOG has received funding from the TWDB for the development of a regional flood plan.
2. ATCOG has executed and is administering the Regional Flood Planning Grant contract with the TWDB, including receiving invoices and processing payments for eligible activities.
3. ATCOG and the RFPG 2 Board of Directors have procured the technical consultants for assistance in developing the flood plan.
4. ATCOG has executed and is administering the subcontracts with the technical consultants.
5. ATCOG has, and continues to, organize the RFPG 2 meeting locations, public notices, agendas, meeting presentations, handouts, meeting minutes and new member solicitations.
6. ATCOG is maintaining RFPG 2 member contact information.
7. ATCOG is ensuring that all meetings of the RFPG 2 are posted and held in accordance with state laws.
8. ATCOG plans to deliver the first regional flood plan on behalf of the RFPG 2 by the TWDB due date and may seek to administer the flood planning process during the second round of planning.

RESULTS

1. ATCOG received funding from the TWDB for the development of a regional flood plan.
2. Administration of the Regional Flood Planning Grant contract is ongoing.
3. ATCOG and the RFPG 2 Board of Directors have procured Half Associates as the technical consultants to develop the flood plan.
4. ATCOG is administering subcontracts between Half Associates, Freese and Nichols, H2O Partners and MTG Engineers.
5. ATCOG has organized all aspects of the RFPG 2 meetings which are being held on a monthly basis during the first year of the program.
6. ATCOG has a master list of all RFPG 2 member contact information.
7. ATCOG communicates regularly with RFPG 2 members to reinforce the importance of adhering to state guidelines relating to public meetings.
8. ATCOG is on schedule to complete the first regional flood plan and to deliver it to the TWDB by the due date.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Homeland Security Program Objective

Continue the expanded planning effort begun under the State Homeland Security Planning Grant.

<u>PRIMARY WORK TASKS</u>	<u>PRINCIPLE PERFORMANCE MEASURES</u>	<u>RESULTS</u>
1. Facilitate the development of the regional homeland security implementation plan and state preparedness report. Facilitate the development of the regional homeland security implementation plan and state preparedness report.	1. Submission of the ATCOG homeland security strategy implementation plan and state preparedness report to Office of the Governor Homeland Security Grants Division by the set deadline.	1. Submitted the ATCOG homeland security strategy implementation plan and state preparedness report to Office of the Governor Homeland Security Grants Division by the set deadline.
2. Aid local jurisdictions in meeting training requirements.	2. Provision of one in-region training opportunity.	2. Provision of one in-region training opportunity.
3. Aid local jurisdictions in meeting grant eligibility requirements.	3. Provision of one staff member to monitor and assist with the eligibility of jurisdictions.	3. Aided local jurisdictions in meeting grant eligibility requirements.
4. Facilitate the scheduling of local/regional exercises.	4. Successfully conduct one local/regional homeland security exercise.	4. Successfully conducted one local/regional homeland security exercise.
5. Program reporting to the Office of the Governor.	5. Submission of 2 bi-annual progress reports by the set deadline.	5. Submitted 2 bi-annual progress reports by the set deadline.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Homeland Security Program Objective

Complete the tasks as outlined in the Office of the Governor Interlocal Cooperation Agreement.

