



Lake County Council

October 10, 2023

Regular Meeting – 10:00 AM

Agenda

2293 N. Main St.

Commissioners Court Room/Council Chambers, 3rd Floor, Building A

Crown Point, IN 46307

1: Opening

Moment of Reflection

Pledge of Allegiance

Roll Call of County Council Members

County Council Secretary – Auditor's Office

2: Minutes

September 12, 2023

Regular Meeting

3: Awards/Resolutions

- A. In Support of and Recognizing "Vets Restoring Vets": an Innovative Peer Support Program. (BILSKI)
- B. Honoring Veterans of the United State Armed Forces and Recognizing November 11th as Veterans Day. (BILSKI)

4: Acknowledgments

5: Health Department – 9306

(BROWN, CID & NIEMEYER)

Ordinance

Establishing the Lake County Health Department's Local Public Health Services Fund, Fund No. 1161, a Non-Reverting Fund.

6: Fairgrounds – 9201

(NIEMEYER, CID & BILSKI)

A. Transfer – County General Fund – 1001

From: 62110 Office Supplies	\$	30.58	
62210 Petroleum Products	\$	5,038.91	
62240 Household & Institute Supplies	\$	3,809.21	
62410 Other Supplies	\$	937.27	
63620 Equipment Repair	\$	2,904.52	
64490 Other Equipment	\$	4,649.67	
To: 61190 Part-Time		\$	9,278.00
61280 Seasonal Employees		\$	8,092.16
Total:		\$	17,370.16

B. Create New Line Items – County Cumulative Capital Development Fund – 1651

62210 Petroleum Products

63630 Maintenance & Service Contracts

Transfer – County Cumulative Capital Development Fund – 1651

From: 63610 Building & Structures	\$	4,000.00	
64500 Construction & Reconstruction	\$	4,000.00	
To: 62210 Petroleum Products		\$	4,000.00
63630 Maintenance & Service Contracts		\$	4,000.00
Total:		\$	8,000.00

7: Criminal Courts – 3002

(HAMM, BILSKI & LAY)

Create New Line Item – Superior Court Criminal Division's SAFE Grant Fund – 9448

63190 Other Professional Service

Appropriation – Superior Court Criminal Division's SAFE Grant Fund – 9448

63190 Other Professional Service	\$	19,379.35
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8: Juvenile Detention Center – 8003

(CID, LAY & NIEMEYER)

A. Appropriation – County General Fund – 1001

63920 Food & Lodging	\$	130,000.00
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B. Transfer – County General Fund – 1001

From: 61120 Professionals	\$	100,000.00
To: 61100 Overtime		

9: Juvenile Court – 4005

(HAMM, LINDEMULDER & CID)

Grant Application & Grant Approval – Grant Oversight Committee

Family Recovery Court = Indiana Supreme Court – Office of Court Services – 2024 Problem-Solving Court Grant Award

10: Juvenile Court/C.A.S.A. – 4006

(HAMM, LINDEMULDER & CID)

Grant Applications & Grant Approvals – Grant Oversight Committee

1. Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court – Administration – 2024 Matching Grant Renewal Application
2. Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court – Administration – 2024 Capacity-Building Grant Renewal Application

11: Economic Development – 9307

(BROWN, CID & NIEMEYER)

Ordinance

Establishing the Lake County Community Economic Development's Home-ARP Grant Fund, a Non-Reverting Fund.

12: Planning Commission – 5004

(LINDEMULDER, NIEMEYER & HAMM)

Plan Commission Ordinances

1. 2564 Jonathan Bandstra and Sarah Darnell, Owners Sarah Darnell, Petitioner, 9-20-2023, Favorable Recommendation, (Vote 6-0).
2. 2565 NKJ Farms, LLC, Owner and Petitioner, 9-20-2023, Favorable Recommendation, (Vote 6-0).

13: Sheriff – 8001

(CID, LAY & NIEMEYER)

Transfer – County General Fund – 1001

From: 61140 Protective Services	\$ 205,000.00	
To: 61100 Overtime		\$ 120,000.00
61190 Part-Time		\$ 45,000.00
61270 Holiday Pay		\$ 40,000.00

14: Jail – 8002

(CID, LAY & NIEMEYER)

Transfer – County General Fund – 1001

From: 61140 Protective Services	\$ 985,000.00	
63620 Equipment Repair	\$ 50,000.00	
To: 61100 Overtime		\$ 900,000.00
61190 Part-Time		\$ 70,000.00
61270 Holiday Pay		\$ 15,000.00
62240 Household & Institute Supplies		\$ 50,000.00
Total:		<u>\$ 1,035,000.00</u>

15: Lake Sup. Ct. County Div. Rm. 3 – 4004

(HAMM, LINDEMULDER & CID)

Grant Application & Grant Approval – Grant Oversight Committee

Veterans Court = Indiana Supreme Court – Office of Court Services – 2024 Veterans Court Grant

16: Combined Election & Registration – 5001 (LINDEMULDER, NIEMEYER & HAMM)

Transfer – County General Fund – 1001

From: 61196 Election Day Workers	\$	35,000.00	
61280 Seasonal Employees	\$	36,000.00	
To: 61100 Overtime	\$	25,000.00	
61190 Part-Time	\$	10,000.00	
63310 Printing	\$	36,000.00	
Total:	\$	<u>71,000.00</u>	

17: Community Corrections – 9101

(LINDEMULDER)

Ordinances

1. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for Community Supervision Program Even-Numbered Year Fund, a Non-Reverting Fund.
2. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for Drug Court Program Even-Numbered Year Fund, a Non-Reverting Fund.
3. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for Residential/Work Release Program Even-Numbered Year Fund, a Non-Reverting Fund.
4. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for a Veterans Court Program Even-Numbered Year Fund, a Non-Reverting Fund.
5. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for the Mental Health Court Even-Numbered Year Fund, a Non-Reverting Fund.
6. Establishing the Adult Community Corrections – Indiana Department of Corrections – Community Corrections and Justice Reinvestment Grant for a Reentry Court Even-Numbered Year Fund, a Non-Reverting Fund.
7. Establishing the Lake County Adult Community Corrections (LCACC) Program's Community Corrections Project Income Fund, a Non- Reverting Fund.

17: Community Corrections – 9101 Cont.

(LINDEMULDER)

Ordinances Cont.

8. Establishing the Lake County Adult Community Corrections (LCACC) Program's Community Transition Program (CTP) Fund, a Non-Reverting Fund.

18: County Council – 6001

A. Ordinances

Establishing the Procedure for Lake County to Obtain Title for a Parcel of Real Property Offered at Tax Sale Two or More Occasions without a Bid and Parcels Determined to be a Public Hazard.
(LAY)

B. Citizen Appointments

1. County Domestic Violence Fatality Review Team:

Educator (1) (May)

2. Veterans Memorial Parkway Commission:

Members (2) (Shall)

Public Comments:

RESOLUTION NO. _____

RESOLUTION IN SUPPORT OF AND RECOGNIZING
 “VETS RESTORING VETS”:
AN INNOVATIVE PEER SUPPORT PROGRAM

WHEREAS, Military Veterans disproportionately experience mental health issues due to unique service-related experiences; and

WHEREAS, peer and social support interventions have shown promise in improving Veterans’ mental health alongside clinical mental health interventions yet there are limited studies on Veteran-designed and Veteran-led peer or social support intervention; and

WHEREAS, the “Vets Restoring Vets” is an innovative Veteran-designed and Veteran-led community-based peer and social support program study exploring the perceptions and experiences of veterans. The preliminary study was a long-term community Based Participatory Research partnership between Indiana University School of Medicine-Northwest regional campus and Operation Combat Bikesaver; and

WHEREAS, convening veterans with shared experiences around innovative and supportive social activities may develop their perceived sense of purpose, belonging, and mutual support and produce improvements in perceived mental health; and

WHEREAS, the Lake County Council supports and recognizes “Vets Restoring Vets”: An Innovative Peer Support Program.

NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:

That the Lake County Council expresses its support and recognizes the “Vets Restoring Vets”: An Innovative Peer Support Program

SO RESOLVED THIS ____ DAY OF OCTOBER, 2023.

 CHARLIE BROWN, President

 DAVID HAMM

 CHRISTINE CID

 RANDELL C. NIEMEYER

 CLORIUS L. LAY

 PETE LINDEMULDER

 TED F. BILSKI

Members of the Lake County Council

RESOLUTION NO. _____

RESOLUTION HONORING VETERANS
OF THE UNITED STATES ARMED FORCES
AND
RECOGNIZING NOVEMBER 11TH AS VETERANS DAY

WHEREAS, throughout the Country's history, generations of men and women have answered the call to leave their families, their jobs, and put their futures and even their lives on the line to valiantly defend our nation and its inalienable rights; and

WHEREAS, for many, that sacrifice has ended in permanent injury or death, yet their spirit remains in the continued preservation of our freedoms and the promise of liberty; and

WHEREAS, November 11, 1918 marked the end of World War I and in 1938, Congress passed legislation to make November 11th, Armistice Day, a permanent day dedicated to the cause of world peace; and

WHEREAS, after World War II, the day become known as Veterans Day as a way to honor those who have served in the United States Armed Forces; and

WHEREAS, we owe a debt of gratitude to our veterans and wish to express our appreciation to all of our veterans for their selfless service to the United States.

NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:

That the Lake County Council expresses its gratitude, appreciation and respect for the service of all the men and women who served in the Armed Services, Reserves and National Guard as we honor them on Veterans Day. The Lake County Council wishes to honor the memory of all veterans who gave their lives while serving our nation in the Armed Services.

SO RESOLVED THIS 10th DAY OF OCTOBER, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

4. FEMA Graduation

From: [Cid, Christine](#)
To: [Walker, Bob](#); [Michael C. Repay](#)
Subject: Re: Federal Emergency Management Agency Advanced Academy Graduation
Date: Thursday, September 14, 2023 3:51:58 PM
Attachments: [image001.png](#)
[image001.png](#)

Also extending congratulations to Nick. He will also be acknowledged at the October meeting.

Christine Cid
County Council
Vice President

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From: cidcx@lakecountyin.org <cidcx@lakecountyin.org>
Sent: Thursday, September 14, 2023 3:49:58 PM
To: Walker, Bob <rwalker@lakecountyin.org>; Michael C. Repay <repaymc@lakecountyin.org>
Subject: Re: Federal Emergency Management Agency Advanced Academy Graduation

Congratulations to Paul and Rachel on your graduation. You make us all very proud. I will acknowledge your accomplishment at the October Council meeting.

Enjoy the game. Go Cubs!!
Christine Cid
County Council

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From: Walker, Bob <rwalker@lakecountyin.org>
Sent: Thursday, September 14, 2023 2:36:49 PM
To: Michael C. Repay <repaymc@lakecountyin.org>; Cid, Christine <cidcx@lakecountyin.org>
Subject: Federal Emergency Management Agency Advanced Academy Graduation

Just FYI, One of your employees [Paul Petrie](#), and one of your former employees [Rachel Wilkinson](#), will be graduating from the Federal Emergency Management Agency Advanced Academy Friday September 8, 2023.

The Graduation is being held at the Cubs Stadium in Chicago Ill. [Mr. Nick Cash](#) recently graduated from the FEMA Basic academy last Friday.

Graduation ceremony and receipt of certificate will take place on the top of the Cubs dugout. Graduates will be seated in the first row behind the home team dugout and when called, you will ascend up a few small steps to the top, on top of the dugout where you will receive your certificate, pause for quick photos with VIPs, and walk across, and descend off the dugout, and back to your seat behind the dugout.

For the graduation, we can only allow 5 guests per graduate.

So please send me your list of 5 guests (names only) so I can share w/ Cubs security for admittance on Sept 15 at 1100.

I will be sending a separate invitation to the EM Directors of Lake County EMA, Will County EMA, DuPage County OHSEM, and Cook County EMRS as they were the ones that so graciously hosted us in all of our classes.

Many of you have asked for a specific schedule. Here's the most current.

Friday September 15, 2023

0730-0800: participants, instructors, keynote speakers to arrive at Gate 4 (Gallagher Way gate on Clark St)

0815: Class photo

0830-0900: Cohort discussion/reflection (maybe tour if avail)

0900-0950: Panel discussion

0950-1000: break

1000-1050: Panel discussion (continued)

1050-1100: break

1100: Guests/media arrivals at Gate 4 (Gallagher Way gate on Clark St)

1145: Graduation ceremony starts

1215: Graduation ceremony ends

1230: Exit

Alt weather plan (rain) – we will regroup under the terrace behind home plate.

With the timing and things, we will not be able to do lunch onsite.

However, there are a TON of places that will accommodate our large class after.

More details to come.

Just want to continue the hype for the graduation ceremony.

Kevin T. Sur

Public Information Officer (PIO)

Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS)

Thank You, We appreciate all that you do!

Sincerely,

Robert D. Walker

Working Harder To Set New Standards

Robert D. Walker, Director

Lake County Homeland Security/EMA

2900 W. 93rd Ave.

Crown Point, IN 46307



LAKE COUNTY COUNCIL

LAKE COUNTY GOVERNMENT CENTER
2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307
219-755-3280
FAX: 219-755-3283



417

5th District
CHRISTINE CID

3915 Fir Street
East Chicago, IN 46312
Phone: (219) 397-3209
Fax: (219) 397-6906

4. Syd Garner Scholarship

September 19, 2023

Chair IU Scholarship Committee
Indiana University Northwest
c/o Catherine Mezzacapo
3400 Broadway
Gary IN 46408

Dear Catherine:

The Lake County Council Syd Garner Scholarship Committee has selected the following as the 2023 recipients and sincerely hopes the IUN Scholarship Committee agrees:

Payton Mendez
Paige Wood
Domonique Santos

They have met the criteria the Lake County Council approved when the scholarship was initiated.

The Lake County Council plans to announce and would like to acknowledge the recipients at its October 10th meeting. The meeting will be held at the Lake County Government Complex, Commissioners Courtroom, 2293 N. Main Street, Crown Point, Indiana, commencing at 10:00 a.m. It would be appreciated if you would provide my contact information to each recipient to allow me to invite them to the meeting. My phone number is 219-218-3126. Or, if they agree you can provide me their contact information.

Thank you for your cooperation and patience.

Sincerely,
A handwritten signature in black ink, appearing to read "Christine Cid".

Christine Cid
Councilwoman
5th District

Pete Lindemulder
Councilman
4th District

Certificate of Scholarship

THE LAKE COUNTY COUNCIL SYD GARNER SCHOLARSHIP COMMITTEE

IS PROUD TO AWARD

Payton Mendez

THE SYD GARNER SCHOLARSHIP

AWARDED THIS 10TH DAY OF October, 2023.

CHRISTINE CID

PETE LINDEMULDER

**LAKE COUNTY COUNCIL
CHARLIE BROWN, President**

**TED F. BILSKI
DAVID HAMM
CHRISTINE CID**

**CLORIUS LAY
RANDELL C. NIEMEYER
PETE LINDEMULDER**

Certificate of Scholarship

THE LAKE COUNTY COUNCIL SYD GARNER SCHOLARSHIP COMMITTEE

IS PROUD TO AWARD

Paige Wood

THE SYD GARNER SCHOLARSHIP

AWARDED THIS 10TH DAY OF October, 2023.

CHRISTINE CID

PETE LINDEMULDER

**LAKE COUNTY COUNCIL
CHARLIE BROWN, President**

**TED F. BILSKI
DAVID HAMM
CHRISTINE CID**

**CLORIUS LAY
RANDELL C. NIEMEYER
PETE LINDEMULDER**

Certificate of Scholarship

THE LAKE COUNTY COUNCIL SYD GARNER SCHOLARSHIP COMMITTEE

IS PROUD TO AWARD

Domonique Santos

THE SYD GARNER SCHOLARSHIP

AWARDED THIS 10TH DAY OF October, 2023.

CHRISTINE CID

PETE LINDEMULDER

**LAKE COUNTY COUNCIL
CHARLIE BROWN, President**

**TED F. BILSKI
DAVID HAMM
CHRISTINE CID**

**CLORIUS LAY
RANDELL C. NIEMEYER
PETE LINDEMULDER**

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE LAKE COUNTY
HEALTH DEPARTMENT'S LOCAL PUBLIC HEALTH
SERVICES FUND, FUND NO. 1161, A NON-REVERTING FUND**

- WHEREAS**, pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and
- WHEREAS**, pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and
- WHEREAS**, pursuant to I.C. 36-1-8-4, the Lake County Council may by ordinance or resolution transfer money from one fund to another; and
- WHEREAS**, the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers are made; and
- WHEREAS**, the Lake County Council desires to establish the Lake County Health Department's Local Public Health Services Fund, Fund No. 1161, a non-reverting fund, for the deposit of State funding for the purpose of providing new or improved "Core Public Health Services" pursuant to Senate Enrolled Act 4, Section 40.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Council establishes the Lake County Health Department's Local Public Health Services Fund, Fund No. 1161, a non-reverting fund, for the deposit of State funding for the purpose of providing new or improved "Core Public Health Services" pursuant to Senate Enrolled Act 4, Section 40.
2. That money remaining in the Fund at the end of the year shall remain in the Fund and not revert to the General Fund.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

Revision**LAKE COUNTY FAIRGROUNDS**

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072
marshjf@lakecountyin.org
Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District
JERRY TIPPY, 2ND District
MICHAEL REPAY, 3RD District

SUPERINTENDENT

JOHN MARSHALL

September 15, 2023

ok y

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a Funds Transfer in our General Fund 1001 Line 61190 – Part Time & 61280 - Seasonal Employees to cover the negative balances. We are requesting to transfer \$30.58 from line 62110 (Office Supplies), \$5,038.91 from line 62210 (Petroleum), \$3,809.21 from line 62240 (Household), \$937.27 from line 62410 (Other Supplies), \$2,904.52 from line 63620 (Equipment Repair), and \$4,649.67 from line 64490 (Other Equipment) all to be applied in the amount of \$9,728.00 to line 61190(Part-Time), and \$8,092.16 to line 61280 (Seasonal Employees) for a total transfer of \$17,370.16.

9,278 y

Thank you,



Kristen Borchert
Administrative Assistant

LAKE COUNTY FAIRGROUNDS
2023 SEP 19 AM 10:06
AUDITOR

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

9201 Fairgrounds

as Follows:

FUND NO. 1001

Dept. Name & No.

FROM: Line Item No. & Title	Amount	To: Line Item No. & Title	Amount
1. 62110 Office Supplies	\$ 30.58	61190 Part-Time	\$ 9,278.48
2. 62210 Petroleum Products	\$ 50,389.91	61280 Seasonal Employees	\$ 8,092.10
3. 62240 Household & Instit Supplies	\$ 3,809.21		
4. 62410 Other Supplies	\$ 937.27		
5. 63620 Equipment Repair	\$ 2,904.52		
6. 64490 Other Equipment	\$ 4,649.67		
7.			
8.			
9.			
10.			

Total: \$17,370.10

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

as follows:

Dept. Name & No.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	
4.	
5.	
6.	

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County

as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	

9201 Fairgrounds

Name of Department

Signature & Date

September 15, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-9201-61110	County General-Fairgrounds-Official & Administrators		136,217.00	0.00	0.00	92,998.39	92,998.39	43,218.61
1001-9201-61160	County General-Fairgrounds-Office & Clerical		34,866.00	0.00	0.00	25,351.30	25,351.30	9,514.70
1001-9201-61180	County General-Fairgrounds-Service/Maintenance		40,352.00	0.00	0.00	29,340.14	29,340.14	11,011.86
1001-9201-61190	County General-Fairgrounds-Part-Time		25,811.16	0.00	0.00	35,089.16	35,089.16	-9,278.00
1001-9201-61210	County General-Fairgrounds-Longevity \- Deduction		1,220.00	0.00	0.00	1,220.00	1,220.00	0.00
1001-9201-61280	County General-Fairgrounds-Seasonal Employees		8,339.84	0.00	0.00	16,432.00	16,432.00	-8,092.16
1001-9201-61320	County General-Fairgrounds-FICA \- Deduction		0.00	0.00	0.00	11,806.18	11,806.18	-11,806.18
1001-9201-61330	County General-Fairgrounds-PERF \- Deduction		0.00	0.00	0.00	19,612.49	19,612.49	-19,612.49
1001-9201-61340	County General-Fairgrounds-Group Insurance \- Deductio		0.00	0.00	0.00	59,131.48	59,131.48	-59,131.48
1001-9201-61350	County General-Fairgrounds-Unemployment Comp \- Ded		0.00	0.00	0.00	0.00	0.00	0.00
1001-9201-61360	County General-Fairgrounds-Workman's Comp \- Ded		0.00	0.00	0.00	2,860.00	2,860.00	-2,860.00
1001-9201-62110	County General-Fairgrounds-Office Supplies		380.00	0.00	0.00	343.92	343.92	36.08

	Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
*	1001-9201-62210	County General-Fairgrounds-Petroleum Products		18,000.00	0.00	0.00	11,613.09	11,613.09	6,386.91
*	1001-9201-62240	County General-Fairgrounds-Househld & Instit Supplie		7,000.00	0.00	0.00	3,190.79	3,190.79	3,809.21
	1001-9201-62310	County General-Fairgrounds-Equipment Repair Parts		1.00	0.00	0.00	0.00	0.00	1.00
*	1001-9201-62410	County General-Fairgrounds-Other Supplies		12,293.10	0.00	489.74	10,866.09	11,355.83	937.27
*	1001-9201-63620	County General-Fairgrounds-Equipment Repair		5,000.00	0.00	0.00	2,095.48	2,095.48	2,904.52
	1001-9201-63630	County General-Fairgrounds-Mainten & Service Cont		16,000.00	0.00	150.00	14,937.09	15,087.09	912.91
*	1001-9201-64490	County General-Fairgrounds-Other Equipment		65,039.30	0.00	15.00	60,374.63	60,389.63	4,649.67

Detail Expenses

Budget Account	Period Name	GL Date	Expenditure
1001-9201-61110	Jan-23	01/30/2023	523.92
1001-9201-61110	Jan-23	01/31/2023	14795.41
1001-9201-61110	Feb-23	02/13/2023	523.92
1001-9201-61110	Feb-23	02/28/2023	10057.78
1001-9201-61110	Mar-23	03/31/2023	10581.72
1001-9201-61110	Apr-23	04/30/2023	12375.66

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072
marshif@lakecountyin.org
Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District
JERRY TIPPY, 2ND District
MICHAEL REPAY, 3RD District

SUPERINTENDENT

JOHN MARSHALL

October 2, 2023

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a Funds Transfer in our 1651 Fund. We would also like to create 2 new lines in Fund 1651 – 62210 - Petroleum Products & 63630 - Mainten & Service Contracts. *ok y*

We are requesting \$4,000 be transferred from 63610 - Building & Structures and applied to 62210 - Petroleum.

We are also asking \$4,000 be transferred from 64500 - Construction & Reconstruction and applied to 63630 - Mainten & Service Contracts.

This would cover the cost for the remainder of the year in Petroleum and our Mainten & Service Contracts.

Thank you,

Kristen Borchert
Administrative Assistant

NOV 02 2023
SO:0111 00:00:00
h 3:40

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

9201 Fairgrounds

as Follows:

FUND NO.

1651

Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	63610 Building & Structures	\$ 4,000.00	62210 Petroleum Products (CNL)	\$ 4,000.00	
2.	64500 Construction & Reconstruction	\$ 4,000.00	63630 Mainten & Service Cont (CNL)	\$ 4,000.00	
3.					
4.					
5.					
					Total: \$ 8,000.00

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

Dept. Name & No.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	
4.	
5.	
6.	

