



# Lake County Council

May 9, 2023

Regular Meeting – 10:00 AM

Agenda

2293 N. Main St.

Commissioners Court Room/Council Chambers, 3<sup>rd</sup> Floor, Building A

Crown Point, IN 46307

## 1: Opening

Moment of Reflection

Pledge of Allegiance

Roll Call of County Council Members

County Council Secretary – Auditor’s Office

## 2: Minutes

April 11, 2023

Regular Meeting

## 3: Awards/Resolutions

- A. Honoring Lake County Sheriff’s Police Department Lieutenant Randy Phillips. (CID)
- B. Honoring Margaret (Maggie) Hubster 2023 Indiana Swimming, Inc. 10 & Under 50 Yard Fly (Butterfly) Champion. (LINDEMULDER)
- C. Recognizing Anita Shanks, Shauneice Richardson, Admyire Darnell Terry, Soteria Coulter, Ivory Wright, Briana Lee & Essence Wilson for Completing the Lake County Community Emergency Response Team (CERT) Training Course. (CID)
- D. Acknowledging June 4, 2023 as National Cancer Survivors Day. (BILSKI)

## 4: Acknowledgments

## 5: Lake Sup. Ct. County Div. Rm. 2 – 4003

(HAMM)

### A. Rev. 144 – County General Fund – 1001

	<u>Present</u>	<u>Proposed</u>	<u>Difference</u>
12537-001 Pauper Attorney	\$ 28,500.00	\$ 0.00	(\$ 28,500.00)

### B. Transfer – County General Fund – 1001 **Deferred April**

From: 61120 Professionals	\$ 28,500.00	
To: 63190 Other Professional Service		\$ 28,500.00

## 6: Juvenile Court – 4005

(HAMM)

### A. Create New Line Item(s) – Family Recovery Court Grant Fund – 9345

**62110 Office Supplies**  
**63310 Printing**

#### Appropriation – Family Recovery Court Grant Fund – 9345

62110 Office Supplies	\$	1,000.00
63231 Travel – Registration	\$	2,000.00
63233 Travel – Lodging	\$	370.00
63234 Travel – Trans/Other	\$	2,370.00
63310 Printing	\$	2,615.00
63995 Other Services & Charges	\$	1,645.00

**Total: \$ 10,000.00**

### B. Rev. 144 – County General Fund – 1001

<u>Effective 04-10-2023</u>	<u>Present</u>	<u>Proposed</u>	<u>Difference</u>
12428-007 Probation Officer	\$ 41,021.00	\$ 38,107.00	(\$ 2,914.00)

### C. Create New Line Item – LC Community Corrections Grant Fund – 9391

**64490 Other Equipment**

#### Transfer – LC Community Corrections Grant Fund – 9391

From: 62410 Other Supplies	\$	600.00	
63231 Travel – Registration	\$	100.00	
63232 Travel – Meals	\$	315.00	
63233 Travel – Lodging	\$	1,096.00	
63234 Travel – Transportation/Other	\$	58.86	
63235 Travel – Mileage	\$	3,298.00	
63920 Food & Lodging	\$	300.00	
To: 63995 Other Services & Charges		\$	4,767.88
64490 Other Equipment		\$	999.98
<b>Total:</b>		<b>\$</b>	<b><u>5,767.86</u></b>

### D. Ordinance(s)

Creating the Lake County Superior Court, Juvenile Division, Family Recovery Court, Problem-Solving Court-Grant Fund, a Non-Reverting Fund.

## 7: Calumet Township Assessor – 2002

(HAMM)

### A. Ordinance(s)

Amending the Lake County 2023 Salary Ordinance No. 1476F, Reorganizing Positions in the Calumet Township Assessor's Office (County General Fund – 1001).

## 7: Calumet Township Assessor – 2002 Cont.

(HAMM)

### B. Appropriation – Reassessment 2015 Fund – 1337

63190 Other Professional Service \$ 455,000.00

### C. Reduction – Reassessment 2015 Fund – 1337

61100 Overtime (\$ 15,000.00)  
 61190 Part-Time (\$ 122,000.00)  
 62110 Office Supplies (\$ 9,000.00)  
 62230 Clothing (\$ 2,134.00)

**Total: (\$ 148,134.00)**

## 8: Auditor – 1002

(HAMM)

### Rev. 144 – Auditor's Endorsement Fees Fund – 7293

<u>Effective 05-08-2023</u>	<u>Present</u>	<u>Proposed</u>	<u>Difference</u>
39002-042 Supplemental Pay -NGenFnd	\$ 9,193.00	\$ 4,593.00	(\$ 4,600.00)
39002-039 Supplemental Pay -NGenFnd	\$ 10,150.00	\$ 14,750.00	\$ 4,600.00
<b>Totals:</b>	<b>\$ 19,343.00</b>	<b>\$ 19,343.00</b>	<b>\$ 0.00</b>

## 9: Coroner's Office – 1007

(NIEMEYER)

### Appropriation – County General Fund – 1001

61239 Clothing Allowance Pay \$ 220.01  
 64420 Office Machines \$ 6,991.00

**Total: \$ 7,211.01**

## 10: Parks & Recreation – 9203

(NIEMEYER)

### Appropriation – Park & Recreation Fund – 1107

64120 Land Improvements \$ 750,000.00

## 11: County Highway – 7002

(NIEMEYER)

### A. Ordinance(s)

Establishing the 2022 Lake County Local Roads and Bridges Matching/INDOT Community Crossings Matching Grant Fund, a Non-Reverting Fund.

### B. Resolution(s)

To Approve Transfer of \$268,730.52 from 2021 Lake County Local Roads and Bridges Matching Grant Fund, Fund No. 9445 Department 7002 (County Highway) to the CEDIT, Non-Reverting Fund, Fund No. 012 (4012), Department 6002 (Lake County Commissioners).

12: Sheriff – 8001

(CID)

A. Rev. 144 – County General Fund – 1001

	<u>Present</u>	<u>Proposed</u>	<u>Difference</u>
11114-001 Dir. of School Safety & Security	\$ 77,460.00	\$ 0.00	(\$ 77,460.00)
Xxxxx-Xxx School Safety Analyst	\$ 0.00	\$ 38,730.00	\$ 38,730.00
Xxxxx-Xxx School Safety Analyst	\$ 0.00	\$ 38,730.00	\$ 38,730.00
<b>Total(s):</b>	<b>\$ 77,460.00</b>	<b>\$ 77,460.00</b>	<b>\$ 0.00</b>

B. Create New Line Item(s) – Homeland Security Nonpriority Project Fund – 8416

**64440 Motor Vehicles**

Transfer – Homeland Security Nonpriority Project Fund – 8416

From: 63190 Other Professional Service \$ 50,263.48  
 To: 64440 Motor Vehicles \$ 50,263.48

C. Grant Application(s) & Grant Approval(s) – Grant Oversight Committee

1. US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application.
2. US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application.

13: Community Corrections – 9101

(LINDEMULDER)

A. Grant Application(s) & Grant Approval(s) – Grant Oversight Committee

1. Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application.
2. Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application.

B. Ordinance(s)

Creating the Lake County Adult Community Corrections Indiana Supreme Court Problem-Solving Court-Drug Court Grant Fund, a Non-Reverting Fund.

14: Lake Sup. Ct. County Div. Rm. 3 – 4004

(HAMM)

Grant Application(s) & Grant Approval(s) – Grant Oversight Committee

Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application.

## 15: Emergency Management – 9304

(BROWN)

### Grant Application(s) & Grant Approval(s) – Grant Oversight Committee

US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application.

## 16: County Council – 6001

- A. Notice to Taxpayers of Public Hearing on Proposed Additional Appropriations for the Lake Ridge Fire Protection District. (LAY)
- B. Ordinance(s)
1. Authorizing Additional Appropriations in the Cumulative Fire Fund of the Lake Ridge Fire Protection District for the 2023 Budget. (LAY)
  2. Amending Ordinance No. 1356C Lake County Employee Handbook, 2013 Edition. (CID)
  3. Establishing the Lake County Clerk’s Record Perpetuation Fund, a Non-Reverting Fund and Repealing and Replacing Ordinance No. 1120A. (CID)
  4. Establishing the Lake County Jury Pay Fund, a Non-Reverting Fund and Repealing and Replacing Ordinance No. 1245D. (HAMM)
  5. Establishing the Lake County Vendor Rebate Policy Procedure. (BROWN)
- C. Citizen Appointment(s)
1. County Domestic Violence Fatality Review Team  
Protective Service Employee (Shall) **Deferred April**
  2. Convention & Tourism Bureau  
8<sup>th</sup> Largest Town, Republican (Shall)
  3. Lake County Corrections Merit System Board  
One Member (Shall)
- D. Joint Interlocal Cooperation Agreement(s)
1. By and Between the Town of Cedar Lake, Indiana and Lake County, Indiana for Improvement Costs which will be Incurred by the Town for Water Well Exploration, Drilling, Testing and Idem Permitting Activities Projects. (NIEMEYER)
  2. By and Between the Town of Griffith, Indiana and Lake County, Indiana for a Storm Water Project to Purchase a Trash Raker to be Used at the Inlet Tunnel Located at Cady Marsh Ditch. (LAY)
  3. By and Between the Town of Schererville, Indiana and Lake County, Indiana for the Relining of Approximately Eight Hundred Feet (800’) of 72” Corrugated Metal Culvert Pipe near Inverness Lane. (LINDERMULDER)

## 16: County Council – 6001 Cont.

### D. Joint Interlocal Cooperation Agreement(s) Cont.

4. By and Between the City of Whiting, Indiana and Lake County, Indiana for Reimbursement of a New Water Line Installed in Whiting Downtown Business District. (CID)
- 

## Public Comments:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION HONORING LAKE COUNTY SHERIFF'S  
POLICE DEPARTMENT LIEUTENANT RANDY PHILLIPS

WHEREAS, Lt. Randy Phillips retired from the Lake County Sheriff's Department after 33 years of service as a Lake County Police Officer;

WHEREAS, Lt. Phillips served in various departments of the Lake County Sheriff's Office during his career; most notably was his assignment with the Lake County Sheriff's Police Aviation Unit where he became a Senior Pilot and Supervisor, personally logging in over 2300 hours of law enforcement and public safety mission flight time; and

WHEREAS, Lt. Phillips' air missions included a wide array of law enforcement and public safety assignments which included assisting fire departments in putting out wild fires to providing critical air support during counter drug operations, vehicle and foot pursuits, land and water search and rescue operations, as well as traffic patrol and special events over-watch across Lake County; and

WHEREAS, Lt. Phillips was a dedicated career law enforcement professional who ensured that the Lake County Sheriff's Aviation Unit and its equipment was fully prepared to safely, effectively and immediately respond to emergencies to serve and protect the residents of Lake County.

NOW, THEREFORE, LET IT BE RESOLVED THAT THE Lake County Council in recognition of the meritorious service to the citizens of Lake County honors Lt. Randy Phillips who exemplifies dedication and hard work; and that a copy of this Resolution be spread on the official records of the Lake County Council and an official copy be delivered to Lt. Randy Phillips.

DULY ADOPTED by the Lake County Council, this 9th day of May, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION HONORING MARGARET (MAGGIE) HUBSTER  
2023 INDIANA SWIMMING, INC.  
10 & UNDER 50 YARD FLY (BUTTERFLY) CHAMPION**

WHEREAS, students and professional athletes nurtured and trained in Lake County, Indiana, have consistently shown excellence in all sporting endeavors; and

WHEREAS, Lake County has generously sent forth its spirited and athletic youth to compete with other youths of this state and of every country and nation of this world; and

WHEREAS, Lake County is justly proud of its sons and daughters who have so willingly taken upon themselves the hardships and disciplines, both physical and mental, which successful participation in sporting events demands; and

WHEREAS, Margaret (Maggie) Hubster of the Crown Point Swim Club won the 2023 Indiana Swimming, Inc., 10 & Under 50 Yard Fly (Butterfly) Championship with a time of 29.88 seconds, currently the fastest 10 & under girls time for 2022/23.

NOW, THEREFORE, LET IT BE RESOLVED that the Lake County Council, and all citizens of Lake County extend congratulations and praise to Margaret (Maggie) Hubster for capturing the 2023 Indiana Swimming, Inc., 10 & Under 50 Yard Fly (Butterfly) Championship; that a copy of this Resolution be spread on the official records of the Lake County Council, and an official copy be delivered to Margaret (Maggie) Hubster.

DULY ADOPTED by the Lake County Council, this 9th day of May, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

# AGS EVENT CHAMPIONS

## 10 & U GIRLS & BOYS -Day 3

- Individual High Point
  - Girls: Kate Allen CSC-117 PTS
  - Boys: Tony Machavariani COST-117 PTS
- Team High Point Girls: FAST-356.50 PTS
- Team High Point Boys: COST-258 PTS



<b>GIRLS' CHAMPIONS</b>	<b>TIME</b>	<b>CLUB</b>	<b>EVENT</b>	<b>CLUB</b>	<b>TIME</b>	<b>BOYS' CHAMPIONS</b>
<b>Maggie Hubster</b>	<b>29.88</b>	<b>CPSC</b>	<b>50 Fly</b>	<b>COST</b>	<b>28.85</b>	<b>Tony Machavariani</b>
<b>Grace Gannon</b>	<b>1:07.10</b>	<b>FAST</b>	<b>100 Back</b>	<b>COST</b>	<b>1:06.68</b>	<b>Tony Machavariani</b>
<b>Kate Allen</b>	<b>34.51</b>	<b>CSC</b>	<b>50 Breast</b>	<b>IA</b>	<b>33:83</b>	<b>Reginald Burton III</b> <i>*Meet Record</i> <i>Old Record 34.05 2016</i>
<b>Kate Allen</b>	<b>57.93</b>	<b>CSC</b>	<b>100 Free</b>	<b>IA</b>	<b>58.00</b>	<b>Reginald Burton III</b>
<b>Annie Hare, Addie Adams, Lia Morgan, Grace Gannon</b>	<b>1:54.50</b>	<b>FAST</b>	<b>200 Free Relay</b>	<b>FORT</b>	<b>1:57.66</b>	<b>Knox Osting, Austin Young, Thomas Dunn, Kale Dommer</b>

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RECOGNIZING ANITA SHANKS,  
SHAUNEICE RICHARDSON, ADMYIRE DARNELL TERRY,  
SOTERIA COULTER, IVORY WRIGHT, BRIANA LEE &  
ESSENCE WILSON FOR COMPLETING THE LAKE COUNTY  
COMMUNITY EMERGENCY RESPONSE TEAM (CERT) TRAINING COURSE

WHEREAS, the Federal Emergency Management Agency (FEMA) implemented a nationwide Community Emergency Response Team (CERT) Program in 1994 and since then, CERT's have been established in hundreds of communities throughout the Country, and the world; and

WHEREAS, CERT training promotes a partnership between professional emergency services and the people that they serve with a goal for emergency personnel to train members of neighborhoods, community organizations and workplaces in basic emergency response skills; and

WHEREAS, if a disastrous event overwhelms or delays the community's professional response capabilities, CERT members can assist themselves, their families and others by applying the basic response and organizational skills they learned through the Program which includes disaster preparedness, disaster fire suppression, disaster medical operations, patient assessment, light search and rescue, disaster psychology and terrorism; and

WHEREAS, the Lake County Council recognizes Gary Career Center Students Anita Shanks, Shauneice Richardson, Admyrie Darnell Terry, Soteria Coulter, Ivory Wright, Briana Lee and Essence Wilson for completing the Lake County Community Emergency Response Team (CERT) Training Course.

NOW, THEREFORE, LET IT BE RESOLVED that the Lake County Council recognizes Gary Career Center Students Anita Shanks, Shauneice Richardson, Admyrie Darnell Terry, Soteria Coulter, Ivory Wright, Briana Lee and Essence Wilson for completing the Lake County Community Emergency Response Team (CERT) Training Course.

SO RESOLVED THIS 9<sup>TH</sup> DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council



Lake County, IN DHS/EMA

C.E.R.T. Team

2900 W. 93<sup>rd</sup> Ave.,

Crown Point, IN 46307

219-755-3549

[rwalker@lakecountyin.org](mailto:rwalker@lakecountyin.org)

## ARE YOU PREPARED FOR:

**Earthquakes · Fires · Power Outage · Terrorism · Public Health Crisis · Adverse Weather**  
**·All Hazards Training ·**

### WHAT IS CERT?

The Federal Emergency Management Agency (FEMA), using the model created in 1987 by the Los Angeles City Fire Department (LAFD), implemented a nationwide Community Emergency Response Team (CERT) program in 1994. Since then, CERT's have been established in hundreds of communities throughout the country, and the world.

CERT training promotes a partnership between professional emergency services and the people that they serve. The goal is for emergency personnel to train members of neighborhoods, community organizations, and workplaces in basic emergency response skills. CERT trained members enhance the emergency response capability for their area.

If a disastrous event overwhelms or delays the community's professional response capabilities, CERT members can assist themselves, their families and others, by applying the basic response and organizational skills that they learned during training. Following a disaster, these skills can help save and sustain lives until help arrives. CERT skills also apply to smaller scale daily emergencies.

### **Complete the Free Online Hybrid CERT Course:**

<https://medicine.utah.edu/dfpm/occupational-environmental-health/research/outreach/cert>

Once the online portion is completed, contact our office to join the next skills available session to complete the course!

### WHAT YOU WILL LEARN

#### **DISASTER PREPAREDNESS**

Introduction to disasters, their impact, and the hazards posed by building and non-structural items. Emphasis on the role of CERT in many disaster scenarios.

#### **DISASTER FIRE SUPPRESSION**

Identifying and reducing potential fire hazards, basic fire suppression strategy, firefighting resources, and firefighting techniques.

#### **DISASTER MEDICAL OPERATIONS**

Treatment strategies for life threatening conditions and the principles of triage.

#### **PATIENT ASSESSMENT**

Patient assessment and treatment for multiple types of injuries.

#### **LIGHT SEARCH AND RESCUE**

Search and Rescue priorities and resources, techniques for size-up (determining if a building is safe to enter), search, lifting, cribbing (safely removing victims buried under debris), plus rescuer safety.

#### **DISASTER PSYCHOLOGY**

Understanding the stresses of being a disaster service worker, how to cope with those stresses for yourself and others.

#### **TERRORISM**

Understanding the terrorist, their weapons, and what you can do to make a difference.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION ACKNOWLEDGING  
JUNE 4, 2023 AS NATIONAL CANCER SURVIVORS DAY**

WHEREAS, National Cancer Survivors Day is the one day each year that communities across the globe come together to honor those who are living with a history of cancer; and

WHEREAS, National Cancer Survivors Day provides an opportunity for cancer survivors to connect with other cancer survivors, celebrate milestones, and acknowledge the families, friends, healthcare providers, and cancer researchers who have supported them along the way; and

WHEREAS, it is a day for cancer survivors to stand together and show the world that life after a cancer diagnosis can be exciting, fulfilling and inspiring; and

WHEREAS, the Lake County Council acknowledges June 4, 2023 as National Cancer Survivors Day.

**NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:**

**That the Lake County Council acknowledges June 4, 2023 as the Annual National Cancer Survivors Day.**

**SO RESOLVED THIS 9<sup>th</sup> day of May, 2023.**

\_\_\_\_\_  
**CHARLIE BROWN - President**

\_\_\_\_\_  
**DAVID HAMM**

\_\_\_\_\_  
**CHRISTINE CID**

\_\_\_\_\_  
**RANDELL C. NIEMEYER**

\_\_\_\_\_  
**CLORIUS L. LAY**

\_\_\_\_\_  
**PETE LINDEMULDER**

\_\_\_\_\_  
**TED F. BILSKI**

**Members of the Lake County Council**



**SUPERIOR COURT OF LAKE COUNTY  
COUNTY DIVISION – ROOM NO. 2  
2293 N. MAIN STREET  
CROWN POINT, IN 46307  
(219) 755-3580**

**SHEILA M. MOSS, JUDGE**

May 1, 2023

Lake County Council  
2293 North Main Street  
Crown Point, IN 46307

*ok*

Dear Council Members,

As per the March Council Meeting, I am respectfully submitting Form 144 for the removal of the Pauper Attorney position 12537-001. As discussed, the funds to support the position will be added to the Other Professional Services line going forward as the pauper attorney is a contract employee and is paid by purchase order.

Thank you for your attention in this matter.

Sincerely,

Jessica Broughton  
Court Administrator  
(219) 755-3580  
brougj1@lakecountyin.org

LAKE COUNTY AUDITOR

2023 MAY -1 PM 3:18

RECEIVED

STATEMENT OF SALARIES AND WAGES
PROPOSED TO BE PAID OFFICERS AND EMPLOYEES
CALENDAR YEAR 2023

Lake Superior Court, County Div. Room 2, 4003

(Name of Office, Department, Board Agency)

LAKE

County, Indiana

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023 (Calendar Year)

FULL TIME SALARIED OFFICERS AND EMPLOYEES

orig

Title of Position or Employee Classification

Table with 4 columns: JOB CODE # AND POSITION #, \$ PRESENT, \$ PROPOSED, \$ DIFFERENCE. Row 1: 12537-001 Pauper Attorney, \$28,500.00, \$0.00, (\$28,500.00). Total(s): \$28,500.00, (\$28,500.00)

PART TIME AND HOURLY RATED EMPLOYEES

Table with 4 columns: Title of Position or Employee Classification, Amount, Rate of Pay, Hour, day, week, month, etc. Rate of Pay entries: Per, Per, Per, Per, Per

\*Show rate of pay per month, week, day, hour, etc.

Submitted by:

Handwritten signature of Judge Sheila M. Moss

(Signature)

Judge Sheila M. Moss

(Title)

Date 4/11/23

NOTES:

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
(2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefore; thus, the amount to be requested in the budget for part time and hourly employees need not be included in this statement
(3) The County Auditor shall complete the reverse side of this of this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.

HCM Data Loaded ⓘ

			eline
		400216670002.Secretary	20321 [REDACTED] 40,471 ▲
		400216670001.Secretary	23462 [REDACTED] 31,016
61190.Part Time	No_Unioncode	400219116000.Office/Clerical Part-Time Pool	23059 [REDACTED] 29,120
4003.Lake Sup Crt County Div Rm 2	61110.Official & Administrators	No_Unioncode	400311419001.Court Administrator Bookkeeper
			21116 [REDACTED] 52,778
		400311047001.Transition Manager	06296 [REDACTED] 54,775
		400311025001.County Court Judge	01764 [REDACTED] 5,000
		400311021001.Commissioner	12256 [REDACTED] 99,750
61120.Professionals	No_Unioncode	400312542001.Magistrate	11061 [REDACTED] 4,000
		400312537002.Pauper Attorney	08203 [REDACTED] 28,500
		* 400312537001.Pauper Attorney	No_Employee 28,500
		400312538001.Public Defender	10653 [REDACTED] 28,500
61130.Technicians	No_Unioncode	400313608001.Court Reporter	03179 [REDACTED] 48,484
		400313607001.Chief Court Reporter	11623 [REDACTED] 49,631
61140.Protective Services	No_Unioncode	400314426001.Asst. Chief Bailiff	22269 [REDACTED] 38,439
		400314410001.Chief Bailiff	19990 [REDACTED] 49,914
		400314401006.Bailiff	24244 [REDACTED] 36,145 ▼
		400314401005.Bailiff	21836 [REDACTED] 36,145 ▼



SUPERIOR COURT OF LAKE COUNTY  
COUNTY DIVISION – ROOM NO. 2  
2293 N. MAIN STREET  
CROWN POINT, IN 46307  
(219) 755-3580

**SHEILA M. MOSS, JUDGE**

March 23, 2023

Lake County Council  
2293 North Main Street  
Crown Point, IN 46307

Dear Council Members,

I respectfully request the following transfer be scheduled on the County Council Meeting Agenda for April 11, 2023 at 10:00 a.m. The transfer is being requested to cover the substitution for payment to Public Defender, Steven A. Kurowski, which will resume his position as a contract employee for the 2023 year per approval by the Lake County Commissioners.

Fund 1001

Transfer From:

61120 Professionals \$28,500.00

Transfer To:

63190 Other Professional Services \$28,500.00

This transfer is done yearly to assure the funds are available to pay Mr. Kurowski with a purchase order per his contract agreement even though he is considered a full time public defender in this Court.

Thank you for this and all past considerations.

Sincerely,

A handwritten signature in black ink that reads "Jessica Broughton".

Jessica Broughton

Court Administrator

(219) 755-3580

brougjl@lakecountyin.org

LAKE COUNTY AUDITOR

2023 MAR 23 PM 1:27

RECEIVED

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County Lake Superior Court, County Div. Room 2, 4003 as Follows: FUND NO. 1001  
Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	<u>61120 Professionals</u>	<u>\$28,500.00</u>		<u>63190 Other Professionals</u>	<u>\$28,500.00</u>
2.	_____	_____		_____	_____
3.	_____	_____		_____	_____
4.	_____	_____		_____	_____
5.	_____	_____		_____	_____
				<b>Total:</b>	<u>\$28,500.00</u>

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County \_\_\_\_\_ as follows: KD

Dept. Name & No.

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
		<b>Total:</b> _____

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County \_\_\_\_\_ as follows along with evidence of the obligation for which the encumbrance shall be used.  
Dept. Name & No. Copy to the Lake County council.

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____

Lake Superior Court, County Division, Room 2  
Name of Department

  
Signature & Date

3/23/2023

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-4003-61120	County General-Lake Sup Crtl-County Div-R- Professionals		89,500.00	0.00	0.00	13,205.06	13,205.06	76,294.94

**Detail Expenses**

Budget Account	Period Name	GL Date	Expenditure
1001-4003-61120	Jan-23	01/31/2023	4457.68
1001-4003-61120	Feb-23	02/28/2023	6401.22
1001-4003-61120	Mar-23	03/31/2023	2346.16

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1001-4003-63190	County General-Lake Sup Crt-County Div-R-Other Professional Servic		48,099.00	0.00	31,400.00	8,675.00	40,075.00	8,024.00



**Court Coordinator  
Deputy Chief Probation Officer  
Beth L. Rechlicz**

**March 30, 2023**

**LAKE COUNTY SUPERIOR COURT**

**Family Recovery Court**

3000 W. 93rd Avenue

Crown Point, IN 46307

Phone: (219)660-6900

Fax: (219)736-5673

**Case Specialists:**

**Raquel Basile**

**Rachel Fesko**

**Lake County Council  
2293 N. Main Street  
Crown Point, In 46307**

**Dear Council Members:**

We respectfully request to be added to the May 2023 agenda. We are asking for an additional appropriation to the 9345 4005 Family Recovery Court Grant in the, Other Services & Charges, Printing, Office Supplies and Travel lines in the amount of \$10,000.

(See attached Form #3)

Thank you for your consideration in this matter.

Sincerely,

**Beth L. Rechlicz, FRC Coordinator  
Lake Superior Court - Juvenile Division**

LAKE COUNTY AUDITOR  
2023 MAR 31 AM 9:59  
RECEIVED

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County  
Lake County Juvenile Court - 4005 as follows: FUND NO. 9345  
Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
		<b>\$0.00</b>			<b>\$0.00</b>

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County  
Lake County Juvenile Court 4005 as follows:  
Dept. Name & No.