<u>PRIMARY WORK TASKS</u>	<u>PRINCIPLE PERFORMANCE MEASURES</u>	<u>RESULTS</u>
1. Maintain the ATCOG Homeland Security Advisory Committee (HSAC).	1. Provision of staff support for four HSAC meetings.	1. Provisioned staff support for three HSAC meetings.
2. Facilitate the distribution of homeland security program funding.	2. Distribute region's homeland security funding in the amount of \$153,976 to projects in the region.	2. Distributed region's homeland security funding in the amount of \$152,366 to projects in the region.
3. Coordinate regional homeland security efforts with the Office of the Governor Homeland Security Grants Division.	3. Participate in 9 OOG conference calls.	3. Participated in 9 OOG conference calls.
4. Notify entities within ATCOG region of available HSGD funding.	4. Update the notification list annually and distribute funding opportunities by the set deadline. Submission of the notification list to the OOG by the set deadline.	4. Updated the notification list annually and distribute funding opportunities by the set deadline. Submission of the notification list to the OOG by the set deadline.
5. Program reporting to the Office of the Governor.	5. Submission of 2 bi-annual progress reports, and 4 quarterly reports to the Office of the Governor.	5. Submitted 2 bi-annual progress reports. The OOG has discontinued quarterly reports.
6. Conduct grant application workshops, workgroups, or subcommittees to provide assistance to potential applicants for funding opportunities.	6. Conduct 1 grant application workshop 30 calendar days prior to the HSGD application submission deadline.	6. Conducted 1 grant application workshop 30 calendar days prior to the HSGD application submission deadline.
7. Establish a regional risk-informed methodology and allocation process.	7. Submission of risk-informed methodology to the Office of the Governor by set deadline.	7. Submitted risk-informed methodology to the Office of the Governor by set deadline.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Northeast Texas Economic Development District Administration Program Objective:

To plan, establish and maintain a Comprehensive Economic Development Strategy (CEDS) (5 year term) with measurable regional goals. Pursue activities to support and implement the CEDS goals. Coordinate economic development planning with other economic development entities.

<u>PRIMARY WORK TASKS</u>	<u>PRINCIPLE PERFORMANCE MEASURES</u>	<u>RESULTS</u>
1. Work with state and federal agencies and regional economic development entities for economic development planning.	1. Utilize NETEDD Board to establish goals, guidelines, and priorities for the department and hold regular meetings.	1. The NETEDD Board met to review progress on annual CEDS, received quarterly update on NETEDD grants - submitted, denied, and approved.
2. Monitor and report potential major economic disruptions in the economic condition of the district.	2. Participate in and implement regional initiatives including transportation, agriculture, broadband, and other projects.	2. Attended 1 SBDC; Online TARC meeting; 1 SWREDA meeting; and CDBG training; Meetings with Morris County Coalition regarding Broadband; Development Department Participated in REDI Bowie and Miller County Broadband Planning; Stayed knowledgeable through periodic meeting in TexAmericas Center, DeKalb, Avery, Mt. Pleasant EDC, Sulphur Springs, HCSSEDC, Queen City and De Kalb EDC.
3. Write and administer EDA Grants to increase quality jobs in the district.	3. Write two EDA grants for entities within the district.	3. Wrote EDA Grant application City of DeKalb; submitted 09-2020 - EDA notified city of award 08-01-05486 10/02/2020. (\$2,000,000 Fed/ \$559,858 match);. Wrote EDA CARES Act Grant application Sulphur Springs Coal Mine Property submitted 10/01/2020 - <i>denied due to lack of funds</i> . Wrote EDA CARES Act Grant application TexAmericas Center Rail Improvements submitted 10/01/2020 - EDA notified 07/08/2021 of award of lesser amount under Public works 08-79-05568 (\$864,550 Fed/\$216,138 match) . . Assisted with EDA Public Works/CARES Act Texarkana College Expansion Grant application submitted 10/02/2020 - <i>denied due to lack of funds</i> . Assisted City of De Kalb EDC with Planning Grant - Awarded 3 year planning grant (\$339,800 Fed/\$226,534 match); Wrote City of Hooks TcCDBG CD 2021-2022 grant application - pending notification TDA. Submitted 3-year Planning Grant EDA Awarded 01/01/2021 ED21AUS3020017 (\$210,000 Fed/\$52,500 match) . Assisted with EDA Build Back Better Regional Grant Application coordinated effort ATCOG/ETCOG regional collaborative grant. Will submit in beginning of next FY.
4. Utilize the NETEDD Revolving Loan Fund (RLF) and other RLFs to promote economic development within the district.	4. Seek and develop relationships with agencies, schools, economic development organizations, elected officials, businesses, and individuals with common goals.	4. Coordinated with Economic Development to promote economic development by promoting a new business with jobs in EDA award to be funded by EDA COVID RLF loan. All meetings with SBDC, Cities, Businesses, and Funding entities receive business cards from Regional and Economic Development. Information relating to COVID-RLF provided to participants of the March Development quarterly newsletter. Coordinated with Economic Develop Director and reviewed of the following RLF's: Trucking Awesome (Funded), Coppertop (Funded), Caffe Crema (Funded), Phinesse Farms (Pending Funds), Phoenix (Pending Funds)
5. Prepare required annual performance reports to the EDA.	5. Submit annual performance report and CEDS update to the EDA.	5. Annual CEDS update completed June 30 and submitted to EDA 07/22/2021. Updated to ED21AUS3020017 to satisfy specific conditions.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Community & Economic Development Technical Assistance Program Objective:

