



# *Redwood Ministries*

[info@redwoodministry.org](mailto:info@redwoodministry.org)

<https://redwoodministries.org>

Our Mission is to help all who are in need by providing a safe stable environment,  
within our housing program and who have the desire to change.

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## **Terms of Service Agreement**

**PLEASE READ THESE TERMS OF USE CAREFULLY BEFORE USING THE SERVICES. THE TERMS OF USE INCLUDE A PROVISION REQUIRING THAT YOU AND WE WILL RESOLVE ANY DISPUTE THROUGH INDIVIDUAL ARBITRATION, UNLESS EXCEPTION APPLIES.**

**EACH TIME YOU USE THE SERVICES, YOUR USE INDICATES YOUR FULL ACCEPTANCE OF AND AGREEMENT TO ABIDE BY THE TERMS OF USE IN ITS THEN CURRENT FORM. IF YOU DO NOT ACCEPT THE TERMS AND CONDITIONS STATED IN THE TERMS OF USE, PLEASE DO NOT USE THE SERVICES.**

**YOU MAY ALSO AGREE TO THE TERMS OF USE ELECTRONICALLY, WHICH MAY INCLUDE, WITHOUT LIMITATION, CLICKING ON AN “AGREE” OR SIMILAR BUTTON OR CHECKING A BOX THAT IS NEXT TO OR NEAR A LINK TO THE TERMS OF USE.**

### **Acceptance of terms:**

The following Terms of Service Agreement is a legally binding agreement that shall govern the relationship with our users and others which may interact or interface with Redwood Ministries, at P.O. Box 13435 Des Moines, WA, 98198, US, in association with the use of all websites owned and operated by Redwood Ministries and their associated services, which shall be defined below. Redwood Ministries also respects the privacy of our users, as well as the desire of our users to keep their personal information secure. By accessing or using our Websites and Services, you hereby give consent to the collection and use of any non-personally identifiable information as well as personally identifiable information, as discussed at length in our Privacy Policy. You can access our all our policies at <http://redwoodministry.org>

### **Privacy Policy:**

In addition to reviewing these Terms of Use, You should also read Redwood Ministries [Privacy Policy](#) to better comprehend how Redwood Ministries collects and uses your personal information. Your use of the Services constitutes Your agreement to Our [Privacy Policy](#).

### **Who We Are:**

Redwood Ministries is a non-profit, 501c3, located in Washington State, USA. Our website serves many purposes including (1) communicating our values, mission, vision, culture, and community involvement; (2) communicating details related to events and opportunities at Redwood Ministries (3) providing electronic methods for contacting the church, planning in-person visits, and joining mailing lists; and (4) securely receiving online donations and registrations.

Redwood Ministries provides this Privacy Policy to let you know our policies and procedures regarding the collection, use and disclosure of information through.

<http://www.redwoodministry.org> (the “website”), and any other websites, features, applications, widgets or online services that are owned or controlled by Redwood Ministries and that post a link to this Privacy

Policy (together with the website), as well as any information Redwood Ministries collects outside of our website. It also describes the choices available to you regarding the use of, your access to, and how to update and correct your personal information.

**Note that we combine the information we collect from you from the website, through our website generally, or offline.**

If you have an unresolved privacy or data use concern that we have not addressed satisfactorily, please contact us at [info@redwoodministry.org](mailto:info@redwoodministry.org)

By accessing or using our website, you consent to the information collection, disclosure and use practices described in this Privacy Policy. Please note that certain features or services referenced in this Privacy Policy may not always be offered on our website. Please also review our **Terms of Service**, which govern your use of our website. You can access our Terms of Service at <http://www.redwoodministry.org>. We've provided short summaries in this Privacy Policy to help you understand what information we collect, how we use it, and what choices you have. While these summaries help explain some of the concepts in a simple and clear way, we encourage you to read the entire Privacy Policy to understand our data practices.

## **Description of website services:**

Redwood Ministries is a non-profit 501c3 organization and the following website described for the purposes of communicating our values, mission, vision, culture, and community involvement. Communicating details related to events and opportunities at Redwood Ministries. Providing electronic methods for contacting Redwood Ministries, planning in-person visits, and joining mailing lists. Securely receiving online donations and registrations.