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	

9201 Fairgrounds

Name of Department

Signature & Date

October 2, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
* 1651-9201-63610	Co. Cumulative Capital De-Fairgrounds-Building & Structures		10,000.00	0.00	0.00	2,852.71	2,852.71	7,147.29 *
1651-9201-64490	Co. Cumulative Capital De-Fairgrounds-Other Equipment		20,000.00	0.00	0.00	18,895.69	18,895.69	1,104.31
* 1651-9201-64500	Co. Cumulative Capital De-Fairgrounds-Construction & Reconstruct		100,000.00	0.00	0.00	92,671.17	92,671.17	7,328.83 *



SUPERIOR COURT OF LAKE COUNTY

CRIMINAL DIVISION
2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307
chatmix@lakecountyin.org

IDA CHATMAN-SANDERS
COURT MANAGER

(219) 755-3504 EXT. *339
FAX: (219) 755-3505

SEPTEMBER 12, 2023

Lake County Council
2293 North Main Street
Crown Point In 46307

**ATTN: CLORIUS LAY, COMMITTEE CHAIRMAN
TED F. BILISKI, COMMITTEE MEMBER
DAVID HAMM, COMMITTEE MEMBER**

ohg

**RE: LINE ITEM CREATION & APPROPRIATION - FUND 9448
SUPERIOR COURT CRIMINAL DIVISION-SAFE GRANT**

Dear Council Members:

Attached is a copy of **Document #116088, RECEIPT #8/30/23-12** from the Auditor's Office off of Oracles for **\$19,379.35** from Geminus Corporation for **DRUG TEST SUPPLIES AND LAB TEST CONFIRMATIONS**.

At the **SEPTEMBER 13, 2022** meeting, the council approved **FUND ORDINANCE NO. 1475A, CREATING THE SUPERIOR COURT OF LAKE COUNTY, CRIMINAL DIVISION'S, CRIMINAL PROBATION DEPARTMENT - SAFE ADVANCE GRANT FUND, A NON-REVERTING FUND**.

At this time, we are asking that a **NEW LINE ITEM** be **CREATED** so that the money can be **APPROPRIATED** into **FUND NO #9448 - SUPERIOR COURT CRIMINAL DIVISION - SAFE GRANT**.

This needs to have a **NEW LINE ITEM** to be appropriated to **FUND 9448-3002-63190**, entitled **"Other Professional Services"**.

Sincerely,

Ida Chatman-Sanders
**IDA CHATMAN-SANDERS
COURT MANAGER**

NOVEMBER 14 2023

SEP 12 2023

C: GEORGE FLICKER, JASMINE MURRAY, LEAH JOHNSON



- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
 as Follows: FUND NO. _____

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County CRIMINAL COURT 3002 as follows:
Dept. Name & No.

	FUND, Line Item No. & Title	Amount
1.	<u>9948-63190 Other Professional Services C, NL</u>	<u>19,379.35</u>
2.	_____	_____
3.	_____	_____
4.	_____	_____

only

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
 as follows along with evidence of the obligation for which the encumbrance shall be used.
Dept. Name & No. Copy to the Lake County council.

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____

SUPERIOR COURT, CRIMINAL DIV.
Name of Department

IDA CHATMAN-SANDERS 09-12-2023
Signature & Date

PLEASE NOTE:

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- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Mics Receipts

Date: 2023-09-05 9:43:35 AM
Page 1 Of 1

DOCUMENT NUMBER	RECEIPT NUMBER	AMOUNT	CUSTOMER NAME	DISTRIBUTION AMOUNT	CCD
24018	9/27/22	19,700.00	LC SUPERIOR COURT CRIMINAL DIV	19,700.00	9448-3002-42270-0000-0000-0000
* 116088	8/30/23-12	19,379.35	LC SUPERIOR COURT	19,379.35	9448-3002-42270-0000-0000-0000

Profit and Loss Statement

AC473

Date: 09/13/2023

Time: 12:29

Parameters

Period: Jan-23 To Sep-23

Fund: 9448

Department: 9999

Fund	Description	Beginning Balance	Total Revenue	Total Expenses	Balance
9448	Superior Court Criminal Division's SAFE Grant	0.00	19,379.35	0.00	19,379.35
				Total	19,379.35



Superior Court of Lake County
JUVENILE DIVISION

Judge Thomas H. Stefaniak, Jr.
LAKE COUNTY JUVENILE JUSTICE COMPLEX
3000 WEST 93RD AVENUE
CROWN POINT, IN 46307



September 13, 2023

PHONE: 219-660-6900
FAX: 219-736-6209

Lake County Council
2293 N. Main Street
Crown Point, In 46307

ok

Dear Council Members:

We respectfully request to be added to the October 2023 agenda. We are asking for an additional appropriation of \$130,000 to 63920 Food & Lodging.

(See attached Form #3)

Thank you for your consideration in this matter.

Sincerely,

Timothy F. Gericke, Chief Deputy
Lake Superior Court - Juvenile Division

2023 SEP 14 PM 4:02
JUVENILE DIVISION

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as follows: FUND NO. _____

Dept. Name & No. _____

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
					Total: _____

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

Juvenile Detention/8003

Dept. Name & No. _____

	FUND, Line Item No. & Title	Amount
1.	1001-63920 Food & Lodging	\$130,000.00
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
		Total: \$130,000.00

ok

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.

Dept. Name & No. _____

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____

Juvenile Detention

Name of Department _____

Signature & Date _____



PLEASE NOTE:

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- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Profit and Loss Statement

AC473

Date: 09/15/2023

Time: 12:14

Parameters

Period: Jan-23 To Sep-23

Fund: 1001

Department: 9999

Fund	Description	Beginning Balance	Total Revenue	Total Expenses	Balance
1001	County General	50,176,111.58	137,266,702.61	-144,976,739.86	42,466,074.33
				Total	42,466,074.33

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8003-61100	County General-Juvenile Detention Center-Overtime		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-61110	County General-Juvenile Detention Center-Official & Administrators		339,320.00	0.00	0.00	243,556.53	243,556.53	95,763.47
1001-8003-61120	County General-Juvenile Detention Center-Professionals		2,528,216.00	0.00	0.00	1,656,072.89	1,656,072.89	872,143.11
1001-8003-61140	County General-Juvenile Detention Center-Protective Services		278,304.00	0.00	0.00	172,847.07	172,847.07	105,456.93
1001-8003-61160	County General-Juvenile Detention Center-Office & Clerical		89,750.00	0.00	0.00	64,789.57	64,789.57	24,960.43
1001-8003-61180	County General-Juvenile Detention Center-Service/Maintenance		186,000.00	0.00	0.00	113,360.25	113,360.25	72,639.75
1001-8003-61190	County General-Juvenile Detention Center-Part-Time		201,667.00	0.00	0.00	132,913.80	132,913.80	68,753.20
1001-8003-61210	County General-Juvenile Detention Center-Longevity \-Deduction		15,040.00	0.00	0.00	1,500.00	1,500.00	13,540.00
1001-8003-61320	County General-Juvenile Detention Center-FICA \-Deduction		0.00	0.00	0.00	140,875.65	140,875.65	-140,875.65
1001-8003-61330	County General-Juvenile Detention Center-PERF \-Deduction		0.00	0.00	0.00	305,896.94	305,896.94	-305,896.94
1001-8003-61340	County General-Juvenile Detention Center-Group Insurance \-Deduction		0.00	0.00	0.00	832,788.70	832,788.70	-832,788.70

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8003-61350	County General-Juvenile Detention Center- Unemployment Comp \- Ded		0.00	0.00	0.00	0.00	0.00	0.00
1001-8003-61360	County General-Juvenile Detention Center-Workman's Comp \- Ded		0.00	0.00	0.00	25,309.51	25,309.51	-25,309.51
1001-8003-62110	County General-Juvenile Detention Center-Office Supplies		11,000.00	0.00	0.00	3,191.29	3,191.29	7,808.71
1001-8003-62210	County General-Juvenile Detention Center-Petroleum Products		1,681.00	0.00	400.00	211.41	611.41	1,069.59
1001-8003-62220	County General-Juvenile Detention Center-Garage & Motors		10,200.98	0.00	2,379.98	4,970.76	7,350.74	2,850.24
1001-8003-62230	County General-Juvenile Detention Center-Clothing		12,723.22	0.00	0.00	7,427.74	7,427.74	5,295.48
1001-8003-62240	County General-Juvenile Detention Center-Household & Instit Supply		26,801.33	397.16	1,912.27	21,011.84	23,321.27	3,480.06
1001-8003-62250	County General-Juvenile Detention Center-Health Care & Lab Supply		12,709.55	0.00	3,154.83	7,398.63	10,553.46	2,156.09
1001-8003-62410	County General-Juvenile Detention Center-Other Supplies		2,719.00	0.00	500.00	539.89	1,039.89	1,679.11
1001-8003-63120	County General-Juvenile Detention Center-Medical & Hospital Service		41,647.08	0.00	1,000.00	27,805.53	28,805.53	12,841.55
1001-8003-63190	County General-Juvenile Detention Center-Other Professional Service		14,000.00	0.00	500.00	8,016.00	8,516.00	5,484.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8003-63210	County General-Juvenile Detention Center-Freight & Express		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-63231	County General-Juvenile Detention Center-Travel \- Registration		6,844.40	0.00	0.00	6,114.64	6,114.64	729.76
1001-8003-63232	County General-Juvenile Detention Center-Travel \- Meals		1,683.00	0.00	0.00	130.00	130.00	1,553.00
1001-8003-63233	County General-Juvenile Detention Center-Travel \- Lodging		1,525.90	0.00	0.00	0.00	0.00	1,525.90
1001-8003-63234	County General-Juvenile Detention Center-Travel \- Trans/Other		808.10	0.00	0.00	11.70	11.70	796.40
1001-8003-63235	County General-Juvenile Detention Center-Travel \- Mileage		553.80	0.00	0.00	0.00	0.00	553.80
1001-8003-63240	County General-Juvenile Detention Center-Telephone		42,179.00	0.00	0.00	19,731.04	19,731.04	22,447.96
1001-8003-63320	County General-Juvenile Detention Center-Advertising		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-63620	County General-Juvenile Detention Center-Equipment Repair		4,120.00	0.00	1,555.00	1,083.83	2,638.83	1,481.17
1001-8003-63630	County General-Juvenile Detention Center-Mainten & Service Cont		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-63670	County General-Juvenile Detention Center-Other Repairs		222.00	0.00	92.00	80.99	172.99	49.01
1001-8003-63710	County General-Juvenile Detention Center-Equipment Rentals		280.00	0.00	0.00	0.00	0.00	280.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8003-63920	County General-Juvenile Detention Center-Food & Lodging		318,725.63	0.00	0.00	263,403.38	263,403.38	55,322.25
1001-8003-63980	County General-Juvenile Detention Center-Court Judgement		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-63995	County General-Juvenile Detention Center-Other Services & Charges		12,347.00	0.00	1,719.44	3,532.80	5,252.24	7,094.76

Detail Expenses

Budget Account	Period Name	GL Date	Expenditure
1001-8003-61110	Jan-23	01/30/2023	1305.08
1001-8003-61110	Jan-23	01/31/2023	36531.11
1001-8003-61110	Feb-23	02/13/2023	1305.08
1001-8003-61110	Feb-23	02/28/2023	24796.44
1001-8003-61110	Mar-23	03/31/2023	26101.52
1001-8003-61110	Apr-23	04/30/2023	26101.52
1001-8003-61110	May-23	05/31/2023	26101.5
1001-8003-61110	Jun-23	06/05/2023	13050.75
1001-8003-61110	Jun-23	06/16/2023	13050.77
1001-8003-61110	Jul-23	07/03/2023	11453.16
1001-8003-61110	Jul-23	07/17/2023	9855.58
1001-8003-61110	Jul-23	07/31/2023	13050.77
1001-8003-61110	Aug-23	08/14/2023	13050.75
1001-8003-61110	Aug-23	08/28/2023	13050.75
1001-8003-61110	Sep-23	09/11/2023	14751.75
1001-8003-61120	Jan-23	01/30/2023	8256.67



Superior Court of Lake County
JUVENILE DIVISION

Judge Thomas H. Stefaniak, Jr.
LAKE COUNTY JUVENILE JUSTICE COMPLEX
3000 WEST 93RD AVENUE
CROWN POINT, IN 46307



September 8, 2023

PHONE: 219-660-6900
FAX: 219-736-6209

Lake County Council
2293 N. Main Street
Crown Point, In 46307

OK

Dear Council Members:

We respectfully request to be added to the October 2023 agenda. We are asking to transfer \$100,000 from 61120 Professionals account to 61100 Overtime. This will allows us to pay our employees compensation hours. (See attached Form #3)

Thank you for your consideration in this matter.

Sincerely,

Timothy F. Gericke, Chief Deputy
Lake Superior Court – Juvenile Division

NOV 12 2023

11:06 AM '23

LAKE COUNTY, IN

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Juvenile Detention/8003 as Follows: FUND NO. 1001
 Dept. Name & No.

FROM: Line Item No. & Title	Amount	To: Line Item No. & Title	Amount
1. <u>61120 Professionals</u>	<u>\$100,000.00</u>	<u>61100 Over Time</u>	<u>\$100,000.00</u>
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
Total:			<u>\$100,000.00</u>

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
Total: _____	

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. _____ Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____

Juvenile Detention
 Name of Department

Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8003-61100	County General-Juvenile Detention Center-Overtime		1.00	0.00	0.00	0.00	0.00	1.00
1001-8003-61110	County General-Juvenile Detention Center-Official & Administrators		339,320.00	0.00	0.00	228,804.78	228,804.78	110,515.22
1001-8003-61120	County General-Juvenile Detention Center-Professionals		2,528,216.00	0.00	0.00	1,573,142.32	1,573,142.32	955,073.68
1001-8003-61140	County General-Juvenile Detention Center-Protective Services		278,304.00	0.00	0.00	163,481.07	163,481.07	114,822.93
1001-8003-61160	County General-Juvenile Detention Center-Office & Clerical		89,750.00	0.00	0.00	61,607.47	61,607.47	28,142.53
1001-8003-61180	County General-Juvenile Detention Center-Service/Maintenance		186,000.00	0.00	0.00	107,605.17	107,605.17	78,394.83
1001-8003-61190	County General-Juvenile Detention Center-Part-Time		201,667.00	0.00	0.00	128,006.38	128,006.38	73,660.62
1001-8003-61210	County General-Juvenile Detention Center-Longevity Deduction		15,040.00	0.00	0.00	1,280.00	1,280.00	13,760.00
1001-8003-61320	County General-Juvenile Detention Center-FICA Deduction		0.00	0.00	0.00	131,865.12	131,865.12	-131,865.12
1001-8003-61330	County General-Juvenile Detention Center-PERF Deduction		0.00	0.00	0.00	289,720.82	289,720.82	-289,720.82
1001-8003-61340	County General-Juvenile Detention Center-Group Insurance Deduction		0.00	0.00	0.00	776,397.96	776,397.96	-776,397.96

Request to Apply for a Grant

IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.

To: Ms. Christine Cid, Council Grant Oversight Committee – copy to: jeanannficker@att.net

From: Beth L. Rechlicz

Department: Superior Court, Juvenile Division

Email: beteld@lakecountyin.org

Phone: 219-660-6814

Date: 09/06/23

Grant Project Name: Court Improvement Grant for Problem Solving Courts

Grant Application Deadline Date: 10/02/23 (mm/dd/yy)

Grant Application is for (check one): ☐ New Grant ☒ Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget? ☒ Yes ☐ No
 Does the renewal increase County/Department matching funds or responsibilities? ☐ Yes ☒ No
 Does the grant giving agency require the County Council to approve the application? ☐ Yes ☒ No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: Indiana Office of Court Services Improvement Grant

Grant-Giving Agency/Department: Indiana Office of Court Services

Does the grant application also include Grant Agreement acceptance provisions? ☒ Yes ☐ No

Will the grant-funded project require local cost-share or matching funds? ☐ Yes ☒ No
 If yes, what percentage cost-share or match is required? %

Is this grant program funded by the Federal Government? ☐ Yes ☒ No

If yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

This grant is a maximum of \$10,000 per problem-solving court. Grant funds will be awarded for a for a 12-month budget cycle beginning on January 1, 2024 and ending December 31, 2024. Requested funds will be for training funds for staff to attend NADCP training in May 2024, client treatment services as well as updating FRC equipment & software.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment				
Construction				
Other				
TOTAL	\$10,000.00	\$0.00		\$10,000.00

Grant Payment Method: ☐ Reimbursement ☒ Advance ☐ Other

County Fund Number(s) for Match or Start-up/Seed money: Fund 9350-4005

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application

-Rev. 10/17

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#); [Beth Rechlicz](#)
Subject: Lake Superior Court-Juvenile Division Family Recovery Court - 2024 CIP for PSC Grant Form
Date: Monday, October 2, 2023 12:37:12 PM
Attachments: [2024 - Juv. Div. FRC PSC Grant Form.pdf](#)

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

The Lake Superior Court - Juvenile Division Family Recovery Court (FRC) program is renewing its Indiana Supreme Court FY 2024 Court Improvement Program (CIP) Grant for Problem-Solving Courts (PSC). A County Grant Form is attached for Council Review.

Consultant Review

The Juvenile Division's FRC receives major funding from the Indiana Supreme Court funding to support its operation. The FRC intends to renew its existing **\$10,000** award for Indiana Supreme Court - CIP for PSC grant to improve and enhance the FRC through December 31, 2024. **No local match is required for this grant.**

The FRC will use the requested state grant funding to send staff to Family Court training in May 2024. This grant will also partially finance client treatment services, as well as pay for equipment and software updates. No PSC grant funds will be used for personnel costs. This is an **advance grant** and the Juvenile Division accounts for it using Fund 9350.

Consultant Recommendation

Based on my review of the proposed grant project, **I recommend the Council approve the Juvenile Division's Family Recovery Court's FY 2024 Indiana Supreme Court - Court Improvement Program Grant for Problem-Solving Courts Grant Renewal Application.**

If you have any questions regarding this recommendation or the attachment, please feel free to call or email me.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Applications and Awards for Council's October Regular Meeting
Date: Thursday, September 28, 2023 9:01:18 AM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

I am writing to request that two (2) Grant Applications and two (2) Grant Awards be placed on the Council's October 10, 2023 Regular Meeting Agenda:

(1) Lake Superior Court - Juvenile Division - Family Recovery Court = Indiana Supreme Court - Office of Court Services - 2024 Problem-Solving Court Grant Award

(2) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Matching Grant Renewal Application

(3) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Capacity-Building Grant Renewal Application

(4) Lake Superior Court - County Division 3 - Veterans Court = Indiana Supreme Court - Office of Court Services - 2024 Veterans Court Grant Award

I will provide my reviews and recommendations for these grant-related actions on Monday,

Please feel free to call or email me if you have any questions regarding this request for placement on the Council's October Regular Meeting Agenda.

Sincerely,
Jeanann Ficker
(219) 663-8526

Request to Apply for a Grant

IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Joann M. Price

Department: Juvenile Division - CASA Program

Email: joapri@lakecountyin.org

Phone: (219) 660-6969

Date: 09/25/23

Grant Project Name: Lake County CASA - Matching Grant

Grant Application Deadline Date: 10/20/23 (mm/dd/yy)

Grant Application is for (check one): ☐ New Grant ☒ Renewal of Existing Grant-funded ProgramIf Grant Application is for Renewal of an existing grant, please check responses below:Is the grant-funded program included in the Department's approved budget? ☒ Yes ☐ NoDoes the renewal increase County/Department matching funds or responsibilities? ☐ Yes ☒ NoDoes the grant giving agency require the County Council to approve the application? ☐ Yes ☒ NoFor ALL Grant Applications, please provide responses requested below:

Grant Program Name: 2024 CASA Matching Grant

Grant-Giving Agency/Department: Indiana Supreme Court Administration

Does the grant application also include Grant Agreement acceptance provisions? ☒ Yes ☐ NoWill the grant-funded project require local cost-share or matching funds? ☒ Yes ☐ No**If yes, what percentage cost-share or match is required?**

50%

Is this grant program funded by the Federal Government? ☐ Yes ☒ NoIf yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

The CASA Matching Grant will maintain the existing CASA program and partially finance CASA staff salaries and benefits. The grant award is determined by a statutory formula based on the number of children served. This grant requires a dollar-for-dollar match. To meet the demand for services, the County provides additional funding.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment				
Construction				
Other				
TOTAL	\$210,043.00	\$210,043.00 + add'l	\$0.00	\$420,086.00 +add'l

Grant Payment Method: ☐ Reimbursement ☒ Advance ☐ Other

County Fund Number(s) for Match or Start-up/Seed money: Fund 1706

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application

-Rev. 10/17

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#); [Price, Joann](#); [Massie, Natasha](#)
Subject: Lake Superior Court Juvenile Division - 2024 CASA Matching Grant Renewal
Date: Monday, October 2, 2023 11:32:10 AM
Attachments: [2024 CASA Matching Grant Form - Final.pdf](#)

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

The Lake Superior Court-Juvenile Division's Court-Appointed Special Advocate (CASA) Program is renewing its Matching Grant for FY 2024. The County Grant Form is attached for Council review.

Consultant Review

The Lake County CASA Program is renewing its Indiana Supreme Court Matching Grant through December 31, 2024. This is a long-standing State grant program that sustains the Lake County CASA program. This Advance grant provides partial funding for the CASA Program's salaries and benefits.

Lake County's state-funded Matching Grant award amount is determined by a statutory formula based on the number of children served by the CASA program. Last month, the Lake County CASA Program was notified it will receive **\$210,043.00** in state-funding. This grant requires a dollar-for-dollar match, so the County must provide **\$210,043.00** in matching funds during FY 2024.

While the CASA Matching Grant *requires* a dollar-for-dollar match, Lake County typically expends more than the required match in order to meet the demand for services. The Juvenile Division accounts for this grant using Fund 1706.

Consultant Recommendation

Based on the Juvenile Division's successful completion of prior Indiana Supreme Court grants, **I recommend the Council approve the CASA program's FY 2024 Matching Grant Renewal Application.**

If you have any questions about the attached County Grant Form or this recommendation, please feel free to contact me.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Applications and Awards for Council's October Regular Meeting
Date: Thursday, September 28, 2023 9:01:18 AM

External Email

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—
Christine,

I am writing to request that two (2) Grant Applications and two (2) Grant Awards be placed on the Council's October 10, 2023 Regular Meeting Agenda:

(1) Lake Superior Court - Juvenile Division - Family Recovery Court = Indiana Supreme Court - Office of Court Services - 2024 Problem-Solving Court Grant Award

(2) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Matching Grant Renewal Application

(3) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Capacity-Building Grant Renewal Application

(4) Lake Superior Court - County Division 3 - Veterans Court = Indiana Supreme Court - Office of Court Services - 2024 Veterans Court Grant Award

I will provide my reviews and recommendations for these grant-related actions on Monday,

Please feel free to call or email me if you have any questions regarding this request for placement on the Council's October Regular Meeting Agenda.

Sincerely,
Jeanann Ficker
(219) 663-8526

Request to Apply for a Grant

IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Joann M. Price

Department: Juvenile Division - CASA Program

Email: joapri@lakecountyin.org

Phone: (219) 660-6969

Date: 09/25/23

Grant Project Name: Lake County CASA - Capacity Building Grant

Grant Application Deadline Date: 10/20/23 (mm/dd/yy)

Grant Application is for (check one): ☐ New Grant ☒ Renewal of Existing Grant-funded ProgramIf Grant Application is for Renewal of an existing grant, please check responses below:Is the grant-funded program included in the Department's approved budget? ☒ Yes ☐ NoDoes the renewal increase County/Department matching funds or responsibilities? ☐ Yes ☒ NoDoes the grant giving agency require the County Council to approve the application? ☐ Yes ☒ NoFor ALL Grant Applications, please provide responses requested below:

Grant Program Name: 2024 CASA Capacity Building Grant

Grant-Giving Agency/Department: Indiana Supreme Court Administration

Does the grant application also include Grant Agreement acceptance provisions? ☒ Yes ☐ NoWill the grant-funded project require local cost-share or matching funds? ☐ Yes ☒ No**If yes, what percentage cost-share or match is required?**

%

Is this grant program funded by the Federal Government? ☐ Yes ☒ NoIf yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

The Capacity Building Grant does not require a match. This award will help fund volunteer enhancement and engagement activities as well as to help fund certain salaries and benefits.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment				
Construction				
Other				
TOTAL	\$90,061.00	\$0.00		\$90,061.00

Grant Payment Method: ☐ Reimbursement ☒ Advance ☐ Other

County Fund Number(s) for Match or Start-up/Seed money: Fund 9377

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application

-Rev. 10/17

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#); [Price, Joann](#); [Massie, Natasha](#)
Subject: Lake Superior Court Juvenile Division - 2024 CASA Capacity-Building Grant Renewal
Date: Monday, October 2, 2023 11:23:12 AM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

The Lake Superior Court-Juvenile Division's Court-Appointed Special Advocate (CASA) Program is renewing its Indiana Supreme Court Capacity-Building Grant for FY 2024. A County Grant Form is attached for Council review.

