



Lake County Council

November 14, 2023

Regular Meeting – 10:00 AM

Agenda

2293 N. Main St.

Commissioners Court Room/Council Chambers, 3rd Floor, Building A

Crown Point, IN 46307

1: Opening

Moment of Reflection

Pledge of Allegiance

Roll Call of County Council Members

County Council Secretary – Auditor's Office

2: Minutes

September 5, 2023

2024 Public Budget Presentations

September 7, 2023

2024 Budget Workshop

September 12, 2023

2024 Budget Workshop

September 19, 2023

2024 Budget 1st Reading

October 10, 2023

Regular Meeting

October 17, 2023

2024 Budget 2nd Reading

3: Awards/Resolutions

Acknowledging December 1, 2023 as World AIDS Day.

4: Acknowledgments

5: Fairgrounds – 9201

(NIEMEYER, CID & BILSKI)

A. Transfer – County General Fund – 1001 **Withdrawn**

| | | | | |
|-------|--------------------------------------|-----------|-------------------------|--|
| From: | 62110 Office Supplies | \$ | 30.58 | |
| | 62210 Petroleum Products | \$ | 5,038.91 | |
| | 62240 Household & Institute Supplies | \$ | 3,809.21 | |
| | 62410 Other Supplies | \$ | 937.27 | |
| | 63620 Equipment Repair | \$ | 2,904.52 | |
| | 64490 Other Equipment | \$ | 4,649.67 | |
| To: | 61190 Part-Time | \$ | 9,278.00 | |
| | 61280 Seasonal Employees | \$ | 8,092.16 | |
| | Total: | \$ | <u>17,370.16</u> | |

5: Fairgrounds – 9201 Cont.

(NIEMEYER, CID & BILSKI)

B. Create New Line Items – County Cumulative Capital Development Fund – 1651 Withdrawn

62210 Petroleum Products

63630 Maintenance & Service Contracts

Transfer – County Cumulative Capital Development Fund – 1651 Withdrawn

| | | | |
|---------------------------------------|-----------|-----------------|----------|
| From: 63610 Building & Structures | \$ | 4,000.00 | |
| 64500 Construction & Reconstruction | \$ | 4,000.00 | |
| To: 62210 Petroleum Products | | \$ | 4,000.00 |
| 63630 Maintenance & Service Contracts | | \$ | 4,000.00 |
| Total: | \$ | 8,000.00 | |

C. Transfer – County General Fund – 1001

| | | |
|-------------------------------------------|----|----------|
| From: 64490 Other Equipment | \$ | 2,000.00 |
| To: 63630 Maintenance & Service Contracts | | |

6: Cooperative Extension Service – 5002

(LINDEMULDER, NIEMEYER & HAMM)

Create New Line Item – County General Fund – 1001

64420 Office Machines

Transfer – County General Fund – 1001

| | | | |
|-------------------------------|----|-----------|----------|
| From: 61160 Office & Clerical | \$ | 12,962.00 | |
| To: 63235 Travel – Mileage | | \$ | 4,999.00 |
| 64420 Office Machines | | \$ | 7,963.00 |

7: Juvenile Court – 4005

(HAMM, LINDEMULDER & CID)

A. Rev. 144 – County General Fund – 1001

| <u>Effective 10/09/2023</u> | <u>Present</u> | <u>Proposed</u> | <u>Difference</u> |
|-----------------------------|----------------|-----------------|-------------------|
| 12428-016 Probation Officer | \$ 41,021.00 | \$ 73,599.00 | \$ 32,578.00 |

B. Grant Application & Grant Approval – Grant Oversight Committee

Lake Superior Court – Juvenile Division = Indiana Department of Corrections – State FY 2024-2025
Juvenile Detention Alternatives Initiative (JDAI) Grant Renewal Application.

8: Economic Development – 9307

(BROWN, CID & NIEMEYER)

Create New Line Items – LCCEDD HUD HOME-ARP Grant Fund – 8272

63145 Legal Services

63150 Consultant Fees

64220 Building Improvements

8: Economic Development – 9307 Cont.

(BROWN, CID & NIEMEYER)

Appropriation – LCCEDD HUD HOME-ARP Grant Fund – 8272

| | |
|-----------------------------|-----------------|
| 63145 Legal Services | \$ 7,500.00 |
| 63150 Consultant Fees | \$ 25,000.00 |
| 64220 Building Improvements | \$ 2,165,379.00 |

Total: \$ 2,197,879.00

9: Criminal Div. Public Defender – 9002

(CID, LINDEMULDER & HAMM)

A. Appropriation – County General Fund – 1001 **Withdrawn**

| | |
|-----------------------|-------------|
| 62110 Office Supplies | \$ 4,000.00 |
|-----------------------|-------------|

B. Transfer – County General Fund – 1001

| | |
|---------------------------|-------------|
| From: 61120 Professionals | \$ 4,000.00 |
| To: 62110 Office Supplies | |

C. Appropriation – Supplemental Public Defender Fund – 1405

| | |
|----------------------------------|--------------|
| 63190 Other Professional Service | \$ 45,000.00 |
|----------------------------------|--------------|

10: Animal Control – 8004

(CID, LAY & NIEMEYER)

Transfer – County General Fund – 1001

| | | |
|---------------------------------------|--------------|-------------|
| From: 61110 Official & Administrators | \$ 14,800.00 | |
| To: 61100 Overtime | | \$ 550.00 |
| 61150 Paraprofessionals | | \$ 9,250.00 |
| 61190 Part-Time | | \$ 5,000.00 |

11: Sheriff – 8001

(CID, LAY & NIEMEYER)

A. Appropriation – LC Sheriff's DCE/SP Fund – 9342

| | |
|------------------------|--------------|
| 63620 Equipment Repair | \$ 55,000.00 |
|------------------------|--------------|

B. Grant Application & Grant Approval – Grant Oversight Committee

Lake County Sheriff's Department = US Department of Justice – Indiana Criminal Justice Institute – 2024 Justice Assistance Grant (JAG) Program “Pass-Through” Grant Application.

12: County Assessor – 2001

(HAMM, BROWN & NIEMEYER)

A. Appropriation – Reassessment 2015 Fund – 1337

| | |
|----------------------------------|--------------|
| 63190 Other Professional Service | \$ 10,000.00 |
|----------------------------------|--------------|

B. Transfer – County General Fund – 1001

| | |
|----------------------------|-------------|
| From: 63145 Legal Services | \$ 1,500.00 |
| To: 62110 Office Supplies | |

13: Calumet Township Assessor – 2002

(HAMM, BROWN & NIEMEYER)

A. Reduction – Reassessment 2015 Fund – 1337

63190 Other Professional Service (\$ 2,000.00)

B. Transfer – County General Fund – 1001

| | | | |
|-------------------------------------|----|-----------|-------------------------|
| From: 61130 Technicians | \$ | 15,000.00 | |
| 61160 Office & Clerical | \$ | 10,000.00 | |
| 61190 Part-Time | \$ | 25,000.00 | |
| To: 61110 Official & Administrators | | \$ | 20,000.00 |
| 62110 Office Supplies | | \$ | 5,000.00 |
| 63190 Other Professional Service | | \$ | 10,000.00 |
| 63235 Travel – Mileage | | \$ | 5,000.00 |
| 63730 Property Rental | | \$ | 10,000.00 |
| Total: | | \$ | <u>50,000.00</u> |

C. Transfer – Reassessment 2015 Fund – 1337

| | | | |
|----------------------------------|----|----------|-----------|
| From: 61251 Assessor Per Diem | \$ | 5,700.00 | |
| 61320 FICA – Deduction | \$ | 2,000.00 | |
| 61330 PERF – Deduction | \$ | 1,500.00 | |
| 61360 Workman's Comp – Deduction | \$ | 3,700.00 | |
| 63190 Other Professional Service | \$ | 9,500.00 | |
| 63232 Travel – Meals | \$ | 1,000.00 | |
| 63235 Travel – Mileage | \$ | 3,000.00 | |
| 64420 Office Machines | \$ | 1,500.00 | |
| To: 61190 Part-Time | | \$ | 27,900.00 |

14: Center Township Assessor – 2003

(HAMM, BROWN & NIEMEYER)

Reduction – Reassessment 2015 Fund – 1337

63190 Other Professional Service (\$ 2,000.00)

15: Hobart Township Assessor – 2004

(HAMM, BROWN & NIEMEYER)

Reduction – Reassessment 2015 Fund – 1337

63190 Other Professional Service (\$ 2,000.00)

16: Ross Township Assessor – 2005

(HAMM, BROWN & NIEMEYER)

Reduction – Reassessment 2015 Fund – 1337

63190 Other Professional Service (\$ 2,000.00)

17: St. John Township Assessor – 2006

(HAMM, BROWN & NIEMEYER)

A. Reduction – Reassessment 2015 Fund – 1337

63190 Other Professional Service (\$ 2,000.00)

17: St. John Township Assessor – 2006 Cont.

(HAMM, BROWN & NIEMEYER)

B. Transfer – County General Fund – 1001

From: 62410 Other Supplies \$ 440.00
To: 61210 Longevity – Deduction

18: L.C. Superior Court IV – 4001

(HAMM, LINDEMULDER & CID)

A. Transfer – County General Fund – 1001

From: 61140 Protective Services \$ 1,480.00
To: 61210 Longevity – Deduction

B. Resolution

Permitting the Superior Court of Lake County, County Division – Room No. 4 to Pay an Outstanding 2022 Invoice/Debt from the 2023 Budget.

19: Treasurer – 1003

(HAMM, BROWN & CID)

Ordinance

Amending Ordinance No. 1132B, Establishment of Non-Sufficient Fund Service Fee Charge.

20: Criminal Courts – 3002

(HAMM, BILSKI & LAY)

A. Rev. 144 – County General Fund – 1001

| <u>Effective 11/05/2023</u> | <u>Present</u> | <u>Proposed</u> | <u>Difference</u> |
|---------------------------------|-----------------------------|-----------------------------|-----------------------|
| 12428-012 Probation officer | \$ 73,599.00 | \$ 70,094.00 | (\$ 3,505.00) |
| 11221-001 Director of Probation | \$ 100,094.00 | \$ 103,599.00 | \$ 3,505.00 |
| Total(s): | <u>\$ 173,693.00</u> | <u>\$ 173,693.00</u> | <u>\$ 0.00</u> |

B. Transfer – County General Fund – 1001

| | | |
|----------------------------------------|----------------------------|--|
| From: 61130 Technicians | \$ 10,000.00 | |
| 62110 Office Supplies | \$ 1,000.00 | |
| 62230 Clothing | \$ 1,400.00 | |
| 63231 Travel – Registration | \$ 2,000.00 | |
| 63232 Travel – Meals | \$ 900.00 | |
| 63233 Travel – Lodging | \$ 2,900.00 | |
| 63234 Travel – Transportation/Other | \$ 1,000.00 | |
| 63235 Travel – Mileage | \$ 600.00 | |
| To: 63190 Other Professional Service | \$ 10,000.00 | |
| 63290 Other Commuting & Transportation | \$ 9,800.00 | |
| Total: | <u>\$ 19,800.00</u> | |

21: Court Administrator – 3003

(HAMM, BILSKI & LAY)

Transfer – County General Fund – 1001

From: 63920 Food & Lodging \$ 300.00
To: 61210 Longevity – Deduction

22: Emergency Management – 9304

(BROWN, CID & NIEMEYER)

Grant Application & Grant Approval – Grant Oversight Committee

Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security – Indiana Department of Homeland Security – 2023 Emergency Management Performance Grant (EMPG) – Salary Reimbursement Grant Application.

23: Combined Election & Registration – 5001 (LINDEMULDER, NIEMEYER & HAMM)

Grant Application & Grant Approval – Grant Oversight Committee

Combined Board of Elections and Registration = US Election Assistance Commission – Indiana Secretary of State Office – 2023 Help America Vote Act (HAVA) Election Security Local Grant Application – Outreach and Education Category.

24: Community Corrections – 9101

(LINDEMULDER)

Grant Applications & Grant Approvals – Grant Oversight Committee

1. Lake County Adult Community Corrections on behalf of Lake County Superior Court – Criminal Division – Room 4 = Indiana Supreme Court – 2024 Problem-Solving Court Grant Application – Drug Court Category.
2. Lake County Adult Community Corrections on behalf of Lake Superior Court – Criminal Division – Room 2 = Indiana Supreme Court – 2024 Problem-Solving Court Grant Application – Mental Health Court Category (for Therapeutic Intervention Court).
3. Lake County Community Corrections on behalf of Lake Superior Court – Criminal Division – Room 1 = Indiana Supreme Court – 2024 Problem-Solving Court Grant Application – Re-entry Court Category (for Community Transition Court).
4. Lake County Adult Community Corrections = US Department of Health and Human Services – Indiana Family and Social Services Administration-Division of Mental Health and Addiction (FSSA-DMHA) – Indiana Supreme Court – 2024 Justice Partners Addiction Response (JPAR) Sequential Intercept Model (SIM) Opioid Grant Renewal Award.

25: Commissioners L.C. 911 – 9305

(BROWN, CID & NIEMEYER)

A. Transfer – E911 Operating Fund – 1014

| | |
|---------------------------------------|-----------------------------|
| From: 61140 Protective Services | \$ 300,000.00 |
| 61340 Group Insurance – Deduction | \$ 380,000.00 |
| To: 61100 Overtime | \$ 440,000.00 |
| 61320 FICA – Deduction | \$ 60,000.00 |
| 61330 PERF – Deduction | \$ 60,000.00 |
| 63630 Maintenance & Service Contracts | \$ 120,000.00 |
| Total: | <u>\$ 680,000.00</u> |

B. Transfer – Lake County 911 Fund – 1399

| | |
|---------------------------------------|-----------------------------|
| From: 61140 Protective Services | \$ 100,000.00 |
| 63150 Consultant Fees | \$ 20,000.00 |
| 63240 Telephone | \$ 40,000.00 |
| To: 61320 FICA – Deduction | \$ 10,000.00 |
| 61330 PERF – Deduction | \$ 45,000.00 |
| 61360 Workman's Comp – Deduction | \$ 5,000.00 |
| 63630 Maintenance & Service Contracts | \$ 100,000.00 |
| Total: | <u>\$ 160,000.00</u> |

26: Prosecutor – 9001

(CID, LINDEMULDER & HAMM)

A. Resolution

Permitting the Office of the Prosecuting Attorney to Pay an Outstanding 2022 Invoice/Debt in the amount of \$510.21 from the 2023 Budget.

B. Transfer – Infraction Deferral Program Fund – 7104

| | |
|-------------------------------|--------------|
| From: 61160 Office & Clerical | \$ 15,000.00 |
| To: 62110 Office Supplies | |

C. Transfer – Non-reverting Property Seizure Fund – 4145

| | |
|------------------------------------|--------------|
| From: 61125 Discretionary Salaries | \$ 30,000.00 |
| To: 61190 Part-Time | |

D. Transfer – Pre-Trial Diversion Fund – 7135

| | |
|---------------------------------------|----------------------------|
| From: 61125 Discretionary Salaries | \$ 30,000.00 |
| 61160 Office & Clerical | \$ 50,000.00 |
| To: 61190 Part-Time | \$ 60,000.00 |
| 63630 Maintenance & Service Contracts | \$ 20,000.00 |
| Total: | <u>\$ 80,000.00</u> |

27: County Council – 6001

A. Ordinance

Establishing the Procedure for Lake County to Obtain Title for a Parcel of Real Property Offered at Tax Sale Two or More Occasions without a Bid and Parcels Determined to be a Public Hazard.

(LAY) **Postponed October**

B. Citizen Appointments

1. Veterans Memorial Parkway Commission: **Postponed October**

Two Members (2) (Shall)

2. County Property Tax Assessment Board of Appeals:

One Member (1) (Shall)

3. Alcohol Beverage Board:

One Member (1) (Shall)

4. County Domestic Violence Fatality Review Team:

Expert in the Field of Forensic Pathology, Coroner or Deputy Coroner (1) (Shall)

C. Collective Bargaining Agreement

Between Lake County Government and International Brotherhood of Electrical Workers Local Union 21.

D. Consulting Contract

Law Office of Ray L. Szarmach, P.C.

E. Discussion

Update of Oracle Fusion Financial System. (NIEMEYER)

Public Comments:

RESOLUTION NO. _____**RESOLUTION ACKNOWLEDGING
DECEMBER 1, 2023 AS WORLD AIDS DAY**

WHEREAS, the Centers for Disease Control and Prevention estimates that more than 1,189,700 people are living with HIV in the United States and for every 100 people with HIV, 87 knew their HIV status; and

WHEREAS, new infections continue at far too high a level, with 36,136 new HIV diagnoses in the United States and dependent areas in 2021; and

WHEREAS, in recent years, the rate of death due to HIV disease continues to slowly decline, decreasing from 2.6 deaths per 100,000 in 2010 to 1.3 deaths per 100,000 in 2021; and

WHEREAS, in May of 2015, a new law went into effect to allow local health departments and law enforcement to work together, if certain criteria are met, to start a syringe exchange program to provide hard to reach people who inject drugs with an opportunity to reduce the spread of bloodborne diseases such as HIV and HCV by using sterile syringes, share syringes less often and safely dispose of used syringes; and

WHEREAS, the World Health Organization in 1988 established World AIDS Day (December 1st) providing an opportunity for people worldwide to unite in the fight against HIV, to show support for people living with HIV, to commemorate those who have died from an AIDS-related illness and to reach out to families, friends and loved ones who have been deeply affected; and

WHEREAS, the Lake County Council acknowledges December 1, 2023 as World AIDS Day.

NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:

That the Lake County Council acknowledges December 1, 2023 as World AIDS Day.

SO RESOLVED THIS 14th day of November, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

Revision

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072
marshjf@lakecountyin.org
Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District
JERRY TIPPY, 2ND District
MICHAEL REPAY, 3RD District

SUPERINTENDENT

JOHN MARSHALL

September 15, 2023

ok y

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a Funds Transfer in our General Fund 1001 Line 61190 – Part Time & 61280 - Seasonal Employees to cover the negative balances. We are requesting to transfer \$30.58 from line 62110 (Office Supplies), \$5,038.91 from line 62210 (Petroleum), \$3,809.21 from line 62240 (Household), \$937.27 from line 62410 (Other Supplies), \$2,904.52 from line 63620 (Equipment Repair), and \$4,649.67 from line 64490 (Other Equipment) all to be applied in the amount of \$9,728.90 to line 61190(Part-Time), and \$8,092.16 to line 61280 (Seasonal Employees) for a total transfer of \$17,370.16. 9,278 y

Thank you,



Kristen Borchert
Administrative Assistant

LAKE COUNTY AUDITOR
2023 SEP 19 AM 10:06

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072

marshjf@lakecountyin.org

Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District

JERRY TIPPY, 2nd District

MICHAEL REPAY, 3rd District

SUPERINTENDENT


JOHN MARSHALL

October 13, 2023

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a items 6A and 6B be withdrawn from the November Council Meeting.

Thank you,

A handwritten signature in black ink, appearing to read "Kristen Borchert". The signature is fluid and cursive, with the first name "Kristen" and last name "Borchert" clearly distinguishable.

Kristen Borchert
Administrative Assistant

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

9201 Fairgrounds

as Follows:

FUND NO. 1001

Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|--------------------------------------|--------------|---------------------------|-------------|
| 1. 62110 Office Supplies | \$ 30.58 | 61190 Part-Time | \$ 9,278.48 |
| 2. 62210 Petroleum Products | \$ 50,389.91 | 61280 Seasonal Employees | \$ 8,092.10 |
| 3. 62240 Household & Instit Supplies | \$ 3,809.21 | | |
| 4. 62410 Other Supplies | \$ 937.27 | | |
| 5. 63620 Equipment Repair | \$ 2,904.52 | | |
| 6. 64490 Other Equipment | \$ 4,649.67 | | |
| 7. _____ | | | |
| 8. _____ | | | |
| 9. _____ | | | |
| 10. _____ | | | |

Total: \$17,370.10

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County

as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

9201 Fairgrounds

Name of Department

Signature & Date

September 15, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9201-61110 | County General-Fairgrounds-Official & Administrators | | 136,217.00 | 0.00 | 0.00 | 92,998.39 | 92,998.39 | 43,218.61 |
| 1001-9201-61160 | County General-Fairgrounds-Office & Clerical | | 34,866.00 | 0.00 | 0.00 | 25,351.30 | 25,351.30 | 9,514.70 |
| 1001-9201-61180 | County General-Fairgrounds-Service/Maintenance | | 40,352.00 | 0.00 | 0.00 | 29,340.14 | 29,340.14 | 11,011.86 |
| 1001-9201-61190 | County General-Fairgrounds-Part-Time | | 25,811.16 | 0.00 | 0.00 | 35,089.16 | 35,089.16 | -9,278.00 |
| 1001-9201-61210 | County General-Fairgrounds-Longevity \- Deduction | | 1,220.00 | 0.00 | 0.00 | 1,220.00 | 1,220.00 | 0.00 |
| 1001-9201-61280 | County General-Fairgrounds-Seasonal Employees | | 8,339.84 | 0.00 | 0.00 | 16,432.00 | 16,432.00 | -8,092.16 |
| 1001-9201-61320 | County General-Fairgrounds-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 11,806.18 | 11,806.18 | -11,806.18 |
| 1001-9201-61330 | County General-Fairgrounds-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 19,612.49 | 19,612.49 | -19,612.49 |
| 1001-9201-61340 | County General-Fairgrounds-Group Insurance \- Deduction | | 0.00 | 0.00 | 0.00 | 59,131.48 | 59,131.48 | -59,131.48 |
| 1001-9201-61350 | County General-Fairgrounds-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-9201-61360 | County General-Fairgrounds-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 2,860.00 | 2,860.00 | -2,860.00 |
| 1001-9201-62110 | County General-Fairgrounds-Office Supplies | | 380.00 | 0.00 | 0.00 | 343.92 | 343.92 | 36.08 |

| | Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|---|-----------------|------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| * | 1001-9201-62210 | County General-Fairgrounds-Petroleum Products | | 18,000.00 | 0.00 | 0.00 | 11,613.09 | 11,613.09 | 6,386.91 |
| * | 1001-9201-62240 | County General-Fairgrounds-Househld & Instit Supplie | | 7,000.00 | 0.00 | 0.00 | 3,190.79 | 3,190.79 | 3,809.21 |
| | 1001-9201-62310 | County General-Fairgrounds-Equipment Repair Parts | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| * | 1001-9201-62410 | County General-Fairgrounds-Other Supplies | | 12,293.10 | 0.00 | 489.74 | 10,866.09 | 11,355.83 | 937.27 |
| * | 1001-9201-63620 | County General-Fairgrounds-Equipment Repair | | 5,000.00 | 0.00 | 0.00 | 2,095.48 | 2,095.48 | 2,904.52 |
| | 1001-9201-63630 | County General-Fairgrounds-Mainten & Service Cont | | 16,000.00 | 0.00 | 150.00 | 14,937.09 | 15,087.09 | 912.91 |
| * | 1001-9201-64490 | County General-Fairgrounds-Other Equipment | | 65,039.30 | 0.00 | 15.00 | 60,374.63 | 60,389.63 | 4,649.67 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-9201-61110 | Jan-23 | 01/30/2023 | 523.92 |
| 1001-9201-61110 | Jan-23 | 01/31/2023 | 14795.41 |
| 1001-9201-61110 | Feb-23 | 02/13/2023 | 523.92 |
| 1001-9201-61110 | Feb-23 | 02/28/2023 | 10057.78 |
| 1001-9201-61110 | Mar-23 | 03/31/2023 | 10581.72 |
| 1001-9201-61110 | Apr-23 | 04/30/2023 | 12375.66 |

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072
marshif@lakecountyin.org
Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District
JERRY TIPPY, 2ND District
MICHAEL REPAY, 3RD District

SUPERINTENDENT

JOHN MARSHALL

October 2, 2023

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a Funds Transfer in our 1651 Fund. We would also like to create 2 new lines in Fund 1651 – 62210 - Petroleum Products & 63630 - Mainten & Service Contracts. *ok y*

We are requesting \$4,000 be transferred from 63610 - Building & Structures and applied to 62210 - Petroleum.

We are also asking \$4,000 be transferred from 64500 - Construction & Reconstruction and applied to 63630 - Mainten & Service Contracts.

This would cover the cost for the remainder of the year in Petroleum and our Mainten & Service Contracts.

Thank you,

Kristen Borchert
Administrative Assistant

NOV 02 2023
SO:0111 00:00:00
h 3:40

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET
CROWN POINT, IN 46307
(219) 661-3071 Fax 661-3072

marshjf@lakecountyin.org

Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERS

KYLE W. ALLEN Sr., 1ST District

JERRY TIPPY, 2ND District

MICHAEL REPAY, 3RD District

SUPERINTENDENT

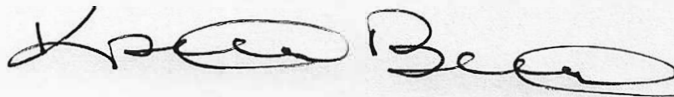
JOHN MARSHALL

October 13, 2023

Dear Council President, Charlie Brown,

The Lake County Fairgrounds is requesting a items 6A and 6B be withdrawn from the November Council Meeting.

Thank you,

A handwritten signature in black ink, appearing to read "Kristen Borchert". The signature is fluid and cursive, with the first name "Kristen" and last name "Borchert" clearly distinguishable.

Kristen Borchert
Administrative Assistant

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

9201 Fairgrounds

as Follows:

FUND NO.

1651

Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|-------------------------------------|-------------|------------------------------------|-----------------------|--------------------|
| 1. | 63610 Building & Structures | \$ 4,000.00 | 62210 Petroleum Products (CNL) | \$ 4,000.00 | |
| 2. | 64500 Construction & Reconstruction | \$ 4,000.00 | 63630 Mainten & Service Cont (CNL) | \$ 4,000.00 | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| | | | | | Total: \$ 8,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

9201 Fairgrounds

Name of Department

Signature & Date

October 2, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| * 1651-9201-63610 | Co. Cumulative Capital De-Fairgrounds-Building & Structures | | 10,000.00 | 0.00 | 0.00 | 2,852.71 | 2,852.71 | 7,147.29 * |
| 1651-9201-64490 | Co. Cumulative Capital De-Fairgrounds-Other Equipment | | 20,000.00 | 0.00 | 0.00 | 18,895.69 | 18,895.69 | 1,104.31 |
| * 1651-9201-64500 | Co. Cumulative Capital De-Fairgrounds-Construction & Reconstruc | | 100,000.00 | 0.00 | 0.00 | 92,671.17 | 92,671.17 | 7,328.83 * |

LAKE COUNTY FAIRGROUNDS

889 SOUTH COURT STREET

CROWN POINT, IN 46307

(219) 661-3071 Fax 661-3072

marshif@lakecountyin.org

Open 365 Days

LAKE COUNTY BOARD OF COMMISSIONERSKYLE W. ALLEN Sr., 1ST DistrictJERRY TIPPY, 2ND DistrictMICHAEL REPAY, 3RD District**SUPERINTENDENT**

JOHN MARSHALL

October 19, 2023

Dear Council President, Charlie Brown,

ok

The Lake County Fairgrounds is requesting a transfer within our General Fund 1001. We are requesting \$2,000 be transferred from Line 64490 – Other Equipment and applied to Line 63630 – Mainten & Service Cont. to cover the remainder of the years expenses.

Thank you for your consideration,



Kristen Borchert
Administrative Assistant

2023 OCT 19 10:58 AM

2023 OCT 19 10:58 AM

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Fairgrounds- 9201 as Follows: FUND NO. 1001 *ok*

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|--------------------------------|----------------|-------------------------------|----------------|
| 1. <u>64490 - Other Equip.</u> | <u>\$2,000</u> | <u>63630 - Main + Service</u> | <u>\$2,000</u> |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| | | | <u>\$2,000</u> |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County _____ as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. _____ Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Fairgrounds
 Name of Department

[Signature] 10/19/2023
 Signature & Date

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9201-61110 | County General-Fairgrounds-Official & Administrators | | 136,217.00 | 0.00 | 0.00 | 103,476.60 | 103,476.60 | 32,740.40 |
| 1001-9201-61160 | County General-Fairgrounds-Office & Clerical | | 34,866.00 | 0.00 | 0.00 | 28,033.30 | 28,033.30 | 6,832.70 |
| 1001-9201-61180 | County General-Fairgrounds-Service/Maintenance | | 40,352.00 | 0.00 | 0.00 | 32,444.14 | 32,444.14 | 7,907.86 |
| 1001-9201-61190 | County General-Fairgrounds-Part-Time | | 25,811.16 | 0.00 | 0.00 | 25,811.16 | 25,811.16 | 0.00 |
| 1001-9201-61210 | County General-Fairgrounds-Longevity \- Deduction | | 1,220.00 | 0.00 | 0.00 | 1,220.00 | 1,220.00 | 0.00 |
| 1001-9201-61280 | County General-Fairgrounds-Seasonal Employees | | 8,339.84 | 0.00 | 0.00 | 8,339.84 | 8,339.84 | 0.00 |
| 1001-9201-61320 | County General-Fairgrounds-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 13,023.90 | 13,023.90 | -13,023.90 |
| 1001-9201-61330 | County General-Fairgrounds-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 21,921.99 | 21,921.99 | -21,921.99 |
| 1001-9201-61340 | County General-Fairgrounds-Group Insurance \- Deductio | | 0.00 | 0.00 | 0.00 | 68,312.96 | 68,312.96 | -68,312.96 |
| 1001-9201-61350 | County General-Fairgrounds-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-9201-61360 | County General-Fairgrounds-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 3,110.00 | 3,110.00 | -3,110.00 |
| 1001-9201-62110 | County General-Fairgrounds-Office Supplies | | 380.00 | 0.00 | 0.00 | 343.92 | 343.92 | 36.08 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9201-62210 | County General-Fairgrounds-Petroleum Products | | 18,000.00 | 0.00 | 0.00 | 13,138.48 | 13,138.48 | 4,861.52 |
| 1001-9201-62240 | County General-Fairgrounds-Household & Instit Supplye | | 7,000.00 | 0.00 | 0.00 | 3,190.79 | 3,190.79 | 3,809.21 |
| 1001-9201-62310 | County General-Fairgrounds-Equipment Repair Parts | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-9201-62410 | County General-Fairgrounds-Other Supplies | | 12,293.10 | 97.12 | 682.98 | 11,039.92 | 11,820.02 | 473.08 |
| 1001-9201-63620 | County General-Fairgrounds-Equipment Repair | | 4,000.00 | 0.00 | 0.00 | 2,095.48 | 2,095.48 | 1,904.52 |
| 1001-9201-63630 | County General-Fairgrounds-Mainten & Service Cont | | 17,000.00 | 385.00 | 928.70 | 15,641.21 | 16,954.91 | 45.09 |
| 1001-9201-64490 | County General-Fairgrounds-Other Equipment | | 65,039.30 | 0.00 | 15.00 | 60,374.63 | 60,389.63 | 4,649.67 |

*

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-9201-61110 | Jan-23 | 01/30/2023 | 523.92 |
| 1001-9201-61110 | Jan-23 | 01/31/2023 | 14795.41 |
| 1001-9201-61110 | Feb-23 | 02/13/2023 | 523.92 |
| 1001-9201-61110 | Feb-23 | 02/28/2023 | 10057.78 |
| 1001-9201-61110 | Mar-23 | 03/31/2023 | 10581.72 |
| 1001-9201-61110 | Apr-23 | 04/30/2023 | 12375.66 |



Extension - Lake County

Revision

September 26, 2023

Councilman Pete Lindemulder
 Lake County Council
 2293 North Main Street
 Crown Point, IN 46307

RE: Transfer of Funds

Dear Councilman Lindemulder,

This revised letter consolidates our two (2) transfer requests and serves as our official request to be placed on the next council agenda for the purpose of requesting a funds transfer to cover mileage which will be incurred until the end of the 2023 calendar year and to replace an existing duplicating machine. The current machine was purchased in 2008 and has run over 1 million copies. This machine has broken down and parts are no longer available. Funds are available within our current budget.

TRANSFER FROM:

| Line-Item Name | Line Item # | Amount |
|-------------------|-------------|-------------|
| Office & Clerical | 61160 | \$12,962.00 |

TRANSFER TO:

| Line-Item Name | Line Item # | Amount |
|-----------------------|-------------|------------|
| Travel- Mileage | 63235 | \$4,999.00 |
| Office Machines (CNL) | 64420 | \$7,963.00 |

Thank you in advance for your

consideration. Respectfully,

Rita Gillis
 County Extension Director

Mailing Address: 2293 N. Main St. | Physical Address: 2291 N. Main St. | Crown Point, IN 46307 |
 219-755-3240 | <https://extension.purdue.edu/Lake/>

Purdue University is an equal access/equal opportunity institution.

MAILED 27 PM 2:30
 219-755-3240

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|----------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-5002-61120 | County General-Cooperative Extension Ser-Professionals | | 39,864.00 | 0.00 | 0.00 | 32,051.63 | 32,051.63 | 7,812.37 |
| 1001-5002-61160 | County General-Cooperative Extension Ser-Office & Clerical | | 128,398.00 | 0.00 | 0.00 | 78,956.84 | 78,956.84 | 49,441.16 |
| 1001-5002-61190 | County General-Cooperative Extension Ser-Part-Time | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-5002-61210 | County General-Cooperative Extension Ser-Longevity \- Deduction | | 1,760.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,760.00 |
| 1001-5002-61320 | County General-Cooperative Extension Ser-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 6,779.43 | 6,779.43 | -6,779.43 |
| 1001-5002-61330 | County General-Cooperative Extension Ser-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 16,522.85 | 16,522.85 | -16,522.85 |
| 1001-5002-61340 | County General-Cooperative Extension Ser-Group Insurance \- Deductio | | 0.00 | 0.00 | 0.00 | 59,200.00 | 59,200.00 | -59,200.00 |
| 1001-5002-61350 | County General-Cooperative Extension Ser-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-5002-61360 | County General-Cooperative Extension Ser-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 1,480.00 | 1,480.00 | -1,480.00 |
| 1001-5002-62110 | County General-Cooperative Extension Ser-Office Supplies | | 3,089.00 | 0.00 | 337.92 | 2,233.61 | 2,571.53 | 517.47 |
| 1001-5002-62240 | County General-Cooperative Extension Ser-Househld & Instit Supplie | | 216.00 | 0.00 | 0.00 | 91.56 | 91.56 | 124.44 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-5002-63190 | County General-Cooperative Extention Ser-Other Professional Servic | | 213,230.00 | 0.00 | 0.00 | 213,230.00 | 213,230.00 | 0.00 |
| 1001-5002-63231 | County General-Cooperative Extention Ser-Travel \- Registration | | 3,000.00 | 0.00 | 0.00 | 1,394.00 | 1,394.00 | 1,606.00 |
| 1001-5002-63235 | County General-Cooperative Extention Ser-Travel \- Mileage | | 16,522.51 | 0.00 | 0.00 | 12,983.93 | 12,983.93 | 3,538.58 |
| 1001-5002-63310 | County General-Cooperative Extention Ser-Printing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-5002-63620 | County General-Cooperative Extention Ser-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-5002-63710 | County General-Cooperative Extention Ser-Equipment Rentals | | 6,610.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,610.00 |
| 1001-5002-63910 | County General-Cooperative Extention Ser-Dues & Subscriptions | | 1,000.00 | 0.00 | 0.00 | 980.00 | 980.00 | 20.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-5002-61120 | Jan-23 | 01/30/2023 | 153.32 |
| 1001-5002-61120 | Jan-23 | 01/31/2023 | 4300.35 |
| 1001-5002-61120 | Feb-23 | 02/13/2023 | 153.32 |
| 1001-5002-61120 | Feb-23 | 02/28/2023 | 2913.12 |
| 1001-5002-61120 | Mar-23 | 03/31/2023 | 3066.44 |
| 1001-5002-61120 | Apr-23 | 04/30/2023 | 3066.44 |



510 Progress Street
Munster, IN 46321
(219) 934-2800 (708) 474-8282
(877) Copier-4 fax: (219) 934-2810
www.gateway-blz.com

Lake County COOP
2291 N. Main St.
Crown Point, IN 46307
Attn: Anita

September 6, 2023

Gateway Business Systems is pleased to present the following proposal for your review.

DUPLO Digital Duplicator DP-X510

The DP-X510 Digital Duplicator delivers great print quality with 300 x 600 dpi resolution and productivity up to 155 pages per minute. It quickly scans documents and makes the master within 20 seconds. The cost of master is shared by the total amount of copies produced and savings begin with as few as 20 copies. The high stacking capacity on both feed and receiving trays offer uninterrupted productivity. Feed a variety of paper types including fine, coarse, recycled, cards, and envelopes.

Consider the following:

- | | |
|------------------------------|-------------------------------|
| ✓ Up to 155 pages per minute | ✓ Color touchscreen LCD panel |
| ✓ 300 x 600 dpi resolution | ✓ Optional 100-sheet ADF |
| ✓ Up to legal size paper | ✓ Network options available |
| ✓ Stand | |

Equipment Purchase Price \$7,963

Supplies: Masters \$99/bx of 2, black ink \$27.75/ea.