All visitors to our website shall be deemed as "users" of the herein contained Services provided for the purpose of this Terms of Services.

The user acknowledges and agrees that the services provided and made available through our website are the sole property of the Redwood Ministries organization. At its discretion, Redwood Ministries may offer additional website services and/or products, or update, modify or revise any current content and services, and this agreement shall apply to all additional services and/or products and all updated, modified, or revised services unless otherwise stipulated. Redwood Ministries does hereby reserve the right to cancel and cease offering any of the services and/or products. You, as the end user acknowledge, accept, and agree that Redwood Ministries shall not be held liable for any such updates, modifications, revisions, suspensions, or discontinuance of any of our services and/or products. Your continued use of the services provided, after such posting of any updates, changes, and/or modifications shall constitute your acceptance of such updates, changes and/or modifications, and as such, frequent review of this agreement and all applicable terms and policies should be made by you to ensure you are aware of all terms and policies currently in effect. Should you not agree to the updated, revised, or modified terms, you must stop using the provided services forthwith.

Furthermore, the user understands, acknowledges, and agrees that the services offered shall be provided "AS IS" and as such Redwood Ministries shall not assume any responsibility or obligation for the timeliness, missed delivery, deletion and/or any failure to store user content, communication, or personalization settings.

## **Age requirement to use the website:**

The Redwood Ministries website is offered and available to users who are thirteen (13) years of age or older. However, users between the ages of thirteen (13) and eighteen (18) must have a parent or legal

guardian review, acknowledge, and agree to these Terms of Use prior to such use. By using the Websites, you represent and warrant that you meet the requirements listed above and have legally entered a binding contract with Redwood Ministries and are bound by such terms. If you do not meet these requirements, you must not access or use the Redwood Ministries website.

### **Account security:**

To access the Redwood Ministries website or the resources and resources it offers, you may be asked to provide certain registration details or other information. It is a condition of your use of the Redwood Ministries website that all the information you provide on the Redwood Ministries website is correct, current, and complete. You agree that all information you provide to register with the Redwood Ministries website, including but not limited to using any interactive features on the website, is governed by our Privacy Policy, and you consent to all actions we take with respect to your information consistent with our Privacy Policy. We have the right to disable any username, password, or other identifier at any time.

You acknowledge that your account is personal to you and agree not to provide any other person with access to the Redwood Ministries website or portions of it using your username, password, or other security information. You agree to notify us immediately of any unauthorized access to or use of your username or password or any other breach of security.

### **Electronic communications:**

When you use the Redwood Ministries website or send emails to Redwood Ministries, you are communicating with us electronically. You consent to receive electronically any communications related to your use of Redwood Ministries' website. Redwood Ministries will communicate with you by email or by posting notices on the Redwood Ministries website. You agree that all agreements, notices, disclosures, and other communications that are provided to you electronically satisfy any legal requirement that such communications be in writing. All notices from Redwood Ministries intended for receipt by you will be deemed delivered and effective when sent to the email address you provide on the Redwood Ministries website.

Redwood Ministries shall not lay claim to ownership of any content submitted by any visitor or user, nor make such content available for inclusion on Redwood Ministries website services. Therefore, you hereby grant and allow for Redwood Ministries the below listed worldwide, royalty-free, and nonexclusive licenses, as applicable:

1. The content submitted or made available for inclusion on the publicly accessible areas of Redwood Ministries website, the license provided to permit to use, distribute, reproduce, modify, adapt, publicly perform and/or publicly display said content on our network services is for the sole purpose of providing and promoting the specific area to which this content was placed and/or made available for viewing. This license shall be available so long as you are a member of Redwood Ministries website and shall terminate at such time when you elect to discontinue your membership.
2. Photos, audio, video and/or graphics submitted or made available for inclusion on the publicly accessible areas of the Redwood Ministries website, the license provided to permit to use, distribute, reproduce, modify, adapt, publicly perform and/or publicly display said content on our network. Services are for the sole purpose of providing and promoting the specific area in which this content was placed and/or made available for viewing. This license shall be available so long as you are a member of Redwood Ministries website and shall terminate at such time when you elect to discontinue your membership.
3. For any other content submitted or made available for inclusion on the publicly accessible areas of Redwood Ministries website, the continuous, binding and completely sub-licensable license which

is meant to permit to use, distribute, reproduce, modify, adapt, publish, translate, publicly perform and/or publicly display said content, whether in whole or in part, and the incorporation of any such content into other works in any arrangement or medium current used or later developed.