Consultant Review

The Lake County CASA Program intends to renew its Indiana Supreme Court CASA Capacity-Building Grant through December 31, 2024. The CASA Capacity-Building Grant is a long-standing State-funded program providing additional funding to improve the services provided by the CASA Program. This Advance grant partially finances staff salaries and benefits. It also funds activities to recruit, train, and retain volunteers, who serve as special advocates for children served by the program.

Last month, the Indiana Supreme Court notified the Juvenile Division the FY 2024 CASA Capacity-Building Grant award is **\$90,061.00**. This grant has no local match. The Juvenile Division's CASA Program accounts for this advance grant using Fund 9377.

Consultant Recommendation

Based on the Juvenile Division's successful completion of prior Indiana Supreme Court grants, **I recommend the Council approve the CASA program's FY 2024 Capacity-Building Grant Renewal Application.**

If you have any questions about the attached County Grant Form or this recommendation, please feel free to contact me.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Applications and Awards for Council's October Regular Meeting
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(4) Lake Superior Court - County Division 3 - Veterans Court = Indiana Supreme Court - Office of Court Services - 2024 Veterans Court Grant Award

I will provide my reviews and recommendations for these grant-related actions on Monday,

Please feel free to call or email me if you have any questions regarding this request for placement on the Council's October Regular Meeting Agenda.

Sincerely,
Jeanann Ficker
(219) 663-8526

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE LAKE COUNTY COMMUNITY
ECONOMIC DEVELOPMENT DEPARTMENT'S HOME-ARP
GRANT FUND, A NON-REVERTING FUND**

- WHEREAS,** pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and
- WHEREAS,** pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and
- WHEREAS,** Lake County Community Economic Development Department has been awarded a grant from the U.S. Department of Housing and Urban Development's (HUD) American Rescue Plan (ARP)-HOME Grant in the sum of \$2,197,879.00 for homelessness; at risk homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; serving populations with the great risk of housing instability; and veterans or a veteran family member that meets one of the above criteria; and
- WHEREAS,** the Lake County Council desires to create the Lake County Community Economic Development Department's HOME-ARP Grant Fund, a Non-Reverting Fund for the deposit of \$2,197,879.00 from the U.S. Department of Housing and Urban Development's (HUD) HOME-ARP Grant.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Community Economic Development Department's HOME-ARP Allocation Grant Fund, a non-reverting fund, is established for the deposit of \$2,197,879.00 from the U.S. Department of Housing and Urban Development's (HUD) HOME-ARP Grant.
2. That pursuant to I.C. 36-2-5-2(b), the Lake County fiscal body shall appropriate all money to be paid out of the fund, except as otherwise provided by law.
3. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Community Economic Development Department's HOME-ARP Grant Fund.
4. In the event the Lake County Community Economic Development

ORDINANCE #2564
OF THE COUNTY OF LAKE

AN ORDINANCE TO AMEND the Certified Zoning Maps of the County of Lake, Indiana to make provisions for a ZONE CHANGE (Lake County Plan Commission made a favorable recommendation September 20, 2023).

BE IT ORDAINED by the County Council of Lake County, Indiana as follows:

ZONE CHANGE from A-1 (Agricultural Zone) to RR (Rural Residential) owned by Jonathan Bandstra and Sarah Darnell and petitioned by Sarah Darnell for a proposed one-lot residential development on the following described property:

General Location: Located approximately 2/10 of a mile east of Sheffield Street on the north side of 93rd Avenue, a/k/a 14814 W. 93rd Avenue in St. John Township.

LEGAL DESCRIPTION PARCEL 1:

Part of the Southwest Quarter of the Southeast Quarter of Section 25, Township 35 North, Range 10 West of the 2nd Principal Meridian, Lake County, Indiana, more particularly described as: Commencing at a point on the West line of said Southwest Quarter of the Southeast Quarter, said point being 235.0 feet North of the Southwest corner of said Southwest Quarter of the Southeast Quarter, thence North along said West line a distance of 353.49 feet to a point 732.85 feet South of the Northwest corner of said Southwest Quarter of the Southeast Quarter, thence East 160.0 feet; thence North 272.25 feet, thence East 440.0 feet, to the Point of Beginning; thence continue East 275.00 feet, thence South 150.00 feet, thence Southwesterly 416.69 feet, more or less to the Northwest corner of Lot 2 in Stevenson's First Addition, as shown in Plat Book 42, page 40, in Lake County, Indiana; thence East 616.17 feet to a point on the East line of said Southwest Quarter of the Southeast Quarter, 330.0 feet North of the Southeast corner of said Southwest Quarter of the Southeast Quarter; thence North along said East line 990.41 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter, thence West along said North line 318.77 feet to a point 1000 feet East of the Northwest corner of said Southwest Quarter of the Southeast Quarter, thence South 199.01 feet, thence West 250.0 feet, thence South 116.19 feet, thence West 150.0 feet; thence South 145.2 feet, to the Point of Beginning, containing 11.52 acres more or less.

LEGAL DESCRIPTION PARCEL 2:

OUTLOT A in Stevenson's First Addition, as shown in Plat Book 42, page 40, in the Office of the Recorder of Lake County, Indiana.

IS HEREBY _____ BY THE COUNTY COUNCIL
APPROVED DENIED REMANDED

OF LAKE COUNTY, INDIANA, THIS _____ DAY OF _____, 2023.

MEMBERS OF THE LAKE COUNTY COUNCIL

CHARLIE BROWN, PRESIDENT

CHRISTINE CID, VICE-PRESIDENT

TED BILSKI, MEMBER

DAVE HAMM, MEMBER

PETE LINDERMULDER, MEMBER

CLORIUS LAY, MEMBER

RANDY NIEMEYER, MEMBER

STAFF REPORT

To: Lake County Plan Commission

Prepared by: Ned Kovachevich

Case number: 23-ZC-04

Date: August 25, 2023

Parcel numbers: 45-10-25-451-013.000-032

GENERAL INFORMATION:

Owner:	Jonathan Bandstra & Sarah Marie Damell
Petitioner:	Jonathan Bandstra & Sarah Marie Damell
Request:	Zone Change from A-1 (Agricultural Zone) to RR (Rural Residential Zone)
Purpose:	To allow for residential zoning for a proposed one-lot subdivision
Location:	Located approximately 2/10 of a mile east of Sheffield Street on the north side of 93 rd Avenue, a/k/a 14814 West 93 rd Avenue in St. John Township
Size:	Approximately 12 acres
Existing Zoning and Land Use:	A-1; Outlot in Stevenson's 1 st Addition and acreage
Surrounding Zoning and Land Use:	North: A-1; Vacant land East: A-1; Residential South: A-1; Village Evangelical Church West: A-1; Residential
Comprehensive Plan:	This property is targeted for Residential use

AGENCY COMMENTS:

Health:	No issues or concerns with septic
Highway:	Recommend approval of zoning change
Surveyor:	No comments on zoning change

BACKGROUND INFORMATION:

Previously, this property received a Waiver for Outlot A in Stevenson's 1st Addition Subdivision to provide street frontage and access to a larger parcel where the petitioners would like to construct a single-family residence on about 12 acres of land. In order to accomplish this a zone change is necessary and if successful, the petitioners will proceed with a one-lot subdivision and any other required petitions.

ANALYSIS:

Compliance with Comprehensive Plan:

This property is targeted for Residential use

Compatibility with neighborhood:

This area is primarily Residential in nature

Environmentally Sensitive Areas:

None

Traffic implications:

None noted by the Lake County Highway Dept.

Access and street design

N/A

Stormwater management / Infrastructure Fees:

N/A

DEFICIENCIES AND DISCREPANCIES:

None

ATTACHMENTS:

1. Letter of approval for Waiver to re-subdivide outlot
2. Summary regarding above stated Waiver
3. Aerial
4. Plat of Survey



LAKE COUNTY PLAN COMMISSION
PLANNING & BUILDING DEPARTMENTS
2293 N. MAIN STREET
CROWN POINT, IN 46307

755-3700
755-3701
24 HOUR ANSWERING SERVICE 755-3702

April 20, 2023

Via First Class Mail

Jonathan Bandstra & Sarah Marie Darnell
15541 98th Place
Dyer, IN 46311

Re: Approval of Waiver to Re-Subdivide – Outlot A in Stevenson's 1st Addition


Mr. Bandstra & Ms. Darnell:

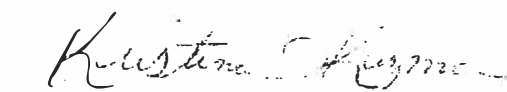
On April 19, 2023, the Lake County Plan Commission **approved** your request for a Waiver from the Unincorporated Lake County Subdivision Regulations Ordinance, Section 1.11, *Re-subdivision of Land*, to allow for the re-subdivision of Outlot A in Stevenson's 1st Addition to provide street frontage and access to a proposed one-lot subdivision on the property located approximately 2/10 of a mile east of Sheffield Avenue on the north side of 93rd Avenue, a/k/a 14814 West 93rd Avenue in unincorporated St. John Township.

If you have any questions, do not hesitate to contact our office.

Respectfully,

LAKE COUNTY PLAN COMMISSION


Steve Nigro
Planning and Building Administrator


Kristina Kuzma
Planning Administrator

Cc: Commissioner Jerry Tippy
Councilman Pete Lindemulder
Lake County Plan Commission
Joseph S. Irak, Assistant County Attorney
Robert Bauer, Zoning Administrator
File



STAFF REPORT

To: Lake County Plan Commission

Prepared by: Kristina Kuzma

Case number: 23-W-03

Date: April 19, 2023

Parcel numbers: 45-10-25-451-013.000-032

GENERAL INFORMATION:

Owner:

Jonathan Bandstra & Sarah Marie Darnell

Petitioner:

Jonathan Bandstra & Sarah Marie Darnell

Request:

Waiver from the Unincorporated Lake County Subdivision Regulations Ordinance, Sec. 1.11 – Re-subdivision of Land

Purpose:

To allow for the re-subdivision of Outlot A in Stevenson's 1st Addition, to provide street frontage and access to a proposed one-lot subdivision

Location:

Located approximately 2/10 of a mile east of Sheffield Street on the north side of 93rd Avenue, a/k/a 14814 West 93rd Avenue in St. John Township

Size:

0.40 acres

Existing Zoning and Land Use:

A-1; Outlot in Stevenson's 1st Addition

Surrounding Zoning and Land Use:

North: A-1; Vacant land

East: A-1; Residential

South: A-1; Village Evangelical Church

West: A-1; Residential

Comprehensive Plan:

This property is targeted for Residential use

AGENCY COMMENTS:

Health:

Approved - proposed driveway, no septic field on property

Highway:

No objections

Surveyor:

No objections to Waiver. A stormwater review will be needed before moving forward with Primary Approval of a new subdivision in proposal

BACKGROUND INFORMATION:

As shown on the **Property Aerial** and **Description Plat (uploaded to Dropbox)**, the Petitioner owns Outlot A in Stevenson's 1st Addition, as well as the 11.52-acre parcel to the north. Both parcels are currently vacant.

The Petitioner is seeking to construct a single-family residence on the 11.52-acre parcel.

Before development can occur, a Zone Change and Subdivision Approval must be granted. It is also likely the development will require a Variance for inadequate lot frontage.

Outlot A must be included in the development, as it is the sole point of access to the 11.52 acres.

Because Outlot A is currently a lot in an existing subdivision (Stevenson's 1st Addition), the Petitioner must first receive permission (in the form of a Waiver) from the Plan Commission to re-subdivide part of an existing subdivision.

For more information, see the Petitioner's **Description Plat (uploaded to Dropbox)**.

ANALYSIS:

Compliance with Comprehensive Plan:

This property is targeted for Residential use

Compatibility with neighborhood:

This area is primarily Residential in nature

Environmentally Sensitive Areas:

None

Traffic implications:

None noted by the Lake County Highway Dept.

Access and street design

N/A

Stormwater management / Infrastructure Fees:

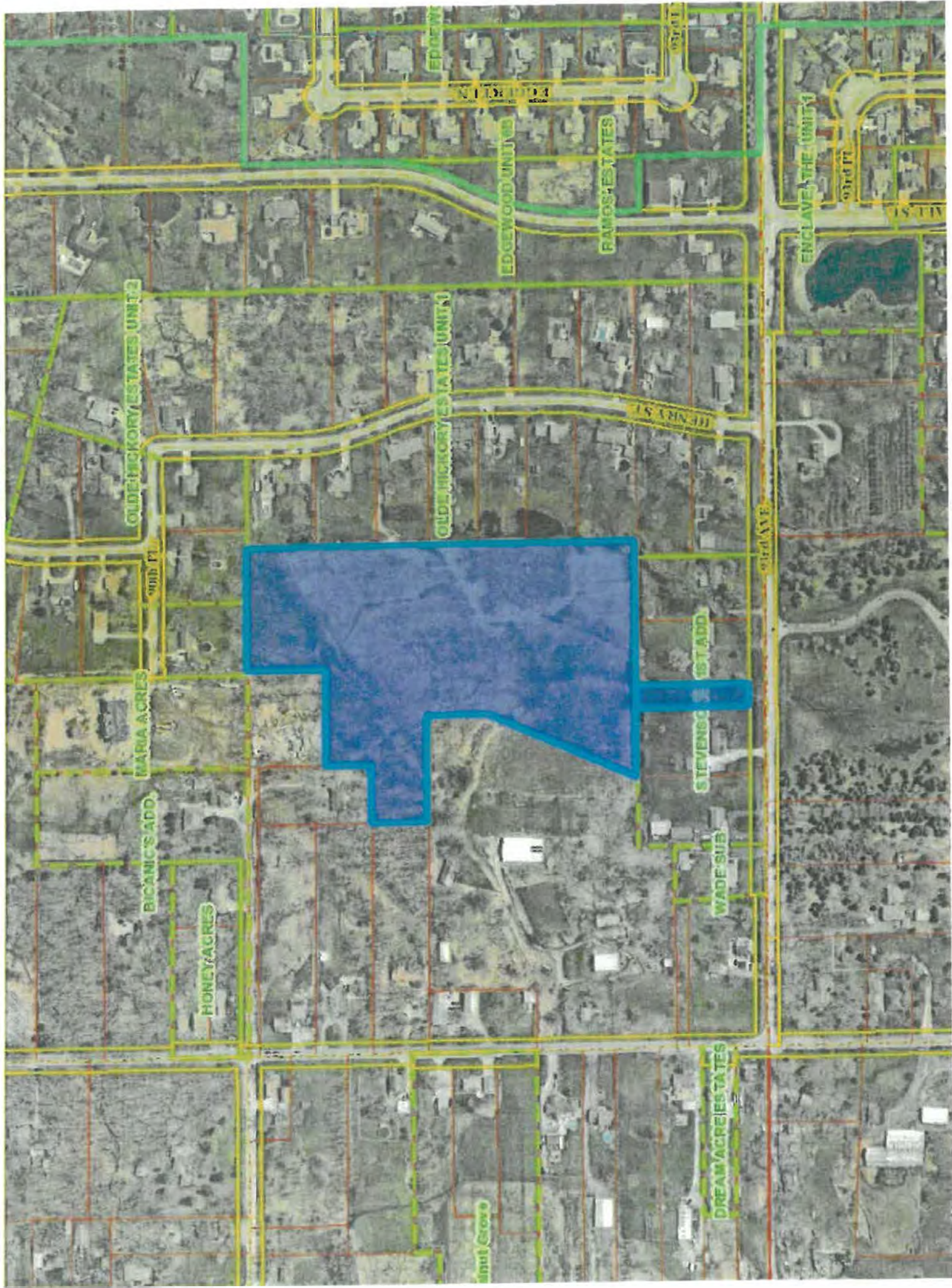
N/A

DEFICIENCIES AND DISCREPANCIES:

None

ATTACHMENTS:

None



DESCRIPTION PLAT

PARCEL 1

LEGAL DESCRIPTION

Part of the Southwest Quarter of the Southeast Quarter of Section 25, Township 35 North, Range 10 West of the 2nd Principal Meridian, Lake County, Indiana, more particularly described as: Commencing at a point on the West line of said Southwest Quarter of the Southeast Quarter, said point being 335.0 feet North of the Southwest corner of said Southwest Quarter of the Southeast Quarter; thence North along said West line a distance of 333.49 feet to a point 732.85 feet South of the Northwest corner of said Southwest Quarter of the Southeast Quarter; thence East 160.0 feet; thence North 272.25 feet; thence East 440.0 feet; thence continue East 375.00 feet; thence South 150.00 feet; thence Southwesterly 416.69 feet, more or less to the Northwest corner of Lot 2 in Stevenson's First Addition, as shown in Plat Book 42, page 40, in Lake County, Indiana; thence South 93.0 feet; thence West 523.17 feet to the Place of Beginning, containing 10.04 acres more or less.

PARCEL 2

LEGAL DESCRIPTION

Part of the Southwest Quarter of the Southeast Quarter of Section 25, Township 35 North, Range 10 West of the 2nd Principal Meridian, Lake County, Indiana, more particularly described as: Commencing at a point on the West line of said Southwest Quarter of the Southeast Quarter, said point being 235.0 feet North of the Southwest corner of said Southwest Quarter of the Southeast Quarter; thence North along said West line a distance of 333.49 feet to a point 732.85 feet South of the Northwest corner of said Southwest Quarter of the Southeast Quarter; thence East 160.0 feet; thence North 272.25 feet; thence East 440.0 feet, to the Point of Beginning; thence continue East 275.00 feet; thence South 150.00 feet; thence Southwesterly 416.69 feet, more or less to the Northwest corner of Lot 2 in Stevenson's First Addition, as shown in Plat Book 42, page 40, in Lake County, Indiana; thence East 616.17 feet to a point on the East line of said Southwest Quarter of the Southeast Quarter, 330.0 feet North of the Southeast corner of said Southwest Quarter of the Southeast Quarter; thence North along said East line 990.41 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter; thence South along said East line 318.77 feet to a point 1000 feet East of the Northwest corner of said Southwest Quarter of the Southeast Quarter; thence South 199.01 feet; thence West 230.0 feet; thence South 116.19 feet; thence West 150.0 feet; thence South 145.2 feet, to the Point of Beginning, containing 11.52 acres more or less.

PARCEL 3

LEGAL DESCRIPTION

OUTLOT A to Stevenson's First Addition, as shown in Plat Book 42, page 40, in the Office of the Recorder of Lake County, Indiana



VICINITY MAP
SEC. 25-35-10

PROPERTY ADDRESS: 14814 WEST 93RD AVE. DYER, IN 46111

PARENT LEGAL DESCRIPTION:

Part of the Southwest Quarter of the Southeast Quarter of Section 25, Township 35 North, Range 10 West of the 2nd Principal Meridian, more particularly described as: Commencing at a point on the West line of said Southwest Quarter of the Southeast Quarter, said point being 235.0 feet North of the Southwest corner of said Southwest Quarter of the Southeast Quarter; thence North along said West line a distance of 333.49 feet to a point 732.85 feet South of the Northwest corner of said Southwest Quarter of the Southeast Quarter; thence East 160.0 feet; thence North 272.25 feet; thence East 440.0 feet; thence East 190.0 feet; thence North 116.16 feet; thence East 230.0 feet; thence North 199.24 feet to a point on the North line of said Southwest Quarter of the Southeast Quarter, said point being 1000.0 feet East of the Northwest corner of said Southwest Quarter of the Southeast Quarter; thence East along said North line 319.12 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter; thence South along said East line of said Southwest Quarter of the Southeast Quarter a distance of 990.88 feet to a point 330.0 feet North of the South line of said Southwest Quarter of the Southeast Quarter; thence West 796.77 feet; thence South 93.0 feet; thence West 523.17 feet to the Place of Beginning, also the East 60.0 feet of the West 420.0 feet of the North 200.0 feet of the South 130.0 feet of the East 150.0 feet of the West 123.17 feet of the said Southwest Quarter of the Southeast Quarter, all in St. John Township, in Lake County, Indiana, now Platted as Outlot A to Stevenson's First Addition, as shown in Plat Book 42, page 40, in Lake County, Indiana.

PARCEL NO.: 45-10-25-451-007-000-032 & 45-10-25-451-013-000-032

SURVEYOR REPORT:

This is a Re-survey of the S.W. 1/4 of the S.E. 1/4 of Sec. 25-35-10 requested by the owner of the parcel to facilitate the sale of the rear part of the parcel and retain 10 acres.

REFERENCES:

1. Plat of Wade Subdivision, Plat Book 74 page 39 Lake County Recorder's Office.
2. Plat of Olde Hickory Estates Unit 1, Plat Book 38 page 41 Lake County Recorder's Office.
3. Plat of Olde Hickory Estates Unit 3, Plat Book 38 page 97 Lake County Recorder's Office.
4. Plat of Stevenson's Addition, Plat Book 42 page 40 Lake County Recorder's Office.
5. Sidwell GIS Map Lake County
6. Section corner cards with coordinates Lake County Surveyors Office

MONUMENT AVAILABILITY:

The S.W. corner of S.E. 1/4 and the S.E. corner of Sec. 25-35-10 were located per Witness card from pipe were found at Lot 2 and Outlot A Stevenson's Addition as shown on plat.

TISTORY OF LOCATION:

The monuments were located utilizing RTK GPS equipment. Based on the observations, the State Plane coordinates on file at Lake County Surveyors Office were within tolerance of the measured location. The coordinates on file for the remaining corners of Section 25 were utilized to establish the boundary of Section 25. The Section was broken down into its aliquot parts based on the Government's notes for Township 35 North Range 10 West. The legal description of the parcel was entered into the Survey and the measurements were within acceptable limits. The description calls are along the sectional lines, however, the interior calls are Cardinal (East, West, North, South). When those calls were entered, the figure did not close on the Quarter lines. It was determined that the intent was to parallel the Quarter Section Lines. When that solution was entered into the survey, the figure came closest to closing.

DESCRIPTIONS:

The Legal Description written for Parcel 1 and 2 to divide the property continued the cardinal calls for continuity. The PL labels the bearings of these lines as being parallel to the Quarter Section bounds. Upon examination of the adjoining deeds no gaps or overlaps were discovered.

POSSESSION LINES:

There is a field line division along the outside perimeter of the parcel with small trees shrubs and mow lines.

The Survey performed meets the requirements of an Suburban Survey per 865 IAC 1-12-7.

The acceptable relative positional accuracy of an Suburban Survey is 0.13 feet plus 100 parts per million. The bearings are based on the GPS RTK observations and Indiana West State Plane coordinates.

I, Glenn H. Kracht, a Registered Land Surveyor in the State of Indiana, hereby state that I supervised the completion of a survey of the above described parcel in accordance with Title 865 IAC 1-12 (Rule 12), and that the Plat hereon drawn, to the best of my knowledge, correctly represents said survey.