Provide technical assistance services not related to a specific CDBG program contract within the region.

<u>PRIMARY WORK TASKS</u>	<u>PRINCIPLE PERFORMANCE MEASURES</u>	<u>RESULTS</u>
1. Provide census and income data to TxCDBG eligible localities.	1. Prepare, or provide, census and income data as requested.	1. Census and income data are not requested. It is provided online and readily available. It is now readily available through links in the NETEDD electronic CEDS as of May 2020.
2. Distribute Texas Department of Agriculture (TDA) program information	2. Provide updated information about TDA programs at monthly ATCOG Board meetings.	2. Information relating to TDA - Updates & grant application information shared with Board of Directors. During the year Section 3 as July 1 link shared with Board of Directors and included in Quarterly newsletter; 2021-2022 CDBG CD grant information shared with timelines and application information; ATCOG Interlocal Agreement overview provided to BOD; Federal Requirements related to Engineer procurement and grants provided to BOD; Available grants posted in newsletters.
3. Provide general technical assistance as related to non-project specific community and economic development program areas.	3. Provide information about TDA programs to 30 organizations.	3. Texas Department of Agriculture information provided at ATCOG Board of director meetings as information published. Information relating to Interlocal agreements & TxCDBG CD application published in March 2021 Development Quarterly newsletter. Provided update on current funding - March American Rescue Plan Act (ARP) went into effect with more funding opportunities. Provided information in June Quarterly newsletter relating to American Rescue Plan Act including DUNS and SAM registration. Updated providers with New Section 3 Requirements for Texas Community Development Block Grants as of July 1, 2021 in Development Quarterly newsletter. Website & Resources for EDA, TDA, SBA, StatsAmerica and County links including EDC's included in newsletters. Updated regional SBDC's for access in quarterly newsletter. Over 300 newsletters are submitted each quarter and more are subscribing which provides information to more than 30 organizations..
4. Continually review and be familiar with the TxCDBG Implementation Manual and the TDA website, particularly as it pertains to the TxCDBG and community and economic development.	4. Prepare information for 10 non-project specific community and economic development program areas.	4. City of Maud ARPA information; City of Annona ARPA Fund Assistance; City of Redwater ARPA fund information; Reviewed New Section 3 Requirements for Texas Community Development Block Grants as of July 1, 2021- watched video, posted video link in Development Quarterly newsletter and shared information and link with NETEDD BOD.
5. Participate in implementation manual training.	5. Attend one implementation Manual Training	5. Online Training TDA - Certified CDBG Grant Administration: Toni Lindsey 11/20/2020; Melody Harmon 12/01/2020; Brianna O'Shaughnessy 12/01/2020; Sarah James 12/11/2020; Don Ship 12/2020; Anthony DelGiorno was previously certified 07/24/2020
6. Check TDA website and review for program information.	6. Check TDA website regularly and review for program information.	6. Provided Updated Section 3 Requirements for Texas Community Development Block Grants to Board Members and included in September Development Quarterly Newsletter. Reviewed and presented the following TRACS Reviews to ATCOG Board of Directors: (1) Detroit ISD Head Start 5 Year Grant 2021; (2) Detroit ISD Head Start Supplemental 2021/2022; (3) Salvation Army 2021-2022; (4) NETEDD EDA Build Back Better Grant

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Grant Administration Services Program Objective:

Provide staff support to prepare grants to federal and/or state agencies and administer special project grants for regional entities and to provide agency wide support for public communications.