Those areas which may be deemed "publicly accessible" areas of the Redwood Ministries website are those such areas of our network properties which are meant to be available to the public, and which would include message boards and groups that are openly available to users.

## **Information collection:**

Users of our website may be visitors, members, volunteers, or donors.

## **Information you provide to Redwood Ministries:**

When you use our website, you may provide us with information about you. This may include your name and contact information, financial information to make or receive payment for services or donations obtained through our website. When you visit our website, we may also collect information related to your use of our website and aggregate this with information about other users. This will help us improve your experience. You may also provide us with information about your contacts or friends if, for example, you'd like to register your children before visiting for the first time.

- **Personal information:** While using our website, we may require or otherwise collect information that identifies you as a specific individual and can be used to contact or identify you.  
*"Examples of Personal Information include your name, email address, address, billing address, and phone number."*
- **Payment information:** If you use our website to make or receive payments, we will also collect certain payment information, such as credit card, PayPal or other financial account information, and billing address.
- **Identity verification:** We may collect Personal Information, such as your date of birth to validate your identity or as may be required by law.
- **General audience service:** Our website is for a general audience and intended for users 18 and older. We do not knowingly collect Personal Information from anyone younger than age 18. If we become aware that a child younger than 18 has provided us with Personal Information, we will use commercially reasonable efforts to delete such information from our files. If you are the parent or legal guardian of a child younger than age 18 and believe that Redwood Ministries has collected Personal Information from your child, please contact us at [info@redwoodministry.org](mailto:info@redwoodministry.org).
- **Non-Identifying information/usernames:** We also may collect other information, such as zip codes, demographic data, information regarding your use of our website, and general project-related data ("**Non-Identifying Information**"). We may aggregate information collected from Redwood Ministries registered and non-registered users. We consider usernames to be Non-Identifying Information. Usernames are made public through our website and are viewable by other Redwood Ministries Users.

## **Information received from a third party:**

Third parties may also give us information about you. If we combine that information with information about you collected through our website, we will still treat that combined information as set forth in this Privacy Policy.

We also may receive information about you from third parties. For example, we may supplement the information we collect with outside records, or third parties may provide information in connection with our activities or at your request (such as if you choose to sign in with a third-party service). If we combine the information, we receive from others with information we collect through our website, we will treat the combined information as described in this Privacy Policy.

### **Information collected from users automatically:**

Like other online companies, we receive technical information when you use our Services. We use these technologies to analyze how people use our website, to improve how our website functions, to save your log-in information for future sessions, and to serve you better.

Redwood Ministries and our third-party service providers, including analytics and third-party content providers, may automatically collect certain information from you whenever you access or interact with our website. This information may include, among other information, the browser and operating system you are using, the URL or advertisement that referred you to our website, the search terms you entered a search engine that led you to our website, areas within our website that you visited, and other information commonly shared when browsers communicate with websites. We may combine this automatically collected log information with other information we collect about you. We do this to improve the services we offer you, to improve marketing, analytics, and site functionality. The information we collect also includes the Hypertext Transfer Protocol (“**HTTP**”) address or another unique device identifier (“**Device Identifier**”) for any device (computer, mobile phone, tablet, etc.) used to access our website. A Device Identifier is a number that is automatically assigned or connected to the device you use to access our website, and our servers identify your device by its Device Identifier. Some mobile service providers may also provide us or our third-party service providers with information regarding the physical location of the device used to access our website.