Glenn H. Kracht IN L.S. No. 2948001



GLENN KRACHT
ASSOCIATES



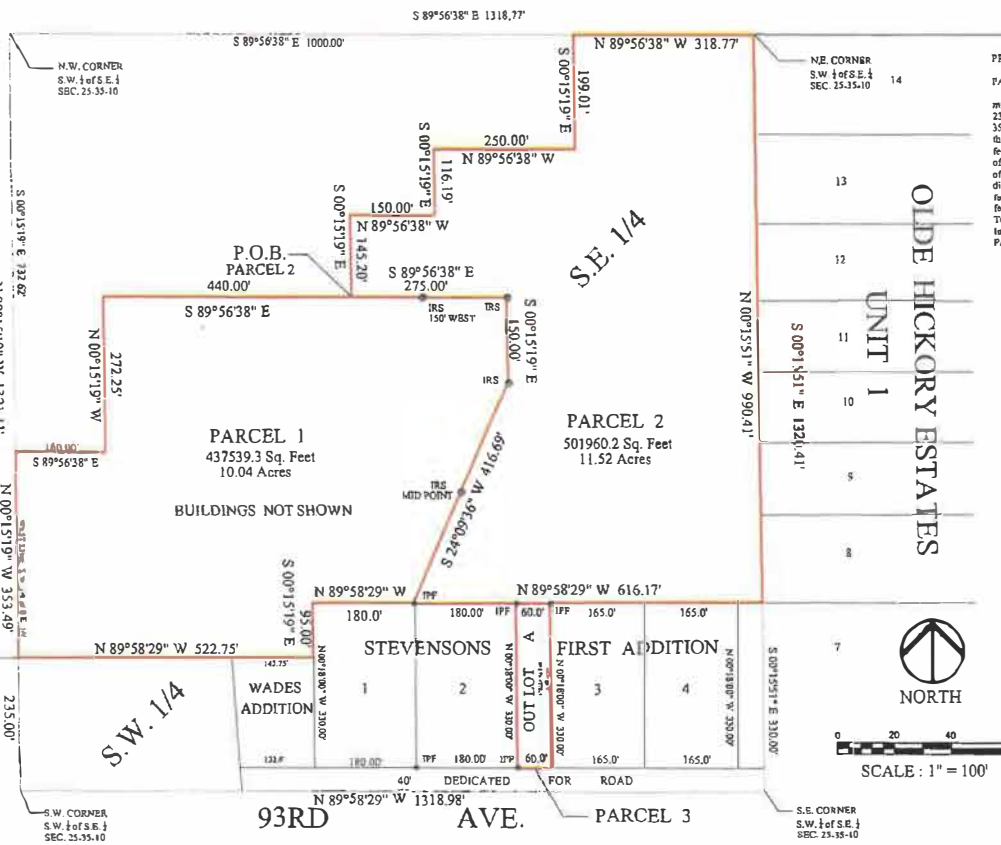
114 FAIRFIELD DRIVE CROWN POINT, IN 46007 PHONE: 317-663-1823 FAX: 317-663-1843

DESCRIPTION PLAT
PART OF S.W. 1/4 OF S.E. 1/4
SEC. 25-35-10 LAKE COUNTY

OWNER: PAULINE A. BAILEY
ADDRESSES: 9323 SHEFFIELD AVE. & 14814 93RD AVE., DYER, IN 46111

DATE: OCT. 5, 2018
JOB NO.: 184148
SHEET 1 of 1

SHEFFIELD AVE.



OLDE HICKORY ESTATES
UNIT 1



SCALE: 1" = 100'

PLAN COMMISSION ORDINANCES

ORD #	PETITIONER	PLAN COMM DATE	PLAN COMM ACTION	REQUEST	LOCATION	PLAN COMMISSION CONDITIONS	COUNCIL FINAL ACTION	DEDICATION & BOND REQUIREMENTS
2564	Jonathan Bandstra and Sarah Darnell, Owners Sarah Darnell, Petitioner (Vote 6-0)	09/20/23	Favorable Recommendation	A-1 to RR	Located approximately 2/10 of a mile east of Sheffield Street on the north side of 93rd Avenue, a/k/a 14814 W. 93rd Avenue in St. John Township.			
2565	NKJ Farms, LLC, Owner and Petitioner (Vote 6-0)	09/20/23	Favorable Recommendation	A-1 to RR	Located at the southwest quadrant of Iowa Street and 153rd Avenue in Eagle Creek Township.			

ORDINANCE #2565
OF THE COUNTY OF LAKE

AN ORDINANCE TO AMEND the Certified Zoning Maps of the County of Lake, Indiana to make provisions for a ZONE CHANGE (Lake County Plan Commission made a favorable recommendation September 20, 2023).

BE IT ORDAINED by the County Council of Lake County, Indiana as follows:

ZONE CHANGE from A-1 (Agricultural Zone) to RR (Rural Residential) owned and petitioned by NKJ Farms, LLC for a proposed one-lot residential development on the following described property:

General Location: Located at the southwest quadrant of Iowa Street and 153rd Avenue in Eagle Creek Township.

Legal Description: The Southwest Quarter of Section 2, Township 33 North, Range 8 West of the Second Principal Meridian, in Lake County, Indiana, lying Southerly and Easterly of the Interstate I-65 Right-of-Way.

IS HEREBY _____ BY THE COUNTY COUNCIL
APPROVED DENIED REMANDED

OF LAKE COUNTY, INDIANA, THIS _____ DAY OF _____, 2023.

MEMBERS OF THE LAKE COUNTY COUNCIL

CHARLIE BROWN, PRESIDENT

CHRISTINE CID, VICE-PRESIDENT

TED BILSKI, MEMBER

DAVE HAMM, MEMBER

PETE LINDERMULDER, MEMBER

CLORIUS LAY, MEMBER

RANDY NIEMEYER, MEMBER

STAFF REPORT

To: Lake County Plan Commission

Prepared by: Ned Kovachevich

Case number: 23-ZC-05

Date: August 28, 2023

Parcel numbers:

NKJ Farms, LLC

GENERAL INFORMATION:

Owner:

Jamie Hochbaum

Petitioner:

Same as owner

Requested Action:

Zone Change from A-1 (Agricultural Zone)
to R-R (Rural Residential Zone)

Purpose:

To allow a proposed residential development
for a 1-lot subdivision.

Location:

Located approximately in the southwest
quadrant of the intersection of Iowa Street
and 153rd Avenue adjacent to & along I-65
in Eagle Creek Township.

Size:

approximately 11.218 acres

Existing Zoning:

A-1 (Agricultural Zone); Vacant

Surrounding Zoning and Land Use:

North: R-R (Rural Residential Zone); Silver Creek South
Subdivision – 2-Lot Subdivision

East: A-1 (Agricultural Zone); Rural Residential

South: A-1 (Agricultural Zone); Rural
Residential

West: Interstate 65

Comprehensive Plan:

This property is targeted for agricultural
development

AGENCY COMMENTS:

Health Department:

Approved for zone change

Highway:

See attached letter

Surveyor:

No comments on Zone Change - See attached letter

BACKGROUND INFORMATION:

The subject property is currently zoned A-1 (Agricultural Zone). The Petitioner is requesting a Zone Change to R-R (Rural Residential Zone).

If the Zone Change is granted, the Petitioner's intention is to submit a Subdivision application to the Plan Commission for a one-lot residential subdivision. We have attached the petitioner's findings of fact which summarize their intentions for the property.

The property which the Petitioner is looking to rezone is undeveloped at the present.

When considering such Zone Change proposals, the Plan Commission shall pay reasonable regard to the following:

1. The Comprehensive Plan;
2. The current conditions and the character of current structures and uses in each district;
3. The most desirable use for which the land in each district is adapted;
4. The conservation of property values throughout the jurisdiction; and
5. Responsible development and growth.

The attached findings of fact provide a factual representation of the situation in the area. Although the subject property is currently zoned A-1 (Agricultural) the property directly north contains RR Zoning and a 2-lot subdivision. In addition, much of the property to the east is developed as rural residential, however the zoning remains predominantly agricultural. In order for the petitioner to be able to subdivide their property for residential use the zone change is required. Staff has no issue or problem with the Plan Commission recommending approval of the zone change to reflect the intended use. If the Zone Change is approved by the Council, subdivision approval would be the next step for the petitioner.

ANALYSIS:

Compliance with Comprehensive Plan:

This property is targeted for agricultural use

Compatibility with Neighborhood:

This area is primarily rural residential in nature, with several homes nearby.

Environmentally Sensitive Areas:

Traffic implications:

See attached letter – Lake County Highway Dept. has no objections at the Zone Change stage.

Access and street design

N/A

Stormwater management:

N/A

Infrastructure fees

N/A

DEFICIENCIES AND DISCREPANCIES:

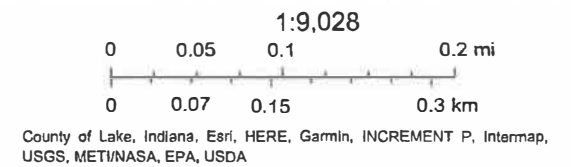
ATTACHMENTS:

1. Zoning Map
2. Land Use Map
3. Participating agency letters
4. Findings of Fact

Unincorporated Zoning Web Map



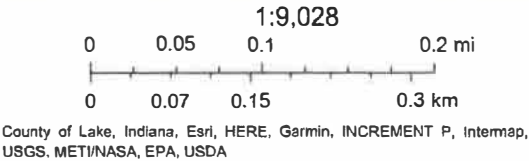
August 30, 2023



Proposed Land Use Web Map



August 30, 2023



SITE PLAN

LEGAL DESCRIPTION:

The Southwest Quarter of Section 2 Township 33 North Range 6 West of the Second Principal Meridian in Lake County, Indiana lying South by and East of the Interstate I-65 Right-of-Way

(As shown in Plat No. 2020-047423 in the Recorder's Office)

BOUNDARY NOTE:

The Boundary shown herein has been based upon a survey by this office recorded in Survey Record 23 page 68 in the Recorder's Office which shall be referred to for additional information regarding the boundaries shown.

TOPOGRAPHY NOTE:

The topography shown herein has been based upon Lake County UDAR and verified during fieldwork. All improvements (roads, drives, buildings, area topo, etc.) in the area of the proposed improvements have been physically located on-site.

DRIVEWAY NOTE:

The existing driveway into Subject Tract had been improved by INDOT in 1962 during I-65 construction. Permanent R/W was granted for 153rd Avenue however not as Limited Access per construction plans. The Limited Access line is only the main R/W of I-65 on the West side of the Subject Tract. Regardless, the proposed drive shall be shifted East to the intersection without crossing the North corner of the Eastern adjoining tract per a request from Lake County Building Department.

EROSION CONTROL NOTES:

- Set Fence shall be installed surrounding the proposed improvements to control on-site sediment. If during construction it is determined that additional silt fence is required to control the on-site sediment, additional silt fencing shall be installed immediately. All silt fencing shall be maintained and inspected throughout the construction until on-site sediment is stabilized.
- Existing ground cover shall be preserved during construction. All disturbed ground (at inactive for seven or more days shall be stabilized by permanent seeding, sodding, mulching, covering, or by other equivalent erosion control measures.
- The construction Driveway for this project shall be installed at the location of the proposed driveway shown and shall be maintained and inspected throughout the construction.
- In the event excessive or excessive discharge or tracking on-site, additional measures shall be discussed and implemented.

FLOOD ZONE NOTE:

This property is located in Flood Zone "X" Areas of Minimal Flooding, as shown in National Flood Insurance Program Flood Insurance Rate Map for the Lake County, Indiana Map Number 18089 C 0375 E Effective Date January 18 2012

GENERAL NOTES:

- Width of Lot = 511.94' at front line
- Existing Zoning = A1
- Required Side Yard Setbacks have been based upon the perpendicular width of the Subject Tract at the location of the Proposed Improvements due to the shape of the Subject Tract.
- Closest Residence is ±300' Southeast of Proposed Residence (850' Northeast of Proposed Barn) on opposite side of shallow concentrated flow area (Elevations not measured).
- Wetland Markings were observed in the Northwest corner of the Subject Tract. This area shall be protected during construction (No Report Recovered).

RESIDENCE GRADING NOTES:

- Main Finished Floor Elevation = 735.20
- Top of Foundation Elevation = 734.2
- Finished Grade Elevation = 733.50

BARN GRADING NOTES:

- Main Finished Floor Elevation = 743.20
- Finished Grade Elevation = 740.00

SEPTIC SYSTEM NOTE:

The Septic System is being designed by Others

STATE OF INDIANA
COUNTY OF JASPER

This is to certify that this Site Plan for the above described property is in accordance to the official records and information supplied by the client.

TURNING POINT SURVEYING, INC.

KEVIN L. SAYRE - Professional Land Surveyor No. LS20700432



EXPLANATION: No dimensions should be assumed by scale measurements upon this plan. All dimensions are given in feet and decimal parts thereof.

CLIENT:

TURNING POINT SURVEYING, INC.
We are pleased to serve you.

JOB NO: 2020-047423

SCALE:

REVISIONS:

DATE: 07-12-2023

SITE PLAN

2249 East 153rd Avenue, Lowell,
Eagle Creek Township, Lake County, Indiana
Part of the Southwest 1/4 of Section 2-33-6

STAKING NOTE:

Upon final staking of the residence, a revised Site Plan will be issued to the contractor reflecting the location of construction stakes and benchmark to ensure the proper construction of the improvements on this site as currently planned. This shall take place after the issuance of the Building Permit.

TURNING POINT SURVEYING, INC. 610 South 11th Street, P.O. Box 472, DeMotte, Indiana 46310
Phone: 219-987-8330 Fax: 219-987-8330 E-Mail: turningpointinc@comcast.net

SHEET
OF



Lake County Highway Department

Duane A. Alverson, P.E.
Engineer



1100 E. Monitor Street
Crown Point, Indiana 4630
Phone: 219-663-052
Fax: 219-662-049

Email: alverda@lakecountyin.or

July 31, 2022

Lake County Plan Commission
Lake County Government Center
2293 North Main Street
Crown Point, IN 46307

ATTN: Steve Nigro, Planning and Building Administrator

RE: Application for Zone Change, A-1 to R-1 and R-R
NJK Farms LLC
NE ¼ of the SW ¼ Section 2, Township 33 North, Range 8 West
Parcel No. 45-20-02-300-003.000-012

Dear Mr. Nigro;

The Lake County Highway Department has reviewed the Zone Change request for a part of the NE ¼ of the SW ¼ Section 2, Township 33 North, Range 8 West, Lake County, Indiana. The request is to rezone land from;

A-1 to RR for the parcel southwest corner 153rd Avenue and Southgrove Road
NJK Farms LLC
NE ¼ of the SW ¼ Section 2, Township 33 North, Range 8 West
Parcel No. 45-20-02-300-003.000-012

The Lake County Highway Department has no objections for the Zone Change Only.

Drainage, Site Access, Right of Way Dedication, and any necessary roadway improvement will be reviewed at subdivision stage.

If you have any questions, please contact me.

Respectfully Submitted,

Duane A. Alverson
Engineer





Office of the Lake County Surveyor

Lake County Government Center • 2293 North Main Street • Crown Point, Indiana 46307
Phone: (219) 755-3745 • Fax: (219) 755-3750

Bill Emerson, Jr., P.E.
County Surveyor

Petitioner: NKJ Farms, LLC
Owner: NHJ Farms, LLC
Address of Petitioner: 11 Wood Court, Hebron, IN 46341
Legal Description of Property: Pt. SW 1/4, Sec 2, T33N, R8W of 2nd PM, Lying E. of I-65 11.5ac, Parcel# 45-20-02-300-003.000-012
Request: A1 to RR
Purpose: Rural residential use with single family house & accessory building

No comments on Zone Change

Above parcel(s) are not within a County regulated drain easement

- A. Site Dev./Building Permit: No approval given until the following occurs:
1. Compliance with the County storm water ordinance, including but not limited to submission of:
 - a. Full Engineering drawings
 - b. Specifications
 - c. Run-Off and Storage Calculations
- B. Occupancy Permit No approval given until the following occurs:
1. Compliance with the County storm water ordinance, including but not limited to submission of:
 - a. "As-Built" Certification of Engineering plans previously approved by the Lake County Surveyor

Date: 7/24/2023

Signature: Juan Lopez

Printed Name: Juan Lopez

Lake County Surveyor's Office



Office of the Lake County Surveyor

Lake County Government Center • 2293 North Main Street • Crown Point, Indiana 46307
Phone: (219) 755-3745 • Fax: (219) 755-3750

Bill Emerson, Jr., P.E.
County Surveyor

APPROVAL LETTER REQUEST FORM

Date: 7/24/2023

Contact Name: Mark Anderson, Anderson & Anderson, PC for NKJ Farms, LLC

Contact Phone Number: 219-769-1892

Assisted by: JL by email

All requests will be processed within a minimum of 2 working days! The applicant will be contacted by this Office when the paperwork is ready for pick-up.
Fill the following which applies:

Fence Letter:

Address: _____

Type of fence: _____

Copy of Planning Office Fence Request Form included: Yes ☐

Sketch of fence location included: Yes ☐

Building Site Plan:

Address: _____

Water Quality consent form filled out: Yes ☐

Water Quality consent form included: Yes ☐

Site Plan included: Yes ☐

Foundation Location: _____, As-Built Plan: _____

Address: _____

Permit Number: _____

As-Built/Foundation Plan included: Yes ☐

Variance: Use: ☐ Development Standards: ☐ Waiver: ☐ Zone Change: ☒ Special
Exception: ☐ Site Development Plan Approval: ☐ Petition to Vacate: ☐

Address of site for petition: 153rd Avenue, Lowell, parcel# 45-20-02-300-003.000-012

Application included: Yes ☒

Acknowledgement of receipt of returned completed documents to Contact:

Name Emailed to Mark Anderson

Date 7/24/2023

Findings of Fact

Zone Change

In preparing and considering proposals under the 600 series, the plan commission and the legislative body shall pay reasonable regard to the following five items. Determining findings for the following criteria is required as part of the process. It is a requirement that each petitioner address the following items in order to apply for a change of the Zone Map.

- (1) The comprehensive plan - findings or reasons as to whether the request for the stated zone change **meets/does not meet** the intent of the comprehensive plan;
The proposed zone change from A-1 to RR meets the intent of the comprehensive plan as the change is in keeping with the development of the area. The RR zoning is also in place across 153rd Avenue from the parcel as well as multiple other parcels in the immediate area east and north of the parcel. ; and,
- (2) Current conditions and the character of current structures and uses in each district – findings or reasons as to whether the request for the stated zone change **is/is not** consistent with the current conditions and the character of current structures and uses in each district; and,
Petitioner's request for the zone change to RR is consistent with the current conditions and the character of current structures and uses in the district as the structures and uses in the district are single family houses, accessory buildings and agriculture, and the proposed zone change will allow such residential uses. ;
- (3) The most desirable use for which the land in each district is adapted - findings or reasons as to whether the request **is/is not** consistent with the most desirable use for the land;
Petitioner's request for the zone change is consistent with the most desirable use for the parcel as the area is used for houses, accessory buildings and agriculture, and the zone change will

allow such residential uses. In addition, the parcel's proximity to I-65 and irregular shape makes the parcel less desirable for _____; and, other uses.

- (4) The conservation of property values throughout the jurisdiction; findings or reasons as to whether the request **is/is not** consistent with the conservation of property values throughout the jurisdiction;

The proposed zone change is consistent with the conservation of property values in the area as several other properties in the immediate area have the same RR zoning and the proposed zoning is similar to the current zoning of the parcel. The proposed zoning will also allow for the development of an undeveloped _____; and, property.

- (5) Responsible growth and development – findings or reasons regarding whether the request **does/does not** represent responsible growth and development;

Petitioner's request for zone change does represent responsible growth and development as the parcel is currently undeveloped and wedged next to I-65, with very few other potential uses for the parcel. The zone change would allow for development consistent with other zoning and development in the immediate area. _____.

Department receives future awards from the U.S. Department of Housing and Urban Development (HUD) HOME-ARP Grant program, those grants may be accounted for using the established Fund.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

PLAN COMMISSION ORDINANCES

ORD #	PETITIONER	PLAN COMM DATE	PLAN COMM ACTION	REQUEST	LOCATION	PLAN COMMISSION CONDITIONS	COUNCIL FINAL ACTION	DEDICATION & BOND REQUIREMENTS
2564	Jonathan Bandstra and Sarah Darnell, Owners Sarah Darnell, Petitioner (Vote 6-0)	09/20/23	Favorable Recommendation	A-1 to RR	Located approximately 2/10 of a mile east of Sheffield Street on the north side of 93rd Avenue, a/k/a 14814 W. 93rd Avenue in St. John Township.			
2565	NKJ Farms, LLC, Owner and Petitioner (Vote 6-0)	09/20/23	Favorable Recommendation	A-1 to RR	Located at the southwest quadrant of Iowa Street and 153rd Avenue in Eagle Creek Township.			



OSCAR MARTINEZ
LAKE COUNTY SHERIFF
LAKE COUNTY, INDIANA

September 22, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main St
Crown Point, IN 46307

Dear President Brown & Council Members,

Re: **TRANSFER 1001 8001**

This letter serves as our official request to be placed on the October, 2023 Council agenda to request transfer within our budget 1001 8001 for Overtime, Part Time and Holiday Pay.

If you have any questions regarding this request, I will meet with our Council Committee Members prior to the October 2023 meeting to discuss this matter.

Thank you in advance for this consideration.

Respectfully,


Sheriff Oscar Martinez, Jr

Cc: Council Members

RECEIVED
SEP 25 AM 9:36
2023

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Lake County Sheriff 8001

as Follows:

FUND NO.

1001

Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	61140 Protective Services	\$205,000.00		61100 Overtime	\$120,000.00
2.				61190 Part Time	\$45,000.00
3.				61270 Holiday Pay	\$40,000.00
4.					
5.					
Total:					\$205,000.00

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

Dept. Name & No.

as follows:

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	
4.	
5.	
6.	

Total:

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	

Lake County Sheriff

Name of Department

Signature & Date

Dean McIntyre 07-22-23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8001-61100	County General-Sheriff-Overtime		1,150,000.00	0.00	0.00	914,462.64	914,462.64	235,537.36
1001-8001-61110	County General-Sheriff-Official & Administrators		937,259.00	0.00	0.00	681,612.71	681,612.71	255,646.29
1001-8001-61120	County General-Sheriff-Professionals		1,800,494.00	0.00	0.00	1,301,235.76	1,301,235.76	499,258.24
1001-8001-61130	County General-Sheriff-Technicians		1,633,600.00	0.00	0.00	1,178,394.38	1,178,394.38	455,205.62
1001-8001-61140	County General-Sheriff-Protective Services		7,000,087.00	0.00	0.00	4,882,679.47	4,882,679.47	2,117,407.53
1001-8001-61160	County General-Sheriff-Office & Clerical		622,014.00	0.00	0.00	454,397.25	454,397.25	167,616.75
1001-8001-61170	County General-Sheriff-Skilled Craft Workers		227,947.00	0.00	0.00	103,047.36	103,047.36	124,899.64
1001-8001-61190	County General-Sheriff-Part-Time		183,452.00	0.00	0.00	162,210.75	162,210.75	21,241.25
1001-8001-61198	County General-Sheriff-FTO Training		75,000.00	0.00	0.00	16,300.00	16,300.00	58,700.00
1001-8001-61199	County General-Sheriff-Referral Bonus		1.00	0.00	0.00	0.00	0.00	1.00
1001-8001-61201	County General-Sheriff-COVID Incentive Pay		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-61210	County General-Sheriff-Longevity Deduction		78,320.00	0.00	0.00	3,020.00	3,020.00	75,300.00
1001-8001-61229	County General-Sheriff-Board Member Per Diem		7,000.00	0.00	0.00	3,500.00	3,500.00	3,500.00
1001-8001-61236	County General-Sheriff-Lateral Pay		915,983.00	0.00	0.00	642,076.49	642,076.49	273,906.51
1001-8001-61237	County General-Sheriff-Differential Pay		110,000.00	0.00	0.00	65,657.35	65,657.35	44,342.65
1001-8001-61238	County General-Sheriff-Proficiency/Specialty Pay		213,675.00	0.00	0.00	103,500.00	103,500.00	110,175.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8001-61239	County General-Sheriff-Clothing Allowance Pay		211,000.00	0.00	0.00	102,100.00	102,100.00	108,900.00
1001-8001-61270	County General-Sheriff-holiday pay		180,956.00	0.00	0.00	106,349.70	106,349.70	74,606.30
1001-8001-61280	County General-Sheriff-Seasonal Employees		25,000.00	0.00	0.00	6,840.00	6,840.00	18,160.00
1001-8001-61320	County General-Sheriff-FICA \- Deduction		0.00	0.00	0.00	638,608.68	638,608.68	-638,608.68
1001-8001-61330	County General-Sheriff-PERF \- Deduction		0.00	0.00	0.00	173,354.41	173,354.41	-173,354.41
1001-8001-61335	County General-Sheriff-Merit Retirement		2,556,382.00	0.00	0.00	2,181,660.00	2,181,660.00	374,722.00
1001-8001-61340	County General-Sheriff-Group Insurance \-Deductio		0.00	0.00	0.00	2,693,546.47	2,693,546.47	-2,693,546.47
1001-8001-61350	County General-Sheriff-Unemployment Comp \- Ded		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-61360	County General-Sheriff-Workman's Comp \- Ded		0.00	0.00	0.00	73,693.51	73,693.51	-73,693.51
1001-8001-62110	County General-Sheriff-Office Supplies		80,386.00	4,210.31	13,899.89	31,069.15	49,179.35	31,206.65
1001-8001-62210	County General-Sheriff-Petroleum Products		840,718.00	0.00	571.09	649,703.96	650,275.05	190,442.95
1001-8001-62220	County General-Sheriff-Garage & Motors		570,885.58	319.23	9,372.66	401,040.07	410,731.96	160,153.62
1001-8001-62230	County General-Sheriff-Clothing		172,250.12	0.00	35,224.23	75,707.93	110,932.16	61,317.96
1001-8001-62231	County General-Sheriff-Honor Guard Clothing		40,000.00	0.00	20,000.00	0.00	20,000.00	20,000.00
1001-8001-62290	County General-Sheriff-Other Supplies		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-63145	County General-Sheriff-Legal Services		180,000.00	0.00	60,000.00	120,000.00	180,000.00	0.00
1001-8001-63188	County General-Sheriff-Employment Testing		18,048.00	0.00	510.00	3,260.00	3,770.00	14,278.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8001-63190	County General-Sheriff-Other Professional Service		290,196.13	0.00	23,153.42	250,377.45	273,530.87	16,665.26
1001-8001-63235	County General-Sheriff-Travel \- Mileage		1.00	0.00	0.00	0.00	0.00	1.00
1001-8001-63240	County General-Sheriff-Telephone		363,774.30	0.00	1,189.29	283,596.84	284,786.13	78,988.17
1001-8001-63290	County General-Sheriff-Other Comm & Trans		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-63330	County General-Sheriff-Photo/Blueprinting		58,468.09	0.00	332.69	29,880.26	30,212.95	28,255.14
1001-8001-63510	County General-Sheriff-Utilities		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-63620	County General-Sheriff-Equipment Repair		288,136.33	153.30	38,079.30	167,213.86	205,446.46	82,689.87
1001-8001-63630	County General-Sheriff-Mainten & Service Cont		130,013.92	0.00	35,943.56	86,011.94	121,955.50	8,058.42
1001-8001-63670	County General-Sheriff-Other Repairs		23,226.60	0.00	5,081.68	3,757.42	8,839.10	14,387.50
1001-8001-63730	County General-Sheriff-Property Rental		137,320.00	0.00	41,560.00	95,760.00	137,320.00	0.00
1001-8001-63910	County General-Sheriff-Dues & Subscriptions		395,000.00	0.00	0.00	394,513.97	394,513.97	486.03
1001-8001-63919	County General-Sheriff-Laundry & Cleaning		2,275.00	0.00	0.00	1,254.67	1,254.67	1,020.33
1001-8001-63940	County General-Sheriff-Narcotic Purchase Money		1.00	0.00	0.00	0.00	0.00	1.00
1001-8001-63980	County General-Sheriff-Court Judgement		0.00	0.00	0.00	0.00	0.00	0.00
1001-8001-63995	County General-Sheriff-Other Services & Charges		541,654.25	0.00	141,798.65	199,644.73	341,443.38	200,210.87
1001-8001-64420	County General-Sheriff-Office Machines		119,188.85	0.00	46,608.00	72,579.85	119,187.85	1.00
1001-8001-64440	County General-Sheriff-Motor Vehicles		0.00	0.00	0.00	0.00	0.00	0.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8001-64490	County General-Sheriff-Other Equipment		91,064.81	0.00	13,975.00	77,089.81	91,064.81	0.00
1001-8001-65004	County General-Sheriff-Prior Year Correction		0.00	0.00	0.00	0.00	0.00	0.00