Service agreement is available for \$495.00/yr. includes up to 300,000 prints. Overage is \$.0045 per print. **Duplo DP-X510** includes parts and labor only. Supplies are not included.

Gateway offers quality service & supplies. Service calls have an average response time of 4 hours or less on regular business days. Service calls, supply orders, and meter readings can be entered by phone or online 24 hours a day, 7 days a week.

Thank you for the opportunity to provide **Lake County Coop** with this proposal. We appreciate your business and the confidence you have placed in us. If you have any questions, please feel free to call at (219) 934-2800.

Respectfully submitted,

Debbie Hojnacki,
Gateway Business Systems, Inc

Locally owned & headquartered in Munster, IN
Lake County IN

Tib Office

Furniture Systems, Inc.

P.O. Box #11425
Merrillville, IN 46410

Design, Consult & Space Plan

Tel: 219-662-2860
Fax: 219-661-2489

To: Lake County Coop Purdue Extension
Attn: Anita Brown
Crown Point, IN 46307

From: Tib Schultz @
Tib Office 219-662-2860

Duplo Digital Duplicator

- Up to 155 pages per minute
- Color touchscreen panel
- 300 x 600 dpi
- Use variety types of paper
- Does envelopes
- Optional ADF (100 sheets) available
- Network options available

Lake County Coop - Purchase Price \$8,196/ea.

Thank you,

Tib Schultz

Tib Office, Inc.

Our Goal is to transform your office space from what it is today into a re-newed office environment which meets and/or exceeds all of your requirements for: Aesthetics, Image, Ergonomics, Technology, Growth, and Budget, keeping in mind each and every individual and their requirements for: Organization, Storage, Comfort and Productivity.

"Total Interior Business"
Since "1989"



**1140 West Washington Boulevard
Chicago, IL 60607**

**(312) 666-4700 Fax: (312) 666-4788
Service Hotline (877) 724-6618
www.regal-biz.com**

Anita Brown
Lake County Coop- Purdue Extension
2291 N. Main St.
Crown Point, IN 46307

| <u>Amount</u> | <u>Make/Model</u> | <u>Unit Price</u> | <u>Amount</u> |
|---------------|----------------------------------|-------------------|---------------|
| 1 ea. | DP-X510 Duplo Digital Duplicator | \$8,375 | \$8,375 |

Duplo has been a leading manufacturer of digital duplicators for 60+ years. The DP-X510 prints documents with 300 x 600 dpi and up to 155 pages per minute. You can feed a variety of paper types including fine, coarse, recycled, cards, and envelopes up to 110 lb. index. You can add an optional 100-sheet ADF and network options are available.

Thank you for your interest in Duplo Digital Duplicator and Regal Business Machines. I look forward to doing business with you. If you have any questions I can be reached at 312-752-6805

Best regards,

*Rick Polster
polsterr@regal-biz.com
312-752-6805*



Superior Court of Lake County
JUVENILE DIVISION

Judge Thomas H. Stefaniak, Jr.
LAKE COUNTY JUVENILE JUSTICE COMPLEX
3000 WEST 93RD AVENUE
CROWN POINT, IN 46307

• (603) 104941

PHONE: 219-660-6900
FAX: 219-738-6209

October 17, 2023

Lake County Council
2293 North Main Street
Crown Point, IN 46307

dy

Dear Council Members:

We respectfully request to be added to the November 14th, 2023 Council Agenda. We are requesting to increase Probation Officer salary in the Juvenile Court General Fund 1001-4005 for the following position effective 10/09/2023.

| | | | |
|-----------|-------------------|-------------|-------------|
| 12428-016 | Probation Officer | \$41,021.00 | \$73,599.00 |
|-----------|-------------------|-------------|-------------|

Please see attached Form 144. Thank you in advance for your consideration in this matter.

Sincerely,

Timothy Gericke, Chief
Superior Court Lake County, Juvenile Division
3000 West 93rd Avenue
Crown Point, IN 46307
219-660-6950

10/17/2023 10:10 AM

08:21:11 10/17/2023

STATEMENT OF SALARIES AND WAGES PROPOSED TO BE PAID OFFICERS AND EMPLOYEES CALENDAR YEAR 2023

Juvenile Court - 4005 1001

Lake

County, Indiana

(Name of Office, Department, Board Agency)

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023 :

FULL TIME SALARIED OFFICERS AND EMPLOYEES

only

Title of Position or Employee Classification

| JOB CODE # AND POSITION # | \$ PRESENT | \$ PROPOSED | \$ DIFFERENCE |
|-----------------------------|--------------|--------------|---------------|
| 12428-016 Probation Officer | \$ 41,021.00 | \$ 73,599.00 | \$ 32,578.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Totals | \$ 41,021.00 | \$ 73,599.00 | \$ 32,578.00 |

Title of Position or Employee ClassificationRate of Pay

| | | |
|----|-----|--|
| \$ | Per | |
| \$ | Per | |
| \$ | Per | |
| \$ | Per | |
| \$ | Per | |

*Show rate of pay per month, week, day, hour, etc.

Submitted by:



(Signature)

Date October 17, 2023

Chief Deputy

(Title)

NOTES:

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefore; thus, the amount to be requested in the budget for part time and hourly employees need not be included in this statement.
- (3) The County Auditor shall complete the reverse side of this or this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.



ORACLE

EPM Cloud Planning: LC3UD

HCM Data Load

Payroll Budget

Payroll Budget
OfficeNew Position
Request

Analysis

Payroll Acc
Validation

Budget Data Export

Payroll Budget

Fund Department
1001 County General 4005 Juvenile Court

| | | | Baseline | Department Request | % Rise for Dept Requested | Department Request-FICA | Department Request- PERF | Department Request- Group Insurance | Department Request- Workers Comp | Total Department Request | C V |
|---------------------------------------------|-------|--|-----------|-----------------------|---------------------------------|----------------------------|--------------------------------|----------------------------------------------|-------------------------------------------|--------------------------------|--------|
| 400512536000 Public Defender | 24898 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512560000 Intensive Probation Supervisor | 09238 | | 78,599.00 | 84,339.00 | 7.30 | 6,451.03 | 11,978.14 | 28,520.00 | 650.00 | 129,937.07 | |
| 400512428010 Probation Officer | 25228 | | 38,107.00 | 44,221.00 | 16.04 | 3,382.91 | 6,279.38 | 28,520.00 | 650.00 | 81,053.29 | |
| 400512430001 Dpty Chief Probation Off-Field | 09352 | | 76,910.00 | 82,128.00 | 6.79 | 6,282.87 | 11,682.32 | 28,520.00 | 650.00 | 127,244.19 | |
| 400512428019 Probation Officer | 10897 | | 72,197.00 | 77,627.00 | 7.80 | 5,953.77 | 11,051.43 | 28,520.00 | 650.00 | 122,002.20 | |
| 400512536001 Public Defender | 19517 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512536007 Public Defender | 09606 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512428021 Probation Officer | 12635 | | 70,094.00 | 75,561.00 | 7.80 | 5,780.42 | 10,729.66 | 28,520.00 | 650.00 | 119,241.08 | |
| 400512536006 Public Defender | 06167 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512428003 Probation Officer | 13387 | | 70,094.00 | 75,561.00 | 7.80 | 5,780.42 | 10,729.66 | 28,520.00 | 650.00 | 119,241.08 | |
| 400512428009 Probation Officer | 08208 | | 59,224.00 | 64,194.00 | 8.39 | 4,910.84 | 9,115.55 | 28,520.00 | 650.00 | 105,390.39 | |
| 400512536004 Public Defender | 07963 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512428014 Probation Officer | 15793 | | 63,724.00 | 68,894.00 | 7.80 | 5,255.09 | 9,754.55 | 28,520.00 | 650.00 | 110,873.64 | |
| 400512542003 Magistrate | 17850 | | 45,393.00 | 45,393.00 | 0.00 | 3,472.56 | 6,445.81 | 28,520.00 | 650.00 | 82,481.37 | |
| * 400512428018 Probation Officer | 24770 | | 41,021.00 | 49,193.00 | 19.92 | 3,763.26 | 6,985.41 | 28,520.00 | 650.00 | 87,111.67 | |
| 400512536011 Public Defender | 13638 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512542001 Magistrate | 04585 | | 45,393.00 | 45,393.00 | 0.00 | 3,472.56 | 6,445.81 | 28,520.00 | 650.00 | 82,481.37 | |
| 400512428013 Probation Officer | 11675 | | 70,094.00 | 75,561.00 | 7.80 | 5,780.42 | 10,729.66 | 28,520.00 | 650.00 | 119,241.08 | |
| 400512536008 Public Defender | 19846 | | 28,500.00 | 28,500.00 | 0.00 | 2,180.25 | 4,047.00 | 28,520.00 | 650.00 | 61,897.25 | |
| 400512428030 Probation Officer | 09879 | | 70,094.00 | 75,561.00 | 7.80 | 5,780.42 | 10,729.66 | 28,520.00 | 650.00 | 119,241.08 | |
| 400512428026 Probation Officer | 15126 | | 92,662.00 | 98,770.00 | 7.80 | 4,342.91 | 8,061.34 | 28,520.00 | 650.00 | 96,344.25 | |
| 400512428023 Probation Officer | 08092 | | 70,094.00 | 75,561.00 | 7.80 | 5,780.42 | 10,729.66 | 28,520.00 | 650.00 | 119,241.08 | |

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Renewal Application for the November 2023 Council Meeting Agenda
Date: Tuesday, October 31, 2023 9:20:53 AM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

Since my prior email, I have learned of another Grant Renewal Application ready for presentation to the Council at the November 2023 meeting. I am requesting the following Grant Renewal Application be added to the Council's November 14, 2023 Agenda:

**(7) Lake Superior Court - Juvenile Division = Indiana Department of Corrections
- State FY 2024-2025 Juvenile Detention Alternatives Initiative (JDAI) Grant
Renewal Application**

Please feel free to call or email me if you have any questions.

Thanks,
Jeanann
(219) 663-8526



**LAKE COUNTY
COMMUNITY ECONOMIC DEVELOPMENT DEPARTMENT**

2293 N. Main Street • Crown Point, In 46307

Tel. (219) 755-3225 • Fax (219) 736-5925

www.lakecountyin.org

**Executive Director
Timothy A. Brown**

October 10, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, IN 46307

RE: Department 9307 / Fund 8272

ok

Dear President Brown and Council Members:

This letter is to request inclusion on the Council's agenda for the next Council meeting in November 14, 2023.

I'm asking the County Council to approve and appropriate the following three-line items for the new LCCEDD ARP HOME Fund (Fund # 8272):

64220- Building Improvements - \$2,165,379.00

63145- Legal Services- \$7,500.00

63150- Consultant Fees- \$25,000.00

Attached is Form #3 for your consideration. Your assistance in this matter is greatly appreciated. If you should have any questions please feel free to call me at extension #3235.

Sincerely,

Kailynn Bullock
Kailynn Bullock
Bookkeeper

RECEIVED
OCT 16 19 11 43 AM

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

_____ as Follows: FUND NO. _____
 Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|--------|-----------------------|--------|-------|-----------------------|--------|
| 1. | _____ | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ | _____ |
| Total: | | | | | \$0.00 |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

Economic Development- 8307

as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------------------------|----------------|
| 1. 8272- 64220- Building & Improvements (CNL) | \$2,165,379.00 |
| 2. 8272- 63145- Legal Services (CNL) | \$7,500.00 |
| 3. 8272- 63150- Consultant Fees (CNL) | \$25,000.00 |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| Total: | \$2,197,879.00 |

only

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Copy to the Lake County council.

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Economic Development

Name of Department

[Signature] 10-10-23
 Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

ORDINANCE NO. 1488B

**ORDINANCE ESTABLISHING THE LAKE COUNTY COMMUNITY
ECONOMIC DEVELOPMENT DEPARTMENT'S HOME-ARP
GRANT FUND, A NON-REVERTING FUND.**

WHEREAS, pursuant to I.C. 36-2-3.5-5, the County Council shall adopt ordinances to promote efficient County Government; and

WHEREAS, pursuant to I.C. 36-2-5-2(b), the County Council shall appropriate money to be paid out of the County Treasury, and money may be paid from the County Treasury only under appropriation made by the County Council, except as otherwise provided as law; and

WHEREAS, the Lake County Council desires to establish by ordinance all funds within the County Treasury, from which appropriations and transfers require County Council approval; and

WHEREAS, Lake County Community Economic Development Department has been awarded a grant from the U.S. Department of Housing and Urban Development's (HUD) American Rescue Plan (ARP)-HOME Grant in the sum of \$2,197,879.00 for homelessness; at risk homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; serving populations with the great risk of housing instability; and veterans or a veteran family member that meets one of the above criteria; and

WHEREAS, the Lake County Council desires to create the Lake County Community Economic Development Department's HOME-ARP Grant Fund, a Non-Reverting Fund for the deposit of \$2,197,879.00 from the U.S. Department of Housing and Urban Development's (HUD) HOME-ARP Grant.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

1. That the Lake County Community Economic Development Department's HOME-ARP Allocation Grant Fund, a non-reverting fund, is established for the deposit of \$2,197,879.00 from the U.S. Department of Housing and Urban Development's (HUD) HOME-ARP Grant.
2. That pursuant to I.C. 36-2-5-2(b), the Lake County fiscal body shall appropriate all money to be paid out of the fund, except as otherwise provided by law.
3. Any money remaining in the fund at the end of the year shall not revert to any other fund but continues in the Lake County Community Economic Development Department's HOME-ARP Grant Fund.
4. In the event the Lake County Community Economic Development


Department receives future awards from the U.S. Department of Housing and Urban Development (HUD) HOME-ARP Grant program, those grants may be accounted for using the established Fund.

SO ORDAINED THIS 10th DAY OF OCTOBER, 2023.


ABSENT

CHARLIE BROWN, President


DAVID HAMM


RANDELL C. NIEMEYER


PETE LINDEMULDER


CHRISTINE CID


CLORIUS L. LAY


TED F. BELSKI

Members of the Lake County Council

**OFFICE OF THE PUBLIC DEFENDER
SUPERIOR COURT OF LAKE COUNTY
CRIMINAL DIVISION
2293 N. MAIN STREET
CROWN POINT, IN 46307
TELEPHONE: (219) 755-3506
FAX: (219) 755-3078**

*MARCE GONZALEZ JR. CHIEF PUBLIC DEFENDER
THOMAS W. VANES FIRST ASSISTANT PUBLIC DEFENDER
MARVIN E. SMITH EXECUTIVE DIRECTOR
WILLIAM A. PADULA SUPERVISOR CONFLICTS DIVISION
MARK A. BATES SUPERVISOR APPELLATE DIVISION*

October 19, 2023

ok

Lake County Council Vice President (Presiding Chair), Christine Cid
2293 N. Main Street
Crown Point, In 46307

Re: Additional Appropriations Lake County Public Defender Office Dept. #9002
Fund #1001 Line Item #62110 Office Supplies Amount \$4,000

Dear Council Vice President (Presiding Chair), Cid:

We are requesting additional appropriations in the General Fund #1001-line item #62110 Office Supplies in the amount of \$4,000. Our office is currently in need of toner for copiers and printers, along with copier paper.

Thanking you in advance for your cooperation in this matter. If you should have any questions or concerns, please feel free to contact me at extension 3550.

Sincerely,


Marce Gonzalez
Chief Public Defender

10/20/23 11:25 AM

**OFFICE OF THE PUBLIC DEFENDER
SUPERIOR COURT OF LAKE COUNTY
CRIMINAL DIVISION
2293 N. MAIN STREET
CROWN POINT, IN 46307
TELEPHONE: (219) 755-3506
FAX: (219) 755-3078**

*MARCE GONZALEZ JR. CHIEF PUBLIC DEFENDER
THOMAS W. VANES FIRST ASSISTANT PUBLIC DEFENDER
MARVIN E. SMITH EXECUTIVE DIRECTOR
WILLIAM A. PADULA SUPERVISOR CONFLICTS DIVISION
MARK A. BATES SUPERVISOR APPELLATE DIVISION*

November 2, 2023

Lake County Council Vice President (Presiding Chair), Christine Cid
2293 N. Main Street
Crown Point, In 46307

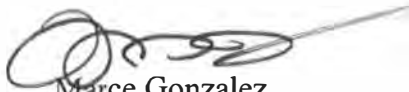
Re: Withdraw Request for Additional Appropriations Line Item #62110 Office Supplies
General Fund 1001 Amount \$4,000.00

Dear Council Vice President (Presiding Chair), Cid:

Please withdraw our request for Additional Appropriations in the General Fund 1001,
line item #62110 Office Supplies in the amount \$4,000.00.

Thanking you in advance for your cooperation in this matter. If you should have any
questions or concerns, please feel free to contact me at extension 3550.

Sincerely,



Marce Gonzalez
Chief Public Defender

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
 as Follows: FUND NO. _____

 Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|-----------------------|--------|-------|-----------------------|---------------------|
| 1. | _____ | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ | _____ |
| | | | | | Total: _____ |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County
 as follows:

PUBLIC DEFENDER #9002

 Dept. Name & No.

| | FUND, Line Item No. & Title | Amount |
|----|-----------------------------|--------------------------|
| 1. | 1001-62110 OFFICE SUPPLIES | \$4,000.00 |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |
| 6. | _____ | _____ |
| | | Total: \$4,000.00 |

only

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
 as follows along with evidence of the obligation for which the encumbrance shall be used.
 Copy to the Lake County council.

 Dept. Name & No.

| | FUND, Line Item No. & Title | Amount |
|----|-----------------------------|--------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |

PUBLIC DEFENDER #9002

 Name of Department

 Signature & Date

10/29-23
10-10-23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-61110 | County General-Criminal Div Public Defen-Official & Administrators | | 427,943.00 | 0.00 | 0.00 | 345,551.04 | 345,551.04 | 82,391.96 |
| 1001-9002-61120 | County General-Criminal Div Public Defen-Professionals | | 1,950,000.00 | 0.00 | 0.00 | 1,557,182.04 | 1,557,182.04 | 392,817.96 |
| 1001-9002-61130 | County General-Criminal Div Public Defen-Technicians | | 56,700.00 | 0.00 | 0.00 | 44,450.97 | 44,450.97 | 12,249.03 |
| 1001-9002-61140 | County General-Criminal Div Public Defen-Protective Services | | 185,960.00 | 0.00 | 0.00 | 148,816.34 | 148,816.34 | 37,143.66 |
| 1001-9002-61150 | County General-Criminal Div Public Defen-Paraprofessionals | | 350,838.00 | 0.00 | 0.00 | 281,702.26 | 281,702.26 | 69,135.74 |
| 1001-9002-61160 | County General-Criminal Div Public Defen-Office & Clerical | | 319,140.00 | 0.00 | 0.00 | 255,927.35 | 255,927.35 | 63,212.65 |
| 1001-9002-61190 | County General-Criminal Div Public Defen-Part-Time | | 18,665.00 | 0.00 | 0.00 | 14,386.25 | 14,386.25 | 4,278.75 |
| 1001-9002-61210 | County General-Criminal Div Public Defen-Longevity \- Deduction | | 24,940.00 | 0.00 | 0.00 | 920.00 | 920.00 | 24,020.00 |
| 1001-9002-61229 | County General-Criminal Div Public Defen-Board Member Per Diem | | 0.00 | 0.00 | 0.00 | 1,137.50 | 1,137.50 | -1,137.50 |
| 1001-9002-61231 | County General-Criminal Div Public Defen-Court Reporter Per Diem | | 125,000.00 | 0.00 | 0.00 | 107,154.64 | 107,154.64 | 17,845.36 |
| 1001-9002-61280 | County General-Criminal Div Public Defen-Seasonal Employees | | 7,036.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,036.00 |
| 1001-9002-61320 | County General-Criminal Div Public Defen-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 166,261.38 | 166,261.38 | -166,261.38 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-61330 | County General-Criminal Div Public Defen-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 330,642.74 | 330,642.74 | -330,642.74 |
| 1001-9002-61340 | County General-Criminal Div Public Defen-Group Insurance \-Deductio | | 0.00 | 0.00 | 0.00 | 777,378.67 | 777,378.67 | -777,378.67 |
| 1001-9002-61350 | County General-Criminal Div Public Defen-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-9002-61360 | County General-Criminal Div Public Defen-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 20,636.28 | 20,636.28 | -20,636.28 |
| 1001-9002-62110 | County General-Criminal Div Public Defen-Office Supplies | | 26,598.84 | 0.00 | 304.84 | 25,866.72 | 26,171.56 | 427.28 |
| 1001-9002-62410 | County General-Criminal Div Public Defen-Other Supplies | | 2,782.00 | 0.00 | 0.00 | 2,535.94 | 2,535.94 | 246.06 |
| 1001-9002-63190 | County General-Criminal Div Public Defen-Other Professional Servic | | 686,928.40 | 0.00 | 1,370.60 | 685,113.60 | 686,484.20 | 444.20 |
| 1001-9002-63231 | County General-Criminal Div Public Defen-Travel \- Registration | | 4,686.00 | 0.00 | 0.00 | 2,100.00 | 2,100.00 | 2,586.00 |
| 1001-9002-63232 | County General-Criminal Div Public Defen-Travel \- Meals | | 1,732.50 | 0.00 | 0.00 | 530.00 | 530.00 | 1,202.50 |
| 1001-9002-63233 | County General-Criminal Div Public Defen-Travel \- Lodging | | 4,111.00 | 0.00 | 0.00 | 1,409.91 | 1,409.91 | 2,701.09 |
| 1001-9002-63234 | County General-Criminal Div Public Defen-Travel \- Trans/Other | | 511.50 | 0.00 | 0.00 | 80.00 | 80.00 | 431.50 |
| 1001-9002-63235 | County General-Criminal Div Public Defen-Travel \- Mileage | | 11,444.30 | 0.00 | 0.00 | 5,784.27 | 5,784.27 | 5,660.03 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-63620 | County General-Criminal Div Public Defen-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-9002-63630 | County General-Criminal Div Public Defen-Mainten & Service Cont | | 2,621.00 | 0.00 | 0.00 | 2,367.77 | 2,367.77 | 253.23 |
| 1001-9002-63910 | County General-Criminal Div Public Defen-Dues & Subscriptions | | 1,412.00 | 0.00 | 190.00 | 642.00 | 832.00 | 580.00 |
| 1001-9002-69600 | County General-Criminal Div Public Defen-Cash Transfers | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-9002-61110 | Jan-23 | 01/30/2023 | 1645.94 |
| 1001-9002-61110 | Jan-23 | 01/31/2023 | 46955.42 |
| 1001-9002-61110 | Feb-23 | 02/13/2023 | 1645.94 |
| 1001-9002-61110 | Feb-23 | 02/28/2023 | 31613.52 |
| 1001-9002-61110 | Mar-23 | 03/31/2023 | 33259.46 |
| 1001-9002-61110 | Apr-23 | 04/30/2023 | 32918.68 |
| 1001-9002-61110 | May-23 | 05/31/2023 | 32918.68 |
| 1001-9002-61110 | Jun-23 | 06/05/2023 | 16459.34 |
| 1001-9002-61110 | Jun-23 | 06/16/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/03/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/17/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/31/2023 | 16459.34 |
| 1001-9002-61110 | Aug-23 | 08/14/2023 | 16459.34 |
| 1001-9002-61110 | Aug-23 | 08/28/2023 | 16459.34 |

**OFFICE OF THE PUBLIC DEFENDER
SUPERIOR COURT OF LAKE COUNTY
CRIMINAL DIVISION
2293 N. MAIN STREET
CROWN POINT, IN 46307
TELEPHONE: (219) 755-3506
FAX: (219) 755-3078**

*MARCE GONZALEZ JR. CHIEF PUBLIC DEFENDER
THOMAS W. VANES FIRST ASSISTANT PUBLIC DEFENDER
MARVIN E. SMITH EXECUTIVE DIRECTOR
WILLIAM A. PADULA SUPERVISOR CONFLICTS DIVISION
MARK A. BATES SUPERVISOR APPELLATE DIVISION*

November 2, 2023

Lake County Council Vice President (Presiding Chair), Christine Cid
2293 N. Main Street
Crown Point, In 46307

Re: Request to Transfer Funds from Line Item #61120 Professionals to #62110
Office Supplies General Fund 1001 Amount \$4,000.00

Dear Council Vice President (Presiding Chair), Cid:

We are requesting to transfer funds from the above line item to Office Supplies #62110 in the amount of \$4,000.00. Our office is currently in need of toner for copiers and printers, along with copier paper.

Thanking you in advance for your cooperation in this matter. If you should have any questions or concerns, please feel free to contact me at extension 3550.

Sincerely,


Marce Gonzalez
Chief Public Defender

LAKE COUNTY AUDITOR

2023 NOV -2 AM 10:47

RECEIVED

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

PUBLIC DEFENDER 9002

as Follows:

FUND NO. 1001

Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|--------|-----------------------|------------|-----------------------|-----------------------|------------|
| 1. | 61120 PROFESSIONALS | \$4,000.00 | 62110 OFFICE SUPPLIES | | \$4,000.00 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Total: | | | | | \$4,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

Total:

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

PUBLIC DEFENDER #9002

Name of Department

Signature & Date

11-2-23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-61110 | County General-Criminal Div Public Defen-Official & Administrators | | 427,943.00 | 0.00 | 0.00 | 362,010.38 | 362,010.38 | 65,932.62 |
| 1001-9002-61120 | County General-Criminal Div Public Defen-Professionals | | 1,950,000.00 | 0.00 | 0.00 | 1,632,181.80 | 1,632,181.80 | 317,818.20 |
| 1001-9002-61130 | County General-Criminal Div Public Defen-Technicians | | 56,700.00 | 0.00 | 0.00 | 46,631.74 | 46,631.74 | 10,068.26 |
| 1001-9002-61140 | County General-Criminal Div Public Defen-Protective Services | | 185,960.00 | 0.00 | 0.00 | 155,968.62 | 155,968.62 | 29,991.38 |
| 1001-9002-61150 | County General-Criminal Div Public Defen-Paraprofessionals | | 350,838.00 | 0.00 | 0.00 | 295,196.01 | 295,196.01 | 55,641.99 |
| 1001-9002-61160 | County General-Criminal Div Public Defen-Office & Clerical | | 319,140.00 | 0.00 | 0.00 | 268,201.95 | 268,201.95 | 50,938.05 |
| 1001-9002-61190 | County General-Criminal Div Public Defen-Part-Time | | 18,665.00 | 0.00 | 0.00 | 15,142.75 | 15,142.75 | 3,522.25 |
| 1001-9002-61210 | County General-Criminal Div Public Defen-Longevity \- Deduction | | 24,940.00 | 0.00 | 0.00 | 920.00 | 920.00 | 24,020.00 |
| 1001-9002-61229 | County General-Criminal Div Public Defen-Board Member Per Diem | | 0.00 | 0.00 | 0.00 | 1,137.50 | 1,137.50 | -1,137.50 |
| 1001-9002-61231 | County General-Criminal Div Public Defen-Court Reporter Per Diem | | 125,000.00 | 0.00 | 0.00 | 111,119.64 | 111,119.64 | 13,880.36 |
| 1001-9002-61280 | County General-Criminal Div Public Defen-Seasonal Employees | | 7,036.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,036.00 |
| 1001-9002-61320 | County General-Criminal Div Public Defen-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 176,156.60 | 176,156.60 | -176,156.60 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-61330 | County General-Criminal Div Public Defen-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 346,536.54 | 346,536.54 | -346,536.54 |
| 1001-9002-61340 | County General-Criminal Div Public Defen-Group Insurance \-Deductio | | 0.00 | 0.00 | 0.00 | 826,676.97 | 826,676.97 | -826,676.97 |
| 1001-9002-61350 | County General-Criminal Div Public Defen-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-9002-61360 | County General-Criminal Div Public Defen-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 22,018.59 | 22,018.59 | -22,018.59 |
| 1001-9002-62110 | County General-Criminal Div Public Defen-Office Supplies | | 26,844.90 | 0.00 | 304.84 | 26,144.48 | 26,449.32 | 395.58 |
| 1001-9002-62410 | County General-Criminal Div Public Defen-Other Supplies | | 2,535.94 | 0.00 | 0.00 | 2,535.94 | 2,535.94 | 0.00 |
| 1001-9002-63190 | County General-Criminal Div Public Defen-Other Professional Servic | | 686,928.40 | 0.00 | 1,370.60 | 685,113.60 | 686,484.20 | 444.20 |
| 1001-9002-63231 | County General-Criminal Div Public Defen-Travel \- Registration | | 4,686.00 | 0.00 | 0.00 | 2,100.00 | 2,100.00 | 2,586.00 |
| 1001-9002-63232 | County General-Criminal Div Public Defen-Travel \- Meals | | 1,732.50 | 0.00 | 0.00 | 530.00 | 530.00 | 1,202.50 |
| 1001-9002-63233 | County General-Criminal Div Public Defen-Travel \- Lodging | | 4,111.00 | 0.00 | 0.00 | 1,409.91 | 1,409.91 | 2,701.09 |
| 1001-9002-63234 | County General-Criminal Div Public Defen-Travel \- Trans/Other | | 511.50 | 0.00 | 0.00 | 80.00 | 80.00 | 431.50 |
| 1001-9002-63235 | County General-Criminal Div Public Defen-Travel \- Mileage | | 11,444.30 | 0.00 | 0.00 | 5,784.27 | 5,784.27 | 5,660.03 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-9002-63620 | County General-Criminal Div Public Defen-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-9002-63630 | County General-Criminal Div Public Defen-Mainten & Service Cont | | 2,621.00 | 0.00 | 0.00 | 2,465.91 | 2,465.91 | 155.09 |
| 1001-9002-63910 | County General-Criminal Div Public Defen-Dues & Subscriptions | | 1,412.00 | 0.00 | 190.00 | 642.00 | 832.00 | 580.00 |
| 1001-9002-69600 | County General-Criminal Div Public Defen-Cash Transfers | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-9002-61110 | Jan-23 | 01/30/2023 | 1645.94 |
| 1001-9002-61110 | Jan-23 | 01/31/2023 | 46955.42 |
| 1001-9002-61110 | Feb-23 | 02/13/2023 | 1645.94 |
| 1001-9002-61110 | Feb-23 | 02/28/2023 | 31613.52 |
| 1001-9002-61110 | Mar-23 | 03/31/2023 | 33259.46 |
| 1001-9002-61110 | Apr-23 | 04/30/2023 | 32918.68 |
| 1001-9002-61110 | May-23 | 05/31/2023 | 32918.68 |
| 1001-9002-61110 | Jun-23 | 06/05/2023 | 16459.34 |
| 1001-9002-61110 | Jun-23 | 06/16/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/03/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/17/2023 | 16459.34 |
| 1001-9002-61110 | Jul-23 | 07/31/2023 | 16459.34 |
| 1001-9002-61110 | Aug-23 | 08/14/2023 | 16459.34 |
| 1001-9002-61110 | Aug-23 | 08/28/2023 | 16459.34 |

**OFFICE OF THE PUBLIC DEFENDER
SUPERIOR COURT OF LAKE COUNTY
CRIMINAL DIVISION
2293 N. MAIN STREET
CROWN POINT, IN 46307
TELEPHONE: (219) 755-3506
FAX: (219) 755-3078**

*MARCE GONZALEZ JR. CHIEF PUBLIC DEFENDER
THOMAS W. VANES FIRST ASSISTANT PUBLIC DEFENDER
MARVIN E. SMITH EXECUTIVE DIRECTOR
WILLIAM A. PADULA SUPERVISOR CONFLICTS DIVISION
MARK A. BATES SUPERVISOR APPELLATE DIVISION*

October 19, 2023

Lake County Council Vice President (Presiding Chair), Christine Cid
2293 N. Main Street
Crown Point, In 46307

Re: Additional Appropriations Lake County Public Defender Office Dept. #9002
Fund #1405 Line Item #63190 Other Professional Services Amount \$45,000




Dear Council Vice President (Presiding Chair), Cid:

The Indiana Public Defender Commission has implemented new caseload standards for the calendar year 2024. Our expenditures are reactive to the number of cases filed by the prosecuting attorney. Our office was a pilot test county for 2023 to implement the new caseload formulas and we will need an additional contract lawyer in each of the 4 courtrooms to handle the overflow and keep caseloads within permissible numbers to comply with the 40% reimbursement.

We have been authorized by the Indiana Public Defender Commission to seek an additional appropriation of \$45,000 from Fund #1405 Line Item #63190 Other Professional Services without jeopardy to the 40% reimbursement.

Thanking you in advance for your cooperation in this matter. If you should have any questions or concerns, please feel free to contact me at extension 3550.

Sincerely,



Marce Gonzalez
Chief Public Defender

2023 OCT 19 PM 4:01

04:11:12 01.10.2023

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as Follows: FUND NO. _____

Dept. Name & No. _____

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|---------------|-----------------------|--------|-------|-----------------------|--------|
| 1. | _____ | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ | _____ |
| Total: | | | | | _____ |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

PUBLIC DEFENDER #9002

Dept. Name & No. _____

| FUND, Line Item No. & Title | | Amount |
|-----------------------------|---------------------------------|-------------|
| 1. | 1405-63190 OTHER PROF. SERVICES | \$45,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| Total: | | \$45,000.00 |

out

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.

Dept. Name & No. _____

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

PUBLIC DEFENDER #9002

Name of Department _____

Signature & Date _____

10-19-23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1405-9002-61190 | Supplemental Public Defen-Criminal Div Public Defen-Part\Time | | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 1405-9002-61231 | Supplemental Public Defen-Criminal Div Public Defen-Court Reporter Per Diem | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 1405-9002-61320 | Supplemental Public Defen-Criminal Div Public Defen-FICA \- Deduction | | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| 1405-9002-61330 | Supplemental Public Defen-Criminal Div Public Defen-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1405-9002-62130 | Supplemental Public Defen-Criminal Div Public Defen-Law Books | | 12,000.00 | 0.00 | 0.00 | 6,206.35 | 6,206.35 | 5,793.65 |
| 1405-9002-63190 | Supplemental Public Defen-Criminal Div Public Defen-Other Professional Servic | | 181,000.00 | 0.00 | 0.00 | 122,365.01 | 122,365.01 | 58,634.99 |
| 1405-9002-63231 | Supplemental Public Defen-Criminal Div Public Defen-Travel \- Registration | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 1405-9002-63232 | Supplemental Public Defen-Criminal Div Public Defen-Travel \- Meals | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 1405-9002-63233 | Supplemental Public Defen-Criminal Div Public Defen-Travel \- Lodging | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 1405-9002-63234 | Supplemental Public Defen-Criminal Div Public Defen-Travel \- Trans/Other | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 1405-9002-63235 | Supplemental Public Defen-Criminal Div Public Defen-Travel \- Mileage | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1405-9002-64410 | Supplemental Public Defen-Criminal Div Public Defen-Furniture & Fixtures | | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,500.00 |
| 1405-9002-64420 | Supplemental Public Defen-Criminal Div Public Defen-Office Machines | | 17,500.00 | 0.00 | 0.00 | 14,189.04 | 14,189.04 | 3,310.96 |

Profit and Loss Statement

AC473 Date: 10/19/2023
Time: 03:33
Parameters **Period:** Jan-23 To Oct-23
Fund: 1405
Department: 9999

| Fund | Description | Beginning Balance | Total Revenue | Total Expenses | Balance |
|------|------------------------------|-------------------|---------------|----------------|------------|
| 1405 | Supplemental Public Defender | 362,943.38 | 67,607.04 | -139,208.63 | 291,341.79 |
| | | | | Total | 291,341.79 |



OSCAR MARTINEZ
LAKE COUNTY SHERIFF
LAKE COUNTY, INDIANA

October 20, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main St
Crown Point, IN 46307

Dear President Brown & Council Members,

Re: **Transfers 8004 1001**

This letter serves as our official request to be placed on the November 2023 Council agenda to request transfers within our budget 8004 1001 from Official & Administrators to Overtime, Paraprofessionals and Part time.

If you have any questions regarding this request, I will meet with our Council Committee Members **prior** to the November 2023 meeting to discuss this matter.

Thank you in advance for this consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Oscar Martinez, Jr.".

