**We are an equal opportunity employer. We do not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status, or unfavorable discharge from military service.**

Last Name Click or tap here to enter text. First Click or tap here to enter text. Middle Click or tap here to enter text.

Street Address Click or tap here to enter text.

City Click or tap here to enter text. State Click or tap here to enter text. ZIP Click or tap here to enter text.

Phone Click or tap here to enter text. Type: [ ]  cell [ ]  home [ ]  other Click or tap here to enter text.

Social Security # Click or tap here to enter text. Email address Click or tap here to enter text.

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?

[ ]  Yes [ ]  No

Are you looking for full-time employment? [ ]  Yes [ ]  No

If no, what hours are you available? Click or tap here to enter text.

Have you ever been convicted of a felony? [ ]  No [ ]  Yes [*If yes, please describe conditions*] Click or tap here to enter text.

POSITION APPLIED FOR:

Grounds Maintenance: [ ]  Laborer [ ]  Foreman [ ]  Division Supervisor

Landscape Construction: [ ]  Laborer [ ]  Technician [ ]  Foreman

How did you hear of this opening? [ ]  Indeed [ ]  Craig’s List [ ]  other Click or tap here to enter text.

Are you presently employed? [ ]  Yes [ ]  No May we contact your present employer? [ ]  Yes [ ]  No

Date you can start. Click or tap to enter a date.

Desired starting salary and/or payrate per hour Click or tap here to enter text.

Please list applicable skills, qualifications, or additional experience that we should consider:

Click or tap here to enter text.

**EDUCATION** Graduated Type of Degree

High School Click or tap here to enter text. [ ]  Yes [ ]  No

College Click or tap here to enter text. [ ]  Yes [ ]  No Click or tap here to enter text.

Other Training/Certificates Click or tap here to enter text.

Are you planning to continue your studies? [ ]  Yes [ ]  No

**EMPLOYMENT HISTORY** [*start with most recent employer*]

1. **Company Name** Click or tap here to enter text.

Address Click or tap here to enter text.

Phone Click or tap here to enter text. Starting Position Click or tap here to enter text.

Date Started Click or tap to enter a date. Starting Wage Click or tap here to enter text.

Date Ended Click or tap to enter a date. Ending Wage Click or tap here to enter text.

Name of Supervisor Click or tap here to enter text. Phone Click or tap here to enter text.

May we contact? [ ]  Yes [ ]  No Reason for leaving. Click or tap here to enter text.

Responsibilities Click or tap here to enter text.

1. **Company Name** Click or tap here to enter text.

Address Click or tap here to enter text.

Phone Click or tap here to enter text. Starting Position Click or tap here to enter text.

Date Started Click or tap to enter a date. Starting Wage Click or tap here to enter text.

Date Ended Click or tap to enter a date. Ending Wage Click or tap here to enter text.

Name of Supervisor Click or tap here to enter text. Phone Click or tap here to enter text.

May we contact? [ ]  Yes [ ]  No Reason for leaving. Click or tap here to enter text.

Responsibilities Click or tap here to enter text.

1. **Company Name** Click or tap here to enter text.

Address Click or tap here to enter text.

Phone Click or tap here to enter text. Starting Position Click or tap here to enter text.

Date Started Click or tap to enter a date. Starting Wage Click or tap here to enter text.

Date Ended Click or tap to enter a date. Ending Wage Click or tap here to enter text.

Name of Supervisor Click or tap here to enter text. Phone Click or tap here to enter text.

May we contact? [ ]  Yes [ ]  No Reason for leaving. Click or tap here to enter text.

Responsibilities Click or tap here to enter text.

**REFERENCES**

List two personal references, not related to you, who have known you for more than one year.

Name Click or tap here to enter text. Phone Click or tap here to enter text. Years Known Click or tap here to enter text.

Name Click or tap here to enter text. Phone Click or tap here to enter text. Years Known Click or tap here to enter text.

**EMERGENCY CONTACT**

In case of emergency, please notify:

Name Click or tap here to enter text. Relationship Click or tap here to enter text.

Phone Click or tap here to enter text.

**PLEASE READ BEFORE SIGNING:**

I certify that all information provided by me on this application is true and complete to the best of my knowledge and that I have withheld nothing that, if disclosed, would alter the integrity of this application.

I authorize my previous employers, schools, or persons listed as references to give any information regarding employment or educational record. I agree that this company and my previous employers will not be held liable in any respect if a job offer is not extended, or is withdrawn, or employment is terminated because of false statements, omissions, or answers made by myself on this application. In the event of any employment with this company, I will comply with all rules and regulations as set by the company in any communication distributed to the employees.

In compliance with the Immigration Reform and Control Act of 1986, I understand that I am required to provide approved documentation to the company that verifies my right to work in the United States on the first day of employment. I will receive from the company a list of the approved documents that are required.

I understand that employment at this company is “at will,” which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I hereby acknowledge that I have read and understand the above statements.

Printed Name Click or tap here to enter text.

Signature Click or tap here to enter text.

Date Click or tap to enter a date.