FUND, Line Item No. & Title	Amount
1 <u>62110 Office Supplies, CNL</u>	<u>1,000.00</u>
2 <u>63310 Printing, CNL</u>	<u>2,615.00</u>
3 <u>9345-4005-63231 Travel-Registration</u>	<u>2,000.00</u>
4 <u>9345-4005-63233 Travel-Lodging</u>	<u>370.00</u>
3 <u>9345-4005-63234 Trans/Other</u>	<u>2,370.00</u>
6 <u>93454005-63995-Other Service &amp; Charges</u>	<u>1,645.00</u>
	<b>10,000.00</b>

*ok*

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County  
 \_\_\_\_\_ as follows along with evidence of the obligation for which the encumbrance shall be used.  
Dept. Name & No. Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____

Lake County Juvenile Court/4100  
Name of Department *B. Reddy* 3.30.2023  
Signature & Date

- PLEASE NOTE:
1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
  2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
  3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Ledger LakeCounty US ▼  
 From Period Jan-23 ▼ To Period Apr-23 ▼  
 Fund 9345 Family Recovery Court ▼  
 Department All ▼

AC473

AC473 Date: 04/04/2023  
 Time: 10:13  
 Parameters Period: Jan-23 To Apr-23  
 Fund: 9345  
 Department: 9999

Acct Cat	Description	Revenue	Cost	Profit/Loss	Pct of Revenue
Activity	9345-4005 Family Recovery Court Grant- Juvenile Court	Cur USD	Dates: 01/01/95 - 12/31/25		
Fund Contract and Estimated Cost					
42270	Grant Income-Other	44039.00	0.00		
42270	Grant Income-Other	44039.00	0.00		
61190	Part-Time	0.00	-2924.81		
61290	Supplemental Pay	0.00	-6538.20		
61320	FICA - Deduction	0.00	-720.63		
61330	PERF - Deduction	0.00	-196.18		
61340	Group Insurance -Deduction	0.00	-1590.20		
61360	Workman's Comp - Ded	0.00	-158.25		
63190	Other Professional Service	0.00	-20700.00		
63995	Other Services & Charges	0.00	-3105.00		
<b>Fund Total</b>	<b>9345</b>	<b>88078.00</b>	<b>-35873.27</b>	<b>129951.27</b>	<b>-140.73</b>

Fund	Description	Beginning Balance	Total Revenue	Total Expenses	Balance
9345	Family Recovery Court Grant	59,898.39	88,078.00	-35,873.27	112,103.12
			<b>Total</b>		<b>112,103.12</b>

\* Year 2023

\* Fund : 9345 Family Recovery Court

\* Department : 4005 Juvenile Court

Account All

Apply

Budget\_Balance\_Report\_2...

9345-4005-61320	Family Recovery Court Gra-Juvenile Court-FICA \- Deduction		4,210.00	0.00	0.00	720.63	720.63	3,489.37
9345-4005-61330	Family Recovery Court Gra-Juvenile Court-PERF \- Deduction		4,970.00	0.00	0.00	196.18	196.18	4,773.82
9345-4005-61360	Family Recovery Court Gra-Juvenile Court-Workman's Comp \- Ded		650.00	0.00	0.00	158.25	158.25	491.75
9345-4005-62240	Family Recovery Court Gra-Juvenile Court-Househd & Instit Supplie		0.00	0.00	0.00	0.00	0.00	0.00
9345-4005-62410	Family Recovery Court Gra-Juvenile Court-Other Supplies		0.00	0.00	0.00	0.00	0.00	0.00
9345-4005-63190	Family Recovery Court Gra-Juvenile Court-Other Professional Servic		96,566.00	0.00	0.00	24,228.00	24,228.00	72,338.00
9345-4005-63231	Family Recovery Court Gra-Juvenile Court-Travel \- Registration		1,000.00	0.00	0.00	0.00	0.00	1,000.00
9345-4005-63232	Family Recovery Court Gra-Juvenile Court-Travel \- Meals		1,000.00	0.00	0.00	0.00	0.00	1,000.00
9345-4005-63233	Family Recovery Court Gra-Juvenile Court-Travel \- Lodging		1,000.00	0.00	0.00	0.00	0.00	1,000.00
9345-4005-63234	Family Recovery Court Gra-Juvenile Court-Travel \- Trans/Other		1,000.00	0.00	0.00	0.00	0.00	1,000.00
9345-4005-63235	Family Recovery Court Gra-Juvenile Court-Travel \- Mileage		1,000.00	0.00	0.00	0.00	0.00	1,000.00
9345-4005-63310	Family Recovery Court Gra-Juvenile Court-Printing		0.00	0.00	0.00	0.00	0.00	0.00
9345-4005-63910	Family Recovery Court Gra-Juvenile Court-Dues & Subscriptions		0.00	0.00	0.00	0.00	0.00	0.00
9345-4005-63920	Family Recovery Court Gra-Juvenile Court-Food & Lodging		0.00	0.00	0.00	0.00	0.00	0.00
9345-4005-63995	Family Recovery Court Gra-Juvenile Court-Other Services & Charges		14,310.00	0.00	3,184.80	3,105.00	6,289.80	8,020.20
9345-4005-64410	Family Recovery Court Gra-Juvenile Court-Furniture & Fixtures		0.00	0.00	0.00	0.00	0.00	0.00

## Leah Johnson

---

**From:** Kova Nikolic  
**Sent:** Tuesday, April 4, 2023 9:50 AM  
**To:** Leah Johnson  
**Cc:** Beth Rechlicz  
**Subject:** Council Meeting May 2023 Agenda  
**Attachments:** 9345 4005 Fund Appropriation.pdf

Good morning Leah,

Attached is the request to get on the council agenda in May. The state has awarded us \$176,159 payable in 4 payments of \$44,039. The 1<sup>st</sup> payment was received in January and the remaining 3 we have not. The second should be sometimes in April. If you have any questions, please contact me.

Thanks,

Kova



Superior Court of Lake County  
JUVENILE DIVISION

Judge Thomas H. Stefaniak, Jr.  
LAKE COUNTY JUVENILE JUSTICE COMPLEX  
3000 WEST 93<sup>RD</sup> AVENUE  
CROWN POINT, IN 46307



PHONE: 219-660-6900  
FAX: 219-736-6209

April 5, 2023

Lake County Council  
2293 North Main Street  
Crown Point, IN 46307

*only*

Dear Council Members:

We respectfully request to be added to the May 9<sup>th</sup>, 2023 Council Agenda. We are requesting to decrease Probation Officer salary in the Juvenile Court General Fund 1001-4005 for the following position effective 4/10/2023.

12428-007	Probation Officer	\$41,021.00	\$38,107.00
-----------	-------------------	-------------	-------------

Please see attached Form 144. Thank you in advance for your consideration in this matter.

Sincerely,

Timothy Gericke, Chief  
Superior Court Lake County, Juvenile Division  
3000 West 93<sup>rd</sup> Avenue  
Crown Point, IN 46307  
219-660-6950

LAKE COUNTY AUDITOR

2023 APR 11 AM 11:51

RECEIVED

## STATEMENT OF SALARIES AND WAGES PROPOSED TO BE PAID OFFICERS AND EMPLOYEES CALENDAR YEAR 2023

Juvenile Court - 4005 1001  
(Name of Office, Department, Board Agency)

Lake

County, Indiana

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023 :

### FULL TIME SALARIED OFFICERS AND EMPLOYEES

*obj*

<u>Title of Position or Employee Classification</u>	<u>JOB CODE # AND POSITION #</u>	<u>\$ PRESENT</u>	<u>\$ PROPOSED</u>	<u>\$ DIFFERENCE</u>
	12428-007 Probation Officer	\$ 41,021.00	\$ 38,107.00	\$ (2,914.00)
<b>Totals</b>		<b>\$ 41,021.00</b>	<b>\$ 38,107.00</b>	<b>\$ (2,914.00)</b>

<u>Title of Position or Employee Classification</u>	<u>Rate of Pay</u>
	\$ _____ Per _____

\*Show rate of pay per month, week, day, hour, etc.

Submitted by:

  
 \_\_\_\_\_  
 Chief Deputy  
 (Title)

Date April 5th, 2023

**NOTES:**

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefore; thus, the amount to be requested in the budget for part time and hourly employees need not be included in this statement
- (3) The County Auditor shall complete the reverse side of this of this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.

# Payroll Budget ⓘ

Entity    Fund  
 4005 Juvenile Court    1001 County General

				Baseline	Department Request	Custom Version	Working Budget	Council Approved
400512428021.Probation Officer	12635 [REDACTED]	No_Unioncode	61120.Professionals	70,093.92	70,093.92		70,093.92	70,093.92
400512428020.Probation Officer	07237 [REDACTED]	No_Unioncode	61120.Professionals	73,598.93	73,598.93		73,598.93	73,598.93
400512428019.Probation Officer	10697 [REDACTED]	No_Unioncode	61120.Professionals	72,196.8	72,196.8		72,196.8	72,196.8
400512428017.Probation Officer	061 [REDACTED]	No_Unioncode	61120.Professionals	70,093.92	70,093.92		70,093.92	70,093.92
400512428016.Probation Officer	24770 [REDACTED]	No_Unioncode	61120.Professionals	41,020.93	41,020.93		41,020.93	41,020.93
400512428015.Probation Officer	No_Employee	No_Unioncode	61120.Professionals	41,021	41,021		41,021	41,021
400512428014.Probation Officer	15793 [REDACTED]	No_Unioncode	61120.Professionals	63,723.92	63,723.92		63,723.92	63,723.92
400512428012.Probation Officer	09206 [REDACTED]	No_Unioncode	61120.Professionals	70,093.92	70,093.92		70,093.92	70,093.92
400512428010.Probation Officer	04635 [REDACTED]	No_Unioncode	61120.Professionals	73,598.93	73,598.93		73,598.93	73,598.93
400512428009.Probation Officer	08208 [REDACTED]	No_Unioncode	61120.Professionals	59,223.84	59,223.84		59,223.84	59,223.84
400512428007.Probation Officer *	No_Employee	No_Unioncode	61120.Professionals	41,021	41,021		41,021	41,021
400512428006.Probation Officer	14773 [REDACTED]	No_Unioncode	61120.Professionals	63,723.92	63,723.92		63,723.92	63,723.92
400512428005.Probation Officer	08681 [REDACTED]	No_Unioncode	61120.Professionals	70,093.92	70,093.92		70,093.92	70,093.92
400512428004.Probation Officer	04080 [REDACTED]	No_Unioncode	61120.Professionals	72,196.8	72,196.8		72,196.8	72,196.8
400512428003.Probation Officer	13387 [REDACTED]	No_Unioncode	61120.Professionals	70,093.92	70,093.92		70,093.92	70,093.92
400512428002.Probation Officer	15993 [REDACTED]	No_Unioncode	61120.Professionals	57,929.87	57,929.87		57,929.87	57,929.87
400512256001.Surveillance Officer	24333 [REDACTED]	No_Unioncode	61120.Professionals	39,938.91	39,938.91		39,938.91	39,938.91
400512209001.System Network Manager	17142 [REDACTED]	No_Unioncode	61120.Professionals	41,492.88	41,492.88		41,492.88	41,492.88
400511927001.Chief Probation Officer	08473 [REDACTED]	No_Unioncode	61110.Official & Administrato	81,909.98	81,909.98		81,909.98	81,909.98
400511731001.Personnel Administrator	22403 [REDACTED]	No_Unioncode	61110.Official & Administrato	82,018.98	82,018.98		82,018.98	82,018.98
400511415001.Chief Technology Officer	20509 [REDACTED]	No_Unioncode	61110.Official & Administrato	67,936.96	67,936.96		67,936.96	67,936.96
400511402001.Administrative Assistant	19398 [REDACTED]	No_Unioncode	61110.Official & Administrato	48,731.90	48,731.90		48,731.90	48,731.90
400511238001.Referee	13141 [REDACTED]	No_Unioncode	61110.Official & Administrato	83,938.82	83,938.82		83,938.82	83,938.82
400511101001.Chief Deputy	20261 [REDACTED]	No_Unioncode	61110.Official & Administrato	96,852.91	96,852.91		96,852.91	96,852.91



Superior Court of Lake County  
JUVENILE DIVISION

Judge Thomas A. Stefaniak, Jr.  
LAKE COUNTY JUVENILE JUSTICE COMPLEX  
3000 WEST 93<sup>RD</sup> AVENUE  
CROWN POINT, IN 46307

April 21, 2023



PHONE: 219-660-6900  
FAX: 219-736-6209

Lake County Council  
2293 North Main Street  
Crown Point, IN 46307

*ok*

Dear Council Members:

We respectfully request to be added to the May, 2023 Council Agenda. We are requesting your consideration and approval to create new line item and transfer within the Superior Court of Lake County Juvenile Division 4005-9391 2023 Budget. (See attached Form 3)

Sincerely,

Timothy Gericke, Chief  
Superior Court Lake County, Juvenile Division  
3000 West 93<sup>rd</sup> Avenue  
Crown Point, IN 46307  
219-660-6950

LAKE COUNTY AUDITOR

2023 APR 21 PM 2:17

RECEIVED



\* Year 2023

\* Fund 9391 LC Community Correcti

\* Department 4005 Juvenile Court

Account All

Apply

Budget\_Balance\_Report\_2...

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
9391-4005-62410	LC Community Corrections - Juvenile Court-Other Supplies		600.00	0.00	0.00	0.00	0.00	600.00
9391-4005-63195	LC Community Corrections - Juvenile Court-Contractual Services		31,600.86	0.00	1,739.00	9,443.22	11,182.22	20,418.64
9391-4005-63231	LC Community Corrections - Juvenile Court-Travel \- Registration		100.00	0.00	0.00	0.00	0.00	100.00
9391-4005-63232	LC Community Corrections - Juvenile Court-Travel \- Meals		380.00	0.00	0.00	65.00	65.00	315.00
9391-4005-63233	LC Community Corrections - Juvenile Court-Travel \- Lodging		1,354.00	0.00	0.00	258.00	258.00	1,096.00
9391-4005-63234	LC Community Corrections - Juvenile Court-Travel \- Trans/Other		187.86	0.00	0.00	29.00	29.00	158.86
9391-4005-63235	LC Community Corrections - Juvenile Court-Travel \- Mileage		3,298.00	0.00	0.00	0.00	0.00	3,298.00
9391-4005-63920	LC Community Corrections - Juvenile Court-Food & Lodging		4,854.16	0.00	0.00	2,242.99	2,242.99	2,611.17
9391-4005-63995	LC Community Corrections - Juvenile Court-Other Services & Charges		6,846.00	0.00	0.00	882.42	882.42	5,963.58
9391-4005-64490	LC Community Corrections - Juvenile Court-Other Equipment		0.00	0.00	0.00	0.00	0.00	0.00
9391-4005-65003	LC Community Corrections - Juvenile Court-Grant Dissolution		7,276.75	0.00	0.00	0.00	0.00	7,276.75

## ORDINANCE NO. \_\_\_\_\_

**ORDINANCE CREATING THE LAKE COUNTY SUPERIOR COURT, JUVENILE DIVISION, FAMILY RECOVERY COURT, PROBLEM-SOLVING COURT-GRANT FUND, A NON-REVERTING FUND**

**WHEREAS**, pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and

**WHEREAS**, pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and

**WHEREAS**, pursuant to I.C. 36-1-8-4, the Lake County Council may by ordinance or resolution transfer money from one fund to another; and

**WHEREAS**, the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and

**WHEREAS**, the Indiana Supreme Court has awarded to Lake County Superior Court, Juvenile Division, Family Recovery Court, a 2023 Problem-Solving Court Grant Award in the amount of Ten Thousand (\$10,000.00) Dollars; pursuant to the grant the funds shall be used for additional funding for training and travel for the Recovery Court Case Specialists; printing; office supplies and cover the cost of food for Family Recovery Court special events, graduations and steering committee meetings; and

**WHEREAS**, the Lake County Council desires to create the Lake County Superior Court, Juvenile Division, Family Recovery Court 2023 Problem-Solving Court Grant Fund, a non-reverting fund.

**NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:**

1. That the Lake County Council hereby establishes the Lake County Superior Court, Juvenile Division, Family Recovery Court 2023 Problem-Solving Court Grant Fund, a non-reverting fund, for the deposit of Ten Thousand (\$10,000.00) Dollars from the Indiana Supreme Court.
2. That pursuant to I.C. 36-2-5-2(b), the Lake County Council as the fiscal body, shall appropriate all money to be paid out of the fund, except as otherwise provided by law.
3. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Superior Court, Juvenile Division, Family Recovery Court 2023 Problem-Solving Court Grant Fund, subject to appropriation by the Lake County Council.

4. In the event the Lake County Superior Court, Juvenile Division, Family Recovery Court receives additional Indiana Supreme Court Problem-Solving Court Grant Awards, such grants may be accounted for using the new fund.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2022.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council



**Court Coordinator  
Deputy Chief Probation Officer  
Beth L. Rechlicz**

**LAKE COUNTY SUPERIOR COURT**

**Family Recovery Court**  
3000 W. 93rd Avenue  
Crown Point, IN 46307  
Phone: (219)660-6900  
Fax: (219)736-5673

**Case Specialists:  
Raquel Basile  
Rachel Fesko**

April 21, 2023

Lake County Council  
2293 N. Main Street  
Crown Point, In 46307

Attn: George Ficker

The Lake County Juvenile Center respectfully requests an ordinance be created to support grant funds to be received from the Indiana Office of Court Services to assist Lake County in court improvements.

We are requesting that this grant ordinance be titled Lake County Court Improvement Grant for Problem Solving Court.

Thank you for your consideration in this matter.

Sincerely,

Beth L. Rechlicz, FRC Coordinator  
Lake Superior Court - Juvenile Division



## Office of Court Services

---

Mary Kay Hudson, Executive Director • 317-232-1313 • courts.in.gov

April 1, 2023

# Partial 2023 Problem-Solving Court Grant Award

**Grantee:** Lake Superior Court, Juvenile Division, Family Recovery Court

**Grant Number:** 23-CSPSC-C45-FRC-1

**Grant Period:** April 1, 2023 – December 31, 2023

**Date of Award:** April 1, 2023

**Award Amount:** \$10,000

The Indiana Office of Court Services has awarded Grantee funds for the purpose and scope described in the attached Grant Agreement. By signing this grant award, the Grantee agrees that the funds will be spent in the manner described in the Grant Agreement and the conditions set forth in this award letter.

As a condition of the Grant Agreement, the Grantee agrees to submit a narrative, performance measures, and financial reports to the Indiana Office of Court Services as directed.

Sincerely,

Angie Hensley-Langrel  
Programmatic Grants Manager

## JUSTICE SERVICES GRANT AGREEMENT

This Grant Agreement ("Grant Agreement"), entered into by and between the Indiana Supreme Court, Office of Judicial Administration, Indiana Office of Court Services ("IOCS") and Lake Superior Court, Juvenile Division ("Grantee"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree:

### 1. Purpose of this Grant Agreement; Grant Funds.

A. The purpose of this Grant Agreement is to enable IOCS to award a grant, in an amount to be determined by IOCS and specified in the Grant Award Letter that is hereby incorporated fully by reference, to the Grantee for eligible costs of the services or project ("Project") described in the Grant Application (**Exhibit A**) which is attached to this Grant Agreement and also incorporated fully by reference.

B. The funds shall be used exclusively in accordance with the provisions contained in this Grant Agreement and the Approved Project Budget (**Exhibit B**) and in conformance with any applicable Indiana Code provisions, as well as any applicable rules or policies established by the Indiana Supreme Court. The funds received by the Grantee pursuant to this Grant Agreement shall be used only to implement the Project or provide the services in conformance with this Grant Agreement and for no other purpose.

### 2. Representations and Warranties of the Grantee.

A. The Grantee expressly represents and warrants to IOCS that it is eligible to receive these Grant funds and that the information set forth in its grant application is true, complete and accurate. The Grantee expressly agrees to promptly repay all funds paid to it under this Grant Agreement should it be determined that either it was ineligible to receive the funds, or it made any material misrepresentation on its grant application.

B. The Grantee certifies by entering into this Grant Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant Agreement by any federal or state department or agency. The term "principal" for purposes of this Grant Agreement is defined as an officer, director, owner, partner, key employee, other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

### 3. Implementation of and Reporting on the Project.

A. The Grantee shall implement and complete the Project in accordance with the plans and specifications contained in **Exhibit A**. Any modification of the Project from the description given in **Exhibit A** shall require prior written approval from IOCS.

B. The Grantee shall submit to IOCS written progress and financial reports until the completion of the Project. These reports shall be submitted in accordance with the requirements set forth in **Exhibit B** and shall contain such detail of progress and financing on the Project as is requested by IOCS.

**4. Term.** This Grant Agreement commences on April 1, 2023 and shall remain in effect through December 31, 2023. Any funds that are not expended in accordance with this Grant Agreement by December 31, 2023, must be returned to IOCS.

**5. Grant Funding. Grantee explicitly covenants that it shall promptly repay to IOCS all funds not spent in conformance with this Grant Agreement.**

A. IOCS shall fund this grant during its Term and all grant funds must be spent no later than December 31, 2023. The Approved Project Budget is set forth within **Exhibit B**. The Grantee shall not make substantial modifications to any line item in the Approved Project Budget without the prior written consent of IOCS.

B. The disbursement of grant funds to the Grantee shall not be made until all documentary materials required by this Grant Agreement have been received and approved by IOCS and this Grant Agreement has been fully authorized by IOCS.

**6. Payment of Grant.**

A. IOCS agrees to provide quarterly payments of awarded funds following execution of this Grant Agreement. IOCS payment shall be made no earlier than thirty-five (35) days in arrears of execution of this Grant Agreement in conformance with State fiscal policies and procedures. As required by IC 4-13-2-14.8, payment shall be direct deposited by electronic funds transfer to the financial institution designated by the Grantee in writing unless a specific waiver has been obtained from the Indiana Auditor of State.

B. IOCS may require evidence furnished by the Grantee that substantial progress has been made toward the Project at any point during and after the grant Term.

**7. Project Monitoring by IOCS.** IOCS may conduct on-site or off-site monitoring reviews of the Project during the Term of this Grant Agreement and for up to ninety (90) days after it expires or is otherwise terminated. The Grantee shall extend its full cooperation and give full access to the Project site and to relevant documentation to IOCS or its authorized designees for the purpose of determining, among other things:

- A. whether Project activities are consistent with those set forth in the terms and conditions of this Grant Agreement, the grant application in **Exhibit A**, and the Approved Project Budget in **Exhibit B**;
- B. the actual expenditure of state funds expended to date on the Project is in conformity with amounts for each budget line item as contained in **Exhibit B**;
- C. The Grantee is making timely progress with the Project, and its project management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in this Grant Agreement and are fully and accurately reflected in Project reports submitted to IOCS.

**8. Audits and Maintenance of Records.** The Grantee may be required to submit to an audit of funds paid through this Grant Agreement, and shall make all books, accounting records and other documents available at all reasonable times during the Term of this Grant Agreement and for a period of three (3) years after final payment for inspection by IOCS or its authorized designee. Copies shall be furnished to IOCS at no cost.

**9. Compliance with Laws.**

A. The Grantee shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. The enactment or modification of any applicable state or federal statute or the promulgation of rules or

regulations thereunder after execution of this Grant Agreement shall be reviewed by IOCS and the Grantee to determine whether the provisions of this Grant Agreement require formal modification.

B. The Grantee and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the State of Indiana as set forth in IC 4-2-6, et seq., IC 4-2-7, et seq. and the regulations promulgated thereunder. If the Grantee has knowledge, or would have acquired knowledge with reasonable inquiry, that a state officer, employee, or special state appointee, as those terms are defined in IC 4-2-6-1, has a financial interest in this Grant, the Grantee shall ensure compliance with the disclosure requirements in IC 4-2-6-10.5 prior to the execution of this Grant. If the Grantee or its agents violate any applicable ethical standards, the IOCS may, in its sole discretion, terminate this Grant Agreement immediately upon notice to the Grantee. In addition, the Grantee may be subject to penalties under IC 4-2-6, 4-2-7, 35-44.1-1-4, and under any other applicable laws.

C. The Grantee warrants that it has no current, pending or outstanding criminal, civil, or enforcement actions initiated by the State, and agrees that it will immediately notify IOCS of any such actions. During the term of such actions, the Grantee agrees that IOCS may suspend funding for the Project.

D. The Grantee warrants that the Grantee and any contractors performing work in connection with the Project shall obtain and maintain all required permits, licenses, registrations, and approvals, and shall comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for IOCS. Failure to do so may be deemed a material breach of this Grant Agreement and grounds for immediate termination and denial of future grant opportunities with IOCS.

**10. Funding Cancellation.** When the Chief Financial Officer, Office of Judicial Administration, makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of this Grant Agreement, the Grant Agreement shall be canceled. A determination by the Chief Financial Officer that funds are not appropriated or otherwise available to support continuation of performance of this Grant Agreement shall be final and conclusive.

**11. Governing Law.** This Grant Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Indiana. Suit, if any, must be brought in the State of Indiana.

**12. Notice to Parties.** Whenever any notice, statement or other communication is required under this Grant Agreement, it shall be sent by emailed as directed in the Grant Application.

**13. Order of Precedence.** Any inconsistency or ambiguity in this Grant Agreement shall be resolved by giving precedence in the following order: (1) requirements imposed by applicable federal or state law; (2) this Grant Agreement; (3) Invitation to Apply for Grant; and (4) the Grant Application.

**14. Termination.** This Grant Agreement may be terminated, in whole or in part, by IOCS whenever, for any reason, IOCS determines that such termination is in the best interest of IOCS. Termination shall be affected by delivery to the Grantee of a Termination Notice, specifying effective date of termination and extent of termination. The Grantee may use grant funds for completion of approved Project expenditures properly done prior to the effective date of termination. IOCS will not be liable for work on the Project performed after the effective date of termination. In no case shall total payment made to the Grantee exceed the original grant. The Grantee explicitly covenants that it shall promptly repay to IOCS all unused grant funds upon termination of the Grant Agreement.

**Non-Collusion and Acceptance**

The undersigned attests, subject to the penalties for perjury, that the undersigned is a properly authorized representative, agent, member or officer of the Grantee to enter into this Grant Agreement. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof.

**In Witness Whereof**, Grantee and IOCS have, through their duly authorized representatives, entered into this Grant Agreement. The parties, having read and understood the foregoing terms of this Grant Agreement, do by their respective signatures dated below agree to the terms thereof.

**Grantee**

By:   
Judicial Officer: THOMAS P STEFANIAK JR  
Date: 4/21/2023

**Indiana Office of Court Services**

By:   
Mary Kay Hudson, Executive Director  
Date: 4/10/2023

By:   
Coordinator: Beth L. Rechlicz  
Date: 4/21/2023

## Exhibit A – IOCS Partial 2023 PSC Grant Application

# IOCS Problem-Solving Court Grant Application

### **Purpose and Availability of Funds**

The Indiana Office of Court Services is accepting grant applications to provide financial assistance to problem-solving courts established pursuant to IC 33-23-16.

### **Eligible Entities**

The grant application is open to all certified problem-solving courts and problem-solving courts in the planning stage that have notified Indiana Office of Court Services of an intent to establish a problem-solving court under IC 33-23-16 by January 18, 2023.

If your agency received previous problem-solving court funding, all required reports must be current for funding consideration.

### **Application Procedures**

Applicants must provide a brief description of the proposed project and a detailed budget of how the funds will be used. Match funds are not required. Awards will not exceed \$10,000 per problem-solving court and may be reduced based on available funds.

Award decisions will be made based upon the applicant's ability to demonstrate need. Courts that receive an award amount different than requested in the application will receive a revised budget prior to receiving funds.