Sheriff Oscar Martinez, Jr

Cc: Council Members

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Lake County Sheriff (Animal Control) 8004 as Follows: FUND NO. 1001
 Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|----------------------------------------------|---------------------|--------------------------------|---------------------|
| 1. <u>61110 Official & Adminstrators</u> | <u>\$ 14,800.00</u> | <u>61100 Overtime</u> | <u>\$ 550.00</u> |
| 2. _____ | _____ | <u>61150 Paraprofessionals</u> | <u>\$ 9,250.00</u> |
| 3. _____ | _____ | <u>61190 Pat Time</u> | <u>\$ 5,000.00</u> |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | _____ |
| 7. _____ | _____ | _____ | _____ |
| 8. _____ | _____ | _____ | _____ |
| 9. _____ | _____ | _____ | _____ |
| 10. _____ | _____ | _____ | _____ |
| | <u>\$ 14,800.00</u> | | <u>\$ 14,800.00</u> |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:
 Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| Total | |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
Lake County Sheriff (Animal Shelter) as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Lake County Sheriff
 Name of Department

Signature & Date

10/16/2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-8004-61100 | County General-Animal Control-Overtime | | 12,145.00 | 0.00 | 0.00 | 12,659.82 | 12,659.82 | -514.82 |
| 1001-8004-61110 | County General-Animal Control-Official & Administrators | | 89,991.00 | 0.00 | 0.00 | 56,880.60 | 56,880.60 | 33,110.40 |
| 1001-8004-61150 | County General-Animal Control-Paraprofessionals | | 32,588.00 | 0.00 | 0.00 | 35,527.84 | 35,527.84 | -2,939.84 |
| 1001-8004-61190 | County General-Animal Control-Partl-Time | | 113,331.00 | 0.00 | 0.00 | 89,980.50 | 89,980.50 | 23,350.50 |
| 1001-8004-61210 | County General-Animal Control-Longevity \- Deduction | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-8004-61320 | County General-Animal Control-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 12,462.13 | 12,462.13 | -12,462.13 |
| 1001-8004-61330 | County General-Animal Control-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 14,184.97 | 14,184.97 | -14,184.97 |
| 1001-8004-61340 | County General-Animal Control-Group Insurance \- Deductio | | 0.00 | 0.00 | 0.00 | 35,903.70 | 35,903.70 | -35,903.70 |
| 1001-8004-61350 | County General-Animal Control-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-8004-61360 | County General-Animal Control-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 6,980.40 | 6,980.40 | -6,980.40 |
| 1001-8004-62230 | County General-Animal Control-Clothing | | 566.00 | 0.00 | 0.00 | 565.00 | 565.00 | 1.00 |
| 1001-8004-62240 | County General-Animal Control-Househld & Instit Supply | | 5,695.14 | 0.00 | 1,640.49 | 4,005.87 | 5,646.36 | 48.78 |
| 1001-8004-62250 | County General-Animal Control-Health Care & Lab Supply | | 10,997.48 | 0.00 | 737.31 | 6,627.21 | 7,364.52 | 3,632.96 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|----------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-8004-62410 | County General-Animal Control-Other Supplies | | 1,214.92 | 0.00 | 1,213.92 | 0.00 | 1,213.92 | 1.00 |
| 1001-8004-63190 | County General-Animal Control-Other Professional Service | | 1,652.00 | 0.00 | 645.00 | 675.00 | 1,320.00 | 332.00 |
| 1001-8004-63980 | County General-Animal Control-Court Judgement | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-8004-63995 | County General-Animal Control-Other Services & Charges | | 35,000.00 | 0.00 | 25.00 | 34,759.15 | 34,784.15 | 215.85 |
| 1001-8004-64490 | County General-Animal Control-Other Equipment | | 13,201.04 | 0.00 | 400.04 | 12,800.00 | 13,200.04 | 1.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-8004-61100 | Jan-23 | 01/31/2023 | 2220.62 |
| 1001-8004-61100 | Feb-23 | 02/28/2023 | 1286.76 |
| 1001-8004-61100 | Mar-23 | 03/31/2023 | 1239.91 |
| 1001-8004-61100 | Apr-23 | 04/30/2023 | 833.5 |
| 1001-8004-61100 | May-23 | 05/31/2023 | 99.16 |
| 1001-8004-61100 | Jun-23 | 06/05/2023 | 44.7 |
| 1001-8004-61100 | Jun-23 | 06/16/2023 | 1419.16 |
| 1001-8004-61100 | Jul-23 | 07/03/2023 | 767.12 |
| 1001-8004-61100 | Jul-23 | 07/17/2023 | 1329.27 |
| 1001-8004-61100 | Jul-23 | 07/31/2023 | 963.43 |
| 1001-8004-61100 | Aug-23 | 08/14/2023 | 1095.51 |
| 1001-8004-61100 | Aug-23 | 08/28/2023 | 344.69 |
| 1001-8004-61100 | Sep-23 | 09/11/2023 | 476.81 |



OSCAR MARTINEZ
LAKE COUNTY SHERIFF

LAKE COUNTY, INDIANA

October 20, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main St
Crown Point, IN 46307

Dear President Brown & Council Members,

Re: **APPROPRIATION 9342 8001**

This letter serves as our official request to be placed on the November 2023 Council agenda to request additional appropriation in DCE/SP Erad fund 9342 8001 in the amount of \$55,000.00 9342 63620 equipment repair.

If you have any questions regarding this request, I will meet with our Council Committee Members **prior** to the November 2023 meeting to discuss this matter.

Thank you in advance for this consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Oscar Martinez Jr.".

Sheriff Oscar Martinez, Jr.

Cc: Council Members

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

as Follows: FUND NO. _____
 Dept. Name & No. _____

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|-----------------------------|--------|---------------------------|--------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | _____ |
| 7. _____ | _____ | _____ | _____ |
| 8. _____ | _____ | _____ | _____ |
| 9. _____ | _____ | _____ | _____ |
| 10. _____ | _____ | _____ | _____ |
| \$ - | | \$ - | |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

Lake County Sheriff DCE/SP 8001 as follows:
 Dept. Name & No. _____

| FUND, Line Item No. & Title | Amount |
|--------------------------------|--------------|
| 1. 9342 63620 Equipment Repair | \$ 55,000.00 |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| Total \$ 55,000.00 | |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
Lake County Sheriff (Animal Shelter) as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. _____ Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Lake County Sheriff
 Name of Department

Signature & Date

10/23/2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|----------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 9342-8001-61100 | LC Sheriff's DCE/SP Fund-Sheriff-Overtime | | 16,999.77 | 0.00 | 0.00 | 4,876.89 | 4,876.89 | 12,122.88 |
| 9342-8001-61320 | LC Sheriff's DCE/SP Fund-Sheriff-FICA \- Deduction | | 1,300.00 | 0.00 | 0.00 | 259.40 | 259.40 | 1,040.60 |
| 9342-8001-61330 | LC Sheriff's DCE/SP Fund-Sheriff-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 76.29 | 76.29 | -76.29 |
| 9342-8001-63620 | LC Sheriff's DCE/SP Fund-Sheriff-Equipment Repair | | 42,118.90 | 0.00 | 3,951.94 | 27,891.42 | 31,843.36 | 10,275.54 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 9342-8001-61100 | Feb-23 | 02/28/2023 | 1443.94 |
| 9342-8001-61100 | Jul-23 | 07/03/2023 | 183.12 |
| 9342-8001-61100 | Jul-23 | 07/17/2023 | 444.26 |
| 9342-8001-61100 | Aug-23 | 08/14/2023 | 537.83 |
| 9342-8001-61100 | Sep-23 | 09/25/2023 | 2267.74 |
| 9342-8001-61320 | Jul-23 | 07/03/2023 | 13.77 |
| 9342-8001-61320 | Jul-23 | 07/17/2023 | 33.55 |
| 9342-8001-61320 | Aug-23 | 08/14/2023 | 40.5 |
| 9342-8001-61320 | Sep-23 | 09/25/2023 | 171.58 |
| 9342-8001-61330 | Aug-23 | 08/14/2023 | 76.29 |
| 9342-8001-61340 | Jul-23 | 07/03/2023 | 64.85 |
| 9342-8001-61340 | Jul-23 | 07/17/2023 | 102.87 |
| 9342-8001-61340 | Aug-23 | 08/14/2023 | 132.48 |
| 9342-8001-61340 | Sep-23 | 09/25/2023 | 599.35 |
| 9342-8001-61360 | Jul-23 | 07/03/2023 | 1.75 |
| 9342-8001-61360 | Jul-23 | 07/17/2023 | 2.76 |

Profit and Loss Statement

AC473

Date: 10/24/2023

Time: 09:23

Parameters

Period: Jan-23 To Oct-23

Fund: 9342

Department: 9999

| Acct Cat | Description | Revenue | Cost | Profit/Loss |
|----------------------------------|------------------------------------------------|----------|----------------------------|-------------|
| ===== | ===== | ===== | ===== | ===== |
| Activity | 9342-8001 LC Sheriff's DCE/SP Fund- Sheriff | Cur USD | Dates: 01/01/95 - 12/31/25 | |
| Fund Contract and Estimated Cost | | | | |
| 42277 | Aud of St-Sheriff DCE/SP | 55900.00 | 0.00 | |
| 61100 | Overtime | 0.00 | -4876.89 | |
| 61320 | FICA - Deduction | 0.00 | -259.40 | |
| 61330 | PERF - Deduction | 0.00 | -76.29 | |
| 61340 | Group Insurance -Deduction | 0.00 | -899.55 | |
| 61360 | Workman's Comp - Ded | 0.00 | -24.34 | |
| 63620 | Equipment Repair | 0.00 | -27891.42 | |
| | | ----- | ----- | ----- |
| Fund Total | 9342 | 55900.00 | -34027.89 | 21872.11 |
| | | ===== | ===== | ===== |

Profit and Loss Statement

AC473

Date: 10/24/2023

Time: 09:23

Parameters

Period: Jan-23 To Oct-23

Fund: 9342

Department: 9999

| Fund | Description | Beginning Balance | Total Revenue | Total Expenses | Balance |
|------|--------------------------|----------------------|---------------|----------------|-----------|
| 9342 | LC Sheriff's DCE/SP Fund | 33,169.29 | 55,900.00 | -34,027.89 | 55,041.40 |
| | | | | Total | 55,041.40 |

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

LaTonya Spearman
Lake County Assessor



PHONE 219-755-3100
FAX 219-755-3022

Office of the Lake County Assessor

LAKE COUNTY GOVERNMENT CENTER
2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307

October 23, 2023

To: Lake County Council
Cc: Lake County Auditor – Finance Dept.
From: Assessor's Office – LaTonya Spearman
c/o Nyamat Singh

Re: 2023 Request for Additional Appropriation

To Whom It May Concern:

Our office respectfully requests an additional appropriation of \$10,000 in the following line:

| Department | Fund | Account | Appropriation | Amount |
|-----------------|------|---------|---------------|-----------|
| 2002 – Calumet | 1337 | 63190 | Reduction | (\$2,000) |
| 2003 – Center | 1337 | 63190 | Reduction | (\$2,000) |
| 2004 – Hobart | 1337 | 63190 | Reduction | (\$2,000) |
| 2005 – Ross | 1337 | 63190 | Reduction | (\$2,000) |
| 2006 – St. John | 1337 | 63190 | Reduction | (\$2,000) |
| 2001 – County | 1337 | 63190 | Additional | \$10,000 |

Each of the Township Assessor's offices are requesting a reduction in their reassessment fund's appropriation by the amounts stated above. The funds will essentially be transferred to our office to cover the expenses associated with their office's portion of the Annual Costar agreement.

We appreciate your assistance on this matter.

Sincerely,

LaTonya Spearman

c/o Nyamat Singh
Chief Deputy

okg

2023 OCT 23 PM 10:02

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Lake County Assessor - 2001 as Follows: FUND NO. 1337
Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|-----------------------|--------|-----|-----------------------|--------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| | | \$ - | | | |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County
Lake County Assessor - 2001 as follows:
Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|-----------|
| 1. 1337 63190 Other Prof. | \$10,000 |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| | 10,000.00 |

only

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
 as follows along with evidence of the obligation for which the encumbrance shall be used.
Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

Lake County Assessor
Name of Department

LaTonya Pearson
Signature & Date

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1337-2001-63190 | Reassessment 2015-County Assessor-Other Professional Service | | 1,822,734.00 | 0.00 | -4,632.50 | 1,498,005.69 | 1,493,373.19 | 329,360.81 |
| 1337-2002-63190 | Reassessment 2015-Calumet Twp. Assessor-Other Professional Service | | 22,509.00 | 0.00 | 4,453.90 | 3,200.00 | 7,653.90 | 14,855.10 |
| 1337-2003-63190 | Reassessment 2015-Center Twp. Assessor-Other Professional Service | | 5,756.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 4,756.00 |
| 1337-2004-63190 | Reassessment 2015-Hobart Twp. Assessor-Other Professional Service | | 5,546.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,546.00 |
| 1337-2005-63190 | Reassessment 2015-Ross Township Assessor-Other Professional Service | | 18,799.00 | 0.00 | 0.00 | 8,500.00 | 8,500.00 | 10,299.00 |
| 1337-2006-63190 | Reassessment 2015-St John Township Assessor-Other Professional Service | | 16,567.00 | 0.00 | 0.00 | 4,500.00 | 4,500.00 | 12,067.00 |

LaTonya Spearman
Lake County Assessor



Phone (219) 755-3100
Fax (219) 755-3022

Office of the Lake County Assessor

LAKE COUNTY GOVERNMENT CENTER
2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307

October 23, 2023

TO: Lake County Council

CC: Lake County Auditor
FAO Finance Department

FROM: Lake County Assessor
LaTonya Spearman

This office respectfully requests a transfer funds to and from the line items stated below. The transfer will cover the cost of new furniture the office will need as part of the renovation project.

all y

| Amount | Department | Fund | Line Item from | Line Item to |
|------------|------------|------|------------------------|-------------------------|
| \$1,500.00 | 2001 | 1001 | 63145 – Legal Services | 62110 – Office Supplies |

Please see the attached Forms 3. If you have any questions regarding this matter, I will be available for further discussion at the upcoming Council Study Session.

Thank you in advance for your consideration.

Respectfully,

LaTonya Spearman
Lake County Assessor

c/o Nyamat Singh
Chief Deputy

10/23/2023

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Lake County Assessor - 2001 as Follows: FUND NO. 1001
Dept. Name & No.

only

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|---------------------------------|-------------|-----|-----------------------|-------------|
| 1. | 631 4 Legal Services | \$ 1,500.00 | | 62110 Office Supplies | \$ 1,500.00 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| | | \$ 1,500.00 | | | |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

| | FUND, Line Item No. & Title | Amount |
|----|-----------------------------|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
Dept. Name & No. Copy to the Lake County council.

| | FUND, Line Item No. & Title | Amount |
|----|-----------------------------|--------|
| 1. | | |
| 2. | | |
| 3. | | |

Lake County Assessor
Name of Department

La Inga Specian Jr.
Signature & Date

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2001-61110 | County General-County Assessor-Official & Administrators | | 136,830.00 | 0.00 | 0.00 | 111,924.38 | 111,924.38 | 24,905.62 |
| 1001-2001-61130 | County General-County Assessor-Technicians | | 940,946.00 | 0.00 | 0.00 | 573,829.90 | 573,829.90 | 367,116.10 |
| 1001-2001-61160 | County General-County Assessor-Office & Clerical | | 126,495.00 | 0.00 | 0.00 | 102,127.12 | 102,127.12 | 24,367.88 |
| 1001-2001-61190 | County General-County Assessor-Part-Time | | 1.00 | 0.00 | 0.00 | 23,384.20 | 23,384.20 | -23,383.20 |
| 1001-2001-61210 | County General-County Assessor-Longevity \- Deduction | | 11,000.00 | 0.00 | 0.00 | 220.00 | 220.00 | 10,780.00 |
| 1001-2001-61250 | County General-County Assessor-Assessor Certification | | 23,500.00 | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 8,500.00 |
| 1001-2001-61251 | County General-County Assessor-Assessor Per Diem | | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | -1,000.00 |
| 1001-2001-61320 | County General-County Assessor-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 50,493.66 | 50,493.66 | -50,493.66 |
| 1001-2001-61330 | County General-County Assessor-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 105,632.61 | 105,632.61 | -105,632.61 |
| 1001-2001-61340 | County General-County Assessor-Group Insurance \- Deduction | | 0.00 | 0.00 | 0.00 | 298,303.46 | 298,303.46 | -298,303.46 |
| 1001-2001-61350 | County General-County Assessor-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2001-61360 | County General-County Assessor-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 8,488.53 | 8,488.53 | -8,488.53 |
| 1001-2001-62110 | County General-County Assessor-Office Supplies | | 6,528.15 | 0.00 | 184.56 | 6,089.25 | 6,273.81 | 254.34 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2001-63145 | County General-County Assessor-Legal Services | | 400,000.00 | 0.00 | 0.00 | 39,712.50 | 39,712.50 | 360,287.50 |
| 1001-2001-63190 | County General-County Assessor-Other Professional Service | | 22,839.00 | 0.00 | 0.00 | 21,500.60 | 21,500.60 | 1,338.40 |
| 1001-2001-63220 | County General-County Assessor-Postage | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2001-63231 | County General-County Assessor-Travel \- Registration | | 1,749.00 | 0.00 | 0.00 | 1,567.98 | 1,567.98 | 181.02 |
| 1001-2001-63232 | County General-County Assessor-Travel \- Meals | | 803.00 | 0.00 | 0.00 | 0.00 | 0.00 | 803.00 |
| 1001-2001-63233 | County General-County Assessor-Travel \- Lodging | | 2,114.70 | 0.00 | 0.00 | 0.00 | 0.00 | 2,114.70 |
| 1001-2001-63234 | County General-County Assessor-Travel \- Trans/Other | | 625.90 | 0.00 | 0.00 | 0.00 | 0.00 | 625.90 |
| 1001-2001-63235 | County General-County Assessor-Travel \- Mileage | | 1,781.40 | 0.00 | 0.00 | 372.04 | 372.04 | 1,409.36 |
| 1001-2001-63240 | County General-County Assessor-Telephone | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2001-63620 | County General-County Assessor-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-2001-63630 | County General-County Assessor-Mainten & Service Cont | | 2,905.00 | 0.00 | 0.00 | 567.52 | 567.52 | 2,337.48 |
| 1001-2001-63910 | County General-County Assessor-Dues & Subscriptions | | 459.00 | 0.00 | 0.00 | 312.00 | 312.00 | 147.00 |
| 1001-2001-63980 | County General-County Assessor-Court Judgement | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2001-64410 | County General-County Assessor-Furniture & Fixtures | | 14,350.63 | 0.00 | 14,349.63 | 0.00 | 14,349.63 | 1.00 |



Office of the Calumet Township Assessor
Cozey E. Weatherspoon, Jr.

October 23, 2023

Lake County Council
 2293 North Main Street
 Crown Point, Indiana 46307

RE: 2023 Request for Reduction of Appropriation and Transfer

To whom it may concern:

Our office respectfully requests an appropriation reduction of \$2,000 in the following line item:

| Department | Fund | Account | Appropriation | Amount |
|------------|------|---------|---------------|--------|
| 2002 | 1337 | 63190 | Reduction | 2,000 |

The Calumet Township Assessor's Office is requesting a reduction in our reassessment fund appropriation by the same amount. The funds will essentially be transferred to the Lake County Assessor's Office to cover the expenses associated with our office's portion of the CoStar contract.

Thank you for your assistance in this matter.

Respectfully,

Cozey Weatherspoon
 Assessor

CC: Lake County Auditor's Finance Department

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as Follows: FUND NO. _____

 Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|---------------|-----------------------|--------|-------|-----------------------|--------|
| 1. | 1337 | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ | _____ |
| Total: | | | | | _____ |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

Calumet Township Assessor-2002

 Dept. Name & No.

REDUCTION

| FUND, Line Item No. & Title | | Amount |
|-----------------------------|----------------------------------------|--------------|
| 1. | 1337-63190-Other Professional Services | (\$2,000.00) |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| Total: | | (\$2,000.00) |

only

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.

 Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Calumet Township Assessor

 Name of Department

 Signature & Date

10-23-2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.



Office of the Calumet Township Assessor
Cozey E. Weatherspoon, Jr.

October 24, 2023

Mr. Charlie Brown, President
Lake County Council
2293 North Main Street
Crown Point, Indiana 46307

RE: 2023 Budget Transfer Requests

To Mr. Brown:

Our office respectfully requests the attached in budget transfers be placed on the November Agenda.

Thank you for your assistance in this matter.

Respectfully,


Cozey Weatherspoon
Assessor

CC: Lake County Auditor's Finance Department

Attachment:

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Calumet Township 2002 as Follows: FUND NO. 1001

Dept. Name & No.

OK

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|---------------------------------------|---------------------|--------------------------------------------|---------------------|
| 1. <u>61130 Technicians</u> | <u>\$ 15,000.00</u> | <u>61110 Official & Administrators</u> | <u>\$ 15,000.00</u> |
| 2. <u>61160 Office & Clerical</u> | <u>\$ 5,000.00</u> | <u>61110 Official & Administrators</u> | <u>\$ 5,000.00</u> |
| 3. <u>61160 Office & Clerical</u> | <u>\$ 5,000.00</u> | <u>62110 Office Supplies</u> | <u>\$ 5,000.00</u> |
| 4. <u>61190 Part-Time</u> | <u>\$ 10,000.00</u> | <u>63190 Other Professional Service</u> | <u>\$ 10,000.00</u> |
| 5. <u>61190 Part-Time</u> | <u>\$ 5,000.00</u> | <u>63235 Travel Mileage</u> | <u>\$ 5,000.00</u> |
| 6. <u>61190 Part-Time</u> | <u>\$ 10,000.00</u> | <u>63730 Property Rental</u> | <u>\$ 10,000.00</u> |
| 7. _____ | _____ | _____ | _____ |
| | <u>\$ 50,000.00</u> | | <u>\$ 50,000.00</u> |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County _____ as follows along with evidence of the obligation for which the encumbrance shall be used.
 _____ Copy to the Lake County council.

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Calumet Township Assessor

Name of Department

Signature & Date

[Signature]

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2002-61110 | County General-Calumet Twp. Assessor-Official & Administrators | | 120,029.00 | 0.00 | 0.00 | 107,747.74 | 107,747.74 | 12,281.26 |
| * 1001-2002-61130 | County General-Calumet Twp. Assessor-Technicians | | 576,630.00 | 0.00 | 0.00 | 397,016.91 | 397,016.91 | 179,613.09 * |
| * 1001-2002-61160 | County General-Calumet Twp. Assessor-Office & Clerical | | 100,726.00 | 0.00 | 0.00 | 57,381.47 | 57,381.47 | 43,344.53 * |
| * 1001-2002-61190 | County General-Calumet Twp. Assessor-Part\Time | | 63,217.00 | 0.00 | 0.00 | 18,650.00 | 18,650.00 | 44,567.00 * |
| 1001-2002-61210 | County General-Calumet Twp. Assessor-Longevity \- Deduction | | 7,840.00 | 0.00 | 0.00 | 2,440.00 | 2,440.00 | 5,400.00 |
| 1001-2002-61229 | County General-Calumet Twp. Assessor-Board Member Per Diem | | 0.00 | 0.00 | 0.00 | 5,400.00 | 5,400.00 | -5,400.00 |
| 1001-2002-61250 | County General-Calumet Twp. Assessor-Assessor Certification | | 15,000.00 | 0.00 | 0.00 | 4,500.00 | 4,500.00 | 10,500.00 |
| 1001-2002-61251 | County General-Calumet Twp. Assessor-Assessor Per Diem | | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | -500.00 |
| 1001-2002-61270 | County General-Calumet Twp. Assessor-holiday pay | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2002-61320 | County General-Calumet Twp. Assessor-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 37,958.01 | 37,958.01 | -37,958.01 |
| 1001-2002-61330 | County General-Calumet Twp. Assessor-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 77,444.34 | 77,444.34 | -77,444.34 |
| 1001-2002-61340 | County General-Calumet Twp. Assessor-Group Insurance \-Deductio | | 0.00 | 0.00 | 0.00 | 190,853.81 | 190,853.81 | -190,853.81 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2002-61360 | County General-Calumet Twp. Assessor-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 6,594.34 | 6,594.34 | -6,594.34 |
| 1001-2002-62110 | County General-Calumet Twp. Assessor-Office Supplies | | 4,448.14 | 0.00 | 7.95 | 4,380.06 | 4,388.01 | 60.13 |
| 1001-2002-63190 | County General-Calumet Twp. Assessor-Other Professional Service | | 17,898.00 | 0.00 | 100.00 | 17,740.04 | 17,840.04 | 57.96 |
| 1001-2002-63220 | County General-Calumet Twp. Assessor-Postage | | 2,363.00 | 0.00 | 130.74 | 1,468.35 | 1,599.09 | 763.91 |
| 1001-2002-63231 | County General-Calumet Twp. Assessor-Travel \- Registration | | 3,015.50 | 0.00 | 0.00 | 1,300.00 | 1,300.00 | 1,715.50 |
| 1001-2002-63232 | County General-Calumet Twp. Assessor-Travel \- Meals | | 671.00 | 0.00 | 0.00 | 400.00 | 400.00 | 271.00 |
| 1001-2002-63233 | County General-Calumet Twp. Assessor-Travel \- Lodging | | 3,007.70 | 0.00 | 0.00 | 1,825.87 | 1,825.87 | 1,181.83 |
| 1001-2002-63234 | County General-Calumet Twp. Assessor-Travel \- Trans/Other | | 125.40 | 0.00 | 0.00 | 0.00 | 0.00 | 125.40 |
| 1001-2002-63235 | County General-Calumet Twp. Assessor-Travel \- Mileage | | 442.10 | 0.00 | 0.00 | 434.38 | 434.38 | 7.72 |
| 1001-2002-63240 | County General-Calumet Twp. Assessor-Telephone | | 19,718.00 | 0.00 | 510.44 | 10,528.48 | 11,038.92 | 8,679.08 |
| 1001-2002-63310 | County General-Calumet Twp. Assessor-Printing | | 2,411.00 | 0.00 | 0.00 | 217.11 | 217.11 | 2,193.89 |
| 1001-2002-63320 | County General-Calumet Twp. Assessor-Advertising | | 482.00 | 0.00 | 0.00 | 0.00 | 0.00 | 482.00 |
| 1001-2002-63510 | County General-Calumet Twp. Assessor-Utilities | | 16,613.00 | 0.00 | 300.00 | 11,642.10 | 11,942.10 | 4,670.90 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2002-63620 | County General-Calumet Twp. Assessor-Equipment Repair | | 3,445.00 | 0.00 | 140.03 | 1,552.25 | 1,692.28 | 1,752.72 |
| 1001-2002-63630 | County General-Calumet Twp. Assessor-Mainten & Service Cont | | 16,397.00 | 0.00 | 0.00 | 5,173.13 | 5,173.13 | 11,223.87 |
| 1001-2002-63730 | County General-Calumet Twp. Assessor-Property Rental | | 52,050.00 | 0.00 | 0.00 | 47,377.91 | 47,377.91 | 4,672.09 |
| 1001-2002-63910 | County General-Calumet Twp. Assessor-Dues & Subscriptions | | 2,822.00 | 0.00 | 0.00 | 2,240.11 | 2,240.11 | 581.89 |
| 1001-2002-63955 | County General-Calumet Twp. Assessor-Official bonds | | 81.00 | 0.00 | 0.00 | 75.00 | 75.00 | 6.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-2002-61110 | Jan-23 | 01/30/2023 | 274.97 |
| 1001-2002-61110 | Jan-23 | 01/31/2023 | 10296.41 |
| 1001-2002-61110 | Feb-23 | 02/13/2023 | 274.97 |
| 1001-2002-61110 | Feb-23 | 02/28/2023 | 16409.72 |
| 1001-2002-61110 | Mar-23 | 03/31/2023 | 9839.6 |
| 1001-2002-61110 | Apr-23 | 04/30/2023 | 9839.61 |
| 1001-2002-61110 | May-23 | 05/31/2023 | 9839.62 |
| 1001-2002-61110 | Jun-23 | 06/05/2023 | 5081.15 |
| 1001-2002-61110 | Jun-23 | 06/16/2023 | 5099.08 |
| 1001-2002-61110 | Jul-23 | 07/03/2023 | 5099.07 |
| 1001-2002-61110 | Jul-23 | 07/17/2023 | 5099.08 |

13.C

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Calumet Township 2002 as Follows: FUND NO. 1337
 Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|--------------------------------------------|---------------------|---------------------------|---------------------|
| 1. <u>61251 Assessor Per Diem</u> | \$ <u>5,700.00</u> | <u>61190 Part-Time</u> | \$ <u>27,900.00</u> |
| 2. <u>61320 FICA - Deduction</u> | \$ <u>2,000.00</u> | | |
| 3. <u>61330 PERF - Deduction</u> | \$ <u>1,500.00</u> | | |
| 4. <u>61360 Workman's Comp - Deduction</u> | \$ <u>3,700.00</u> | | |
| 5. <u>63190 Other Professional Service</u> | \$ <u>9,500.00</u> | | |
| 6. <u>63232 Travel - Meals</u> | \$ <u>1,000.00</u> | | |
| 7. <u>63235 Travel - Mileage</u> | \$ <u>3,000.00</u> | | |
| 8. <u>64420 Office Machines</u> | \$ <u>1,500.00</u> | | |
| | \$ <u>27,900.00</u> | | \$ <u>27,900.00</u> |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Calumet Township Assessor
 Name of Department

Signature & Date

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|---------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1337-2002-61100 | Reassessment 2015-Calumet Twp. Assessor-Overtime | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1337-2002-61190 | Reassessment 2015-Calumet Twp. Assessor-Part-Time | | 43,000.00 | 0.00 | 0.00 | 60,152.47 | 60,152.47 | -17,152.47 |
| * 1337-2002-61251 | Reassessment 2015-Calumet Twp. Assessor-Assessor Per Diem | | 12,350.00 | 0.00 | 0.00 | 4,300.00 | 4,300.00 | 8,050.00 * |
| 1337-2002-61280 | Reassessment 2015-Calumet Twp. Assessor-Seasonal Employees | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| * 1337-2002-61320 | Reassessment 2015-Calumet Twp. Assessor-FICA \- Deduction | | 8,369.00 | 0.00 | 0.00 | 3,744.86 | 3,744.86 | 4,624.14 * |
| * 1337-2002-61330 | Reassessment 2015-Calumet Twp. Assessor-PERF \- Deduction | | 2,960.00 | 0.00 | 0.00 | 610.24 | 610.24 | 2,349.76 * |
| 1337-2002-61340 | Reassessment 2015-Calumet Twp. Assessor-Group Insurance \- Deductio | | 0.00 | 0.00 | 0.00 | 1,231.90 | 1,231.90 | -1,231.90 |
| * 1337-2002-61360 | Reassessment 2015-Calumet Twp. Assessor-Workman's Comp \- Ded | | 5,400.00 | 0.00 | 0.00 | 1,607.27 | 1,607.27 | 3,792.73 * |
| 1337-2002-62110 | Reassessment 2015-Calumet Twp. Assessor-Office Supplies | | 6,500.00 | 0.00 | 99.50 | 6,278.21 | 6,377.71 | 122.29 |
| 1337-2002-62230 | Reassessment 2015-Calumet Twp. Assessor-Clothing | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1337-2002-63188 | Reassessment 2015-Calumet Twp. Assessor-Employment Testing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1337-2002-63190 | Reassessment 2015-Calumet Twp. Assessor-Other Professional Service | | 22,509.00 | 0.00 | 4,453.90 | 3,200.00 | 7,653.90 | 14,855.10 |
| 1337-2002-63232 | Reassessment 2015-Calumet Twp. Assessor-Travel \- Meals | | 1,538.70 | 0.00 | 0.00 | 40.00 | 40.00 | 1,498.70 |
| 1337-2002-63233 | Reassessment 2015-Calumet Twp. Assessor-Travel \- Lodging | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1337-2002-63235 | Reassessment 2015-Calumet Twp. Assessor-Travel \- Mileage | | 12,338.00 | 0.00 | 0.00 | 5,852.40 | 5,852.40 | 6,485.60 |
| 1337-2002-64420 | Reassessment 2015-Calumet Twp. Assessor-Office Machines | | 3,207.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,207.00 |
| 1337-2002-64490 | Reassessment 2015-Calumet Twp. Assessor-Other Equipment | | 1,099.00 | 0.00 | 0.00 | 1,081.87 | 1,081.87 | 17.13 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1337-2002-61190 | Jan-23 | 01/31/2023 | 10356 |
| 1337-2002-61190 | Feb-23 | 02/28/2023 | 3180 |
| 1337-2002-61190 | Apr-23 | 04/30/2023 | 4094.47 |
| 1337-2002-61190 | May-23 | 05/08/2023 | 18967 |
| 1337-2002-61190 | May-23 | 05/15/2023 | 3498 |
| 1337-2002-61190 | May-23 | 05/17/2023 | -6996 |
| 1337-2002-61190 | May-23 | 05/31/2023 | 8131 |
| 1337-2002-61190 | Jun-23 | 06/05/2023 | 4432 |

14

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as Follows: FUND NO. _____

Dept. Name & No. _____

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|-----------------------|--------|-------|-----------------------|--------|
| 1. | _____ | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ | _____ |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County Center Township Assessor as follows: Reduction

Dept. Name & No. _____

#2003

| FUND, Line Item No. & Title | Amount |
|--------------------------------------------------|----------------|
| 1. <u>1337-63190 Other Professional Services</u> | <u>(2,000)</u> |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |

ok y

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.

Dept. Name & No. _____

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Center Twp Assessor #2003

Name of Department

Signature & Date

Joe Kine

10-10-23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

- I. Request for Transfer of Funds
- II. Request for Additional appropriations
- III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County _____ as Follows: FUND NO. _____

Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|-----------------------|--------|-----|-----------------------|--------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County Hobart Township Assessor as follows:

[illegible]

Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No. Copy to the Lake County council.

FUND, Line Item No. & Title

Amount

Hobart Township Assessor
Director of Department

Signature & Date

LEASE NOTE:

ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).

ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)

ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.



OFFICE (219) 769-7667
FAX (219) 769-2643
E-MAIL guemax@lakecountyin.org



ANGELA GUERNSEY
ROSS TOWNSHIP ASSESSOR

7870 BROADWAY, STE. C
MERRILLVILLE, IN 46410

October 18, 2023

Lake County Council
2293 N. Main St.
Crown Point, IN 46307

Dear Honorable Council Members,

At this time, we would like to transfer \$2,000 from Reassessment Fund 337, line item 63190 Other Professional Service to the Lake County Assessor's budget. Our department # is 2005. Please feel free to contact us with any questions or concerns.

Thank you,

A handwritten signature in cursive script that reads "Angela Guernsey".

Angela Guernsey
Ross Township Assessor

Handwritten initials or a mark, possibly "ory", located on the right side of the page.

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County as Follows: FUND NO. _____

Dept. Name & No. _____

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|-----------------------------|--------|---------------------------|--------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| Total: | | | _____ |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

| FUND, Line Item No. & Title | Amount |
|--------------------------------------------------------------------|-----------|
| 1. ASSESSOR 2005 ASSESSOR - Other Professional Services | -\$2,000 |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| Total: | -2,000.00 |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used. Copy to the Lake County council.

Dept. Name & No. _____

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Ross Twp Assessor
 Name of Department

Angela Guernsey 10/18/23
 Signature & Date

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.



DEBORAH WALTERS
St. John Township Assessor

To: Lake County Council

Date: October 16, 2023

Re: Budget Revision

The office of the St. John Township Assessors would like to request a transfer of funds to the Lake County Assessor. The purpose of this request is for our office to have access to CoStar at a discounted rate. Any questions or concerns please contact us.

Thank you,

A handwritten signature in cursive script, appearing to read "Deborah Walters".

Deborah Walters
St. John Township Assessor

St. John Township Assessor
9157 Wicker Ave
St. John, IN 46373

Phone: 219-365-2777 Fax: 219-365-1075

HTTP://WWW.DEBBIEWALTERS.WEEBLY.COM EMAIL: DWALTERSSTJOHNASSESSOR@GMAIL.COM

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
St. John Township Assessor 2006 as follows: FUND NO. _____
Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|-----------------------------|--------|---------------------------|--------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | _____ |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County
Xerox Assessor - 2006 as follows: "Reduction"
Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|------------------------------------------|---------------|
| 1. 337 63190 Other Professional Services | \$ (2,000.00) |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| | (2,000.00) |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
 as follows along with evidence of the obligation for which the encumbrance shall be used.
Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

St. John Township Assessor
Name of Department

[Signature]
Signature & Date

10-16-2023

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.



DEBORAH WALTERS
St. John Township Assessor

17.B

To: Lake County Council

Date: October 18, 2023

Re: Transfer of Funds

I respectfully request to be placed on the Council agenda, November 14th, 2023. The purpose of this request is to transfer funds from "Other Supplies 1001-62410" to "Longevity 1001-61210". We are in need of this transfer in order to have sufficient funds to pay our employees longevity.