Redwood Ministries and its partners use cookies or similar technologies to analyze trends, administer the website, track users’ movement around the website, and to gather demographic information about our user base. The technology used to collect information automatically from Redwood Ministries users may include the following:

### **Cookies:**

Like many websites, we and our marketing partners, affiliates, analytics, and service providers use “cookies” to collect information. A cookie is a small data file that we transfer to your computer’s hard disk for record-keeping purposes. We use both persistent cookies that remain on your computer or similar device (such as to save your registration ID and login password for future logins to our website and to track your compliance with the Redwood Ministries Terms of Service) and session ID cookies, which expire at the end of your browser session (for example, to enable certain features of our website, to better understand how Redwood Ministries users interact with our website and to monitor aggregate usage by Redwood Ministries users and web traffic routing on our website). You can control the use of cookies at the individual browser level, but if you choose to disable cookies, it may limit your use of certain features or functionality of our website.

### **Web beacons:**

We and our marketing partners, affiliates, analytics, and service providers may also employ software technology known as “web beacons” and/or “tracking tags” to help us keep track of what content on our Service is effective and to serve relevant advertising to you. Web beacons are small graphics with a unique identifier that may be invisible to you, and which are used to track the online activity of Internet

users. Web beacons are embedded in the web pages you review or email messages you receive. Web beacons or similar technologies may be used for several purposes, including, without limitation, to count visitors to our service, to monitor how Redwood Ministries users navigate our website, to count how many emails that were sent were opened, or to count how many particular articles or links were actually viewed.

### **Embedded scripts:**

We and our marketing partners, affiliates, analytics, and service providers may also employ software technology known as an Embedded Script. An Embedded Script is programming code that is designed to collect information about your interactions with our website, such as the links you click on. The code is temporarily downloaded onto your computer or other device and is deactivated or deleted when you disconnect from our website.

In addition, we and our marketing partners, affiliates, analytics, and service providers may use a variety of other technologies (such as tags) that collect similar information for security and fraud detection purposes, and we may use third parties to perform these services on our behalf.

### **How we respond to do not track signals:**

Redwood Ministries does not respond to Do-Not-Track signals.

Please note that your browser setting may allow you to automatically transmit a “Do Not Track” signal to websites and online services you visit. There is no consensus among industry participants as to what “Do Not Track” means in this context. Like many websites and online services, Redwood Ministries does not alter its practices when it receives a “Do Not Track” signal from a visitor’s browser. To find out more about “Do Not Track,” please visit <http://www.allaboutdnt.com>.

### **Social networking services:**

The Redwood Ministries service also may permit additional interactions between it and a third-party website, service, or other content provider, such as enabling you to “like” or share content to a third-party Social Network Services “SNS”. If you choose to “like” or share content, or to otherwise share information from or via our service with a third-party site or service, that information may be publicly displayed, and the third party may have access to information about you and your use of our service (and we may have access to information about you from that third party). These features may collect your IP address, which page you are visiting on our site, and may set a cookie to enable the feature to function properly. Your interactions with third parties through an SNS or similar features are governed by the respective privacy policies of those third parties.

You represent that you are entitled to use your SNS account for the purposes described herein without breach by you of any of the terms and conditions that govern the SNS, and without obligating Redwood Ministries to pay any fees or making Redwood Ministries subject to any usage limitations imposed by such SNS.

### **Use and retention of information:**

We use information collected through our website to provide and improve our website, process your requests, prevent fraud, provide you with information that may interest you, comply with the law, and as otherwise permitted with your consent.



## WE USE INFORMATION WE COLLECT

To provide and improve our website, complete your transactions, address your inquiries, process your registration, verify the information you provide is valid and for compliance and internal business purposes.

To contact you with communications and Redwood Ministries emails. If you decide at any time that you no longer wish to receive such communications from us, please contact us at [info@redwoodministry.org](mailto:info@redwoodministry.org) and alert us of your preference.

To tailor content we display to you and offers we may present to you, both on our website and elsewhere online.

To administer and develop our relationship with you and, if applicable, the corporation or other legal entity you represent.