PRIMARY WORK TASKS

1. Administer TxCDBG/Texas Capital Fund (TCF) and Economic Development Administration (EDA) Grants.

PRINCIPLE PERFORMANCE MEASUREMENTS/ RESULTS

1. Perform all administrative duties to ensure the TxCDBG/TCF and EDA grants are in compliance.

1. **Bowie County TCF # 7215132** grant final clearance for close-out on May 5, 2021 Administratively closed. **08-01-05486** City of De Kalb EDA Public Works - Contract with EDA executed 02/11/2021, Grant Administration Plan submitted 04/06/2021, Quarterly Report and SF425 submitted on time, GAP Delegation plan submitted on 10/22/2021. **08-01-05371** City of Hooks EDA Public Works - 10/16/2020, 01/08/2021, 04/16/2021, & 07/22/2021 Quarterly Report submitted. SF425 submitted 04/16/2021 & 07/22/2021. Change order requested and approved for construction 10/14/2021 **Lone Star FAST Funds #7219176** - Fire Truck inspected and officially closed out on 06/30/2021 with acceptance of final report and final payments made timely. **City of Sulphur Springs #7218042** - A1011 Section 3 Annual Report 2020 10/1/2019 - 09/30/2020 (Completed 11/05/2020). Progress report submitted to TDA 11/06/2020. Contract extension requested 08/05/2021 - approved through 11/05/2021. **08-79-05222 Sulphur Springs Hopkins County EDC** -amended 07/02/2021; quarterly reports current with EDA; SF425 current; engineer hired and approved; plans in process of approval. **08-79-05568 TexAmericas Center Rail Project** EDA Public Works - Executed 07/08/2021. Grant Administration Plan submitted to EDA 09/14/2021. SF425 submitted to EDA 10/04/2021. GAP Delegation letter submitted to EDA 10/29/2021. **ED20AUS3070061** EDA Cares Act Award Progress Report completed current. GAP Delegation letter sent to EDA 10/27/2021. **ED21AUS3020017** NETEDD Planning and Technical Assistance grant quarterly reports completed through the finance department of ATCOG - Regional Development information provided by this department. GAP Delegation Report sent to EDA 02 10/27/2021. **08-79-05424** NETEDD Cares Act Covid RLF - ED916 & ED917 requested for covid RLF's. Melody assisted with compleing this information electronically for submission 10/26/2021 & 10/27/2021.