Detail Expenses

Budget Account	Period Name	GL Date	Expenditure
1001-8001-61100	Jan-23	01/31/2023	128791.91
1001-8001-61100	Feb-23	02/28/2023	85967.32
1001-8001-61100	Mar-23	03/31/2023	89810.88
1001-8001-61100	Apr-23	04/30/2023	90038.53
1001-8001-61100	May-23	05/31/2023	100738.08
1001-8001-61100	Jun-23	06/05/2023	39109.75
1001-8001-61100	Jun-23	06/16/2023	67838.7
1001-8001-61100	Jul-23	07/03/2023	59499.66
1001-8001-61100	Jul-23	07/17/2023	50787.3
1001-8001-61100	Jul-23	07/31/2023	43425.28
1001-8001-61100	Aug-23	08/14/2023	43796.63
1001-8001-61100	Aug-23	08/28/2023	65277.08
1001-8001-61100	Sep-23	09/11/2023	49381.52
1001-8001-61110	Jan-23	01/30/2023	342.75
1001-8001-61110	Jan-23	01/31/2023	104495.46
1001-8001-61110	Feb-23	02/13/2023	342.75
1001-8001-61110	Feb-23	02/28/2023	71754.06
1001-8001-61110	Mar-23	03/31/2023	72096.81
1001-8001-61110	Apr-23	04/30/2023	72096.81
1001-8001-61110	May-23	05/31/2023	72096.82



OSCAR MARTINEZ
LAKE COUNTY SHERIFF

LAKE COUNTY, INDIANA

September 22, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main St
Crown Point, IN 46307

ok

Dear President Brown & Council Members,

Re: **TRANSFER 1001 8002**

This letter serves as our official request to be placed on the October, 2023 Council agenda to request transfer within our budget 1001 8002 for Overtime, Part Time, Holiday Pay and Household Supplies.

If you have any questions regarding this request, I will meet with our Council Committee Members prior to the October 2023 meeting to discuss this matter.

Thank you in advance for this consideration.

Respectfully,

Oscar Martinez, Jr.
Sheriff Oscar Martinez, Jr.

Cc: Council Members

RECEIVED
OCT 1 2023

2023 SEP 25 AM 9:36

LAKE COUNTY SHERIFF'S OFFICE

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8002-61100	County General-Jail-Overtime		2,800,000.00	0.00	0.00	2,657,005.72	2,657,005.72	142,994.28
1001-8002-61101	County General-Jail-Overtime Regular		216,834.00	0.00	0.00	83,992.12	83,992.12	132,841.88
1001-8002-61110	County General-Jail-Official & Administrators		276,996.00	0.00	0.00	201,405.31	201,405.31	75,590.69
1001-8002-61120	County General-Jail-Professionals		1,534,928.00	0.00	0.00	1,020,966.66	1,020,966.66	513,961.34
1001-8002-61130	County General-Jail-Technicians		178,989.00	0.00	0.00	94,464.31	94,464.31	84,524.69
1001-8002-61140	County General-Jail-Protective Services		10,092,560.00	0.00	0.00	5,894,677.52	5,894,677.52	4,197,882.48
1001-8002-61150	County General-Jail-Paraprofessionals		36,649.00	0.00	0.00	0.00	0.00	36,649.00
1001-8002-61160	County General-Jail-Office & Clerical		760,811.00	0.00	0.00	480,489.31	480,489.31	280,321.69
1001-8002-61180	County General-Jail-Service/Maintenance		273,694.00	0.00	0.00	126,389.90	126,389.90	147,304.10
1001-8002-61190	County General-Jail-Partl-Time		402,444.00	0.00	0.00	339,626.50	339,626.50	62,817.50
1001-8002-61201	County General-Jail-COVID Incentive Pay		0.00	0.00	0.00	0.00	0.00	0.00
1001-8002-61210	County General-Jail-Longevity \-Deduction		88,132.00	0.00	0.00	4,020.00	4,020.00	84,112.00
1001-8002-61229	County General-Jail-Board Member Per Diem		13,500.00	0.00	0.00	7,100.00	7,100.00	6,400.00
1001-8002-61237	County General-Jail-Differential Pay		28,552.00	0.00	0.00	17,690.22	17,690.22	10,861.78
1001-8002-61238	County General-Jail-Proficiency/Specialty Pay		148,866.00	0.00	0.00	73,750.00	73,750.00	75,116.00
1001-8002-61239	County General-Jail-Clothing Allowance Pay		128,478.00	0.00	0.00	53,900.00	53,900.00	74,578.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8002-61270	County General-Jail-holiday pay		496,832.00	0.00	0.00	287,626.13	287,626.13	209,205.87
1001-8002-61320	County General-Jail-FICA \- Deduction		0.00	0.00	0.00	678,082.88	678,082.88	-678,082.88
1001-8002-61330	County General-Jail-PERF \- Deduction		0.00	0.00	0.00	1,255,440.23	1,255,440.23	-1,255,440.23
1001-8002-61340	County General-Jail-Group Insurance \- Deductio		0.00	0.00	0.00	2,858,371.54	2,858,371.54	-2,858,371.54
1001-8002-61350	County General-Jail-Unemployment Comp \- Ded		0.00	0.00	0.00	0.00	0.00	0.00
1001-8002-61360	County General-Jail-Workman's Comp \- Ded		0.00	0.00	0.00	81,585.90	81,585.90	-81,585.90
1001-8002-62110	County General-Jail-Office Supplies		105,766.97	0.00	31,944.44	47,406.53	79,350.97	26,416.00
1001-8002-62230	County General-Jail-Clothing		262,958.38	0.00	102,228.49	25,206.13	127,434.62	135,523.76
1001-8002-62240	County General-Jail-Househld & Instit Supplie		306,003.16	5,469.36	94,467.90	175,044.64	274,981.90	31,021.26
1001-8002-62250	County General-Jail-Health Care & Lab Supplie		2,069,109.83	0.00	24,667.97	1,256,128.06	1,280,796.03	788,313.80
1001-8002-62260	County General-Jail-Jail Inmate Clothing Allo		223,207.41	0.00	39,363.55	135,604.66	174,968.21	48,239.20
1001-8002-62410	County General-Jail-Other Supplies		487,200.53	0.00	233,545.71	179,740.70	413,286.41	73,914.12
1001-8002-63122	County General-Jail-Medical Deductible		800,000.00	0.00	0.00	0.00	0.00	800,000.00
1001-8002-63145	County General-Jail-Legal Services		107,083.33	0.00	37,083.41	69,999.92	107,083.33	0.00
1001-8002-63188	County General-Jail-Employment Testing		96,000.00	0.00	9,327.00	32,093.00	41,420.00	54,580.00
1001-8002-63190	County General-Jail-Other Professional Servic		368,823.65	0.00	31,099.83	251,763.49	282,863.32	85,960.33
1001-8002-63232	County General-Jail-Travel \- Meals		1.00	0.00	0.00	0.00	0.00	1.00

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-8002-63234	County General-Jail-Travel \-Trans/Other		1.00	0.00	0.00	0.00	0.00	1.00
1001-8002-63235	County General-Jail-Travel \-Mileage		1.00	0.00	0.00	0.00	0.00	1.00
1001-8002-63330	County General-Jail-Photo/Blueprinting		1.00	0.00	0.00	0.00	0.00	1.00
1001-8002-63610	County General-Jail-Building & Structures		50,000.00	0.00	0.00	50,000.00	50,000.00	0.00
1001-8002-63620	County General-Jail-Equipment Repair		252,577.18	301.00	34,512.64	92,492.02	127,305.66	125,271.52
1001-8002-63630	County General-Jail-Mainten & Service Cont		98,720.00	0.00	28,306.05	69,870.12	98,176.17	543.83
1001-8002-63910	County General-Jail-Dues & Subscriptions		2,000.00	0.00	0.00	1,587.60	1,587.60	412.40
1001-8002-63920	County General-Jail-Food & Lodging		1,642,054.40	0.00	613,314.76	980,930.81	1,594,245.57	47,808.83
1001-8002-64410	County General-Jail-Furniture & Fixtures		79,813.30	0.00	28,791.22	26,098.04	54,889.26	24,924.04
1001-8002-64420	County General-Jail-Office Machines		0.00	0.00	0.00	0.00	0.00	0.00
1001-8002-64440	County General-Jail-Motor Vehicles		0.00	0.00	0.00	0.00	0.00	0.00
1001-8002-64490	County General-Jail-Other Equipment		165,583.68	0.00	0.00	165,583.68	165,583.68	0.00
1001-8002-69600	County General-Jail-Cash Transfers		0.00	0.00	0.00	0.00	0.00	0.00

Detail Expenses

Budget Account	Period Name	GL Date	Expenditure
1001-8002-61100	Jan-23	01/31/2023	383442.42

Request to Apply for a Grant

IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Kellie Bittorf, LC ACC

Department: for Div. III's Veterans Treatment Court

Email: Bittokj@lakecountyin.org

Phone: (219) 755-3850

Date: 04/24/23

Grant Project Name: Indiana Supreme Court - Veterans Court Grant

Grant Application Deadline Date: (mm/dd/yy)

Grant Application is for (check one): ☐ New Grant ☒ Renewal of Existing Grant-funded ProgramIf Grant Application is for Renewal of an existing grant, please check responses below:Is the grant-funded program included in the Department's approved budget? ☒ Yes ☐ NoDoes the renewal increase County/Department matching funds or responsibilities? ☐ Yes ☒ NoDoes the grant giving agency require the County Council to approve the application? ☐ Yes ☒ NoFor ALL Grant Applications, please provide responses requested below:

Grant Program Name: FY 2024 Veterans Court Grant

Grant-Giving Agency/Department: Indiana Supreme Court - Office of Court Services

Does the grant application also include Grant Agreement acceptance provisions? ☒ Yes ☐ NoWill the grant-funded project require local cost-share or matching funds? ☐ Yes ☒ No**If yes, what percentage cost-share or match is required?** %Is this grant program funded by the Federal Government? ☐ Yes ☒ NoIf yes, provide the following:

Federal Department/Agency providing grant funds: not applicable

Briefly describe how the grant funds will be used

This state-funded advance grant fund the Lake Superior Court-County Division III's Veterans Treatment Court's Case Manager & Mentor Coordinator positions' salary & benefits, as well as office supplies, participant drug testing supplies, participant recognition supplies, transportation vouchers, and staff training. This grant does not require a local match.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages	\$65,885.00			\$65,885.00
Employee Benefits	\$18,346.00			\$18,346.00
Travel/Mileage				
Supplies	\$8,500			\$8,500
Equipment				
Construction				
Other	\$1,500.00			\$1,500.00
TOTAL	\$94,231.00	\$0.00	\$0.00	\$94,231.00

Grant Payment Method: ☐ Reimbursement ☒ Advance ☐ Other

County Fund Number(s) for Match or Start-up/Seed money: Fund 9376-4004

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application

-Rev. 10/17

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Indiana Supreme Court - 2024 Veterans Court Grant Award
Date: Monday, October 2, 2023 3:51:04 PM
Attachments: [LC ACC IN Sup Ct - 2024 Veterans Court Grant Form.pdf](#)
[2024 - IN Sup Ct - VTC Grant Award Letter.pdf](#)

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

The Lake County Adult Community Corrections (LCACC) program provides probation services for Lake Superior Court - County Division Room III's Veterans Treatment Court (VTC). For this reason, the LCACC annually applies for Indiana Supreme Court - Veterans Court Grant funding to support the County's VTC. A County Grant Form and the Indiana Supreme Court's Award Letter are provided as attachments.

Consultant Review

For many years, the Lake County Adult Community Corrections (LCACC) has provided probation and participant services to Lake County's Veterans Treatment Court (VTC) overseen by the Honorable Judge Julie Cantrell. The Indiana Supreme Court recently awarded **\$94,231.00** in FY 2024 Veterans Court Grant funding to support this innovative judicial reform program through December 2024.

Lake County's VTC serves veterans from Lake, LaPorte, Jasper, Porter, and Starke Counties. The LCACC and VTC program will use the Indiana Supreme Court grant for the following expenses:

- 1 - full-time Case Manager salary and benefits
- 1 - part-time VTC Mentor Coordinator salary and benefits
- Drug and chemical testing supplies to monitor participant compliance with VTC requirements
- Office supplies
- VTC participant services (e.g., recognition items, transportation vouchers, etc.)
- VTC staff and stakeholder training.

No matching funds are required for this grant. The County manages this advance grant using Fund 9376.

Consultant Recommendation

Based on the successful performance of the Veterans Treatment Court, I **recommend the County Council approve the Lake County Adult Community Corrections program's Indiana Supreme Court - 2024 Veterans Court Grant Renewal Award.**

Please feel free to call or email me about this recommendation or this grant-funded program.

Sincerely,
Jeanann Ficker
(219) 663-8526

September 14, 2023

2024 Veterans Court Grant Award

Grantee: Lake Superior Court, County Division 3
Grant Number: 24-5JC59-C45-4
Grant Period: January 1, 2024 – December 31, 2024
Award Distributions: On or before January 1, April 1, July 1, and October 1, 2024
Award Amount: \$94,231

The Indiana Office of Court Services (IOCS) has awarded Grantee funds for the purpose and scope described in the attached Grant Agreement. By signing this grant award, the Grantee agrees that the funds will be spent in the manner described in the Grant Agreement and the conditions set forth in this award letter.

As a condition of the Grant Agreement, the Grantee agrees to submit a narrative, performance measures, and financial reports to IOCS as directed. Quarterly distributions may be suspended if funds are not anticipated to be expended within the grant period upon agreement between IOCS and the Grantee. Any funds that are not expended in accordance with the attached Grant Agreement by December 31, 2024 must be returned to IOCS by March 1, 2025, unless otherwise directed by IOCS.

Sincerely,



Angie Hensley-Langrel
IOCS Programmatic Grants Manager

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Applications and Awards for Council's October Regular Meeting
Date: Thursday, September 28, 2023 9:01:18 AM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

I am writing to request that two (2) Grant Applications and two (2) Grant Awards be placed on the Council's October 10, 2023 Regular Meeting Agenda:

(1) Lake Superior Court - Juvenile Division - Family Recovery Court = Indiana Supreme Court - Office of Court Services - 2024 Problem-Solving Court Grant Award

(2) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Matching Grant Renewal Application

(3) Lake Superior Court - Juvenile Division - Court-Appointed Special Advocate (CASA) Program = Indiana Supreme Court - Administration - 2024 Capacity-Building Grant Renewal Application

(4) Lake Superior Court - County Division 3 - Veterans Court = Indiana Supreme Court - Office of Court Services - 2024 Veterans Court Grant Award

I will provide my reviews and recommendations for these grant-related actions on Monday,

Please feel free to call or email me if you have any questions regarding this request for placement on the Council's October Regular Meeting Agenda.

Sincerely,
Jeanann Ficker
(219) 663-8526



LAKE COUNTY BOARD OF ELECTIONS AND REGISTRATION

9/11/2023

Charlie Brown, President
Lake County Council
2293 N. Main St.
Crown Point, IN 46307
Subject: Request to Transfer Funds from the General Fund

Dear Mr. Brown:

I hope this letter finds you well. I am writing on behalf of the Lake County Board of Elections and Registration regarding a request to transfer funds from the General fund to various line items. The following transfers are as follows:

From Account, Description	AMOUNT	To Account, Description	AMOUNT
1001-5001-61196, ELECTION DAY WRKS	\$35,000.00	1001-5001-61100, OVERTIME	\$25,000.00
		1001-5001-61190, PART-TIME	\$10,000.00
From Account, Description	AMOUNT	To Account, Description	AMOUNT
1001-5001-61280, SEASONAL EMPL.	\$36,000.00	1001-5001-63310, PRINTING	\$36,000.00

As per our assessment, the transfer amounts have been calculated based on the availability of funds within our account, ensuring that the necessary resources are allocated to each line item as per their respective needs. We are confident that these transfers will enable us to maintain financial stability until the end of the fiscal year.

However, should you have any questions or require further clarification regarding the proposed transfers, please do not hesitate to contact me.

Sincerely,

Michelle Fajman
Director

Mf/jr

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County ELECTIONS & REGISTRATION 5001 as Follows: FUND NO. 1001

ok y

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	<u>1001-5001-61196, ELECT. DAY WRKS</u>	<u>\$35,000.00</u>		<u>1001-5001-61100, OVERTIME</u>	<u>\$25,000.00</u>
2.	<u></u>	<u></u>		<u>1001-5001-61190, PART-TIME</u>	<u>\$10,000.00</u>
3.	<u></u>	<u></u>		<u></u>	<u></u>
4.	<u>1001-5001-61280, SEASONAL EMPL.</u>	<u>\$36,000.00</u>		<u>1001-5001-63310, PRINTING</u>	<u>\$36,000.00</u>
5.	<u></u>	<u></u>		<u></u>	<u></u>
6.	<u></u>	<u></u>		<u></u>	<u></u>
7.	<u></u>	<u></u>		<u></u>	<u></u>
8.	<u></u>	<u></u>		<u></u>	<u></u>

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

Dept. Name & No.

FUND, Line Item No. & Title	Amount
1.	
2.	
3.	
4.	
5.	
6.	

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
as follows along with evidence of the obligation for which the encumbrance shall be used.
_____ Dept. Name & No. Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____

3. _____
Estate of Robert J. [unclear]
 Name of Debtor or Argument
 Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-5001-61100	County General-Combined Elect & Registra-Overtime		29,588.00	0.00	0.00	33,226.25	33,226.25	-3,638.25
1001-5001-61110	County General-Combined Elect & Registra-Official & Administrators		91,105.00	0.00	0.00	55,922.04	55,922.04	35,182.96
1001-5001-61120	County General-Combined Elect & Registra-Professionals		338,524.00	0.00	0.00	269,718.61	269,718.61	68,805.39
1001-5001-61160	County General-Combined Elect & Registra-Office & Clerical		591,181.00	0.00	0.00	401,606.38	401,606.38	189,574.62
1001-5001-61180	County General-Combined Elect & Registra-Service/Maintenance		75,726.00	0.00	0.00	57,973.23	57,973.23	17,752.77
1001-5001-61190	County General-Combined Elect & Registra-Part-Time		24,416.00	0.00	0.00	21,594.25	21,594.25	2,821.75
1001-5001-61196	County General-Combined Elect & Registra-Election Day Workers		915,500.00	0.00	0.00	343,019.16	343,019.16	572,480.84
1001-5001-61210	County General-Combined Elect & Registra-Longevity V-Deduction		6,880.00	0.00	0.00	1,220.00	1,220.00	5,660.00
1001-5001-61233	County General-Combined Elect & Registra-Election Worker Per Diem		25,000.00	0.00	0.00	12,125.00	12,125.00	12,875.00
1001-5001-61280	County General-Combined Elect & Registra-Seasonal Employees		200,000.00	0.00	0.00	87,085.75	87,085.75	112,914.25
1001-5001-61290	County General-Combined Elect & Registra-Supplemental Pay		0.00	0.00	0.00	13,949.24	13,949.24	-13,949.24

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-5001-61320	County General-Combined Elect & Registra-FICA \- Deduction		0.00	0.00	0.00	52,138.36	52,138.36	-52,138.36
1001-5001-61330	County General-Combined Elect & Registra-PERF \- Deduction		0.00	0.00	0.00	102,002.61	102,002.61	-102,002.61
1001-5001-61340	County General-Combined Elect & Registra-Group Insurance \- Deductio		0.00	0.00	0.00	313,829.62	313,829.62	-313,829.62
1001-5001-61350	County General-Combined Elect & Registra-Unemployment Comp \- Ded		0.00	0.00	0.00	0.00	0.00	0.00
1001-5001-61360	County General-Combined Elect & Registra-Workman's Comp \- Ded		0.00	0.00	0.00	32,336.95	32,336.95	-32,336.95
1001-5001-62110	County General-Combined Elect & Registra-Office Supplies		25,442.39	0.00	466.86	16,336.12	16,802.98	8,639.41
1001-5001-62310	County General-Combined Elect & Registra-Equipment Repair Parts		1.00	0.00	0.00	0.00	0.00	1.00
1001-5001-62410	County General-Combined Elect & Registra-Other Supplies		22,705.19	60.02	1,177.59	14,250.22	15,487.83	7,217.36
1001-5001-63145	County General-Combined Elect & Registra-Legal Services		96,776.41	0.00	22,114.91	45,807.50	67,922.41	28,854.00
1001-5001-63150	County General-Combined Elect & Registra-Consultant Fees		48,729.00	2,796.67	6,776.60	24,953.90	34,527.17	14,201.83
1001-5001-63210	County General-Combined Elect & Registra-Freight & Express		75,015.42	0.00	15.42	36,373.45	36,388.87	38,626.55