### **Award Period and Reporting Requirements**

Grant funds will be awarded for a 9-month budget cycle beginning on April 1, 2023 and ending December 31, 2023. Grant recipients must submit a narrative and budget report to the Indiana Office of Court Services not later than January 31, 2024. Failure to comply with reporting requirements may impact future grant awards.

### **Allowable Costs**

Courts may submit applications for costs related to:

- personnel (salary and benefits)
- incentives (capped based on capacity)
- chemical tests
- program evaluation expenses
- training for team members (\$5,000 maximum)
- Participant services **Work Release, GPS/electronic monitoring or other program fees are excluded**. Allowable expenses include treatment services not otherwise covered, emergency housing or transportation.

Other requests may be considered depending on fund availability.

Please direct application questions to: [iocsgroups@courts.in.gov](mailto:iocsgroups@courts.in.gov)

## 2023 IOCS Problem-Solving Court Grant Application

#95

<b>Name of Agency or Court: *</b>	Lake County Family Recovery Court
<b>County *</b>	Lake County
<b>Address *</b>	 Lake County Juvenile Justice Complex 3000 W. 93rd Avenue Crown Point, Indiana 46307 United States
<b>Problem-Solving Court Model *</b>	Family Recovery Court
<b>Status of Problem-Solving Court *</b>	Operational (Certified or Provisionally Certified)
<b>Purpose of Request: *</b>	To enhance or expand an existing Problem-Solving Court
<b>Application Contact Person: *</b>	Beth L. Rechlicz
<b>Title: *</b>	FRC Coordinator/Deputy Chief PO
<b>Email *</b>	beteld@lakecountyin.org
<b>Phone Number *</b>	(219) 660-6814
<b>PSC Start Date:</b>	<u>Friday, March 12, 2021</u>
<b>Judge: *</b>	Hon. Thomas P. Stefaniak Jr.
<b>Current Enrollment: *</b>	10
<b>Number of graduates to date: *</b>	10
<b>Maximum capacity court/program can currently serve: *</b>	25
<b>How many new participants do you plan to admit to the program during the grant period? (Participants are considered individuals signing the participation agreement.) *</b>	25
<b>How many individuals do you anticipate serving through this program during the award period? *</b>	35

**Provide a brief description of your target population, eligibility requirements, use of assessment tools, general operations and governance. \***

The Lake County Family Recovery Court is a specialized problem-solving court that uses a multidisciplinary, collaborative approach to serve families with substance use disorders and who are involved with the child welfare system. Family Recovery Courts bring together substance use treatment providers, child welfare services, mental health agencies, and other community partners in a non-adversarial approach. This team removes barriers to gaining services needed to complete permanency for children. The Family Recovery Court seeks to provide safe environments for children, intensive judicial monitoring, and interventions to treat parents' substance use disorders and other co-occurring risk factors.

FRC collaborates with community partners to provide addiction treatment, mental health, education/job readiness, and health care. Team members will provide parents with treatment and accountability by offering access to recovery services that will ultimately protect children, reunite families when safe to do so, and expedite permanency for children. Treatment focuses on the parent but is also extended to the children (including dual status cases with an adolescent

who may have addiction issues), who are also at risk. Treatment may be provided to the family as a unit. IYAS or IRAS assessments are not completed as FRC cases are connected to the DCS CHINS cases and not any criminal or delinquency matter. All clients are provided with a substance use disorder assessment, a clinical assessment, and a parenting assessment if deemed necessary.

Lake County FRC will provide services to participants who meet FRC eligibility criteria. Lake County FRC will not discriminate on the basis of race, religion, gender, sexual orientation, ethnicity, age, or disability. Lake County determines eligibility on a case-by-case basis with due consideration given to available local treatment and problem-solving court resources.

## ELIGIBILITY CRITERIA FOR ADMISSION INTO THE FAMILY RECOVERY COURT

### MANDATORY CRITERIA

- 1.) Parent/Custodian/Guardian of a child(ren) is referred to the Department of Child Services where a CHINS petition is imminent or are Adjudicated a Child(ren) in Need of Services.
- 2.) Substance abuse of Opioid (prescription or illicit), Narcotics, Methamphetamine, Cocaine, Synthetic Marijuana, and/or Alcohol
- 3.) Voluntary willingness for entry into Family Recovery Court
- 4.) Acknowledgment of substance abuse/use
- 5.) Not a current participant in an Adult Drug Court
- 6.) Participants must meet eligibility guidelines outlined in IC 33-23-16-13 and Sec. 18 of the Rules for Problem-Solving Courts. The supervising Judge will authorize all participant admissions into FRC as outlined in Sec. 18 (e) of the Rules for Problem-Solving Courts. A copy of the program eligibility criteria is included as an attachment to this manual.

### ADDITIONAL CRITERIA (at least 2)

- 7.) History of witnessing or experiencing domestic violence, family violence, sexual abuse/violence and/or childhood trauma
- 8.) High school education or less than a high school education
- 9.) Previous diagnosis of mental illness
- 10.) Lack of Housing/unstable housing
- 11.) Unemployment

FRC will not discriminate on the basis of race, religion, lack of religion, gender, sexual orientation, ethnicity, age, disability, socioeconomic status, or political affiliation.

A person may not be automatically ineligible to participate solely on the basis that the person has a co-occurring disorder, medical condition, and/or is taking a legally prescribed psychotropic, addiction, or otherwise legally-prescribed medication as directed by a physician.

---

**Briefly describe the project or purpose areas for which grant funds are sought. Please include detailed information on the costs related to each project or purpose area. Applicants must also complete the budget worksheet on page two of this application. \***

Families affected by parental substance use disorders often face co-occurring issues such as mental illness; posttraumatic stress disorder; social isolation; poverty; unstable housing; domestic violence; lack of access to health care services, children's developmental services, and appropriate child care; transportation issues; educational challenges; and lack of stable employment.

Recovery Court works to alleviate barriers to addressing substance use issues and other listed co-occurring disorders. The goal is to ultimately protect children; reunite families when safe to do so, and expedite permanency for children. Lake County FRC would like to continue serving this population and, in an effort to do so, is seeking funds from the Court Improvement Grant.

On December 2nd of 2021, Lake County was granted its Problem-Solving Court Certification. The grant funds currently sought will be used to continue the existing Lake County FRC.

This specific grant request would be used in four different areas, allowing Lake County to increase its enrollment in FRC and continue helping those suffering from substance use disorder. :

1– Additional funding for Training & Travel for the Recovery Court Case Specialists (2) to attend the NADCP RISE 23 Conference in Houston, Texas, in the amount of \$4740.00.

The RISE Conference is an event that brings together judges, law enforcement officials, treatment providers, drug and veterans court coordinators, researchers, celebrities, leading authorities on best practices in adult, juvenile, and veterans substance abuse treatment, drug court graduates, veteran treatment court graduates, probation officers, attorneys, consumer advocates, and experts in the treatment court field who will provide you with usable answers to problem-solving courts most pressing questions. No combination of other events can equal the quality, scope, and value of what NADCP offers attendees.

To add 2 Persons, we would request \$4740.00 towards the following:

~\$1590– Registration for 2

~\$1750– Flight to Houston, Texas, airport transportation etc., for 2

~\$900– Lodging (4 nights for 2)

~\$500– Food (\$50 per diem for 2)

2– Printing, in the amount of \$2615.00.

Research indicates that the earlier an intervention occurs, the better the outcome. The Lake County FRC would like to continue providing a trifold brochure specifically to introduce the FRC to potential participants at detention hearings or at their first meeting with the public defenders or a team member. Funds would also be utilized to print FRC educational materials/tools used, handbooks, and other materials. There is no funding for this line item in the existing IOCS grant.

3– Office Supplies, in the amount of \$1000.00. Office supplies will assist the court with daily operations. There is no funding for this line item in the existing IOCS grant.

4– Lastly, FRC would request \$1645.00 to cover the cost of food for FRC special events, FRC graduations & FRC steering committee meetings. These items were also not funded in the IOCS 2023 grant.

The Total requested is \$10,000.

**Describe any current or anticipated funding sources, such as county general funds, grant funds, user fees, etc. and the funding stability of your court or program to include current funding sources, amounts, and award period and plans for becoming self-sustaining. \***

This court was approved for PSC Provisional Certification on 3/21/21 and Full Certification on 12/2/2021. It is hoped that the personnel and costs will eventually be absorbed through other grants and funding sources. Currently, this court utilizes community resources to assist with the FRC. There is a working relationship with the MIRT (Mobile Integrated Response Team) via Healthline, and they provide recovery coaches at no cost and other supportive services. The FRC also works closely with the local Mental Health Agency (Regional Health Systems) to provide services. The Department of Child Services in Lake County has been very helpful in gaining resources that are not typically available.

Lake County has not previously received this specific funding through the Court Improvement Grant. Other grant funding sources would be sought to assist in sustaining this court.

**How will grant funds be used to increase the capacity and enrollment of your existing program and, if your current enrollment is less than the maximum capacity, please describe what barriers are preventing your court from reaching full capacity. \***

The goal is collaborating with community agencies to develop a systematic approach to working with substance-abusing parents. To provide counseling and substance abuse treatment to all participants and for FRC to increase enrollment by 10 participants each year. The funds requested are ultimately to improve services to the participants and support them as a team. Clients frequently report feeling excepted and supported by the entire team. The decrease in judgment and increase in acceptance is clearly a benefit to the client maintaining recovery. Barriers to reaching full capacity are the lack of referrals to FRC. Many DCS case managers have no knowledge of Lake County FRC and its operations. To provide brochures and other material to educate them on what FRC is and what it has to offer. The FRC Coordinator has worked with DCS administration to provide material information on FRC and its benefits. Attendance at upcoming provider fairs and training events hosted by DCS will occur. The requested for funds in the area of Printing will assist the court in educating the community and DCS of Lake County FRC. The team also believes that the newly instituted Family

Preservation Services has slowed referrals from being made to FRC as well due to the lack of adjudicated CHINS cases. The Coordinator is investigating the option of accepting voluntary clients into FRC without an open CHINS case but instead entering FRC via a family preservation or Informal Adjustment contract. This option is an example of helpful information presented at a NADCP conference by another jurisdiction.

---

**Additional Comments: (Optional)**

The Lake County Family Recovery Court started during a global pandemic and has experienced logistical challenges. Despite the challenges, the court has made a difference in the lives of those suffering from substance addiction. Ten-plus participants successfully graduated from the Lake County FRC and live in recovery with their children and families.

---



---

**Upload Additional Files**


---

**Upload Additional Files**


---

**Did you receive funds from IOCS for the 22-23 FY for this grant? \*** No

---

**Requested Budget Items (Check All That Apply) \*** • Other

---



---

**1. Position 1 (employee) - Please list the name, if known, and/or the position title.**

---

**1(a). Salary requested from grant for Position 1 (employee)**

---

**1(b). Benefits requested from grant for Position 1 (employee)**

---

**1(c). Is the employee full-time or part-time in this position for Position 1 (employee) \***

---

**Are employee salaries and/or benefits supplemented by other funding sources? \***

---

**Please identify the other funding source(s) and the amount of salary and/or benefits for employee(s). \***

---



---

**1. Contract Position and Agency (contract personnel)**

---

**1(a). Contract Position Amount Requested (rate x hours)**

---

**2. Contract Position and Agency (contract personnel)**

---

**2(a). Contract Position Amount (rate x hours)**

---

**Are contract personnel supplemented by other funding sources? \***

Please identify the other funding source(s) and the amount for contract personnel or treatment services. \*

1. Staff/stakeholder training \$4,740.00

2. Incentives

3. Chemical tests

4. Participant services (Work Release, GPS/electronic monitoring or other program fees are EXCLUDED. (Examples include treatment services not otherwise covered, emergency housing or other participant needs that impact PSC participation.)

5. Graduation supplies \$1,645.00

6. Other non-personnel expenditure \$2,615.00

6(a). Other non-personnel expenditure description Printing of brochures and other materials

7. Other non-personnel expenditure \$1,000.00

7(a). Other non-personnel expenditure description Office supplies for daily operations of FRC

Are non-personnel expenses supplemented by other funding sources? \* Yes

Please identify the other funding source(s) and the amount for non-personnel expenses. \* A limited amount of funds for Training was funded via the IOCS grant, however, we are requesting funds for additional team members to attend RISE 23..

Total grant amount requested from IOCS. \* \$10,000.00

Created <b>15 Feb 2023</b> 2:05:25 PM	<b>69.208.104.9</b> IP Address
<b>PUBLIC</b>	

Indiana Supreme Court  
Problem-Solving Court Grant Budget



**Court Name: Lake Family Recovery Court**

**Exhibit B**

Grant # 23-CSPSC-C45-FRC-1	<b>Approved Budget</b>		
<b>Personnel expenditures (Please list each position separately)</b>		<b>April-Dec 2023</b>	<b>Balance</b>
Position:			
Benefits			\$ -
Salary			\$ -
Position:			
Benefits			\$ -
Salary			\$ -
<b>Total personnel expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Contract personnel: Please list each position separately</b>			
			\$ -
			\$ -
			\$ -
<b>Total contractual expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Non-personnel expenditures</b>			
Training	\$ 4,740.00		\$ 4,740.00
Graduation supplies	\$ 1,645.00		\$ 1,645.00
Printing	\$ 2,615.00		\$ 2,615.00
Office supplies	\$ 1,000.00		\$ 1,000.00
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Non-Personnel Expenditures</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>Total expenditures</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING THE LAKE COUNTY  
2023 SALARY ORDINANCE, ORDINANCE NO. 1476F,  
REORGANIZING POSITIONS IN THE  
CALUMET TOWNSHIP ASSESSOR’S OFFICE (1001-2002)

**WHEREAS**, on October 11, 2022, the Lake County Council adopted the Lake County  
2023 Salary Ordinance, Ordinance No. 1476F; and

**WHEREAS**, the Lake County Council now desires to amend Ordinance No. 1476F to  
establish a revised Form No. 144 to reorganize positions in the Calumet  
Township Assessor’s Office (1001-2002), effective upon adoption.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

That it be ordained by the Lake County Council that the attached  
Form No. 144, Exhibit “A”, reorganizing positions in the Calumet Township  
Assessor’s Office (1001-2002), is hereby approved, effective upon adoption.

SO ORDAINED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

## STATEMENT OF SALARIES AND WAGES PROPOSED TO BE PAID OFFICERS AND EMPLOYEES CALENDAR YEAR 2023

CALUMET TOWNSHIP ASSESSOR 1001 GENERAL FUND, LAKE County, Indiana  
(Name of Office, Department, Board Agency)

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023  
(Calendar Year)

### FULL TIME SALARIED OFFICERS AND EMPLOYEES

*OK*

<u>Title of Position or Employee Classification</u>	<u>\$ PRESENT</u>	<u>\$ PROPOSED</u>	<u>\$ DIFFERENCE</u>
<u>JOB CODE # AND POSITION #</u>			
COMMERCIAL SUPERVISOR 13251-001	\$50,686.00	\$0.00	(\$50,686.00)
OFFICE MANAGER 13xxx-001	\$0.00	\$50,686.00	\$50,686.00
CHIEF DEPUTY 200211101001	\$56,423.00	\$61,084.00	\$4,841.00
ASSESSMENT SPECIALIST 13062-006	\$44,420.00	\$0.00	(\$44,420.00)
ASSESSMENT COORDINATOR 13011-005	\$0.00	\$45,982.00	\$45,982.00
ASSESSMENT COORDINATOR 13011-003	\$45,982.00	\$0.00	(\$45,982.00)
ASSESSMENT SPECIALIST 13062-008	\$0.00	\$45,982.00	\$45,982.00
ASSESSMENT SPECIALIST 13062-007	\$44,420.00	\$38,217.00	(\$6,203.00)
Total(s):	<u>\$241,931.00</u>	<u>\$241,931.00</u>	

### PART TIME AND HOURLY RATED EMPLOYEES

<u>Title of Position or Employee Classification</u>	<u>Amount</u>	<u>Rate of Pay</u>	<u>Hour, day, week, month, etc.</u>
_____	_____	Per	_____
_____	_____	Per	_____
_____	_____	Per	_____
_____	_____	Per	_____
_____	_____	Per	_____

\*Show rate of pay per month, week, day, hour, etc.

Submitted by: *[Signature]*  
(Signature)

Date 4-11-23

\_\_\_\_\_  
(Title)

**NOTES:**

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefor; that, the amount to be requested in the budget for part time and hourly employees need not be included in this statement.
- (3) The County Auditor shall complete the reverse side of this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.

Ex. A.



Office of the Calumet Township Assessor  
**Cozey E. Weatherspoon, Jr.**

April 11, 2023

Dear County Council:

We are requesting a restructure within our current General budget 1001-2002 effective January 3, 2023.

Please eliminate the following job code /position 13251-001 Commercial Supervisor  
13062-006 Assessment Specialist  
13011-003 Assessment Coordinator

*ok*

Job Code	Position #	Fund	Description	Salary
13xxx	001	1001-61130	Office Manager	\$ 50,686.00
11101	001	1001- 61110	Chief Deputy	\$ 61,064.00
13011	005	1001-61130	Assessment Coordinator	\$ 45,982.00
13062	008	1001-61130	Assessment Specialist	\$ 45,982.00
13062	007	1001-61130	Assessment Specialist	\$ 38,217.00

We are not asking for additional funding we want to reallocate in our current budget.

If further information is needed, please contact our office.

*Cozey E. Weatherspoon, Jr.* - Chief Finance Officer  
Level III Indiana Certified Assessor-Appraiser  
Calumet Township Assessor's Office  
501 East 5<sup>th</sup> Avenue  
Gary, Indiana 46402  
☎ (219)885-0555 Ext. 152  
✉ carteln@lakecountyin.org

LAKE COUNTY AUDITOR

2023 APR 11 PM 4:15

RECEIVED

501 EAST 5<sup>TH</sup> AVENUE ~ GARY, INDIANA 46402  
OFFICE (219) 885-0555 ~ FAX (219) 881-2625  
Email: weathce@lakecountyin.org

### Payroll Budget

Entry: Fund  
 2002.Columet Twp. Assessor 100 County General

				Baseline	Department Request	Custom Version	Working Budget	Council Approved
200239002002.Supplemental Pay -NGenFnd 1710	24306	[REDACTED]	No_Unioncode 61130.Technicians	2,530.94	2,530.94		2,530.94	2,530.94
200239002001.Supplemental Pay -NGenFnd 1710	1745.6	[REDACTED]	No_Unioncode 61130.Technicians	2,530.94	2,530.94		2,530.94	2,530.94
200216622001.Chief Clerk	06254	[REDACTED]	No_Unioncode 61160.Office & Clerical	50,039.81	50,039.81		50,039.81	50,039.81
200213251001.Commercial Supervisor *	04829	[REDACTED]	No_Unioncode 61130.Technicians	50,685.86	50,685.86		50,685.86	50,685.86
200213153012.Deputy	19689	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153010.Deputy	24658	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153008.Deputy	09463	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153006.Deputy	24306	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153005.Deputy	20355	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153003.Deputy	17456	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213153002.Deputy	24913	[REDACTED]	No_Unioncode 61130.Technicians	41,211.87	41,211.87		41,211.87	41,211.87
200213062004.Assessment Specialist	18528	[REDACTED]	No_Unioncode 61130.Technicians	44,419.86	44,419.86		44,419.86	44,419.86
200211101001.Chief Deputy *	No_Employee	[REDACTED]	No_Unioncode 61110.Officials & Administrators	56,423	56,423		56,423	56,423
200139002002.Supplemental Pay -NGenFnd 1710	19768	[REDACTED]	No_Unioncode 61130.Technicians	1,590.99	1,590.99		1,590.99	1,590.99
200213011001.Assessment Coordinator	21642	[REDACTED]	No_Unioncode 61130.Technicians	47,270.91	47,270.91		47,270.91	47,270.91
200213011002.Assessment Coordinator	No_Employee	[REDACTED]	No_Unioncode 61130.Technicians	45,982	45,982		45,982	45,982
200213011003.Assessment Coordinator *	18490	[REDACTED]	No_Unioncode 61130.Technicians	45,981.94	45,981.94		45,981.94	45,981.94
200213011004.Assessment Coordinator	19450	[REDACTED]	No_Unioncode 61130.Technicians	45,981.94	45,981.94		45,981.94	45,981.94
200213062006.Assessment Specialist *	19086	[REDACTED]	No_Unioncode 61130.Technicians	44,419.86	44,419.86		44,419.86	44,419.86
200213062007.Assessment Specialist *	17542	[REDACTED]	No_Unioncode 61130.Technicians	44,419.86	44,419.86		44,419.86	44,419.86
<b>Total</b>				770,781	770,781		770,781	770,781



Office of the Calumet Township Assessor  
**Cozey E. Weatherspoon, Jr.**

April 11, 2023

Mr. Charlie Brown  
President  
Lake County Council  
2293 North Main Street  
Crown Point, Indiana 46307

*ok y*

Dear Mr. Brown:

I would like to request an additional appropriation for fund 1337, in the amount of \$455,000.00. I have attached the Budget Revision Request Form #3. If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Cozey Weatherspoon  
Assessor

Attachment:

501 EAST 5<sup>TH</sup> AVENUE ~ GARY, INDIANA 46402  
OFFICE (219) 885-0555 ~ FAX (219) 881-2625  
Email: [weathce@lakecountyin.org](mailto:weathce@lakecountyin.org)

LAKE COUNTY AUDITOR  
2023 APR 11 PM 4:19  
RECEIVED





\* Year 2023

\* Fund 1337 Reassessment 2015

\* Department 2002 Calumet Twp. Assessor

Account All

Apply

Budget\_Balance\_Report\_2.-

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CV Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1337 2002 61100	Reassessment 2015-Calumet Twp. Assessor Overtime		15,000.00	0.00	0.00	0.00	0.00	15,000.00
1337 2002 61190	Reassessment 2015 Calumet Twp. Assessor-Part\Time		161,000.00	0.00	0.00	13,536.00	13,536.00	147,464.00
1337-2002-61251	Reassessment 2015-Calumet Twp. Assessor-Assessor Per Diem		12,350.00	0.00	0.00	0.00	0.00	12,350.00
1337-2002-61280	Reassessment 2015-Calumet Twp. Assessor Seasonal Employees		0.00	0.00	0.00	0.00	0.00	0.00
1337-2002-61320	Reassessment 2015-Calumet Twp. Assessor-FICA \- Deduction		12,369.00	0.00	0.00	1,035.50	1,035.50	11,333.50
1337 2002-61330	Reassessment 2015 Calumet Twp. Assessor-PERF \- Deduction		2,960.00	0.00	0.00	0.00	0.00	2,960.00
1337-2002 61360	Reassessment 2015-Calumet Twp. Assessor Workman's Comp \- Ded		5,400.00	0.00	0.00	400.00	400.00	5,000.00
1337-2002-62110	Reassessment 2015 Calumet Twp. Assessor Office Supplies		15,500.00	0.00	0.00	2,112.43	2,112.43	13,387.57
1337-2002-62230	Reassessment 2015-Calumet Twp. Assessor-Clothing		2,134.00	0.00	0.00	0.00	0.00	2,134.00
1337-2002-63188	Reassessment 2015-Calumet Twp. Assessor-Employment Testing		1.00	0.00	0.00	0.00	0.00	1.00
1337 2002 63190	Reassessment 2015-Calumet Twp. Assessor-Other Professional Service		22,509.00	0.00	2,990.00	0.00	2,990.00	19,519.00
1337-2002-63232	Reassessment 2015-Calumet Twp. Assessor-Travel \- Meals		1,538.70	0.00	0.00	0.00	0.00	1,538.70
1337-2002 63233	Reassessment 2015-Calumet Twp. Assessor-Travel \- Lodging		1.00	0.00	0.00	0.00	0.00	1.00
1337 2002-63235	Reassessment 2015-Calumet Twp. Assessor-Travel \- Mileage		12,338.00	0.00	0.00	1,656.42	1,656.42	10,681.58



Office of the Calumet Township Assessor  
**Cozey E. Weatherspoon, Jr.**

April 11, 2023

Mr. Charlie Brown  
President  
Lake County Council  
2293 North Main Street  
Crown Point, Indiana 46307

Dear Mr. Brown:

*ok*

I would like to reduce appropriations for fund 1337, in the amount of \$148,134.00. I have attached the Budget Revision Request Form #3. If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Cozey Weatherspoon  
Assessor

Attachment:

LAKE COUNTY AUDITOR

2023 APR 11 PM 4:15

RECEIVED

501 EAST 5<sup>TH</sup> AVENUE ~ GARY, INDIANA 46402  
OFFICE (219) 885-0555 ~ FAX (219) 881-2625  
Email: [weathce@lakecountyin.org](mailto:weathce@lakecountyin.org)

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as follows: FUND NO. \_\_\_\_\_  
 \_\_\_\_\_ Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
<b>Total:</b>					_____

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County \_\_\_\_\_ as follows:  
 Calumet Township Assessor 4537  
 \_\_\_\_\_ Dept. Name & No. 2002

FUND, Line Item No. & Title	Amount
1. 1337- 61100 Over time	(\$15,000.00)
2. 1337- 61190 Part time	(\$122,000.00)
3. 1337-62110 Office Supplies	(\$9,000.00)
4. 1337- 6220 Clothing	(\$2,134.00)
5. _____	_____
6. _____	_____
<b>Total: (\$148,134.00)</b>	

*OK*

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County \_\_\_\_\_ as follows along with evidence of the obligation for which the encumbrance shall be used.  
 \_\_\_\_\_ Dept. Name & No. Copy to the Lake County council.

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____

Calumet Township Assessor  
 \_\_\_\_\_  
 Name of Department

*[Signature]* 4/11/2023  
 \_\_\_\_\_  
 Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

\* Year 2023

\* Fund 1337 Reassessment 2015

\* Department 2002 Calumet Twp. Assessor

Account All

Apply

Budget\_Balance\_Report\_2..

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
1337-2002-61100	Reassessment 2015-Calumet Twp. Assessor Overtime		15,000.00	0.00	0.00	0.00	0.00	15,000.00
1337-2002-61190	Reassessment 2015-Calumet Twp. Assessor-Part-Time		161,000.00	0.00	0.00	13,536.00	13,536.00	147,464.00
1337-2002-61251	Reassessment 2015-Calumet Twp. Assessor Assessor Per Diem		12,350.00	0.00	0.00	0.00	0.00	12,350.00
1337-2002-61280	Reassessment 2015-Calumet Twp. Assessor-Seasonal Employees		0.00	0.00	0.00	0.00	0.00	0.00
1337-2002-61320	Reassessment 2015-Calumet Twp. Assessor FICA \\ Deduction		12,369.00	0.00	0.00	1,095.50	1,095.50	11,333.50
1337-2002-61330	Reassessment 2015-Calumet Twp. Assessor-PERF \\ Deduction		2,960.00	0.00	0.00	0.00	0.00	2,960.00
1337-2002-61360	Reassessment 2015-Calumet Twp. Assessor Workman's Comp \\ Ded		5,400.00	0.00	0.00	400.00	400.00	5,000.00
1337 2002 62110	Reassessment 2015-Calumet Twp. Assessor-Office Supplies		15,500.00	0.00	0.00	2,112.43	2,112.43	13,387.57
1337-2002-62230	Reassessment 2015-Calumet Twp. Assessor Clothing		2,134.00	0.00	0.00	0.00	0.00	2,134.00
1337 2002 63188	Reassessment 2015-Calumet Twp. Assessor-Employment Testing		1.00	0.00	0.00	0.00	0.00	1.00
1337-2002-63190	Reassessment 2015-Calumet Twp. Assessor-Other Professional Servc		22,509.00	0.00	2,990.00	0.00	2,990.00	19,519.00
1337-2002-63232	Reassessment 2015-Calumet Twp. Assessor-Travel \\ Meals		1,538.70	0.00	0.00	0.00	0.00	1,538.70
1337-2002-63233	Reassessment 2015-Calumet Twp. Assessor-Travel \\ Lodging		1.00	0.00	0.00	0.00	0.00	1.00
1337 2002-63235	Reassessment 2015-Calumet Twp. Assessor-Travel \\ Mileage		12,338.00	0.00	0.00	1,656.42	1,656.42	10,681.58

Peggy Holinga Katona  
Auditor



*Auditor Lake County*

LAKE COUNTY GOVERNMENT CENTER  
2293 NORTH MAIN STREET  
CROWN POINT, INDIANA 46307



April 12, 2023

Lake County Council  
President Charlie Brown  
Lake County Government Center  
2293 N. Main Street  
Crown Point, IN 46307

*OH*

Dear President Brown,

I have a **Vacant Supplemental Pay – NGenFnd 7293** in the amount of **\$9,193.00**. I would like to split this vacant position amount into two amounts to be effective **05-08-2023**.