Thank you,

Deborah Walters

St. John Township Assessor
9157 Wicker Ave
St. John, IN 46373

Phone: 219-365-2777

Fax: 219-365-1075

HTTP://WWW.DEBBIEWALTERS.WEEBLY.COM

EMAIL: DWALTERSSTJOHNASSESSOR@GMAIL.COM

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
St. John Township Assessor 2006 as follows: FUND NO. 1001
Dept. Name & No.

orig

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|---------------------------------------|------------------|-------------------------------|------------------|
| 1. <u>Other Supplies</u> <u>62410</u> | <u>\$ 440.00</u> | <u>Longevity</u> <u>61210</u> | <u>\$ 440.00</u> |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | <u>\$ 440.00</u> |


- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County
St. John Township Assessor 2006 as follows: **"Reduction"**
Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County
 as follows along with evidence of the obligation for which the encumbrance shall be used.
Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

St. John Township Assessor
Name of Department


Signature & Date

PLEASE NOTE:

1. ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
2. ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
3. ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditures | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|----------------------|-------------------|-----------------|
| 1001-2006 61110 | County General-St John Township Assessor-Official & Administrators | | 122,370.00 | 0.00 | 0.00 | 98,388.89 | 98,388.89 | 23,981.11 |
| 1001-2006-61130 | County General-St John Township Assessor-Technicians | | 268,110.00 | 0.00 | 0.00 | 205,987.63 | 205,987.63 | 62,122.37 |
| 1001-2006-61160 | County General-St John Township Assessor Office & Clerical | | 50,129.00 | 0.00 | 0.00 | 40,245.33 | 40,245.33 | 9,883.67 |
| 1001-2006 61190 | County General-St John Township Assessor-Part\ Time | | 41,500.00 | 0.00 | 0.00 | 43,959.50 | 43,959.50 | -2,459.50 |
| 1001-2006-61210 | County General-St John Township Assessor-Longevity \ Deduction | | 3,100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,100.00 |
| 1001-2006 61229 | County General-St John Township Assessor-Board Member Per Diem | | 0.00 | 0.00 | 0.00 | 2,900.00 | 2,900.00 | -2,900.00 |
| 1001-2006 61250 | County General-St John Township Assessor-Assessor Certification | | 11,000.00 | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 3,000.00 |
| 1001-2006-61251 | County General-St John Township Assessor-Assessor Per Diem | | 0.00 | 0.00 | 0.00 | 850.00 | 850.00 | -850.00 |
| 1001-2006-61320 | County General-St John Township Assessor-FICA \ Deduction | | 0.00 | 0.00 | 0.00 | 23,951.20 | 23,951.20 | -23,951.20 |
| 1001-2006-61330 | County General-St John Township Assessor-PERF \ Deduction | | 0.00 | 0.00 | 0.00 | 48,173.93 | 48,173.93 | -48,173.93 |
| 1001-2006-61340 | County General-St John Township Assessor-Group Insurance \ Deductio | | 0.00 | 0.00 | 0.00 | 127,159.15 | 127,159.15 | -127,159.15 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|--------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2006 61350 | County General-St John Township Assessor-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2006-61360 | County General-St John Township Assessor-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 4,931.78 | 4,931.78 | 4,931.78 |
| 1001-2006-62110 | County General-St John Township Assessor-Office Supplies | | 6,126.00 | 0.00 | 0.00 | 1,882.58 | 1,882.58 | 4,243.42 |
| 1001-2006-62310 | County General-St John Township Assessor-Equipment Repair Parts | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-2006-62390 | County General-St John Township Assessor-Other Repair & Mainten Su | | 242.00 | 0.00 | 0.00 | 0.00 | 0.00 | 242.00 |
| * 1001-2006 62410 | County General-St John Township Assessor-Other Supplies | | 1,599.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,599.00 |
| 1001-2006 63220 | County General-St John Township Assessor-Postage | | 3,977.00 | 0.00 | 0.00 | 2,580.00 | 2,580.00 | 1,397.00 |
| 1001-2006-63231 | County General-St John Township Assessor-Travel \- Registration | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-2006-63232 | County General-St John Township Assessor-Travel \- Meals | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-2006-63233 | County General-St John Township Assessor-Travel \- Lodging | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-2006-63235 | County General-St John Township Assessor-Travel \- Mileage | | 4,629.00 | 0.00 | 0.00 | 2,711.78 | 2,711.78 | 1,917.22 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-2006-63240 | County General-St John Township Assessor-Telephone | | 1,253.37 | 0.00 | 0.00 | 997.31 | 997.31 | 256.06 |
| 1001-2006-63510 | County General-St John Township Assessor-Utilities | | 5,888.07 | 0.00 | 0.00 | 4,719.70 | 4,719.70 | 1,168.37 |
| 1001-2006-63630 | County General-St John Township Assessor-Mainten & Service Cont | | 2,083.30 | 0.00 | 0.00 | 1,401.27 | 1,401.27 | 682.03 |
| 1001-2006-63730 | County General-St John Township Assessor-Property Rental | | 36,190.00 | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 6,190.00 |
| 1001-2006-63910 | County General-St John Township Assessor-Dues & Subscriptions | | 1,349.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,349.00 |
| 1001-2006-63919 | County General-St John Township Assessor-Laundry & Cleaning | | 3,983.00 | 0.00 | 0.00 | 918.45 | 918.45 | 3,064.55 |
| 1001-2006-63955 | County General-St John Township Assessor-Official bonds | | 108.00 | 0.00 | 0.00 | 100.00 | 100.00 | 8.00 |
| 1001-2006-63980 | County General-St John Township Assessor-Court Judgement | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-2006-61110 | Jan-23 | 01/30/2023 | 470.65 |
| 1001-2006-61110 | Jan-23 | 01/31/2023 | 13200.72 |
| 1001-2006-61110 | Feb-23 | 02/13/2023 | 470.65 |
| 1001-2006-61110 | Feb-23 | 02/28/2023 | 8942.41 |

**THE SUPERIOR COURT OF LAKE COUNTY****County Division – Room 4**

232 Russell Street • Hammond, Indiana 46320

(219) 933-2841 • Fax: (219) 933-2833

Aleksandra Dimitrijevic
Judge

October 23, 2023

Lake County Council
2293 N. Main Street
Crown Point, IN 46307

Dear President Charlie Brown and Council Members,

ory

The Superior Court of Lake County, County Division, Room Four respectfully requests to be placed on the November 2023 Council agenda. We would like to transfer \$1,480.00 within the County General Fund – 1001: ..

From: 1001-4001-61140: Protective Services \$1,480.00

To: 1001-4001-61210: Longevity Deduction \$1,480.00

Please find attached Form 3 with the budget revision request. Thank you for your consideration; please contact me should you have any questions.

Sincerely,

Aleksandra Dimitrijevic

01:21:22

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

4001 L C Superior Court IV

Dept. Name & No.

as Follows:

FUND NO. 1001

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|-------|---------------------------|--------------|----------------------------|-----------------------|-------------|
| 1. | 61140 Protective Services | \$ 1,48 00 0 | 61210 Longevity -Deduction | | \$ 1,480.00 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

4001 L C Superior Court IV

Name of Department

Signature & Date

Alexander D. Smith

October 23, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-4001-61110 | County General-L C Superior Court IV-Official & Administrators | | 259,060.00 | 0.00 | 0.00 | 194,187.26 | 194,187.26 | 64,872.74 |
| 1001-4001-61120 | County General-L C Superior Court IV-Professionals | | 146,500.00 | 0.00 | 0.00 | 118,529.18 | 118,529.18 | 27,970.82 |
| 1001-4001-61130 | County General-L C Superior Court IV-Technicians | | 77,785.00 | 0.00 | 0.00 | 62,644.61 | 62,644.61 | 15,140.39 |
| * 1001-4001-61140 | County General-L C Superior Court IV-Protective Services | | 190,261.00 | 0.00 | 0.00 | 113,634.93 | 113,634.93 | 76,626.07 * |
| 1001-4001-61150 | County General-L C Superior Court IV-Paraprofessionals | | 255,282.00 | 0.00 | 0.00 | 204,729.52 | 204,729.52 | 50,552.48 |
| 1001-4001-61160 | County General-L C Superior Court IV-Office & Clerical | | 214,968.00 | 0.00 | 0.00 | 173,128.51 | 173,128.51 | 41,839.49 |
| 1001-4001-61190 | County General-L C Superior Court IV-Part-Time | | 20,000.00 | 0.00 | 0.00 | 960.00 | 960.00 | 19,040.00 |
| 1001-4001-61210 | County General-L C Superior Court IV-Longevity \-Deduction | | 8,040.00 | 0.00 | 0.00 | 220.00 | 220.00 | 7,820.00 |
| 1001-4001-61231 | County General-L C Superior Court IV-Court Reporter Per Diem | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 1001-4001-61320 | County General-L C Superior Court IV-FICA \-Deduction | | 0.00 | 0.00 | 0.00 | 53,109.72 | 53,109.72 | -53,109.72 |
| 1001-4001-61330 | County General-L C Superior Court IV-PERF \-Deduction | | 0.00 | 0.00 | 0.00 | 118,373.10 | 118,373.10 | -118,373.10 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-4001-61340 | County General-L C Superior Court IV-Group Insurance \-Deductio | | 0.00 | 0.00 | 0.00 | 268,894.05 | 268,894.05 | -268,894.05 |
| 1001-4001-61350 | County General-L C Superior Court IV-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-4001-61360 | County General-L C Superior Court IV-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 9,353.55 | 9,353.55 | -9,353.55 |
| 1001-4001-62110 | County General-L C Superior Court IV-Office Supplies | | 9,130.02 | 0.00 | 0.00 | 5,081.82 | 5,081.82 | 4,048.20 |
| 1001-4001-62230 | County General-L C Superior Court IV-Clothing | | 4,710.80 | 0.00 | 0.00 | 4,137.80 | 4,137.80 | 573.00 |
| 1001-4001-62410 | County General-L C Superior Court IV-Other Supplies | | 4,988.15 | 0.00 | 0.00 | 4,235.42 | 4,235.42 | 752.73 |
| 1001-4001-63190 | County General-L C Superior Court IV-Other Professional Servic | | 4,723.00 | 0.00 | 0.00 | 690.00 | 690.00 | 4,033.00 |
| 1001-4001-63231 | County General-L C Superior Court IV-Travel \- Registration | | 1,000.00 | 0.00 | 0.00 | 478.32 | 478.32 | 521.68 |
| 1001-4001-63232 | County General-L C Superior Court IV-Travel \- Meals | | 2,000.00 | 0.00 | 0.00 | 1,395.00 | 1,395.00 | 605.00 |
| 1001-4001-63233 | County General-L C Superior Court IV-Travel \- Lodging | | 7,000.00 | 0.00 | 0.00 | 3,684.05 | 3,684.05 | 3,315.95 |
| 1001-4001-63234 | County General-L C Superior Court IV-Travel \- Trans/Other | | 2,000.00 | 0.00 | 0.00 | 519.96 | 519.96 | 1,480.04 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-4001-63235 | County General-L C Superior Court IV-Travel \ Mileage | | 2,500.00 | 0.00 | 0.00 | 1,531.65 | 1,531.65 | 968.35 |
| 1001-4001-63240 | County General-L C Superior Court IV-Telephone | | 118.00 | 0.00 | 0.00 | 0.00 | 0.00 | 118.00 |
| 1001-4001-63630 | County General-L C Superior Court IV-Mainten & Service Cont | | 1,045.00 | 0.00 | 250.97 | 612.43 | 863.40 | 181.60 |
| 1001-4001-63910 | County General-L C Superior Court IV-Dues & Subscriptions | | 3,000.00 | 0.00 | 0.00 | 2,429.00 | 2,429.00 | 571.00 |
| 1001-4001-63920 | County General-L C Superior Court IV-Food & Lodging | | 2,000.00 | 0.00 | 0.00 | 1,684.71 | 1,684.71 | 315.29 |
| 1001-4001-63995 | County General-L C Superior Court IV-Other Services & Charges | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-4001-64410 | County General-L C Superior Court IV-Furniture & Fixtures | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-4001-64490 | County General-L C Superior Court IV-Other Equipment | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1001-4001-61110 | Jan-23 | 01/30/2023 | 593.49 |
| 1001-4001-61110 | Jan-23 | 01/31/2023 | 21542.83 |
| 1001-4001-61110 | Feb-23 | 02/13/2023 | 593.49 |
| 1001-4001-61110 | Feb-23 | 02/28/2023 | 15113.03 |

RESOLUTION NO. _____

**RESOLUTION PERMITTING THE SUPERIOR COURT
OF LAKE COUNTY, COUNTY DIVISION - ROOM NO. 4 TO PAY
AN OUTSTANDING 2022 INVOICE/DEBT FROM THE 2023 BUDGET**

WHEREAS, the Lake Superior Court, County Division - Room No. 4 is currently operating in the 2023 Budget; and

WHEREAS, the following invoice/debt incurred in the Budget year of 2022, has not been paid:

| | |
|--------------------------------|-----------------------|
| <u>1001-4001-62410</u> | <u>Other Supplies</u> |
| Gateway Business Systems, Inc. | \$ 56.50; and |

WHEREAS, the Lake Superior Court, County Division - Room No. 4 desires to pay the above invoice/debt due.

NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:

That the following 2022 expense shall be paid from the Lake Superior Court, County Division - Room No. 4's 2023 Budget:

| | |
|--------------------------------|-----------------------|
| <u>1001-4001-62410</u> | <u>Other Supplies</u> |
| Gateway Business Systems, Inc. | \$ 56.50 |

SO RESOLVED THIS 14th day of November, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council



THE SUPERIOR COURT OF LAKE COUNTY

County Division – Room 4

232 Russell Street • Hammond, Indiana 46320
(219) 933-2841 • Fax: (219) 933-2833

Aleksandra Dimitrijevic
Judge

October 23, 2023

Lake County Council
2293 N. Main Street
Crown Point, IN 46307

Dear President Charlie Brown and Council Members,

The Superior Court of Lake County, County Division, Room Four respectfully requests to be placed on the November 2023 Council agenda. We are requesting a resolution to pay an outstanding 2022 invoice out of the 2023 budget in the total amount of \$56.50.

| | | |
|--------------------------------------|--------------------------------|---------|
| 1001 – 4001 – 62410 – Other Supplies | Gateway Business Systems, Inc. | \$56.50 |
|--------------------------------------|--------------------------------|---------|

Please find attached all corresponding documents; we were unaware the Court was responsible for developer and just recently received notice of the outstanding invoice. Thank you for your consideration; please contact me should you have any questions.

Sincerely,

Aleksandra Dimitrijevic



510 Progress Street
Munster, IN 46321
(219) 934-2800 (708) 474-8282
(877) Copier-4 fax:(219) 934-2810
www.gateway-biz.com

Lake Superior Court Division 4
232 Russell St.
Hammond, IN 46320

Hi Cheryl,

Hope all is going well.

We have an invoice that is past due. It says **Service Invoice** which is generated by our service department. A service call was put in on the machine, and a technician went out.

This machine is on contract bid but it doesn't include developer. Departments have to pay for developer. When service generates the invoice they don't get a PO number. Can you let me know if there is something we need to do, so this invoice can get paid.

Thank you,

A handwritten signature in black ink that reads 'Debbie Hojnacki'.

Debbie Hojnacki

Gateway Business Systems, Inc.

219-934-2800

hojnackid@gateway-biz.com

Statement

510 Progress Ave. • Munster, IN 46321
www.gateway-biz.com • (219) 934-2800

Lake Superior Court Division Room 4
232 Russell Street
Hammond, IN 46320

[illegible]



SERVICE INVOICE

510 Progress Ave. • Munster, IN 46321

www.gateway-biz.com • (219) 934-2800

Invoice Number: 1074891
 Invoice Date: 10/31/2022
 Account Number: 107932
 Balance Due: \$56.50

Bill To: Lake Superior Court Division Room 4
 Cheryl Blair
 232 Russell Street
 Hammond, IN 46320

| Work Order Date | Work Order No. |
|-----------------|----------------|
| 10/26/2022 | 72363 |
| Payment Terms | Payment Due |
| Net 10 Days | 11/10/2022 |
| Description | |

| Call Number | Equipment Number | Serial Number | Make/Model | Labor Charges | Travel Charges | Materials Charges | Other Charges | Total Charges |
|-------------|------------------|---------------|------------|---------------|----------------|-------------------|---------------|---------------|
|-------------|------------------|---------------|------------|---------------|----------------|-------------------|---------------|---------------|

| | | | | | | | | |
|-------|-------|--------------|-----------------------------|---------|---------|----------|---------|----------|
| 90870 | 18192 | 1UE011013731 | Konica Minolta - Bizhub 363 | \$ 0.00 | \$ 0.00 | \$ 56.50 | \$ 0.00 | \$ 56.50 |
|-------|-------|--------------|-----------------------------|---------|---------|----------|---------|----------|

Service Date: 10/31/2022 **Contract Number:** 1033-01 **Description:** Jamming - same as last time

Location: Lake Superior Court Division
 Room 4
 232 Russell Street
 Hammond, IN 46320

PO #: Brenda Koselke

Contact: Chris Vulpitta

Phone: 219-933-2843

Fax:

Caller: Christine Tsirtce --

219-933-2841 --

tsirtce@lakecountyin.org

Remarks: Replace fuser and pm parts adjust test not good. New fuser is defective.
 Installed old fuser test ok. Need another fuser

| Labor Charges | | | | | | | | | | | \$0.00 |
|---------------|--------------|------------|--------------|----------------|---------------|-----------------|----------------|---------------|-----------------|--------------|--------|
| Technician | Service Date | Start Time | End Time | Standard Hours | Standard Rate | Standard Charge | Overtime Hours | Overtime Rate | Overtime Charge | Labor Charge | |
| Angel Jivkov | 10/31/2022 | 10:44 am | 11:41 am CDT | 0.95 | \$ 0.00 | \$ 0.00 | 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | |

| Travel Charges | | | | | | | | | | | \$0.00 |
|----------------|-------------|--------------|-------------|---------------|--------------|--------------|----------------|-------------|---------------|---------|--------|
| Technician | Travel Date | Travel Hours | Hourly Rate | Hourly Charge | Travel Miles | Mileage Rate | Mileage Charge | Flat Charge | Travel Charge | | |
| Angel Jivkov | 10/31/2022 | 0.57 | \$ 0.00 | \$ 0.00 | 9.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | |

| Material Charges | | | | | | | | \$56.50 |
|------------------|-----------------------------------------|----------|------|-----------|----------|----------|--|---------|
| Item | Description | Quantity | UM | Price | Discount | Amount | | |
| A2A103D | Konica Minolta DR411 Drum w/ Paper Du: | 1 | Each | \$ 143.00 | 0.00 | \$ 0.00 | | |
| A202500 | Konica Minolta DV411 Developer Bizhub 2 | 1 | Each | \$ 56.50 | 0.00 | \$ 56.50 | | |
| A1UDR70500 | Konica Minolta Transfer Roller Unit | 1 | Each | \$ 104.70 | 0.00 | \$ 0.00 | | |

| | | | | | |
|----------------|---------|---------|----------|---------|----------|
| Totals: | \$ 0.00 | \$ 0.00 | \$ 56.50 | \$ 0.00 | \$ 56.50 |
|----------------|---------|---------|----------|---------|----------|

| | |
|---------------------|----------------|
| Invoice Subtotal: | \$56.50 |
| Tax: | \$0.00 |
| Invoice Total: | \$56.50 |
| Balance Due: | \$56.50 |



Statement

510 Progress Ave. • Munster, IN 46321
www.gateway-biz.com • (219) 934-2800

Lake Superior Court Division Room 4
232 Russell Street
Hammond, IN 46320

| Statement Date | | | Account No. | | | Amount Due | | |
|------------------|------------|------------|-------------|-------------------|-------------|------------|-----------------|--|
| 3/13/2023 | | | 107932 | | | \$ 56.50 | | |
| Transaction Type | Date | Due Date | Number | Description | Invoice Amt | Pmt/Credit | Invoice Balance | |
| Service Invoice | 10/31/2022 | 11/10/2022 | 1074891 | PO:Brenda Koselke | \$56.50 | | \$56.50 | |

Was THIS INVOICE MISSED

emailed to purchasing dept. on 3-20-23

| Current | 1 to 30 days | 31 to 60 days | 61 to 90 Days | Over 90 Days |
|---------|--------------|---------------|---------------|--------------|
| \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 56.50 |

Tsirtsis, Christine E

From: Brenda Koselke
Sent: Friday, October 13, 2023 11:50 AM
To: Tsirtsis, Christine E
Subject: RE: Gateway Business Systems Invoices

Hi Christine,

The outstanding invoice is for developer. I do not pay for supplies such as toner, developer, staples, paper out of my budget. The supplies come out of your budget. The quarterly maintenance comes out of my budget.

Sincerely yours,
Brenda

From: Tsirtsis, Christine E <tsirtce@lakecountyin.org>
Sent: Thursday, October 12, 2023 2:58 PM
To: Adriana Covarrubias <covarax@lakecountyin.org>; Brenda Koselke <koselbl@lakecountyin.org>; Erskine, Yolanda <erskiyx@lakecountyin.org>
Subject: FW: Gateway Business Systems Invoices

Good afternoon,

Please find attached outstanding invoices from Gateway in reference to our Konica Minolta Copier. The 2022 invoice for \$56.50 was first received about a year ago; the 2023 invoice was received for the first time this month. All new correspondence is located in the file Gateway Invoices_4001_Outstanding as of October 2023

Please let me know if any of the invoices are the Court's responsibility. I appreciate the help.

Thank you,
Christine

Christine Tsirtsis
Chief of Staff
Superior Court of Lake County
County Division, Room Four
232 Russell Street
Hammond, IN 46320
219.933.2843

From: Tsirtsis, Christine E
Sent: Monday, March 20, 2023 11:02 AM
To: Adriana Covarrubias <covarax@lakecountyin.org>; Anna Nunez <nunezad@lakecountyin.org>; Brenda Koselke <koselbl@lakecountyin.org>; Erskine, Yolanda <erskiyx@lakecountyin.org>
Subject: Gateway Business Systems Invoices

Good Morning,

Please find attached invoices for work done on our Konica Minolta copy machine.

I received Gateway 10312022 in the mail this week. I am waiting to hear back from Gateway since this is the first time I was notified of this charge from October 2022. The last invoice received from Gateway was back in August 2022 for \$175.00 which was emailed to Purchasing and paid.

Please let me know if you need additional information or have any questions. Have a great week and Happy Spring!

Thank you...christine

Christine Tsirtsis
Chief of Staff
Superior Court of Lake County
County Division, Room Four
232 Russell Street
Hammond, IN 46320
219.933.2843

Tsirtsis, Christine E

From: Deborah Hojnacki <hojnackid@gateway-biz.com>
Sent: Monday, October 16, 2023 11:43 AM
To: Tsirtsis, Christine E
Subject: Re: Outstanding Invoices

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Hi Christine,
Hope all is going well.
Don't worry about Inv #1086354. That was billed by mistake and has been credited.
I did send our billing dept. the information on changing paperwork to your name.

Let me know if you have any questions.

Thanks for your help.
Debbie

From: Tsirtsis, Christine E <tsirtce@lakecountyin.org>
Sent: Friday, October 13, 2023 12:19 PM
To: Deborah Hojnacki <hojnackid@gateway-biz.com>
Subject: Outstanding Invoices

Good afternoon,

I sent the invoices to Purchasing last year, but was not notified until today that we were responsible to pay the developer fee. I will need to ask permission from the Council to pay a 2022 invoice; once that is granted, I will create and send you the purchase order.

Can you please let me know what the other invoice is for so that we know whether Purchasing or the Court is responsible: Sales Invoice 1086354 dated 3-13-2023 in the amount of \$91.33. This is the first time I am receiving a charge for the work done in March - do the invoices go anywhere else?

Finally, can you please update our Court information and please remove all other names. My contact information is the only one from our Court that should be on paperwork; everyone else have left the Court.

Thank you for your help. Have a great weekend...Christine

Christine Tsirtsis
Chief of Staff
Superior Court of Lake County
County Division, Room Four
232 Russell Street
Hammond, IN 46320

ORDINANCE NO. _____

**ORDINANCE AMENDING ORDINANCE NO. 1132B,
ESTABLISHMENT OF NON-SUFFICIENT FUND SERVICE FEE CHARGE**

WHEREAS, on July 12, 1994, the Lake County Council adopted Ordinance No. 1132B,
an Ordinance for the Establishment of Non-Sufficient Fund Service Fee Charge;
and

WHEREAS, the Lake County Council now desires to amend the Ordinance.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

Ordinance No. 1132B, the Ordinance for Establishment of
Non-Sufficient Fund Service Fee Charge shall be amended as follows:

DELETE:

Now, Therefore, be it resolved, that a Twenty-Five Dollar (\$25.00) charge is hereby established for each check presented to the County for which a non-sufficient funds notice is received by the County. These monies shall be deposited in a separate fund known as the Non-Sufficient Check Fund of the Lake County Treasurer which is to be used for making up any deficiencies in the cash accounts of the Treasurer. The Treasurer shall submit a report to the Lake County Council annually indicating the amount of monies collected and the fund balance.

INSERT:**NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:**

1. A fee consistent with a bank's non-sufficient funds fee charged to Lake County is hereby imposed upon each person who remits to the County a check which is dishonored for non-sufficient funds, or any other reason ("NSF Check Fee").
2. The fee charged shall be deposited in a separate fund known as the Non-Sufficient Check Fund of the Lake County Treasurer, which is to be used for making up any deficiencies in the cash accounts of the Treasurer. The Treasurer shall submit a report to the Lake County Council annually indicating the amount of monies collected and the fund balance.

SO ORDAINED THIS 14th DAY OF NOVEMBER, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

**SUPERIOR COURT OF LAKE COUNTY**

CRIMINAL DIVISION

2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307

chatmix@lakecountyin.org

IDA CHATMAN-SANDERS
COURT MANAGER(219) 755-3504 EXT. *339
FAX: (219) 755-3505**OCTOBER 24, 2023****LAKE COUNTY COUNCIL****ATTN: CHARLIE BROWN, PRESIDENT
DAVID HAMM, COMMITTEE CHAIRMAN
TED BILISKI, COMMITTEE MEMBER
CLORIUS LAY, COMMITTEE MEMBER****RE: REDUCTION IN PROBATION SALARY
INCREASE IN PROBATION SALARY
DEPARTMENT 3002 - NOVEMBER MEETING***OK*

Due to resignation of a Probation Officer, a reduction in salary is shown on the submitted Form 144. Salaries are determination based on years which is a part of the Judicial Schedule of salaries. The new Probation Officer will have less time than the Officer who resigned, which requires a reduction in salary of **\$3,505.00**

The Director of Probation earned her Master's Degree on October 13, 2023, which requires an increase in Salary of **\$3,505.00**.

The **EFFECTIVE PAYROLL DATE** is **NOVEMBER 5, 2023**.

Sincerely,

IDA CHATMAN-SANDERS
COURT MANAGER

cc: George Ficker

OCT 24 2023

STATEMENT OF SALARIES AND WAGES PROPOSED TO BE PAID OFFICERS AND EMPLOYEES CALENDAR YEAR 2023

SUPERIOR COURT, CRIMINAL DIVISION (1001-3002)
(Name of Office, Department, Board Agency)

LAKE

County, Indiana

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named office, department, board or agency during the calendar year 2023:

FULL TIME SALARIED OFFICERS AND EMPLOYEES

Title of Position or Employee Classification

| <u>JOB CODE # AND POSITION #</u> | <u>\$ PRESENT</u> | <u>\$ PROPOSED</u> | <u>\$ DIFFERENCE</u> |
|--------------------------------------------|-------------------|--------------------|----------------------|
| 12428 Position 012 - Probation Officer | \$ 73,599.00 | \$ 70,094.00 | \$ (3,505.00) |
| Position 11221 001 - Director of Probation | \$ 100,094.00 | \$ 103,599.00 | \$ 3,505.00 |
| (MASTER DEGREE AS OF 10-13-23) | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Totals | \$ 173,693.00 | \$ 173,693.00 | 0 |

PART TIME AND HOURLY RATED EMPLOYEES

Title of Position or Employee Classification

Rate of Pay*

| | | | |
|--|----|-----|--|
| | \$ | Per | |
| | \$ | Per | |
| | \$ | Per | |
| | \$ | Per | |
| | \$ | Per | |

*Show rate of pay per month, week, day, hour, etc.

Submitted by:

IDA CHATMAN-SANDERS

(Signature)

Date OCTOBER 24, 2023

COURT MANAGER

(Title)

NOTES:

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated therefore; thus, the amount to be requested in the budget for part time and hourly employees need not be included in this statement
- (3) The County Auditor shall complete the reserve side of this of this form and return one copy to the officer or head of the department, board or agency within 3 days after action thereon by the County Council.

| | | | | Baseline |
|---------------------------------|---------------------------|-----------------------------------------|-------------|------------|
| | | | | Jan |
| 61110.Official & Administrators | Lake County State Mandate | 300211024002 Judge Superior | 06514 | 5,000.00 |
| 61110.Official & Administrators | Lake County State Mandate | 300211222001.Asst Director Of Probation | 18914 | 69,089.00 |
| 61110.Official & Administrators | Lake County State Mandate | 300211221001.Director Of Probation | 07796 | 100,094.00 |
| 61110.Official & Administrators | Lake County State Mandate | 300211024003.Judge Superior | 02727 | 5,000.00 |
| 61110.Official & Administrators | Lake County State Mandate | 300211024001.Judge Superior | 04801 | 5,000.00 |
| 61110.Official & Administrators | Lake County State Mandate | 300211024004.Judge Superior | 06539 | 5,000.00 |
| 61110.Official & Administrators | No Unioncode | 300211507001.Court Manager | 06470 | 61,541.00 |
| 61110.Official & Administrators | No_Unioncode | 300211068001.Courtroom Commissioner | No Employee | |
| 61120.Professionals | Lake County State Mandate | 300212428023.Probation Officer | No Employee | 52,662.00 |
| 61120.Professionals | Lake County State Mandate | 300212542001.Magistrate | 06316 | 4,000.00 |
| 61120.Professionals | Lake County State Mandate | 300212428010.Probation Officer | 18556 | 53,715.00 |
| 61120.Professionals | Lake County State Mandate | 300212428017.Probation Officer | 18473 | 70,094.00 |
| 61120.Professionals | Lake County State Mandate | 300212428013.Probation Officer | 14484 | 63,724.00 |
| 61120.Professionals | Lake County State Mandate | 300212428005.Probation Officer | 17532 | 52,930.00 |
| 61120.Professionals | Lake County State Mandate | 300212428021.Probation Officer | 20514 | 52,662.00 |
| 61120.Professionals | Lake County State Mandate | 300212428008.Probation Officer | 24273 | 40,634.00 |
| 61120.Professionals | Lake County State Mandate | 300212428011.Probation Officer | 11791 | 71,496.00 |
| 61120.Professionals | Lake County State Mandate | 300212428002.Probation Officer | 14103 | 58,724.00 |
| 61120.Professionals | Lake County State Mandate | 300212542002.Magistrate | 13536 | 4,000.00 |
| 61120.Professionals | Lake County State Mandate | 300212428001.Probation Officer | 14014 | 59,998.00 |
| 61120.Professionals | Lake County State Mandate | 300212428014.Probation Officer | 24274 | 45,634.00 |
| 61120.Professionals | Lake County State Mandate | 300212428009.Probation Officer | 22997 | 52,662.00 |
| 61120.Professionals | Lake County State Mandate | 300212233001.Supervisor | 10031 | 72,094.00 |
| 61120.Professionals | Lake County State Mandate | 300212428020.Probation Officer | 22428 | 38,107.00 |
| 61120.Professionals | Lake County State Mandate | 300212428006.Probation Officer | 19578 | 47,662.00 |
| 61120.Professionals | Lake County State Mandate | 300212428022.Probation Officer | 24785 | 41,021.00 |
| 61120.Professionals | Lake County State Mandate | 300212428012.Probation Officer | 12445 | 73,559.00 |



SUPERIOR COURT OF LAKE COUNTY

CRIMINAL DIVISION

2293 NORTH MAIN STREET
CROWN POINT, INDIANA 46307

chatmix@lakecountyin.org

IDA CHATMAN-SANDERS
COURT MANAGER

(219) 755-3504 EXT. *339
FAX: (219) 755-3505

OCTOBER 31, 2023

LAKE COUNTY COUNCIL

**ATTN: CHARLIE BROWN, PRESIDENT
DAVID HAMM, COMMITTEE CHAIRMAN
TED BILISKI, COMMITTEE MEMBER
CLORIUS LAY, COMMITTEE MEMBER**

**RE: TRANSFER
FUND 1001-DEPARTMENT #3002**

Dear Council Members:

A transfer is being requested to meet current expenditures in line items **OTHER PROFESSIONAL SERVICES** and **OTHER COMM & TRANS.**

| | | | |
|--------------|-------------------|--------------------|-------------------------------------|
| FROM: | 1001-61130 | \$10,000.00 | (TECHNICIANS) |
| | 1001-62110 | \$ 1,000.00 | (OFFICE SUPPLIES) |
| | 1001-62230 | \$ 1,400.00 | (CLOTHING) |
| | 1001-63231 | \$ 2,000.00 | (REGISTRATION) |
| | 1001-63232 | \$ 900.00 | (MEALS) |
| | 1001-63233 | \$ 2,900.00 | (LODGING) |
| | 1001-63234 | \$ 1,000.00 | (TRANSPORTATION) |
| | 1001-63235 | \$ 600.00 | (MILEAGE) |
| TO: | 1001-63190 | \$10,000.00 | (OTHER PROFESSIONAL SERVICE) |
| | 1001-63290 | \$ 9,800.00 | (OTHER COMM & TRANS) |

We are requesting to be **PLACED** on the **LAKE COUNTY COUNCIL'S NOVEMBER 14, 2023, REGULAR MEETING AGENDA** for this transfer.

Sincerely,

Ida Chatman-Sanders

**IDA CHATMAN-SANDERS
COURT MANAGER**

C: Lake County Council
Lake County Auditor
George Ficker



- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
SUPERIOR COURT, CRIMINAL DIVISION - 3002 as Follows: FUND NO. 1001
 Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|-----------------------------|--------------|---------------------------|--------------|
| 1. 61130 TECHNICIANS | \$ 10,000.00 | 63190 OTHER PROF SERVICES | \$ 10,000.00 |
| 2. 62110 OFFICE SUPPLIES | \$ 1,000.00 | 63290 OTHER COMM & TRANS | \$ 9,800.00 |
| 3. 62230 CLOTHING | \$ 1,400.00 | | |
| 4. 63231 REGISTRATION | \$ 2,000.00 | | |
| 5. 63232 MEALS | \$ 900.00 | | |
| 6. 63233 LODGING | \$ 2,900.00 | | |
| 7. 63234 TRANSPORTATION | \$ 1,000.00 | | |
| 8. 63235 MILEAGE | \$ 600.00 | | |
| 9. | | | |
| 10. | | | |
| | | Total: | \$ 19,800.00 |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

SUPERIOR COURT, CRIMINAL DIVISION
 Name of Department

Ida Chatman-Benders
 Signature & Date

October 31, 2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-3002-61110 | County General-Criminal Courts-Official & Administrators | | 250,724.00 | 0.00 | 0.00 | 214,698.31 | 214,698.31 | 36,025.69 |
| 1001-3002-61120 | County General-Criminal Courts-Professionals | | 1,329,337.00 | 0.00 | 0.00 | 1,078,101.55 | 1,078,101.55 | 251,235.45 |
| 1001-3002-61130 | County General-Criminal Courts-Technicians | | 459,680.00 | 0.00 | 0.00 | 364,115.20 | 364,115.20 | 95,564.80 |
| 1001-3002-61140 | County General-Criminal Courts-Protective Services | | 557,937.00 | 0.00 | 0.00 | 464,768.04 | 464,768.04 | 93,168.96 |
| 1001-3002-61160 | County General-Criminal Courts-Office & Clerical | | 653,884.00 | 0.00 | 0.00 | 534,564.35 | 534,564.35 | 119,319.65 |
| 1001-3002-61190 | County General-Criminal Courts-Part-Time | | 20,417.00 | 0.00 | 0.00 | 17,137.56 | 17,137.56 | 3,279.44 |
| 1001-3002-61210 | County General-Criminal Courts-Longevity \- Deduction | | 25,890.00 | 0.00 | 0.00 | 1,918.63 | 1,918.63 | 23,971.37 |
| 1001-3002-61231 | County General-Criminal Courts-Court Reporter Per Diem | | 14,000.00 | 0.00 | 0.00 | 10,447.01 | 10,447.01 | 3,552.99 |
| 1001-3002-61320 | County General-Criminal Courts-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 164,959.05 | 164,959.05 | -164,959.05 |
| 1001-3002-61330 | County General-Criminal Courts-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 365,921.02 | 365,921.02 | -365,921.02 |
| 1001-3002-61340 | County General-Criminal Courts-Group Insurance \- Deductio | | 0.00 | 0.00 | 0.00 | 939,317.10 | 939,317.10 | -939,317.10 |
| 1001-3002-61350 | County General-Criminal Courts-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-3002-61360 | County General-Criminal Courts-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 27,531.33 | 27,531.33 | -27,531.33 |

| | Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available | |
|---|-----------------|----------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|---|
| ✈ | 1001-3002-62110 | County General-Criminal Courts-Office Supplies | | 29,987.86 | 1,174.00 | 1,292.19 | 22,270.03 | 24,736.22 | 5,251.64 | * |
| ✈ | 1001-3002-62230 | County General-Criminal Courts-Clothing | | 2,432.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,432.00 | * |
| | 1001-3002-63190 | County General-Criminal Courts-Other Professional Servic | | 74,500.00 | 0.00 | 3,300.00 | 68,730.21 | 72,030.21 | 2,469.79 | |
| ✈ | 1001-3002-63231 | County General-Criminal Courts-Travel \- Registration | | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | * |
| ✈ | 1001-3002-63232 | County General-Criminal Courts-Travel \- Meals | | 2,546.50 | 0.00 | 0.00 | 1,615.00 | 1,615.00 | 931.50 | * |
| ✈ | 1001-3002-63233 | County General-Criminal Courts-Travel \- Lodging | | 7,778.60 | 0.00 | 0.00 | 4,839.10 | 4,839.10 | 2,939.50 | * |
| ✈ | 1001-3002-63234 | County General-Criminal Courts-Travel \- Trans/Other | | 2,345.40 | 0.00 | 0.00 | 679.00 | 679.00 | 1,666.40 | * |
| ✈ | 1001-3002-63235 | County General-Criminal Courts-Travel \- Mileage | | 3,067.10 | 0.00 | 0.00 | 1,693.86 | 1,693.86 | 1,373.24 | * |
| | 1001-3002-63240 | County General-Criminal Courts-Telephone | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | |
| | 1001-3002-63290 | County General-Criminal Courts-Other Comm & Trans | | 75,000.00 | 0.00 | 0.00 | 71,673.46 | 71,673.46 | 3,326.54 | |
| | 1001-3002-63310 | County General-Criminal Courts-Printing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | |
| | 1001-3002-63620 | County General-Criminal Courts-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | |
| | 1001-3002-63630 | County General-Criminal Courts-Mainten & Service Cont | | 6,443.00 | 0.00 | 0.00 | 6,429.00 | 6,429.00 | 14.00 | |
| | 1001-3002-63910 | County General-Criminal Courts-Dues & Subscriptions | | 3,878.00 | 0.00 | 0.00 | 3,080.00 | 3,080.00 | 798.00 | |
| | 1001-3002-63920 | County General-Criminal Courts-Food & Lodging | | 49,979.47 | 0.00 | 765.68 | 31,204.39 | 31,970.07 | 18,009.40 | |

SUPERIOR COURT OF LAKE COUNTY

OFFICE OF THE COURT ADMINISTRATOR

2293 North Main Street
Crown Point, Indiana 46307
219-755-3494
Fax 219-755-3004

Martin Goldman
Court Administrator
Jury Administrator



October 25, 2023

Lake County Council
2293 North Main Street
Crown Point, IN 46307

Hon. John M. Sedia
Chief Judge

CIVIL DIVISION

Hon. John M. Sedia
Senior Judge, Room 1, Hammond
Hon. Calvin D. Hawkins
Room 2, East Chicago
Hon. Thomas P. Hallett
Room 3, Gary
Hon. Kristina C. Kantar
Room 4, Gary
Hon. Stephen E. Scheele
Room 5, Hammond
Hon. Rehana Adat-Lopez
Room 6, Crown Point
Hon. Bruce D. Parent
Room 7, Crown Point

COUNTY DIVISION

Hon. Nicholas J. Schiralli
Room 1, Crown Point
Hon. Sheila M. Moss
Room 2, Crown Point
Hon. Julie N. Cantrell
Senior Judge, Room 3, Crown Point
Hon. Aleksandra Dimitrijevic
Room 4, Hammond

CRIMINAL DIVISION

Hon. Salvador Vasquez
Room 1, Crown Point
Hon. Natalie Bokota
Room 2, Crown Point
Hon. Gina L. Jones
Room 3, Crown Point
Hon. Samuel L. Cappas
Senior Judge, Room 4, Crown Point

JUVENILE DIVISION

Hon. Thomas P. Stefaniak, Jr.
Senior Judge, Crown Point

☆☆☆☆☆☆

Please allow for the transfer of \$300.00 from 1001-3003-63920 - Food and Lodging to 1001-3003-61210 - Longevity to correct for a miscalculation in our 2023 longevity appropriation.