To enforce and comply with the law, including to investigate, to protect the property and rights of Redwood Ministries or a third party, to protect the safety of the public or any person, or to prevent or stop activity we may consider to be, or to pose a risk of being, illegal, fraudulent, unethical, or legally actionable activity. We may also use Device Identifiers to identify Redwood Ministries users; and for the purposes disclosed at the time you provide your information, with your consent, and as further described in this Privacy Policy.

UNLESS YOU REQUEST THAT WE DELETE CERTAIN INFORMATION, WE RETAIN THE INFORMATION WE COLLECT FOR AT LEAST 5 YEARS AND MAY RETAIN THE INFORMATION FOR AS LONG AS NEEDED FOR OUR BUSINESS AND LEGAL PURPOSES.

### Information sharing and disclosure:

We may share information about you to provide our websites, for legal and investigative purposes, or if we are part of a merger or acquisition. We may also share nonidentifying information with third parties. You have choices as to whether we share your personal information with third parties.

We may share aggregated Non-Identifying Information and we may otherwise disclose Non-Identifying Information (including, without limitation, Hashed Information) to third parties. We do not share your Personal Information with third parties for those third parties' marketing purposes unless we first provide you with the opportunity to opt-in to or opt-out of such sharing. We may also share the information we have collected about you, including Personal Information, as disclosed at the time you provide your information, with your consent, as otherwise described in this Privacy Policy, or in the following circumstances:

- **If you agree to receive information from third parties or request that we share your information:**

You may be presented with an opportunity to receive information from one or more third parties. If you agree at that time to have your Personal Information shared, your Personal Information will be disclosed to that third party (or parties) and will be subject to the privacy policy and practices of that third party. We are not responsible for the privacy policies and practices of third parties, and, if you later decide that you no longer want to receive communications from a third party, you will need to contact that third party directly. You also may request, sometimes through your use of an SNS or similar interactive feature or third-party application, that we share information about you with a third party and we will typically do so under those circumstances.

- **Legal and investigative purposes:**

Redwood Ministries will share information with government agencies as required by law in response to lawful requests by public authorities, including to meet national security or law enforcement requirements and, including without limitation, in connection with reporting earnings. We cooperate with government and law enforcement officials and private parties to enforce and comply with the law. We will disclose information about you to government or law enforcement officials or private parties as we, in our sole discretion, believe necessary or appropriate to respond to claims and legal process (including but not limited to subpoenas), at the request of governmental authorities or other third parties conducting an investigation, to protect the property and rights of Redwood Ministries or a third party, to protect the safety of the public or any person, or to prevent or stop activity we may consider to be, or to pose a risk of being, illegal, fraudulent, unethical or legally actionable activity. We may also use Device Identifiers to identify Redwood Ministries' users and may do so in cooperation with third parties at our discretion.

- **Internal and business transfers:**

Redwood Ministries may share information, including Personal Information, primarily for internal operational purposes. We will not sell, transfer, or otherwise share your Personal Information.

- **Sweepstakes, contests, and promotions:**

We may offer sweepstakes, contests, and other promotions (any, a "**Promotion**") that may require registration. By participating in a Promotion, you are agreeing to the official rules that govern that Promotion, which may contain specific requirements of you, including, except prohibited by law, allowing the sponsor(s) of the Promotion to use your name, voice, likeness, or other indicia of persona in advertising or marketing associated with the Promotion. If you choose to enter a Promotion, your Personal Information may be disclosed to third parties or the public in connection with the administration of such Promotion, including, without limitation, in connection with winner selection, prize fulfillment, and as required by law or permitted by the Promotion's official rules, such as on a winner's list.

## **Third-party analytic providers, ad servers and similar third parties:**

We may work with vendors who use technology to help us understand how people use our website. These vendors may use technologies to serve you advertisements that may interest you. You can choose to opt out of receiving interest-based advertising. Redwood Ministries works with (or may in the future work with) network advertisers, ad agencies, analytics service providers and other vendors to provide us with information regarding traffic on our website, including pages viewed and the actions taken when visiting our website; to serve our advertisements on other web sites, within mobile apps and elsewhere online; and to provide us with information regarding the use of our website and the effectiveness of our advertisements. Our service providers may collect certain information about your visits to and activity on our website as well as other websites or services, they may set and access their own tracking technologies on your device (including cookies and web beacons) and may use that information to show you targeted advertisements. Some of these parties may collect Personal Information when you visit our website or other online websites and services.