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| <p>2. Prepare and/or review applications and/or grants to federal and/or state agencies.</p> | <p>2. Preparation and completion of 8 RFP for TxCDBG administrative services/grants.</p> | <p>2. (1) RFP for City of Linden CDBG CD - not selected; (2) RFP for City of Leary CDBG CD - not selected; (3) RFP for Hughes Springs CDBG CD - not selected; (4) RFP for City of Detroit CDBG CD - not selected;(5) RFP for Lamar County CDBG CD - requested end of March due first of May declined; (6) City of Paris ARPA administrative Services - Not Participating in Grant Administration at this time; (7) RFP for City of Hooks CDBG CD - wrote grant (8) RFP responded to due to locations out of ATCOG service area: (1). Portland, Texas; (2). City of Timpson (Shelby County); (3) Ravenna, Texas (Fannin County); (4) Aransas County; (5) Jasper, Texas (Jasper County); (6) Arp, Texas (Smith County); (7) Bartlett, Texas (Bell/Williamson Counties); (8) West, Texas (McLennan County); (9) Waskom, Texas (Harrison County); (10) Orange County; (11) Beaumont, Texas; (12) Atascosa County; (13) La Porte, Texas; (14) City of Conroe, Texas; (15) Diboll, Texas (16) Mt. Enterprise, Texas (17) Beckville, Texas (18) Waskom, Texas (19) Van, Texas (20) Bridge City, Texas (21) City of Pasadena, Texas (22) City of Dickinson, Texas (23) City of Granbury, Texas (24) City of Throckmorton, Texas (25) City of Jasper, Texas (ARPA Funds) (26) Liberty City, Texas (27) Rose City, Texas (28) City of Pittsburg, Texas (Camp County) (29) Sharon Water Supply - Wood County Texas (30) Rock Hill Water Supply - Panola County Texas (31) City of Easton, Texas (32) City of Beckville, Texas (HMGP) (33) Hawkins, Texas</p> |
| <p>3. Keep current communication between NETEDD region and state agencies</p> | <p>3. Re-certify all staff in Regional/Economic Development Department TxCDBG and provide updated information quarterly to all subscribers</p> | <p>3. Online Training TDA - Certified CDBG Grant Administration: Toni Lindsey 11/20/2020; Melody Harmon 12/01/2020; Brianna O'Shaughnessy 12/01/2020; Sarah James 12/11/2020; Don Ship 12/2020; Anthony DelGiorno was previously certified 07/24/2020. Introductory newsletter was sent at the first of March with the 1st quarterly newsletter sent to list of participants March 2021. The next newsletter with additional subscribers was sent in June and again in September.</p> |
| <p>4. Provide communication avenues between all member entities and the public.</p> | <p>4. Update and distribute brochures for ATCOG program areas along with posting in social media outlets any information</p> | <p>4. Broadband in Northeast Texas Survey sent out to a section of identified recipients and included in the March 2021 quarterly newsletter for all parties to participate. Any relevant information distributed to all counties and cities through email by Executive Assistant. Surveys and information for references are posted in the quarterly newsletters.</p> |

5. Monitor regional goals and outcomes
5. Completion of reports for programs and report to NETEDD Board
5. **08-01-05486 City of De Kalb** EDA Public Works - Contract with EDA executed 02/11/2021 - all reports submitted timely; **08-01-05371 City of Hooks** EDA Public Works- all reports submitted timely; **City of Sulphur Springs #7218042** - all reports submitted timely; **08-79-05222 Sulphur Springs Hopkins County EDC** -amended 07/02/2021- all reports submitted timely; **08-79-05568 TexAmericas Center Rail Project** EDA Public Works - Executed 07/08/2021- required reports submitted timely; **ED20AUS3070061 EDA Cares Act** Award - all reports submitted timely **ED21AUS3020017 NETEDD Planning and Technical Assistance** grant- all reports submitted timely; **08-79-05424 NETEDD Cares Act Covid RLF** -. all reports submitted. Annual CEDS update completed 06/30/2020 and submitted to EDA 07/22/2021 and uploaded into NETEDD Planning and Technical Assistance grant and reported to Board of Directors.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Special Projects Other Services Objective:

Provide staff support to administer special projects for ATCOG.

PRIMARY WORK TASKS

1. Administer weatherization program contracts with various utility companies.
2. Review applications for providing health premium assistance.
3. Assist City of Avery with financial support.

PRINCIPLE PERFORMANCE MEASURES

1. Execute contracts with Frontier Associates, LLC and ATMOS Energy for weatherization program and disburse contractual payments to providers of weatherization services.
2. Disburse contractual payments to agencies for qualified health premium assistance.
3. Complete payroll and accounts payable.

RESULTS

1. Contracts executed annually - would receive notification if issues arise. Inquiries referred to provider. Payments disbursed from finance office.
2. Frontier and Atmos disburse payments and send notification to Regional Development. Participated in Weatherization training on software.
3. Provide support weekly in transmission of payroll and accounts payable data.

ARK-TEX COUNCIL OF GOVERNMENTS

2021 Hazard Mitigation Planning Program Objective:

Complete preparation of 5-year updates of Hazard Mitigation Plans for Red River, Titus, Delta and Texarkana, TX.

PRIMARY WORK TASKS

1. Work with local city and county officials and representatives during plan preparation.
2. Gather local data for each plan.
3. Prepare hazard mitigation plans.
4. Obtain approval from TDEM and FEMA, and resolutions of acceptance from individual communities.
5. Work with communities on submission of approved plans.
6. Submit quarterly reports to Texas Department of Emergency Management (as req).