I have attached Form 3 requesting the transfer.

Please feel free to contact me with any questions. Thank you for your assistance in this matter.

Sincerely,

Martin Goldman
Court Administrator
Jury Administrator

okg

MAILED 25 OCT 2023
Crown Point, Indiana

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Office of the Court Administrator 3003 as Follows: FUND NO. 1001
 Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|-------------------------------------|----------|---------------------------|----------|
| 1. 1001-3003-63920 Food and Lodging | \$300.00 | 1001-3003-61210 Longevity | \$300.00 |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| Total: | | | \$300.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

Court Administrator 3003 as follows:
 Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |
| Total: _____ | |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Office of the Court Administrator
 Name of Department

Signature & Date

Maite Colman

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-3003-61110 | County General-Court Administrator-Official & Administrators | | 79,210.00 | 0.00 | 0.00 | 63,687.10 | 63,687.10 | 15,522.90 |
| 1001-3003-61160 | County General-Court Administrator-Office & Clerical | | 81,246.00 | 0.00 | 0.00 | 65,323.83 | 65,323.83 | 15,922.17 |
| 1001-3003-61190 | County General-Court Administrator-Part-Time | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-3003-61210 | County General-Court Administrator-Longevity \- Deduction | | 2,280.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,280.00 |
| 1001-3003-61320 | County General-Court Administrator-FICA \- Deduction | | 0.00 | 0.00 | 0.00 | 7,915.65 | 7,915.65 | -7,915.65 |
| 1001-3003-61330 | County General-Court Administrator-PERF \- Deduction | | 0.00 | 0.00 | 0.00 | 19,746.28 | 19,746.28 | -19,746.28 |
| 1001-3003-61340 | County General-Court Administrator-Group Insurance \- Deduction | | 0.00 | 0.00 | 0.00 | 41,605.71 | 41,605.71 | -41,605.71 |
| 1001-3003-61350 | County General-Court Administrator-Unemployment Comp \- Ded | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-3003-61360 | County General-Court Administrator-Workman's Comp \- Ded | | 0.00 | 0.00 | 0.00 | 946.91 | 946.91 | -946.91 |
| 1001-3003-62110 | County General-Court Administrator-Office Supplies | | 713.00 | 0.00 | 0.00 | 351.30 | 351.30 | 361.70 |
| 1001-3003-62130 | County General-Court Administrator-Law Books | | 109,103.00 | 0.00 | 0.00 | 75,049.87 | 75,049.87 | 34,053.13 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1001-3003-63231 | County General-Court Administrator-Travel \- Registration | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63232 | County General-Court Administrator-Travel \- Meals | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63233 | County General-Court Administrator-Travel \- Lodging | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63234 | County General-Court Administrator-Travel \- Trans/Other | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63235 | County General-Court Administrator-Travel \- Mileage | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63620 | County General-Court Administrator-Equipment Repair | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1001-3003-63630 | County General-Court Administrator-Mainten & Service Cont | | 1,017.50 | 0.00 | 16.50 | 415.08 | 431.58 | 585.92 |
| 1001-3003-63920 | County General-Court Administrator-Food & Lodging | | 1,001.00 | 0.00 | 0.00 | 168.13 | 168.13 | 832.87 |
| 1001-3003-63922 | County General-Court Administrator-Per Diem Petit juror's | | 211,267.00 | 0.00 | 0.00 | 149,296.96 | 149,296.96 | 61,970.04 |
| 1001-3003-63980 | County General-Court Administrator-Court Judgement | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

Detail Expenses

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
 To: [Cid, Christine](#)
 Cc: [Ficker, George P](#)
 Subject: Grant Applications for the Council's November Regular Meeting
 Date: Wednesday, October 25, 2023 12:32:58 PM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

Christine,

I am requesting the following Grant Applications be placed on the Council's November Regular Meeting Agenda:

(1) Lake County Homeland Security and Emergency Management Agency = US Department of Homeland Security - Indiana Department of Homeland Security - 2023 Emergency Management Performance Grant (EMPG) - Salary Reimbursement Grant Application

(2) Lake County Sheriff's Department = US Department of Justice - Indiana Criminal Justice Institute - 2024 Justice Assistance Grant (JAG) Program "Pass-Through" Grant Application

(3) Combined Board of Elections and Registration = US Election Assistance Commission - Indiana Secretary of State Office - 2023 Help America Vote Act (HAVA) Election Security Local Grant Application - Outreach and Education Category

(4) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 4 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Drug Court Category

(5) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 2 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Mental Health Court Category (for Therapeutic Intervention Court)

(6) Lake County Adult Community Corrections on behalf of Lake Superior Court - Criminal Division - Room 1 = Indiana Supreme Court - 2024 Problem-Solving Court Grant Application - Re-Entry Court Category (for Community Transition Court)

Thank you for your assistance in this matter. I will email my recommendations to the Council later this week. Please call me if you have any questions.

Sincerely,
Jeanann Ficker
(219) 663-8526

From: [Jeanann Ficker](#)
To: [Cid, Christine](#)
Cc: [Ficker, George P](#)
Subject: Grant Renewal Award for the November 2023 Council Meeting Agenda
Date: Friday, November 3, 2023 9:33:40 AM

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Christine,

Good morning. I recently learned of a federal grant renewal awarded by the Indiana Supreme Court. As a result, I am requesting the following Grant Renewal Application be placed on the Council's November 14, 2023 Meeting Agenda:

(8) Lake County Adult Community Corrections = US Department of Health and Human Services - Indiana Family and Social Services Administration-Division of Mental Health and Addiction (FSSA-DMHA) - Indiana Supreme Court - 2024 Justice Partners Addiction Response (JPAR) Sequential Intercept Model (SIM) Opioid Grant Renewal Award

I apologize for not sending this yesterday.

Have a great weekend,
Jeanann
(219) 663-8526



Lake County 911

2293 N. Main Street
Suite A-312
Crown Point, IN 46307
219.755.6510

25.A
Mark Swiderski, CPE, ENP
Executive Director

C.J. Wittmer, CPE
Deputy Director of Operations

Corbin Bish, CPE
Deputy Director of Support Services

October 31, 2023

To: President Charlie Brown & Honorable Council Members

Fr: Commissioner's E-911 Department 9305

Re: November Council Agenda

The Lake County E-911 department is requesting the following transfers to cover expected costs through the end of 2023:

1014 Fund:

\$300,000 from Protective Services to Overtime

\$~~140~~0,000 from Insurance to Overtime

\$120,000 from Insurance to Maint & Service Contracts

\$60,000 from Insurance to FICA

\$60,000 from Insurance to PERF

Sincerely,

Mark Swiderski

Executive Director

Lake County 911

07/10/2023

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Commissioners/Lake County 911 - 9305 as Follows:

FUND NO. 1014

Dept. Name & No.

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|------------------------------|---------------|----------------------------|---------------|
| 1. 61140 Protective Services | \$ 300,000.00 | 61100 Overtime | \$ 440,000.00 |
| 2. 61340 Insurance | \$ 380,000.00 | 61320 FICA | \$ 60,000.00 |
| 3. _____ | _____ | 61330 PERF | \$ 60,000.00 |
| 4. _____ | _____ | 63630 Maint & Service Cont | \$ 120,000.00 |
| 5. _____ | _____ | _____ | _____ |
| | \$ 680,000.00 | | \$ 680,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County _____ as follows along with evidence of the obligation for which the encumbrance shall be used.

Dept. Name & No.

Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Commissioners/Lake County 911 - 2901

Name of Department

Signature & Date

10/31/2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|---------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1014-9305-61100 | E911 Operating Fund-Commissioners/Lake County-Overtime | | 1,250,000.00 | 0.00 | 0.00 | 1,368,824.45 | 1,368,824.45 | -118,824.45 |
| 1014-9305-61140 | E911 Operating Fund-Commissioners/Lake County-Protective Services | | 4,257,120.00 | 0.00 | 0.00 | 3,114,312.04 | 3,114,312.04 | 1,142,807.96 |
| 1014-9305-61190 | E911 Operating Fund-Commissioners/Lake County-Part-Time | | 1.00 | 0.00 | 0.00 | 288.00 | 288.00 | -287.00 |
| 1014-9305-61210 | E911 Operating Fund-Commissioners/Lake County-Longevity \- Deduction | | 15,000.00 | 0.00 | 0.00 | 440.00 | 440.00 | 14,560.00 |
| 1014-9305-61237 | E911 Operating Fund-Commissioners/Lake County-Differential Pay | | 91,871.00 | 0.00 | 0.00 | 67,328.45 | 67,328.45 | 24,542.55 |
| 1014-9305-61270 | E911 Operating Fund-Commissioners/Lake County-holiday pay | | 183,069.00 | 0.00 | 0.00 | 111,449.54 | 111,449.54 | 71,619.46 |
| 1014-9305-61320 | E911 Operating Fund-Commissioners/Lake County-FICA \- Deduction | | 356,270.00 | 0.00 | 0.00 | 356,640.62 | 356,640.62 | -370.62 |
| 1014-9305-61330 | E911 Operating Fund-Commissioners/Lake County-PERF \- Deduction | | 782,000.00 | 0.00 | 0.00 | 732,514.71 | 732,514.71 | 49,485.29 |
| 1014-9305-61340 | E911 Operating Fund-Commissioners/Lake County-Group Insurance \- Deductio | | 2,405,000.00 | 0.00 | 0.00 | 1,275,478.90 | 1,275,478.90 | 1,129,521.10 |
| 1014-9305-61350 | E911 Operating Fund-Commissioners/Lake County-Unemployment Comp \- Ded | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditures | Total Expenditure | Funds Available |
|-----------------|----------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|----------------------|-------------------|-----------------|
| 1014-9305-61360 | E911 Operating Fund-Commissioners/Lake County-Workman's Compensation | | 65,000.00 | 0.00 | 0.00 | 39,123.47 | 39,123.47 | 25,876.53 |
| 1014-9305-62110 | E911 Operating Fund-Commissioners/Lake County-Office Supplies | | 25,221.80 | 0.00 | 0.00 | 5,854.90 | 5,854.90 | 19,366.90 |
| 1014-9305-62120 | E911 Operating Fund-Commissioners/Lake County-Lit, Edu., Info & Ref Mat | | 2,593.00 | 0.00 | 0.00 | 1,393.47 | 1,393.47 | 1,199.53 |
| 1014-9305-62210 | E911 Operating Fund-Commissioners/Lake County-Petroleum Products | | 5,250.00 | 0.00 | 0.00 | 2,885.62 | 2,885.62 | 2,364.38 |
| 1014-9305-62230 | E911 Operating Fund-Commissioners/Lake County-Clothing | | 10,000.00 | 0.00 | 9,495.00 | 0.00 | 9,495.00 | 505.00 |
| 1014-9305-62240 | E911 Operating Fund-Commissioners/Lake County-Household & Institutional Supplies | | 14,300.08 | 0.00 | 223.01 | 13,736.29 | 13,959.30 | 340.78 |
| 1014-9305-62410 | E911 Operating Fund-Commissioners/Lake County-Other Supplies | | 21,247.56 | 0.00 | 2,136.30 | 2,120.92 | 4,257.22 | 16,990.34 |
| 1014-9305-63145 | E911 Operating Fund-Commissioners/Lake County-Legal Services | | 4,800.00 | 0.00 | 800.00 | 918.00 | 1,718.00 | 3,082.00 |
| 1014-9305-63150 | E911 Operating Fund-Commissioners/Lake County-Consultant Fees | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1014-9305-63220 | E911 Operating Fund-Commissioners/Lake County-Postage | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|----------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1014-9305-63231 | E911 Operating Fund-Commissioners/Lake County-Travel \- Registration | | 2,022.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,022.00 |
| 1014-9305-63232 | E911 Operating Fund-Commissioners/Lake County-Travel \- Meals | | 1,729.30 | 0.00 | 0.00 | 0.00 | 0.00 | 1,729.30 |
| 1014-9305-63233 | E911 Operating Fund-Commissioners/Lake County-Travel \- Lodging | | 6,324.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,324.00 |
| 1014-9305-63234 | E911 Operating Fund-Commissioners/Lake County-Travel \- Trans/Other | | 3,541.30 | 0.00 | 0.00 | 0.00 | 0.00 | 3,541.30 |
| 1014-9305-63235 | E911 Operating Fund-Commissioners/Lake County-Travel \- Mileage | | 1,271.90 | 0.00 | 0.00 | 0.00 | 0.00 | 1,271.90 |
| 1014-9305-63240 | E911 Operating Fund-Commissioners/Lake County-Telephone | | 88,959.00 | 0.00 | 2,058.74 | 75,895.39 | 77,954.13 | 11,004.87 |
| 1014-9305-63310 | E911 Operating Fund-Commissioners/Lake County-Printing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1014-9305-63320 | E911 Operating Fund-Commissioners/Lake County-Advertising | | 1,176.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,176.00 |
| 1014-9305-63420 | E911 Operating Fund-Commissioners/Lake County-Insurance | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1014-9305-63450 | E911 Operating Fund-Commissioners/Lake County-Employment Testing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1014-9305-63510 | E911 Operating Fund-Commissioners/Lake County-Utilities | | 28,597.92 | 0.00 | 1,751.21 | 23,252.85 | 25,004.06 | 3,593.86 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1014-9305-63610 | E911 Operating Fund-Commissioners/Lake County-Building & Structures | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1014-9305-63630 | E911 Operating Fund-Commissioners/Lake County-Mainten & Service Cont | | 1,173,470.35 | 0.00 | 54,380.75 | 998,341.55 | 1,052,722.30 | 120,748.05 |
| 1014-9305-63715 | E911 Operating Fund-Commissioners/Lake County-Equipment Lease | | 15,000.00 | 0.00 | 0.00 | 570.00 | 570.00 | 14,430.00 |
| 1014-9305-63995 | E911 Operating Fund-Commissioners/Lake County-Other Services & Charges | | 151,485.00 | 0.00 | 36,300.72 | 44,553.30 | 80,854.02 | 70,630.98 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1014-9305-61100 | Jan-23 | 01/31/2023 | 195042.75 |
| 1014-9305-61100 | Feb-23 | 02/28/2023 | 132318.4 |
| 1014-9305-61100 | Mar-23 | 03/31/2023 | 126300.11 |
| 1014-9305-61100 | Apr-23 | 04/30/2023 | 127550.43 |
| 1014-9305-61100 | May-23 | 05/31/2023 | 122806.05 |
| 1014-9305-61100 | Jun-23 | 06/05/2023 | 60051.38 |
| 1014-9305-61100 | Jun-23 | 06/16/2023 | 60392.36 |
| 1014-9305-61100 | Jul-23 | 07/03/2023 | 56355.08 |
| 1014-9305-61100 | Jul-23 | 07/17/2023 | 61462.53 |
| 1014-9305-61100 | Jul-23 | 07/31/2023 | 63614.12 |
| 1014-9305-61100 | Aug-23 | 08/14/2023 | 57412.14 |
| 1014-9305-61100 | Aug-23 | 08/28/2023 | 55841.3 |



Lake County 911

2293 N. Main Street
Suite A-312
Crown Point, IN 46307
219.755.6510

25.B
Mark Swiderski, CPE, ENP
Executive Director

C.J. Wittmer, CPE
Deputy Director of Operations

Corbin Bish, CPE
Deputy Director of Support Services

October 31, 2023

To: President Charlie Brown & Honorable Council Members

Fr: Commissioner's E-911 Department 9305

Re: November Council Agenda

A handwritten signature in cursive script, appearing to read "ohy".

The Lake County E-911 department is requesting the following transfers to cover expected costs through the end of 2023:

1399 Fund:

\$100,000 from Protective Services to Maint & Service Contracts

\$40,000 From Telephone to PERF

\$10,000 from Consultants to FICA

\$5,000 from Consultants to PERF

\$5,000 from Consultants to Workers Comp

Sincerely,

A handwritten signature in cursive script, appearing to read "Mark Swiderski".
Mark Swiderski

Executive Director

Lake County 911

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

- I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County
Commissioners/Lake County 911 - 9305 as Follows: FUND NO. 1399
 Dept. Name & No.

colly

| FROM: Line Item No. & Title | Amount | To: Line Item No. & Title | Amount |
|------------------------------|---------------|--------------------------------------|---------------|
| 1. 61140 Protective Services | \$ 100,000.00 | 61320 FICA | \$ 10,000.00 |
| 2. 63150 Consultants | \$ 20,000.00 | 61340 PERF <i>61330jm</i> | \$ 45,000.00 |
| 3. 63240 Telephone | \$ 40,000.00 | 61360 Workers Comp | \$ 5,000.00 |
| 4. _____ | _____ | 63630 Maint & Service Cont | \$ 100,000.00 |
| 5. _____ | _____ | _____ | _____ |
| | \$ 160,000.00 | | \$ 160,000.00 |

- II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County _____ as follows:

Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

- III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County _____ as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Commissioners/Lake County 911 - 2901
 Name of Department

Signature & Date

10/31/2023

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1399-9305-61100 | Lake County 911 Fund-Commissioners/Lake County-Overtime | | 100,000.00 | 0.00 | 0.00 | 81,709.25 | 81,709.25 | 18,290.75 |
| 1399-9305-61110 | Lake County 911 Fund-Commissioners/Lake County-Official & Administrators | | 316,450.00 | 0.00 | 0.00 | 266,605.84 | 266,605.84 | 49,844.16 |
| 1399-9305-61120 | Lake County 911 Fund-Commissioners/Lake County-Professionals | | 560,104.00 | 0.00 | 0.00 | 456,374.94 | 456,374.94 | 103,729.06 |
| 1399-9305-61130 | Lake County 911 Fund-Commissioners/Lake County-Technicians | | 266,558.00 | 0.00 | 0.00 | 160,064.76 | 160,064.76 | 106,493.24 |
| 1399-9305-61140 | Lake County 911 Fund-Commissioners/Lake County-Protective Services | | 138,200.00 | 0.00 | 0.00 | 1,326.48 | 1,326.48 | 136,873.52 |
| 1399-9305-61150 | Lake County 911 Fund-Commissioners/Lake County-Paraprofessionals | | 66,166.00 | 0.00 | 0.00 | 44,801.14 | 44,801.14 | 21,364.86 |
| 1399-9305-61160 | Lake County 911 Fund-Commissioners/Lake County-Office & Clerical | | 42,751.00 | 0.00 | 0.00 | 36,017.23 | 36,017.23 | 6,733.77 |
| 1399-9305-61190 | Lake County 911 Fund-Commissioners/Lake County-Part-Time | | 200,000.00 | 0.00 | 0.00 | 143,494.62 | 143,494.62 | 56,505.38 |
| 1399-9305-61270 | Lake County 911 Fund-Commissioners/Lake County-holiday pay | | 35,000.00 | 0.00 | 0.00 | 21,051.57 | 21,051.57 | 13,948.43 |
| 1399-9305-61320 | Lake County 911 Fund-Commissioners/Lake County-FICA W- Deduction | | 102,528.00 | 0.00 | 0.00 | 91,768.90 | 91,768.90 | 10,759.10 |

*

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1399-9305-61330 | Lake County 911 Fund-Commissioners/Lake County-PERF \- Deduction | | 160,040.00 | 0.00 | 0.00 | 168,802.48 | 168,802.48 | -8,762.48 |
| 1399-9305-61340 | Lake County 911 Fund-Commissioners/Lake County-Group Insurance \- Deduction | | 529,100.00 | 0.00 | 0.00 | 325,589.34 | 325,589.34 | 203,510.66 |
| 1399-9305-61360 | Lake County 911 Fund-Commissioners/Lake County-Workman's Comp \- Ded | | 14,300.00 | 0.00 | 0.00 | 14,226.62 | 14,226.62 | 73.38 |
| 1399-9305-62410 | Lake County 911 Fund-Commissioners/Lake County-Other Supplies | | 15,345.99 | 0.00 | 4,845.79 | 3,933.02 | 8,778.81 | 6,567.18 |
| 1399-9305-63145 | Lake County 911 Fund-Commissioners/Lake County-Legal Services | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1399-9305-63150 | Lake County 911 Fund-Commissioners/Lake County-Consultant Fees | | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,000.00 |
| 1399-9305-63231 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Registration | | 6,000.00 | 0.00 | 0.00 | 3,275.00 | 3,275.00 | 2,725.00 |
| 1399-9305-63232 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Meals | | 5,000.00 | 0.00 | 0.00 | 1,095.00 | 1,095.00 | 3,905.00 |
| 1399-9305-63233 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Lodging | | 10,000.00 | 0.00 | 0.00 | 6,891.04 | 6,891.04 | 3,108.96 |
| 1399-9305-63234 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Trans/Other | | 6,000.00 | 0.00 | 0.00 | 1,790.60 | 1,790.60 | 4,209.40 |

*

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 1399-9305-63235 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Mileage | | 5,000.00 | 0.00 | 0.00 | 1,215.82 | 1,215.82 | 3,784.18 |
| 1399-9305-63236 | Lake County 911 Fund-Commissioners/Lake County-Travel \- Training | | 84,145.00 | 0.00 | 54,213.87 | 15,024.00 | 69,237.87 | 14,907.13 |
| 1399-9305-63240 | Lake County 911 Fund-Commissioners/Lake County-Telephone | | 49,500.00 | 0.00 | 3,918.33 | 581.67 | 4,500.00 | 45,000.00 * |
| 1399-9305-63450 | Lake County 911 Fund-Commissioners/Lake County-Employment Testing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 1399-9305-63630 | Lake County 911 Fund-Commissioners/Lake County-Mainten & Service Cont | | 1,015,342.39 | 0.00 | 28,282.68 | 861,130.22 | 889,412.90 | 125,929.49 |
| 1399-9305-63910 | Lake County 911 Fund-Commissioners/Lake County-Dues & Subscriptions | | 8,000.00 | 0.00 | 0.00 | 7,840.00 | 7,840.00 | 160.00 |
| 1399-9305-63995 | Lake County 911 Fund-Commissioners/Lake County-Other Services & Charges | | 89,000.00 | 0.00 | 6,902.28 | 31,971.54 | 38,873.82 | 50,126.18 |
| 1399-9305-64490 | Lake County 911 Fund-Commissioners/Lake County-Other Equipment | | 306,269.74 | 0.00 | 19,692.15 | 236,636.79 | 256,328.94 | 49,940.80 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 1399-9305-61100 | Jan-23 | 01/31/2023 | 13682.22 |

Murray, Jasmine L

From: Anita Lockett <alockett@lcec911.org>
Sent: Wednesday, November 1, 2023 9:57 AM
To: Murray, Jasmine L
Subject: RE: Fund 1399 Transfer Request

External Email

Do not click any links or open attachments unless you know and trust the sender and are expecting this message.

—
Jasmine,

Yes, that should be 61330 PERF—thanks again for double checking.

Respectfully,

Anita C Lockett

Administrative Assistant

LAKE COUNTY E911

2293 N. Main St. Suite A312

Crown Point, IN 46307

alockett@lcec911.org

(219) 755-6510

From: Murray, Jasmine L <murraj1@lakecountyin.org>
Sent: Wednesday, November 1, 2023 9:07 AM
To: Anita Lockett <alockett@lcec911.org>
Subject: Fund 1399 Transfer Request

[EXTERNAL EMAIL]

Good morning Anita,

On the Form 3 request for Fund 1399, the 61340 line item is listed as PERF but 61340 is actually for Group Insurance – Deduction on our accounts list. I would just like to confirm that it should be 61330 PERF – Deduction so we can change it on our end.

Thanks!

Jasmine L. Murray

Council Secretary

2293 N. Main Street

RESOLUTION NO. _____

**RESOLUTION PERMITTING THE OFFICE OF
THE PROSECUTING ATTORNEY TO PAY AN
OUTSTANDING 2022 INVOICE/DEBT FROM THE 2023 BUDGET**

WHEREAS, the Office of the Prosecuting Attorney, is currently operating in the 2023 Budget; and

WHEREAS, the following invoice/debt incurred in the Budget year of 2022 has not been paid:

4141-9001-63145
Lindsey Lanham

Legal Services
\$ 510.21; and

WHEREAS, the Lake County Council desires to pay the above invoice/debt due.

NOW, THEREFORE, LET IT BE RESOLVED AS FOLLOWS:

That the following 2022 expense shall be paid from the Office of the
Prosecuting Attorney's 2023 Budget:

4141-9001-63145
Lindsey Lanham

Legal Services
\$ 510.21

SO RESOLVED THIS 14TH DAY OF NOVEMBER, 2023.

CHARLIE BROWN, President

DAVID HAMM _____

CHRISTINE CID _____

RANDELL C. NIEMEYER _____

CLORIUS L. LAY _____

PETE LINDEMULDER _____

TED F. BILSKI _____

Members of the Lake County Council



Office of the Prosecuting Attorney

31st Judicial Circuit
Lake County, Indiana

BERNARD A. CARTER
PROSECUTING ATTORNEY

CRIMINAL DIVISION
2293 NORTH MAIN STREET
CROWN POINT, IN 46307
(219) 755-3720
(219) 755-3642 FA

October 31, 2023

Christine Cid, Chairperson
PROSECUTOR'S STANDING COMMITTEE
LAKE COUNTY COUNCIL
2293 N. Main Street
Crown Point, IN 46307

RE: Request to be on the scheduled November 14, 2023, County Council Agenda

Dear Chairperson Cid:

This is our formal request to be placed on the November 14, 2023, agenda of the regularly scheduled County Council meeting for approval to transfer funds within our Infraction 6 Deferral Program Fund 7104 as follows:

| | | | |
|----------------|------------------|----------------------------|-------------|
| Transfer from: | Fund # 7104-9001 | 61160 Office and Clerical: | \$15,000.00 |
| Transfer to: | Fund # 7104-9001 | 62110 Office Supplies: | \$15,000.00 |

The Prosecutor's Office is requesting this transfer in anticipation of any needed supply orders from now until the end of the year.

Sincerely,

Jacob Ponton
Administrative Director

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Prosecutor's Office, 9001 as Follows: FUND NO. 7104
 Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|--------|---------------------------|-------------|-----|-----------------------|-------------|
| 1. | 61160 Office and Clerical | \$15,000.00 | | 62110 Office Supplies | \$15,000.00 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Total: | | | | | \$15,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

as follows: Dept. Name & No.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| Total: | |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

Lake County Prosecutor's Office
 Name of Department

Jacob Fonten
 Signature & Date

10/31/23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-------------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 7104-9001-61100 | Infraction Deferral Progr-Prosecutor-Overtime | | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 |
| * 7104-9001-61160 | Infraction Deferral Progr-Prosecutor-Office & Clerical | | 433,543.00 | 0.00 | 0.00 | 52,057.99 | 52,057.99 | 381,485.01 * |
| 7104-9001-61190 | Infraction Deferral Progr-Prosecutor-Part-Time | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7104-9001-61210 | Infraction Deferral Progr-Prosecutor-Longevity \- Deduction | | 440.00 | 0.00 | 0.00 | 0.00 | 0.00 | 440.00 |
| 7104-9001-61290 | Infraction Deferral Progr-Prosecutor-Supplemental Pay | | 74,222.00 | 0.00 | 0.00 | 49,166.64 | 49,166.64 | 25,055.36 |
| 7104-9001-61295 | Infraction Deferral Progr-Prosecutor-Bonus Pay | | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 |
| 7104-9001-61320 | Infraction Deferral Progr-Prosecutor-FICA \- Deduction | | 39,179.00 | 0.00 | 0.00 | 9,072.83 | 9,072.83 | 30,106.17 |
| 7104-9001-61330 | Infraction Deferral Progr-Prosecutor-PERF \- Deduction | | 72,703.00 | 0.00 | 0.00 | 10,853.20 | 10,853.20 | 61,849.80 |
| 7104-9001-61340 | Infraction Deferral Progr-Prosecutor-Group Insurance \-Deductio | | 336,700.00 | 0.00 | 0.00 | 42,585.30 | 42,585.30 | 294,114.70 |
| 7104-9001-61360 | Infraction Deferral Progr-Prosecutor-Workman's Comp \- Ded | | 9,100.00 | 0.00 | 0.00 | 1,086.74 | 1,086.74 | 8,013.26 |
| 7104-9001-62110 | Infraction Deferral Progr-Prosecutor-Office Supplies | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 7104-9001-62130 | Infraction Deferral Progr-Prosecutor-Law Books | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 7104-9001-62210 | Infraction Deferral Progr-Prosecutor-Petroleum Products | | 2,350.00 | 0.00 | 850.00 | 0.00 | 850.00 | 1,500.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|--------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 7104-9001-63145 | Infraction Deferral Progr-Prosecutor-Legal Services | | 4,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,000.00 |
| 7104-9001-63190 | Infraction Deferral Progr-Prosecutor-Other Professional Serv | | 6,000.00 | 0.00 | 0.00 | 5,400.00 | 5,400.00 | 600.00 |
| 7104-9001-63231 | Infraction Deferral Progr-Prosecutor-Travel \- Registration | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7104-9001-63232 | Infraction Deferral Progr-Prosecutor-Travel \- Meals | | 1,000.00 | 0.00 | 0.00 | 125.00 | 125.00 | 875.00 |
| 7104-9001-63233 | Infraction Deferral Progr-Prosecutor-Travel \- Lodging | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7104-9001-63234 | Infraction Deferral Progr-Prosecutor-Travel \- Trans/Other | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7104-9001-63235 | Infraction Deferral Progr-Prosecutor-Travel \- Mileage | | 1,000.00 | 0.00 | 0.00 | 182.09 | 182.09 | 817.91 |
| 7104-9001-63240 | Infraction Deferral Progr-Prosecutor-Telephone | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 7104-9001-63310 | Infraction Deferral Progr-Prosecutor-Printing | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 7104-9001-63630 | Infraction Deferral Progr-Prosecutor-Mainten & Service Cont | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 7104-9001-63910 | Infraction Deferral Progr-Prosecutor-Dues & Subscriptions | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 7104-9001-64410 | Infraction Deferral Progr-Prosecutor-Furniture & Fixtures | | 5,000.00 | 0.00 | 0.00 | 4,917.83 | 4,917.83 | 82.17 |
| 7104-9001-64420 | Infraction Deferral Progr-Prosecutor-Office Machines | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7104-9001-64440 | Infraction Deferral Progr-Prosecutor-Motor Vehicles | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |



Office of the Prosecuting Attorney

31st Judicial Circuit
Lake County, Indiana

BERNARD A. CARTER
PROSECUTING ATTORNEY

CRIMINAL DIVISION
2293 NORTH MAIN STREET
CROWN POINT, IN 46307
(219) 755-3720
(219) 755-3642 FA

October 31, 2023

Christine Cid, Chairperson
PROSECUTOR'S STANDING COMMITTEE
LAKE COUNTY COUNCIL
2293 N. Main Street
Crown Point, IN 46307

RE: Request to be on the scheduled November 14, 2023, County Council Agenda

okay

Dear Chairperson Cid:

This is our formal request to be placed on the November 14, 2023, agenda of the regularly scheduled County Council meeting for approval to transfer funds within our In Rem. Forfeiture Fund 4145 as follows:

| | | | |
|----------------|------------------|-------------------------------|-------------|
| Transfer from: | Fund # 4145-9001 | 61125 Discretionary Salaries: | \$30,000.00 |
| Transfer to: | Fund # 4145-9001 | 61190 Part- Time: | \$30,000.00 |

The Prosecutor's Office is requesting the transfer of funds to maintain sufficient funds to keep our part-time employee's through the rest of the year as well as bring former employees back while they are on break from school.