## **Links to other sites:**

Our website contains links to other websites. If you choose to click on a third-party link, you will be directed to that third party's website. The fact that we link to a website is not an endorsement, authorization, or representation of our affiliation with that third party, nor is it an endorsement of their privacy or information security policies or practices. We do not exercise control over third-party websites.



These other websites may place their own cookies or other files on your computer, collect data or solicit Personal Information from you. We encourage you to read the privacy policies or statements of the other websites you visit.

### **Your choices and opting out:**

You have certain choices regarding how we may communicate with you. Registered Redwood Ministries users may update their choices regarding the types of communications you receive from us through your online account. You also may opt-out of receiving emails from us by following the opt-out instructions provided in those emails. Please note that we reserve the right to send you certain communications relating to your account or use of our website (for example, administrative and service announcements) via email and other means and these transactional account messages may be unaffected if you opt-out from receiving marketing communications. You may opt-out of receiving text messages by replying “STOP” to any text message received.

### **Changing your information or closing your account:**

You may request access to all personal information we have about you. You may also delete your account and/or request deletion of all personal information we have about you. We will honor the request to the extent we can reasonably do so, but some information will remain on our websites, such as information you posted publicly. Upon request Redwood Ministries will provide you with information about whether we hold any of your personal information. You are responsible for maintaining the accuracy of the information you submit to us, such as your contact information. You may access, correct, or request deletion of your personal information by making updates to that information or by contacting Redwood Ministries through your online account. If you request to access all personal information you’ve submitted, we will respond to your request within 30 days. If you completely delete all such information, then your account may become deactivated. If your account is deactivated or you ask to close your account, you will no longer be able to use parts of our website. If you would like us to delete your account in our system, you can contact us at [info@redwoodministry.org](mailto:info@redwoodministry.org) and request to have your account closed and their information removed from our database. We will use commercially reasonable efforts to honor your request; however, certain information will actively persist on our website even if you close your account, including messages you posted to our website. In addition, your Personal Information may remain in our archives and information you update or delete, or information within a closed account, may persist internally or for our administrative purposes. It is not always possible to completely remove or delete information from our databases. In addition, we typically will not remove information you posted publicly through or on our website. Bear in mind that neither you nor Redwood Ministries can delete all copies of information that has been previously shared with others on our website.

### **Security:**

We take several steps to protect your data, but no security is guaranteed. Redwood Ministries takes commercially reasonable steps to help protect and secure the information it collects and stores about Redwood Ministries users. All access to the Site is encrypted using industry-standard transport layer security technology (TLS). When you enter sensitive information, we encrypt the transmission of that information using secure socket layer technology (SSL). We also use HTTP strict transport security to add an additional layer of protection for our Redwood Ministries users. But remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. Thus, while we strive to protect your personal data, Redwood Ministries cannot ensure and does not warrant the security of any information you transmit to us.

## **Public profile:**

The profile you create on our site will be publicly accessible unless otherwise indicated. You may change the privacy settings of your profile through your account portal.

## **Changes to this policy:**

We may change this Privacy Policy. If we make material changes, we will provide notice.

This Privacy Policy is effective as of 03/10/2021. However, Redwood Ministries may update this Privacy Policy at any time and any changes will be effective upon posting. If there are material changes to the way we treat your Personal Information, we will display a notice on our websites prior to the change becoming effective. We may also notify you by email, at our discretion. However, we will use your Personal Information in a manner consistent with the Privacy Policy in effect at the time you submit the information, unless you consent to the new or revised policy.

## **Contact Us:**

Redwood Ministries

PO Box 13435

Des Moines, WA 98198

Email: [info@redwoodministry.org](mailto:info@redwoodministry.org)

[www.redwoodministry.org](http://www.redwoodministry.org)