I would like to **reduce 39002-42** the amount of \$9,193.00 to **\$4,593.00**.

I would like to **increase the second supplemental 39002-039** from \$10,150.00 to **\$14,750.00**,

Please put this on the Council agenda for May 9, 2023.

If you have any questions, please feel free to contact me at 755-3901.

Sincerely,

*Peggy Holinga Katona*

Peggy Holinga Katona  
Lake County Auditor

LAKE COUNTY AUDITOR  
2023 APR 12 PM 3:00  
RECEIVED



HCM Data Loaded ⓘ

					Baseline	
				500539002005.Supplemental Pay -NGenFnd 7255	No_Employee	11,931
				500539002004.Supplemental Pay -NGenFnd 7255	No_Employee	11,931
				500539002003.Supplemental Pay -NGenFnd 7255	No_Employee	11,931
				500539002002.Supplemental Pay -NGenFnd 7255	No_Employee	11,704
				500539002001.Supplemental Pay -NGenFnd 7255	No_Employee	22,171
7293.Auditor's Endorsement Fees	1002.Auditor	61190.Part-Time	No_Unioncode	100219116000.Office/Clerical Part-Time Pool	21785. [REDACTED]	31,200
		61290 Supplemental Pay	No_Unioncode	100239002048.Supplemental Pay -NGenFnd 7293	No_Employee	5,250
				100239002045.Supplemental Pay -NGenFnd 7293	No_Employee	22,585
				100239002044.Supplemental Pay -NGenFnd 7293	No_Employee	21,630
				100239002043.Supplemental Pay -NGenFnd 7293	No_Employee	6,329
				100239002042.Supplemental Pay -NGenFnd 7293	No_Employee	9,193
				100239002041.Supplemental Pay -NGenFnd 7293	No_Employee	14,785
				100239002040.Supplemental Pay -NGenFnd 7293	No_Employee	16,763
				100239002039.Supplemental Pay -NGenFnd 7293	No_Employee	10,150
				0004440004 Case Manager	40552 [REDACTED]	45,423



**OFFICE OF THE LAKE COUNTY CORONER**  
2900 WEST 93rd AVENUE  
CROWN POINT, INDIANA 46307  
PHONE 219-755-3265  
FAX 219-755-3276



**DAVID J. PASTRICK**  
**CORONER**

April 14, 2023

Lake County Council  
2293 N. Main Street  
Crown Point, IN 46307

*ok*

Dear President Brown and Council Members:

I respectfully request to be placed on the May 9, 2023 County Council agenda for appropriations of funds as follows:

- \$6,991.00 to 64420 – Office Machines**
- \$220.01 to 61239 - Clothing Allowance Pay**

The purchase orders were encumbered and canceled in error when transferring from Lawson to Oracle. I respectfully ask for these funds to be returned to our line item budget.

Form #3 is attached along with the canceled purchase orders and invoices.

Thank you in advance for your consideration of this request.

Respectfully,

*David J. Pastrick / gm*

David J. Pastrick  
Lake County Coroner

DJP/jm

LAKE COUNTY AUDITOR

2023 APR 14 PM 12:23

RECEIVED

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as follows: FUND NO. \_\_\_\_\_  
\_\_\_\_\_ Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
<b>Total:</b>					<b>\$0.00</b>

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County \_\_\_\_\_ as follows:  
Coroner - 1007  
\_\_\_\_\_ Dept. Name & No.

FUND, Line Item No. & Title	Amount
1. 1001-64420-Office Machines	\$6,991.00
2. 1001-61239-Clothing Allowance Pay	\$220.01
3.	_____
4.	_____
5.	_____
6.	_____
<b>Total: \$7,211.01</b>	

*ok y*

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.  
\_\_\_\_\_ Dept. Name & No.

FUND, Line Item No. & Title	Amount
1.	_____
2.	_____
3.	_____

Coroner  
\_\_\_\_\_  
Name of Department

*David J. Probst*  
\_\_\_\_\_  
Signature & Date 4-14-23

PLEASE NOTE:

- 1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- 2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- 3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

**LAKE COUNTY**  
CROWN POINT, INDIANA

**PURCHASE ORDER**

THIS NUMBER MUST BE SHOWN ON INVOICE CLAIM AND DELIVERY MEMOS

PURCHASE ORDER NO. **PO2207446**

CONFIRMATION	
CONFIRMED TO DATE TIME	

3321

1007

ORDER DATE	2022/12/16
CONTRACT NO.	
PAGE	1

SHIP VIA  
INSTRUCTIONS  
TERMS  
F.O.B  
DATE REQUIRED  
F.O.B. DESTINATION UNLESS CITED HEREIN

V  
E  
N  
D  
O  
R

VAUGHAN LARRY  
DBA STAR UNIFORM  
6075 US HWY 20  
PORTAGE, IN 46368

S  
H  
I  
P  
T  
O

LAKE COUNTY CORONER  
2900 WEST 93RD AVENUE  
CROWN POINT, IN 46307  
UNITED STATES  
Attn: Joan McClusky

B  
I  
L  
L  
T  
O

LAKE COUNTY CORONER  
2900 WEST 93RD AVENUE  
CROWN POINT, IN 46307  
UNITED STATES

LINE #	ITEM	COMMODITY	QUANTITY	UNIT	UNIT COST	ACCOUNT CODE	CATEGORY	TOTAL COST
1	Goods	Clothing -Encumber	1	EACH	450.00	10011007612391 00100000000	Clothing Allowance Pay	450.00
Line Comments								
SPECIAL INSTRUCTIONS -								TOTAL > 450.00

I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER

BILLING ON THIS ORDER MUST BE ACCORDING TO PROCESS SHOWN ABOVE

Order Has Been Electronically Signed.

AUDITOR



ORDERED BY  
TITLE

LAKE COUNTY CORONER  
LAKE COUNTY CORONER

THIS ORDER IS ISSUED IN COMPLIANCE WITH CHAPTER 99, ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT. THERETO.

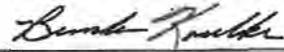
NOTE: NO CLAIM WILL BE APPROVED FOR PAYMENT UNLESS ORIGINAL COPY OR THIS ORDER OR PURCHASE ORDER NUMBER IS MADE A PART OF THE CLAIM

FEDERAL EXCISE AND INDIANA RETAIL TAX EXEMPT NUMBER  
356000168 003 4

ORIGINAL

VENDOR COPY

BOARD OF COMMISSIONERS OF THE COUNTY OF LAKE

  
PURCHASING AGENT

PR 10486



Invoice

Account No.	Date	Invoice No.
896-1	9/30/22	41778-1

\*\*See "Remit To" address below for Payments

Bill To

Lake County Coroner Office  
Lake County Government Center  
2900 West 93rd Ave

Sold To

Esperanza Johnson  
(219)777-6773

Account No. 16002-1

Clerk	Time	Station	PO Number	Ship Via	Est Delivery	Order Ref No.
Tevin	4:04PM	61				41777-1
Item	Description	Qty	Shp	Price	Extended	
00105816 D	511-64386-019-6 R * Black * WM STRYKE PANT	1	1	82.00	82.00	

Received By  
9/30/22 @ 4:04 PM

~~82.00~~  
\$70.01 gm

\*\* Remit Payment To \*\*

Star Uniform  
8075 US HWY 20  
Portage, IN 46368  
ar@star-uniform.com

gm

Store Charge/Credit	Freight	0.00
	Sub Total	82.00
	Tax 7.00%	0.00
	<b>Total</b>	<b>82.00</b>
	Received	0.00
	<b>Balance</b>	<del>82.00</del>

Invoices are due upon receipt. Thank you for your business! Note that all custom orders are nonrefundable. Any requested body armor alterations must be requested no later than 30 days from delivery or an alteration fee will be assessed by our vendor.

\$70.01 gm

Received By \_\_\_\_\_



**Invoice**

Account No.	Date	Invoice No.
896-1	10/27/22	42906-1

\*\*See "Remit To" address below for Payments

**Bill To**

Lake County Coroner Office  
 Lake County Government Center  
 2900 West 93rd Ave

**Sold To**

Hugo Barajas  
 (773)682-5157

**Account No. 16010-1**

Clerk	Time	Station	PO Number	Ship Via	Est Delivery	Order Ref No.
Myrna	1:25PM	30				41895-1
Item	Description	Qty	Ship	Price	Extended	
00107074	D 511-72049-019-XL * Black * PERFORMANCE L/S POLO Coroner reflective on back ***** Logo Embroidery Logo Name: Lake County coroner Thread Colors: gold	1	1	50.00 c	50.00	
00386012	D STU-LOGOEMBROID * Logo Embroidery	1-	1-	13.00 T-	13.00	
00576297	D STU-SCREENBACK * Full Back Screen Coroner *REFLECTIVE* on Polo	1-	1-	10.00 T-	10.00	
(-not inc) Total Qty		4	4			

Received By  
 1/21/23 @ 10:39 AM

**\*\* Remit Payment To \*\***

Star Uniform  
 6075 US HWY 20  
 Portage, IN 46368  
 ar@star-uniform.com

<b>Store Charge/Credit</b>	Freight	0.00
	Sub Total	150.00
	Tax 7.00%	0.00
	<b>Total</b>	<b>150.00</b>
	Received	0.00
	<b>Balance</b>	<b>150.00</b>

Invoices are due upon receipt. Thank you for your business! Note that all custom orders are nonrefundable. Any requested body armor alterations must be requested no later than 30 days from delivery or an alteration fee will be assessed by our vendor.

Received By \_\_\_\_\_

**LAKE COUNTY**  
CROWN POINT, INDIANA

**PURCHASE ORDER**

THIS NUMBER MUST BE SHOWN ON INVOICE CLAIM AND DELIVERY MEMOS

PURCHASE ORDER NO. **4109765**

CONFIRMATION	
CONFIRMED TO	
DATE	
TIME	

ORDER DATE	2022/7/5
CONTRACT NO.	
PAGE	1

648982 1007

SHIP VIA  
INSTRUCTIONS  
TERMS  
F.O.B  
DATE REQUIRED  
F.O.B. DESTINATION UNLESS CITED HEREIN

**V  
E  
N  
D  
O  
R**

SALAM INTERNATIONAL INC  
19781 PAULING  
FOOTHILL RANCH, CA 92610

**S  
H  
I  
P  
T  
O**

LAKE COUNTY CORONER  
2900 WEST 93RD AVENUE  
CROWN POINT, IN 46307  
UNITED STATES  
Attn: Joan Mcclusky

**B  
I  
L  
L  
T  
O**

LAKE COUNTY CORONER  
2900 WEST 93RD AVENUE  
CROWN POINT, IN 46307  
UNITED STATES

LINE #	ITEM	COMMODITY	QUANTITY	UNIT	UNIT COST	ACCOUNT CODE	CATEGORY	TOTAL COST	
1	Special	75-2400 24 MAXX COT:q5551/8-16-21	2	EACH	3,749.15	10011007644200 00000000000	Office Machines	7,498.30	
Line Comments SU15 Supplies IC 5-22-10-8 Compatability/Single Source									
2	Special	75-2420 24 MINI MAXX COT:q5551/8-16-21	0	EACH	3,383.00	10011007644200 00000000000	Office Machines	0.00	
Line Comments SU15 Supplies IC 5-22-10-8 Compatability/Single Source									
3	Special	FREIGHT:q5551/8-16-21	450	EACH	1.00	10011007644200 00000000000	Office Machines	450.00	
Line Comments SU45 - Supplies IC 5-22-8-1 Freight Shipping & Handling									
<b>SPECIAL INSTRUCTIONS -</b>								<b>TOTAL &gt;</b>	<b>7,948.30</b>

I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER

BILLING ON THIS ORDER MUST BE ACCORDING TO PROCESS SHOWN ABOVE

AUDITOR *John Petala*

Order Has Been Electronically Signed.  
ORDERED BY LAKE COUNTY CORONER  
TITLE LAKE COUNTY CORONER

THIS ORDER IS ISSUED IN COMPLIANCE WITH CHAPTER 99. ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT. THERETO.

NOTE: NO CLAIM WILL BE APPROVED FOR PAYMENT UNLESS ORIGINAL COPY OR THIS ORDER OR PURCHASE ORDER NUMBER IS MADE A PART OF THE CLAIM

FEDERAL EXCISE AND INDIANA RETAIL TAX EXEMPT NUMBER  
356000168 003 4

ORIGINAL VENDOR COPY

BOARD OF COMMISSIONERS OF THE COUNTY OF LAKE

*Brenda Kuebler*  
PURCHASING AGENT

**LAKE COUNTY**  
CROWN POINT, INDIANA

**PURCHASE ORDER**

357264

THIS NUMBER MUST BE SHOWN ON INVOICE, CLAIM AND DELIVERY MEMOS  
4109765-000

PURCHASE ORDER NO.

ORDER DATE

09/21/21

CONTRACT NO.

PAGE

1

CONFIRMATION	
CONFIRMED TO	
DATE	
TIME	

648982

07000

SHIP VIA	
INSTRUCTIONS	
TERMS	NONE
F.O.B.	
DATE REQUIRED	
F.O.B. DESTINATION UNLESS CITED HEREIN	

VENDOR

SALAM INTERNATIONAL INC  
PO BOX 6847  
LAGUNA NIGUEL CA 92607-6847

SHIP TO

LAKE COUNTY CORONER  
ATTN: KELLY BUCKLEY  
2900 WEST 93RD AVENUE  
CROWN POINT IN 46307

ITEM	COMMODITY	QUANTITY	UNIT	UNIT COST	ACCOUNT CODE	TOTAL COST
1	75-2400 24 MAXX COT	2.0000 EA		3749.1500 0700	990010700 44420	7,498.30
PC	g5551/8-16-21 Office Machines					
	SU15 Supplies IC 5-22-10-8 Compatability/Single Source					
	SU40 Supplies IC 5-22-8-1 Purchases at least \$2,500 and less than \$50,000 Requires 3 Quotes by Department/Office					
2	75-2420 24 MINI MAXX COT	2.0000 EA		3383.0000 0700	990010700 44420	6,766.00
PC	g5551/8-16-21 Office Machines					
	SU15 Supplies IC 5-22-10-8 Compatability/Single Source					
	SU40 Supplies IC 5-22-8-1 Purchases at least \$2,500 and less than \$50,000 Requires 3 Quotes by Department/Office					
3	FREIGHT	1.0000 EA		1800.0000 0700	990010700 44420	1,800.00
PC	g5551/8-16-21 Office Machines					
	SU45 - Supplies IC 5-22-8-1 Freight Shipping & Handling					

Received + paid 10/26/22  
7,498.30

made partial shipping pmt \$4,500 10/26/22

SPECIAL INSTRUCTIONS TOTAL > 16,064.30

I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

BILLING ON THIS ORDER MUST BE ACCORDING TO PROCES SHOWN ABOVE

AUDITOR John Petala

ORDERED BY Merrilee Frey  
TITLE MERRILEE D. FREY RN BSN MS FNE

THIS ORDER IS ISSUED IN COMPLIANCE WITH CHAPTER 99. ACTS 1945 AND ACTS AMENDATORY THEREOF AND SUPPLEMENT. THERETO.

NOTE: NO CLAIM WILL BE APPROVED FOR PAYMENT UNLESS ORIGINAL COPY OR THIS ORDER OR PURCHASE ORDER NUMBER IS MADE A PART OF THE CLAIM.

FEDERAL EXCISE AND INDIANA RETAIL TAX EXEMPT NUMBER  
358000168 0034

BOARD OF COMMISSIONERS OF THE COUNTY OF LAKE  
Brenda Spivey  
PURCHASING AGENT

Current Invoice



**SALAM INTERNATIONAL, INC.**

19781 PAULING  
FOOTHILL RANCH, CA 92610  
PHONE: (949) 699-3663, (800) 947-1104  
FAX: (949) 699-3650, www.salamint.com

# Invoice

Customer No.: 219755  
Invoice No.: 55936

Bill To: LAKE COUNTY CORONER'S OFFICE  
ACCOUNTS PAYABLE  
2900 W 93RD AVE  
CROWN POINT, IN 46307

Ship To: LAKE COUNTY CORONER'S OFFICE  
ATTN: JOAN McCLUSKY  
2900 W 93RD AVE  
CROWN POINT, IN 46307

Date		Ship Via		F.O.B.		Terms	
03/07/2023		TRUCK		Destination		Net 30	
Purchase Order Number			Order Date		Sales Person		Our Order Number
4109765			03/07/2023		AC		31120
Quantity			Item Number	Description		Unit Price	Amount
Required	Shipped	B.O.					
2	2		75-2420	FERNO MORTUARY COT 24-MINI MAXX, NARROW BODY WEIGHT 77LB CAP 1000LB		3383.00	6766.00

ORDER PLACED BY:  
KELLY BUCKLEY  
TEL: 218-755-3275  
bucklkx@lakecountyin.org  
PROCESSED BY: ANNETTE

Invoice subtotal	6766.00
Freight charges	225.00
Invoice total	6991.00

Thank you for being our valued customer! We truly appreciate your business and look forward to serving you again!



8411 East Lincoln Highway · Crown Point, IN 46307  
Phone: (219) 769-7275 · Fax: (219) 945-0452 · lakecountyparks.com

April 13, 2023

The Honorable Charlie Brown  
President, Lake County Council  
Lake County Government Center  
2293 North Main Street  
Crown Point, IN 46307

*ok*

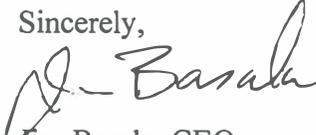
Dear Mr. Brown:

The Lake County Parks and Recreation Department respectfully requests permission to be heard by the Lake County Council at your May 9, 2023 meeting regarding

Appropriation for Fund #1107 – 64120 Land Improvements

The following appropriation (on attached Form 3) is necessary to be used for capital repairs and improvements not currently addressed with the recently approved Cumulative Building Fund.

Your consideration is greatly appreciated.

Sincerely,  
  
Jim Basala, CEO  
and Secretary to the Board

RECEIVED  
2023 APR 14 PM 12:53  
LAKE COUNTY AUDITOR

mar  
Enclosure  
cc: Jasmine Murray, Auditor's Office  
George Ficker, Council Office  
Lake County Parks Committee

- Bellaboo's  
(219) 963-2070
- Buckley Homestead  
(219) 696-0769
- Cedar Creek Family Golf Center  
(219) 365-2902
- Deep River  
(219) 947-1958
- Deep River Waterpark  
(219) 947-7850
- Gibson Woods  
(219) 844-3188
- Grand Kankakee Marsh  
(219) 552-0033
- Lake Etta  
(219) 944-9601  
Banquets:  
(219) 949-6533
- Lemon Lake  
(219) 663-7627
- Oak Ridge Prairie  
(219) 884-7238
- Stoney Run  
(219) 996-6500
- Three Rivers  
(219) 962-7810
- Turkey Creek Golf Course  
Pro Shop:  
(219) 980-5170  
Banquets:  
(219) 887-3550

Reservations & Tours  
(219) 769-7275

I. REQUEST FOR TRANSFER OF FUNDS  
 II. REQUEST FOR ADDITIONAL APPROPRIATIONS  
 III. REQUEST TO ENCUMBER APPROPRIATED FUNDS

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County  
Parks & Recreation 9203 as follows: FUND NO. 1107  
 Dept. Name & No.

FROM: Line Item No. & Title	Amount	TO: Line Item No. & Title	Amount
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
TOTAL		TOTAL	

II. Honorable Members of the Lake County Council: Please allow emergency additional appropriations within the current budget of the Lake County \_\_\_\_\_ as follows:  
 Dept. Name & No.

FUND, Line Item No. & Title	Amount
1. <u>1107 - 64120 Land Improvements</u>	<u>750,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
<b>Total</b>	<b><u>750,000.00</u></b>

*ok*

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County \_\_\_\_\_ as follows along with evidence of the obligation for which the encumbrance shall be used.  
 Copy to the Lake County Council. \_\_\_\_\_ Dept. Name & No.

FUND, Line Item No. & Title	Amount
1. _____	_____
2. _____	_____
3. _____	_____

\_\_\_\_\_  
 Lake County Parks & Recreation  
 Name of Department

*[Signature]*  
 \_\_\_\_\_  
 Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBERANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

Ledger LakeCounty US  
 From Period Jan-23 To Period Apr-23  
 Fund 1107 Park & Recreation  
 Department All

AC473

63232	Travel - Meals	0.00	-180.00		
63233	Travel - Lodging	0.00	-254.00		
63240	Telephone	0.00	-16334.60		
63320	Advertising	0.00	-8557.42		
63330	Photo/Blueprinting	0.00	-1777.38		
63420	Insurance	0.00	-3123.00		
63510	Utilities	0.00	-151065.69		
63630	Mainten & Service Cont	0.00	-28079.26		
63710	Equipment Rentals	0.00	-3007.23		
63910	Dues & Subscriptions	0.00	-2511.41		
63919	Laundry & Cleaning	0.00	-751.02		
64110	Land Purchases	0.00	-8785.71		
64120	Land Improvements	0.00	-12637.64		
64490	Other Equipment	0.00	-41579.61		
<b>Fund Total</b>	<b>1107</b>	<b>40954.85</b>	<b>-1369097.97</b>	<b>1410052.82</b>	<b>-3442.94</b>

Activity 1107-9999 Park & Recreation-LakeCounty Cur USD Dates: 01/01/95 - 12/31/25

Fund Contract and Estimated Cost

41340	Gross Income Tax Fees	1544735.53	0.00		
<b>Fund Total</b>	<b>1107</b>	<b>1544735.53</b>	<b>0.00</b>	<b>1544735.53</b>	<b>-100.00</b>

Fund	Description	Beginning Balance	Total Revenue	Total Expenses	Balance
1107	Park & Recreation	1,709,235.85	1,585,690.38	-1,369,097.97	1,925,828.26
	<b>Total</b>				<b>1,925,828.26</b>

\* Year 2023

\* Fund 1107 Park & Recreation

\* Department All

Account All

Apply

Budget\_Balance\_Report\_2...

1107-9203-63231	Park & Recreation-Parks & Recreation-Travel \- Registration	028.00	0.00	0.00	348.00	348.00	80.00
1107-9203-63232	Park & Recreation-Parks & Recreation-Travel \- Meals	277.20	0.00	0.00	180.00	180.00	97.20
1107-9203-63233	Park & Recreation-Parks & Recreation-Travel \- Lodging	1,284.20	0.00	0.00	254.00	254.00	1,030.20
1107-9203-63234	Park & Recreation-Parks & Recreation-Travel \- Trans/Other	1.00	0.00	0.00	0.00	0.00	1.00
1107-9203-63235	Park & Recreation-Parks & Recreation-Travel \- Mileage	1.00	0.00	0.00	0.00	0.00	1.00
1107-9203-63240	Park & Recreation-Parks & Recreation-Telephone	86,162.86	0.00	-1,878.01	20,828.18	18,950.17	67,212.69
1107-9203-63310	Park & Recreation-Parks & Recreation-Printing	39,400.00	0.00	0.00	0.00	0.00	39,400.00
1107-9203-63320	Park & Recreation-Parks & Recreation-Advertising	16,838.00	0.00	0.00	8,557.42	8,557.42	8,280.58
1107-9203-63330	Park & Recreation-Parks & Recreation-Photo/Blueprinting	1,778.38	0.00	-1,777.38	1,777.38	0.00	1,778.38
1107-9203-63420	Park & Recreation-Parks & Recreation-Insurance	278,475.00	0.00	0.00	6,732.54	6,732.54	271,742.46
1107-9203-63510	Park & Recreation-Parks & Recreation-Utilities	469,903.00	0.00	0.00	176,972.93	176,972.93	292,930.07
1107-9203-63630	Park & Recreation-Parks & Recreation-Mainten & Service Cont	180,290.00	0.00	0.00	33,972.86	33,972.86	146,317.14
1107-9203-63710	Park & Recreation-Parks & Recreation-Equipment Rentals	7,499.07	0.00	-1,969.07	3,007.23	1,038.16	6,460.91
1107-9203-63910	Park & Recreation-Parks & Recreation-Dues & Subscriptions	2,534.00	0.00	0.00	2,511.41	2,511.41	22.59
1107-9203-63919	Park & Recreation-Parks & Recreation-Laundry & Cleaning	1,212.00	0.00	0.00	986.90	986.90	225.10
1107-9203-64110	Park & Recreation-Parks & Recreation-Land Purchases	57,308.00	0.00	0.00	12,625.71	12,625.71	44,682.29
1107-9203-64120	Park & Recreation-Parks & Recreation-Land Improvements	250,000.00	0.00	0.00	39,414.35	39,414.35	210,585.65
1107-9203-64490	Park & Recreation-Parks & Recreation-Other Equipment	185,676.00	0.00	0.00	51,687.81	51,687.81	133,988.19
1107-9204-61280	Park & Recreation-Administrative Services-	1.00	0.00	0.00	0.00	0.00	1.00

## ORDINANCE NO. \_\_\_\_\_

**ORDINANCE ESTABLISHING THE 2022 LAKE COUNTY LOCAL ROADS  
AND BRIDGES MATCHING/INDOT COMMUNITY CROSSINGS  
MATCHING GRANT FUND, A NON-REVERTING FUND**

- WHEREAS**, pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and
- WHEREAS**, pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and
- WHEREAS**, the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and
- WHEREAS**, pursuant to I.C. 8-23-30-2, the State of Indiana has established a Local Roads & Bridges Matching Grant Fund (Grant Fund) to provide matching grants to local units of government for certain eligible projects; and
- WHEREAS**, pursuant to I.C. 8-23-30-3, a county may apply to the Indiana Department of Transportation (INDOT) for a grant from the Grant Fund for an eligible project; and
- WHEREAS**, Lake County and the Indiana Department of Transportation have entered into the Local Roads and Bridges/Community Crossings Matching Grant Agreement awarding Lake County a grant of \$831,595.92 to be used to rehabilitate/reclaim the existing asphalt roadway of Parrish Avenue from 181<sup>st</sup> Avenue (State Road 2) north to 151<sup>st</sup> Avenue; and
- WHEREAS**, the Lake County Council desires to create the 2022 Lake County Local Roads and Bridges/Community Crossings Matching Grant Fund, a non-reverting fund, for the deposit of matching grant funds received pursuant to I.C. 8-23-30-3(2).

**NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:**

1. That the 2022 Lake County Local Roads and Bridges/Community Crossings Matching Grant Fund, a non-reverting fund, is established for the deposit of matching grant funds received pursuant to I.C. 8-23-30-3(2).
2. That the 2022 Lake County Local Roads and Bridges/Community Crossings Matching Grant Fund, a non-reverting fund, shall be used to rehabilitate/reclaim the existing asphalt roadway of Parrish Avenue from 181<sup>st</sup> Avenue (State Road 2) north to 151<sup>st</sup> Avenue.

- 3 That pursuant to I.C. 36-2-5-2(b), the Lake County fiscal body shall appropriate all money to be paid out of the fund, except as otherwise provided by law.
- 4 Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the 2022 Lake County Local Roads and Bridges/Community Crossings Matching Grant Fund, a non-reverting fund.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

## RESOLUTION NO. \_\_\_\_\_

**RESOLUTION TO APPROVE TRANSFER OF  
\$268,730.52 FROM 2021 LAKE COUNTY LOCAL  
ROADS AND BRIDGES MATCHING GRANT FUND, FUND NO. 9445  
DEPARTMENT 7002 (COUNTY HIGHWAY) TO THE  
CEDIT, NON-REVERTING FUND, FUND NO. 012 (4012),  
DEPARTMENT 6002 (LAKE COUNTY COMMISSIONERS)**

- WHEREAS**, the Lake County Council by Resolution may permit the transfer to a fund from another fund with sufficient money on deposit in the County; and
- WHEREAS**, on April 12, 2022, the Lake County Council created the 2021 Lake County Roads and Bridges Matching Grant Fund (Fund 9445) to account for a Community Crossings Matching Grant (CCMG) program award in the amount of \$1,000,000.00 from the Indiana Department of Transportation (INDOT) to partially finance a roadway reconstruction project; and
- WHEREAS**, the INDOT CCMG program requires recipients to finance an amount equal to the grant award as the local matching contribution, the County Council approved by resolution the transfer of \$1,000,000 into Fund 9445 from Lake County Commissioners' County Economic Development Income Tax (CEDIT) Fund, Fund 012 (4012) to satisfy the CCMG program's total local matching contribution requirement; and
- WHEREAS**, the estimated cost to complete the roadway reconstruction project for which the CCMG funding was awarded exceeded \$2,000,000.00 (i.e., combined total of the CCMG award and the required local matching contribution), the County Council approved by resolution the transfer of an additional \$1,428,550.00 from Fund 4012, the Commissioners' CEDIT Fund, to Fund 9445; and
- WHEREAS**, the roadway reconstruction project for which the CCMG funding was awarded was completed below the project's estimated cost, a balance of \$268,730.52 remains in Fund 9445; and,
- WHEREAS**, since the remaining balance in Fund 9445 was financed by Fund 4012, the Commissioners' CEDIT Fund, the Lake County Council desires to transfer this amount by Resolution to Fund 4012.

NOW THEREFORE, LET IE BE RESOLVED AS FOLLOWS:

That the Lake County Council hereby approves the transfer of funds in the amount of \$268,730.52 from the Lake County Local Roads and Bridges Matching Grant Fund, Fund No. 9445 Department 7002 (County

Highway), to the CEDIT, Non-Reverting Fund, Fund No. 012 (4012),  
Department 6002 (Lake County Commissioners).

SO RESOLVED THIS \_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council



# Lake County Highway Department

Jan Smoljan  
Superintendent



1100 E. Monitor Street  
Crown Point, Indiana 46307  
Phones: 219-663-0525  
219-374-5608  
Fax: 219-662-0497

April 17, 2023

Lake County Council  
Charlie Brown, President  
2293 N. Main Street  
Crown Point, Indiana 46307

Re: May County Council Agenda

Dear Mr. President,

The Lake County Highway Department respectfully requests, that the Lake County Council add to their May 2023 agenda, a request for a resolution transferring the remaining balance, of \$268,730.52, in fund 9445, the LC Local RDS/ Bridge Match, department 9999, to fund 4012, department-6002.

Fund 9445 was created for the 2022 Crossroads grant project. The State of Indiana and the Lake County Board of Commissioners, each deposited one million dollars into the fund, per the terms of the grant. The total project cost was estimated at \$3,428,550.00. In order to pay the entire project costs from this fund, the Lake County Commissioners deposited another \$1,428,550.00, into fund 9445. The project came in, slightly under budget. We are requesting a transfer, of the unused funds, back to their original source.

Thank you in advance for your consideration in this matter.

Respectfully submitted,

Jan Smoljan, Superintendent

Cc: Randy Niemeyer, Chairman  
T. Bilski, Committee Member  
G. P. Ficker, Council office  
Larry Blanchard, Council Consultant



# Profit and Loss Statement

AC473 Date: 04/17/2023

Time: 12:32

Parameters Period: Jan-22 To Apr-23

Fund: 9445

Department: 9999

Fund	Description	Beginning	Total Revenue	Total Expenses	Balance
9445	2021 LC Local RDS/Bridge Match	0.00	3,428,550.00	-3,159,819.48	268,730.52
				Total	268,730.52



**OSCAR MARTINEZ JR**  
**LAKE COUNTY SHERIFF**  
LAKE COUNTY, INDIANA

April 20, 2023

Lake County Council  
Attn: Charlie Brown, President  
2293 N. Main Street  
Crown Point, IN 46307

*ok*

**RE: FORM 144**

Dear President Brown & Council Members,

This letter serves as our official request to be placed on May 9, 2023 council agenda to eliminate Director School Safety position and create two (2) new positions named School Safety Analyst.

No additional appropriation will be needed.

We will meet with our Council Committee before the Council Workshop to discuss the matter. Thank you in advance for this consideration.

Respectfully,

  
Oscar Martinez  
Lake County Sheriff

Cc: Council Members

LAKE COUNTY AUDITOR

2023 APR 24 AM 11:53

2293 NORTH MAIN STREET CROWN POINT, INDIANA 46307 219-755-3400

## STATEMENT OF SALARIES AND WAGES PROPOSED TO BE PAID OFFICERS AND EMPLOYEES CALENDAR YEAR 2023

Lake County Sheriff 8001 1001  
(Name of Office, Department, Board Agency)

LAKE County, Indiana

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023  
(Calendar Year)

### FULL TIME SALARIED OFFICERS AND EMPLOYEES

*only*

<u>Title of Position or Employee Classification</u>	<u>\$ PRESENT</u>	<u>\$ PROPOSED</u>	<u>\$ DIFFERENCE</u>
JOB CODE # AND POSITION # 11114-001 Director School Safety & Security	\$77,460.00	\$0.00	(\$77,460.00)
Xxxxx-Xxx School Safety Analyst	\$0.00	\$38,730.00	\$38,730.00
Xxxxx-Xxx School Safety Analyst	\$0.00	\$38,730.00	\$38,730.00
Total(s)	\$77,460.00	\$77,460.00	

### PART TIME AND HOURLY RATED EMPLOYEES

<u>Title of Position or Employee Classification</u>	<u>Amount</u>	<u>Rate of Pay*</u>	<u>Hour, day, week, month, etc.</u>
		Per	

\*Show rate of pay per month, week, day, hour, etc.

Submitted by:

*[Signature]*  
(Signature)  
**Lake County Sheriff**  
(Title)

Date 4/20/23

**NOTES:**

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefore; thus, the amount to be requested in the budget for part time and hourly employees need not be included in this statement
- (3) The County Auditor shall complete the reserve side of this of this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.

Payroll Budget i

Entity      Fund  
 8001.Sheriff    1001.County General

				Baseline	Department Request	
800112459002.Deputy Commander	05685		Lake County Sheriff CBA	61120.Professionals	73,272.99	73,272.99
800112459001.Deputy Commander	10013		Lake County Sheriff CBA	61120.Professionals	73,272.99	73,272.99
800112023001.Internal Affairs II	19798		No_Unioncode	61120.Professionals	40,157.94	40,157.94
800112022001.Internal Affairs I	22941		No_Unioncode	61120.Professionals	52,499.82	52,499.82
800111508001.Assistant Chief	05831		Lake County Sheriff CBA	61110.Official & Administrators	80,764.94	80,764.94
800111502006.Commander	11216		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111502005.Commander	10351		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111502004.Commander	11787		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111502003.Commander	14106		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111502002.Commander	05025		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111502001.Commander	09346		Lake County Sheriff CBA	61110.Official & Administrators	76,310	76,310
800111501001.Chief	01138		No_Unioncode	61110.Official & Administrators	139,241.86	139,241.86
800111114001.Director of School Safety & Security	No_Employee		No_Unioncode	61110.Official & Administrators	77,460	77,460
800111045001.Chief of Staff	11802		No_Unioncode	61110.Official & Administrators	89,115.94	89,115.94
800111005001.Sheriff	07263		Lake County Sheriff CBA	61110.Official & Administrators	170,275.87	170,275.87
800112024001.Intel Analyst	25183.		No_Unioncode	61120.Professionals	39,999.86	39,999.86
800112024002.Intel Analyst	25185.		No_Unioncode	61120.Professionals	39,999.86	39,999.86
800117699001.Chief Mechanic	21799		No_Unioncode	61170.Skilled Craft Workers	57,367.86	57,367.86
800117751001.Certified Mechanic	No_Employee		No_Unioncode	61170.Skilled Craft Workers	48,000	48,000
800117751002.Certified Mechanic	No_Employee		No_Unioncode	61170.Skilled Craft Workers	48,000	48,000
				Total		



OSCAR MARTINEZ  
LAKE COUNTY SHERIFF  
LAKE COUNTY, INDIANA

April 20, 2023

Mr. Charlie Brown, President  
Lake County Council  
2293 North Main St  
Crown Point, IN 46307

Dear President Brown & Council Members,

**Re: Transfers 8001 8416 Homeland Security Nonpriority Project Grant**

This letter serves as our official request to be placed on the May 9, 2023 Council agenda to request transfers within our budget 8001 8416, Lake County Sheriff Homeland Security Nonpriority Project Grant and create new line item 64440 (Motor Vehicles) to purchase a Ford 350.

If you have any questions regarding this request, I will meet with our Council Committee Members prior to the May 2023 meeting to discuss this matter.

Thank you in advance for this consideration.

Respectfully

Sheriff Oscar Martinez, Jr

Cc: Council Members

LAKE COUNTY AUDITOR

2023 APR 24 AM 11:41

RECEIVED

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County  
Lake County Sheriff 8001 as Follows: FUND NO. 8416  
Dept. Name & No.

FROM:	Line Item No. & Title	Amount	To:	Line Item No. & Title	Amount
1.	<u>63190 Other Professional Service</u>	<u>\$50,263.48</u>		<u>64440 Motor Vehicles</u>	<u>\$50,263.48</u>
2.	_____	_____		<u>(create new)</u>	_____
3.	_____	_____		_____	_____
4.	_____	_____		_____	_____
5.	_____	_____		_____	_____
Total:					<u>\$50,263.48</u>

*only*

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County \_\_\_\_\_ as follows:

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
Total:		_____

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County \_\_\_\_\_ as follows along with evidence of the obligation for which the encumbrance shall be used.  
Dept. Name & No. Copy to the Lake County council.

	FUND, Line Item No. & Title	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____

04/20/2023  
Name of Department

Signature & Title *[Handwritten Signature]*

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

\*Year 2023

\*Fund 8416 Hmlnd Sec.Nonpriority I

\*Department 8001 Sheriff

Account All

Apply

Budget\_Balance\_Report\_2...

Budget Account	Budget Account Description	Prior Year Encumbrance (Carried over as of 01/01)	Total Available Budget (Prior Year Encumbrance + CY Budget)	Requisition Commitments	Purchase Order Obligations	Invoice Expenditure	Total Expenditure	Funds Available
8416 8001-63190	Hmlnd Sec.Nonpriority Pro-Sheriff-Other Professional Servc		50,263.48	0.00	0.00	0.00	0.00	50,263.48



## Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Tanya Curtis

Department: LCSD

Email: tcurtis@lakecountysheriff.com

Phone: 219-755-3822

Date: 04/14/23

Grant Project Name: IDHS FY 23 SHSP - Priority Category

Grant Application Deadline Date: 04/25/23 (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget?  Yes  No

Does the renewal increase County/Department matching funds or responsibilities?  Yes  No

Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: FY2023 State Homeland Security Program-Priority Category (97.067)

Grant-Giving Agency/Department: Indiana Department of Homeland Security

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No

**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds: U.S. Dept. of Homeland Security

Briefly describe how the grant funds will be used

The LCSD is seeking \$150,000 in federal SHSP - Priority Category funding to purchase electronic devices to share information in real-time during emergency response to natural and man-made disasters. This equipment will improve on-the-ground emergency response in situations with rapidly changing conditions. No matching contribution is required.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment	150,000			150,000
Construction				
Other				
<b>TOTAL</b>	<b>150,000</b>			<b>150,000</b>

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: New Grant Fund to be created

Est. Project Start Date: 09/01/23

Est. Project End Date: 8/31/26

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Curtis, Tanya](#); [Ficker, George P](#)  
**Subject:** Sheriff's Department - 2023 SHSP Priority Category Grant Form  
**Date:** Monday, May 1, 2023 10:35:01 AM  
**Attachments:** [LCSD 2023 SHSP Priority Grant Form-revised.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

The Lake County Sheriff's Department (LCSD) recently submitted a 2023 State Homeland Security Program (SHSP) Priority Project Category Grant Application requesting **\$150,000** from the Indiana Department of Homeland Security (IDHS). A County Grant Form is attached for Council review.

### **Consultant Review**

I have reviewed the IDHS' Notice of Funding Opportunity (NOFO) and spoken with the LCSD's Grant Manager about this grant application. The LCSD will use its SHSP 2023 Priority Project Category federal grant funding to purchase electronic devices and equipment to improve on-the-ground information sharing and response during emergency situations.

The proposed electronic devices and equipment will enable the LCSD first responders to share emerging information from various sources with responding officers in real time. This technology will improve law enforcement response and enable officers to rapidly assess/reassess high-risk situations and coordinate actions to protect victims and minimize casualties.

This grant will reimburse 100% of project costs and requires **no local match**. The LCSD will seek to create a new Grant Fund to account for this federal grant-funded project.

### **Consultant Recommendation**

Based on my review of the proposed 2023 SHSP - Priority Category Project and the Department's successful completion of previous SHSP Grant-funded projects, **I recommend the Council approve the LCSD's Request to Apply for a Grant.**

If you have any questions regarding this email or the attachment, please feel free to contact me.

Sincerely,  
Jeanann Ficker

(219) 663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

**Lake County Sheriff's Department**

(1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

(2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

**Lake County Adult Community Corrections Department**

(1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application

(2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

**Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

(1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

**Lake County Homeland Security and Emergency Management Agency**

(1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

## Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Tanya Curtis

Department: LCS D

Email: tcurtis@lakecountysheriff.com

Phone: 219-755-3822

Date: 04/14/23

Grant Project Name: IDHS FY 23 SHSP - Non-Priority Category Project

Grant Application Deadline Date: 04/25/23 (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget?  Yes  No  
 Does the renewal increase County/Department matching funds or responsibilities?  Yes  No  
 Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: 2023 State Homeland Security Project - Non-priority Category (97.067)

Grant-Giving Agency/Department: Indiana Department of Homeland Security

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No

**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds: U.S. Dept. of Homeland Security

Briefly describe how the grant funds will be used

The LCS D is applying for \$150,000 in federal SHSP Non-Priority category funding for equipment to support search and rescue activities in natural and man-made disasters. Equipment will be used to reach victims in rugged terrain, flooded areas, or disaster sites and convey them to medical triage area and/or waiting ambulances. This grant program requires no local match.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment	150,000			150,000
Construction				
Other				
<b>TOTAL</b>	<b>150,000</b>			<b>150,000</b>

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: New Grant Fund to be created

Est. Project Start Date: 09/01/23

Est. Project End Date: 8/31/26

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Curtis, Tanya](#); [Ficker, George P](#)  
**Subject:** Sheriff's Department - 2023 SHSP Non-Priority Category Grant Form  
**Date:** Monday, May 1, 2023 10:01:59 AM  
**Attachments:** [LCSD 2023 SHSP Non-Priority Grant Form-revised.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—  
Christine,

The Lake County Sheriff's Department (LCSD) recently submitted a 2023 State Homeland Security Program (SHSP) Non-Priority Project Category Grant Application seeking **\$150,000** from the Indiana Department of Homeland Security (IDHS). A County Grant Form is attached for Council review.

### **Consultant Review**

I have reviewed the IDHS' Notice of Funding Opportunity (NOFO) and spoken with the LCSD's Grant Manager about this grant application. The LCSD will use its SHSP 2023 Non-Priority Project Category federal grant funding to purchase equipment for search and rescue emergency response in difficult to reach areas.

The proposed equipment will enable the LCSD first responders to reach victims in rugged terrain, flooded areas, storm damaged areas, etc., in the event of natural disasters and/or mass casualty events. This equipment will convey victims from difficult to reach areas to emergency response staging areas, where the victims will be provided with emergency medical treatment, placed in waiting ambulances, and/or transported to safer locations.

This grant will reimburse 100% of project costs and requires **no local match**. The LCSD will seek to create a new Grant Fund to account for this federal grant-funded project.

### **Consultant Recommendation**

Based on my review of the proposed 2023 SHSP - Non-Priority Project and the Department's successful completion of previous SHSP Grant-funded projects, **I recommend the Council approve the LCSD's Request to Apply for a Grant.**

If you have any questions regarding this email or the attachment, please feel free to contact me.

Sincerely,

Jeanann Ficker  
(219) 663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

**Lake County Sheriff's Department**

(1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

(2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

**Lake County Adult Community Corrections Department**

(1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application

(2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

**Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

(1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

**Lake County Homeland Security and Emergency Management Agency**

(1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

## Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Kellie Bittorf Department: Adult Community Corrections

Email: Bittokj@lakecountyin.org Phone: 219-755-3850, ext. 303 Date: 04/24/23

Grant Project Name: FY 2024 Community Corrections IDOC Grants

Grant Application Deadline Date: 04/28/23 (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget?  Yes  No  
 Does the renewal increase County/Department matching funds or responsibilities?  Yes  No  
 Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: FY 2024 Community Corrections & Justice Reinvestment Grant

Grant-Giving Agency/Department: Indiana Department of Corrections (IDOC)

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No  
**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

This IDOC grant is the primary funding source for community corrections programs - work release, electronic monitoring, Community Transition Court, Veterans Treatment Court, Therapeutic Intervention Court and Drug Court. Funds support both personnel and operational costs. No matching contribution is required.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages	2,558,252			2,558,252
Employee Benefits	1,329,800			1,329,800
Travel/Mileage	18,967			18,967
Supplies	84,630			84,630
Equipment	107,657			107,657
Construction				
Other	138,573			138,573
<b>TOTAL</b>	<b>4,237,879</b>			<b>4,237,879</b>

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: New Grant Funds needed per IDOC

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Kellie J. Bittorf](#); [Servi, Richard](#); [Ficker, George P](#)  
**Subject:** Adult Community Corrections - FY 2024 IDOC-CCJR Grant Renewal Form  
**Date:** Monday, May 1, 2023 11:24:35 AM  
**Attachments:** [LC ACC - IDOC 2024 Grant Form - revised.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

The Lake County Adult Community Corrections (LCACC) Department intends to renew its Indiana Department of Corrections (IDOC) Community Corrections and Justice Reinvestment (CCJR) grant funding for FY 2024. The LCACC Department's County Grant Form is attached for Council review.

### **Consultant Review**

I have spoken with the LCACC Executive Director about the proposed FY 2024 IDOC-CCJR Grant Renewal Application. While the LCACC is submitting a single grant application, the 2024 IDOC-CCJR Grant Award will provide primary funding for six (6) different Lake County programs and/or problem-solving courts. The requested FY 2024 IDOC-CCJR Grant Award will support the following programs:

- Work Release
- Electronic Monitoring
- Community Transitions Court (Re-Entry Court)
- Therapeutic Intervention Court (Mental Health Court)
- Veterans Treatment Court
- Adult Drug Court

The IDOC-CCJR grants require the above-mentioned programs to implement evidence-based best practices to reduce participant recidivism. The IDOC-CCJR grant finances personnel costs, supplies, equipment, contractual expenses, as well as travel to IDOC-required conferences and meetings.

The LCACC is seeking **\$4,237,879.00** in FY 2024 IDOC-CCJR grant funding. **The IDOC-CCJR grants do not require local matching funds.** This is an advance grant and the IDOC will provide the County with monthly grant payment advances.

The IDOC requires CCJR grant recipients to use create a separate Grant Fund for each grant-funded program to prevent commingling. The LCACC will request six (6) new Grant Funds after the FY 2024 funding award is announced.

### **Consultant Recommendation**

Based on my review and these programs' successful performance, **I recommend the**

**County Council approve the LCACC's FY 2024 Indiana Department of Corrections - Community Corrections and Justice Reinvestment Grant Renewal Application.**

If you have any questions about this recommendation or the attachment, please feel free to call or email me.

Sincerely,  
Jeanann Ficker  
(219) 663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

### **Lake County Sheriff's Department**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application
- (2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

### **Lake County Adult Community Corrections Department**

- (1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application
- (2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

### **Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

- (1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

### **Lake County Homeland Security and Emergency Management Agency**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

## Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Kellie Bittorf Department: Community Corrections

Email: Bittokj@lakecountyin.org Phone: 219-755-3850, ext. 303 Date: 04/24/23

Grant Project Name: **SAFE Grant Drug Screening Program**

Grant Application Deadline Date: 05/01/23 (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget?  Yes  No  
 Does the renewal increase County/Department matching funds or responsibilities?  Yes  No  
 Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: **2023-2024 Supporting Addiction Free Environments (SAFE)**

Grant-Giving Agency/Department: **SAFE Coalition (program administered by Geminus)**

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No  
**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

SAFE Grant funds will partially finance the purchase of drug screening supplies - urinalysis testing cups, general testing confirmations and powder free gloves. No match is required.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies	\$20,250			\$20,250
Equipment				
Construction				
Other				
<b>TOTAL</b>	<b>\$20,250</b>			<b>\$20,250</b>

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: 9391-9101

Est. Project Start Date: 07/01/23

Est. Project End Date: 6/30/24

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Kellie J. Bittorf](#); [Servi, Richard](#); [Ficker, George P](#)  
**Subject:** Adult Community Corrections - 2023-2024 SAFE Grant Renewal Form  
**Date:** Monday, May 1, 2023 11:41:05 AM  
**Attachments:** [LC ACC - SAFE 2023-24 Grant Form - revised.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—  
Christine,

The Lake County Adult Community Corrections (LCACC) Department intends to renew its **SAFE Grant** from the Supporting Addiction Free Environments (SAFE) Coalition, a non-profit organization, through June 30, 2024. A County Grant Form is attached for Council review.

### **Consultant Review**

The Supporting Addiction-Free Environments (SAFE) is a coalition of individuals and organizations dedicated to reducing substance use, abuse, and misuse among adults and adolescents in Lake County. The SAFE Grant Program awards funding to Lake County organizations implementing programs to advance the SAFE coalition's substance use, abuse, and misuse prevention efforts. This non-governmental grant program is administered by the **Geminus Corporation**.

The LCACC is requesting **\$20,250.00** in SAFE grant funds to purchase drug screening program supplies. The LCACC program will use these testing kits to monitor participants' compliance with community corrections program requirements. The LCACC has received grant funding from Lake County's SAFE Coalition for many years. SAFE grant awards are advanced to recipients and **no matching funds are required**.

### **Consultant Recommendation**

Based on my review and the LCACC's successful completion of prior SAFE Grant Awards, **I recommend the Council approve the LC Adult Community Corrections Department's SAFE Grant Renewal Application.**

Please feel free to call me if you have any questions about this recommendation or the attachment.

Sincerely,  
Jeanann Ficker  
(219) 663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

### **Lake County Sheriff's Department**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application
- (2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

### **Lake County Adult Community Corrections Department**

- (1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application
- (2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

### **Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

- (1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

### **Lake County Homeland Security and Emergency Management Agency**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

## ORDINANCE NO. \_\_\_\_\_

**ORDINANCE CREATING THE LAKE COUNTY ADULT COMMUNITY CORRECTIONS INDIANA SUPREME COURT PROBLEM-SOLVING COURT-DRUG COURT GRANT FUND, A NON-REVERTING FUND**

**WHEREAS,** pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and

**WHEREAS,** pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and

**WHEREAS,** pursuant to I.C. 36-1-8-4, the Lake County Council may by ordinance or resolution transfer money from one fund to another; and

**WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and

**WHEREAS,** that the Indiana Supreme Court has awarded to the Lake County Adult Community Corrections Department, a Problem-Solving Court - Drug Court Grant Fund of Ten Thousand (\$10,000.00) Dollars to support the Lake County Superior Court, Criminal Division 4's Drug Court; and

**WHEREAS,** the Adult Community Corrections Department will utilize grant funds for Drug Court Team training; supplies for Drug Court participant progress recognition, drug testing and successful completion events; and

**WHEREAS,** the Lake County Council desires to create the Lake County Adult Community Corrections Indiana Supreme Court Problem-Solving Court - Drug Court Grant Fund, a non-reverting fund.

**NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:**

1. That the Lake County Council hereby establishes the Lake County Adult Community Corrections Indiana Supreme Court Problem-Solving Court - Drug Court Grant Fund, a non-reverting Fund for the deposit of Ten Thousand (\$10,000.00) Dollars from the Indiana Supreme Court.
2. That pursuant to I.C. 36-2-5-2(b), the Lake County Council as the fiscal body, shall appropriate all money to be paid out of the fund, except as otherwise provided by law.
3. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Adult Community Corrections Indiana Supreme Court Problem-Solving Court - Drug Court Grant Fund, subject to appropriation by the Lake County Council.

4. In the event the Lake County Adult Community Corrections receives additional Indiana Supreme Court Problem-Solving Court Grant Awards, such grants may be accounted for using the new fund.

SO ORDAINED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Jo-Ellen Ormes, Court Administrator Department: Sup.Ct.-Co. Div. Rm 3-Veterans Ct.

Email: ormesjm@lakecountyin.org Phone: (219)755-3601 Date: 03/31/23

Grant Project Name: 2024 Indiana Supreme Court - Veterans Court Grant

Grant Application Deadline Date: 04/28/23 (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department's approved budget?  Yes  No  
 Does the renewal increase County/Department matching funds or responsibilities?  Yes  No  
 Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: 2024 Indiana Supreme Court - Veterans Court Grant

Grant-Giving Agency/Department: Indiana Supreme Court - Office of Court Services

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No

**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds:

Briefly describe how the grant funds will be used

Lake Superior Court-Division 3 Judge Julie Cantrell oversees the County's only Veterans Court. This Court has received state grant funding for several years. Grant funds will pay personnel costs for a Part-Time Mentor Coordinator. This position will recruit and train volunteer mentors, who assist participants in the program. Using mentors is an evidence-based practice shown to increase participant success.

Grant Project Budget Details (enter amounts in chart below; do not write, "See attached")

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages	\$8,700.00			\$8,700.00
Employee Benefits	\$1,190.00			\$1,190.00
Travel/Mileage				
Supplies				
Equipment				
Construction				
Other				
<b>TOTAL</b>	<b>\$9,890.00</b>			<b>\$9,890.00</b>

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: Fund 9446

Est. Project Start Date: 01/01/24

Est. Project End Date: 12/31/24

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Jo Ellen Ormes](#); [Ficker, George P](#)  
**Subject:** Lake Superior Court - County Division Room 3 - FY 2024 Indiana Supreme Court Grant Form  
**Date:** Monday, May 1, 2023 12:14:09 PM  
**Attachments:** [Lake Sup. Ct - Div. 3 - IN Sup Ct - 2024 Vet Ct Grant Form.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

The Lake Superior Court- County Division Room 3's Veterans Treatment Court intends to apply for Indiana Supreme Court - 2024 Veterans Court Grant funding. A County Grant Form is attached for Council review.