Sincerely,

Jacob Ponton

Jacob Ponton
Administrative Director

11/17/23

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Prosecutor's Office, 9001 as Follows: FUND NO. 4145
 Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|--------|------------------------------|-------------|-----|-----------------------|-------------|
| 1. | 61125 Discretionary Salaries | \$30,000.00 | | 61190 Part-Time | \$30,000.00 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Total: | | | | | \$30,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County as follows:

| FUND, Line Item No. & Title | | Amount |
|-----------------------------|--|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| Total: | | |

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

Lake County Prosecutor's Office
 Name of Department

Signature & Date

Jacob Ponton

10/31/23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-----------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 4145-9001-61125 | Non\reverting Property Se-Prosecutor-Discretionary Salaries | | 60,509.00 | 0.00 | 0.00 | 0.00 | 0.00 | 60,509.00 |
| 4145-9001-61190 | Non\reverting Property Se-Prosecutor-Part\Time | | 46,997.00 | 0.00 | 0.00 | 10,515.75 | 10,515.75 | 36,481.25 |
| 4145-9001-61290 | Non\reverting Property Se-Prosecutor-Supplemental Pay | | 51,878.00 | 0.00 | 0.00 | 29,421.61 | 29,421.61 | 22,456.39 |
| 4145-9001-61320 | Non\reverting Property Se-Prosecutor-FICA \- Deduction | | 7,023.00 | 0.00 | 0.00 | 2,762.39 | 2,762.39 | 4,260.61 |
| 4145-9001-61330 | Non\reverting Property Se-Prosecutor-PERF \- Deduction | | 7,303.00 | 0.00 | 0.00 | 763.48 | 763.48 | 6,539.52 |
| 4145-9001-61340 | Non\reverting Property Se-Prosecutor-Group Insurance \-Deductio | | 19,051.00 | 0.00 | 0.00 | 5,880.74 | 5,880.74 | 13,170.26 |
| 4145-9001-61360 | Non\reverting Property Se-Prosecutor-Workman's Comp \- Ded | | 3,250.00 | 0.00 | 0.00 | 533.25 | 533.25 | 2,716.75 |
| 4145-9001-62130 | Non\reverting Property Se-Prosecutor-Law Books | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| 4145-9001-62410 | Non\reverting Property Se-Prosecutor-Other Supplies | | 2,000.00 | 0.00 | 395.98 | 0.00 | 395.98 | 1,604.02 |
| 4145-9001-63145 | Non\reverting Property Se-Prosecutor-Legal Services | | 7,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,000.00 |
| 4145-9001-63190 | Non\reverting Property Se-Prosecutor-Other Professional Servic | | 2,000.00 | 0.00 | 0.00 | 175.00 | 175.00 | 1,825.00 |
| 4145-9001-63231 | Non\reverting Property Se-Prosecutor-Travel \- Registration | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 4145-9001-63232 | Non\reverting Property Se-Prosecutor-Travel \- Meals | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 4145-9001-63233 | Non\reverting Property Se-Prosecutor-Travel \- Lodging | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 4145-9001-63234 | Non\reverting Property Se-Prosecutor-Travel \- Trans/Other | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 4145-9001-63235 | Non\reverting Property Se-Prosecutor-Travel \- Mileage | | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 |
| 4145-9001-64410 | Non\reverting Property Se-Prosecutor-Furniture & Fixtures | | 10,175.86 | 0.00 | 6,757.86 | 699.00 | 7,456.86 | 2,719.00 |
| 4145-9001-64420 | Non\reverting Property Se-Prosecutor-Office Machines | | 10,561.39 | 0.00 | 0.00 | 9,363.57 | 9,363.57 | 1,197.82 |

Detail Expenses

| Budget Account | Period Name | GL Date | Expenditure |
|-----------------|-------------|------------|-------------|
| 4145-9001-61190 | Oct-23 | 10/23/2023 | 10515.75 |
| 4145-9001-61290 | Jan-23 | 01/31/2023 | 1794.15 |
| 4145-9001-61290 | Feb-23 | 02/28/2023 | 1196.1 |
| 4145-9001-61290 | Mar-23 | 03/31/2023 | 1080.72 |
| 4145-9001-61290 | Apr-23 | 04/30/2023 | 965.34 |
| 4145-9001-61290 | May-23 | 05/31/2023 | 5461.74 |
| 4145-9001-61290 | Jun-23 | 06/05/2023 | 1530.74 |
| 4145-9001-61290 | Jun-23 | 06/16/2023 | 1609.59 |
| 4145-9001-61290 | Jul-23 | 07/03/2023 | 1599.78 |
| 4145-9001-61290 | Jul-23 | 07/17/2023 | 1599.78 |
| 4145-9001-61290 | Jul-23 | 07/31/2023 | 1801.79 |
| 4145-9001-61290 | Aug-23 | 08/14/2023 | 1873.9 |



Office of the Prosecuting Attorney

31st Judicial Circuit
Lake County, Indiana

BERNARD A. CARTER
PROSECUTING ATTORNEY

CRIMINAL DIVISION
2293 NORTH MAIN STREET
CROWN POINT, IN 46307
(219) 755-3720
(219) 755-3642 FA

October 31, 2023

Christine Cid, Chairperson
PROSECUTOR'S STANDING COMMITTEE
LAKE COUNTY COUNCIL
2293 N. Main Street
Crown Point, IN 46307

ok

RE: Request to be on the scheduled November 14, 2023, County Council Agenda

Dear Chairperson Cid:

This is our formal request to be placed on the November 14, 2023, agenda of the regularly scheduled County Council meeting for approval to transfer funds within our Non-Reverting Pre-Trial Diversion Fund 7135 as follows:

| | | | |
|----------------|------------------|-------------------------------------|-------------|
| Transfer from: | Fund # 7135-9001 | 61125 Discretionary Salaries: | \$30,000.00 |
| | Fund # 7135-9001 | 61125 Office & Clerical: | \$30,000.00 |
| | | 61160 y | |
| Transfer to: | Fund # 7135-9001 | 61190 Part- Time: | \$60,000.00 |
| Transfer from: | Fund # 7135-9001 | 61125 Office & Clerical: | \$20,000.00 |
| | | 61160 y | |
| Transfer to: | Fund # 7135-9001 | 63630 Maint. & Serv. Contracts: | \$20,000.00 |

The Prosecutor's Office is requesting the transfer of funds to maintain sufficient funds to keep our part-time employee's through the rest of the year as well as bring former employees back while they are on break from school. We are requesting the transfer to Maintenance and Service Contracts to pay for the bills for Waddell INC. and Thomson Reuters- West. Fund 7135 is a revenue based fund from user fees.

11/14/23

Sincerely,

A handwritten signature in black ink, reading "Jacob Ponton". The signature is written in a cursive, flowing style with a large initial "J" and a long, sweeping underline.

Jacob Ponton
Administrative Director

- I. Request for Transfer of Funds
 II. Request for Additional appropriations
 III. Request to Encumber Appropriated Funds

All requests (originals) must be directed to the Lake County Auditor and must be accompanied by a letter of explanation signed by the Elected Official or department head. One copy to the County Council office.

I. Honorable Members of the Lake County Council: Please transfer funds within the current budget of the Lake County

Prosecutor's Office, 9001

as Follows:

FUND NO.

7135

Dept. Name & No.

| FROM: | Line Item No. & Title | Amount | To: | Line Item No. & Title | Amount |
|--------|------------------------------|-------------|-----|-----------------------------------------|-------------|
| 1. | 61125 Discretionary Salaries | \$30,000.00 | | 61190 Part-Time | \$60,000.00 |
| 2. | 61160 Office & Clerical | \$50,000.00 | | 63630 Maintenance and Service Contracts | \$20,000.00 |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Total: | | | | | \$80,000.00 |

II. Honorable Members of the Lake County Council: Please Allow emergency additional appropriations within the current budget of the Lake County

Dept. Name & No.

as follows:

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

Total:

III. Honorable Lake County Auditor: Please encumber funds within the current budget of the Lake County as follows along with evidence of the obligation for which the encumbrance shall be used.
 Dept. Name & No. Copy to the Lake County council.

| FUND, Line Item No. & Title | Amount |
|-----------------------------|--------|
| 1. | |
| 2. | |
| 3. | |

Lake County Prosecutor's Office

Name of Department

Signature & Date

Jacob Forster

10/31/23

PLEASE NOTE:

- ALL REQUESTS FOR TRANSFERS MUST BE RECEIVED BY THE AUDITOR 10 DAYS PREVIOUS TO THE COUNCIL'S MEETING DATE (2ND TUESDAY OF EACH MONTH).
- ALL REQUESTS FOR ADDITIONAL FUNDS MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO REGULAR MEETING DATE (2ND TUESDAY OF EACH MONTH)
- ALL REQUESTS FOR ENCUMBRANCES MUST BE RECEIVED BY THE AUDITOR 3 WEEKS PREVIOUS TO DECEMBER 31ST OF EACH BUDGET YEAR.

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 7135-9001-61100 | Pre-Trial Diversion-Prosecutor-Overtime | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 7135-9001-61125 | Pre-Trial Diversion-Prosecutor-Discretionary Salaries | | 33,650.00 | 0.00 | 0.00 | 0.00 | 0.00 | 33,650.00 |
| 7135-9001-61160 | Pre-Trial Diversion-Prosecutor-Office & Clerical | | 302,797.00 | 0.00 | 0.00 | 140,271.44 | 140,271.44 | 162,525.56 |
| 7135-9001-61190 | Pre-Trial Diversion-Prosecutor-Part-Time | | 39,995.00 | 0.00 | 0.00 | 8,932.50 | 8,932.50 | 31,062.50 |
| 7135-9001-61210 | Pre-Trial Diversion-Prosecutor-Longevity \- Deduction | | 1,060.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,060.00 |
| 7135-9001-61290 | Pre-Trial Diversion-Prosecutor-Supplemental Pay | | 17,090.00 | 0.00 | 0.00 | 14,250.13 | 14,250.13 | 2,839.87 |
| 7135-9001-61320 | Pre-Trial Diversion-Prosecutor-FICA \- Deduction | | 24,473.00 | 0.00 | 0.00 | 12,011.51 | 12,011.51 | 12,461.49 |
| 7135-9001-61330 | Pre-Trial Diversion-Prosecutor-PERF \- Deduction | | 49,703.00 | 0.00 | 0.00 | 26,428.97 | 26,428.97 | 23,274.03 |
| 7135-9001-61340 | Pre-Trial Diversion-Prosecutor-Group Insurance \- Deduction | | 278,687.00 | 0.00 | 0.00 | 87,743.06 | 87,743.06 | 190,943.94 |
| 7135-9001-61360 | Pre-Trial Diversion-Prosecutor-Workman's Comp \- Ded | | 7,150.00 | 0.00 | 0.00 | 3,063.56 | 3,063.56 | 4,086.44 |
| 7135-9001-62110 | Pre-Trial Diversion-Prosecutor-Office Supplies | | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 7135-9001-62130 | Pre-Trial Diversion-Prosecutor-Law Books | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |

| Budget Account | Budget Account Description | Prior Year Encumbrance (Carried over as of 01/01) | Total Available Budget (Prior Year Encumbrance + CY Budget) | Requisition Commitments | Purchase Order Obligations | Invoice Expenditure | Total Expenditure | Funds Available |
|-----------------|-------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|----------------------------|---------------------|-------------------|-----------------|
| 7135-9001-62210 | Pre-Trial Diversion-Prosecutor-Petroleum Products | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7135-9001-63145 | Pre-Trial Diversion-Prosecutor-Legal Services | | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 7135-9001-63231 | Pre-Trial Diversion-Prosecutor-Travel - Registration | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-63232 | Pre-Trial Diversion-Prosecutor-Travel - Meals | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-63233 | Pre-Trial Diversion-Prosecutor-Travel - Lodging | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-63234 | Pre-Trial Diversion-Prosecutor-Travel - Trans/Other | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-63235 | Pre-Trial Diversion-Prosecutor-Travel - Mileage | | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 7135-9001-63240 | Pre-Trial Diversion-Prosecutor-Telephone | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-63630 | Pre-Trial Diversion-Prosecutor-Mainten & Service Cont | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-64410 | Pre-Trial Diversion-Prosecutor-Furniture & Fixtures | | 21,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 21,500.00 |
| 7135-9001-64420 | Pre-Trial Diversion-Prosecutor-Office Machines | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 7135-9001-64440 | Pre-Trial Diversion-Prosecutor-Motor Vehicles | | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |

Detail Expenses

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE
PROCEDURE FOR LAKE COUNTY TO OBTAIN TITLE
FOR A PARCEL OF REAL PROPERTY OFFERED AT TAX SALE
TWO OR MORE OCCASIONS WITHOUT A BID
AND PARCELS DETERMINED TO BE A PUBLIC HAZARD**

WHEREAS, pursuant to I.C. 36-2-3.5, et. seq., the Lake County Council is the fiscal and legislative body of Lake County, Indiana; and

WHEREAS, pursuant to I.C. 36-2-3.5-5, the Lake County Council may pass all ordinances, orders, resolutions and motions for the Government of Lake County, Indiana; and

WHEREAS, pursuant to I.C. 6-1.1-25-4.9 establishes a procedure for Lake County to obtain title to parcels of real property offered at county treasurer's and/or county executive's tax sale on two or more occasions without a bid and a parcel of real property determined to be a public hazard subject to the rights of parties with a substantial property interest of record; and

WHEREAS, a parcel of real property must meet the following criteria to be eligible for the procedure:

1. Parcel must be included on the certified list prepared under subsection (e);
2. Assessed value of the parcel exceeds the opening bid for the property at the last county executive's tax sale under I.C. 6-1.1-24-6.1;
3. Parcel is not in bankruptcy;
4. Tax sale certificate for the parcel is either:
 - (A) transferred to a municipality; or
 - (B) Retainer by the county executive;In accordance with subsection (h); and

WHEREAS, real estate parcel is considered a public hazard if all of the criteria in I.C. 6-1.1-25-4.9(d) apply; and

WHEREAS, the Lake County Council desires to establish the procedures pursuant to I.C. 6-1.1-25-4.9(e), (f), (g), (h), (I), (j), (k), (l), for Lake County to obtain title to parcels offered at tax sales two or more occasions without a bid and parcels determined to be a public hazard.

NOW, THEREFORE, LET IT BE ORDAINED AS FOLLOWS:

The Lake County Council hereby establishes pursuant to I.C. 6-1.1-25-4.9, the criteria and procedure for Lake County to obtain title to parcels offered at tax sales two or more occasions

without a bid and parcels determined to be a public hazard.

SO ORDAINED THIS _____ DAY OF _____, 2023.

CHARLIE BROWN, President

DAVID HAMM

CHRISTINE CID

RANDELL C. NIEMEYER

CLORIUS L. LAY

PETE LINDEMULDER

TED F. BILSKI

Members of the Lake County Council

First Regular Session of the 123rd General Assembly (2023)

PRINTING CODE. Amendments: Whenever an existing statute (or a section of the Indiana Constitution) is being amended, the text of the existing provision will appear in this style type, additions will appear in this style type, and deletions will appear in this style type.

Additions: Whenever a new statutory provision is being enacted (or a new constitutional provision adopted), the text of the new provision will appear in this style type. Also, the word NEW will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Indiana Code or the Indiana Constitution.

Conflict reconciliation: Text in a statute in this style type or this style type reconciles conflicts between statutes enacted by the 2022 Regular Session of the General Assembly.

SENATE ENROLLED ACT No. 157

AN ACT to amend the Indiana Code concerning taxation.

Be it enacted by the General Assembly of the State of Indiana:

SECTION 1. IC 6-1.1-24-2, AS AMENDED BY P.L.251-2015, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 2. (a) This section does not apply to vacant or abandoned real property that is on the list prepared by the county auditor under section 1.5 of this chapter.

(b) In addition to the delinquency list required under section 1 of this chapter, each county auditor shall prepare a notice. The notice shall contain the following:

- (1) A list of tracts or real property eligible for sale under this chapter.
- (2) A statement that the tracts or real property included in the list will be sold at public auction to the highest bidder, subject to the right of redemption.
- (3) A statement that the tracts or real property will not be sold for an amount which is less than the sum of:
 - (A) the delinquent taxes and special assessments on each tract or item of real property;
 - (B) the taxes and special assessments on each tract or item of real property that are due and payable in the year of the sale, whether or not they are delinquent;
 - (C) all penalties due on the delinquencies;
 - (D) an amount prescribed by the county auditor that equals the

SEA 157



sum of:

- (i) the greater of twenty-five dollars (\$25) or postage and publication costs; and
- (ii) any other actual costs incurred by the county that are directly attributable to the tax sale; and
- (E) any unpaid costs due under subsection (c) from a prior tax sale.

(4) A statement that a person redeeming each tract or item of real property after the sale must pay:

- (A) one hundred ten percent (110%) of the amount of the minimum bid for which the tract or item of real property was offered at the time of sale if the tract or item of real property is redeemed not more than six (6) months after the date of sale;
- (B) one hundred fifteen percent (115%) of the amount of the minimum bid for which the tract or item of real property was offered at the time of sale if the tract or item of real property is redeemed more than six (6) months after the date of sale;
- (C) the amount by which the purchase price exceeds the minimum bid on the tract or item of real property plus five percent (5%) interest per annum, on the amount by which the purchase price exceeds the minimum bid; and
- (D) all taxes and special assessments on the tract or item of real property paid by the purchaser after the tax sale plus interest at the rate of five percent (5%) per annum, on the amount of taxes and special assessments paid by the purchaser on the redeemed property.

(5) A statement for informational purposes only, of the location of each tract or item of real property by key number, if any, and street address, if any, or a common description of the property other than a legal description. The township assessor, or the county assessor if there is no township assessor for the township, upon written request from the county auditor, shall provide the information to be in the notice required by this subsection. A misstatement in the key number or street address does not invalidate an otherwise valid sale.

(6) A statement that the county does not warrant the accuracy of the street address or common description of the property.

(7) A statement indicating:

- (A) the name of the owner of each tract or item of real property with a single owner; or
- (B) the name of at least one (1) of the owners of each tract or

SEA 157



item of real property with multiple owners.

(8) A statement of the procedure to be followed for obtaining or objecting to a judgment and order of sale, that must include the following:

(A) A statement:

- (i) that the county auditor and county treasurer will apply on or after a date designated in the notice for a court judgment against the tracts or real property for an amount that is not less than the amount set under subdivision (3), and for an order to sell the tracts or real property at public auction to the highest bidder, subject to the right of redemption; and
- (ii) indicating the date when the period of redemption specified in IC 6-1.1-25-4 will expire.

(B) A statement that any defense to the application for judgment must be:

- (i) filed with the court; and
- (ii) served on the county auditor and the county treasurer; before the date designated as the earliest date on which the application for judgment may be filed.

(C) A statement that the county auditor and the county treasurer are entitled to receive all pleadings, motions, petitions, and other filings related to the defense to the application for judgment.

(D) A statement that the court will set a date for a hearing at least seven (7) days before the advertised date and that the court will determine any defenses to the application for judgment at the hearing.

(9) A statement that the sale will be conducted at a place designated in the notice and that the sale will continue until all tracts and real property have been offered for sale.

(10) A statement that the sale will take place at the times and dates designated in the notice. Whenever the public auction is to be conducted as an electronic sale, the notice must include a statement indicating that the public auction will be conducted as an electronic sale and a description of the procedures that must be followed to participate in the electronic sale.

(11) A statement that a person redeeming each tract or item after the sale must pay the costs described in IC 6-1.1-25-2(e).

(12) If a county auditor and county treasurer have entered into an agreement under IC 6-1.1-25-4.7, a statement that the county auditor will perform the duties of the notification and title search under IC 6-1.1-25-4.5 and the notification and petition to the



court for the tax deed under IC 6-1.1-25-4.6.

(13) A statement that, if the tract or item of real property is sold for an amount more than the minimum bid and the property is not redeemed, the owner of record of the tract or item of real property who is divested of ownership at the time the tax deed is issued may have a right to the tax sale surplus.

(14) If a determination has been made under subsection (e), a statement that tracts or items will be sold together.

(15) A statement that if a tract or item of real property has been offered for sale at a county treasurer's tax sale in accordance with section 5 of this chapter and a county executive's tax sale in accordance with section 6.1 of this chapter on two (2) or more occasions without a bid, the tract or item of real property may be subject to an ordinance adopted under IC 6-1.1-25-4.9.

(c) If within sixty (60) days before the date of the tax sale the county incurs costs set under subsection (b)(3)(D) and those costs are not paid, the county auditor shall enter the amount of costs that remain unpaid upon the tax duplicate of the property for which the costs were set. The county treasurer shall mail notice of unpaid costs entered upon a tax duplicate under this subsection to the owner of the property identified in the tax duplicate.

(d) The amount of unpaid costs entered upon a tax duplicate under subsection (c) must be paid no later than the date upon which the next installment of real estate taxes for the property is due. Unpaid costs entered upon a tax duplicate under subsection (c) are a lien against the property described in the tax duplicate, and amounts remaining unpaid on the date the next installment of real estate taxes is due may be collected in the same manner that delinquent property taxes are collected.

(e) The county auditor and county treasurer may establish the condition that a tract or item will be sold and may be redeemed under this chapter only if the tract or item is sold or redeemed together with one (1) or more other tracts or items. Property may be sold together only if the tract or item is owned by the same person.

SECTION 2. IC 6-1.1-24-3, AS AMENDED BY P.L.187-2016, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 3. (a) This section does not apply to vacant or abandoned real property that is on the list prepared by the county auditor under section 1.5 of this chapter.

(b) When real property is eligible for sale under this chapter, the county auditor shall post a copy of the notice required by section 2 of

SEA 157



this chapter at a public place of posting in the county courthouse or in another public county building at least twenty-one (21) days before the earliest date of application for judgment. In addition, the county auditor shall, in accordance with IC 5-3-1-4, publish the notice required in section 2 of this chapter once each week for three (3) consecutive weeks before the earliest date on which the application for judgment may be made. The expenses of this publication shall be paid out of the county general fund without prior appropriation.

(c) At least twenty-one (21) days before the application for judgment is made, the county auditor shall mail a copy of the notice required by section 2 of this chapter by certified mail, return receipt requested, to any:

- (1) mortgagee; or
- (2) purchaser under an installment land contract recorded in the office of the county recorder; or
- (3) person who claims a substantial property interest of public record;

who annually requests, by certified mail, a copy of the notice.

(d) The notices mailed under this section are considered sufficient notice of the intended application for judgment and of the sale of real property under the order of the court.

(e) For properties not sold at their initial tax sale, the county auditor may omit the descriptions of the tracts or items of real property specified in section 2(b)(1) and 2(b)(5) of this chapter for those properties when they come up for sale at subsequent tax sales if:

- (1) the county auditor includes in the notice a statement that descriptions of those tracts or items of real property are available on the ~~Internet web site~~ website of the county government or the county government's contractor and the information may be obtained in an alternative form from the county auditor upon request; and
- (2) the descriptions of those tracts or items of real property eligible for sale a second or subsequent time are made available on the ~~Internet web site~~ website of the county government or the county government's contractor and may be obtained from the county auditor in an alternative form upon request in accordance with section 3.4 of this chapter.

SECTION 3. IC 6-1.1-24-5.3, AS AMENDED BY P.L.66-2021, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 5.3. (a) This section applies to the following:

- (1) A person who:
 - (A) owns a fee interest, a life estate interest, or the equitable

SEA 157



interest of a contract purchaser in an unsafe building or unsafe premises; and

(B) is subject to an order issued under IC 36-7-9-5(a)(2), IC 36-7-9-5(a)(3), IC 36-7-9-5(a)(4), or IC 36-7-9-5(a)(5) regarding which the conditions set forth in IC 36-7-9-10(a)(1) through IC 36-7-9-10(a)(4) exist.

(2) A person who:

(A) owns a fee interest, a life estate interest, or the equitable interest of a contract purchaser in an unsafe building or unsafe premises; and

(B) is subject to an order issued under IC 36-7-9-5(a), other than an order issued under IC 36-7-9-5(a)(2), IC 36-7-9-5(a)(3), IC 36-7-9-5(a)(4), or IC 36-7-9-5(a)(5), regarding which the conditions set forth in IC 36-7-9-10(b)(1) through IC 36-7-9-10(b)(4) exist.

(3) A person who is the defendant in a court action brought under IC 36-7-9-18, IC 36-7-9-19, IC 36-7-9-20, IC 36-7-9-21, or IC 36-7-9-22 that has resulted in a judgment in favor of the plaintiff and the unsafe condition that caused the action to be brought has not been corrected.

(4) A person who has any of the following relationships to a person, partnership, corporation, or legal entity described in subdivision (1), (2), (3), or (5):

(A) A partner of a partnership.

(B) A member of a limited liability company.

(C) An officer, director, or majority stockholder of a corporation.

(D) The person who controls or directs the activities or has a majority ownership in a legal entity other than a partnership or corporation.

(5) A person who owes:

(A) delinquent taxes;

(B) special assessments;

(C) penalties;

(D) interest; or

(E) costs directly attributable to a prior tax sale;

on a tract or an item of real property listed under section 1 of this chapter.

(6) A person who owns a fee interest, a life estate interest, or the equitable interest of a contract purchaser in a vacant or abandoned structure subject to an enforcement order under IC 32-30-6, IC 32-30-7, IC 32-30-8, or IC 36-7-9, or a court order under



IC 36-7-37.

(7) A person who is an agent of the person described in this subsection.

(8) A person who:

(A) is delinquent in the payment of any personal property taxes; or

(B) is subject to an existing personal property tax judgment; under IC 6-1.1-22-9.

(9) A person who owns any tract or item of real property that has been offered for sale under sections 5 and 6.1 of this chapter on two (2) or more occasions and no bid was submitted for the tract or item of real property.

(b) A person subject to this section may not bid on or purchase a tract offered for sale under section 5 or 6.1 of this chapter. However, this section does not prohibit a person from bidding on a tract that is owned by the person and offered for sale under section 5 of this chapter.

(c) A business entity may not bid on or purchase a tract offered for sale under section 5 or 6.1 of this chapter if:

(1) a person subject to this section:

(A) formed the business entity;

(B) joined with another person or party to form the business entity; or

(C) joined the business entity as a proprietor, incorporator, partner, shareholder, director, employee, or member; or

(2) a person subject to this section:

(A) becomes an agent, employee, or board member of the business entity; or

(B) is not an attorney at law and represents the business entity in a legal matter.

SECTION 4. IC 6-1.1-25-4.9 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: Sec. 4.9. (a) This section applies only to:

(1) a parcel of real property that has been offered for sale at a county treasurer's tax sale in accordance with IC 6-1.1-24-5 and a county executive's tax sale in accordance with IC 6-1.1-24-6.1 on two (2) or more occasions without a bid; and

(2) a county in which the county legislative body adopts this section by ordinance.

(b) A county legislative body may adopt the provisions of this

SEA 157



section by ordinance. A parcel of real property subject to this section may be determined to be a public hazard, and this section is the statutory procedure for a county or municipality that adopts an ordinance under this section to obtain title to the parcel subject to the rights of parties with a substantial property interest of record.

(c) A parcel of real property must meet the following criteria to be eligible for the procedure established by this section:

- (1) The parcel must be included on the certified list prepared under subsection (e).
- (2) The assessed value of the parcel exceeds the opening bid for the property at the last county executive's tax sale under IC 6-1.1-24-6.1.
- (3) The parcel is not in bankruptcy.
- (4) The tax sale certificate for the parcel is either:
 - (A) transferred to a municipality; or
 - (B) retained by the county executive;
 in accordance with subsection (h).

(d) A parcel of real property is considered a public hazard if all of the following criteria apply:

- (1) Real estate taxes have not been paid for two (2) or more years and the property is on the delinquent tax list prepared under IC 6-1.1-24-1.
- (2) No appeal of any property tax assessment notice received in the last two (2) years has been filed.
- (3) No appeal of any change in any property assessment filed in the last two (2) years has been filed.
- (4) No permit to construct improvements or to improve the property has been filed in the last two (2) years with the county or municipality (as applicable).
- (5) No objection was filed by any party in accordance with IC 6-1.1-24-4.7(b) to the last county treasurer's tax sale under IC 6-1.1-24-5.
- (6) There is no existing statutory agreement with the county treasurer to pay the amount due over time in accordance with IC 6-1.1-24-1.2.
- (7) No party has redeemed the parcel after the last immediately preceding county treasurer's tax sale under IC 6-1.1-24-5.
- (8) No party has redeemed the parcel after the last immediately preceding county executive's tax sale under IC 6-1.1-24-6.1.

SEA 157



(9) There is no improvement on the property that is occupied.

(e) The auctioneer employed to conduct the county treasurer's tax sale in accordance with IC 6-1.1-24-5 and the auctioneer employed to conduct the county executive's tax sale in accordance with IC 6-1.1-24-6.1 shall, after each respective sale is closed, prepare a certified list of the parcels that have gone through each sale on two (2) or more occasions without a bid and submit the certified list to the county treasurer, county auditor, and county executive. If the sales were conducted by the county auditor without employing a licensed auctioneer, the county auditor shall prepare the certified list.

(f) The certified list shall be made available to the municipality's executive that submits a written request for the certified list prepared under subsection (e). The county auditor shall provide the list in either paper format or in data format at the preference of the municipality's executive.

(g) The municipality's executive shall review the certified list of parcels prepared in accordance with subsection (e) and submit this list to the municipality's legislative body for approval before submission of the list to the county executive. The municipality's legislative body may by ordinance authorize the municipality's executive to prepare and submit a request to the county executive to acquire the tax sale certificates that are eligible in accordance with subsections (c) and (d).

(h) The county executive shall, within twenty (20) days after receipt of the municipality's request for a tax sale certificate under subsection (g), place the request on the county executive's agenda for action, and if approved shall transfer title to the tax sale certificates to the municipality in accordance with IC 6-1.1-24-6.2. The county executive may retain any tax sale certificates that are not transferred to the municipality under this subsection.

(i) If any tax sale certificates are:

- (1) transferred to a municipality under subsection (h); or
- (2) retained by the county executive under subsection (h);

the county or municipality may file a petition with the circuit court requesting the issuance of a deed for the property to the requesting county or municipality transferring the title in fee simple absolute to that county or municipality subject to the rights of any party with a substantial property interest of record in the property. The county or municipality shall designate an attorney to represent the county or municipality at the hearings conducted by the circuit court for the issuance of the tax title deed.

SEA 157



(j) At the request of a municipality, the county auditor and county treasurer, if there is an appropriation in the county auditor's budget to cover the cost of the services to be provided, shall enter into a mutual agreement for the county auditor to perform the following duties instead of the municipality with respect to the tax sale certificates:

(1) Provide notification to the owner, a mortgagee, a person purchasing the parcel under a land contract, and any person filing a request under IC 6-1.1-24-3(c) of the party's right to redeem the parcel under this chapter. The notice shall be sent in accordance with the procedures set forth in section 4.5 of this chapter.

(2) Provide for notification and petition to the court for the tax deed under section 4.6 of this chapter. A single petition that includes all of the parcels owned by one (1) or more owners may be prepared and submitted or the county auditor and county treasurer may submit multiple petitions.

(3) If the county treasurer and county auditor perform the procedures described in this subsection for the municipality, any cost incurred by the county in preparing and sending all notices required by sections 4.5 and 4.6 of this chapter and for filing the petition with the court shall be paid for out of funds in the county general fund appropriated for this purpose. In the first year of the program to carry out the procedures described in this subsection, the county fiscal body may appropriate one million dollars (\$1,000,000) in the budget of the county auditor to defray the cost of the program. The amount of the appropriation in the initial year of the program may be approved in the annual budget or through an additional appropriation. The fiscal body may increase this amount in subsequent budget years for the cost of the program.

The agreement described in this subsection shall be for a calendar year and shall be structured so that the cost to process the number of parcels transferred to the county shall not exceed the amount of the money appropriated by the fiscal body for the services provided through the county auditor in accordance with subdivision (3).

(k) The court shall hold a hearing to determine if the court will order the auditor to issue a deed to the county or municipality. Following the hearing, if the proper procedure has been followed and the parcel meets the criteria of a public hazard, the court shall



issue an order that does the following:

- (1) Declares the parcel to be a public hazard and orders the county auditor to issue a deed to the county or municipality.
- (2) Acknowledges in the deed that the order does not change or affect any substantial property interest of record other than the ownership interest of the current owner or owners.
- (3) Cancels the personal tax liability of the owner or owners.
- (4) Provides that the taxes that are a lien on the property since the date of the county treasurer's tax sale will be canceled and the county or municipality will not have to pay these taxes prior to the county auditor issuing the deed.
- (5) Provides that no fee will be charged by the county auditor or the county recorder for processing the deed issued by the county auditor and then recording the deed with the county recorder.

(I) If the county or municipality files a quiet title action for a parcel placed into its name, the following apply to the quiet title action:

- (1) Any party of record with a substantial property interest of record including any mortgagee and any purchaser under an installment land contract recorded in the office of the county recorder shall be made a party.
- (2) Except for a party identified in subdivision (3), any party joined as a defendant to the quiet title action or entering the quiet title action as a party defendant shall have the right to redeem the property and have the court order the issuance of a deed in that party's name if the party pays the following:
 - (A) Any and all costs, interest, and taxes due and owing at the time that the tax sale certificate was acquired by the county or municipality.
 - (B) All taxes that would have been paid by the party had the party redeemed the property at the time the county or municipality took title to the tax sale certificate.
- (3) A person is not eligible to take title in the quiet title action if the person is ineligible or is associated with any person in a real property or business venture manner who is ineligible to purchase a property in accordance with IC 6-1.1-24-5.1, IC 6-1.1-24-5.3, or IC 6-1.1-24-5.4.
- (4) If no party redeems and takes title to the parcel in the quiet title action, then all substantial property interests of record in the parcel are extinguished and the county or municipality takes title free and clear of any such

SEA 157



encumbrance.

SECTION 5. IC 6-1.1-25-5.1 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2023]: **Sec. 5.1. (a) An owner of a parcel of real property that has been offered for sale at a county treasurer's tax sale in accordance with IC 6-1.1-24-5 and a county executive's tax sale in accordance with IC 6-1.1-24-6.1 on two (2) or more occasions without a bid may transfer the real property, subject to any liens and encumbrances, by warranty deed to a county or municipality.**

(b) If the transfer is accepted by the county or municipality and the warranty deed is recorded, the owner's personal liability for the taxes on the real property is canceled but the lien for the unpaid taxes remains on the real property.

SEA 157

President of the Senate

President Pro Tempore

Speaker of the House of Representatives

Governor of the State of Indiana

Date: _____ Time: _____

SEA 157



20) Lake County Corrections Merit System Board (Created with Ord. 1322C-2 on May 10, 2016)

One member appointed by the Lake County Council for an initial term of 3 years, subsequent appointments will be 4 years an expired term.

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------|-----------------------|-------------|-------------------------|
| Robert Lee Paulson | May 9, 2023 | 4 years | May 2027 |

21) Veterans Memorial Parkway Commission (created 11/14/95, by Council Resolution #95-21).

The Veterans Memorial Parkway Commission was established to oversee the development and beautification of the Veterans Memorial Parkway on U.S. 231. The Commission consists of fifteen (15) members appointed by the Lake County Council for a two (2) year term. The members must be interested and active participants in the beautification of the parkway and/or interested in veterans affairs. Appointments not made during initial November 14, 1995 meeting.

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------|-----------------------|-------------|-------------------------|
| Dhiren Shah | April 12, 2022 | 2 yrs. | April 2024 |
| Roger Fowler | April 12, 2022 | 2 yrs. | April 2024 |
| Kent Kolodziej | April 12, 2022 | 2 yrs. | April 2024 |
| Jason Zaideman | April 12, 2022 | 2 yrs. | April 2024 |
| Craig Zandstra | April 12, 2022 | 2 yrs. | April 2024 |
| Dawn Stokes | April 12, 2022 | 2 yrs. | April 2024 |
| Donna Catalano | April 12, 2022 | 2 yrs. | April 2024 |
| Mitchell Barloga | April 12, 2022 | 2 yrs. | April 2024 |
| Paul Reed | April 12, 2022 | 2 yrs. | April 2024 |
| Glenn Kracht | April 12, 2022 | 2 yrs. | April 2024 |
| Tim Brown | April 12, 2022 | 2 yrs. | April 2024 |
| Donald Ensign | April 12, 2022 | 2 yrs. | April 2024 |
| James Metros | April 12, 2022 | 2 yrs. | April 2024 |
| Donald Levinson | October 12, 2021 | 2 yrs. | October 2023 |
| Jack Parton | October 12, 2021 | 2 yrs. | October 2023 |

22) Lake County Uniform Internal Control Standards and Materiality Committee (Created 11-15-16, Ord. 1402D)

County Council shall appoint no less than three (3) or more than one (1) individuals for a one (1) Year Term to assist Lake County Officials in performing all duties and responsibilities required by I.C. 5-11-1-27 in developing and adhering to the Uniform Internal Control Standards and Materiality Policy.

12) County Property Tax Assessment Board of Appeals (6-1.1-28-1)

Fiscal Body of the County shall appoint two (2) individuals; at least one (1) must be a Certified level two or level three assessor-appraiser. Commissioners shall appoint three (3) freehold members so that not more than three (3) of the five (5) members may be of the same political party and so that at least three (3) of the five (5) members are residents of the county and at least one (1) of their members must be a certified level two or level three assessor-appraiser. The Commissioners may waive the requirement in this subsection that one (1) of the freehold members appointed by them must be a certified level two or three assessor-appraiser.

| | <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next appointment</u> |
|-------------|----------------------------|-----------------------|-------------|-------------------------|
| | Carly A. Brandenburg | January 10, 2023 | 1 year | December 31, 2023 |
| Resigned -> | Joree Richards | January 10, 2023 | 1 year | December 31, 2023 |

13) Fairways Regional Sewer & Water District (I. C. 13-26)

County Council shall approve five trustees for an initial term of one for two years, two for two years, and two for four years. The five trustees will be elected by the voters in the District, thereafter for a term of four years.

Council designated 6 members August, 2003 to be elected by voters.

14) Regional Transportation Authority Committee (Created 5-9-00 - Ordinance #1203A)

County Council shall appoint 3 members to the 16 member committee for a six month term and may be reappointed for successive terms.

See R.T.A., page 1, #2 of Combined Councilmanic & Citizen Appointments

Joree Richards

2259 Rutledge Street, Gary, IN 46404

September 6, 2023

Latonya Spearman
Lake County Assessor
2293 N. Main Street
Crown Point, IN 46307

Dear Assessor Spearman,

It is with regret that I am writing to inform you of my decision to resign my position with PTABOA, effective immediately.

My new commitments with in the IBEW have become too great for me to be able to fulfill the requirements of my position on the PTABOA, and I feel it is the best interest of the board for me to step aside and make room for some that is able to meet the board meeting schedule.

It has been my pleasure to work with the PTABOA and its knowledgeable members over the past 18 months. The staff that has supported the board has been second to none. I am sure the board and staff will continue to represent the best interests of its citizens and continue to provide a fair process to all.

Best regards,



Joree Richards

Kenneth J. Barksdale
11900 West 105th Place
St. John, IN 46373
KjB.Preferred@gmail.com
219.808.4094

Letter of Interest for Property Tax Board of Appeals

Dear Esteemed Members of the Lake County Council,

It has recently been brought to my attention that there is a vacancy on the Property Tax Board of Appeals (PTABOA). I have been a lifelong resident of Indiana and a resident of St. John since 2005. I believe my practical experience and extensive knowledge of markets throughout Lake County make me a great fit to fill the vacancy.

