

FLATHEAD FAERIE FESTIVAL 2024 SHOW APPLICATION

July 27 & 28, 2024 (Saturday 10am to 7pm & Sunday 10am to 5pm)

Centennial Farms, 563 McMannamy Draw, Kalispell, MT 59901

Drive in Setup: Friday, 7/26/24 ONLY / Walk in Setup Saturday 7am - 9am and Tear down Sunday after 5:15pm

Application Deadline is May 20, 2024 - After deadline, a \$25 LATE FEE will apply

This is a juried show. Only products fitting the theme of the festival will be permitted for sale in your booth. See **FFF Show Rules** for more information. Find the **FFF Show Rules** on our website – www.flatheadfaeriefestival.com or request a copy by sending us an email.

Your application is NOT a guarantee of your acceptance. If you are not accepted into the show, your fees will be returned.

Checks will be deposited only when your application is accepted. Credit cards will be processed as they are received. You will receive an email Welcome Letter. An event map with your booth location, setup drive-up times will be sent in early July 2024.

Return forms, payment & photos to FFF at:

PO Box 8001
Kalispell, MT 59903

Online applications also available at:

www.flatheadfaeriefest.com
Pay by credit card

Application Checklist - **applications will not be processed until all parts are received:**

- Application form
- Photos
- Proof of Insurance (if applicable)
- Booth Fee Payment

Photos: Please include 3-6 photos of your product(s). We would love a picture of your booth, if you have one.

Insurance: If you would like to sell food products, bath & body products, skin care products, you must provide to FFF a copy of your product liability insurance policy with FFF listed as "additional Insured" See FFF Show Rules for more information.

Cancellation Policy: Cancellation notifications **MUST BE in writing**. FFF must be able to fill your spot for you to be eligible to receive a refund. Cancellations after **July 1, 2024** are not eligible for refunds. Refunds must be requested in writing using FFF's Cancellation Notice and Refund Request Form. See FFF Show Rules for more information.

NOTE: Centennial Farms is a working farm. The area in which the event is located does not have water or power. Wifi is not available. Please plan accordingly and bring hotspot etc. Security will be on premise day and night. FFF & Centennial Farms is not liable for any lost, stolen or damaged property.

Please contact us with any questions

Christina Williams and Erin Solin

Website: www.flatheadfaeriefest.com

Email: flatheadfaeriefest@gmail.com

2024 EXHIBITOR/VENDOR GUIDELINES AND AGREEMENT

1. The Flathead Faerie Festival is an outdoor event hosted in an open field format. Vendors must provide their own complete set up including canopies, tables, chairs, water, generators, and/or gas (if approved by FFF). There are no water or electrical hookups available on site.
2. Vendors are responsible for securing all necessary permits. **ALL FOOD & BEVERAGE VENDORS MUST SHOW PROOF OF COMPLIANCE AND APPROVAL FROM COUNTY HEALTH DEPARTMENT IN ORDER TO PARTICIPATE IN THE 2024 FESTIVAL.** Contact the Flathead Health Department for regulation information prior to submitting your application.
3. All vendors/exhibitors will need the approval of the Flathead Faerie Festival to be designated a sanctioned vendor/exhibitor. The Flathead Faerie Festival reserves the right to approve or disapprove vendor participation.
4. Exhibitors/vendors will be allowed to place signs, banners, flags, etc. inside their area.
5. Vendor's décor must be in keeping with the Faerie, Celtic, Pagan, Viking, Goddess, Norse, Gnomes, Fae, etc theme of the festival and is encouraged.
6. The Flathead Faerie Festival will assign vendor spaces within designated food or arts/crafts areas and reserve the right to reassign when necessary.
7. The Flathead Faerie Festival will provide trash removal throughout the event. Exhibitors/vendors will be expected to keep the areas around their booths clean and free of debris.
8. Exhibitors/vendors will be expected to have their booths completely set up at least 1 Hour prior to the start of the festival. You are expected to remain open until the close of the festival.
9. Exhibitors/vendors will be notified of drop-off for loading and unloading their wares as well as locations to park vehicles during the event.
10. Exhibitors/vendors will comply with all local, city and state rules and regulations.
11. The festival will take place rain or shine and all fees are non-refundable based on refund policy below.
12. No person or vendor will be permitted to distribute printed or advertising matter, solicit funds, or display merchandise other than that which is contracted.
13. Use of gongs, strobe lights or other noisy distracting paraphernalia is prohibited.
14. We welcome your pets. Please keep them within your booth space and under control. Please clean up after pets.
15. **Refund Policy** (refund requests must be received by email or USPS mail.)
Request before July 1, 2024 = FFF must be able to fill your spot for you to be eligible to receive a 100% refund.
Requests after July 1, 2024 = No Refund
No show = No refund and vendor will not be invited back to future events.
16. Sharp objects or weapons that do not meet our theme and the sale of those items that are not regulated by the vendor is prohibited.