### **Consultant Review**

Lake Superior Court - County Division Room 3's Veterans Treatment Court (VTC) is overseen by the Honorable Judge Julie N. Cantrell. Lake County's VTC not only serves eligible veterans from Lake County, but it also serves veterans from LaPorte, Jasper, Porter, and Starke Counties. The VTC currently has 67 participants and over 225 veterans have successfully graduated from this innovative judicial diversion program.

The Lake County VTC is seeking **\$9,890.00** in Indiana Supreme Court - Veterans Court funding for a part-time Mentor Coordinator. The Mentor Coordinator recruits and trains volunteer mentors, who provide individualized support to VTC participants. This grant will enable the VTC to serve up to 100 participants. The Indiana Supreme Court - Veterans Court Grant requires **no local match**.

### **Consultant Recommendation**

The Honorable Judge Cantrell's Veterans Treatment Court has successfully completed several prior Indiana Supreme Court grants and has earned a reputation as a successful judicial reform program. **I recommend the County Council approve Lake Superior Court - County Division 3's Veterans Treatment Court's FY 2024 Indiana Supreme Court Grant Renewal Application.**

Please feel free to call or email me if you have any questions about this email or the attachment.

Sincerely,  
Jeanann Ficker  
(219)663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

### **Lake County Sheriff's Department**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application
- (2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

### **Lake County Adult Community Corrections Department**

- (1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application
- (2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

### **Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

- (1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

### **Lake County Homeland Security and Emergency Management Agency**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

Request to Apply for a Grant

**IMPORTANT: This form MUST be provided to the Grant Oversight Committee PRIOR to submitting a Grant Application.**

To: Ms. Christine Cid, Council Grant Oversight Committee – **copy to: jeanannficker@att.net**

From: Paul Petrie, Assistant Director Department: LCHSEMA

Email: ppetrie@lakecountyin.org Phone: (219) 755-3549 Date: 04/28/23

Grant Project Name: FY 2023 SHSP-Priority Category Project

Grant Application Deadline Date: (mm/dd/yy)

Grant Application is for (check one):  New Grant  Renewal of Existing Grant-funded Program

If Grant Application is for Renewal of an existing grant, please check responses below:

Is the grant-funded program included in the Department’s approved budget?  Yes  No

Does the renewal increase County/Department matching funds or responsibilities?  Yes  No

Does the grant giving agency require the County Council to approve the application?  Yes  No

For ALL Grant Applications, please provide responses requested below:

Grant Program Name: FY2023 State Homeland Security Program-Priority Category (97.067)

Grant-Giving Agency/Department: Indiana Department of Homeland Security (IDHS)

Does the grant application also include Grant Agreement acceptance provisions?  Yes  No

**Will the grant-funded project require local cost-share or matching funds?**  Yes  No

**If yes, what percentage cost-share or match is required?** %

Is this grant program funded by the Federal Government?  Yes  No

If yes, provide the following:

Federal Department/Agency providing grant funds: U.S. Dept. of Homeland Security

Briefly describe how the grant funds will be used

The LCHSEMA intends to apply for up to \$150,000 in State Homeland Security Program (SHSP) funding from the IDHS. These federal grant funds will be used to support and/or expand LCHSEMA programs. No matching contribution is required. The LCHSEMA is in the process of finalizing the project budget as of 4/28/2023.

Grant Project Budget Details (enter amounts in chart below; do not write, “See attached”)

Budget Categories	Grant Request	Matching Resources, if required		Total
		Cash	In-Kind/Donated	
Salaries & Wages				
Employee Benefits				
Travel/Mileage				
Supplies				
Equipment				
Construction				
Other				
<b>TOTAL</b>	up to \$150,000.00	\$0.00	\$0.00	up to \$150,000.00

Grant Payment Method:  Reimbursement  Advance  Other

County Fund Number(s) for Match or Start-up/Seed money: 8249-9304

Est. Project Start Date: 09/01/23

Est. Project End Date: 8/31/26

**REQUIRED ATTACHMENTS: Grant Guidance/RFP and draft Grant Application**

**From:** [Jeanann Ficker](#)  
**To:** [Cid, Christine](#)  
**Cc:** [Walker, Bob](#); [Petrie, Paul](#); [Ficker, George P](#)  
**Subject:** LCHSEMA - 2023 SHSP-Priority Category Grant Form  
**Date:** Monday, May 1, 2023 1:03:43 PM  
**Attachments:** [LCHSEMA 2023 SHSP Priority Grant Form-revised.pdf](#)

---

## External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—  
Christine,  
The Lake County Homeland Security and Emergency Management Agency (LCHSEMA) is applying for a 2023 State Homeland Security Program (SHSP) Priority Project Category grant from the Indiana Department of Homeland Security (IDHS). A County Grant Form is attached for Council review.

### **Consultant Review**

I have reviewed the IDHS' Notice of Funding Opportunity (NOFO) and spoken with the LCHSEMA's Grant Manager about this grant application. The LCHSEMA is finalizing project details and gathering vendor price quotes to complete its grant request at this time.

The LCHSEMA will request up to **\$150,000** in federal funding for its FY 2023 SHSP - Priority Category Project grant. This federal grant program will reimburse 100% of project costs and requires **no local match**. The LCHSEMA will account for this grant using Fund 8249.

### **Consultant Recommendation**

Based on its successful completion of several prior SHSP Grant-funded projects, **I recommend the Council approve the LCHSEMA's Request to Apply for an FY 2023 State Homeland Security Program Grant Application.**

If you have any questions regarding this email or the attachment, please feel free to contact me.

Sincerely,  
Jeanann Ficker  
(219) 663-8526

**From:** Jeanann Ficker <jeanannficker@att.net>  
**To:** George P. Ficker <fickegp@lakecountyin.org>  
**Sent:** Friday, April 28, 2023 at 10:03:58 AM CDT  
**Subject:** Grant Applications for the May 2023 Meeting

**DRAFT as of 4/28/2023**

These are the Grant Applications to be presented for Council approval at the May 2023 Regular Meeting:

**Lake County Sheriff's Department**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application
- (2) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Non-Priority Project Category Grant Application

**Lake County Adult Community Corrections Department**

- (1) Indiana Department of Corrections - Community Corrections and Justice Reinvestment Program = FY 2024 Community Corrections and Justice Reinvestment Program Grant Application
- (2) Securing Addiction-Free Environments (SAFE) Coalition - SAFE Grant Program (administered by Geminus Corporation) = 2023-2024 SAFE Grant Application

**Lake Superior Court - County Division Room 3 - Veterans Court**

*This has been CORRECTED since my earlier email*

- (1) Indiana Supreme Court - Office of Court Services - Veterans Treatment Court Grant Program = FY 2024 Veterans Treatment Court Grant Application

*This has been ADDED since my earlier email*

**Lake County Homeland Security and Emergency Management Agency**

- (1) US Department of Homeland Security - Indiana Department of Homeland Security = 2023 State Homeland Security Program - Priority Project Category Grant Application

NOTICE TO TAXPAYERS OF PUBLIC HEARING ON  
PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Lake County, Indiana, that the Lake County Council pursuant to I.C. 6-1.1-18-5 will consider the following additional appropriations request in excess of the Lake Ridge Fire Protection District budget for the current year, on May 9, 2023, 10:00 A.M., at the Lake County Government Center, Commissioners' Courtroom, Third Floor, A Building, 2293 N. Main Street, Crown Point, Indiana, 46307.

Lake Ridge Fire Protection District	
Fund 426 Cumulative Fire Fund	\$84,000.00

Taxpayers appearing at such hearing shall have the right to be heard thereon. The proposal for additional appropriations will be referred to the Department of Local Government Finance. The Department will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a certified copy of the action taken.

DATED THIS \_\_th day of April, 2023.

/s/ Charlie Brown, President,  
Lake County Council

ORDINANCE NO.

**AN ORDINANCE OF THE LAKE COUNTY COUNCIL, LAKE COUNTY, INDIANA, AUTHORIZING ADDITIONAL APPROPRIATIONS IN THE CUMULATIVE FIRE FUND OF THE LAKE RIDGE FIRE PROTECTION DISTRICT FOR THE 2023 BUDGET**

**WHEREAS**, it has been determined that it is now necessary to appropriate more money than was originally appropriated in the annual budget in the Cumulative Fire Fund of the Lake Ridge Fire Protection District ("District"); and

**WHEREAS**, the District Board of Fire Trustees ("Board") is aware and notifies the Lake County Council ("Council") that the Fund currently holds sufficient cash balance and is expected to receive additional levy revenues throughout the year to support the requested additional appropriations; and

**WHEREAS**, the Board and Council recognize this additional appropriation is for the purpose of safety renovations to the Lake Ridge Fire Protection District building; and

**WHEREAS**, the Board passed a Recommendation Resolution on April 11, 2023, recognizing the Council has approval authority over the District's budget and recommending the Council approve said requested additional appropriation.

**NOW, THEREFORE BE IT ORDAINED**, BY THE LAKE COUNTY COUNCIL, LAKE COUNTY, INDIANA, that it is hereby recommended for the expenses of the taxing unit, the following additional sums of money be appropriated out of the funds named, subject to laws governing the same:

<u><b>LAKE RIDGE FIRE PROTECTION DISTRICT</b></u>	AMOUNT REQUESTED	AMOUNT APPROVED BY FISCAL BODY
Fund 426: <u>CUMULATIVE FIRE FUND</u>	\$ 84,000.00	\$ 84,000.00
Total for CUMULATIVE FIRE Fund:	<u>\$ 84,000.00</u>	<u>\$ 84,000.00</u>

This ordinance shall be in full force and effect from and after its passage.

SO ORDAINED THIS 9<sup>th</sup> DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN, President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING ORDINANCE NO. 1356C  
LAKE COUNTY EMPLOYEE HANDBOOK, 2013 EDITION**

**WHEREAS**, on January 8, 2013, the Lake County Council adopted the Lake County Employee Handbook, 2013 Edition, Ordinance No. 1356C, (Lake County Code Chapter 32); and

**WHEREAS**, the Lake County Council now desires to amend the Employee Policies Section of Ordinance No. 1356C.

**NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:**

The Lake County Employee Handbook, 2013 Edition, Ordinance No. 1356C (Lake County Code Chapter 32) be amended to add the following under the Employee Policies Section:

**INSERT:**

**Internal Control Standards - Personnel Training:**

Personnel of the County whose official duties include receiving, processing, depositing, disbursing, or otherwise having access to funds that belong to the County, Federal Government, State Government, a political subdivision, or another governmental entity shall be trained once during a calendar year, and annually thereafter, unless on administrative leave status, pursuant to the County’s Uniform Internal Control Standards and Materiality Policy and any other standards and procedures determined necessary by the County and shall cooperate with the Auditor so that the Auditor can timely certify to the State Board of Accounts that the training was received annually by those personnel as required by law.

All new County hires shall be trained pursuant to the County’s Uniform Internal Control Standards and Materiality Policy.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

ORDINANCE NO. \_\_\_\_\_

ORDINANCE ESTABLISHING THE LAKE COUNTY  
CLERK'S RECORD PERPETUATION FUND, A NON-REVERTING FUND  
AND  
REPEALING AND REPLACING ORDINANCE NO. 1120A

**WHEREAS**, Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and

**WHEREAS**, Indiana Code 36-2-3.5-5(b)(3) provides that the Lake County Council may pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and

**WHEREAS**, the Lake County Council desires to establish by ordinance all funds within the County Treasury; and

**WHEREAS**, Indiana Code 33-37-5-2 provides that each County Clerk in the State of Indiana shall establish a Clerk's Record Perpetuation Fund, a non-reverting fund; and

**WHEREAS**, the Lake County Council desires to establish the Fund in accordance with I.C. 33-37-5-2.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Clerk's Record Perpetuation Fund is hereby established pursuant to I.C. 33-37-5-2, hereinafter referred to as the "Fund".
2. That the Lake County Clerk shall deposit all of the following in the Fund:
  - a. Revenue received by the Clerk for transmitting documents by facsimile machine to a person under I.C. 5-14-3;
  - b. Document storage fees required under I.C. 33-37-5-20;
  - c. Late payment fees imposed under I.C. 33-37-5-22 that are authorized for deposit in the Clerk's Record Perpetuation Fund under I.C. 33-37-7-2;
  - d. Fees required under I.C. 29-1-7-3.1, for deposit of a will;
  - e. Fees for preparing a transcript or copy of any record under I.C. 33-37-5-1;
  - f. Two dollars (\$2.00) for each marriage certificate issued by the clerk under I.C. 33-32-5-1.
3. That the Clerk shall use any of the money in the Fund for the following purposes:

- a. Preservation of records;
  - b. Improvement of record keeping systems and equipment;
  - c. Operation of a case management system.
4. That the Fund shall be a non-reverting fund. Any money in the Fund at the end of the year shall remain, and not revert to the County General Fund.

This Ordinance repeals and replaces Ordinance No. 1120A, Ordinance Establishing Lake County Clerk's Record Perpetuation Fund, adopted on August 10, 1993.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

EXHIBIT #1

194

1194

ORDINANCE NO. 1120 A

2nd Reading

ORDINANCE ESTABLISHING LAKE COUNTY CLERK'S RECORD PERPETUATION FUND

WHEREAS, I.C. 33-19-6-1.5 provides that each County Clerk in the State of Indiana shall establish a Clerk's Record Perpetuation Fund; and

WHEREAS, the Lake County Clerk desires to establish the Fund in accordance with I.C. 33-19-6-1.5.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

- 1. That the Lake County Clerk's Record Perpetuation Fund is hereby established pursuant to I.C. 33-19-6-1.5, hereinafter called the Fund.
- 2. That the Lake County Clerk shall deposit in the Fund all monies received for transmitting documents by facsimile machine to persons as provided by I.C. 5-14-3.
- 3. That the Clerk shall use any of the money in the Fund for the following purposes:
  - a. Preservation of records.
  - b. Improvement of record keeping systems and equipment in the Clerk's Office.
- 4. That the Fund shall be a non-reverting fund. money in the Fund at the end of the year shall remain, and not revert to the County General Fund.

ADD OPERATION OF CASE MANAGEMENT SYSTEM.

SO ORDAINED THIS 10TH DAY OF August, 1993.

William Smith  
WILLIAM SMITH, President

Richard Galambos  
RICHARD GALAMBOS

Mark Herak  
MARK HERAK

Robert Crossk  
ROBERT CROSSK

Sydney Garner  
SYDNEY GARNER

Frances Dupey  
FRANCES DUPEY

Troy Montgomery  
TROY MONTGOMERY

Members of the Lake County Council

(c) The legislative body of a county may adopt by ordinance a schedule of document fees to be collected by a clerk under this section. If an ordinance has been adopted, the clerk shall collect document fees according to the schedule. However, the document fee collected by the clerk under this subsection may not exceed one dollar (\$1) per legal size or letter size page, including a page only partially covered with writing.

[Pre-2004 Recodification Citation: 33-19-6-1.]

*As added by P.L.98-2004, SEC.16.*

#### **IC 33-37-5-2 Clerk's record perpetuation fund**

Sec. 2. (a) Each clerk shall establish a clerk's record perpetuation fund. The clerk shall deposit all the following in the fund:

- (1) Revenue received by the clerk for transmitting documents by facsimile machine to a person under IC 5-14-3.
- (2) Document storage fees required under section 20 of this chapter.
- (3) The late payment fees imposed under section 22 of this chapter that are authorized for deposit in the clerk's record perpetuation fund under IC 33-37-7-2.
- (4) The fees required under IC 29-1-7-3.1 for deposit of a will.
- (5) Fees for preparing a transcript or copy of any record under section 1 of this chapter.
- (6) Two dollars (\$2) for each marriage certificate issued by the clerk under IC 33-32-5-1.

(b) The clerk may use any money in the fund for the following purposes:

- (1) The preservation of records.
- (2) The improvement of record keeping systems and equipment.
- (3) The operation of a case management system.

[Pre-2004 Recodification Citation: 33-19-6-1.5.]

*As added by P.L.98-2004, SEC.16. Amended by P.L.238-2005, SEC.56; P.L.1-2006, SEC.507; P.L.229-2011, SEC.257; P.L.128-2012, SEC.180; P.L.191-2015, SEC.12; P.L.213-2015, SEC.256; P.L.149-2016, SEC.85; P.L.32-2021, SEC.91; P.L.38-2021, SEC.76.*

#### **IC 33-37-5-3 Document fee; certificate under seal**

Sec. 3. Notwithstanding IC 5-14-3, the clerk shall collect a document fee of three dollars (\$3) for each certificate under seal attached in authentication of a copy of any record, paper, or transcript.

[Pre-2004 Recodification Citation: 33-19-6-2.]

*As added by P.L.98-2004, SEC.16. Amended by P.L.38-2021, SEC.77.*

#### **IC 33-37-5-4 Document fee; transcript of judgment to become real estate lien**

Sec. 4. The clerk shall collect a document fee of three dollars (\$3) for preparing or recording a transcript of a judgment to become a lien on real estate.

[Pre-2004 Recodification Citation: 33-19-6-3.]

*As added by P.L.98-2004, SEC.16.*

#### **IC 33-37-5-5 Forwarding document fees**

Sec. 5. The clerk shall forward document fees collected under this chapter to the county auditor or city or town fiscal officer in accordance with IC 33-37-7-12(a).

[Pre-2004 Recodification Citation: 33-19-6-4.]

*As added by P.L.98-2004, SEC.16.*

#### **IC 33-37-5-6 Support and maintenance payments; fees**

Sec. 6. (a) This section applies to an action in which a final court order requires a person to pay support or maintenance payments through the clerk or the state central collection unit.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE ESTABLISHING THE LAKE COUNTY  
JURY PAY FUND, A NON-REVERTING FUND  
AND  
REPEALING AND REPLACING ORDINANCE NO. 1245D

**WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and

**WHEREAS,** Indiana Code 36-2-3.5-5(b)(3) provides that the Lake County Council may pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and

**WHEREAS,** the Lake County Council desires to establish by ordinance all funds within the County Treasury; and

**WHEREAS,** Indiana Code 33-37-11-2 provides for the creation of a Jury Pay Fund for each county in Indiana for the purpose of supplementing the cost of paying jury fees; the jury pay fund is administered by the County Auditor; and

**WHEREAS,** Indiana Code 33-37-11-2(b) provides that the Jury Pay Fund consists of amounts deposited by the County Auditor under I.C. 33-37-8-5( c) and the fees collected under I.C. 33-37-5-19 from defendants who committed a crime, violated a statute defining an infraction, or violated an ordinance of a municipal corporation; and

**WHEREAS,** pursuant to I.C. 33-37-11-3, upon receipt of monthly claims submitted on oath to the Lake County Council by a clerk serving the county, the Lake County Council shall appropriate from the Jury Pay Fund to the Court served by the Clerk an amount to supplement the cost of jury fees; after all claims received during a month have been paid the Lake County Council may appropriate any unused and unencumbered money remaining in the Jury Pay Fund to maintain and improve the jury system in the County; and

**WHEREAS,** the Lake County Council desires to establish the Jury Pay Fund in accordance with I.C. 33-37-11-2.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Jury Pay Fund, a non-reverting Fund, is established for the deposit of fees collected pursuant to I.C. 33-37-11-2(b), hereinafter referred to as "Fund".
2. That pursuant to I.C. 33-37-11-3, upon receipt of monthly claims submitted on oath to the Lake County Council by a clerk serving

the county, the Lake County Council shall appropriate from the Jury Pay Fund to the Court served by the Clerk an amount to supplement the cost of jury fees; after all claims received during a month have been paid the Lake County Council may appropriate any unused and unencumbered money remaining in the Jury Pay Fund to maintain and improve the jury system in the County.

3. That the Fund shall be a non-reverting fund. Any money in the Fund at the end of the year shall remain, and not revert to the County General Fund.

This Ordinance repeals and replaces Ordinance No. 1245D, Ordinance Establishing Lake County Jury Pay Fund, adopted on November 12, 2003.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

ORDINANCE ESTABLISHING THE LAKE COUNTY  
JURY PAY FUND, A NON-REVERTING FUND

WHEREAS, pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and

WHEREAS, pursuant to I.C. 36-2-5-5(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and

WHEREAS, pursuant to I.C. 36-1-8-4, the Lake County Council may by ordinance or resolution transfer money from one fund to another; and

WHEREAS, the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and

WHEREAS, I.C. 33-19-10-1, et. seq., provides for the creation of a Jury Pay Fund for each county in Indiana for the purpose of supplementing the cost of paying jury fees; and

WHEREAS, I.C. 33-19-10-2(b) provides that the Jury Pay Fund consists of amounts deposited by the County Auditor under I.C. 33-19-8-5(c) and the fees collected under I.C. 33-19-6-17 from defendants who committed a crime, violated a statute defining an infraction, or violated an ordinance of a municipal corporation; and

WHEREAS, the Lake County Council desires to create the Lake County Jury Pay Fund, a non-reverting fund, for the deposit of fees collected pursuant to I.C. 33-19-10-2.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Jury Pay Fund, a non-reverting Fund, is established for the deposit of fees collected pursuant to I.C. 33-19-10-2(b).
2. That all of the fees obtained pursuant to I.C. 33-19-10-2(b) shall be deposited into the Lake County Jury Pay Fund.
3. That the Lake County Council shall appropriate money from the Lake County Jury Pay Fund for use by the Courts served by the Clerk collecting the fees pursuant to I.C. 33-19-10-2(b), pursuant to State and Federal Law.
4. That the money in the Lake County Jury Pay Fund shall be used only for purposes in accordance with I.C. 33-19-10-1, et. seq.

**IC 33-37-11****Chapter 11. Jury Pay Fund**

33-37-11-1	"Jury pay fund"
33-37-11-2	Establishment
33-37-11-3	Appropriation of cost of jury fees

**IC 33-37-11-1****"Jury pay fund"**

Sec. 1. As used in this chapter, "jury pay fund" refers to the jury pay fund established under section 2 of this chapter.

[Pre-2004 Recodification Citation: 33-19-10-1.]

*As added by P.L.98-2004, SEC.16.*

**IC 33-37-11-2****Establishment**

Sec. 2. (a) A jury pay fund is established for each county to supplement the cost of paying jury fees. The jury pay fund is administered by the county auditor.

(b) The jury pay fund consists of amounts deposited by the county auditor under IC 33-37-8-5(c) and the fees collected under IC 33-37-5-19 from defendants who:

- (1) committed a crime;
- (2) violated a statute defining an infraction; or
- (3) violated an ordinance of a municipal corporation.

[Pre-2004 Recodification Citation: 33-19-10-2.]

*As added by P.L.98-2004, SEC.16.*

**IC 33-37-11-3****Appropriation of cost of jury fees**

Sec. 3. (a) Upon receipt of monthly claims submitted on oath to the county fiscal body by a clerk serving the county, including the clerk of a city or town court, the county fiscal body shall appropriate from the jury pay fund to the court served by the clerk an amount to supplement the cost of jury fees.

(b) After all claims received by a county fiscal body during a month have been paid under subsection (a), the county fiscal body may appropriate any unused and unencumbered money remaining in the jury pay fund to maintain and improve the jury system in the county.

[Pre-2004 Recodification Citation: 33-19-10-3.]

*As added by P.L.98-2004, SEC.16. Amended by P.L.118-2007, SEC.27; P.L.143-2015, SEC.2.*

ORDINANCE NO. \_\_\_\_\_

ORDINANCE ESTABLISHING THE LAKE COUNTY  
VENDOR REBATE POLICY PROCEDURE

**WHEREAS,** Indiana Code 36-2-3.5-3 provides that the Lake County Council is the fiscal and legislative body for Lake County, Indiana; and

**WHEREAS,** Indiana Code 36-2-3.5-5(b)(3) provides that the Lake County Council may pass all ordinances, orders, resolutions and motions for the government of the County in the manner prescribed by I.C. 36-2-4, et. seq.; and

**WHEREAS,** purchases made by Lake County employees on behalf of Lake County Government may include rebates on the value of the purchase; and

**WHEREAS,** pursuant to guidelines (the “guidelines”) issued by the Indiana State Board of Accounts (“SBOA”) the SBOA will not take exception to the receipt of rebates by the County provided a rebate policy procedure ordinance is established and adopted; and

**WHEREAS,** the Lake County Council desires to adopt an ordinance establishing a vendor rebate policy procedure that conforms with the SBOA guidelines and best practices.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

RECEIPT OF REBATES

1. Any compensation, premium, bonus or product earned as a result of the purchase of goods or services by an employee or office holder on behalf of Lake County Government is the sole property of Lake County Government.
  
2. Any employee or office holder who comes into possession of any compensation, premium, bonus or product received as a result of a purchase made on behalf of Lake County Government shall immediately turn that rebate or item over to the appropriate County fiscal officer for deposit into the County Treasury or to be placed into service by the Lake County Board of Commissioners.

However, if the compensation, premium, bonus or rebate is in the form of a store credit that cannot be reduced to cash and turned into Lake County Government, the officeholder or department head who

receives the rebate shall account for that rebate and make certain that the rebate is applied to the next purchase made by that officeholder or department head at that vendor.

- 3. Any employee or office holder who fails or refuses to turn over that rebate or item shall be held personally liable to Lake County Government for the value of the rebate or item.

SO ORDAINED THIS \_\_\_\_\_ DAY OF MAY, 2023.