I am a licensed Indiana REALTOR[®] with almost 30 years of experience serving clients within and outside of the region and Chicagoland area. In addition to my real estate experience, I have served in numerous capacities on advisory groups, boards, committees, political transition teams, task forces, etc., over the years that have enabled me to sharpen my exceptional problem-solving skills. I have included my resume for your review.

It would be a privilege and honor to serve with you.

Feel free to contact me anytime with any questions/concerns.

Thank You in advance for your time and invaluable consideration.

Respectfully,

Kenneth J. Barksdale

Kenneth J. Barksdale, MPA, CP, AHWD, CRS

Attachment:

Resume

Kenneth J Barksdale, MPA, CP, AHWD, CRS
KjB.Preferred@gmail.com
(219) 808-4094

SUMMARY

- Small Business Partner
- Profound real estate professional
- Established Speaker/Instructor/Seminar Leader
- Expert Client/Partner relationship management skills
- **PROFESSIONAL LICENSES, CERTIFICATIONS &/OR DESIGNATIONS**
 - IN Real Estate Broker | Team Leader
 - IN Continuing Education Instructor
 - At-Home with Diversity, National Association of REALTORS® (AHWD)
 - Certified Professional Speaker (CP)
 - USA Basketball (USAB) Certified Trainer/Youth Coach

Professional Competencies' include, but are not limited to:

- Community Involvement through civic and private organizations.
- Extensive skills in problem solving, interpersonal communications (written and verbal), facilitator, marketing, budgeting, planning, organizing and scheduling.
- Experienced liaison with diverse professions and or disciplines, community resources and institutions, and laypersons.
- Exceptional ability to assess and align talents of individuals within a team builder/team player concept.

PROFESSIONAL EXPERIENCE

Founder, Chairman, and Managing Partner

2019 – Present

KjB Preferred Real Estate Group, Schererville, IN
Commercial/Residential

- Real estate consulting, management, marketing, and sales
- Motivational speaking and educational training
- Real Estate Licensing and Continuing Education

Director of Multiple Listing Service and Information Systems

2008 – 2019

Greater Northwest Indiana Association of REALTORS®, Inc., Merrillville, IN

Duties include, but are not limited to:

- Daily operations management, staff training and development of systems to facilitate membership concerns and retention.
- Construct and negotiate contract language as well as development of policies and procedures in conjunction with the Board of Directors.
- Manage P&L, budgeting, forecasting, and statistical analysis to support data-driven decision making in junction with the Board of Directors.

Founder & Chief Executive Officer

2015 - Present

KjB Athletics | KjB Warriors Basketball Club, LLC, Schererville, IN

- Youth athletics training and mentoring
- Life Skills Development

Founder / Managing Partner**2001 – 2008**

Barksdale, Collins & Clarke, LLC, Schererville, IN
Commercial/Residential

- Consummate Commercial and Residential real estate professional in sales and marketing with consistent years of Multi-Million-dollar sales volume production.
- Served clients/customers throughout Indiana and the Chicagoland area since 1995.
- Combined 25 years of experience in real estate with previous exemplary education and acquired credentials through competing brands and state organizations.

Associate Broker**1997 – 2001**

Century 21 Heritage, Inc., Merrillville, IN
Commercial / Residential

- Top Producer annually with five (5) consecutive years of Multi-Million Dollar sales volume production.
- Centurion Award – Multi-Million Dollar Sales Club Member | Team Leader.
- REO / HUD Specialist / Distressed Property Specialist.

Line Supervisor**1995 – 2001**

Ford Motor Company, Chicago, IL

- Facilitated the production of Ford Taurus and Mercury Sable production lines.
- Resolved concerns and or problems with operations through communication with lateral and upper-level management, vendors, union representatives and or assemblers.
- Maintained adherence and compliance with all OSHA safety regulations. ISO 9001 Certification Standards Compliance – utilized the eight core quality management principles; customer focus, leadership, the involvement of people, a process approach, a system approach to management, continual improvement, a factual approach to decision making, and mutual beneficial supplier relationship.

Senior Adjustor**1994 – 1996**

NBD Bank, NA

- Managed over 400+ consumer loan accounts and services.
- Provided credit counseling and assistance with financial planning.
- Enhanced policies and procedures including accurate contract interpretation and operational reports such as institutional funding, claims paid reports, stop loss and utilization reports.

Financial Services Representative**1992 – 1996**

NBD Bank, NA

- Managed daily operations, which included a staff of twelve (12) in a highly federally regulated environment.
- Solved customer complaints in a timely and efficient manner while generating new banking relationships through consistent follow-up and dedicated personal service.
- Trained and coordinated implementation of the banking industries ever-evolving federal regulations.

EDUCATION**Master of Public Affairs, Public Management, INDIANA UNIVERSITY**

- Extensive coursework in finance and budgeting

Bachelor of Arts, INDIANA UNIVERSITY

- Minor in English & Minority Studies

ACADEMIC HONORS

- Pi Alpha Alpha National Honor Society
- Dean's Honor List throughout graduate program

TECHNICAL SKILLS

Detailed Knowledge

- Windows Applications
- Real Estate Transaction Standards Server (RETS) Open/ODBC Clients
- e-commerce and Content Management Systems

General Knowledge

- Web Server Administration
- Web Design

PROFESSIONAL SERVICE/CIVIC ORGANIZATION AFFILIATIONS

- GNIAR/MLS, MLS Task Force, Staff 2014 –
- Real Estate Standards Organization, Member 2009 –
- Communal Services, Inc., Board of Directors 2014 – 2017
- Race Relations Council of NWI, Board of Directors 2012 – 2016
- Leadership Northwest IN, Advisory Council 2012 – 2016
- Indiana University Northwest Environmental Action Committee, Community Advisor 2011 – 2016
- GNIAR – Government Affairs Committee, Staff 2008 – 2016

PROFESSIONAL SERVICE/CIVIC ORGANIZATION AFFILIATIONS (continued)

- Omega Psi Phi Fraternity Incorporated, Alpha Kappa Kappa Chapter, Distinguished Member 1994 –
- Mayor Karen Freeman-Wilson, City of Gary Transition Team – Economic Development Committee 2011 – 2012
- Indiana University Northwest Campus Council on Diversity, Diversity Advocate – Committee Chair 2009 – 2013
- Indiana Association of REALTORS, President's Advisory Group, Advisor 2008 – 2010
- GNIAR – Government Affairs Committee, Member 2002 – 2008
- Community Action for a Renewed Environment (CARE), Partner 2006 – 2008
- Provisions Educational Network, Inc., Board of Directors, Secretary 2004 – 2008
- Indiana University Northwest Alumni Association, Board of Directors, Director 2003 – 2007
- GNIAR MLS, Board of Directors, Director 2002 – 2007
- Merrillville Jr. Pirates Youth Basketball League, Director of Basketball Operations 2000 – 2005
- GNIAR/MLS, MLS Task Force, Director 2000 – 2004
- Merrillville Jr. Pirates Youth Basketball League, Treasurer 1998 – 2000

PROFESSIONAL REFERENCES AVAILABLE UPON REQUEST

LAKE COUNTY COUNCIL APPOINTMENTS

CITIZEN APPOINTMENTS (As of January 2023)

1) **Convention & Tourism Bureau (I.C. 6-9-2-3, As Amended by P.L. 223-2007, effective 7-1-11).**

Council appoints two members. One must be a resident of the 5th largest city in the county and the other must be a resident of the 8th largest town. In addition, one of the appointees must be a Democrat, the other a Republican. Finally, the individuals appointed must be knowledgeable about or employed as executives or managers in at least one of the following businesses in the county: (1) hotel; (2) motel; (3) restaurant; (4) travel; (5) transportation; (6) conventions; (7) trade shows; (8) riverboat licensed under I.C. 4-33; (9) banking; (10) real estates; (11) construction. Terms begin 7-1-11; members serve three (3) years.

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------|-----------------------|-------------|-------------------------|
| Salvador Espino | July 11, 2023 | 3 years | July 2026 (D) |
| Doug Spencer | May 9, 2023 | 3 years | May 2026 (R) |

2) **Alcohol Beverage Board (I.C. 7.1-2-4-1).**

One member is appointed by the Council contingent upon Democratic/Republican make-up. Qualifications are as follows: (1) shall be 21 years of age or older; (2) shall have been a bona fide resident at the county for at least 5 years; (3) shall never have been convicted of a felony under the laws of the United States; (4) shall have a good moral character. Not more than two (2) of the four (4) members shall be of the same political party. No member may hold another lucrative public office or employment. When make-up of Board is not lawfully constituted, the Council must make two (2) appointments. Thus two appointments were made in 1989. (Appointments to be made on or before January 1st)

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------|-----------------------|-------------|-------------------------|
| David Innes | November 15, 2022 | 1 year | November 2023 |

19) County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)

County Council **SHALL** appoint 8 members to a 2-year term; a survivor of domestic violence, a domestic violence direct service provider agency, a representative of law enforcement from the area served by the review team, the prosecuting attorney or his/her designee from Lake County, **an expert in the field of forensic pathology or coroner or deputy coroner**, a medical practitioner with expertise in domestic violence, a Judge who hears civil or criminal cases, and an employee of child protective services agency. County Council **MAY** appoint 11 additional members; member of the clergy, a representative from a Lake County Government Agency, a representative from the Lake County Health Department, a representative from the Lake County Bar Association, a defense Attorney, an educator, a Lake County Probation Officer, a representative from the business community, a lake County animal Control officer, an Attorney who represents victims of domestic violence, and a provider of a batter's intervention program.

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------------------------------|------------------------------------------|--------------|-------------------------|
| Shanda Hanft Survivor of Domestic Violence | September 12, 2023 | Bal. of Term | January, 2024 |
| Pam Serrano DV Direct Service Provider | January 10, 2023 | 2 years | January, 2025 |
| Larry Thurmond Law Enforcement | January 10, 2023 | 2 years | January, 2025 |
| Nadia Wardrip Prosecuting Attorney/Designee | January 10, 2023 | 2 years | January, 2025 |
| Shall -> David Pastrick Forensic/Coroner/Deputy | November 9, 2021 (Effective 1/1/2022) | 2 years | November, 2023 |
| Michelle Resendez Medical Practitioner | March 14, 2023 | Bal. of Term | January, 2024 |

19) County Domestic Violence Fatality Review Team (Created 7-12-11-Ord. 1337A)(continued)

| <u>Current Appointment</u> | <u>Date Appointed</u> | <u>Term</u> | <u>Next Appointment</u> |
|----------------------------------------------------|-----------------------|--------------|-------------------------|
| Honorable Calvin Hawkins Civil/Criminal Judge | December 14, 2021 | 2 years | December, 2023 |
| Twan Stokes Protective Service Employee: | September 12, 2023 | Bal. of Term | December, 2025 |
| Pastor JJ Hairston Clergy | July 11, 2023 | Bal. of Term | February, 2024 |
| Christine Cid Government Agency | January 11, 2022 | 2 years | January, 2024 |
| Health Dept. PPP | | | |
| Bar Association. | | | |
| Defense Attorney | | | |
| Andrea Graciano Educator | October 10, 2023 | 2 years | October 2025 |
| Jacob Fadely Probation Officer | July 12, 2022 | 2 years | July, 2024 |
| May -> Business Community Terence Fife | February 6, 2020 | 2 years | February, 2022 |
| May -> Elizabeth Koeppen Animal Control Officer | November 10, 2020 | 2 years | November, 2022 |
| Jerry Ezell Domestic Violence Attorney | January 11, 2022 | 2 years | January, 2024 |
| John Toigo Intervention Program Provider | January 10, 2023 | 2 years | January, 2025 |

2024 Collective Bargaining Agreement
Between Lake County Government



and

International Brotherhood of Electrical Workers
Local Union 21



ARTICLE 1 RECOGNITION

- 1.01 Lake County 911 (referred to as "LC 911") recognizes The International Brotherhood of Electrical Workers Local Union 21 (referred to as "Union") as the exclusive bargaining agent for those employees whose occupations are represented by the Union and with the title of Dispatcher (also referenced as "employee(s)"). The Union hereby certifies that it represents a majority of the Dispatchers to whom this Agreement applies, and that the Union is the acknowledged, designated and the selected collective bargaining agent of such employees.
- 1.02 LC 911 further agrees that in the event the work currently performed by Dispatchers within Lake County 911, is moved to another facility under the jurisdiction of Lake County Government, LC 911 will recognize the Union as the collective bargaining agent for those employees which perform the relocated work.
- 1.03 LC 911 and the Union (collectively referred to as the "Parties") recognize that it is in the best interests of both Parties, the employees and the public that all dealings between them be, and continue to be, characterized by mutual responsibility and respect. To insure that this relationship continues and improves, LC 911 and the Union, and their respective representatives at all levels, shall apply the terms of this Agreement fairly, in accord with its intent and meaning and consistent with the Union's status as exclusive bargaining representative of all employees in the Bargaining Unit. Each party shall bring to the attention of all employees in the Unit, including new hires that their purpose is to conduct themselves in a spirit of responsibility and respect for the measures they have agreed upon to ensure adherence to this purpose.
- 1.04 In a desire to restate their respective policies, neither LC 911 nor the Union shall unlawfully discriminate against any employee because of such employee's race, color, religion, sex, age, union status, sexual orientation or national origin, or because the employee is an individual with a disability, a disabled veteran, or other protected classification recognized by applicable Federal, State or local law. It is mutually agreed that no discrimination shall be practiced by LC 911 or the Union against any employee because of membership or non-membership in the Union, or by LC 911 against any member or officer of the Union because of lawful activities on behalf of the Union.
- 1.05 The use of the masculine or feminine gender, or any titles which connote gender in this Agreement, shall be construed as including all genders and not as a sex limitation. When a word is used in the singular or plural number, either number, the singular or plural of that word, shall apply.
- 1.06 The Union recognizes the Employer's sole right to hire, employ, promote, manage and direct the workforce, subject to the terms of this Agreement. It further acknowledges management's right to discipline, discharge and layoff for just cause, but the Union shall have the right in cases of discharge, discipline, or layoff, to investigate the reasons therefore and to protest such discharge, discipline or layoff through the grievance procedure.

ARTICLE 2
SAFETY

- 2.01 LC 911 will continue to make reasonable provisions for the safety and health of its employees during the hours of his/her employment. The employees will be expected to cooperate with LC 911 in keeping the County premises, and especially rest rooms, clean and sanitary.
- 2.02 LC 911 will advise the Union of any on-the-job accidents involving a Union member.
- 2.03 Safety is a concern to the Parties. LC 911 and the Union mutually recognize the need for a work environment in which safe operations can be achieved in accomplishing all phases of work, and the need to promote better understanding and acceptance of the principles of safety on the part of all employees to provide for his/her own safety and that of their fellow employees and the general public.
- 2.04 In connection with any safety activities, LC 911 agrees to reimburse associated transportation expenses for authorized time spent by active employees for attendance of training during the employee's scheduled shift at the employee's basic wage rate, or overtime rate when applicable.

ARTICLE 3 SENIORITY

- 3.01 Seniority shall be defined as the date of hire by Lake County Government. The parties recognize that employees who worked for Lake County prior to consolidation shall retain their seniority. If more than one employee has the same hire date, ties shall be resolved based on the credited years of service prior to employment at LC 911. Full-time employees will be considered more senior to part-time employees. In the event the date and work week classification are the same, the employee's date of birth shall be used, where dates beginning on January 1st to have greater seniority.
- 3.02 Seniority shall be used in determining layoffs, shift bids, vacation and other working conditions where all other applicable factors are relatively equal.
- 3.03 LC 911 will provide the union with a seniority list setting forth each employee's seniority date prior to posting. Once agreed to, the seniority list shall not be subject to the grievance procedure.
- 3.04 During the term of the Agreement: LC 911 will deduct from each employee's paycheck each month the appropriate union dues, agency fees, initiation fees, or any authorized increase thereof, for each employee in the bargaining unit who has filed with LC 911 a voluntary, written authorization form and shall pay over to the Union each month the total amount thus deducted from all employees. LC 911 shall furnish the Union a monthly statement showing the following information for each employee having a voluntary, written authorization form on file:
- Amount of dues and/or fees collected
 - Union eligible employees for whom LC 911 has not made a dues and/or fees deduction and an explanation.
 - A list of employees with name, classification, rate of pay, and mailing address who are engaged or transferred into LC 911 and are eligible for Union membership.
 - Upon hiring an employee or upon the request of the Union, it shall be understood that the Employer will notify the Union of said hire on the monthly statement.
 - With 60 days advance notice, an employee following IBEW and Lake County procedures may revoke their voluntary dues deduction by notifying the Union and LC 911 by certified mail-return receipt requested.

The Parties recognize Indiana's right to work laws. Although the County has an established policy to accept collective bargaining if chosen by its employees, nothing in this section shall prohibit employees from seeking to decertify representation as provided by law and following the established policy, Ordinance Establishing Collective Bargaining Units for County Employees, (Ordinance No. 1199B).

- 3.05 While this agreement is in effect LC 911 will deduct from the employee's pay check of all employees' covered by this agreement voluntary contributions to COPE (Committee on Political Education). COPE shall notify LC 911 of the amounts designated by each contributing employee that are to be deducted from his/her paycheck for all weeks worked. The phrase "weeks worked" excludes any other than a week in which an employee earned a wage. LC 911 shall transmit to the COPE fund on a monthly basis, in one check the total amount deducted along with the name of the employee on whose behalf a deduction was made.
- 3.06 The union agrees to indemnify and hold harmless LC 911 and member communities, its elected representatives, officers, administrators, agents, and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken or not taken by LC 911 for the purpose of complying with the provisions of this Article, or in reliance on any written deduction authorization furnished under this Article.

ARTICLE 4
NO STRIKE & NO LOCKOUT

- 4.01 It is understood between the Parties that the services to be performed by the employees covered by this Agreement are essential to the health, safety, and welfare of the citizens of Lake County, Indiana, and therefore the Union agrees that it will not take part in, assist, or advocate a strike, work stoppage, slowdowns, picketing or interference with or departures from the performance of duties against the LC 911. LC 911 agrees that it will not do anything to lockout or prevent the performance of the said services by the said employees insofar as the services are required in the safe operation to the citizens of Lake County.
- 4.02 Should any such employee engage in any strike or slowdown, without the authority and not as the result of the call of the Union, the Parties shall cooperate to enable LC 911 to carry on its operations without interruption or other injurious effect. It is understood that the Union will not condone participation in a sympathy strike in conjunction with any other personnel of any other employer. Such cooperation on the part of the Union shall include ordering the employees to desist from such strike or slowdown. Given the emergency nature of the work performed, the parties acknowledge that Lake County 911 has the right to take appropriate discipline against any employee who engages in a strike or slowdown, including but not limited to termination.
- 4.03 This Article is not intended to prohibit employees from participating in Union activities provided that the activities will not hinder the safe operation of LC 911 and are not a violation of any law.

ARTICLE 5 UNION RIGHTS

- 5.01 LC 911 agrees that accredited representatives of the Union, whether Local Union representative, steward, or Officer of the Union shall have reasonable access to the Lake County Dispatch Center to meet with bargaining unit employee(s) during management agreed to meetings, breaks and lunches. The representative shall not in any way disturb employees who are working and will not be allowed in the radio room without the consent of the Executive Director or his/her designee.
- 5.02 LC 911 shall provide bulletin boards for the Union's use, without charge. Location of the boards shall be mutually decided upon by the Union and LC 911 Executive Director or Deputy Director at places where employees covered by this Agreement work or assemble. The Union agrees to post notices about the following matters only: elections, meetings, reports, other official Union business and notices of Union social and recreational activities. The Union agrees not to post or permit to be posted controversial material or material of a derogatory nature regarding the LC 911 or its personnel, and agrees to the immediate removal of such postings if requested by management, subject to the grievance procedure.
- 5.03 LC 911 will recognize Stewards selected in accordance with the Union rules and regulations as the Union representatives of the employees in the respective groups for which they are chosen. LC 911 also recognizes that the displacing of a Steward is the function of the Union. The Union will notify the LC 911 of the identity of Stewards and of any change in Stewards' status.
- 5.04 LC 911 agrees that it will not promote or transfer any Union officer, Steward, or other equivalent titles of the Union (even though the previously mentioned Union representative is agreeable thereto) which affects the employee's existing status as a duly certified local Union representative of the Union, without first notifying the Union. LC 911 shall give the Union prior written notice of the promotion or transfer to avoid any conflict with their steward's duties. The Union shall keep LC 911 advised in writing of the names of all representatives coming within the scope of this Section at the proper Union-Supervisor level.
- 5.05 Each newly hired employee or existing Lake County Employee transferred into LC 911 will be introduced by a supervisor to the appropriate Local Union representative and the Local Union representative will have up to 30 minutes to confer with the employee. Time spent in such meetings during the employee's regularly scheduled hours shall be paid.
- 5.06 LC 911 agrees to permit authorized Union representatives who are also employees to confer with representatives of the LC 911 without loss of pay during such employees' regularly scheduled working hours. No meeting at the workplace shall disrupt or take place without the consent of management. In addition, such employees shall suffer no loss in pay for reasonable time spent during such regularly scheduled working hours.

- 5.07 LC 911, insofar as work schedules permit, agrees to grant to any employee who is a Union Officer, Steward, or properly designated representative of the Union the necessary time off without pay to transact business of the Union, provided that the LC 911 Supervisor is given reasonable advance notice of such absence. Affected employees shall provide at least 7 days advance notice to the Director or Deputy Director or his designee and are encouraged to utilize vacation or compensatory time whenever possible to reduce any burden upon LC 911 operations.
- 5.08 Excused absences for Union business include absences by Union officers or properly designated representatives of the Union to perform administrative duties concerning their Local. In addition, such duties are understood to include attendance at conventions and training classes associated with those administrative duties by those officials, Stewards, or by their designated representatives. Affected employees shall provide at least 7 days advance notice to the Director or Deputy Director or his designee and are encouraged to utilize vacation or compensatory time whenever possible to reduce any burden upon LC 911 operations.
- 5.09 Requests for leaves of absence for Union business shall be made as far in advance as possible. Such requests shall be submitted to the Director or Deputy Director for approval and such requests shall be granted provided that all eligibility requirements are met and at least seven (7) days advance notice is provided. Should a leave of absence extend to one full month in which no work is performed, the affected employee shall be responsible for the full cost of his/her health insurance.

ARTICLE 6
CLASSIFICATION AND TREATMENT
OF PART-TIME EMPLOYEES

- 6.01 The classification of a regular part-time employee is based on the County's definition of part-time employment which defines such work as an employee who averages no more than twenty-nine (29) hours per week in any given calendar quarter. The minimum qualification to remain Part-Time will be at least 48 hours per quarter.
- 6.02 Part-time employees are not eligible for the provisions set in this collective bargaining agreement which include but are not limited to health insurance, paid vacation, sick time, personal time, or holiday pay.
- 6.03 Except for payment for overtime hours worked, all hours worked by a part-time employee shall be paid at the rates established such rates shall not exceed that of the full-time employees.
- 6.04 Overtime hours worked in excess of 40 hours per 7 day work cycle shall be paid at the rate of one and one-half (1 ½) times the basic hourly wage rate including applicable differentials for all hours worked. It is understood that part-time employees may be scheduled hours to reduce the need to mandate overtime.
- 6.05 During the meetings called by the Union-Management Committee, LC911 shall discuss changes or anticipated changes with the Union in membership reports including work week classification. The Parties will use their best efforts to maintain a sufficient number of full-time employees.
- 6.06 Part-time employees and Full-time employees will have the opportunity to change work classifications subject to the following conditions:
- Any change may only occur with the permission and approval of management
 - An employee moving from part-time to full-time status shall be subject to completing a ninety (90) day probationary period and shall be given the 30 minutes described in Article 5.05.
 - Time served in a part-time position is generally not counted for the purposes of seniority; however, if all parties are agreeable thereto and on a case by case basis, previous time worked for LC 911 may be taken into consideration; the decision of which shall be solely that of LC 911 and not subject to the grievance process.

ARTICLE 7
VACATIONS, HOLIDAYS & PAID TIME OFF

- 7.01 Full-time dispatchers shall be eligible for vacation time as provided in Ordinance NO. 1356C-2 and will be eligible for the full number of weeks or days on January 1st based on years of service for each year of this agreement.
- 7.02 A yearly vacation schedule (January 1st through December 31st) shall be posted by November 1st of each year with the intent to have employees select vacation by seniority by the end of December. The following year's vacation schedule shall be posted on or before January 1st. Vacation changes must be submitted in writing and approved by LC 911 supervisor and notification given to the appropriate Union representative.
- 7.03 Vacation time may be placed into reserve at the employee's request to be scheduled later. Vacation time is expected to be used during the vacation year; however vacation time may be carried over into the following vacation year with the approval from LC 911 management with notification given to the appropriate Union representative.
- 7.04 Full-time employees shall be entitled to sick/personal time as defined by the LC employee handbook.
- 7.05 Scheduled and Approved vacations shall not be changed or canceled without written approval from the LC 911 supervisor and notification given to the appropriate Union representative.
- 7.06 Compensatory time shall not be accumulated beyond one hundred (100) hours and shall take priority over vacation time, and an employee possessing both, shall generally be required to utilize compensatory time first other than for annually scheduled vacation.
- 7.07 Dispatchers who leave employment for any reason shall receive payment for any unused but accrued vacation and any accrued compensatory time.
- 7.08 Dispatchers shall be excused from work for jury duty or other court duty providing that the reason is not of their own doing (charges, indictment, etc.) without loss of pay.
- 7.09 Bereavement Leave shall be granted as defined in the Lake County Employee Handbook in full workday increments.
- 7.10 Holiday allowances shall be paid as defined in the Lake County Employee Handbook, and if an employee is scheduled to work on the Holiday, the employee will be paid at the employee's holiday rate of one and one-half (1 ½) for all hours worked on that day in addition to the holiday pay.

The below listed holidays are recognized as holiday days for all employees covered by this collective bargaining agreement.

New Year's Day
Easter Sunday
Independence Day
Veterans Day
Christmas Eve

Martin Luther King Day
Memorial Day
Labor Day
Thanksgiving Day
Christmas Day

President's Day
Juneteenth (June 19th)
Columbus Day
Day after Thanksgiving
New Year's Eve

- A.) Any employee working overtime on a holiday shall be paid two (2) times the rate for all overtime hours actually worked on the holiday.
- B.) LC911 shall recognize actual holidays rather than observed dates as the dates in which holiday pay and overtime shall be applied.
- 7.11 All Employees are eligible for a day off with pay for their birthday after completing their probationary period. In the event that that multiple employees are requesting off and the time off would impact operations, the employee may select another day off with pay.
- 7.12 Employees, unless granted otherwise as noted in 7.03, will not carry vacation over to the following year. Although compensatory time may be carried over to a maximum of 100 hours, it shall be the responsibility of management to encourage its use, and if necessary schedule compensatory time accordingly.
- 7.13 Conversion to Flexible Schedule- If an employee is assigned to a compressed or flexible schedule (a schedule where and employee normally works more than eight hours a day or fewer than five workdays per week), that employee's vacation days, personal time, and/or suspension time are converted to hours rather than days.

ARTICLE 8

SCHEDULING, OVERTIME, AND COMPENSATORY TIME

- 8.01 This Article is intended as a basis of calculating overtime payments, compensation for time worked and scheduling practices. For purposes of calculating hourly rate, salaries will be based upon a 2080 hour work year and 80 hour pay cycle.
- 8.02 The normal workweek (Monday through Sunday) shall consist of 40 hours per work week. Shifts may be arranged and LC 911 will provide 30 calendar days prior notice for any change in normal shift hours. This shall not apply to changes in shift due to emergency staffing needs. An employee's normal workday shall include an hour paid meal break per shift and a 15 minute paid break for every 4 hours worked. The hour meal period might be separated into two smaller meal periods for shifts over 8 hours if approved by management. LC 911 and the Union may mutually agree to changes in this Section. LC 911 will make all reasonable efforts to accommodate scheduled lunch breaks. Breaks and lunches may not be used as a substitute for coming in late or leaving early. Remedies for a missed break, missed lunch break, and/or staffing need will be discussed with the union representative and any such discussion should include ways to improve staffing and scheduling in order to avoid future misses.
- 8.03 Employees will be paid at the overtime rate 1-1/2 times the hourly rate of pay for all hours worked in excess of forty (40) hours per week. For purposes of computing overtime, the term "hours worked" shall include:
- Time worked during scheduled days
 - Time worked on a holiday
 - Time spent in meetings
 - Time spent in training
 - Time spent traveling for LC911 Business away from the center
 - Time spent in court for LC 911 Business
 - Time spent in bargaining

Assignment of overtime shall follow the guidelines set out in this Article.

- 8.04 LC 911 will make reasonable efforts to avoid long duration shifts and unscheduled hours; however, nothing in this Article is intended to prevent an employee from volunteering to work additional overtime hours. LC 911 will make reasonable efforts to avoid long duration shifts and unscheduled hours; however, an employee may be required to work more consecutive hours than originally scheduled, until that employee's replacement arrives, or in the event of an emergency. Employees will only be mandated to work overtime in continuation with hours currently scheduled. Nothing in this Article is intended to prevent an employee from volunteering to work additional overtime hours.
- 8.05 LC 911 will make schedules available to Dispatchers to select their desired shifts. Shifts will be awarded by seniority (as that term is defined by this agreement), except that LC 911 may alter shift assignment of employees to balance experience, qualifications, and/or

training on a shift. The schedules shall be posted and made available 30 days in advance. In the event of an opening on a permanent shift, shift bids will be accepted and offered to the most senior employee. The most senior employee will have the first selection continuing selections through to the least senior employee. Employees may agree to trade shift assignments. Shift switches must be submitted in advance of the scheduled shift and shall be approved the Director or Deputy Director or designee. All shift switches must be between equally qualified dispatchers. All shifts switched will be at no additional cost to LC 911. Shift switches with less than 24 hours' notice that are denied shall not be subject to the grievance procedure. Shift switches shall be approved unless said switch will cause an unbalance of experience and performance.

- 8.06 Generally, the employer agrees to grant compensatory time off in lieu of overtime payment when both the supervisor and the employee are agreeable. An employee may not bank more than 100 hours of compensatory time at any given point. However, the employer must notify the employee that the overtime will be paid in compensatory time at the time the employee is requested to work. Requests for use of compensatory time may not be made until the time is earned and banked. Compensatory time may be used in blocks of 2 hours, unless the balance is less than two hours (in such cases the employee may schedule the use of the remaining balance). Requests for the use of compensatory time will not be denied unless too many other employees are already scheduled off on that shift. Scheduled compensatory time off will not be cancelled except in the case of emergency circumstances. At the sole discretion of the employer and if funds are available, employees may sell back to the employer hours of unused compensatory time at the end of each calendar year by December 1st at the then-current rate of pay. Any amount sold by the employee will be deducted from the employee's compensatory time bank. When funds are not available the employee and appropriate union representative will be notified when the compensatory time will be scheduled. Providing such notice is given, the issuance of compensatory time shall not be subject to the grievance process.
- 8.07 A minimum of 2 hours pay at the overtime rate will be paid for all emergency call out situations. A dispatcher must report within 90 minutes from the time called for an emergency call out, or the dispatcher will notify management to contact the next available Dispatcher to avoid any delay. Once a dispatcher accepts overtime, he/she shall not be able to cancel the callout and is subject to discipline if the employee fails to show.

Overtime will be maintained through one (1) list serving for two (2) purposes.
 Work schedules shall be posted or made available for all members to view.
 The Overtime list shall be made available to employees on at least a monthly basis:

Voluntary Overtime

When overtime is available LC 911 will first solicit for qualified volunteers using an availability list. Employees may sign the availability list if they are interested in volunteering for overtime. Once the list is established, the first request shall be made based on seniority. Subsequently, the employee who has the fewest overtime hours shall be given priority provided they are qualified for the work available. If multiple employees are qualified for the work available, seniority shall be given priority.

Mandated Overtime

Overtime shifts not covered using the above voluntary availability list may require LC911 employees to be mandated overtime. LC911 will solicit qualified employees, part-time employees, and supervisors to reduce mandated overtime. Employees may find other qualified coworkers to cover mandated overtime shifts. Any coverage changes or trades will require advance management approval. When mandated overtime cannot be avoided, assignment will take into consideration qualified employees who are not already on long duration shifts, rest period between the next shifts, and the amount of overtime already assigned to the employee using the above-described list by requiring the employee that is available to work mandated overtime, and who has worked the least number of overtime hours, to work. Seniority shall serve as the determining factor in the event of a tie breaker between two employees' overtime hours. After the overtime is posted, employees may still volunteer for the open shifts. Overtime assignments can only be changed with the agreement (all such changes will be documented in writing) of the person desiring to work the overtime and the person forced to work the overtime and prior notice to the appropriate supervisor. At the employee's request mandated overtime may be substituted for compensatory time at the rate of 1 and ½ times the hours worked with advance approval from management.

ARTICLE 9 BONUSES & ADDERS

- 9.01 Employees who are scheduled to work on the weekend (consisting of 7am Friday through 7am on Monday) will be paid a shift adder of \$1.00 per hour.
- 9.02 LC 911 may require Dispatchers to travel to other work locations for court, training, or work. When so assigned, the employee will be provided transportation or reimbursed for obtaining their own transportation for total mileage at the IRS mileage rate. Travel time will be considered as time worked when the distance is greater than their normal commute.
- 9.03 Employees shall be entitled to any longevity bonus if offered by Lake County in recognition of cumulative service with LC 911. Such additional compensation shall be paid per the following schedule and in accordance with the Longevity Ordinance in effect.

| Completed Years Of Service | Amount Per Year |
|-------------------------------|--------------------|
| 5 | \$220.00 |
| 10 | \$320.00 |
| 15 | \$440.00 |
| 20 | \$620.00 |
| 25 | \$920.00 |
| 30 | \$1,220.00 |

- 9.04 LC 911 shall offer an adder to employee(s) chosen to serve or assist with training of new or current employees consisting of one-quarter (1/4) hour of compensatory time for each two (2) hour assignment as a trainer. Management shall discuss with the Union the assignments of these positions.
- 9.05 Non-probationary full-time employees shall be awarded one (1) hour of personal time for each calendar month worked without a dependability infraction.
- 9.06 The LC911 recognition committee will be represented by a collection of employees from within the organization including, but not limited to, Telecommunicators, trainers, union stewards, supervisors, and administrators. The committee will meet and discuss methods to improve retention and morale across the organization. The Committee may provide employees with additional awards for excellent performance.

ARTICLE 10 TRAINING AND LAYOFF

- 10.01 The Parties recognize the benefits in offering to employees, training and retraining programs for personal or career development. LC 911 shall offer training and retraining programs to employees for personal or career development to better the community.
- (A) Representatives from LC 911 and the Union will be assigned by their respective party to the Training Advisory Board.
 - (B) The Career & Personal Development Plan, (CPDP) may be used as an educational self-development aid to assist employees in their personal development or preparing themselves for career progression opportunities or job changes within Lake County.
 - (C) Training shall be generic in nature as opposed to job specific and shall cover technical, clerical and other fundamental skills.
 - (D) Participation by employees in the personal or career development training program shall be voluntary.
 - (E) Successful completion by an employee of any training or courses offered pursuant to such program will be taken into account by LC 911 when considering the employee for an upgrade or transfer.
- 10.02 The Training Advisory Board shall meet once a quarter unless mutually agreed to otherwise. The executive director shall set the meeting schedule for the Training Advisory Board.
- 10.03 Selected educational institutions may be utilized to deliver services, courses and programs. The Training Advisory Board will make recommendations for institutions, services, courses and programs.
- 10.04 Employees participating in these programs can be reimbursed for fees and textbook costs annually upon successful completion of approved courses and programs if approved by the Executive Director. The amounts of any refunds, charges for negligence, and outside assistance (grants, remissions, scholarships, veteran's assistance, etc.) shall be deducted from the Program payments if made.
- 10.05 LC 911 shall advise the Union in writing of all contemplated work force reductions, including the number of employees who will be laid off. LC 911 will discuss with the Union as to a formula or plan for work force reductions during the 10-day period following the written notice of the work force reduction, or a shorter time period if conditions necessitate. If LC 911 and the Union are unable to reach an agreement within such period, work force reductions shall be made as follows (all in inverse order of seniority):

1. Probationary employees shall be terminated first;
2. And then part-time employees;
3. Thereafter full-time employees.

10.06 LC 911 will provide the Union with a list of employees identified for layoff.

10.07 Only in cases of layoff, shall a termination payment be made, consisting of any Vacation Days, Compensatory Days and Sick/Personal Days to which the employee is eligible at the time of leaving shall be paid to employee(s) laid off, or may be paid at the discretion of LC 911 to an employee whose services are terminated for reasons such as inadaptability or inability to properly perform assigned job duties.

10.08 LC 911 shall canvass employees asking if they are willing to accept Voluntary Termination Payments and voluntarily terminate their employment in an effort to reduce the amount of employees forced into a layoff.

