

Company Name:\_\_\_\_\_ KSA Account #\_\_\_\_\_

Contact Name: \_\_\_\_\_ Cell phone # \_\_\_\_\_

Shipper Name:\_\_\_\_\_ Bill of Laden # \_\_\_\_\_ Claim filed: YES or NO (circle)

- 1. If damages exceed \$35.00 per invoice, please fill out this form and email Leonie Saunders  
lsaunders@kurtadler.com and cc toby@kurtadler-toby.com**
- 2. If claims are LESS than or equal to \$35.00 ( per invoice) keep track of them with this form, print and send in with your  
payment and deduct total. OR email Leonie the list when the total damages add up to \$150.00 or more.**
- 3. If you are a credit card customer, you should report all claims immediately for credit. Fax to: 212-463-7734**

[illegible]