PRINCIPLE PERFORMANCE MEASURES

1. Serve as facilitator at five public meetings for localities and contact local officials for participation.
2. Contact local representatives, utilize computer data, and contact professionals for specific data plans.
3. Compile data, format, and complete Delta plan in an acceptable format.
4. Submit plans to TDEM for review and updates and FEMA submission.
5. Submit approved plan to each community and link to CEDS site.
6. Submit timely quarterly reports (as required).

RESULTS

1. Serves as facilitator for a variety of meeting types: Telephone, Zoom, and Email due to COVID-19 safety measures.
2. Worked with Hopkins County on the Hazard Mitigation plan to submit winter 2021. Documentation necessary for submittal in process from Cities and County.
3. FEMA accepted Delta Plan date 06/14/2021.
4. Hazard Mitigation planner has followed procedures established, presented Hopkins County plan to county for review. Will follow procedures after review and submit to TDEM and FEMA as per procedure; final approved plan will be submitted to county for posting.
5. Delta FEMA approved plan 06/14/2021 submitted to county and city of Cooper. Hazard Mitigation Plans will be included in 2023 Electronic CEDS Website.
6. No quarterlies at this time. *Quarterlies are based on receiving funds.*

ASSET DISPOSAL REPORT

ARK-TEX COUNCIL OF GOVERNMENTS

FY 2021

ARK-TEX Council Of Governments
Asset Disposals

Disposal ID	Disposal		Responsibility		Asset ID	Description	Acquisition			Partial Disposal	Disposal Cost/Basis	Disposal Amount to	Cost/Basis		Distribution Code	Asset Account
	Date	Location Code	Code	Category			Date	Method	Reason				Disposed	Transferred		
41	1/25/2021	TEXARKANA	TRAX	VEHICLES	41	2009 CHEVROLET	1/11/2010	S	SOLD @ AUCTION 12.7.20	Full	66,942.80	66,942.80	66,942.80	Yes	TXDOT	30811
43	1/25/2021	TEXARKANA	TRAX	VEHICLES	43	2010 CHEVROLET	1/11/2010	S	SOLD @ AUCTION 12.7.20	Full	66,942.80	66,942.80	66,942.80	Yes	TXDOT	30811
44	1/25/2021	TEXARKANA	TRAX	VEHICLES	44	2010 CHEVROLET	1/11/2010	S	sold per email from Steven 8-3-20	Full	66,942.80	66,942.80	66,942.80	Yes	TXDOT	30811
46	1/25/2021	TEXARKANA	TRAX	VEHICLES	46	2010 CHEVROLET	12/30/2009	S	SOLD @ AUCTION 12.7.20	Full	66,942.80	66,942.80	66,942.80	Yes	TXDOT	30811
50	1/25/2021	TEXARKANA	TRAX	VEHICLES	50	2010 CHEVROLET	5/27/2010	S	sold per email from Steven 8-3-20	Full	59,485.80	59,485.80	59,485.80	Yes	TXDOT	30811
55	1/25/2021	TEXARKANA	TRAX	VEHICLES	55	2012 CHEVROLET	8/8/2012	S	SOLD @ AUCTION 12.7.20	Full	55,250.00	55,250.00	55,250.00	Yes	TXDOT	30811
56	1/25/2021	TEXARKANA	TRAX	VEHICLES	56	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
57	1/25/2021	TEXARKANA	TRAX	VEHICLES	57	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
58	1/25/2021	TEXARKANA	TRAX	VEHICLES	58	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
61	1/25/2021	TEXARKANA	TRAX	VEHICLES	61	2014 CHEVROLET	1/16/2014	S	sold per email from Steven 8-3-20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
62	1/25/2021	TEXARKANA	TRAX	VEHICLES	62	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
63	1/25/2021	TEXARKANA	TRAX	VEHICLES	63	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
65	1/25/2021	TEXARKANA	TRAX	VEHICLES	65	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
66	1/25/2021	TEXARKANA	TRAX	VEHICLES	66	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	62,597.00	62,597.00	62,597.00	Yes	TXDOT	30811
69	1/25/2021	TEXARKANA	TRAX	VEHICLES	69	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	65,233.00	65,233.00	65,233.00	Yes	TXDOT	30811
70	1/25/2021	TEXARKANA	TRAX	VEHICLES	70	2014 CHEVROLET	1/16/2014	S	SOLD @ AUCTION 12.7.20	Full	65,233.00	65,233.00	<u>65,233.00</u>	Yes	TXDOT	30811