10.09 If additions to the work force are required, LC 911 shall proceed as follows before hiring new regular employees. LC 911 shall offer reemployment for up to one (1) year from the date of layoff in order of seniority to regular full-time and part-time Laid off employees in the following order:

1. Former employees from LC 911 who were qualified by experience at the time of separation from payroll to perform the duties of an available job.
2. Former employees from LC 911 who were not qualified by experience at the time of separation from payroll to perform the duties of an available job, but can successfully complete training and must demonstrate qualifications to the satisfaction of LC 911 which shall be identical to those LC 911 requires of newly hired employees.

10.10 Former employees must keep LC 911 and the Union informed of the telephone number and address at which they can be reached.

10.11 Employees who are not eligible for a service pension and whose employment is terminated as a result of layoff shall continue to remain eligible for coverage for up to 21 months under the Health Care Plan Medical Expense Plan. Employees will be eligible for coverage at Lake County's expense for a period of 3 months following the month in which employment is terminated. The employee may elect to continue such coverage for an additional 18 months at the employee's expense by paying the monthly premium amount. Payment of extended medical coverage by the LC 911 may be counted as part of any obligation of the County required by the Consolidated Omnibus Budget Reconciliation Act ("COBRA") of 1986.

10.12 LC 911 will designate a representative or representatives of Management to meet with the Business Manager of the Union, or his designee, and not more than an additional 3 representatives designated by the Union. Union and Management representatives will be

known as the Union-Management Committee. It shall be the function of the Union-Management Committee to study and make recommendations to the Parties hereto with respect to such matters as may be presented to the Union-Management Committee relating to any of Lake County 911's plans or practices affecting the health, welfare and working conditions of employees. Excepted from this list shall be any benefit provided through the County's health insurance plan or a benefit set by ordinance. In addition, as may be required, matters regarding employment changes in LC 911 will be reviewed by the Union-Management Committee as provided herein.

- 10.13 Meetings may be called from time to time on reasonable notice by either the Union or LC 911. The Committee may, at its discretion and by mutual agreement, create ad hoc committees to address issues such as safety, training and development and health care cost containment. Such committees shall present their findings to the Union-Management Committee as often as the Union-Management Committee deems necessary.

ARTICLE 11 SALARIES & BENEFITS

- 11.01 This Agreement shall be subject to and subordinated to any applicable present and future Ordinance, Federal, and/or State laws, and the invalidity of any provision(s) of this Agreement by reason of any such existing or future law shall not affect the validity of the surviving provisions of this agreement. In the event of a determination pursuant to this Article occurs, the parties hereto will meet within thirty (30) days of such determination and attempt to negotiate a lawful alternative to the affected provision. Such discussions will include but are not limited to, annual wage increases with intended or possible changes affecting Lake County employee wages.
- 11.02 Where Lake County Government introduces or intends to introduce a change that affects the terms and conditions or security of employment of employees covered by this Agreement, and/or alters the basis upon which this Agreement was negotiated, it is agreed:
- That said change and impact adjustment shall be discussed between the bargaining representatives of the parties to this agreement and shall be subject to the Article 12.
 - That Lake County 911 will provide the Union ninety (90) days' notice in writing of any intended change that affects the terms and conditions of this Agreement.
 - That Lake County will assume responsibility with regard to employees who may be affected by said change, which includes but is not limited to retraining, updating, and upgrading skills and accrued compensation under FLSA.
- 11.03 The wage of Dispatchers shall be paid according to the chart below as follows. Upon certification, and with County Commissioner approval, employees shall be increased to the corresponding wage rate. The parties acknowledge that the Department's budget may limit the number of dispatchers allowed in each Level, and a dispatcher may not receive advancement unless a vacancy at that level is available.
- 11.04 Dispatchers who were hired prior to this agreement will remain at the level of pay achieved prior to its adoption, and without suffering a loss, until a vacancy in the next Wage Level becomes available. A list of all adjusted employees' pay has been provided with the chart that follows. Vacancies will be filled with qualified Dispatchers by seniority.
- 11.05 Once adjustment is made, dispatchers will only receive an increase in pay by:
1. Moving to a higher Experience Level
 2. An increase negotiated in collective bargaining.
 3. Through an ordinance adopted by the Lake County Council.
- 11.06 Newly hired employees may be placed at higher Levels on the chart that follows provided that such placement will not prevent a senior "Qualified" employee from filling that position. New hire placement above the training level will be at the sole discretion of Lake County.

Wage Chart

| <u>Position</u> | <u>2024 Hourly</u> | <u>2025 Hourly</u> | <u>Points*</u> | <u>Available</u> |
|-------------------------------------------------------|--------------------|--------------------|------------------|------------------|
| <u>Training</u> | <u>\$20.00</u> | <u>\$20.50</u> | N/A | |
| <u>After Evaluation Period</u> | <u>\$21.00</u> | <u>\$22.00</u> | N/A | <u>45</u> |
| Telecommunicator/ Dispatcher Level 2 Experience | <u>\$23.50</u> | <u>\$24.50</u> | <u>4 Points</u> | <u>30</u> |
| Telecommunicator/ Dispatcher Level 3 Experience | <u>\$25.50</u> | <u>\$26.50</u> | <u>8 Points</u> | <u>20</u> |
| Telecommunicator/ Dispatcher Level 4 Experience | <u>\$27.00</u> | <u>\$28.00</u> | <u>12 Points</u> | <u>10</u> |

*Note: Training rate may be frozen with just cause as discussed with the Union and the Employee.

Levels 2, 3, and 4 vacancies may be capped based on County budget. Future placement in to these positions will be based off “Qualified” employees by seniority. Qualified shall be defined for Levels 2, 3, and 4 with points assigned for each of the 15 possible experience points as follows:

- 1 point for experience as a call taker
- 1 point for each of the 8 police dispatch pods (8 total possible points)
- 1 point for each of the Fire/EMS dispatch pods (3 total possible points)
- 1 point for experience at IDACS
- 1 point for experience as a LC911 Q
- 1 point for certification as LC911 CTO Certified Dispatcher

ARTICLE 12

GRIEVANCE & PROBLEM RESOLUTION PROCEDURES

- 12.01 At any meeting between a representative of LC 911 and an employee in which discipline for just cause (including warnings which are to be recorded in the personnel file, suspension, demotion or discharge) is to be announced or investigated, it shall take place within 5-days of the accused infraction. A Union representative shall be present if the employee so requests. A copy of documentation used at the meeting shall be provided to both the employee and union.
- 12.02 All disciplinary records shall not be considered for the purposes of future discipline 12 months after the infraction provided that the employee has shown a sustained correction in the behavior.
- 12.03 In the event LC 911 contemplates the dismissal for just cause of any employee, the LC 911 shall notify the Business Manager or appointed designee of the Local Union involved and review the facts with the Business Manager prior to the actual dismissal.
- 12.04 The Union may request that a Union-Supervisor Review Board be convened relative to the contemplated dismissal. Such a request by the Union must be made to the Executive Director or their Designee at LC911.
- 12.05 The Board will meet within 10 days from the original notification of contemplated dismissal unless extended by mutual agreement. It is the Parties' intent that the employee shall attend the Board meeting except in unusual circumstances either Party may request that the employee not be present at the meeting. The purpose of the Board meeting will be to review the facts that are available concerning the contemplated dismissal and to permit the employee (or in his/her absence, the Union) to present any facts which the employee believes should be brought to LC 911's attention when considering the matter and for the Parties to attempt to resolve the issue. The Parties agree to work together to provide reasonable security for the safety of Board participants when either party determines that a need for such security exists.
- 12.06 If after the meeting of the Board, LC 911 dismisses the employee, the Union may elect to:
- (A) To advance the matter to impartial arbitration as provided in this Article, if the employee was present at the Board meeting; or
 - (B) To advance the matter to Step 3 of the grievance procedure as provided in this Article, if the employee was not present at the Board meeting;
 - (C) Withdraw the grievance without setting precedent.
- 12.07 In the event that the Union provides LC 911 with notification of a desire to hold a Union - Supervisor Review Board and no meeting is held, the Union will be notified within 10 days from the original notification of contemplated dismissal, that either the employee is being dismissed or that circumstances warrant further investigation. If the employee is so

dismissed, the Union may appeal the dismissal under the grievance procedure as provided in this Article.

- 12.08 Should differences arise between LC 911 and the Union, such matters shall be processed according to the grievance procedures set forth in this Section. LC 911 and the Union recognize and confirm that the grievance procedures set forth in this Section, and, where applicable, "Arbitration" set forth in the Sections following, provide for the mutually agreed upon and exclusive forums for resolution and settlement of employee disputes during the term of this Agreement. Neither LC 911 nor the Union, its Local or Representatives, will attempt either directly or indirectly by means other than the grievance and/or arbitration procedures to bring about the resolution of any issue which is a subject for disposition through such procedures. It shall be the objective of both LC 911 and the Union to settle any grievance promptly and at the lowest step of the grievance procedure.
- (A) Any individual employee who has a complaint may first consult with his/her immediate supervisor. If the complaint is not resolved then any individual employee shall have the right to present grievances to LC 911 and such grievances may be settled without the intervention of the Union, so long as the settlement is not inconsistent with the terms of this Agreement and provided that the Union has been given an opportunity to be present at such settlement. After an employee has referred a grievance to the Union and the Union representative has so informed LC 911 that the Union represents that employee, LC 911 shall not discuss or settle such grievance directly with said employee initiating the grievance unless a Union representative is given an opportunity to be present.
 - (B) The grievance procedure shall consist of three steps:
 - Step 1 - A grievance shall be presented to LC911.
 - Step 2 - A grievance appeal may be made to the next higher-level LC911 representative.
 - Step 3 - Notice of a further appeal shall be made in writing to the Executive Director at LC911.
 - (C) Any resolution of a grievance at Step 1, 2 or 3 shall be final and binding for the particular grievance involved, however, a resolution at Step 1 or 2 shall not be used as a precedent by either party.
 - (D) The decision of LC 911 at Steps 1, 2 and 3 shall be given to the Union within 10 days of the close of the grievance meeting, or within a mutually agreed upon later date.
 - (E) Upon mutual agreement of the Parties, any single grievance may initially be heard at any step of the grievance procedure without having been heard at either Step 1 or 2, however, in no event shall Step 3 be omitted or bypassed.

- (F) All meetings will be held at a mutually agreed time and date. LC 911 will establish the place of the meeting considering the convenience of both parties.
 - (G) Each party recognizes the right of the other to investigate the circumstances surrounding any grievance or accident and agrees to cooperate with the other in such investigations. LC 911 and the Union shall keep each other informed regarding the personnel who are authorized to represent them in grievance meetings.
- 12.09 An issue subject to arbitration shall be submitted to arbitration at the request of the Union, provided the Union has notified the Executive Director or their Designee at LC911 within 30 calendar days of the date of the final decision rendered at Step 3 under the grievance procedure or following a Union - Supervisor Review Board dismissal, of its desire for arbitration.
 - 12.10 Within 10 days of LC 911's receipt of the Union's request for arbitration, the Parties will select an arbitrator by alternately striking names from a permanent panel of 10 arbitrators to be established jointly by the parties, with each party appointing five (5) members of the panel. Replacement of panel members will be made by the appropriate appointing party. Either party may demand replacement of an arbitrator on the panel, which shall be effective after the arbitrator has concluded all matters that were assigned to him or her. The parties shall either agree upon an arbitrator from the permanent panel or alternatively strike names on the panel until one name remains.
 - 12.11 Hearings shall commence as quickly as possible following the designation and availability of the arbitrator and shall be carried to conclusion without unnecessary delay. LC 911 and the Union shall attempt to agree upon and reduce such issue or issues to writing at or before the commencement of the hearings. The hearing and decision of the arbitrator shall be confined to the issue or issues presented and the arbitrator shall not, as part of any decision, impose upon the Parties any obligation to arbitrate a subject which has not been agreed upon in this Agreement as a topic for arbitration. The arbitrator shall render the decision in writing within 30 calendar days following receipt of the Parties' briefs and the record in the case is closed. The award of the arbitrator shall be final and binding upon the Parties, subject to law, and LC 911 and the Union agree to abide by the decision of the arbitrator.
 - 12.12 The arbitrator shall have no authority to add to, subtract from, or change any of the terms of this Agreement. To clarify under Indiana law, (*See Ind. Code § 36-8-22-1 et seq*) any such settlement or award shall recognize that *Deficit Financing is Prohibited* in order to be an effective settlement consistent with the terms of this Agreement.
 - 12.13 The compensation and expenses of the arbitrator and the general expenses of the arbitration such as transcripts, hearing rooms, etc., shall be shared equally by LC 911 and the Union. However, transcript costs shall be shared only if both parties order a transcript. Each party shall bear the expense of its representatives and witnesses.
 - 12.14 Time requirements in this article may be extended at the request of either party.

ARTICLE 13
ATTENDANCE

- 13.01 An employee who is unable to report for work shall report the reason for the absence to LC911 at least four (4) hours before the regular starting time for that employee. Failure to provide timely notice for the absence may be considered an absence without pay for the entire shift. Absence due to illness is expected to require the employee to be confined to the employee's residence unless the employee is hospitalized or on the way to or from medical treatment. This restriction applies to the use of time while caring for a family member.
- 13.02 LC911 and the Union agree that attendance abuse is a serious problem which hampers effective operations of LC911 and penalizes those employees who do not abuse attendance. The parties agree to cooperate to curtail attendance abuse. LC911 retains the right to take corrective action to deal with attendance. Corrective steps may include, but are not limited to, discipline up to and including dismissal.

ARTICLE 14

AGREEMENT & COLLECTIVE BARGAINING

- 14.01 This Agreement shall become effective as of 12:00 a.m. Central Daylight Time on January 1st, 2024, and shall remain in effect until 11:59 p.m. Central Daylight Time on December 31st, 2025.
- 14.02 Either party may serve upon the other, a written notice of its desire to negotiate changes in this Agreement. Bargaining with respect to a new Agreement will normally take place during the 60 days prior to the department's budget approval unless otherwise mutually agreed to by the Parties. If neither party serves timely notice upon the other, this Agreement shall automatically renew for successive one-year periods until timely notice is provided at the end of each one-year period.
- 14.03 All collective bargaining shall be conducted between authorized representatives of the Union as designated by its Business Manager or by a person empowered to act in the Business Manager's behalf and authorized representatives of LC 911.
- 14.04 Unless mutually agreed otherwise, up to 3 authorized representatives on the Union's bargaining team who are LC 911 employees not on leave of absence for Union business, shall be paid by LC 911 for time spent in collective bargaining sessions in an amount not to exceed his/her basic wage rate per day.
- 14.05 It is the intention of LC 911 and the Union, with respect to future collective bargaining of replacement agreements, to conduct negotiations in such a manner as to reach a new agreement on or before the termination date of the present Agreement.
- 14.06 Any agreements reached as a result of collective bargaining by representatives of the Parties to this Agreement shall become binding and effective only upon signature of the authorized representatives of the Parties as designated respectively by the Business Manager of the Union and by the LC 911 Representative or by persons empowered to act in their behalf.
- 14.07 LC 911 agrees to have this Agreement printed by a union printer and to provide copies requested by the Union at the time of printing. LC 911 shall pay for the first 150 copies requested by the Union at the time of printing. The costs of all additional copies requested by the Union shall be paid for by the Union. LC 911 shall pay for Lake County requested copies unless LC 911 and the Union mutually agree to an exception.
- 14.08 If any provision of this Agreement is invalid because it is contrary to any law, the law shall replace that provision and the remaining provisions shall not be affected.

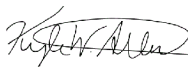
IN WITNESS WHEREOF, each of the parties hereto, by its duly authorized representatives, has executed this document set forth below.

AGREED:

Date: 09-20-2023

FOR LAKE COUNTY INDIANA COMMISSIONERS:

FOR THE UNION:

_____  _____

Commissioner 1st District
Kyle W. Allen Sr.

_____  _____

Paul T. Wright
President-Business Manager Local 21
International Brotherhood of Electrical Workers

_____  _____

Commissioner 2nd District
Jerry Tippy

_____  _____

Commissioner 3rd District
Michael C. Repay

_____  _____

Lake County Auditor
Peggy Holinga Katona

Lake County Bargaining Committee

Corbin Bish

Mark Swiderski

Maegan Vargas

Christopher Wittmer

Local 21 Bargaining Committee

Byron Bonham III

Heather Brown

Tiffany Palmer

Stephanie Sandilla

IN WITNESS WHEREOF, each of the parties hereto, by its duly authorized representatives, has executed this document set forth below.

AGREED:

FOR LAKE COUNTY INDIANA COUNCIL:

1st District Councilman

David Hamm

2nd District Councilman

Clorius Lay

3rd District Councilman

Charlie Brown

4th District Councilman

Pete Lindemulder

5th District Councilwoman

Christine Cid

6th District Councilman

Ted Bilski

7th District Councilman

Randy Niemeyer

FOR THE UNION:



Paul T. Wright

President-Business Manager Local 21
International Brotherhood of Electrical Workers

Lake County Bargaining Committee

Corbin Bish

Mark Swiderski

Maegan Vargas

Christopher Wittmer

Local 21 Bargaining Committee

Byron Bonham III

Heather Brown

Tiffany Palmer

Stephanie Sandilla

LAW OFFICE OF RAY L. SZARMACH, P.C.
CONSULTING CONTRACT

THIS AGREEMENT, entered into this _____ day of _____, 2023, effective from January 1, 2024 to December 31, 2024, by and between the LAW OFFICE OF RAY L. SZARMACH, P.C., (hereinafter called "Consultant") and the LAKE COUNTY COUNCIL (hereinafter called "Council").

Under the statutory provisions in **I.C. 36-2-3-10(a)** (Exhibit "A") and **I.C. 36-2-3.5-5(b)(2)** (Exhibit "B"), the COUNCIL has the authority to determine the compensation and duties of its Attorney (Consultant). The purpose of this Contract is to spell out the duties of the Consultant and to enumerate compensation that is consistent with the Council's authority.

WITNESSETH THAT:

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. Employment of Consultant Attorney.
 - A. In accordance with I.C. 36-2-3-10(a) and I.C. 36-2-3.5-5(b)(2), the LAKE COUNTY COUNCIL as the fiscal and legislative body of Lake County, hereby employs the consulting services of Law Office of Ray L. Szarmach, P.C., 2115 W. Lincoln Hwy., Merrillville, IN, 46410.
 - B. The Consultant hereby agrees to perform the services for the compensation indicated in this agreement.
2. Scope of Fixed Fee Service. The Consultant shall do, perform, and carry out in a good and professional manner the following services in paragraph 2 for the fixed fee of Five Thousand (\$5,000.00) Dollars per month for a total of Sixty Thousand (\$60,000.00) Dollars per year:
 - A. The Consultant will provide secretary and paralegal services as required.
 - B. Legally advise the Council and/or its departments when requested by the Council of duties and authority.
 - C. Attend all meetings of the Council, and Council committees when requested.
 - D. Prepare opinions, reports and documents for the Council as requested.
 - E. Devote such hours as are necessary for the performance of the obligations of the Consultant as outlined in the fixed fee section of the contract.

- F. The fixed fee payable to the Consultant under this section is payable out of the Legal Services line item in the Council's General Fund Budget or such other line items under the control of the Council. The fee of Five Thousand (\$5,000.00) Dollars shall be paid monthly.

3. Representation in Litigation.

- A. The Consultant shall legally represent or designate a representative for the Council as the County fiscal and legislative body in all possible, potential, threatened and actual litigation to include litigation or threats of litigation against the Council as a political subdivision and in any cases filed by the Council as Plaintiff.
- B. The Consultant shall exercise his discretion after consultation with the Council in determining who shall represent which defendants in all litigation filed against the County and or Lake County Council.
- C. The Consultant shall keep the Council up-to-date on all proceedings so as to permit the Council to make informed judgments at action stages in any controversy or litigation.
- D. The Consultant will act as their lead counsel.
- E. The amount of a fee for representation for in Court litigation shall be determined by the Council on a case by case basis.

4. Bond Counsel.

- A. The Consultant shall act as local counsel in all proceedings where the Council as the fiscal and legislative body for Lake County are involved in bonding or issuing tax warrants.
- B. The fees for this service shall be the usual and customary fees applicable to the services rendered by the Consultant in current and bond/warrant fundings undertaken by and/or involving the Council.

5. Time of Performance. The services to be performed hereunder by the Consultant shall be undertaken and completed in such sequence as to assure their expeditious completion and best carry out the purposes of the agreement.

6. Changes. The Council may, from time to time, require changes in the scope of the services of the Consultant to be performed hereunder. Such changes, which are mutually agreed upon by and between the Council and the Consultant, shall be incorporated in a written amendment to this agreement.

7. Termination of Agreement. Either party may terminate this agreement, with or without cause, by giving thirty (30) days written notice to the other party and specifying the effective date of termination.
8. Accomplishment of Project. The Consultant shall commence, carry on, and complete the project with all practicable dispatch, in a sound economical and efficient manner, in accordance with the provisions thereof and all applicable laws.
9. Provisions Concerning Certain Waivers. Subject to applicable law, any right or remedy which the Council may have under this contract may be waived in writing by the Council by a formal waiver, if, in the judgment of the Council, this contract, as so modified, will still conform to the terms and requirements of pertinent laws.
10. Matters to be Disregarded. The titles of the several sections, subsections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
11. Completeness of Contract. This contract and any additional or supplemental document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto.
12. Council Not Obligated to Third Parties. The Council shall not be obligated or liable hereunder to any party other than the Consultant.
13. When Rights and Remedies Not Waived. In no event shall the making by the Council of any payment to the Consultant constitute or be construed as a waiver by the Council of any breach of covenant, or any default which may then exist, on the part of the Consultant, and the making of any such payment by the Council while any such breach or default shall exist in no way impair or prejudice any right or remedy available to the Council in respect to such breach or default.
14. Personnel. The Consultant represents that he has, secured at his own expense, all staff, office equipment and facility required in performing the services under this agreement. Such personnel shall not be employees of or have any contractual relationship with the Council. All of the services required hereunder will be performed by the Consultant or under his supervision, and all personnel engaged in the work shall be fully qualified

to perform such services.

15. Equal Opportunity and Affirmative Action. The Consultant agrees by the execution of this contract that in regards to its operations:
 - A. No person shall, on the grounds of race, color, national origin or sex, be excluded from participation, be denied the benefits of, or be subject to discrimination.
 - B. The principles of equal opportunity in employment and delivery of services are applicable and commits to a policy and practice of nondiscrimination and affirmative action based upon age, military service, ancestry, color, national origin, physical handicap, political affiliation, race, religion and sex.
 - C. The provisions of the Affirmative Action Program adopted by the Council and Board of Commissioners of the County of Lake on May 31, 1977, as applicable are incorporated by reference as part of this agreement.
 - D. The provisions of all Federal Civil Rights laws and the Indiana Civil Rights Law as applicable are incorporated by reference as part of this agreement.
 - E. Breach of any of the equal opportunity and/or nondiscrimination provisions of the agreement remedy available to the Council in respect to such breach or default.
 - F. Where applicable, nondiscriminatory clauses and affirmative action clauses shall be made a part of any agreement, contract or lease between the Consultant and any organization, corporation, subcontractor or other legal entity that benefits from the funds paid to the Consultant by this agreement.
16. Miscellaneous Provisions.
 - A. This agreement represents the entire understanding between the parties, and modifications of this agreement shall not be effective unless reduced to writing and signed by both parties. In the event any portion of portions of this agreement are found to be void and voidable portions; these portions shall be stricken and the remaining portions enforced;
 - B. Consultant may not subcontract any part of the work covered herein without the prior written consent of the Council.
 - C. The Consultant is personally responsible for paying any fines or sanction penalties which any Judge or Administration Board orders the Consultant personally to pay because of the actions of the Council Consultant in violating applicable procedural rules, the

rules of professional conduct, and/or the rules of the administrative board. These sums will not be reimbursed by the Council, or any of its elected or appointed officials or employees.

- D. The Consultant shall be deemed an independent contractor and not an employee of the Council, and shall not file any claim under Workers Compensation or Occupation Disease against the Council for any injury or disease arising from the performance of this contract.
- E. Any dispute arising under this consulting contract shall be submitted to binding arbitration as the sole and exclusive remedy of either party.

17. Extension. This contract may be extended by agreement of the parties.

18. Notice. Any notice, bills, invoices, or reports required by this agreement shall be sufficient if sent by the parties in the United States mail, postage paid, to the addresses noted below:

Law Office of Ray L. Szarmach, P.C.
Attorney at Law
2115 W. Lincoln Hwy.
Merrillville, IN 46410

Lake County Council
2293 N. Main St.
Crown Point, IN 46307

19. Conflict of Interest. The following provisions of Lake County Council Ordinance No. 1356C are incorporated as part of this contract.

- A. The Council has the right to prohibit activity it deems in conflict of interest with Council's employment. Activities are to be monitored by the official. (Ord. 1356C, passed 1-8-13).
- B. Neither Council employee whose job description included the provision of legal services nor any person, partnership or corporation of any type, acting as a contract agent to provide legal services for the Council, its elected officials, its appointed officials, employees, departments, agencies or agents shall represent any person, partnership or corporation of any type in any manner in or out of court in a proceeding, claim, or action where the legal services provided for the client seeking in part legal redress against the Council or Lake County Government, its elected officials, its appointed officials, employees, departments, agencies or agents.
- C. The prohibition against legal representation outlined in the paragraph above shall be placed in all Council contracts for legal services. If the restriction on legal representation is violated, the contract with the Council shall be null and void and any monies

paid under the contract after the violation shall be deemed unearned and shall be repaid to the Council with eight (8%) percent interest.

20. Information Availability.

- A. Information that is the property of the Lake County Council shall be made available in accordance with the Indiana Open Records Law, I.C. 5-15-5.1-1, et. seq.
- B. The Council members recognize and acknowledge that in the course of performing the services provided hereunder it may have access to certain confidential or proprietary information of Consultant and Consultant's business and computer operations. The Council members hereby agree that it will not, at any time during or after the term of this agreement disclose any such confidential or proprietary information to any person unless required by law or upon obtaining the prior written consent of Consultant.

21. E-Verification.

- A. I.C. 22-5-1.7 Chapter 1.7, Public Contract Services, Business Entities; Unauthorized Aliens.
- B. I.C. 22-5-1.7-2 "Contractor" as used in this chapter, "contractor" means a person that has or is attempting to enter into a public contract for services with a state agency or political subdivision.
- C. I.C. 22-5-1.7-3 "E-Verify program" as used in this chapter, "E-Verify program" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV'S 403(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control.
- D. I.C. 22-5-1.7-4 "Person" as used in this chapter, "person" means an individual, a corporation, a limited liability company, a partnership, or another legal entity.
- E. I.C. 22-5-1.7-5 "Political subdivision" as used in this chapter, "political subdivision" has the meaning set forth in I.C. 36-1-2-13.
- F. I.C. 22-5-1.7-6 "Political contract for services" as used in this chapter, "public contract for services" means any type of agreement between a state agency or a political subdivision and a contractor for the procurement of services.
- G. I.C. 22-5-1.7-0 "Unauthorized alien" as used in this chapter,

“authorized alien” has the meaning set forth in 8 U.S.C. 1324a(h)(3).

- H. I.C. 22-5-1.7-11 Contractors with public contract for services required to use E-Verify program; business entities that receive certain grants required to use E-Verify program Sec. 11. (a) This subsection applies only to a public contract for services entered into or renewed after June 30, 2011. A state agency or political subdivision may not enter into or renew a public contract for services with a contractor unless:
1. The public contract contains:
 - A. A provision requiring the contract to enroll in and verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program; and
 - B. A provision that provides that a contract is not required to verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program if the E-Verify program no longer exists; and
 2. The contractor signs an affidavit affirming that the contractor does not knowingly employ an unauthorized alien.
- (b) A state agency or political subdivision may not award a grant of more than One Thousand (\$1,000.00) Dollars to a business entity unless the business entity:
1. Signs a sworn affidavit that affirms that the business entity has enrolled and is participating in the E-Verify program;
 2. Provides documentation to the state agency or political subdivision that the business entity has enrolled and is participating in the E-Verify program; and
 3. Signs an affidavit affirming that the business entity does not knowingly employ an unauthorized alien.
- I. I.C. 22-5-1.7-15 Certification by subcontractor. If a contractor uses a subcontractor to provide services for work the contractor is performing under a public contract for services, the subcontractor shall certify to the contractor in a manner consistent with federal law that the subcontractor, at the time of certification:
1. Does not knowingly employ or contract with an unauthorized alien;
 2. Has enrolled and is participating in the E-Verify program.
- J. Affidavit by contractor. By execution of this contract I swear under

the penalties of perjury that my company does not knowingly employ an unauthorized alien.

22. I hereby certify that I am not engaged in investment activities in Iran per I.C. 5-22-16.5-13.

IN WITNESS WHEREOF, the Council and the Consultant have executed this Agreement as of the date first written above.

LAKE COUNTY COUNCIL

CONSULTANT ATTORNEY

LAW OFFICE OF RAY L.
SZARMACH, P.C.

CHARLIE BROWN, President

BY: _____
RAY L. SZARMACH

CHRISTINE CID

DAVID HAMM

PETE LINDEMULDER

TED F. BILSKI

CLORIUS L. LAY

RANDELL C. NIEMEYER

West's Annotated Indiana Code
Title 36. Local Government (Refs & Annos)
Article 2. Government of Counties Generally
Chapter 3. County Fiscal Body

IC 36-2-3-10

36-2-3-10 Employment of attorney to represent and advise fiscal body

Currentness

Sec. 10. (a) The fiscal body may employ and fix the compensation of an attorney to represent and advise the fiscal body.

(b) For the purposes of Section 9, Article 2 of the Constitution of the State of Indiana, employment by a county fiscal body as an attorney does not constitute a lucrative office.

Credits

As added by P.L.137-1989, SEC.13.

I.C. 36-2-3-10, IN ST 36-2-3-10

The statutes and Constitution are current with all legislation of the 2023 First Regular Session of the 123rd General Assembly effective through July 1, 2023.

End of Document

© 2023 Thomson Reuters. No claim to original U.S. Government Works.

Ex. A.

West's Annotated Indiana Code
Title 36. Local Government (Refs & Annos)
Article 2. Government of Counties Generally
Chapter 3.5. Division of Powers of Certain Counties

IC 36-2-3.5-5

36-2-3.5-5 Legislative powers and duties

Currentness

Sec. 5. (a) All powers and duties of the county that are legislative in nature shall be exercised or performed by its legislative body.

(b) The legislative body may:

- (1) establish the committees that are necessary to carry out its functions;
- (2) employ legal and administrative personnel necessary to carry out its functions;
- (3) pass all ordinances, orders, resolutions, and motions for the government of the county, in the manner prescribed by IC 36-2-4;
- (4) receive gifts, bequests, and grants from public or private sources;
- (5) conduct investigations into the conduct of county business for the purpose of correcting deficiencies and insuring adherence to law and county policies and regulations; and
- (6) establish, by ordinance, new county departments, divisions, or agencies whenever necessary to promote efficient county government.

Credits

As added by Acts 1981, P.L.11, SEC.147.

I.C. 36-2-3.5-5, IN ST 36-2-3.5-5

The statutes and Constitution are current with all legislation of the 2023 First Regular Session of the 123rd General Assembly effective through July 1, 2023.

End of Document

© 2023 Thomson Reuters. No claim to original U.S. Government Works.

Ex. B.

2023 County Council Budget Committees

| <u>Dept.#</u> | <u>Description</u> | <u>Chairman</u> | <u>Members</u> | <u>Members</u> |
|----------------------------------------|----------------------------------------------|---------------------------|---------------------------|------------------------|
| <u>Administrative Financial</u> | | <u>HAMM</u> | <u>BROWN</u> | <u>CID</u> |
| 1002 | Auditor | | | |
| 1003 | Treasurer | | | |
| <u>Administrative-Div.1</u> | | <u>NIEMEYER</u> | <u>CID</u> | <u>BROWN</u> |
| 1006 | Surveyor | | | |
| 1007 | Coroner's Office | | | |
| 1008 | Drainage Board | | | |
| <u>Administrative-Div.2</u> | | <u>CID</u> | <u>LAY</u> | <u>BROWN</u> |
| 1001 | Clerk | | | |
| 1004 | Recorder | | | |
| <u>Assessor</u> | | <u>HAMM</u> | <u>BROWN</u> | <u>NIEMEYER</u> |
| 2001 | County Assessor | | | |
| 2002 | Calumet Township Assessor | | | |
| 2003 | Center Township Assessor | | | |
| 2004 | Hobart Township Assessor | | | |
| 2005 | Ross Township Assessor | | | |
| 2006 | St. John Township Assessor | | | |
| 2007 | Property Tax Board of Appeals | | | |
| <u>County Services</u> | | <u>LINDEMULDER</u> | <u>NIEMEYER</u> | <u>HAMM</u> |
| 5001 | Combined Election & Registration | | | |
| 5002 | Cooperative Extension Service | | | |
| 5003 | Veteran Service | BILSKI | | |
| 5004 | Planning Commission | | | |
| 5005 | Weights & Measure | | | |
| 5006 | Soil & Water Conservation | | | |
| <u>Legislative/Executive</u> | | <u>BILSKI</u> | <u>BROWN</u> | <u>HAMM</u> |
| 6001 | County Council | | | |
| 6002 | Lake County Commissioners | | | |
| <u>Recreation</u> | | <u>NIEMEYER</u> | <u>CID</u> | <u>BILSKI</u> |
| 9201 | Fairgrounds | | | |
| 9203/9204/9226 | Parks & Recreation | | | |
| <u>Legal Proceedings</u> | | <u>CID</u> | <u>LINDEMULDER</u> | <u>HAMM</u> |
| 9001/9003 | Prosecutor/IV-D | | | |
| 9002 | Criminal Div. Public Defender | | | |
| <u>County Courts</u> | | <u>HAMM</u> | <u>LINDEMULDER</u> | <u>CID</u> |
| 4002/4008 | Lake Sup. Ct. County Div. Rm. 1/LADOS Div. 1 | | | |
| 4003/4009 | Lake Sup. Ct. County Div. Rm. 2/LADOS Div. 2 | | | |
| 4004 | Lake Sup. Ct. County Div. Rm. 3 | | | |
| 4001 | L.C. Superior Court IV | | | |
| 4005/4007 | Juvenile Court/IV-D Court | | | |
| 4006 | C.A.S.A. | | | |

2023 County Council Budget Committees

| <u>Dept.#</u> | <u>Description</u> | <u>Chairman</u> | <u>Members</u> | <u>Members</u> |
|------------------------------------------|----------------------------------------|------------------------|----------------------|------------------------|
| <u>Circuit/Superior Court</u> | | <u>HAMM</u> | <u>BILSKI</u> | <u>LAY</u> |
| 3001 | Superior Court Civil | | | |
| 3002 | Criminal Courts | | | |
| 3003 | Court Administrator | | | |
| 3004 | Circuit Courts | | | |
| <u>Law Enforcement</u> | | <u>CID</u> | <u>LAY</u> | <u>NIEMEYER</u> |
| 8001 | Sheriff | | | |
| 8002 | Jail | | | |
| 8003 | Juvenile Detention Center | | | |
| 8004 | Animal Control | | | |
| <u>Commissioner's Departments</u> | | <u>BROWN</u> | <u>CID</u> | <u>NIEMEYER</u> |
| 9301 | Data Processing Agency | | | |
| 9302 | Hammond & Gary Courthouses | | | |
| 9303 | Government Center | | | |
| 9304/9310 | Emergency Management/Planning | | | |
| 9305 | Commissioners L.C. 911 | | | |
| 9306 | Health Department | | | |
| 9307 | Economic Development | | | |
| 9308 | Human Resources Department | | | |
| 9312 | HVAC | | | |
| <u>Infrastructure</u> | | <u>NIEMEYER</u> | <u>BILSKI</u> | <u>BROWN</u> |
| 7001 | Public Works | | | |
| 7002 | County Highway | | | |
| 7003 | Highway Fund | | | |
| 7004 | Gen. Undistributed Motor Expense | | | |
| 7005 | Motor Vehicle | | | |
| 7006 | Cumulative Bridge | | | |
| 7007 | Local Roads & Streets | | | |
| <u>Appointments</u> | | | | |
| | Capital Committee | BILSKI | HAMM | LINDEMULDER |
| | Finance Committee | BILSKI | HAMM | LINDEMULDER |
| | Legislative Committee | CID | BROWN | BILSKI |
| | Local Roads & Streets | NIEMEYER | HAMM | BROWN |
| | Merit Committee | CID | LAY | BROWN |
| | Negotiation Committee | BROWN | LINDEMULDER | BILSKI |
| | Office on Aging | BROWN | CID | NIEMEYER |
| | Purchasing Ad Hoc Transition Committee | LINDEMULDER | HAMM | BROWN |
| | Route 30 Highway Committee | LINDEMULDER | HAMM | BILSKI |
| | Route 6 Highway & Borman Express | BILSKI | LINDEMULDER | HAMM |
| | Social Status of Black Males | BROWN | CID | BILSKI |
| <u>Construction Committee</u> | | | | |
| | County Council | BILSKI | BROWN | NIEMEYER |
| | Lake County Commissioners | REPAY | ALLEN, SR. | COLE |