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-5001-63231	County General-Combined Elect & Registra-Travel \- Registration		6,316.80	0.00	0.00	2,328.00	2,328.00	3,988.80
1001-5001-63232	County General-Combined Elect & Registra-Travel \- Meals		3,624.80	0.00	0.00	1,630.00	1,630.00	1,994.80
1001-5001-63233	County General-Combined Elect & Registra-Travel \- Lodging		7,337.80	0.00	155.68	3,495.03	3,650.71	3,687.09
1001-5001-63234	County General-Combined Elect & Registra-Travel \- Trans/Other		2,093.80	0.00	94.00	699.92	793.92	1,299.88
1001-5001-63235	County General-Combined Elect & Registra-Travel \- Mileage		10,741.55	0.00	18.12	4,858.17	4,876.29	5,865.26
1001-5001-63310	County General-Combined Elect & Registra-Printing		125,000.00	0.00	850.00	99,256.70	100,106.70	24,893.30
1001-5001-63320	County General-Combined Elect & Registra-Advertising		16,500.00	0.00	4,009.07	3,302.11	7,311.18	9,188.82
1001-5001-63620	County General-Combined Elect & Registra-Equipment Repair		1.00	0.00	0.00	0.00	0.00	1.00
1001-5001-63630	County General-Combined Elect & Registra-Mainten & Service Cont		145,000.00	3,250.00	1,128.50	84,062.76	88,441.26	56,558.74
1001-5001-63730	County General-Combined Elect & Registra-Property Rental		40,000.00	0.00	0.00	12,200.00	12,200.00	27,800.00
1001-5001-63910	County General-Combined Elect & Registra-Dues & Subscriptions		903.00	0.00	0.00	475.00	475.00	428.00
1001-5001-63995	County General-Combined Elect & Registra-Other Services & Charges		52,000.00	1,729.15	1,009.39	20,354.01	23,092.55	28,907.45

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-5001-64490	County General-Combined Elect & Registra-Other Equipment		1.00	0.00	0.00	0.00	0.00	1.00
1001-5001-69600	County General-Combined Elect & Registra-Cash Transfers		0.00	0.00	0.00	0.00	0.00	0.00

Detail Expenses

Budget Account	Period Name	GL Date	Expenditure
1001-5001-61100	Mar-23	03/31/2023	4458.21
1001-5001-61100	Apr-23	04/30/2023	2994.84
1001-5001-61100	May-23	05/31/2023	21331.37
1001-5001-61100	Jun-23	06/05/2023	1264.56
1001-5001-61100	Jun-23	06/16/2023	904.64
1001-5001-61100	Jul-23	07/17/2023	507.48
1001-5001-61100	Aug-23	08/28/2023	507.48
1001-5001-61100	Sep-23	09/25/2023	1257.67
1001-5001-61110	Jan-23	01/30/2023	280.32
1001-5001-61110	Jan-23	01/31/2023	7903.24
1001-5001-61110	Feb-23	02/13/2023	280.32
1001-5001-61110	Feb-23	02/28/2023	5368.12
1001-5001-61110	Mar-23	03/31/2023	5648.44
1001-5001-61110	Apr-23	04/30/2023	5606.4
1001-5001-61110	May-23	05/31/2023	5606.4
1001-5001-61110	Jun-23	06/05/2023	2803.2
1001-5001-61110	Jun-23	06/16/2023	2803.2
1001-5001-61110	Jul-23	07/03/2023	2803.2

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR COMMUNITY SUPERVISION PROGRAM
EVEN-NUMBERED YEAR FUND, A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) - Community Corrections and Justice Reinvestment (CC&JR) grant program has, for many years, awarded the Lake County Adult Community Corrections (LCACC) Department annual funding to operate community-based supervision programs for the primary purpose of providing sentencing alternatives for felony offenders in lieu of incarceration. In addition to diversion, the LCACC Department serves an important role in rehabilitation through transitional programming and as an intermediate sanction for Parole, Probation, Courts, and other community-based supervision or programs; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2024 Community Corrections and Justice Reinvestment (CC&JR) Community Supervision grant funding in the amount of \$453,427.00 for purposes of sustaining the LCACC Department's Home Detention/Electronic Monitoring Program from January 1 through December 31, 2024; and
- WHEREAS,** the LCACC Department's Home Detention/Electronic Monitoring program offers the courts a day reporting form of supervision that is lower than work release and allows participants to reside at home in the local community. This program serves male and female felony offenders. Individuals on Day Reporting may be on GPS monitoring. Participants receive individualized services based on results of risk and needs assessments and any conditions of placement that may be ordered by the court. This level of supervision is used by all LCCC programs; and
- WHEREAS,** the IDOC has determined each IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and
- WHEREAS,** the Lake County Council desires to create the LCACC IDOC Community Supervision Program Grant Even-Numbered Year Fund to account for the current award and any future Community Service Program awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for a Community Supervision Program Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Community Supervision Program's FY 2024 IDOC-CC&JR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Community Supervision Program's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for a Community Supervision Program Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CCJ&R Grant funding for a Community Supervision Program in even-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS ____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

2600 WEST 93RD AVENUE; CROWN POINT, IN 46307

Telephone: 219-755-3850 Fax: 219-755-3871

Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

Dear Councilman Brown:

Earlier this year, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to have the Lake County Council to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for odd-numbered year awards. Those new Grant Funds were created by Ordinance at the Council's March 14, 2023 Regular Meeting.

My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

- Community Supervision (Electronic Monitoring/Home Detention)
- Residential / Work Release (Kimbrough Center)
- Drug Court
- Mental Health Court (Therapeutic Intervention Court)
- Veterans Court (Veterans Treatment Court)
- Re-Entry Court (Community Transition Court)

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,

A handwritten signature in black ink, appearing to read "Kellie Bittorf", with a stylized flourish at the end.

Kellie J. Bittorf
Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
Ray Szarmach, County Council Attorney – with additional information
Council Member Pete Lindemulder
Jeanann Ficker, Grants Management Consultant



STATE OF INDIANA
Department of Correction

Indiana Government Center—South

302 W. Washington Street • Indianapolis, Indiana 46204-2738

Phone: (317) 232-5711 • Fax: (317) 232-6798 • Website: www.in.gov/idoc/

Eric J. Holcomb
Governor

Christina Reagle
Commissioner

July 21, 2023

Samuel Capps
2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

The Indiana Department of Correction is pleased to announce that **Lake** has been awarded the following for the CY2024 grant cycle. In accordance with the grant application(s), this amount is to be divided as follows:

Highlight
indicates the
Grant Award
for which the
new Grant
Fund is
needed

Entity	Award
Community Corrections	\$3,221,892.00
Community Supervision	\$453,427.00
Residential/ Work Release	\$2,768,465.00
Drug Court	\$20,128.00
Mental Health Court	\$262,168.00
Veterans Court	\$203,724.00
Reentry Court	\$252,576.00
Domestic Violence Court	
Alcohol & Drug Program	\$44,417.00
Probation	
Pretrial Services	
Prosecutor's Diversion	
Jail Treatment	
Total Advisory Board Award	\$4,004,905.00

All expectations regarding grant management, financial management (including payment schedules, local fund set up, and expense procedures), data requirements, performance expectations, and minimum program standards will be outlined in our CY2024 grant procedural manual that correspond with the grant cycle beginning January 1, 2024. In

the interim, your assigned program director is available to provide technical assistance upon request to ensure your programs are guided by evidence-based practices and are in compliance with grant requirements.

For any court or pretrial funding, the grant award is not an endorsement of the program outlined in the application. The funding is contingent upon certification from the Indiana Office of Court Services.

As a reminder, the funding for CY2024 may not be utilized for the following:

- Any staff not designated for an awarded entity's operations
- Capital construction, renovation, remodeling, or land acquisition (IC 11-12-2-8).
- Vehicles
- Firearms, ammunition, or tactical equipment
- Wearing apparel for staff (i.e., clothing, uniforms, personal protection vests)
- Lobbying, political contributions, honoraria, or bonuses
- Food, alcohol, and personal entertainment
 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
- Supplies and/or rental costs for staff meetings or events
- Any other purpose that was not outlined or approved in the grant application

Please carefully read the email to which this letter was attached for further information from your program director. Updated budget information is due by 8/18/2023 via Good Grants.

One contract including all grant funded entities in the county/ region (if applicable), will be sent electronically to the county auditor or signatory authority for electronic signature on the State of Indiana's contracts portal. Please verify the information listed below. If the information below is not correct, please [contact your program director](#) as soon as possible.

Peggy Katona
2293 North Main Street
Crown Point IN 46307
katonpx@lakecountyin.org

We look forward to working with you during the upcoming year in providing programs, services, and treatment to local communities to help achieve Indiana's goal of reducing recidivism through cost-effective measures.

Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR DRUG COURT PROGRAM EVEN-NUMBERED YEAR FUND,
A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) - Community Corrections and Justice Reinvestment (CC&JR) grant program has, for many years, awarded the Lake County Adult Community Corrections (LCACC) Department annual funding to operate community-based supervision programs for the primary purpose of providing sentencing alternatives for felony offenders in lieu of incarceration. In addition to diversion, the LCACC Department serves an important role in rehabilitation through transitional programming and as an intermediate sanction for Parole, Probation, Courts, and other community-based supervision or programs; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2023 Community Corrections and Justice Reinvestment (CC&JR) grant funding in the amount of \$20,128.00 for purposes of sustaining the LCACC Department's Drug Court program from January 1 through December 31, 2024; and
- WHEREAS,** the LCACC Department's Drug Court Grant program serves individuals with a moderate to high risk of repeat offenses, who have non-violent offenses related to substance and/or alcohol use disorder. Upon successful completion of the Drug Court's 18 – 24 month program requirements, participants' cases will be resolved based on an original plea agreement and/or judicial discretion; and
- WHEREAS,** the IDOC has determined each LCACC program funded by the IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and
- WHEREAS,** the Lake County Council desires to create the LCACC IDOC-CC&JR Drug Court Grant Even-Numbered Year Fund to account for the current award and any future Drug Court Grant awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Drug Court program Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Drug Court program's FY 2024 IDOC-CCJR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Drug Court program's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Drug Court Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CCJ&R Grant funding for Drug Court in even-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

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Kellie J. Bittorf
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Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

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My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

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Kellie J. Bittorf
Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
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Commissioner

July 21, 2023

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2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

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Domestic Violence Court	
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Prosecutor's Diversion	
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- Any staff not designated for an awarded entity's operations
- Capital construction, renovation, remodeling, or land acquisition (IC 11-12-2-8).
- Vehicles
- Firearms, ammunition, or tactical equipment
- Wearing apparel for staff (i.e., clothing, uniforms, personal protection vests)
- Lobbying, political contributions, honoraria, or bonuses
- Food, alcohol, and personal entertainment
 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
- Supplies and/or rental costs for staff meetings or events
- Any other purpose that was not outlined or approved in the grant application

Please carefully read the email to which this letter was attached for further information from your program director. Updated budget information is due by 8/18/2023 via Good Grants.

One contract including all grant funded entities in the county/ region (if applicable), will be sent electronically to the county auditor or signatory authority for electronic signature on the State of Indiana's contracts portal. Please verify the information listed below. If the information below is not correct, please [contact your program director](#) as soon as possible.

Peggy Katona
2293 North Main Street
Crown Point IN 46307
katonpx@lakecountyin.org

We look forward to working with you during the upcoming year in providing programs, services, and treatment to local communities to help achieve Indiana's goal of reducing recidivism through cost-effective measures.

Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR RESIDENTIAL/WORK RELEASE PROGRAM
EVEN-NUMBERED YEAR FUND,
A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) - Community Corrections and Justice Reinvestment (CC&JR) grant program has, for many years, awarded the Lake County Adult Community Corrections (LCACC) Department annual funding to operate community-based supervision programs for the primary purpose of providing sentencing alternatives for felony offenders in lieu of incarceration. In addition to diversion, the LCACC Department serves an important role in rehabilitation through transitional programming and as an intermediate sanction for Parole, Probation, Courts, and other community-based supervision or programs; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2024 Community Corrections and Justice Reinvestment (CC&JR) Residential/Work Release grant funding in the amount of \$2,768,465.00 for purposes of sustaining the LCACC Department's Kimbrough Center Work Program from January 1 through December 31, 2024; and
- WHEREAS,** the LCACC Department's Kimbrough Center Work program offers the courts a sentencing alternative to prison or jail. Kimbrough Work Program provides work release and residential services for male and female felony offenders. Participants are subject to 24 hour supervision, receive individualized services based on results of risk and needs assessments and any conditions of placement that may be ordered by the Court. This level of supervision is used by all LCCC programs; and
- WHEREAS,** the IDOC has determined each IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and

WHEREAS, the Lake County Council desires to create the LCACC IDOC Residential/Work Release Program Grant Even-Numbered Year Fund to account for the current award and any future Residential/Work Release Program awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for an Residential/Work Release program Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Residential/Work Release program's FY 2024 IDOC-CC&JR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Residential/Work Release Program's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for a Residential/Work Release Program Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CC&JR Grant funding for a Residential/Work Release Program in even-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS ____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

2600 WEST 93RD AVENUE; CROWN POINT, IN 46307

Telephone: 219-755-3850 Fax: 219-755-3871

Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

Dear Councilman Brown:

Earlier this year, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to have the Lake County Council to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for odd-numbered year awards. Those new Grant Funds were created by Ordinance at the Council's March 14, 2023 Regular Meeting.

My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

- Community Supervision (Electronic Monitoring/Home Detention)
- Residential / Work Release (Kimbrough Center)
- Drug Court
- Mental Health Court (Therapeutic Intervention Court)
- Veterans Court (Veterans Treatment Court)
- Re-Entry Court (Community Transition Court)

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,

A handwritten signature in black ink, appearing to read "Kellie Bittorf", with a stylized flourish at the end.

Kellie J. Bittorf
Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
Ray Szarmach, County Council Attorney – with additional information
Council Member Pete Lindemulder
Jeanann Ficker, Grants Management Consultant



STATE OF INDIANA
Department of Correction

Indiana Government Center—South

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Eric J. Holcomb
Governor

Christina Reagle
Commissioner

July 21, 2023

Samuel Capps
2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

The Indiana Department of Correction is pleased to announce that **Lake** has been awarded the following for the CY2024 grant cycle. In accordance with the grant application(s), this amount is to be divided as follows:

Highlight
indicates the
Grant Award
for which the
new Grant
Fund is
needed

Entity	Award
Community Corrections	\$3,221,892.00
Community Supervision	\$453,427.00
Residential/ Work Release	\$2,768,465.00
Drug Court	\$20,128.00
Mental Health Court	\$262,168.00
Veterans Court	\$203,724.00
Reentry Court	\$252,576.00
Domestic Violence Court	
Alcohol & Drug Program	\$44,417.00
Probation	
Pretrial Services	
Prosecutor's Diversion	
Jail Treatment	
Total Advisory Board Award	\$4,004,905.00

All expectations regarding grant management, financial management (including payment schedules, local fund set up, and expense procedures), data requirements, performance expectations, and minimum program standards will be outlined in our CY2024 grant procedural manual that correspond with the grant cycle beginning January 1, 2024. In

the interim, your assigned program director is available to provide technical assistance upon request to ensure your programs are guided by evidence-based practices and are in compliance with grant requirements.

For any court or pretrial funding, the grant award is not an endorsement of the program outlined in the application. The funding is contingent upon certification from the Indiana Office of Court Services.

As a reminder, the funding for CY2024 may not be utilized for the following:

- Any staff not designated for an awarded entity's operations
- Capital construction, renovation, remodeling, or land acquisition (IC 11-12-2-8).
- Vehicles
- Firearms, ammunition, or tactical equipment
- Wearing apparel for staff (i.e., clothing, uniforms, personal protection vests)
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 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
- Supplies and/or rental costs for staff meetings or events
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Peggy Katona
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Crown Point IN 46307
katonpx@lakecountyin.org

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Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR A VETERANS COURT PROGRAM
EVEN-NUMBERED YEAR FUND,
A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) – Community Corrections and Justice Reinvestment (CC&JR) Court Recidivism Reduction Grant Program has, for many years, awarded the Lake Superior Court - County Division 3 funding for a Veterans Court; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2024 Community Corrections and Justice Reinvestment (CC&JR) Veterans Court grant funding in the amount of \$203,724.00 for purposes of sustaining the Lake Superior Court – County Division 3 - Veterans Court Program from January 1 through December 31, 2024; and
- WHEREAS,** the Lake Superior Court – County Division 3 - Veterans Court program was established to provide alternative sentencing to offers who are veterans of the United States Armed Services. The program is comprised of multiple levels of supervision dependent on the results of risk assessments and participant progress. The court targets participants who have been diagnosed with substance use disorder and/or co-occurring mental health disorders. The programs ranges from 18 to 24 months; and
- WHEREAS,** the IDOC has determined each IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and
- WHEREAS,** the Lake County Council desires to create the Veterans Court Grant Even-Numbered Year Fund to account for the current award and any future IDOC-CC&JR Veterans Court Grant awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for a Veterans Court Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Veterans Court program's FY 2024 IDOC-CC&JR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Veterans Court's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for a Veterans Court Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CCJ&R Grant funding for Veterans Court in even-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

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Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

Dear Councilman Brown:

Earlier this year, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to have the Lake County Council to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for odd-numbered year awards. Those new Grant Funds were created by Ordinance at the Council's March 14, 2023 Regular Meeting.

My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

- Community Supervision (Electronic Monitoring/Home Detention)
- Residential / Work Release (Kimbrough Center)
- Drug Court
- Mental Health Court (Therapeutic Intervention Court)
- Veterans Court (Veterans Treatment Court)
- Re-Entry Court (Community Transition Court)

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,

A handwritten signature in black ink, appearing to read "Kellie Bittorf", with a stylized flourish at the end.

Kellie J. Bittorf
Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
Ray Szarmach, County Council Attorney – with additional information
Council Member Pete Lindemulder
Jeanann Ficker, Grants Management Consultant



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Eric J. Holcomb
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Christina Reagle
Commissioner

July 21, 2023

Samuel Capps
2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

The Indiana Department of Correction is pleased to announce that **Lake** has been awarded the following for the CY2024 grant cycle. In accordance with the grant application(s), this amount is to be divided as follows:

Highlight
indicates the
Grant Award
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Entity	Award
Community Corrections	\$3,221,892.00
Community Supervision	\$453,427.00
Residential/ Work Release	\$2,768,465.00
Drug Court	\$20,128.00
Mental Health Court	\$262,168.00
Veterans Court	\$203,724.00
Reentry Court	\$252,576.00
Domestic Violence Court	
Alcohol & Drug Program	\$44,417.00
Probation	
Pretrial Services	
Prosecutor's Diversion	
Jail Treatment	
Total Advisory Board Award	\$4,004,905.00

All expectations regarding grant management, financial management (including payment schedules, local fund set up, and expense procedures), data requirements, performance expectations, and minimum program standards will be outlined in our CY2024 grant procedural manual that correspond with the grant cycle beginning January 1, 2024. In

the interim, your assigned program director is available to provide technical assistance upon request to ensure your programs are guided by evidence-based practices and are in compliance with grant requirements.

For any court or pretrial funding, the grant award is not an endorsement of the program outlined in the application. The funding is contingent upon certification from the Indiana Office of Court Services.

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 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
- Supplies and/or rental costs for staff meetings or events
- Any other purpose that was not outlined or approved in the grant application

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katonpx@lakecountyin.org

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Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR THE MENTAL HEALTH COURT EVEN-NUMBERED YEAR
FUND, A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) - Community Corrections and Justice Reinvestment (CC&JR) grant program has, for many years, awarded the Lake County Adult Community Corrections (LCACC) Department annual funding to operate community-based supervision programs for the primary purpose of providing sentencing alternatives for felony offenders in lieu of incarceration. In addition to diversion, the LCACC Department serves an important role in rehabilitation through transitional programming and as an intermediate sanction for Parole, Probation, Courts, and other community-based supervision or programs; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2024 Community Corrections and Justice Reinvestment (CC&JR) Mental Health Court grant funding in the amount of \$262,168.00 for purposes of sustaining the LCACC Department's Therapeutic Intervention Court program from January 1 through December 31, 2024; and
- WHEREAS,** the LCACC Department's Therapeutic Intervention Court (TIC) program offers eligible offenders with mental illness a variety of treatment and support services through the criminal justice system while promoting public safety. The TIC's trained staff and community-based providers screen, assess, and treat participants through medication and therapeutic methods. Participants are routinely tested to ensure compliance with prescribed medications and abstinence from other substances and alcohol. Upon successful completion of the TIC program requirements, participants' cases will be resolved based on a participant's plea agreement and/or judicial discretion; and
- WHEREAS,** the IDOC has determined each LCACC program funded by the IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and

WHEREAS, the Lake County Council desires to create the LCACC IDOC-CC&JR Mental Health Court Grant Even-Numbered Year Fund to account for the current award and any future Mental Health Court Grant awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Mental Health Court Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Therapeutic Intervention Court program's FY 2024 IDOC-CCJR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Mental Health Court's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Mental Health Court Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CCJ&R Grant funding for Mental Health Court in even-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

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Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

Dear Councilman Brown:

Earlier this year, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to have the Lake County Council to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for odd-numbered year awards. Those new Grant Funds were created by Ordinance at the Council's March 14, 2023 Regular Meeting.

My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

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- Veterans Court (Veterans Treatment Court)
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I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,

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Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
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Eric J. Holcomb
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July 21, 2023

Samuel Cappas
2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

The Indiana Department of Correction is pleased to announce that **Lake** has been awarded the following for the CY2024 grant cycle. In accordance with the grant application(s), this amount is to be divided as follows:

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Entity	Award
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Total Advisory Board Award	\$4,004,905.00

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 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
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katonpx@lakecountyin.org

We look forward to working with you during the upcoming year in providing programs, services, and treatment to local communities to help achieve Indiana's goal of reducing recidivism through cost-effective measures.

Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE ADULT COMMUNITY CORRECTIONS –
INDIANA DEPARTMENT OF CORRECTIONS – COMMUNITY CORRECTIONS AND JUSTICE
REINVESTMENT GRANT FOR A REENTRY COURT EVEN-NUMBERED YEAR FUND,
A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5, provides that the County Council shall pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** the Indiana Department of Corrections (IDOC) - Community Corrections and Justice Reinvestment (CC&JR) grant program has, for many years, awarded the Lake County Adult Community Corrections (LCACC) Department annual funding to operate community-based supervision programs for the primary purpose of providing sentencing alternatives for felony offenders in lieu of incarceration. In addition to diversion, the LCACC Department serves an important role in rehabilitation through transitional programming and as an intermediate sanction for Parole, Probation, Courts, and other community-based supervision or programs; and
- WHEREAS,** the IDOC-CC&JR Grant funds shall be used exclusively in conformance with Indiana Code § 11-12 and in accordance with the annual Grant Agreement executed between the parties and for no other purposes; and
- WHEREAS,** the IDOC awarded the LCACC FY 2024 Community Corrections and Justice Reinvestment (CC&JR) Reentry Court grant funding in the amount of \$252,576.00 for purposes of sustaining the LCACC Department's Community Transition Court program from January 1 through December 31, 2024; and
- WHEREAS,** the LCACC Department's Community Transition Court (CTC) program helps offenders transition from IDOC facilities to their communities under court supervision. Services are provided over eight (8) to 12-month during which CTC staff assist participants obtain employment, achieve educational and/or training goals, resolve driver's license issues, settle family issues, and provide life skills training. These programs are shown to reduce recidivism in formerly incarcerated individuals; and
- WHEREAS,** the IDOC has determined each LCACC program funded by the IDOC-CC&JR Grant program must be accounted for in a separate fund which shall alternate between an odd-year award and an even-year award to prevent commingling of grant funds across LCACC programs and between annual program-specific awards; and
- WHEREAS,** the Lake County Council desires to create the LCACC IDOC-CC&JR Reentry Court Grant Even-Numbered Year Fund to account for the current award and any future Reentry Court Grant awards made in even-numbered years.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Reentry Court Even-Numbered Year Fund, a non-reverting fund, is established and will be used for the deposit of the remaining balance and anticipated advance grant payments for the Community Transition Court program's FY 2024 IDOC-CCJR award.
2. That, as an advance grant, 100% funded by the State of Indiana, and awarded with a grant budget approved by a State Agency, the Lake County fiscal body is not required to appropriate money to be paid out of the fund, except as otherwise provided by law.
3. That this grant fund will be used to make grant-funded purchases in compliance with permissible uses, the Reentry Court's approved grant budget, and appropriations created by the Lake County Auditor's Office.
4. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Department of Corrections-Community Corrections and Justice Reinvestment (IDOC-CC&JR) Grant for Reentry Court Even-Numbered Year Fund.
5. In the event the LCACC receives future IDOC-CCJ&R Grant funding for Reentry Court in odd-numbered years, this Fund may be used to account for such awards.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

2600 WEST 93RD AVENUE; CROWN POINT, IN 46307

Telephone: 219-755-3850 Fax: 219-755-3871

Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

**RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda
for New IDOC Community Corrections and Justice Reinvestment Even-Year Grant Funds**

Dear Councilman Brown:

Earlier this year, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to have the Lake County Council to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for odd-numbered year awards. Those new Grant Funds were created by Ordinance at the Council's March 14, 2023 Regular Meeting.