\_\_\_\_\_  
CHARLIE BROWN - President

\_\_\_\_\_  
DAVID HAMM

\_\_\_\_\_  
CHRISTINE CID

\_\_\_\_\_  
RANDELL C. NIEMEYER

\_\_\_\_\_  
CLORIUS L. LAY

\_\_\_\_\_  
PETE LINDEMULDER

\_\_\_\_\_  
TED F. BILSKI

Members of the Lake County Council

**19) County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)**

County Council **SHALL** appoint 8 members to a 2-year term; a survivor of domestic violence, a domestic violence direct service provider agency, a representative of law enforcement from the area served by the review team, the prosecuting attorney or his/her designee from Lake County, an expert in the field of forensic pathology or coroner or deputy coroner, a medical practitioner with expertise in domestic violence, a Judge who hears civil or criminal cases, and an employee of child protective services agency. County Council **MAY** appoint 11 additional members; member of the clergy, a representative from a Lake County Government Agency, a representative from the Lake County Health Department, a representative from the Lake County Bar Association, a defense Attorney, an educator, a Lake County Probation Officer, a representative from the business community, a lake County animal Control officer, an Attorney who represents victims of domestic violence, and a provider of a batter’s intervention program.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Anne Herbert Survivor of Domestic Violence	January 11, 2022	2 years	January, 2024
Pam Serrano DV Direct Service Provider	January 10, 2023	2 years	January, 2025
Larry Thurmond Law Enforcement	January 10, 2023	2 years	January, 2025
Nadia Wardrip Prosecuting Attorney/Designee	January 10, 2023	2 years	January, 2025
David Pastrick Forensic/Coroner/Deputy	November 9, 2021 (Effective 1/1/2022)	2 years	November, 2023
Michelle Resendez Medical Practitioner	March 14, 2023	Bal.of Term	January, 2024

**19) County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)(continued)**

	<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
	Honorable Calvin Hawkins Civil/Criminal Judge	December 14, 2021	2 years	December, 2023
<b>Shall -&gt;</b>	Ellis Dumas Protective Service Employee:	December 10, 2019	2 years	December, 2021
<b>May -&gt;</b>	Pastor Tom Shanahan Clergy	February 13, 2018	2 years	February, 2020
	Christine Cid Government Agency	January 11, 2022	2 years	January, 2024
	Health Dept. PPP			
	Bar Association.			
	Defense Attorney			
	Andrea Graciano Educator	October 12, 2021	2 years	October 2023
	Jacob Fadely Probation Officer	July 12, 2022	2 years	July, 2024
<b>May -&gt;</b>	Business Community Terence Fife	February 6, 2020	2 years	February, 2022
<b>May -&gt;</b>	Elizabeth Koeppen Animal Control Officer	November 10, 2020	2 years	November, 2022
	Jerry Ezell Domestic Violence Attorney	January 11, 2022	2 years	January, 2024
	John Toigo Intervention Program Provider	January 10, 2023	2 years	January, 2025

**LAKE COUNTY COUNCIL APPOINTMENTS**

**CITIZEN APPOINTMENTS  
(As of January 2023)**

**1) Convention & Tourism Bureau (I.C. 6-9-2-3, As Amended by P.L. 223-2007, effective 7-1-11).**

Council appoints two members. One must be a resident of the 5<sup>th</sup> largest city in the county and the other must be a resident of the 8<sup>th</sup> largest town. In addition, one of the appointees must be a Democrat, the other a Republican. Finally, the individuals appointed must be knowledgeable about or employed as executives or managers in at least one of the following businesses in the county: (1) hotel; (2) motel; (3) restaurant; (4) travel; (5) transportation; (6) conventions; (7) trade shows; (8) riverboat licensed under I.C. 4-33; (9) banking; (10) real estates; (11) construction. Terms begin 7-1-11; members serve three (3) years.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Salvador Espino	November 10, 2020	Bal. of Term	July 2023 (D)
-> Doug Spencer	May 14, 2020	3 years	May 2023 (R)

**2) Alcohol Beverage Board (I.C. 7.1-2-4-1).**

One member is appointed by the Council contingent upon Democratic/Republican make-up. Qualifications are as follows: (1) shall be 21 years of age or older; (2) shall have been a bona fide resident at the county for at least 5 years; (3) shall never have been convicted of a felony under the laws of the United States; (4) shall have a good moral character. Not more than two (2) of the four (4) members shall be of the same political party. No member may hold another lucrative public office or employment. When make-up of Board is not lawfully constituted, the Council must make two (2) appointments. Thus two appointments were made in 1989. (Appointments to be made on or before January 1st)

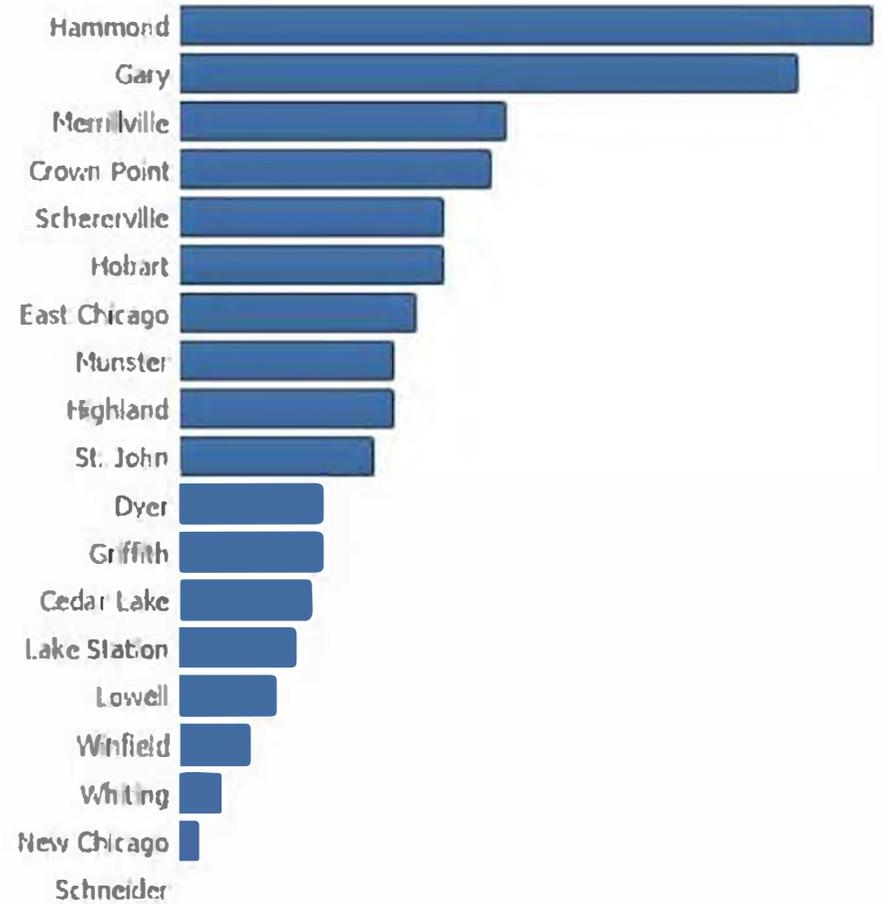
<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
David Innes	November 15, 2022	1 year	November 2023

# Largest Cities and Towns in Lake County

Name	Population in 2021	Percent of County
Cedar Lake	14,693	2.9%
Crown Point	34,621	6.9%
Dyer	16,441	3.3%
East Chicago	26,099	5.2%
Gary	68,325	13.7%
Griffith	16,331	3.3%
Hammond	76,984	15.4%
Highland	23,672	4.7%
Hobart	29,521	5.9%
Lake Station	13,160	2.6%
Lowell	10,972	2.2%
Merrillville	36,524	7.3%
Munster	23,761	4.8%
New Chicago	1,980	0.4%
St. John	21,448	4.3%
Schererville	29,589	5.9%
Schneider	263	0.1%
Whiting	4,539	0.9%
Winfield	7,481	1.5%

<- 8th Largest  
Town

<- 5th Largest  
City



Source: U.S. Census Bureau annual population estimates

section.

*As added by Acts 1982, P.L.67, SEC.2. Amended by P.L.96-1983, SEC.2; P.L.108-1987, SEC.2; P.L.27-1992, SEC.7; P.L.277-1993(ss), SEC.130; P.L.102-1995, SEC.1; P.L.68-1996, SEC.1; P.L.170-2002, SEC.30; P.L.168-2005, SEC.1; P.L.223-2007, SEC.6; P.L.211-2007, SEC.45; P.L.113-2010, SEC.70; P.L.172-2011, SEC.91; P.L.119-2012, SEC.56; P.L.137-2012, SEC.110; P.L.81-2019, SEC.1; P.L.104-2022, SEC.31.*

**IC 6-9-2-3**

**Convention and visitor bureau; creation; membership; terms; removal of member; organization**

Sec. 3. (a) For purposes of this section, the size of a political subdivision is based on the population determined in the last federal decennial census.

(b) A convention and visitor bureau having nineteen (19) members is created to promote the development and growth of the convention, tourism, and visitor industry in the county.

(c) The executives (as defined by IC 36-1-2-5) of the five (5) largest cities and the seven (7) largest towns in the county shall each appoint one (1) member to the bureau. The legislative body (as defined in IC 36-1-2-9) of the two (2) largest municipalities in the county shall each appoint one (1) member to the bureau.

(d) The county council shall appoint two (2) members to the bureau. One (1) of the appointees must be a resident of the fifth largest city in the county, and one (1) of the appointees must be a resident of the eighth largest town in the county. The appointees may not be of the same political party.

(e) The county commissioners shall appoint two (2) members to the bureau. One (1) of the appointees must be a resident of the sixth largest town in the county. One (1) of the appointees must be a resident of the seventh largest town in the county. The appointees may not be of the same political party.

(f) The lieutenant governor shall appoint one (1) member to the bureau.

(g) No appointee under this section may hold an elected or appointed political office while serving on the bureau.

(h) In making appointments under this section, the appointing authority shall give sole consideration to individuals who are knowledgeable about or employed as executives or managers in at least one (1) of the following businesses in the county:

- (1) Hotel.
- (2) Motel.
- (3) Restaurant.
- (4) Travel.
- (5) Transportation.
- (6) Convention.
- (7) Trade show.
- (8) A riverboat licensed under IC 4-33.
- (9) Banking.
- (10) Real estate.
- (11) Construction.

However, an individual employed by a riverboat may not be appointed under this section unless the individual holds a Level 1 occupational license issued under IC 4-33-8. This subsection does not apply to board members appointed before July 1, 2007, who are eligible for reappointment after June 30, 2007.

(i) All terms of office of bureau members begin on July 1. Members of the bureau serve terms of three (3) years. A member whose term expires may be reappointed to serve another term. If a vacancy occurs, the appointing authority shall appoint a qualified person to serve for the remainder of the term. If an appointment is not made before July 16 or a vacancy is not filled within thirty (30) days, the member appointed by the lieutenant governor under subsection (f) shall appoint a qualified person.

(j) A member of the bureau may be removed for cause:

- (1) by the member's appointing authority; or
- (2) by vote of the bureau's board if it is determined that a member does not meet the qualifications under subsection (h).

If a member is removed under this subsection, the appointing authority may, not more than thirty (30) days after the member is removed, appoint a replacement member to fill the remainder of the removed member's term.

(k) Members of the bureau may not receive a salary. However, bureau members are entitled to reimbursement for necessary expenses incurred in the performance of their respective duties.

(l) Each bureau member, before entering the member's duties, shall take an oath of office in the usual form, to be endorsed upon the member's certificate of appointment and promptly filed with the clerk of the circuit court of the county.

(m) The bureau shall meet after July 1 each year for the purpose of organization. The bureau shall elect a chairman from its members. The bureau shall also elect from its members a vice chairman, a secretary, and a treasurer. The members serving in those offices shall perform the duties pertaining to the offices. The first officers chosen shall serve until their successors are elected and qualified. A majority of the bureau constitutes a quorum, and the concurrence of a majority of those present is necessary to authorize any action.

(n) If the county and one (1) or more adjoining counties desire to establish a joint bureau, the counties shall enter into an agreement under IC 36-1-7.

(o) Notwithstanding any other law, any bureau member appointed as of January 1, 2007, is eligible for reappointment.

*As added by Acts 1982, P.L.67, SEC.3. Amended by P.L.96-1983, SEC.3; P.L.68-1996, SEC.2; P.L.176-2002, SEC.4; P.L.168-2005, SEC.2; P.L.223-2007, SEC.7; P.L.172-2011, SEC.92; P.L.193-2017, SEC.1.*

#### **IC 6-9-2-4 Powers of bureau**

Sec. 4. (a) The bureau may:

- (1) accept and use gifts, grants, and contributions from any public or private source, under terms and conditions that the bureau considers necessary and desirable;
- (2) sue and be sued;
- (3) enter into contracts and agreements;
- (4) make rules necessary for the conduct of its business and the accomplishment of its purposes;
- (5) receive and approve, alter, or reject requests and proposals for funding by corporations qualified under subdivision (6);
- (6) after its approval of a proposal, transfer money from any fund established by the bureau, the promotion fund, or the alternate revenue fund to any Indiana nonprofit corporation to promote and encourage conventions, trade shows, visitors, or special events in the county;
- (7) require financial or other reports from any corporation that receives funds under this chapter;
- (8) enter into leases under IC 36-1-10 for the construction, acquisition, and equipping of a visitor center; and
- (9) exercise the power of eminent domain to acquire property to promote and encourage conventions, trade shows, special events, recreation, and visitors within the county.

(b) All expenses of the bureau shall be paid from funds established by the bureau. Before December 20 of each year, the bureau shall prepare a budget for expenditures during the following year, taking into consideration the recommendations made by a corporation qualified under subsection (a)(6) A budget prepared under this section must be:

- (1) submitted to the department of local government finance;
- (2) published on the department's interactive and searchable Internet web site

**20) Lake County Corrections Merit System Board (Created with Ord. 1322C-2 on May 10, 2016)**

One member appointed by the Lake County Council for an initial term of 3 years, subsequent appointments will be 4 years an expired term.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Robert Lee Paulson	May 14, 2019	4 years	May 2023

**21) Veterans Memorial Parkway Commission (created 11/14/95, by Council Resolution #95-21).**

The Veterans Memorial Parkway Commission was established to oversee the development and beautification of the Veterans Memorial Parkway on U.S. 231. The Commission consists of fifteen (15) members appointed by the Lake County Council for a two (2) year term. The members must be interested and active participants in the beautification of the parkway and/or interested in veterans affairs. Appointments not made during initial November 14, 1995 meeting.

<u>Current Appointment</u>	<u>Date Appointed</u>	<u>Term</u>	<u>Next Appointment</u>
Dhiren Shah	April 12, 2022	2 yrs.	April 2024
Roger Fowler	April 12, 2022	2 yrs.	April 2024
Kent Kolodziej	April 12, 2022	2 yrs.	April 2024
Jason Zaideman	April 12, 2022	2 yrs.	April 2024
Craig Zandstra	April 12, 2022	2 yrs.	April 2024
Dawn Stokes	April 12, 2022	2 yrs.	April 2024
Donna Catalano	April 12, 2022	2 yrs.	April 2024
Mitchell Barloga	April 12, 2022	2 yrs.	April 2024
Paul Reed	April 12, 2022	2 yrs.	April 2024
Glenn Kracht	April 12, 2022	2 yrs.	April 2024
Tim Brown	April 12, 2022	2 yrs.	April 2024
Donald Ensign	April 12, 2022	2 yrs.	April 2024
James Metros	April 12, 2022	2 yrs.	April 2024
Donald Levinson	October 12, 2021	2 yrs.	October 2023
Jack Parton	October 12, 2021	2 yrs.	October 2023

**22) Lake County Uniform Internal Control Standards and Materiality Committee (Created 11-15-16, Ord. 1402D)**

County Council shall appoint no less than three (3) or more than one (1) individuals for a one (1) Year Term to assist Lake County Officials in performing all duties and responsibilities required by I.C. 5-11-1-27 in developing and adhering to the Uniform Internal Control Standards and Materiality Policy.

ORDINANCE NO. 1322C-2

ORDINANCE AMENDING THE ORDINANCE ESTABLISHING  
A MERIT SYSTEM BOARD FOR THE  
LAKE COUNTY CORRECTION DIVISION. ORDINANCE NO. 1322C

WHEREAS, on April 13, 2010, the Lake County Council adopted Ordinance No. 1322C, the Ordinance Establishing A Merit System Board for the Lake County Correction Division; and

WHEREAS, the Lake County Council now desires to amend said Ordinance.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

DELETE:

I. COMPOSITION OF BOARD

A. The Board shall consist of five (5) members as follows:

1. One member shall be appointed by the Sheriff of Lake County and serve initially for a period of two (2) years.
2. One member shall be elected by a majority vote of the members of the Correction Division and initially serve for a period of four (4) years. No correction officer may serve on the Board.
3. One member shall be appointed by the Senior Judge of the Lake County Superior Court Criminal Division, and initially serve for a period of three (3) years.
4. One member shall be appointed by the President of the Lake County Bar Association, and initially serve for a period of one (1) year.
5. One member shall be appointed by the Chief Judge of the Lake Superior Court, Civil Division, and shall serve a four (4) year term.

INSERT:

I. COMPOSITION OF BOARD

A. The Board shall consist of five (5) members as follows:

1. Two members shall be appointed by the Sheriff of Lake County and serve initially for a period of two (2) years.
2. One member shall be elected by a majority vote of the members of the Correction Division and initially serve for a period of four (4) years. No correction officer may serve on the Board.
3. One member shall be appointed by the Lake County Council and initially serve for a period of three (3) years.
4. One member shall be appointed by the Lake County Board of Commissioners and initially serve for a period of one (1) year.

Subsequent appointments will be for four (4) years for the remainder of an expired term.



This Ordinance shall take effect upon passage.

SO ORDAINED THIS 10th DAY OF MAY, 2016.

*Christine Cid*

CHRISTINE CID

*D.E. Bernulc*

DANIEL E. BERNULC

*Jamal Washington*

JAMAL WASHINGTON

*Ted F. Belski*

TED F. BELSKI, President

PRESENTED TO  
BOARD OF COMMISSIONERS  
BY LAKE COUNTY AUDITOR

MAY 10 2016

*Elsie Franklin*

ELSIE FRANKLIN

*Eldon Strong*

ELDON STRONG

*David Hamm*

DAVID HAMM

Members of the Lake County Council

BOARD OF COMMISSIONERS OF THE COUNTY OF LAKE

*Greg Schuch*  
*Kyle W. Allender*

APPROVED THIS 10th DAY OF MAY 2016

**JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TOWN OF  
CEDAR LAKE, INDIANA AND LAKE COUNTY, INDIANA  
FOR IMPROVEMENT COSTS WHICH WILL BE INCURRED BY THE TOWN FOR  
WATER WELL EXPLORATION, DRILLING, TESTING AND IDEM PERMITTING  
ACTIVITIES PROJECTS**

THIS JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TOWN OF CEDAR LAKE, INDIANA AND LAKE COUNTY, INDIANA FOR IMPROVEMENT COSTS WHICH WILL BE INCURRED BY THE TOWN FOR WATER WELL EXPLORATION, DRILLING, TESTING AND IDEM PERMITTING ACTIVITIES PROJECTS (hereinafter referred to as this "Agreement") is made and entered into in accordance with Indiana Code §36-1-7, *et seq.*, as amended from time to time, by and between the TOWN OF CEDAR LAKE, Lake County, Indiana, a Municipal Corporation, by its TOWN COUNCIL as its executive and fiscal body (hereinafter referred to as "CEDAR LAKE"), and LAKE COUNTY, INDIANA, a unit of local government, by its BOARD OF COUNTY COMMISSIONERS as its executive and its COUNTY COUNCIL as its fiscal body (hereinafter referred to as "COUNTY").

**RECITALS**

**WHEREAS**, CEDAR LAKE is a unit of local government located in Lake County, Indiana, with jurisdiction over real property located within the Municipal Corporate Boundaries of CEDAR LAKE; and

**WHEREAS**, COUNTY is a unit of local government located in Lake County, Indiana, with jurisdiction over certain real property located within the corporate boundaries of Lake County; and

**WHEREAS**, CEDAR LAKE and COUNTY have each been advised that the provisions of Indiana Code §36-1-7-1, *et seq.* (Interlocal Cooperation Act and referred to hereinafter as the "Act"), as amended from time to time, permit local governmental units and entities to make the most efficient use of their powers by enabling governmental units to mutually contract and utilize services for the mutual benefit of the participating governmental entities; and

**WHEREAS**, CEDAR LAKE and COUNTY are political subdivisions empowered by the Act with authority to contract on behalf of each other on a basis of mutual advantage so as to better provide public services and facilities at a lesser cost; and

**WHEREAS**, CEDAR LAKE and COUNTY each seek to enter into a joint interlocal cooperation agreement based upon the terms and provisions of the Act, as amended from time to time, together, for improvement costs which will be incurred by the Town for water well exploration, drilling, testing and IDEM permitting activities projects, hereafter referred to as the WATER IMPROVEMENT PROJECT; and

**WHEREAS**, CEDAR LAKE, and COUNTY have determined that entry into a joint interlocal cooperation agreement for the WATER IMPROVEMENT PROJECT is a public improvement in the best interests of the residents of CEDAR LAKE and COUNTY, and therefore, have determined that it is advisable to enter into and become a participating unit under such a joint interlocal cooperation agreement pursuant to the applicable provisions of State Law, as amended from time to time.

## **COVENANTS**

NOW, **THEREFORE**, CEDAR LAKE and COUNTY, in consideration of the terms and conditions set forth herein, all of which are hereby acknowledged, do hereby agree as follows:

### **SECTION 1: DURATION.**

The duration of this Agreement shall be from its effective date to completion and acceptance of the Project as defined herein.

### **SECTION 2: PURPOSE.**

The purpose of this Agreement is to set forth and establish the responsibilities and obligations of CEDAR LAKE and COUNTY concerning the WATER IMPROVEMENT PROJECT.

### **SECTION 3: EFFECTIVE DATE**

The effective date of this act shall be after the agreement has been signed by a majority of the elected officials of each party necessary to constitute an official act and a copy of the executed agreement is placed on record and filed with the Lake County Recorder.

### **SECTION 4: PROJECT DEFINED.**

This Project is for improvement costs which will be incurred by the Town for water well exploration, drilling, testing and IDEM permitting activities that will improve public health and economic conditions which will benefit the citizens of Lake County, Indiana. *See attached Exhibit "A", Resolution No. 2022-82*

### **SECTION 5: PROJECT FUNDING.**

COUNTY agrees to pay to CEDAR LAKE within thirty (30) days of CEDAR LAKE commencing the Project, the amount of SIX HUNDRED FIFTY THOUSAND DOLLARS and NO CENTS (\$650,000.00) to help fund the Project. This contribution of COUNTY is solely for improvement costs CEDAR LAKE will incur for the WATER IMPROVEMENT PROJECT improvement.

**SECTION 6: ADMINISTRATION AND AUTHORITY DELEGATION.**

- A. This Agreement shall be administered as follows:
- 1) CEDAR LAKE shall use the funds for improvement costs which will be incurred by the Town for water well exploration, drilling, testing and IDEM permitting activities projects.
  - 2) With the \$650,000.00 received from LAKE COUNTY, CEDAR LAKE shall use the funds for improvement costs which will be incurred by the Town for water well exploration, drilling, testing and IDEM permitting activities projects.
- B. The CLERK-TREASURER OF THE TOWN OF CEDAR LAKE, LAKE COUNTY is hereby designated to receive, disburse, and account for all funds pursuant to this Agreement.
- C. CEDAR LAKE shall use the funds in accordance with all state and local rules and laws.
- D. Because the COUNTY will have no supervisory responsibility for the purchases made by CEDAR LAKE, the COUNTY will not be in privity of contract with any person or company contacted by CEDAR LAKE to complete the project, and COUNTY'S only involvement during the project is to provide funding, the County of Lake and any and all of its elected officials, appointed officials, offices, departments, divisions, employees, to include those of the Lake County Highway Department shall not be liable for and CEDAR LAKE shall hold the aforementioned unit, bodies, and persons harmless from any loss or damage to any party that may occur during this water improvement project.
- E. The project will be deemed completed when CEDAR LAKE certifies to COUNTY the project has been completed and provides COUNTY with a detailed list of how the funds were used for the project.

**SECTION 7: ASSIGNMENT OF RIGHTS.**

No Party shall assign, delegate, or otherwise transfer its rights and obligations as set forth in this Agreement to any other entity.

**SECTION 8: AMENDMENTS.**

The terms of this Agreement may not be amended, supplemented, waived or modified without the prior written approval of all Parties.

**SECTION 9: FORCE MAJEURE.**

Except as otherwise provided in this Agreement, CEDAR LAKE and COUNTY, shall not be deemed in default or in breach of this Agreement to the extent it is unable to perform due to an event of Force Majeure. For the purpose of this Agreement, Force Majeure shall mean and include any act of God, accident, fire, lockout, strike or other labor dispute, riot or civil

commotion, act of public enemy, failure of transportation facilities, enactment, rule, order, or act of government or governmental instrumentality (whether domestic or international and whether federal, state or local, or the international equivalent thereof), failure of technical difficulties, or any other cause of any nature whatsoever beyond the control of CEDAR LAKE and COUNTY, which was not avoidable in the exercise of reasonable care and foresight.

**SECTION 10: NOTICES.**

All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each Party when sent by United States Mail, postage prepaid, or hand-delivered, to the following:

Cedar Lake Town Council Council President 7408 Constitution Ave. Cedar Lake, In 46303	Commissioner Mike Repay 2293 North Main Street Crown Pt., In 46307	Councilman Charlie Brown 2293 North Main Street Crown Pt., In 46307
--	--	---

**SECTION 11: CAPTIONS.**

The captions and section designations herein set forth are for convenience only, and shall have no substantive meaning.

**SECTION 12: SEVERABILITY.**

In the event that any section, paragraph, sentence, clause, or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement, and the same shall remain in full force and effect.

**SECTION 13: ENTIRETY OF AGREEMENT.**

This Agreement represents the entire understanding between the Parties and supersedes all other negotiations, representations, or agreements, whether written or verbal, relating to this Agreement. This Agreement shall inure to the benefit of, and shall be binding upon the Parties, and their respective assigns and successors in interest.

**SECTION 14: MATERIAL DISPUTE.**

The parties agree that CEDAR LAKE and COUNTY shall meet for resolution purposes. Thereafter, if the dispute is unable to be resolved, the Parties agree that the dispute will be governed by the laws of the State of Indiana in a court of competent jurisdiction. The Parties agree that each Party shall be responsible for its own attorney fees, absent any applicable provision of law to the contrary.

**SECTION 15: COUNTERPARTS.**

This Agreement shall be signed in counterparts and each of said counterparts shall be considered an original.

**SECTION 16: RECORDING AND FILING.**

- A. Before this Agreement takes effect, it must be recorded with the Office of the Lake County Recorder.
- B. No later than sixty (60) days after it takes effect and is recorded, the Agreement must be filed with the Office of the State Board of Accounts for audit purposes all pursuant to I.C. §36-1-7-6.

**SECTION 17: PUBLIC ACTION AND RATIFICATION.**

- A. Because there exists a situation where time is of the essence, the parties will have their respective elected officials sign the agreement to make it effective and then ratify it at a subsequent public meeting.
- B. To be effective with a retroactive ratification, the following must occur at a public meeting:
  - 1) The Town Council as the executive and fiscal body of the Town of CEDAR LAKE, Lake County, Indiana, a Municipal Corporation.
  - 2) The Lake County Council has the fiscal body of the County of Lake, Indiana.
  - 3) The Board of Commissioners as the county executive of the County of Lake, Indiana.

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this 19th day of April, 2023.**

**LAKE COUNTY, INDIANA  
BOARD OF COMMISSIONERS:**



\_\_\_\_\_  
Kyle Allen, Sr., 1<sup>st</sup> District



\_\_\_\_\_  
Jerry Tippy, 2<sup>nd</sup> District

\_\_\_\_\_  
Michael C. Repay, 3<sup>rd</sup> District

ATTEST:



\_\_\_\_\_  
Peggy Katona, Auditor

**LAKE COUNTY, INDIANA  
COUNTY COUNCIL:**

\_\_\_\_\_  
David Hamm, 1<sup>st</sup> District

\_\_\_\_\_  
Clorius Lay, 2<sup>nd</sup> District

\_\_\_\_\_  
Charlie Brown, 3<sup>rd</sup> District

\_\_\_\_\_  
Pete Lindemulder, 4<sup>th</sup> District

\_\_\_\_\_  
Christine Cid, 5<sup>th</sup> District

\_\_\_\_\_  
Ted Bilski, 6<sup>th</sup> District

\_\_\_\_\_  
Randy Niemeyer, 7<sup>th</sup> District

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**CEDAR LAKE, INDIANA  
TOWN COUNCIL:**

\_\_\_\_\_  
Robert H. Carnahan, 1<sup>st</sup> Ward

\_\_\_\_\_  
John C. Foreman, 2<sup>nd</sup> Ward

\_\_\_\_\_  
Julie A. Rivera, 3<sup>rd</sup> Ward

\_\_\_\_\_  
Ralph J. Miller, 4<sup>th</sup> Ward

\_\_\_\_\_  
Randall C. Niemyer, 5<sup>th</sup> Ward

\_\_\_\_\_  
Colleen D. Schieben, 6<sup>th</sup> Ward

\_\_\_\_\_  
Richard Sharpe, 7<sup>th</sup> Ward

ATTEST:

\_\_\_\_\_  
Jennifer N. Sandberg,  
Clerk-Treasurer

**JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TOWN OF  
GRIFFITH, INDIANA AND LAKE COUNTY, INDIANA  
FOR A STORM WATER PROJECT TO PURCHASE A TRASH RAKER TO BE USED  
AT THE INLET TUNNEL LOCATED AT CADY MARSH DITCH**

THIS JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TOWN OF GRIFFITH, INDIANA AND LAKE COUNTY, INDIANA FORA **STORM WATER PROJECT TO PURCHASE A TRASH RAKER TO BE USED AT THE INLET TUNNEL LOCATED AT CADY MARSH DITCH** (hereinafter referred to as this "Agreement") is made and entered into in accordance with Indiana Code §36-1-7, *et seq.*, as amended from time to time, by and between the TOWN OF GRIFFITH, Lake County, Indiana, a Municipal Corporation, by its TOWN COUNCIL as its executive and fiscal body (hereinafter referred to as "GRIFFITH"), and LAKE COUNTY, INDIANA, a unit of local government, by its BOARD OF COUNTY COMMISSIONERS as its executive and its COUNTY COUNCIL as its fiscal body (hereinafter referred to as "COUNTY").