Report

1,013,749.00

ANNUAL FINANCIAL STATEMENT

ARK-TEX COUNCIL OF GOVERNMENTS

FY 2021

ARK TEX COUNCIL OF GOVERNMENTS

Unaudited Period Ending 09/30/2021

Description	Balance
Assets	
CASH - GENERAL FUND	261,164.30
CASH - HOUSING	624,039.49
CASH - SOLID WASTE	38,761.63
CASH - REGIONAL SERVICES	182,812.17
CASH - CHAPMAN	350,759.97
CASH - ETRAP	630,341.13
CASH - ATCOG HOLDING COMPANY	106,505.65
CASH - 9-1-1	998,319.26
CASH - OLD PLANNING ACCOUNT	232,626.08
CASH - FAMILY SELF SUFFICIENCY	83,392.89
LOAN RECEIVABLE-ETRAP	591,611.54
LOAN RECEIVABLE - CHAPMAN	(145,954.92)
ACCOUNTS RECEIVABLE	12,769.06
911 NON GRANT RECEIVABLES	398.77
DUES RECEIVABLE	19,226.00
GRANT RECEIVABLE - FEDERAL	1,469,559.16
GRANT RECEIVABLE - STATE	374,621.80
DUE TO/FROM	2,140,469.29
Total Assets	7,971,423.27
Liabilities	
ACCOUNTS PAYABLE	126,565.61
OVER ALLOCATION - BENEFITS	(2,985.18)
ACCUMULATED DEPRECIATION - BUILDING	151,140.15
FIT WITHHOLDING	59,002.62
FICA WITHHOLDING	72,320.54
ARKANSAS TAX WITHHOLDING	441.54
DEPENDENT HEALTH INSURANCE DEDUCTION	6,145.88
LIFE INSURANCE DEDUCTION	(7,591.73)
VISION INSURANCE DEDUCTION	56.04
SHORT TERM DISABILITY DEDUCTION	(214.05)
PRE TAX INTENSIVE CARE DEDUCTION	552.90
PRE TAX MEDICAL DEDUCTION	(6,433.62)
PRE TAX DENTAL DEDUCTION	(684.84)
PRE TAX CANCER DEDUCTION	347.64

PRE TAX SHORT TERM DISABILITY DEDUCTION	(1,603.70)
PRE TAX ACCIDENT DEDUCTION	(1,720.27)
UNITED WAY CONTRIBUTION	(220.00)
H S A DEBIT CARD FEE	(199.80)
H S A CONTRIBUTION	(2,123.50)
PRE PAID LEGAL DEDUCTION	(28.90)
401a EMPLOYEE DEDUCTION	32,163.05
CHILD SUPPORT DEDUCTION	(2,629.57)
MISCELLANEOUS DEDUCTION	5,555.18
ACCRUED PAYROLL	116,311.66
DOT PHYSICALS	(1,003.00)
DEFERRED REVENUE - LOCAL FUNDS	(2,227.89)
DEFERRED REVENUE	16,614.45
POST TAX CRITICAL ILLNESS	2,613.79
GREYHOUND TICKETS SALES	(531.69)
EMPLOYEE FUNDED ACTIVITIES	(1,963.26)
Total Liabilities	557,670.05
Fund Balance	
FUND BALANCE	2,034,956.22
CHAPMAN FUND BALANCE	622,663.00
RESTRICTED FUND BALANCE - HOUSING	705,806.00
RESTRICTED FUND BALANCE - TRANSPORTATION	17,369.00
COMMITTED FUND BALANCE - CHAPMAN	1,031,350.00
ASSIGNED FUND BALANCE - CJD	51,429.00
ASSIGNED FUND BALANCE - ETRAP	63,625.00
PRIOR PERIOD ADJUSTMENT	199,584.00
Excess Revenue Over/Under Expenditures	2,686,971.00
Total Fund Balance	7,413,753.22
Total Liabilities and Fund Balance	7,971,423.27