My purpose for writing is to request placement on the Council's Agenda for the October 10, 2023 Regular Meeting Agenda to create separate Community Corrections and Justice Reinvestment (CCJR) Grant Funds for even-numbered year awards.

To support this request for the new Even-Numbered Year Grant Funds, as well as assist the County Council Attorney in preparing the requested new Grant Fund Ordinances, the LCACC has attached the IDOC's 2024 Community Corrections and Justice Reinvestment Grants Award Letter. To summarize, these 2024 IDOC Grants are identified as the following:

- Community Supervision (Electronic Monitoring/Home Detention)
- Residential / Work Release (Kimbrough Center)
- Drug Court
- Mental Health Court (Therapeutic Intervention Court)
- Veterans Court (Veterans Treatment Court)
- **Re-Entry Court (Community Transition Court)**

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,

A handwritten signature in black ink, appearing to read "Kellie Bittorf", with a stylized flourish at the end.

Kellie J. Bittorf
Executive Director
(219) 755-3850

CC: Council Member Christine Cid, Vice-President
Ray Szarmach, County Council Attorney – with additional information
Council Member Pete Lindemulder
Jeanann Ficker, Grants Management Consultant



STATE OF INDIANA
Department of Correction

Indiana Government Center—South

302 W. Washington Street • Indianapolis, Indiana 46204-2738

Phone: (317) 232-5711 • Fax: (317) 232-6798 • Website: www.in.gov/idoc/

Eric J. Holcomb
Governor

Christina Reagle
Commissioner

July 21, 2023

Samuel Capps
2293 North Main Street
Crown Point IN 46307

Peggy Katona
2293 North Main Street
Crown Point IN 46307

Re: CY2024 Community Corrections & Justice Reinvestment Grants

Dear Sir or Madam,

The Indiana Department of Correction is pleased to announce that **Lake** has been awarded the following for the CY2024 grant cycle. In accordance with the grant application(s), this amount is to be divided as follows:

Highlight
indicates the
Grant Award
for which the
new Grant
Fund is
needed

Entity	Award
Community Corrections	\$3,221,892.00
Community Supervision	\$453,427.00
Residential/ Work Release	\$2,768,465.00
Drug Court	\$20,128.00
Mental Health Court	\$262,168.00
Veterans Court	\$203,724.00
Reentry Court	\$252,576.00
Domestic Violence Court	
Alcohol & Drug Program	\$44,417.00
Probation	
Pretrial Services	
Prosecutor's Diversion	
Jail Treatment	
Total Advisory Board Award	\$4,004,905.00

All expectations regarding grant management, financial management (including payment schedules, local fund set up, and expense procedures), data requirements, performance expectations, and minimum program standards will be outlined in our CY2024 grant procedural manual that correspond with the grant cycle beginning January 1, 2024. In

the interim, your assigned program director is available to provide technical assistance upon request to ensure your programs are guided by evidence-based practices and are in compliance with grant requirements.

For any court or pretrial funding, the grant award is not an endorsement of the program outlined in the application. The funding is contingent upon certification from the Indiana Office of Court Services.

As a reminder, the funding for CY2024 may not be utilized for the following:

- Any staff not designated for an awarded entity's operations
- Capital construction, renovation, remodeling, or land acquisition (IC 11-12-2-8).
- Vehicles
- Firearms, ammunition, or tactical equipment
- Wearing apparel for staff (i.e., clothing, uniforms, personal protection vests)
- Lobbying, political contributions, honoraria, or bonuses
- Food, alcohol, and personal entertainment
 - Food, when purchased as a general supply for an enrichment program and/or a family engagement program activity with established outcomes, can be an allowable expense
- Supplies and/or rental costs for staff meetings or events
- Any other purpose that was not outlined or approved in the grant application

Please carefully read the email to which this letter was attached for further information from your program director. Updated budget information is due by 8/18/2023 via Good Grants.

One contract including all grant funded entities in the county/ region (if applicable), will be sent electronically to the county auditor or signatory authority for electronic signature on the State of Indiana's contracts portal. Please verify the information listed below. If the information below is not correct, please [contact your program director](#) as soon as possible.

Peggy Katona
2293 North Main Street
Crown Point IN 46307
katonpx@lakecountyin.org

We look forward to working with you during the upcoming year in providing programs, services, and treatment to local communities to help achieve Indiana's goal of reducing recidivism through cost-effective measures.

Sincerely,



Elizabeth Darlage,
IDOC Director of Community Corrections

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE LAKE COUNTY ADULT
COMMUNITY CORRECTIONS (LCACC) PROGRAM'S COMMUNITY
CORRECTIONS PROJECT INCOME FUND, A NON-REVERTING FUND**

- WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and
- WHEREAS,** Indiana Code 36-2-3.5-5(b)(3) provides that the Lake County Council may pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and
- WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and
- WHEREAS,** Project Income, which includes home detention fees, user fees, and other income derived from the operation of a Community Corrections program funded by a state grant, shall be disbursed only in furtherance of the approved Community Corrections Budget provided in the grant year's executed contract; and
- WHEREAS,** Project Income can only be spent with prior written approval by the Department. Written approval may be (1) Annual Community Corrections Grant Contract; (2) Transfer/Additional Appropriation Form; and
- WHEREAS,** Indiana Code 11-12-7-1, I.C. 11-12-7-2, I.C. 11-12-7-3, I.C. 11-12-7-4 and I.C. 11-12-2-12(a), (b), (c) provide that a separate account shall be established for Project Income identified as the "Community Corrections Project Income Fund"; and
- WHEREAS,** the Lake County Council desires to establish the Lake County Adult Community Corrections (LCACC) Program's Community Corrections Project Income Fund, a non-reverting fund.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Community Adult Corrections (LCACC) Program's Community Corrections Project Income Fund, a non-reverting fund is hereby established pursuant to I.C. 11-12-7-1, I.C. 11-12-7-2, I.C. 11-12-7-3, I.C. 11-12-7-4 and I.C. 11-12-2-12(a), (b), (c) .

2. That the Lake County Adult Community Corrections (LCACC) Program's Community Corrections Project Income Fund be identified as Fund 1122 in the County's Chart of Accounts.
3. That the Fund shall be a non-reverting fund. Any money in the Fund at the end of the year shall remain, and not revert to the County General Fund.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

2600 WEST 93RD AVENUE; CROWN POINT, IN 46307

Telephone: 219-755-3850 Fax: 219-755-3871

Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda for New Fund Ordinances for “Community Corrections Project Income Fund” and “Community Transitions Program (CTP) Fund”

Dear Councilman Brown:

As you know, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to create several separate Grant Funds for Community Corrections and Justice Reinvestment Grants.

The IDOC also required the LCACC to create two (2) new non-reverting Funds to account for the following revenue sources:

- **Community Corrections Project Income Fund** – listed in the Chart of Accounts as Fund 1122, and
- **Community Transition Program (CTP) Fund** – listed in the Chart of Accounts as Fund 1123.

My purpose for writing is to request placement on the Council’s Agenda for the October 10, 2023 Regular Meeting Agenda to create the above-mentioned Funds required by the IDOC.

To support this request and assist the County Council Attorney in preparing the two (2) new non-reverting Fund Ordinances, I have attached an excerpt from the IDOC’s Fiscal Administration Manual detailing revenue sources to be posted into the respective funds, accounting procedures, allowable uses, and other information. While appropriations from these Funds do not require County Council approval, these funds may only be used for programs and services provided by the Community Corrections program.

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,



Kellie Bittorf
Executive Director
(219) 755-3850

CC: The Honorable Christine Cid, Vice-President
Ray Szarmach, County Council Attorney

**1st
New
Fund****Community Corrections Project Income** NOT a grant fund

NOTE: The following section applies to Community Corrections entities only.

Project Income, which includes home detention fees, user fees, and other income derived from the operation of a Community Corrections program funded by a state grant, shall be disbursed only in furtherance of the approved Community Corrections Budget provided in the grant year's executed contract.

A separate account shall be established for Project Income identified as the "Community Corrections Project Income Fund" (IC 11-12-7[1-4] and IC 11-12-2-12 [a-c]).

NOTE: In the SBoA Chart of Accounts, this is known as fund is known as: **Fund 1122 Community Corrections Project Income**

Expenditures from this fund shall be accounted for in the same manner as all other expenditures of Community Corrections grant funds.

Project Income (e.g., home detention fees, residential user fees, and other derived income) does not revert to the state at the end of a grant period.

Project Income can only be spent with prior **written approval** by the Department. Written approval may be in one of two forms:

1. The annual Community Corrections Grant Contract
2. Transfer/Additional Appropriation Form (as outlined in **Procedural Bulletin 3-2**)

Contributions from other grants, funding sources, or county funds expended on the Community Corrections program cannot be co-mingled with Project Income accounts.

This fund **does not** include user fees established for:

- Pretrial Service Fees under IC 35-33-8-3.3
- Deferred Prosecution Fee under IC 33-37-5-17
- Problem Solving Court Fees under IC 33-23-16-23
- Alcohol and Drug Services Program Fee under IC 33-37-5-8(b)
- Probation User and Administration Fees under IC 35-38-2-2
- Any user fee that is directed to be deposited to:
 - County User Fee Fund under IC 33-37-8-7
 - Supplemental Adult Probation Fund
 - Pretrial diversion program fund under IC 33-27-8-6

All fees established under the Indiana Trial Court Fee Manual must follow the fee guidelines and be administered in the manner listed.

ORDINANCE NO. _____

ORDINANCE ESTABLISHING THE LAKE COUNTY ADULT
COMMUNITY CORRECTIONS (LCACC) PROGRAM'S COMMUNITY
TRANSITION PROGRAM (CTP) FUND, A NON-REVERTING FUND

WHEREAS, Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and

WHEREAS, Indiana Code 36-2-3.5-5(b)(3) provides that the Lake County Council may pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and

WHEREAS, the Lake County Council desires to establish by ordinance all funds within the County Treasury; and

WHEREAS, an established Community Corrections Program may receive funds on a reimbursable basis for supervision of community transition program participants. Community Corrections Programs receiving CTP funds agree to comply with the following:

1. Entity must establish a separate fund for the purpose of receiving and disbursing CTP funds;
2. Disbursement records shall be kept in a manner prescribed by the Department of Correction and/or the State Board of Accounts. Records shall be available to the Department of Correction and/or the State Board of Accounts upon request; and

WHEREAS, once funds are earned and deposited, the funds shall be administered by the Community Corrections Advisory Board; the funds should be used for programs and services provided by the Community Corrections program; reimbursement amounts do not revert to the State at the end of the grant period; and

WHEREAS, the Lake County Council desires to establish the Lake County Adult Community Corrections (LCACC) Program's Community Transition Program (CTP) Fund, a non-reverting fund.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Adult Community Corrections (LCACC) Program's Community Corrections Community Transition Program (CTP) Fund, a non-reverting fund is hereby established.

2. That the Lake County Adult Community Corrections (LCACC) Program's Community Corrections Community Transition Program (CTP) Fund be identified in the County's Chart of Accounts as Fund 1123.
3. That the Fund shall be a non-reverting fund. Any money in the Fund at the end of the year shall remain, and not revert to the County General Fund.

SO ORDAINED THIS _____ DAY OF OCTOBER, 2023.

CHARLIE BROWN - President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

LAKE COUNTY COMMUNITY CORRECTIONS

2600 WEST 93RD AVENUE; CROWN POINT, IN 46307

Telephone: 219-755-3850 Fax: 219-755-3871

Kellie J. Bittorf
Executive Director

Hon. Samuel L. Cappas
Chairman

Hon. Thomas P. Stefaniak Jr.
Vice-Chairman

October 3, 2023

The Honorable Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

RE: Request for Placement on the Lake County Council October 10, 2023 Meeting Agenda for New Fund Ordinances for “Community Corrections Project Income Fund” and “Community Transitions Program (CTP) Fund”

Dear Councilman Brown:

As you know, the Indiana Department of Corrections (IDOC) required the Lake County Adult Community Corrections (LCACC) Program to create several separate Grant Funds for Community Corrections and Justice Reinvestment Grants.

The IDOC also required the LCACC to create two (2) new non-reverting Funds to account for the following revenue sources:

- **Community Corrections Project Income Fund** – listed in the Chart of Accounts as Fund 1122, and
- **Community Transition Program (CTP) Fund** – listed in the Chart of Accounts as Fund 1123.

My purpose for writing is to request placement on the Council’s Agenda for the October 10, 2023 Regular Meeting Agenda to create the above-mentioned Funds required by the IDOC.

To support this request and assist the County Council Attorney in preparing the two (2) new non-reverting Fund Ordinances, I have attached an excerpt from the IDOC’s Fiscal Administration Manual detailing revenue sources to be posted into the respective funds, accounting procedures, allowable uses, and other information. While appropriations from these Funds do not require County Council approval, these funds may only be used for programs and services provided by the Community Corrections program.

I look forward to presenting the requested new Grants Fund Ordinances for Council approval at the October 10, 2023 Regular Meeting. Please feel free to contact me if there are any questions about this request or the attachment.

Sincerely,



Kellie Bittorf
Executive Director
(219) 755-3850

CC: The Honorable Christine Cid, Vice-President
Ray Szarmach, County Council Attorney

2nd
New
Fund**Community Transition Program (CTP)** **NOT a grant fund**

NOTE: *This applies to Community Corrections entities who supervise CTP offenders.*

An established Community Corrections program may receive funds on a reimbursable basis for supervision of CTP participants. Community Corrections Programs receiving CTP funds agree to comply with the following:

1. The entity must establish a separate fund for the purpose of receiving and disbursing CTP funds.

NOTE: *In the SBoA Chart of Accounts, this fund is known as: Fund 1123 Community Transition Program*

2. Disbursement records shall be kept in a manner prescribed by the Department of Correction and/or the State Board of Accounts. Records shall be available to the Department of Correction and/or the State Board of Accounts upon request.

Once funds have been earned and deposited, the funds shall be administered by the Community Corrections Advisory Board. The funds should be used for programs and services provided by the Community Corrections program. The reimbursement amounts do not revert to the state at the end of the grant period.

If necessary, CTP funds may be transferred to the Project Income fund account. Further information is provided in ***Procedural Bulletin 3.2 Program & Budget Revisions***.

Comingling of Funds

Each grant-funded entity's award must be accounted for separately. The Community Corrections Advisory Board must ensure that each entity awarded establishes its own separate grant fund accounts and that grant funds are not comingled with funds from other sources. Grantees and sub-grantees are prohibited from comingling funds on both a program-by-program basis and entity-by-entity basis.

Funds specifically awarded to one entity or program may not be used to support another. If local accounting procedures cannot comply with this requirement, the grantee shall establish a system to provide adequate fund accountability for each program awarded.

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE
PROCEDURE FOR LAKE COUNTY TO OBTAIN TITLE
FOR A PARCEL OF REAL PROPERTY OFFERED AT TAX SALE
TWO OR MORE OCCASIONS WITHOUT A BID
AND PARCELS DETERMINED TO BE A PUBLIC HAZARD**

WHEREAS, pursuant to I.C. 36-2-3.5, et. seq., the Lake County Council is the fiscal and legislative body of Lake County, Indiana; and

WHEREAS, pursuant to I.C. 36-2-3.5-5, the Lake County Council may pass all ordinances, orders, resolutions and motions for the Government of Lake County, Indiana; and

WHEREAS, pursuant to I.C. 6-1.1-25-4.9 establishes a procedure for Lake County to obtain title to parcels of real property offered at county treasurer's and/or county executive's tax sale on two or more occasions without a bid and a parcel of real property determined to be a public hazard subject to the rights of parties with a substantial property interest of record; and

WHEREAS, a parcel of real property must meet the following criteria to be eligible for the procedure:

1. Parcel must be included on the certified list prepared under subsection (e);
2. Assessed value of the parcel exceeds the opening bid for the property at the last county executive's tax sale under I.C. 6-1.1-24-6.1;
3. Parcel is not in bankruptcy;
4. Tax sale certificate for the parcel is either:
 - (A) transferred to a municipality; or
 - (B) Retainer by the county executive;
 In accordance with subsection (h); and

WHEREAS, real estate parcel is considered a public hazard if all of the criteria in I.C. 6-1.1-25-4.9(d) apply; and

WHEREAS, the Lake County Council desires to establish the procedures pursuant to I.C. 6-1.1-25-4.9(e), (f), (g), (h), (I), (j), (k), (l), for Lake County to obtain title to parcels offered at tax sales two or more occasions without a bid and parcels determined to be a public hazard.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

The Lake County Council hereby establishes pursuant to I.C. 6-1.1-25-4.9, the criteria and procedure for Lake County to obtain title to parcels offered at tax sales two or more occasions

without a bid and parcels determined to be a public hazard.

SO ORDAINED THIS _____ DAY OF _____, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

First Regular Session of the 123rd General Assembly (2023)

PRINTING CODE. Amendments: Whenever an existing statute (or a section of the Indiana Constitution) is being amended, the text of the existing provision will appear in this style type, additions will appear in this style type, and deletions will appear in this style type.

Additions: Whenever a new statutory provision is being enacted (or a new constitutional provision adopted), the text of the new provision will appear in this style type. Also, the word NEW will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Indiana Code or the Indiana Constitution.

Conflict reconciliation: Text in a statute in this style type or this style type reconciles conflicts between statutes enacted by the 2022 Regular Session of the General Assembly.

SENATE ENROLLED ACT No. 157

AN ACT to amend the Indiana Code concerning taxation.

Be it enacted by the General Assembly of the State of Indiana:

SECTION 1. IC 6-1.1-24-2, AS AMENDED BY P.L.251-2015, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 2. (a) This section does not apply to vacant or abandoned real property that is on the list prepared by the county auditor under section 1.5 of this chapter.

(b) In addition to the delinquency list required under section 1 of this chapter, each county auditor shall prepare a notice. The notice shall contain the following:

- (1) A list of tracts or real property eligible for sale under this chapter.
- (2) A statement that the tracts or real property included in the list will be sold at public auction to the highest bidder, subject to the right of redemption.
- (3) A statement that the tracts or real property will not be sold for an amount which is less than the sum of:
 - (A) the delinquent taxes and special assessments on each tract or item of real property;
 - (B) the taxes and special assessments on each tract or item of real property that are due and payable in the year of the sale, whether or not they are delinquent;
 - (C) all penalties due on the delinquencies;
 - (D) an amount prescribed by the county auditor that equals the

SEA 157



sum of:

- (i) the greater of twenty-five dollars (\$25) or postage and publication costs; and
- (ii) any other actual costs incurred by the county that are directly attributable to the tax sale; and
- (E) any unpaid costs due under subsection (c) from a prior tax sale.

(4) A statement that a person redeeming each tract or item of real property after the sale must pay:

- (A) one hundred ten percent (110%) of the amount of the minimum bid for which the tract or item of real property was offered at the time of sale if the tract or item of real property is redeemed not more than six (6) months after the date of sale;
- (B) one hundred fifteen percent (115%) of the amount of the minimum bid for which the tract or item of real property was offered at the time of sale if the tract or item of real property is redeemed more than six (6) months after the date of sale;
- (C) the amount by which the purchase price exceeds the minimum bid on the tract or item of real property plus five percent (5%) interest per annum, on the amount by which the purchase price exceeds the minimum bid; and
- (D) all taxes and special assessments on the tract or item of real property paid by the purchaser after the tax sale plus interest at the rate of five percent (5%) per annum, on the amount of taxes and special assessments paid by the purchaser on the redeemed property.

(5) A statement for informational purposes only, of the location of each tract or item of real property by key number, if any, and street address, if any, or a common description of the property other than a legal description. The township assessor, or the county assessor if there is no township assessor for the township, upon written request from the county auditor, shall provide the information to be in the notice required by this subsection. A misstatement in the key number or street address does not invalidate an otherwise valid sale.

(6) A statement that the county does not warrant the accuracy of the street address or common description of the property.

(7) A statement indicating:

- (A) the name of the owner of each tract or item of real property with a single owner; or
- (B) the name of at least one (1) of the owners of each tract or

SEA 157



item of real property with multiple owners.

(8) A statement of the procedure to be followed for obtaining or objecting to a judgment and order of sale, that must include the following:

(A) A statement:

- (i) that the county auditor and county treasurer will apply on or after a date designated in the notice for a court judgment against the tracts or real property for an amount that is not less than the amount set under subdivision (3), and for an order to sell the tracts or real property at public auction to the highest bidder, subject to the right of redemption; and
- (ii) indicating the date when the period of redemption specified in IC 6-1.1-25-4 will expire.

(B) A statement that any defense to the application for judgment must be:

- (i) filed with the court; and
- (ii) served on the county auditor and the county treasurer; before the date designated as the earliest date on which the application for judgment may be filed.

(C) A statement that the county auditor and the county treasurer are entitled to receive all pleadings, motions, petitions, and other filings related to the defense to the application for judgment.

(D) A statement that the court will set a date for a hearing at least seven (7) days before the advertised date and that the court will determine any defenses to the application for judgment at the hearing.

(9) A statement that the sale will be conducted at a place designated in the notice and that the sale will continue until all tracts and real property have been offered for sale.

(10) A statement that the sale will take place at the times and dates designated in the notice. Whenever the public auction is to be conducted as an electronic sale, the notice must include a statement indicating that the public auction will be conducted as an electronic sale and a description of the procedures that must be followed to participate in the electronic sale.

(11) A statement that a person redeeming each tract or item after the sale must pay the costs described in IC 6-1.1-25-2(e).

(12) If a county auditor and county treasurer have entered into an agreement under IC 6-1.1-25-4.7, a statement that the county auditor will perform the duties of the notification and title search under IC 6-1.1-25-4.5 and the notification and petition to the



court for the tax deed under IC 6-1.1-25-4.6.

(13) A statement that, if the tract or item of real property is sold for an amount more than the minimum bid and the property is not redeemed, the owner of record of the tract or item of real property who is divested of ownership at the time the tax deed is issued may have a right to the tax sale surplus.

(14) If a determination has been made under subsection (e), a statement that tracts or items will be sold together.

(15) A statement that if a tract or item of real property has been offered for sale at a county treasurer's tax sale in accordance with section 5 of this chapter and a county executive's tax sale in accordance with section 6.1 of this chapter on two (2) or more occasions without a bid, the tract or item of real property may be subject to an ordinance adopted under IC 6-1.1-25-4.9.

(c) If within sixty (60) days before the date of the tax sale the county incurs costs set under subsection (b)(3)(D) and those costs are not paid, the county auditor shall enter the amount of costs that remain unpaid upon the tax duplicate of the property for which the costs were set. The county treasurer shall mail notice of unpaid costs entered upon a tax duplicate under this subsection to the owner of the property identified in the tax duplicate.

(d) The amount of unpaid costs entered upon a tax duplicate under subsection (c) must be paid no later than the date upon which the next installment of real estate taxes for the property is due. Unpaid costs entered upon a tax duplicate under subsection (c) are a lien against the property described in the tax duplicate, and amounts remaining unpaid on the date the next installment of real estate taxes is due may be collected in the same manner that delinquent property taxes are collected.

(e) The county auditor and county treasurer may establish the condition that a tract or item will be sold and may be redeemed under this chapter only if the tract or item is sold or redeemed together with one (1) or more other tracts or items. Property may be sold together only if the tract or item is owned by the same person.

SECTION 2. IC 6-1.1-24-3, AS AMENDED BY P.L.187-2016, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 3. (a) This section does not apply to vacant or abandoned real property that is on the list prepared by the county auditor under section 1.5 of this chapter.

(b) When real property is eligible for sale under this chapter, the county auditor shall post a copy of the notice required by section 2 of

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this chapter at a public place of posting in the county courthouse or in another public county building at least twenty-one (21) days before the earliest date of application for judgment. In addition, the county auditor shall, in accordance with IC 5-3-1-4, publish the notice required in section 2 of this chapter once each week for three (3) consecutive weeks before the earliest date on which the application for judgment may be made. The expenses of this publication shall be paid out of the county general fund without prior appropriation.