___ (initial) I have read the terms and conditions outlined and agree to abide by them.

___ (initial) I acknowledge that my registration fee is due before April 1, 2024, a late fee will apply thereafter.

NO EARLY BRAKE DOWN! THOSE WHO DO WILL NOT BE INVITED BACK TO FUTURE FESTIVALS!!!

FLATHEAD FAERIE FESTIVAL
2024 SHOW APPLICATION

Date Rcvd:	_____
Payment Type:	_____
Check/Order #:	_____
Amount Pd:	_____

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Name(s): _____ Business Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

About your product: Please let us know what you plan on selling, including all things handmade and/or any reselling outside items. (This helps us in placements of booth spaces)

Special requests: Want to be placed next to a friend or need special accommodations? Please let us know in detail and we will try to accommodate your request. NOTE: Special requests are not guaranteed.

Booth Fee:

Single Booth - 12'x12' \$125.00 **FOOD TRUCKS ONLY**
Double Booth - 12'x24' \$200.00 \$125.00

****Single Corner Endcap Booth 12'x12'** \$175.00 **FOOD TRUCKS MUST BE SELF CONTAINED AS THERE IS NO WATER OR ELECTRIC ON SITE**
****Double Corner Endcap Booth - 12'x24'** \$250.00

***Single & DBL Endcap booths are limited!!!*

Camping for VENDORS only is available. There are no Electric or Water hookups!

NO CAMPIRES of any kind! Approval of camping is subject to availability of space.

COST is 20.00 for Friday & Saturday NO Yes \$20.00

Total Amount Due with this form = _____

Check Credit Card + 3% processing fees (We will send you an invoice to paid by CC)

All Vendors providing services or that are selling items are required to have a booth.
Performers: (dance, musical, poetry etc.) are not required to have a booth as they are free roaming and paid by attendees in tips.

******* CONTINUED ON BACK – SIGNATURE IS REQUIRED *******

Photos: Attached or Emailed?

Yes No

Booth Canopy

Yes No

Electricity: LIMITED BOOTHS

Yes No

We have very limited booths where you can bring a quiet generator. If needing one of these booths, why do you need power? These booths are NOT guaranteed.

Other Requests: FFF will try to accommodate requests, if possible. Do you have a trailer to transport your things? Do you want to request an early/late set up time? The more information you can provide, the better we can help you.

Social Media: Please share your Facebook, Instagram, Etsy, other social media links/tags and if you have a website. This information may be used for promotion and advertising purposes.

- Did you complete your application completely?
- Did you include photos of what you are selling or doing?
- Did you include your liability Insurance if needed?
- Did you include a copy of your food license or cottage license?
- Are you Camping? If so, did out check the box and include it in your payment?
- Please make sure you are sending the correct payment.

By signing this form, I am acknowledging that I have read and will abide by all FFF Rules.

Primary Applicant Signature:

Date