Ark Tex Regional Development Corp. - ATRDC

Unaudited Period Ending 09/30/2021

Description	Balance
Assets	
CASH - ATRDC	34,441.21
DUE TO ATRDC	(68.25)
Total Assets	34,372.96
Fund Balance	
FUND BALANCE - ATRDC	31,032.13
Excess Revenue Over/Under Expenditures	3,340.83
Total Fund Balance	34,372.96
Total Liabilities and Fund Balance	34,372.96

Northeast Texas Economic Development District -

Unaudited Period Ending 09/30/2021

Description	Balance
Assets	
CASH - NETEDD RLF	3,371,223.30
CASH NETEDD OPERATING	553,160.45
LOAN RECEIVABLE	2,230,270.47
Total Assets	6,154,654.22
Fund Balance	
FUND BALANCE - NETEDD	5,514,553.10
Excess Revenue Over/Under Expenditures	640,101.12
Total Fund Balance	6,154,654.22
Total Liabilities and Fund Balance	6,154,654.22

9-1-1

Unaudited Period Ending 09/30/2021

Description	Balance
Assets	
CASH - 9-1-1	998,319.26
DUE TO/FROM 9-1-1	(1,098,845.37)
Total Assets	(100,526.11)
Fund Balance	
FUND BALANCE 9-1-1	(56,026.07)
Excess Revenue Over/Under Expenditures	156,552.18
Total Fund Balance	100,526.11

Fixed Assets

Unaudited Period Ending 09/30/2021

Description	Balance
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Assets

FIXED ASSETS - SOFTWARE	128,980.00
FIXED ASSETS - HARDWARE	182,290.00
FIXED ASSETS - ARRA VEHICLES	959,400.00
FIXED ASSETS - VEHICLES	2,009,317.00
FIXED ASSETS - 9-1-1 EQUIPMENT	904,958.00
FIXED ASSETS - MISCELLANEOUS	57,269.00
FIXED ASSETS - MAINTNENACE FACILITY	125,000.00
FIXED ASSETS - ATCOG BUILDING	804,560.00
FIXED ASSETS - ELIZABETH STREET LAND	17,500.00
	5,189,274.00

Fund Balance

FIXED ASSETS - SOFTWARE	128,980.00
FIXED ASSETS - HARDWARE	182,290.00
FIXED ASSETS - ARRA VEHICLES	959,400.00
FIXED ASSETS - VEHICLES	2,009,317.00
FIXED ASSETS - 9-1-1 EQUIPMENT	904,958.00
FIXED ASSETS - MISCELLANEOUS	57,269.00
FIXED ASSETS - MAINTNENACE FACILITY	125,000.00
FIXED ASSETS - ATCOG BUILDING	804,560.00
FIXED ASSETS - ELIZABETH STREET LAND	17,500.00

Excess Revenue Over/Under Expenditures	-
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Total Fund Balance	5,189,274.00
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Total Liabilities and Fund Balance	5,189,274.00
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Health Connections

Unaudited Period Ending 09/30/2021

Description	Balance
Assets	
CASH - HEALTH CONNECTIONS	631,462.75
DUE TO/FROM HEALTH CONNECTIONS	(1,198.86)
Total Assets	630,263.89
Fund Balance	
FUND BALANCE	241,324.53
Excess Revenue Over/Under Expenditures	388,939.36
Total Fund Balance	630,263.89
Total Liabilities and Fund Balance	630,263.89