(c) At least twenty-one (21) days before the application for judgment is made, the county auditor shall mail a copy of the notice required by section 2 of this chapter by certified mail, return receipt requested, to any:

- (1) mortgagee; or
- (2) purchaser under an installment land contract recorded in the office of the county recorder; or
- (3) person who claims a substantial property interest of public record;

who annually requests, by certified mail, a copy of the notice.

(d) The notices mailed under this section are considered sufficient notice of the intended application for judgment and of the sale of real property under the order of the court.

(e) For properties not sold at their initial tax sale, the county auditor may omit the descriptions of the tracts or items of real property specified in section 2(b)(1) and 2(b)(5) of this chapter for those properties when they come up for sale at subsequent tax sales if:

- (1) the county auditor includes in the notice a statement that descriptions of those tracts or items of real property are available on the ~~Internet web site~~ website of the county government or the county government's contractor and the information may be obtained in an alternative form from the county auditor upon request; and
- (2) the descriptions of those tracts or items of real property eligible for sale a second or subsequent time are made available on the ~~Internet web site~~ website of the county government or the county government's contractor and may be obtained from the county auditor in an alternative form upon request in accordance with section 3.4 of this chapter.

SECTION 3. IC 6-1.1-24-5.3, AS AMENDED BY P.L.66-2021, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 5.3. (a) This section applies to the following:

- (1) A person who:
 - (A) owns a fee interest, a life estate interest, or the equitable

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interest of a contract purchaser in an unsafe building or unsafe premises; and

(B) is subject to an order issued under IC 36-7-9-5(a)(2), IC 36-7-9-5(a)(3), IC 36-7-9-5(a)(4), or IC 36-7-9-5(a)(5) regarding which the conditions set forth in IC 36-7-9-10(a)(1) through IC 36-7-9-10(a)(4) exist.

(2) A person who:

(A) owns a fee interest, a life estate interest, or the equitable interest of a contract purchaser in an unsafe building or unsafe premises; and

(B) is subject to an order issued under IC 36-7-9-5(a), other than an order issued under IC 36-7-9-5(a)(2), IC 36-7-9-5(a)(3), IC 36-7-9-5(a)(4), or IC 36-7-9-5(a)(5), regarding which the conditions set forth in IC 36-7-9-10(b)(1) through IC 36-7-9-10(b)(4) exist.

(3) A person who is the defendant in a court action brought under IC 36-7-9-18, IC 36-7-9-19, IC 36-7-9-20, IC 36-7-9-21, or IC 36-7-9-22 that has resulted in a judgment in favor of the plaintiff and the unsafe condition that caused the action to be brought has not been corrected.

(4) A person who has any of the following relationships to a person, partnership, corporation, or legal entity described in subdivision (1), (2), (3), or (5):

(A) A partner of a partnership.

(B) A member of a limited liability company.

(C) An officer, director, or majority stockholder of a corporation.

(D) The person who controls or directs the activities or has a majority ownership in a legal entity other than a partnership or corporation.

(5) A person who owes:

(A) delinquent taxes;

(B) special assessments;

(C) penalties;

(D) interest; or

(E) costs directly attributable to a prior tax sale;

on a tract or an item of real property listed under section 1 of this chapter.

(6) A person who owns a fee interest, a life estate interest, or the equitable interest of a contract purchaser in a vacant or abandoned structure subject to an enforcement order under IC 32-30-6, IC 32-30-7, IC 32-30-8, or IC 36-7-9, or a court order under



IC 36-7-37.

(7) A person who is an agent of the person described in this subsection.

(8) A person who:

(A) is delinquent in the payment of any personal property taxes; or

(B) is subject to an existing personal property tax judgment; under IC 6-1.1-22-9.

(9) A person who owns any tract or item of real property that has been offered for sale under sections 5 and 6.1 of this chapter on two (2) or more occasions and no bid was submitted for the tract or item of real property.

(b) A person subject to this section may not bid on or purchase a tract offered for sale under section 5 or 6.1 of this chapter. However, this section does not prohibit a person from bidding on a tract that is owned by the person and offered for sale under section 5 of this chapter.

(c) A business entity may not bid on or purchase a tract offered for sale under section 5 or 6.1 of this chapter if:

(1) a person subject to this section:

(A) formed the business entity;

(B) joined with another person or party to form the business entity; or

(C) joined the business entity as a proprietor, incorporator, partner, shareholder, director, employee, or member; or

(2) a person subject to this section:

(A) becomes an agent, employee, or board member of the business entity; or

(B) is not an attorney at law and represents the business entity in a legal matter.

SECTION 4. IC 6-1.1-25-4.9 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 4.9. (a) This section applies only to:

(1) a parcel of real property that has been offered for sale at a county treasurer's tax sale in accordance with IC 6-1.1-24-5 and a county executive's tax sale in accordance with IC 6-1.1-24-6.1 on two (2) or more occasions without a bid; and

(2) a county in which the county legislative body adopts this section by ordinance.

(b) A county legislative body may adopt the provisions of this

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section by ordinance. A parcel of real property subject to this section may be determined to be a public hazard, and this section is the statutory procedure for a county or municipality that adopts an ordinance under this section to obtain title to the parcel subject to the rights of parties with a substantial property interest of record.

(c) A parcel of real property must meet the following criteria to be eligible for the procedure established by this section:

- (1) The parcel must be included on the certified list prepared under subsection (e).
- (2) The assessed value of the parcel exceeds the opening bid for the property at the last county executive's tax sale under IC 6-1.1-24-6.1.
- (3) The parcel is not in bankruptcy.
- (4) The tax sale certificate for the parcel is either:
 - (A) transferred to a municipality; or
 - (B) retained by the county executive;
 in accordance with subsection (h).

(d) A parcel of real property is considered a public hazard if all of the following criteria apply:

- (1) Real estate taxes have not been paid for two (2) or more years and the property is on the delinquent tax list prepared under IC 6-1.1-24-1.
- (2) No appeal of any property tax assessment notice received in the last two (2) years has been filed.
- (3) No appeal of any change in any property assessment filed in the last two (2) years has been filed.
- (4) No permit to construct improvements or to improve the property has been filed in the last two (2) years with the county or municipality (as applicable).
- (5) No objection was filed by any party in accordance with IC 6-1.1-24-4.7(b) to the last county treasurer's tax sale under IC 6-1.1-24-5.
- (6) There is no existing statutory agreement with the county treasurer to pay the amount due over time in accordance with IC 6-1.1-24-1.2.
- (7) No party has redeemed the parcel after the last immediately preceding county treasurer's tax sale under IC 6-1.1-24-5.
- (8) No party has redeemed the parcel after the last immediately preceding county executive's tax sale under IC 6-1.1-24-6.1.

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(9) There is no improvement on the property that is occupied.

(e) The auctioneer employed to conduct the county treasurer's tax sale in accordance with IC 6-1.1-24-5 and the auctioneer employed to conduct the county executive's tax sale in accordance with IC 6-1.1-24-6.1 shall, after each respective sale is closed, prepare a certified list of the parcels that have gone through each sale on two (2) or more occasions without a bid and submit the certified list to the county treasurer, county auditor, and county executive. If the sales were conducted by the county auditor without employing a licensed auctioneer, the county auditor shall prepare the certified list.

(f) The certified list shall be made available to the municipality's executive that submits a written request for the certified list prepared under subsection (e). The county auditor shall provide the list in either paper format or in data format at the preference of the municipality's executive.

(g) The municipality's executive shall review the certified list of parcels prepared in accordance with subsection (e) and submit this list to the municipality's legislative body for approval before submission of the list to the county executive. The municipality's legislative body may by ordinance authorize the municipality's executive to prepare and submit a request to the county executive to acquire the tax sale certificates that are eligible in accordance with subsections (c) and (d).

(h) The county executive shall, within twenty (20) days after receipt of the municipality's request for a tax sale certificate under subsection (g), place the request on the county executive's agenda for action, and if approved shall transfer title to the tax sale certificates to the municipality in accordance with IC 6-1.1-24-6.2. The county executive may retain any tax sale certificates that are not transferred to the municipality under this subsection.

(i) If any tax sale certificates are:

- (1) transferred to a municipality under subsection (h); or
- (2) retained by the county executive under subsection (h);

the county or municipality may file a petition with the circuit court requesting the issuance of a deed for the property to the requesting county or municipality transferring the title in fee simple absolute to that county or municipality subject to the rights of any party with a substantial property interest of record in the property. The county or municipality shall designate an attorney to represent the county or municipality at the hearings conducted by the circuit court for the issuance of the tax title deed.

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(j) At the request of a municipality, the county auditor and county treasurer, if there is an appropriation in the county auditor's budget to cover the cost of the services to be provided, shall enter into a mutual agreement for the county auditor to perform the following duties instead of the municipality with respect to the tax sale certificates:

(1) Provide notification to the owner, a mortgagee, a person purchasing the parcel under a land contract, and any person filing a request under IC 6-1.1-24-3(c) of the party's right to redeem the parcel under this chapter. The notice shall be sent in accordance with the procedures set forth in section 4.5 of this chapter.

(2) Provide for notification and petition to the court for the tax deed under section 4.6 of this chapter. A single petition that includes all of the parcels owned by one (1) or more owners may be prepared and submitted or the county auditor and county treasurer may submit multiple petitions.

(3) If the county treasurer and county auditor perform the procedures described in this subsection for the municipality, any cost incurred by the county in preparing and sending all notices required by sections 4.5 and 4.6 of this chapter and for filing the petition with the court shall be paid for out of funds in the county general fund appropriated for this purpose. In the first year of the program to carry out the procedures described in this subsection, the county fiscal body may appropriate one million dollars (\$1,000,000) in the budget of the county auditor to defray the cost of the program. The amount of the appropriation in the initial year of the program may be approved in the annual budget or through an additional appropriation. The fiscal body may increase this amount in subsequent budget years for the cost of the program.

The agreement described in this subsection shall be for a calendar year and shall be structured so that the cost to process the number of parcels transferred to the county shall not exceed the amount of the money appropriated by the fiscal body for the services provided through the county auditor in accordance with subdivision (3).

(k) The court shall hold a hearing to determine if the court will order the auditor to issue a deed to the county or municipality. Following the hearing, if the proper procedure has been followed and the parcel meets the criteria of a public hazard, the court shall



issue an order that does the following:

- (1) Declares the parcel to be a public hazard and orders the county auditor to issue a deed to the county or municipality.
- (2) Acknowledges in the deed that the order does not change or affect any substantial property interest of record other than the ownership interest of the current owner or owners.
- (3) Cancels the personal tax liability of the owner or owners.
- (4) Provides that the taxes that are a lien on the property since the date of the county treasurer's tax sale will be canceled and the county or municipality will not have to pay these taxes prior to the county auditor issuing the deed.
- (5) Provides that no fee will be charged by the county auditor or the county recorder for processing the deed issued by the county auditor and then recording the deed with the county recorder.

(I) If the county or municipality files a quiet title action for a parcel placed into its name, the following apply to the quiet title action:

- (1) Any party of record with a substantial property interest of record including any mortgagee and any purchaser under an installment land contract recorded in the office of the county recorder shall be made a party.
- (2) Except for a party identified in subdivision (3), any party joined as a defendant to the quiet title action or entering the quiet title action as a party defendant shall have the right to redeem the property and have the court order the issuance of a deed in that party's name if the party pays the following:
 - (A) Any and all costs, interest, and taxes due and owing at the time that the tax sale certificate was acquired by the county or municipality.
 - (B) All taxes that would have been paid by the party had the party redeemed the property at the time the county or municipality took title to the tax sale certificate.
- (3) A person is not eligible to take title in the quiet title action if the person is ineligible or is associated with any person in a real property or business venture manner who is ineligible to purchase a property in accordance with IC 6-1.1-24-5.1, IC 6-1.1-24-5.3, or IC 6-1.1-24-5.4.
- (4) If no party redeems and takes title to the parcel in the quiet title action, then all substantial property interests of record in the parcel are extinguished and the county or municipality takes title free and clear of any such

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encumbrance.

SECTION 5. IC 6-1.1-25-5.1 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: **Sec. 5.1. (a) An owner of a parcel of real property that has been offered for sale at a county treasurer's tax sale in accordance with IC 6-1.1-24-5 and a county executive's tax sale in accordance with IC 6-1.1-24-6.1 on two (2) or more occasions without a bid may transfer the real property, subject to any liens and encumbrances, by warranty deed to a county or municipality.**

(b) If the transfer is accepted by the county or municipality and the warranty deed is recorded, the owner's personal liability for the taxes on the real property is canceled but the lien for the unpaid taxes remains on the real property.

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President of the Senate

President Pro Tempore

Speaker of the House of Representatives

Governor of the State of Indiana

Date: _____ Time: _____

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19) **County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)**

County Council **SHALL** appoint 8 members to a 2-year term; a survivor of domestic violence, a domestic violence direct service provider agency, a representative of law enforcement from the area served by the review team, the prosecuting attorney or his/her designee from Lake County, an expert in the field of forensic pathology or coroner or deputy coroner, a medical practitioner with expertise in domestic violence, a Judge who hears civil or criminal cases, and an employee of child protective services agency. County Council **MAY** appoint 11 additional members; member of the clergy, a representative from a Lake County Government Agency, a representative from the Lake County Health Department, a representative from the Lake County Bar Association, a defense Attorney, an educator, a Lake County Probation Officer, a representative from the business community, a lake County animal Control officer, an Attorney who represents victims of domestic violence, and a provider of a batter's intervention program.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Anne Herbert Survivor of Domestic Violence	January 11, 2022	2 years	January, 2024
Pam Serrano DV Direct Service Provider	January 10, 2023	2 years	January, 2025
Larry Thurmond Law Enforcement	January 10, 2023	2 years	January, 2025
Nadia Wardrip Prosecuting Attorney/Designee	January 10, 2023	2 years	January, 2025
David Pastrick Forensic/Coroner/Deputy	November 9, 2021 (Effective 1/1/2022)	2 years	November, 2023
Michelle Resendez Medical Practitioner	March 14, 2023	Bal. of Term	January, 2024

19) County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)(continued)

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Honorable Calvin Hawkins Civil/Criminal Judge	December 14, 2021	2 years	December, 2023
Ellis Dumas Protective Service Employee:	December 10, 2019	2 years	December, 2021
Pastor JJ Hairston Clergy	July 11, 2023	Bal. of Term	February, 2024
Christine Cid Government Agency	January 11, 2022	2 years	January, 2024
Health Dept. PPP			
Bar Association.			
Defense Attorney			
May -> Andrea Graciano Educator	October 12, 2021	2 years	October 2023
Jacob Fadely Probation Officer	July 12, 2022	2 years	July, 2024
Business Community Terence Fife	February 6, 2020	2 years	February, 2022
Elizabeth Koeppen Animal Control Officer	November 10, 2020	2 years	November, 2022
Jerry Ezell Domestic Violence Attorney	January 11, 2022	2 years	January, 2024
John Toigo Intervention Program Provider	January 10, 2023	2 years	January, 2025

From: Cid, Christine
To: Ficker, George P; Brown, Charlie; Brown, Charlie; Cid, Christine; Hamm, Dave; Hamm, Dave; Lay, Clorius; Lindemulder, Pete; Niemeyer, Randell C; Ted F. Bilski; birdtreat@aol.com; Blanchard, Larry; Cody, Carol; Ficker, Jeanann; laweaston@aol.com; Murray, Jasmine L; Schmal, Scott C; Szarmach, Ray L; Thomas C. O'Donnell; Victoria Rivera
Subject: Re: County Council: Regular Meeting Agenda w/Requests - October 10, 2023
Date: Thursday, September 28, 2023 5:31:11 PM

Thank you. I will be requesting that Andrea Graciano be reappointed to the domestic violence fatality review team. She is the Victims Service Coordinator for the Hobart Police department.

Christine

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From: Ficker, George P <fickegp@lakecountyin.org>
Sent: Thursday, September 28, 2023 3:00:42 PM
To: Brown, Charlie <browncx@lakecountyin.org>; Brown, Charlie <charliebrown.3838@yahoo.com>; Cid, Christine <cidcx@lakecountyin.org>; Cid, Christine <cid_christine@yahoo.com>; Hamm, Dave <hammdx@lakecountyin.org>; Hamm, Dave <dhamm171@comcast.net>; Lay, Clorius <arzzie@sbcglobal.net>; Lindemulder, Pete <lindep@lakecountyin.org>; Niemeyer, Randell C <niemerc@lakecountyin.org>; Ted F. Bilski <bilsktf@lakecountyin.org>; birdtreat@aol.com <birdtreat@aol.com>; Blanchard, Larry <blancx@lakecountyin.org>; Cody, Carol <codycj@lakecountyin.org>; Ficker, Jeanann <jeanannficker@att.net>; laweaston@aol.com <laweaston@aol.com>; Murray, Jasmine L <murrayj@lakecountyin.org>; Schmal, Scott C <schmasc@lakecountyin.org>; Szarmach, Ray L <szarmrl@lakecountyin.org>; Thomas C. O'Donnell <odonntc@lakecountyin.org>; Victoria Rivera <rivervx@lakecountyin.org>
Subject: County Council: Regular Meeting Agenda w/Requests - October 10, 2023

Honorable Council & Staff,

Attached is the most up-to-date version of the County Council **Regular Meeting Agenda w/Requests** for **October 10, 2023**. If allowable, additional items may be added to the Agenda prior to the meeting. If you have any questions or concerns, please feel free to call or contact me via email.

Thank you,

George Ficker
Office Coordinator
Lake County Council
fickegp@lakecountyin.org
(219) 755-3280

20) Lake County Corrections Merit System Board (Created with Ord. 1322C-2 on May 10, 2016)

One member appointed by the Lake County Council for an initial term of 3 years, subsequent appointments will be 4 years an expired term.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Robert Lee Paulson	May 9, 2023	4 years	May 2027

21) Veterans Memorial Parkway Commission (created 11/14/95, by Council Resolution #95-21).

The Veterans Memorial Parkway Commission was established to oversee the development and beautification of the Veterans Memorial Parkway on U.S. 231. The Commission consists of fifteen (15) members appointed by the Lake County Council for a two (2) year term. The members must be interested and active participants in the beautification of the parkway and/or interested in veterans affairs. Appointments not made during initial November 14, 1995 meeting.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Dhiren Shah	April 12, 2022	2 yrs.	April 2024
Roger Fowler	April 12, 2022	2 yrs.	April 2024
Kent Kolodziej	April 12, 2022	2 yrs.	April 2024
Jason Zaideman	April 12, 2022	2 yrs.	April 2024
Craig Zandstra	April 12, 2022	2 yrs.	April 2024
Dawn Stokes	April 12, 2022	2 yrs.	April 2024
Donna Catalano	April 12, 2022	2 yrs.	April 2024
Mitchell Barloga	April 12, 2022	2 yrs.	April 2024
Paul Reed	April 12, 2022	2 yrs.	April 2024
Glenn Kracht	April 12, 2022	2 yrs.	April 2024
Tim Brown	April 12, 2022	2 yrs.	April 2024
Donald Ensign	April 12, 2022	2 yrs.	April 2024
James Metros	April 12, 2022	2 yrs.	April 2024
Donald Levinson	October 12, 2021	2 yrs.	October 2023
Jack Parton	October 12, 2021	2 yrs.	October 2023

22) Lake County Uniform Internal Control Standards and Materiality Committee (Created 11-15-16, Ord. 1402D)

County Council shall appoint no less than three (3) or more than one (1) individuals for a one (1) Year Term to assist Lake County Officials in performing all duties and responsibilities required by I.C. 5-11-1-27 in developing and adhering to the Uniform Internal Control Standards and Materiality Policy.

2023 County Council Budget Committees

<u>Dept.#</u>	<u>Description</u>	<u>Chairman</u>	<u>Members</u>	<u>Members</u>
<u>Administrative Financial</u>		<u>HAMM</u>	<u>BROWN</u>	<u>CID</u>
1002	Auditor			
1003	Treasurer			
<u>Administrative-Div.1</u>		<u>NIEMEYER</u>	<u>CID</u>	<u>BROWN</u>
1006	Surveyor			
1007	Coroner's Office			
1008	Drainage Board			
<u>Administrative-Div.2</u>		<u>CID</u>	<u>LAY</u>	<u>BROWN</u>
1001	Clerk			
1004	Recorder			
<u>Assessor</u>		<u>HAMM</u>	<u>BROWN</u>	<u>NIEMEYER</u>
2001	County Assessor			
2002	Calumet Township Assessor			
2003	Center Township Assessor			
2004	Hobart Township Assessor			
2005	Ross Township Assessor			
2006	St. John Township Assessor			
2007	Property Tax Board of Appeals			
<u>County Services</u>		<u>LINDEMULDER</u>	<u>NIEMEYER</u>	<u>HAMM</u>
5001	Combined Election & Registration			
5002	Cooperative Extension Service			
5003	Veteran Service	BILSKI		
5004	Planning Commission			
5005	Weights & Measure			
5006	Soil & Water Conservation			
<u>Legislative/Executive</u>		<u>BILSKI</u>	<u>BROWN</u>	<u>HAMM</u>
6001	County Council			
6002	Lake County Commissioners			
<u>Recreation</u>		<u>NIEMEYER</u>	<u>CID</u>	<u>BILSKI</u>
9201	Fairgrounds			
9203/9204/9226	Parks & Recreation			
<u>Legal Proceedings</u>		<u>CID</u>	<u>LINDEMULDER</u>	<u>HAMM</u>
9001/9003	Prosecutor/IV-D			
9002	Criminal Div. Public Defender			
<u>County Courts</u>		<u>HAMM</u>	<u>LINDEMULDER</u>	<u>CID</u>
4002/4008	Lake Sup. Ct. County Div. Rm. 1/LADOS Div. 1			
4003/4009	Lake Sup. Ct. County Div. Rm. 2/LADOS Div. 2			
4004	Lake Sup. Ct. County Div. Rm. 3			
4001	L.C. Superior Court IV			
4005/4007	Juvenile Court/IV-D Court			
4006	C.A.S.A.			

2023 County Council Budget Committees

<u>Dept.#</u>	<u>Description</u>	<u>Chairman</u>	<u>Members</u>	<u>Members</u>
<u>Circuit/Superior Court</u>		<u>HAMM</u>	<u>BILSKI</u>	<u>LAY</u>
3001	Superior Court Civil			
3002	Criminal Courts			
3003	Court Administrator			
3004	Circuit Courts			
<u>Law Enforcement</u>		<u>CID</u>	<u>LAY</u>	<u>NIEMEYER</u>
8001	Sheriff			
8002	Jail			
8003	Juvenile Detention Center			
8004	Animal Control			
<u>Commissioner's Departments</u>		<u>BROWN</u>	<u>CID</u>	<u>NIEMEYER</u>
9301	Data Processing Agency			
9302	Hammond & Gary Courthouses			
9303	Government Center			
9304/9310	Emergency Management/Planning			
9305	Commissioners L.C. 911			
9306	Health Department			
9307	Economic Development			
9308	Human Resources Department			
9312	HVAC			
<u>Infrastructure</u>		<u>NIEMEYER</u>	<u>BILSKI</u>	<u>BROWN</u>
7001	Public Works			
7002	County Highway			
7003	Highway Fund			
7004	Gen. Undistributed Motor Expense			
7005	Motor Vehicle			
7006	Cumulative Bridge			
7007	Local Roads & Streets			
<u>Appointments</u>				
	Capital Committee	BILSKI	HAMM	LINDEMULDER
	Finance Committee	BILSKI	HAMM	LINDEMULDER
	Legislative Committee	CID	BROWN	BILSKI
	Local Roads & Streets	NIEMEYER	HAMM	BROWN
	Merit Committee	CID	LAY	BROWN
	Negotiation Committee	BROWN	LINDEMULDER	BILSKI
	Office on Aging	BROWN	CID	NIEMEYER
	Purchasing Ad Hoc Transition Committee	LINDEMULDER	HAMM	BROWN
	Route 30 Highway Committee	LINDEMULDER	HAMM	BILSKI
	Route 6 Highway & Borman Express	BILSKI	LINDEMULDER	HAMM
	Social Status of Black Males	BROWN	CID	BILSKI
<u>Construction Committee</u>				
	County Council	BILSKI	BROWN	NIEMEYER
	Lake County Commissioners	REPAY	ALLEN, SR.	COLE