**RECITALS**

**WHEREAS**, GRIFFITH is a unit of local government located in Lake County, Indiana, with jurisdiction over real property located within the Municipal Corporate Boundaries of GRIFFITH; and

**WHEREAS**, COUNTY is a unit of local government located in Lake County, Indiana, with jurisdiction over certain real property located within the corporate boundaries of Lake County; and

**WHEREAS**, GRIFFITH and COUNTY have each been advised that the provisions of Indiana Code §36-1-7-1, *et seq.* (Interlocal Cooperation Act and referred to hereinafter as the "Act"), as amended from time to time, permit local governmental units and entities to make the most efficient use of their powers by enabling governmental units to mutually contract and utilize services for the mutual benefit of the participating governmental entities; and

**WHEREAS**, GRIFFITH and COUNTY are political subdivisions empowered by the Act with authority to contract on behalf of each other on a basis of mutual advantage so as to better provide public services and facilities at a lesser cost; and

**WHEREAS**, GRIFFITH and COUNTY each seek to enter into a joint interlocal cooperation agreement based upon the terms and provisions of the Act, as amended from time to time, together, to purchase a trash raker to be used at the inlet tunnel located at Cady Marsh Ditch, hereafter referred to as the CADY MARSH DITCH PROJECT; and

**WHEREAS**, GRIFFITH, and COUNTY have determined that entry into a joint interlocal cooperation agreement for the CADY MARSH DITCH PROJECT is a public improvement in the best interests of the residents of GRIFFITH and COUNTY, and therefore, have determined that it is advisable to enter into and become a participating unit under such a joint interlocal

cooperation agreement pursuant to the applicable provisions of State Law, as amended from time to time.

## **COVENANTS**

NOW, **THEREFORE, GRIFFITH and COUNTY**, in consideration of the terms and conditions set forth herein, all of which are hereby acknowledged, do hereby agree as follows:

### **SECTION 1: DURATION.**

The duration of this Agreement shall be from its effective date to completion and acceptance of the Project as defined herein.

### **SECTION 2: PURPOSE.**

The purpose of this Agreement is to set forth and establish the responsibilities and obligations of GRIFFITH and COUNTY concerning the CADY MARSH DITCH PROJECT.

### **SECTION 3: EFFECTIVE DATE**

The effective date of this act shall be after the agreement has been signed by a majority of the elected officials of each party necessary to constitute an official act and a copy of the executed agreement is placed on record and filed with the Lake County Recorder.

### **SECTION 4: PROJECT DEFINED.**

This Project is a storm water project to purchase a trash raker to be used at the inlet tunnel located at Cady Marsh Ditch, that will improve public health and economic conditions which will benefit the citizens of Lake County, Indiana. *See attached Exhibit "A", Resolution No. 2022-86*

### **SECTION 5: PROJECT FUNDING.**

COUNTY agrees to pay to GRIFFITH within thirty (30) days of GRIFFITH commencing the Project, the amount of THREE HUNDRED THOUSAND THIRTEEN DOLLARS and NO CENTS (\$313,000.00) to help fund the Project. This contribution of COUNTY is solely for improvement costs GRIFFITH will incur for the CADY MARSH DITCH PROJECT improvement.

### **SECTION 6: ADMINISTRATION AND AUTHORITY DELEGATION.**

A. This Agreement shall be administered as follows:

- 1) GRIFFITH shall purchase a trash raker to be used at the inlet tunnel located at Cady Marsh Ditch.

- 2) With the \$313,000.00 received from LAKE COUNTY, GRIFFITH shall purchase the trash raker to be used at the inlet tunnel located at Cady Marsh Ditch.
- B. The CLERK-TREASURER OF THE TOWN OF GRIFFITH, LAKE COUNTY is hereby designated to receive, disburse, and account for all funds pursuant to this Agreement.
- C. GRIFFITH shall purchase the trash raker in accordance with all state and local rules and laws.
- D. Because the COUNTY will have no supervisory responsibility for the purchase made by GRIFFITH, the COUNTY will not be in privity of contract with any person or company contacted by GRIFFITH to make the purchase, and COUNTY'S only involvement during the purchase is to provide funding, the County of Lake and any and all of its elected officials, appointed officials, offices, departments, divisions, employees, to include those of the Lake County Highway Department shall not be liable for and GRIFFITH shall hold the aforementioned unit, bodies, and persons harmless from any loss or damage to any party that may occur during this purchase.
- E. The purchase will be deemed completed when GRIFFITH certifies to COUNTY the purchase has been made and provides COUNTY with a copy of said purchase invoice.

**SECTION 7: ASSIGNMENT OF RIGHTS.**

No Party shall assign, delegate, or otherwise transfer its rights and obligations as set forth in this Agreement to any other entity.

**SECTION 8: AMENDMENTS.**

The terms of this Agreement may not be amended, supplemented, waived or modified without the prior written approval of all Parties.

**SECTION 9: FORCE MAJEURE.**

Except as otherwise provided in this Agreement, GRIFFITH and COUNTY, shall not be deemed in default or in breach of this Agreement to the extent it is unable to perform due to an event of Force Majeure. For the purpose of this Agreement, Force Majeure shall mean and include any act of God, accident, fire, lockout, strike or other labor dispute, riot or civil commotion, act of public enemy, failure of transportation facilities, enactment, rule, order, or act of government or governmental instrumentality (whether domestic or international and whether federal, state or local, or the international equivalent thereof), failure of technical difficulties, or any other cause of any nature whatsoever beyond the control of GRIFFITH and COUNTY, which was not avoidable in the exercise of reasonable care and foresight.

**SECTION 10: NOTICES.**

All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each Party when sent by United States Mail, postage prepaid, or hand-delivered, to the following:

Griffith Town Council  
Council President  
111 N. Broad Street  
Griffith, In 46319

Commissioner Mike Repay  
2293 North Main Street  
Griffith, In 46307

Councilman Charlie Brown  
2293 North Main Street  
Griffith, In 46307

**SECTION 11: CAPTIONS.**

The captions and section designations herein set forth are for convenience only, and shall have no substantive meaning.

**SECTION 12: SEVERABILITY.**

In the event that any section, paragraph, sentence, clause, or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement, and the same shall remain in full force and effect.

**SECTION 13: ENTIRETY OF AGREEMENT.**

This Agreement represents the entire understanding between the Parties and supersedes all other negotiations, representations, or agreements, whether written or verbal, relating to this Agreement. This Agreement shall inure to the benefit of, and shall be binding upon the Parties, and their respective assigns and successors in interest.

**SECTION 14: MATERIAL DISPUTE.**

The parties agree that GRIFFITH and COUNTY shall meet for resolution purposes. Thereafter, if the dispute is unable to be resolved, the Parties agree that the dispute will be governed by the laws of the State of Indiana in a court of competent jurisdiction. The Parties agree that each Party shall be responsible for its own attorney fees, absent any applicable provision of law to the contrary.

**SECTION 15: COUNTERPARTS.**

This Agreement shall be signed in counterparts and each of said counterparts shall be considered an original.

**SECTION 16: RECORDING AND FILING.**

- A. Before this Agreement takes effect, it must be recorded with the Office of the Lake County Recorder.
- B. No later than sixty (60) days after it takes effect and is recorded, the Agreement must be filed with the Office of the State Board of Accounts for audit purposes all pursuant to I.C. §36-1-7-6.

**SECTION 17: PUBLIC ACTION AND RATIFICATION.**

- A. Because there exists a situation where time is of the essence, the parties will have their respective elected officials sign the agreement to make it effective and then ratify it at a subsequent public meeting.
- B. To be effective with a retroactive ratification, the following must occur at a public meeting:
  - 1) The Town Council as the executive and fiscal body of the Town of Griffith, Lake County, Indiana, a Municipal Corporation.
  - 2) The Lake County Council has the fiscal body of the County of Lake, Indiana.
  - 3) The Board of Commissioners as the county executive of the County of Lake, Indiana.

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this 19th day of April, 2023.**

**LAKE COUNTY, INDIANA  
BOARD OF COMMISSIONERS:**

  
\_\_\_\_\_  
Kyle Allen, Sr., 1<sup>st</sup> District

  
\_\_\_\_\_  
Jerry Tippy, 2<sup>nd</sup> District

\_\_\_\_\_  
Michael C. Repay, 3<sup>rd</sup> District

ATTEST:  
  
\_\_\_\_\_  
Peggy Katona, Auditor

**LAKE COUNTY, INDIANA  
COUNTY COUNCIL:**

\_\_\_\_\_  
David Hamm, 1<sup>st</sup> District

\_\_\_\_\_  
Clorius Lay, 2<sup>nd</sup> District

\_\_\_\_\_  
Charlie Brown, 3<sup>rd</sup> District

\_\_\_\_\_  
Pete Lindemulder, 4<sup>th</sup> District

\_\_\_\_\_  
Christine Cid, 5<sup>th</sup> District

\_\_\_\_\_  
Ted Bilski, 6<sup>th</sup> District

\_\_\_\_\_  
Randy Niemeyer, 7<sup>th</sup> District

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**GRIFFITH, INDIANA  
TOWN COUNCIL:**

\_\_\_\_\_  
Jim Marker, 1<sup>st</sup> Ward

\_\_\_\_\_  
Larry Ballah, 2<sup>nd</sup> Ward

\_\_\_\_\_  
Rick Ryfa, 3<sup>rd</sup> Ward

\_\_\_\_\_  
Melissa Robbins, 4<sup>th</sup> Ward

\_\_\_\_\_  
Tony F. Hobson, 5<sup>th</sup> Ward

ATTEST:

\_\_\_\_\_  
Gina Smith, Clerk-Treasurer

JOINT INTERLOCAL COOPERATION AGREEMENT  
BY AND BETWEEN  
THE TOWN OF SCHERERVILLE, LAKE COUNTY, INDIANA,  
AND LAKE COUNTY, INDIANA

**THIS JOINT INTERLOCAL COOPERATION AGREEMENT** is made and entered into by and between the TOWN OF SCHERERVILLE, LAKE COUNTY, INDIANA, a Municipal Corporation, organized and existing under the laws of the State of Indiana ("Schererville"), and LAKE COUNTY, INDIANA, a political subdivision of the State of Indiana, acting by and through its Executive, the Lake County Board of Commissioners ("Lake County") (collectively "Parties").

**RECITALS**

**WHEREAS**, Schererville and Lake County seek to enter into this Joint Interlocal Cooperation Agreement for the purpose of cooperating with each other and setting forth the Parties' contribution toward the relining of approximately eight hundred feet (800') of 72" corrugated metal culvert pipe near Inverness Lane in Schererville, Lake County, Indiana ("Project"); and

**WHEREAS**, the Parties agree that the Project will provide benefit to the citizens of each of Schererville and Lake County; and

**WHEREAS**, the Parties have engaged NIES Engineering Inc. to render an Opinion of Probable or Estimated Costs for the Project, which is the amount of Nine Hundred Eighty Thousand, Nine Hundred Ninety-Two and 00/100 (\$980,992.00) Dollars; and

**WHEREAS**, the Parties have agreed to share the costs of the Project with Lake County contributing Two Hundred Fifty Thousand (\$250,000) Dollars, and Schererville contributing the remainder. The Town of Schererville shall be responsible for all aspects of the construction portion of the project referenced herein, and shall hold Lake County harmless thereon.

**NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, IT IS AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**SECTION ONE.** That the prefatory statements set out above are incorporated herein, and made an integral part hereof.

**SECTION TWO.** Schererville shall design, contract for, and provide oversight for the construction of the Project.

**SECTION THREE.** Schererville shall contribute and pay the total cost of the Project, minus the amount of \$250,000.00 toward the Project.

**SECTION FOUR.** Lake County shall contribute and pay the sum of Two Hundred Fifty Thousand (\$250,000) Dollars toward the Project on or before May 9, 2023.

**SECTION FIVE.** **Remedies.** Any Party to this Agreement may enforce any provision thereof by any remedy available at law or in equity. Prior to filing suit, a Party who determines it has been aggrieved by any violation of any provision of this Agreement by the other Party shall first give written notice of such grievance or violation of this Agreement to the other Party and shall afford a period of at least Thirty (30) days in which the other Party may cure the violation. The prevailing Party in any litigation to enforce this Agreement shall be entitled to recover its reasonable attorney fees and expenses of litigation from the other Party or Parties.

**SECTION SIX.** **Assignment.** No Party to this Agreement shall assign its rights or obligations hereunder without the express written consent of the other Parties obtained and delivered in the manner required by applicable law.

**SECTION SEVEN.** **Entire Agreement.** This instrument contains the entire Agreement of the Parties. No promise, term, condition or representation which is not contained herein shall have any force or effect.

**SECTION EIGHT.** **Anti-Waiver Provision.** The waiver by any Party of any right granted under this agreement upon any occasion shall not operate as a waiver of the same right on any subsequent occasion.

**SECTION NINE.** **Governing Law.** This instrument shall be governed by and construed under the applicable laws of the State of Indiana, including I.C. §36-1-7, et seq., as amended.

**SECTION TEN.** **Other Provisions.** This instrument shall be deemed to be severable, such that, in the event that any provision hereof is deemed to be invalid or unenforceable by any court of competent jurisdiction, the remainder of the Agreement shall remain in effect to the extent practicable. This Agreement may be amended only in writing, adopted and executed in the same manner as the Agreement was itself adopted.

**SECTION ELEVEN.** **Notices.** All notices required to be given under this Agreement shall be in writing, delivered by courier or U.S. Mail, certified, return receipt requested, and directed to:

If to Schererville:  
James M. Gorman, Town Manager  
10 East Joliet Street  
Schererville IN 46375

with a copy to:  
David M. Austgen, Esq.  
Schererville Town Attorney  
10 E. Joliet St.  
Schererville, IN 46375

If to the County:  
President, Lake County Board of Commissioners  
and  
Office of the Lake County Attorney  
2293 North Main Street  
Crown Point, IN 46307

Parties shall inform the other parties in writing of any change of persons and addresses to receive notice from time to time as required.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by one (1) of its duly authorized Officers as of the date written.



TOWN OF SCHERERVILLE, LAKE COUNTY, INDIANA,

Through its Town Council

By: Thomas J. Schmitt  
Thomas J. Schmitt  
Town Council President

Attest:

Michael A. Troxell  
Michael A. Troxell, IAMC, CPFIM, CMO  
Clerk-Treasurer

Participant Execution Date: \_\_\_\_\_

LAKE COUNTY BOARD OF COMMISSIONERS  
LAKE COUNTY, INDIANA

By: Kyle W. Allen  
Kyle W. Allen, Sr., Commissioner 1<sup>st</sup> District,  
County Board of Commissioners

By: Jerry Tippy  
Jerry Tippy, Commissioner 2<sup>nd</sup> District,  
County Board of Commissioners

By: \_\_\_\_\_  
Michael C. Repay, Commissioner 3<sup>rd</sup> District,  
County Board of Commissioners

Attest:

Peggy Katona  
Peggy Katona, Auditor

Participant Execution Date: April 19, 2023

**LAKE COUNTY COUNCIL  
LAKE COUNTY, INDIANA**

ADOPTED and APPROVED by the Lake County Council on this \_\_\_\_\_ day of \_\_\_\_\_  
2023.

\_\_\_\_\_  
Charlie Brown President, District 3

\_\_\_\_\_  
David Hamm, District 1

\_\_\_\_\_  
Christine Cid, District 5

\_\_\_\_\_  
Clorius Lay, District 2

\_\_\_\_\_  
Ted Bilski, District 6

\_\_\_\_\_  
Pete Lindemulder, District 4

\_\_\_\_\_  
Randell C. Niemeyer, District 7

Attest:

\_\_\_\_\_  
Peggy Katona, Auditor

Participant Execution Date: \_\_\_\_\_

**JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF  
WHITING, INDIANA AND LAKE COUNTY, INDIANA  
FOR REIMBURSEMENT OF A NEW WATER LINE INSTALLED IN WHITING  
DOWNTOWN BUSINESS DISTRICT**

THIS JOINT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF WHITING, INDIANA AND LAKE COUNTY, INDIANA FOR REIMBURSEMENT OF A NEW WATER LINE INSTALLED IN WHITING DOWNTOWN BUSINESS DISTRICT (hereinafter referred to as this "Agreement") is made and entered into in accordance with Indiana Code §36-1-7, *et seq.*, as amended from time to time, by and between the CITY OF WHITING, Lake County, Indiana, a Municipal Corporation, by its MAYOR as its executive and its CITY COUNCIL as its fiscal body (hereinafter referred to as "WHITING"), and LAKE COUNTY, INDIANA, a unit of local government, by its BOARD OF COUNTY COMMISSIONERS as its executive and its COUNTY COUNCIL as its fiscal body (hereinafter referred to as "COUNTY").

**RECITALS**

**WHEREAS**, WHITING is a unit of local government located in Lake County, Indiana, with jurisdiction over real property located within the Municipal Corporate Boundaries of WHITING; and

**WHEREAS**, COUNTY is a unit of local government located in Lake County, Indiana, with jurisdiction over certain real property located within the corporate boundaries of Lake County; and

**WHEREAS**, WHITING and COUNTY have each been advised that the provisions of Indiana Code §36-1-7-1, *et seq.* (Interlocal Cooperation Act and referred to hereinafter as the "Act"), as amended from time to time, permit local governmental units and entities to make the most efficient use of their powers by enabling governmental units to mutually contract and utilize services for the mutual benefit of the participating governmental entities; and

**WHEREAS**, WHITING and COUNTY are political subdivisions empowered by the Act with authority to contract on behalf of each other on a basis of mutual advantage so as to better provide public services and facilities at a lesser cost; and

**WHEREAS**, WHITING and COUNTY each seek to enter into a joint interlocal cooperation agreement based upon the terms and provisions of the Act, as amended from time to time, together, for reimbursement of a new water line which was installed in the Whiting downtown business district hereafter referred to as the WHITING WATER LINE PROJECT; and

**WHEREAS**, WHITING, and COUNTY have determined that entry into a joint interlocal cooperation agreement for the WHITING WATER LINE PROJECT is a public improvement in the best interests of the residents of WHITING and COUNTY, and therefore, have determined that it is advisable to enter into and become a participating unit under such a joint interlocal

cooperation agreement pursuant to the applicable provisions of State Law, as amended from time to time.

## **COVENANTS**

NOW, **THEREFORE, WHITING and COUNTY**, in consideration of the terms and conditions set forth herein, all of which are hereby acknowledged, do hereby agree as follows:

### **SECTION 1: DURATION.**

The duration of this Agreement shall be from its effective date to completion and acceptance of the Project as defined herein.

### **SECTION 2: PURPOSE.**

The purpose of this Agreement is to set forth and establish the responsibilities and obligations of WHITING and COUNTY concerning the WHITING WATER LINE PROJECT.

### **SECTION 3: EFFECTIVE DATE**

The effective date of this act shall be after the agreement has been signed by a majority of the elected officials of each party necessary to constitute an official act and a copy of the executed agreement is placed on record and filed with the Lake County Recorder.

### **SECTION 4: PROJECT DEFINED.**

This Project is the installation of a new water line in the Whiting downtown business district that will improve public health and economic conditions which will benefit the citizens of Lake County, Indiana. *See attached Exhibit "A"*

### **SECTION 5: PROJECT FUNDING.**

COUNTY agrees to pay to WHITING within thirty (30) days of full execution of this agreement, the amount of THREE HUNDRED THOUSAND DOLLARS and NO CENTS (\$300,000.00) as reimbursement for the Project. This contribution of COUNTY is solely for improvement costs WHITING has incurred for the WHITING WATER LINE PROJECT improvement.

### **SECTION 6: ADMINISTRATION AND AUTHORITY DELEGATION.**

A. This Agreement shall be administered as follows:

- 1) WHITING has already contracted with a company and the project is complete. The \$300,000.00 received from LAKE COUNTY, shall reimburse WHITING for costs associated with the project.

- B. The CLERK-TREASURER OF THE CITY OF WHITING, LAKE COUNTY is hereby designated to receive, disburse, and account for all funds pursuant to this Agreement.
- C. WHITING has supervised all work performed by its contractor as part of the project and determined the work meets reconstruction standards.
- D. WHITING has contracted with a company to perform the improvements and paid for all claims for supplies, materials, services or other expenses for the project.
- E. Because the COUNTY has no supervisory responsibility for the work performed by the contractor employed by WHITING, COUNTY will not be in privity of contract with any person or company contracted by WHITING to perform the work, and COUNTY'S only involvement is to provide reimbursement funding, the County of Lake and any and all of its elected officials, appointed officials, offices, departments, divisions, employees, to include those of the Lake County Highway Department shall not be liable for and WHITING shall hold the aforementioned unit, bodies, and persons harmless from any loss or damage to any party that may occur from the start of the reconstruction to the completion of the project.
- F. The project has been deemed complete by WHITING and has certified to COUNTY that it has been completed.

**SECTION 7: ASSIGNMENT OF RIGHTS.**

No Party shall assign, delegate, or otherwise transfer its rights and obligations as set forth in this Agreement to any other entity.

**SECTION 8: AMENDMENTS.**

The terms of this Agreement may not be amended, supplemented, waived or modified without the prior written approval of all Parties.

**SECTION 9: FORCE MAJEURE.**

Except as otherwise provided in this Agreement, WHITING and COUNTY, shall not be deemed in default or in breach of this Agreement to the extent it is unable to perform due to an event of Force Majeure. For the purpose of this Agreement, Force Majeure shall mean and include any act of God, accident, fire, lockout, strike or other labor dispute, riot or civil commotion, act of public enemy, failure of transportation facilities, enactment, rule, order, or act of government or governmental instrumentality (whether domestic or international and whether federal, state or local, or the international equivalent thereof), failure of technical difficulties, or any other cause of any nature whatsoever beyond the control of WHITING and COUNTY, which was not avoidable in the exercise of reasonable care and foresight.

**SECTION 10: NOTICES.**

All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each Party when sent by United States Mail, postage prepaid, or hand-delivered, to the following:

Mayor Steve Spebar  
Municipal Building  
1443 119<sup>th</sup> Street  
Whiting, In 46394

Commissioner Mike Repay  
2293 North Main Street  
Crown Point, In 46307

Councilman Charlie Brown  
2293 North Main Street  
Crown Point, In 46307

**SECTION 11: CAPTIONS.**

The captions and section designations herein set forth are for convenience only, and shall have no substantive meaning.

**SECTION 12: SEVERABILITY.**

In the event that any section, paragraph, sentence, clause, or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement, and the same shall remain in full force and effect.

**SECTION 13: ENTIRETY OF AGREEMENT.**

This Agreement represents the entire understanding between the Parties and supersedes all other negotiations, representations, or agreements, whether written or verbal, relating to this Agreement. This Agreement shall inure to the benefit of, and shall be binding upon the Parties, and their respective assigns and successors in interest.

**SECTION 14: MATERIAL DISPUTE.**

The parties agree that WHITING and COUNTY shall meet for resolution purposes. Thereafter, if the dispute is unable to be resolved, the Parties agree that the dispute will be governed by the laws of the State of Indiana in a court of competent jurisdiction. The Parties agree that each Party shall be responsible for its own attorney fees, absent any applicable provision of law to the contrary.

**SECTION 15: COUNTERPARTS.**

This Agreement shall be signed in counterparts and each of said counterparts shall be considered an original.

**SECTION 16: RECORDING AND FILING.**

- A. Before this Agreement takes effect, it must be recorded with the Office of the Lake County Recorder.
- B. No later than sixty (60) days after it takes effect and is recorded, the Agreement must be filed with the Office of the State Board of Accounts for audit purposes all pursuant to I.C. §36-1-7-6.

**SECTION 17: PUBLIC ACTION AND RATIFICATION.**

- A. Because there exists a situation where time is of the essence, the parties will have their respective elected officials sign the agreement to make it effective and then ratify it at a subsequent public meeting.
- B. To be effective with a retroactive ratification, the following must occur at a public meeting:
  - 1) The City Council as the fiscal body of the City of WHITING, Lake County, Indiana, a Municipal Corporation.
  - 2) The Mayor as the executive of the City of WHITING, Lake County, Indiana, a Municipal Corporation.
  - 3) The Lake County Council has the fiscal body of the County of Lake, Indiana.
  - 4) The Board of Commissioners as the county executive of the County of Lake, Indiana.

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this 19th day of April, 2023.**

**LAKE COUNTY, INDIANA  
BOARD OF COMMISSIONERS:**

  
\_\_\_\_\_  
Kyle Allen, Sr., 1<sup>st</sup> District

  
\_\_\_\_\_  
Jerry Tippy, 2<sup>nd</sup> District

\_\_\_\_\_  
Michael C. Repay, 3<sup>rd</sup> District

ATTEST:  
  
\_\_\_\_\_  
Peggy Katona, Auditor

**LAKE COUNTY, INDIANA  
COUNTY COUNCIL:**

\_\_\_\_\_  
David Hamm, 1<sup>st</sup> District

\_\_\_\_\_  
Clorius Lay, 2<sup>nd</sup> District

\_\_\_\_\_  
Charlie Brown, 3<sup>rd</sup> District

\_\_\_\_\_  
Pete Lindemulder, 4<sup>th</sup> District

\_\_\_\_\_  
Christine Cid, 5<sup>th</sup> District

\_\_\_\_\_  
Ted Bilski, 6<sup>th</sup> District

\_\_\_\_\_  
Randy Niemeyer, 7<sup>th</sup> District

**IN WITNESS WHEREOF, the Parties, by their duly authorized Officials and Representatives have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**MAYOR CITY OF  
WHITING, INDIANA:**

\_\_\_\_\_  
Steve Spebar, Mayor

ATTEST:

\_\_\_\_\_  
Jon Haynes, Clerk-Treasurer

**WHITING, INDIANA  
CITY COUNCIL:**

\_\_\_\_\_  
Chris Sarvanidis, At Large

\_\_\_\_\_  
Shawn M. Turpin, At Large

\_\_\_\_\_  
Nicholas A. Suarez, 1<sup>st</sup> District

\_\_\_\_\_  
Rebecca Unate Michko, 2<sup>nd</sup> District

\_\_\_\_\_  
Thomas Michniewicz, 3<sup>rd</sup> District